

Vice-Chairman Ognio motioned to approve the Consent Agenda as written. Chairman Maxwell seconded.
Commissioner Rousseau requested to remove Consent Agenda item #7d for discussion.

Vice-Chairman Ognio motion to approve the Consent Agenda as written except item 7d. Chairman Maxwell seconded.
The motion passed 5-0.

2. Approval of the County Clerk's recommendation to adopt the 2019 County Commissioner Meeting Schedule.
3. Approval of staff's recommendation to award Quote #1587-A: 2017 SPLOST; Stormwater Category I; 330 Oak Street Culvert Replacement to Crawford Grading in the amount of \$99,414.80; and amend the 2017 SPLOST Stormwater Fund (32240320) reallocating \$50,000 from Category II Tier II (17SAQ-118 Davis Road) to 330 Oak Street (5509H).
4. Approval of staff's recommendation to award Proposal #1525-P for purchasing card services to JP Morgan Chase and authorization for the Chairman to execute the required agreement.
5. Approval of staff's recommendation to award contract #1572-S, Aerial Oblique Imagery, to Pictometry International Corp. in the amount of \$98,947.50 and contract #1605-A, Aerial Orthoimagery, to Geomni, Inc. in the amount of \$20,220.00.
6. Approval to liquidate surplus business personal property at auction, including listed vehicles and heavy equipment, confiscated property, and other items.
7. Consideration of the approval to present the following Resolutions in a Legislative Package to the Georgia General Assembly for consideration at its upcoming session:
 - A. Resolution 2018-17; Fluoride
 - B. Resolution 2018-18; Title Ad Valorem Tax (TAVT)
 - C. Resolution 2018-19; Boating and Minors
 - D. Resolution 2018-20; Protecting Religious Freedom

Commissioner Rousseau moved to not approve item 7d (Resolution 2018-20; Protecting Religious Freedom) as part of the legislative package. Commissioner Brown seconded. The motion failed 1-4 with Commissioner Oddo, Commissioner Brown, Vice-Chairman Ognio, and Chairman Maxwell voting in opposition.

Vice-Chairman Ognio moved to include item 7d (Resolution 2018-20; Protecting Religious Freedom) as part of the legislative package. Commissioner Brown seconded. The motion passed 4-1, with Commissioner Rousseau voting in opposition.

8. Approval of the November 8, 2018 Board of Commissioners Meeting Minutes.

OLD BUSINESS:

NEW BUSINESS:

9. Consideration of staff's recommendation to not object to the Peachtree City annexation of an unincorporated island consisting of two (2) properties of 37.48 acres and 5.99 acres in the area of Senoia Road, and the rezoning of said properties to LUR (Limited Use Residential).

In accordance with the Americans With Disabilities Act, accommodations are available for those who are hearing impaired and/or in need of a wheelchair. The Board of Commissioners Agenda and supporting material for each item is available on-line through the County's website at www.fayettecountyga.gov. This meeting will be telecast on Comcast Cable Channel 23 and on the internet at www.livestream.com.

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of staff's recommendation to award Proposal #1525-P for purchasing card services to JP Morgan Chase and authorization for the Chairman to execute the required agreement.

Background/History/Details:

Fayette County's current purchasing card services are through the State of Georgia contract with Bank of America. Due to increased volume and automation needs, an Request for Proposal (RFP) for purchasing card services was released.

Four institutions submitted proposals. A selection committee consisting of Fayette County staff reviewed each of the proposals submitted and is recommending JP Morgan Chase. There is no cost to the county. Card fees are paid by the vendors.

What action are you seeking from the Board of Commissioners?

Approval of staff's recommendation to award Proposal #1525-P for purchasing card services to JP Morgan Chase and authorization for the Chairman to execute the required agreement.

If this item requires funding, please describe:

No funding is necessary.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

To: Steve Rapson

From: Ted L. Burgess

Date: December 13, 2018

Subject: Request for Proposals #1525-P: Purchasing Card Services

The county's departments use Purchasing Cards (PCards) for small-dollar purchases, travel arrangements, and seminar / conference reservations as needed. This reduces the use of petty cash and small-dollar purchase orders, and improves overall efficiency of operations. There are currently 84 cardholders who transact approximately 4,000 transactions per year totaling about \$372,000.

The Finance Department has initiated a project to update the PCard program, in part to assure that automation improvements are integrated for efficient administration of the service. The Purchasing Department issued Request for Proposals #1525-P to solicit proposals for this purpose. Emails were sent to 18 contractors from the county's bidders' list. Another 136 were contacted through the web-based Georgia Procurement Registry, using commodity codes 94635 (Credit Card, Charge Card Services) and 94670 (Payment Card Services). Notification was provided via the Fayette News, the county website, Greater Georgia Black Chamber of Commerce, Georgia Local Government Access Marketplace (www.glga.org), and Channel 23.

Four firms submitted proposals (Please see attached). An Evaluation Committee was convened, consisting of representatives from the Water System, Fire/EMS, Parks & Recreation, Building & Grounds Maintenance, Information Technology, and Finance. Since all fees will be charged to the vendors or merchants, price was not a factor in the evaluations or scoring.

The Evaluation Team recommends award of the contract to JP Morgan. Their PCard program will be on a MasterCard platform. If awarded, the contract will consist of an initial term of three years (through 6/30/2021), with two potential 12-month renewal terms.

The county has not contracted with JP Morgan in the past, so a Contractor Performance Evaluation is not available. However, three references provided positive responses. They said the PCard process is fairly simple, integration with Munis was easy, and JP Morgan was very responsive.

Specifics of the proposed contract are as follows:

Contract Name	1525-P, Purchasing Card Services
Contractor	JP Morgan
Contract Term	Three-year initial term, & two 12-month renewal terms
Contract Amount	NA – All fees will be charged to the vendors
Budget	NA

**Request for Proposals #1525-P
Purchasing Card Services
Evaluation Committee Results**

Summary

		MAX POINTS	BANK OF AMERICA	JP MORGAN	SUNTRUST	WELLS FARGO
1	Project understanding, Approach & Automation	40	8.0	29.0	20.4	29.6
2	Ability to Automate the County's PCard Needs	30	6.8	23.6	18.4	22.2
3	Company's Background & Experience	15	3.8	9.8	10.0	11.4
4	Financial Strength and Long-term Viability	15	6.2	13.0	8.6	12.2
Total Technical Score		100	24.8	75.4	57.4	75.4
Avg. Presentation Score				25.2		16.4
Technical + Presentation		100%		100.6		91.8