



PURCHASING DEPARTMENT
140 STONEWALL AVENUE WEST, STE 204
FAYETTEVILLE, GEORGIA 30214
PHONE: 770-305-5420
www.fayettedcountyga.gov

January 3, 2018

Subject: Request for Proposals #1431-P: Transportation Engineer of Record

Gentlemen/Ladies:

Fayette County, Georgia is seeking proposals from qualified firms to serve as Transportation Engineer of Record. You are invited to submit a proposal in accordance with the information contained herein.

Questions concerning this request for proposals should be addressed to me in writing via email to PurchasingGroup@fayettedcountyga.gov or fax to (770) 719-5208. Questions will be accepted until 10:00 am, Thursday, January 25, 2018.

Purchasing Department office hours are Monday through Friday 8:00 a.m. to 5:00 p.m. The office telephone number is (770) 305-5420.

Please return your response to the following address:

Fayette County Purchasing Department
140 Stonewall Avenue West, Suite 204
Fayetteville, Georgia 30214

Request for Proposals #1431-P
Request for Proposals Name: **Transportation Engineer of Record**

Your envelope must be sealed, and should show your company's name and address.

Proposals will be received at the above address until 3:00pm, Wednesday, January 31, 2018 in the Purchasing Department, Suite 204. Proposals will be opened at that time, and the names of the responding companies will be read.

Proposals must be signed and sealed to be considered. Late proposals, faxed proposals, or emailed proposals, cannot be considered.

If you download this Request for Proposals from the county's web site, it will be your responsibility to check the web site for any addenda that might be issued for this solicitation. The county cannot not be responsible for a vendor not receiving information provided in any addendum.

Sincerely,



Ted L. Burgess
Director of Purchasing

Attachment

**Fayette County, Georgia
Request for Proposal # 1431-P
Transportation Engineer of Record**

OBJECTIVE

Fayette County, Georgia seeks to procure the services of a qualified Consultant (or team of Consultants) to serve as the Transportation Engineer of Record (EOR) for the Public Works Department. The work will include, but is not limited to, transportation-related planning, design and construction management for the delivery of Fayette County's 2017 Special Purpose Local Option Sales Tax (SPLOST) transportation projects.

The desired result is an on-call contract for engineering and related services. Public Works will be the primary "owner" of most projects, although the services provided by the EOR will be available to any County Department. The contract shall be effective from the date of execution thru June 30, 2019, with options to extend the contract for two additional one-year terms.

Unless directed otherwise in writing, all work shall meet applicable American Association of State Highway and Transportation Officials (AASHTO), Georgia Department of Transportation (GDOT), and Fayette County standards and specifications.

Fayette County reserves the right to competitively solicit other Consultants for tasks with fees anticipated to cost \$150,000 or more, that would otherwise fall within the scope of services specified herein.

INTRODUCTION

Fayette County is located in the Atlanta metropolitan area and is characterized by low density (one-acre is the smallest lot size in the unincorporated County) and slow, controlled growth. The County's 2016 population was estimated by the Atlanta Regional Commission (ARC) at 112,300 people and 53 percent of its citizens live in one of its three largest cities: Peachtree City, Fayetteville and Tyrone. The County maintains approximately 520 miles of road, of which nearly 10 percent are gravel. There is no interstate within the County.

Comprehensive Transportation Plan

As of December 2017, Fayette County is updating its Comprehensive Transportation Plan (CTP) and preparing a Master Path Plan. Transportation issues being discussed as part of the CTP and relevant to this RFP include:

- Operational improvements along key corridors (State and County);
- Safety improvements at intersections;
- Improved construction inspection of County projects;
- Expansion of a growing path network (including at-grade intersections);
- Maintenance of roads and bridges;
- Congestion problems in the downtown areas of Peachtree City and Fayetteville;
- Capacity needs; and
- Safety improvements along roadways (e.g., new guardrail) and school zones.

Citizens have repeatedly stressed the importance of Fayette County’s rural character and Public Works strives to balance the goals of protecting this character against the demands of a growing population. New transportation projects, especially planning studies, will have to address this dichotomy.

