



Fayette COUNTY

"WHERE QUALITY IS A LIFESTYLE"

PURCHASING DEPARTMENT
140 STONEWALL AVENUE WEST, STE 204
FAYETTEVILLE, GEORGIA 30214
PHONE: 770-305-5420
www.fayettecountypa.gov

To: Steve Rapson
From: Ted L. Burgess *TB*
Date: June 17, 2016
Subject: RFP #940-P, Renewal 1: Public Works Engineer of Record

A function common to county and municipal public works departments is the use of professional engineering services related to infrastructure design, construction management, and other activities related to ownership and operation of the public right of way and publicly-owned property. There is an ongoing need for engineering services for both budgeted projects and emergency situations.

To go through a sealed bid or proposal process each time engineering services are needed is cumbersome, and delays work that impacts the public's transportation throughout the county. It is common practice for local governments to contract with a professional services firm to serve as the "on-call engineer" or Engineer of Record.

On July 9, 2015, the Board of Commissioners awarded Tetra Tech the annual contract to serve as Public Works Engineer of Record for Fiscal Year 2016. This request is to renew the contract for Fiscal Year 2017. Since it is a contract that establishes hourly rates for services as needed, a not-to-exceed amount is not included.

Specifics of the proposed contract are as follows:

Contract Name	940-P: Public Works Engineer of Record
Renewal Number	Renewal #1
Vendor	Tetra Tech
Not-to-Exceed Amount	N/A – Amounts included in each Task Order issued
Budget	Varies by Task Order

NTE *# Project Dir*

Approval Signature

Date: 6/28/16