



Fayette COUNTY

"WHERE QUALITY
IS A LIFESTYLE"

PURCHASING DEPARTMENT

140 STONEWALL AVENUE WEST, STE 204

FAYETTEVILLE, GEORGIA 30214

PHONE: 770-305-5420

www.fayettecountyga.gov

November 12, 2014

Subject: Addendum #4 - RFP #P916 Auditing Personal Property Accounts for Compliance

Gentlemen/Ladies:

Included herein is additional information and clarification for the above referenced request for proposals. Please consider all of this information when preparing your proposal.

- 1. Is the County willing to relax the requirements listed in audit program Numbers 1 and 2?** According to the county's audit policy, the below section specifically states that all requested documents for the audit are to be reviewed (and audit completed) at taxpayer's business location or BTA office. To this extent, it is the BTA's intent to protect the county, the taxpayer and the third party audit company by not allowing such documents to be in the sole possession (temporarily or otherwise) of a third party.

"H. AUDIT RECONCILIATION AND COMPLETED AUDITS

1. All requested documents for the audit are to be reviewed at taxpayer's business location or mailed to the BTA office. The third party is to complete audit at the taxpayer's business location or at the BTA office. The BTA will furnish computer, printer, and working area for the third party to complete the audit. The third party does not retain in their possession any written information or documents, including electronic files and documents related to the audit."

Received by _____ Company _____

It is important that the opening date for this proposal request not continue to be delayed and this project gets under way. To that end, no additional questions will be entertained. Please acknowledge receipt of this addendum by signing in the space provided and returning it with your proposal.

The opening date for this request for proposal has changed. The new opening date will be 3:00 p.m. Tuesday, November 18, 2014. Proposal must be received in the Purchasing Department at the address listed above in Suite 204 on or before the new opening date.

If you have already submitted a proposal, it **will** be opened and read on the new opening date. If you would not like your proposal opened at all or should you desire to submit a new proposal, your original proposal must be picked up, or you must notify the Fayette County Purchasing Department **in writing** at the address above of your desire to not have your proposal opened.

Thank you for your attention to this matter.

Sincerely,



Ted L. Burgess
Director of Purchasing

TLB/tcb