2017 SPLOST

In March 2017, the voters of Fayette County, Georgia approved a SPLOST referendum. The SPLOST is focused on infrastructure and includes over \$19 million for County transportation projects. **The primary focus of this RFP is to solicit proposals from highly qualified Consultants to provide the necessary staff, materials, and services for the engineering, design, permitting, and/or construction administration of 2017 SPLOST transportation projects.** 2017 SPLOST projects that may be assigned to the Transportation EOR include the following:

- A. Kenwood Road School Zone Improvements
- B. Maintenance and/or improvements to County roads and bridges
- C. Intersection Improvements
 - Brogdon Road & New Hope Road
 - Ebenezer Church Road, Ebenezer Road, and Spear Road
 - Redwine Road, Bernhard Road, and Peachtree Parkway
- D. Multiple Bicycle/Pedestrian/Path projects
- E. Detailed Planning Studies
 - SR 279 and Corinth Road intersections
 - SR 279 Corridor
 - Sandy Creek Road
 - Banks Road

- Tyrone & Palmetto Roads
 - Inman Road
- F. Other studies and intersection improvements as money allows.

To help educate County citizens prior to the March vote, Public Works prepared high-level descriptions of the projects. These documents are provide in Attachment A for information purposes only. Detailed Task Orders will be prepared for each approved project. The following work activities, however, are common to many of the SPLOST projects:

1. Assess and evaluate existing conditions;
2. Identify viable options and provide a Consultant-recommended concept;
3. Develop construction plans, right-of-way plans, utility plans, technical specifications, soil erosion and sedimentation control plans, and any other document, plan or drawing needed for permitting, land acquisition, and construction;
4. Assist with procurement of a Contractor for construction; and
5. Provide Construction Engineering and Inspection (CEI) Services.

Fayette County hopes to use local 2017 SPLOST money as local match for state and/or federal aid on multiple projects. The following projects are currently recommended for federal assistance by the ARC staff as part of Transportation Improvement Program (TIP) Amendment No. 4:

- *FA-02* Resurfacing projects (multiple roads);
- *FA-03* Planning studies on Sandy Creek Road, Tyrone & Palmetto Roads and Banks Road; and
- *FA-01* Planning studies for SR 279, including possible intersection realignment of SR 279 and Corinth Road at SR 85.

Additional opportunities may exist and Fayette County anticipates using the EOR for assistance in securing new funding sources.

2004 SPLOST

Fayette County's first transportation SPLOST was approved by voters in November 2004. That program collected taxes over a five-year period and there is some remaining money that may be used to fund Task Orders awarded under this RFP. The types of potential projects are similar to 2017 SPLOST and could include intersection improvements, road realignments, corridor safety and operational improvements, bridge designs, etc.

One of the first Task Orders issued under this contract will likely be "2004 SPLOST" project for the design and construction administration of a new bridge over Morning Creek. The bridge is part of the ongoing East Fayetteville Bypass project.

County Funded Projects / Capital Improvement Program (CIP)

Other funding sources for Task Orders generated under this RFP include annual Operations & Maintenance Budgets, Capital Projects and CIPs. There are no specific projects identified at this time, however, examples of work that may be requested include, but are not limited to:

- Surveying – boundary surveys, construction staking, location surveys, survey of existing conditions, etc.;
- Preparation of legal descriptions;
- Preparation of Final Plats;
- Geotechnical Investigations;
- Construction Engineering and Inspection;
- Hot Mix Asphalt – Field inspection, coring, quality acceptance (per GDOT Inspection Manual), etc.;
- Pavement Design (e.g., preparation of job mix formula for Full Depth Reclamation);
- Bridge Inspections;
- Cost Estimating;
- Grading Plans;
- Alternative Analyses, etc.

STATEMENT OF NEED

Fayette County has an on-going need for engineering services related to the assessment, design, and delivery of transportation and related Public Works projects. The County seeks to enter into a contract with a qualified firm (or team) to serve as the Transportation Engineer of Record. The Consultant will provide on-call services with fees based on the hourly rates established in the Contract. Work shall be assigned on a Task Order basis. Each Task Order will specify a lump-sum amount or a maximum not-to-exceed amount and provide a detailed statement of work, requirements, specifications, etc.

