



To: Steve Rapson

Through: Ted L. Burgess 

From: Natasha M. Duggan 

Date: July 8, 2021

Subject: Contract 1961-A: Water System Administration Building Renovation

The Purchasing Department issued Request for Quotes #1961-A to secure a contractor(s) to replace the flooring and paint the interior of the Water System Administration building. Notice of the opportunity was emailed to 86 companies. Another 1,445 were contacted through the web-based Georgia Procurement Registry, who had registered under commodity code #91025 (Flooring Maintenance and Repair), 91054 (Painting, Maintenance and Repair Services, and 90963 (Maintenance and Repair, Commercial Building). The offer was also advertised through Georgia Local Government Access Marketplace and our website.

Seven (7) Companies submitted quotes (Attachment 1).

The Water System recommends awarding the painting to CertaPro Painters of Fayetteville and the flooring to Government Flooring, LLC. The award amount for each vendor includes a \$5,000 allowance to be used only with prior written approval. A Contractor Performance Evaluation for CertaPro is attached (Attachment 2). There is no contractor evaluation available for Government Flooring since this is the first contract. Purchasing checked their references and the results were favorable.

Specifics of the proposed contract are as follows:

<b>Contract Name</b>	#1961-A: Water System Administration Building Renovation	
<b>Painting Contractor</b>	CertaPro Painters of Fayetteville	
<b>Flooring Contractor</b>	Government Flooring, LLC	
<b>Flooring Amount</b>	\$32,359.46	
<b>Painting Amount</b>	<u>13,390.00</u>	
<b>Total Contract Amount</b>	\$45,749.46	
<b>Budget:</b>		
Fund	<b>507</b>	<b>Water CIP</b>
Org Code	507	
Object	117616	
Project	20WSD	Water Administration Renovation
Available	\$105,670.00	As of 7/7/2021

Approved by:  Date: 7/8/2021

RFQ #1961-A: Water System Admin Building Renovation  
 Quotes Due: 3pm, Friday, June 11, 2021

Vendor	ICS, Inc.	CertaPro Painters of Fayetteville	Government Flooring, LLC	B.E. Guthrie Construction Co., Inc.	KR Witwer	JB's Roofing & Construction, Inc.	Allen Floors, LLC
Flooring Quote	\$ 35,442.00	\$ -	\$ 27,359.46	\$ 39,945.00	\$ 29,000.00	\$ 48,086.00	\$ 27,579.55
Painting Quote	\$ 15,200.00	\$ 8,390.00	\$ -	\$ 17,495.00	\$ 14,688.00	\$ 63,175.50	\$ -
Allowance	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Total Quote	\$ 55,642.00	\$ 13,390.00	\$ 32,359.46	\$ 62,440.00	\$ 48,688.00	\$ 116,261.50	\$ 32,579.55

\*Red font indicates a calculation error.

\*Green font indicates corrected quote

10/1/21

# FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: CertaPro Painters of Fayetteville	Contract Number: 1708-A
Mailing Address: 500 Bradley Drive	Contract Description or Title: Fire Station 10 Flooring & Painting
City, St, Zip Code: Fayetteville, GA 30214	Contract Term (Dates) From: 10/4/2019-1/30/2020
Phone Number: 770-634-2472	Task Order Number: n/a
Cell Number: N/A	Other Reference: for award of contract 1961-A
E-Mail Address: <a href="mailto:smjohnson@certapro.com">smjohnson@certapro.com</a>	

## DEFINITIONS

**OUTSTANDING** – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

**EXCELLENT (Exc)** - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

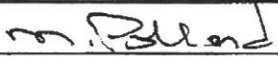
**SATISFACTORY (Sat)** - Vendor met minimum contractual requirements or performance expectations of the products/services.

**UNSATISFACTORY (UnSat)** - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

## EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule			X		
2. Condition of delivered products			X		
3. Quality of work			X		
4. Adherence to specifications or scope of work			X		
5. Timely, appropriate, & satisfactory problem or complaint resolution			X		
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens			X		
8. Service Call (On-Call) response time					X
9. Adherence to contract budget and schedule			X		
10. Other (specify):					X
11. Overall evaluation of contractor performance			X		

## EVALUATED BY

Signature: 	Date of Evaluation: 07/08/2021
Print Name: Michael Pollard	Department/Division: Fire/EMS
Title: Assistant Chief	Telephone No: 770305-5492