There will be no minimum amount of work or number of projects explicit or implied by the Contract, and the EOR shall execute projects as assigned.

Fayette County has three existing EOR Contracts: one with the Solid Waste Department, one with the Water System, and one with the Environmental Management Department for stormwater infrastructure projects. The types of work, and associated expertise, for each EOR contract are independent from each other and there shall be

minimal cross-over of services among the EORs unless there are exceptional circumstances and direction is provided, in writing, from the Fayette County Purchasing Department.

SCOPE OF SERVICES

Fayette County will assign projects to the Transportation EOR on an as-needed basis. The projects may be assigned individually or in groups. Projects may consist of any engineering service related to Public Works. This may include, but not be limited to, the following areas of work:

1. Transportation Planning
 - a. Local, Regional, and Statewide Coordination and Planning
 - b. Detailed Planning Studies and Corridor Studies
 - c. Alternate Systems Planning / Alternative Analysis
 - d. National Environmental Policy Act (NEPA) compliance
 - i. History
 - ii. Air Quality
 - iii. Noise
 - iv. Ecology
 - v. Archaeology
 - vi. Freshwater Aquatic Surveys
 - vii. Bat Surveys
 - e. Public Engagement / Public Involvement
 - f. Location Studies
 - g. Traffic Analysis
 - h. Non-Motorized Transportation Planning
 - i. Personal Transportation Vehicle (e.g., golf cart) Planning
2. Road Design
 - a. Rural and Urban Roadway Design (two-lane and multi-lane)
 - b. Traffic Operations Studies and Design
 - c. Landscape Architecture Design
 - d. Traffic Control Systems Analysis, Design and Implementation
 - e. Utility Coordination
 - f. Hydraulic and Hydrologic Studies (for Roads)
 - g. Facilities for Bicycles, Pedestrians and Golf Carts
 - h. Roadway Lighting
 - i. Value Engineering
3. Bridges
 - a. Bridge Design
 - b. Hydraulic and Hydrologic Studies (for Bridges)
 - c. Bridge Inspections

4. Soils, Foundations & Material Testing
 - a. Soil Survey Studies
 - b. Geological and Geophysical Studies
 - c. Bridge Foundation Studies
 - d. Laboratory Testing of Roadway Construction Materials
 - e. Field Testing of Roadway Construction Materials
 - f. Hazardous Waste Site Assessments
5. Construction
 - a. Cost Estimating
 - b. Construction Engineering and Supervision
 - c. Project Management
6. Erosion and Sedimentation Control
 - a. Soil Erosion, Sedimentation, and Pollution Control Plan
 - b. Rainfall and Runoff Reporting
 - c. Field Inspection for Erosion Control
7. Topography
 - a. Land Surveying
 - b. Engineering Surveying
 - c. Topographic Surveying
 - d. As-Built Surveying
 - e. Construction Layout and Staking
 - f. Photogrammetry
 - g. Overhead-Subsurface Utility Engineering (SUE)

Most of the work areas listed above correspond to GDOT Area Class / Employee Qualification used for Consultant Prequalification. Unless noted otherwise, descriptions for the work areas match those referenced and used by GDOT.

Below are general notes to further explain County needs and preferences related to this RFP. They are not listed in any particular order.

- *Environmental* – The Consultant shall generate all necessary Environmental documents and obtain the associated approvals and permits. The Consultant team shall have sufficient experience to satisfy National Environmental Policy Act (NEPA) requirements on federal-aid projects.
- *Public Outreach & Engagement* – Some of the Task Orders may require public outreach and engagement. Fayette County can assist with coordinating and hosting Public Information Open House meetings and similar events. However, the Consultant team should have the resources to lead public outreach activities such as meetings, dissemination of information by social media, on-line surveys, etc. A common brand for the

2017 SPLOST projects in particular is desired. Public Outreach will be a substantial component of the Planning Studies.

- *Project Data and Deliverables* – All reports, plans, drawings, studies, specifications, estimates, maps, computations, computer files and printouts, and any other data prepared under the terms of this RFP shall become the property of Fayette County. The data shall be reasonably organized, indexed, bound and delivered to Fayette County within two weeks of written request from Fayette County. Most deliverables are expected to be received in electronic format. CAD files shall be provided in a format/version compatible to County software (currently Fayette County uses Carlson Civil Suite 2017 and AutoCAD Civil 3D 2010).
- *Invoices* – the Consultant shall provide monthly reporting and invoicing on all active projects in a manner and format that is mutually agreed upon by the Consultant and the Public Works Director.
- *Other Services* – The Consultant team should have the resources available to provide the type of services listed in the “Introduction” section of this document, particularly the *County Funded Projects / Capital Improvement Program (CIP)* section.

PROPOSAL RESPONSE REQUIREMENTS

To be considered responsive, proposals shall include and/or address all submittal requirements of the Fayette County Purchasing Department as well as the following information, preferably in the order listed below. **Please note the maximum page limit for some sections.**

1. Cover Page

- a. Include the Request for Proposal number (#1431-P) and title (*Transportation Engineer of Record*).

2. Table of Contents

3. Required Documents

- a. Provide as specified in the “Checklist of Required Documents”.

4. Contact Information

- a. Provide contact name, mailing address, telephone number, facsimile number, and email address for the primary consultant and sub-consultants; and
- b. Identify the individual(s) who will serve as primary contact(s) during procurement and project implementation.

5. Project Team / Individual Experience (15 page limit):

Present the staff available for work on this Contract.

Identify the key individuals proposed to manage and work on this contract. Document and/or illustrate their experiences, education, training, certifications (e.g., field staff with *GDOT Roadway Testing Technician* certification), knowledge or other skill sets that would be beneficial to the EOR team. Factors that may influence scoring include, but are not limited to: demonstrated ability to plan, design and deliver similar transportation projects; knowledge and working relationships with the Atlanta Regional Commission (ARC) and GDOT (State Office and District 3); knowledge of County design standards and community transportation issues; and a team with a range of expertise and depth of staff to handle the varying Task Orders associated with this Contract. At a minimum, proposals should provide the following information:

- a. Identify the primary point of contact responsible for the overall administration of this Contract with Fayette County;
- b. Identify project managers for the various types of services;
- c. Identify key team members available for this Contract;
- d. Georgia Professional Engineers available for the Contract;
- e. Georgia Registered Land Surveyors available for the Contract; and
- f. Provide the office location for each listed team member.
Preference will be given to teams with a local presence (i.e., within a 50 mile radius of Fayetteville, GA) for crews that require on-site presence, such as surveyors or construction inspectors.

6. Understanding and Approach (15 page limit):

Explain your understanding of Fayette County's needs for this Contract and how your team would perform the work. Identify any unique ideas or support your team offers that may be of benefit to the planning and delivery of Fayette County Transportation Projects.

Factors that may influence scoring include, but are not limited to: demonstrated ability to advance projects quickly; opportunities for strategic use of state and federal funds; cost saving measures; holistic approach to transportation planning; strategies for effective construction oversight; internal quality control procedures; project management techniques, "value-added" ideas, etc. At a minimum, proposals should address the following potential work areas:

- a. Transportation Planning;
- b. Road Design;
- c. Bridges;
- d. Soils, Foundations & Material Testing;
- e. Construction;
- f. Erosion & Sedimentation Control;
- g. Topography; and
- h. Other services identified or referenced in the “Scope of Services” section of this RFP.

When reading the proposals, the review team will also consider to what extent the documents 1) provide insight for balancing rural character with increasing travel demands; 2) demonstrate how the Consultant can assist with future state and federal funding opportunities; and 3) address issues and factors beyond those specifically listed in this RFP but still relevant to the Contract (i.e., what did we miss!).

7. Company Experience (10 page limit):

Describe your team’s skills, qualifications and experience relevant to the RFP.

Factors that may influence scoring include, but are not limited to: the successful completion of similar, and recent projects; experience with delivery of state and federally-funded projects; experience working with GDOT; being GDOT prequalified in relevant class areas, how well does the proposed team staff match with relevant projects, etc. At a minimum, proposals should include the following information:

- a. Summary of GDOT prequalification(s) by Area Class and firm;
- b. Other company certifications/qualifications;
- c. Description of relevant projects. Include date completed; services provided, cost, contact information for owner. Fayette County reserves to right to make a reference check on any listed project and feedback received will be factored into the scoring;
- d. Matrix showing who from the Project Team worked on the relevant projects; and
- e. Description of any specialized or unique capabilities such as technical innovation, cost effectiveness, specialization in permitting, community outreach, or other capabilities.

8. Scheduling / Resource Availability:

Demonstrate that the Project Team has enough resources to effectively manage and deliver multiple projects at once.

There is no specific project for which a schedule can be provided and evaluated. However, it is expected that within the first 12 months of Contract award, there will be multiple Task Orders issued for a variety of project types – multiple planning studies, three or more intersection designs and one new bridge design. This section of the proposal should explain the team’s capacity, and limits, for working on multiple projects simultaneously.

At a minimum, proposals should include the following information:

- a. Explain how multiple projects would be managed simultaneously and what paths or methods of communication are proposed;
 - b. Provide the backlog / availability of key staff members;
 - c. Explain the ability of the Project Team to ramp-up (or down) for cyclical workloads (note: Fayette County will work closely with the Consultant to minimize this but peaks and valleys are expected);
 - d. Demonstrate how the Team has successfully scheduled and managed federal-aid projects for other municipalities;
 - e. Description of tools/software used to develop and track projects; and
 - f. Description of any techniques or strategies for advancing projects quickly.
9. **Hourly Rate Schedule:** All cost information shall be provided in a sealed envelope separate from the proposal. The schedule should list all job classes/titles expected to bill against this Contract as well as any additional unit costs associated with travel, production of documents, etc. All fees, unit rates and hourly rates shall be held constant at least through June 30, 2019. The Hourly Rate Schedule information should also include any changes to the proposed rates, fees, or other costs that would be required for the first or second contract renewal (e.g., to account for anticipated inflation). Hourly rates and fees will not be open to negotiation or changes after a Contract is awarded, even during consideration of a first or second Contract renewal.

As noted previously, work shall be assigned on a Task Order basis. Each Task Order will specify a lump-sum amount or a maximum not-to-exceed amount and provide a detailed statement of work, requirements, specifications, etc.

The payment method for each Task Order will be established based on the type of work being performed. In accordance with 23 CFR 172, the methods of payment will be: lump sum, cost plus fixed fee, cost per unit of work, or specific rates of compensation. A single Task Order may contain different payment methods as appropriate for compensation of different

elements of work, and in such case will include a Task Order not-to-exceed amount.

EVALUATION CRITERIA

The Fayette County Purchasing Department is the facilitator for issuing the RFP and all communications during procurement shall be through the Purchasing Department. Proposals will be evaluated and a selection made using a technical score of the proposals.

An evaluation committee will review and rank the proposals based on four factors. The relative weight for each evaluation factor is provided below. The information requested in the “Proposal Response Requirements” section of this RFP will guide the scoring. These items are not exhaustive, however, and other types of information may be considered when scoring each factor.

<i>Criteria</i>	<i>Max. Points</i>
• Project Team / Individual Experience	20
• Understanding and Approach	50
• Company Experience	15
• Scheduling / Resource Availability	15

Interviews

It is envisioned that Fayette County will conduct discussions with at least three firms, unless it is determined to be unnecessary because proposals contain sufficient information for evaluation. The Evaluation Committee will evaluate and score the interviews. Interviewing firms will be able to earn up to 30 additional points, which will be added to their evaluation scores. The county will then select at least three firms that are considered most highly qualified, as determined by evaluation and interview scores, to provide the services included in this RFP.

Hourly Rate Schedule

The county will open the rate/fee/price schedule of the highest-scoring firm, and negotiate a contract at fair and reasonable compensation. If negotiations with this firm do not result in a satisfactory contract, the county will terminate negotiations with this firm, and then undertake negotiations with the next most qualified firm, continuing this process until an agreement is reached.

Fayette County, Georgia
RFP # 1431-P
Transportation Engineer of Record

Attachment A

2017 SPLOST Project Sheets

Kenwood Road School Zone

Category: Infrastructure Preservation and Improvements

Location: Kenwood Road at North Fayette Elementary

Estimated Cost: \$600,000

Project Description

This is a Fayette County safety project on Kenwood Road.

This project provides design and construction of auxiliary lanes (e.g., center left turn lane) on Kenwood Road for the North Fayette Elementary School.

Providing turn lanes will reduce the risk of rear-end collisions and reduce delays to thru traffic. The design process would include soliciting input from the School System, Sheriff's Office, and other stakeholders in the area.

The project would be funded entirely with SPLOST dollars.

Existing Conditions



Proposed Project



Paved Roads, Gravel Roads, and Bridges

Category: Infrastructure Preservation and Improvements

Location: Multiple Locations

Estimated Cost: \$2,209,273

Project Description

This project will help maintain existing roads and bridges in the unincorporated County.

Each year the Fayette County Road Department repairs and resurfaces four to five percent of the paved roads in the unincorporated County. The Department also maintains the County's bridges and approximately 50 miles of gravel roads.

This project will provide additional resources for asphalt resurfacing, other pavement preservation treatments, bridge work, shoulder grading, drainage improvements, dust control treatments, etc. Treatment technologies and work priorities will be established using the results of a comprehensive 2016 Pavement Evaluation.

Resurfacing and other maintenance work will be funded entirely with SPLOST dollars, but opportunities may exist to use the money as local match against state or federal aid.

Paved Roads



Gravel Roads



Bridges



Brogdon and New Hope Roads

Category: Intersection Improvements

Location: Brogdon and New Hope Roads

Estimated Cost: \$1,200,000

Project Description

This existing two-way stop intersection generates frequent complaints about traffic speed on New Hope Road, limited sight distance, and vehicles pulling out in front of traffic. There are no sidewalks or multi-use paths in the area.

The project will improve safety and reduce speeds on New Hope Road. The design process will consider all options and make a recommendation for Board of Commissioner approval prior to full design.

Options may include roadway realignment for improved sight distance and intersection conversion to a four-way stop. The project's budget is based on conversion to a roundabout. Signs, striping, landscaping, lighting, reflective pavement markers, etc. will be provided.

Existing Conditions



The current design consists of a controlled intersection with stop signs on Brogdon Road.

Proposed Project



The work may include realignments, changing the intersection control, addition of turn lanes, new signs, striping and/or reflective pavement markers, addition of night time lighting, etc.

Ebenezer Church, Ebenezer and Spear Roads

Category: Intersection Improvements

Location: Ebenezer Church, Ebenezer and Spear Roads

Estimated Cost: \$1,500,000

Project Description

This location has two intersections offset from each other by approximately 150 feet. The intersections generate above-average complaints about vehicle speed on Ebenezer Road and sight distance limitations. Ebenezer Church and Spear Roads are each stop-controlled.

There are no sidewalks or multi-use paths in the area but there is high bike use, especially on weekends. Both Ebenezer and Ebenezer Church Roads are designated in the 2010 Comprehensive Transportation Plan as future bike-path roadways.

This project's goal is to improve safety, reduce vehicles speeds on Ebenezer Road, and optimize the intersections with bike use and future multi-use path expansion.

The design process will consider all options and make a recommendation for Board of Commissioner approval prior to full design. Options may include roadway realignment for improved sight distance and intersection conversion to a four-way stop. The project's budget is based on conversion to a roundabout. Signs, striping, landscaping, lighting, reflective pavement markers, etc. will be provided as applicable.

Existing Conditions



The current design consists of a controlled intersection with stop signs on Spear and Ebenezer Church Roads.

Proposed Project



The work may include realignments, changing the intersection control, addition of turn lanes, new signs, striping and/or reflective pavement markers, addition of night time lighting, etc.

Redwine, Bernhard, and Peachtree Parkway

Category: Intersection Improvements

Location: Redwine Road, Bernhard Road and Peachtree Parkway

Estimated Cost: \$1,200,000

Project Description

This is an existing 4-way stop intersection that experiences heavy delays in the morning and afternoon. It also has multi-use paths along Redwine Road that are frequently used by local residents for access to the Stars Mill School complex, shopping/dining, golf, recreation, exercise, etc. Morning queues of 25 cars or more is common on Redwine Road.

The intent is to improve operating conditions during AM and PM peak hours and improve the ability of pedestrians, bicyclists, and golf carts to safely cross the roads.

A roundabout is envisioned for the location, but the design process will consider various alternatives and make a recommendation for the Board of Commissioner's approval prior to the full design phase. A concern with roundabouts is how they are integrated with the multi-use paths. This will be evaluated during the design process. One option is to provide marked cross-walks a short distance away from the roundabout, thereby providing separation between the turn-movements of the roundabout and the crossing. Signs, striping, landscaping, lighting, reflective pavement markers, etc. will all be provided, as applicable, for the project.

Existing Conditions



The current design consists of a four way stop controlled intersection with stop signs and multiuse paths.

Proposed Project



The work may include realignments, changing the intersection control, addition of turn lanes, new signs, striping and/or reflective pavement markers, addition of night time lighting, etc.

Bike Lane and Multi-Use Paths

Category: Pedestrian, Bicycle and Multi-Use Path Projects

Location: Multiple Locations

Estimated Cost: \$250,000

Project Description

Within unincorporated Fayette County, there is a disconnected system of bike lanes, designated bike routes, sidewalks and multi-use paths. Independent of the 2017 SPLSOT referendum, Fayette County is completing a Comprehensive Path Plan which will make recommendations for short and long-term projects to connect these systems and establish uniform and appropriate standards for signs and pavement striping.

This project will provide some funding for the implementation of some the Path Plan recommendations. Some of the money may be used as local match for a larger Federal-aid Project, depending on the specific recommendations and available federal-aid opportunities.

Examples of anticipated projects include: installation and improvements of crossings; construction of new paths or bike lanes; and installation of new bike route signs along designated routes. The emphasis of all projects will be on improved safety and connectivity.



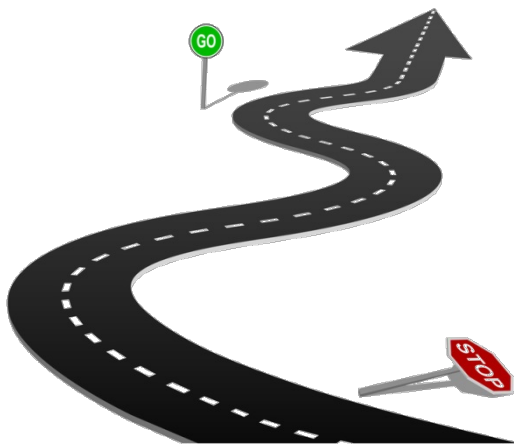
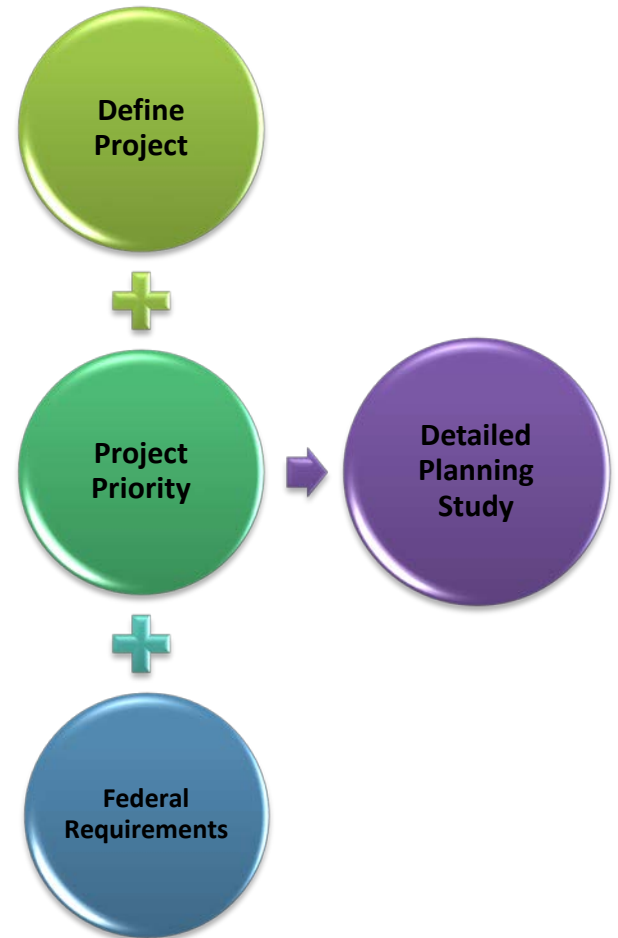
Detailed Planning Studies

Approximately 3.2% of the SPLOST transportation dollars are allocated for Detailed Planning Studies. The studies have three primary purposes:

1. Define the project;
2. Assist with project prioritization; and
3. Satisfy federal requirements.

On large corridor projects, considerable data collection and engineering analysis is required to make accurate project recommendations. A Detailed Planning Study will collect the minimum data to allow for these analyses and provide results and recommendations for the Board of Commissioners to prioritize and advance the highest-rated projects. Having this information is prudent for local officials making decisions on projects with cost estimates in the tens-of-millions range and is required by state and regional planning agencies if the project is to be competitive in seeking Federal-aid.

Each of the Detailed Planning Studies will complete common tasks in order to address the three goals noted above, including:



- Identify need and purpose;
- Define the project scope;
- Consider alternatives;
- Perform cursory environmental screening;
- Assess impacts to utilities and railroads;
- Assess impacts to private properties;
- Gauge public support and opposition;
- Identify applicable design criteria;
- Develop a schedule; and
- Determine preliminary budget and funding options.



Studies will be completed for the seven projects listed below and possibly other locations as needs change over the six-year SPLOST. It is expected that Federal-aid will be required, at least for the construction phase, to fully fund any one or more of the projects. The advantage of having a project in the Federal-aid program is the potential amount of money paid by state or federal agencies. Typically the ratio is 80/20 (federal/local), so a project costing \$15,000,000 could receive up to \$12,000,000 in federal and state aid,

and only cost the County's SPLOST program \$3,000,000.

The process for being awarded Federal-aid is competitive due to the large number of project applications, uncertainties associated with federal funds and availability, and the pre-defined criteria/performance measures a project must meet to be ranked high. Hence the need for a Detailed Planning Study to properly "vet" Fayette County projects prior to submission for consideration against the other projects in the Atlanta Metropolitan region.

As described above, the information provided in a Detailed Planning Study is essential for the funding process. The information is also integral to the design process so much of the work completed in the planning stage is used in full design. Also, having a planning study allows Consultants and Engineers to provide more focused and cost-effective proposals for design services.

SPLOST-funded Detailed Planning Studies

- Realignment of SR 279 and Corinth Road
- Sandy Creek Road Operational Improvements
- Banks Road Operational Improvements
- Tyrone & Palmetto Roads Operational Improvements
- Lees Mill, New Hope and Kenwood Road Operational Improvements
- Inman Road Operational Improvements
- SR 279 Capacity and Operational Improvements
- Other Transportation Studies, as needed



For budgeting purposes, it is assumed that the Detailed Planning Studies will be 100 percent SPLOST funded, although there is a possibility of receiving Federal-aid to offset the cost for some of the studies. If this is achieved, savings can be used for additional studies or reallocate to another project category, such as resurfacing or intersection improvements.

The SR 279 Capacity and Operational Improvement Study is different from the other studies in that the recommendations of the study are not eligible for implementation with SPLOST money. Since this project is entirely along a State Route, the study will be used to encourage the Georgia Department of Transportation to advance the project using state and federal dollars.

SR 279 and Corinth Road Realignment

Category: Possible Federal Aid Corridor Improvement Project

Location: SR 279 and Corinth Road at the intersection of SR 85

SPLOST Detailed Planning Study: \$64,500

Project Description

SR 279 and SR 85 intersect approximately one-half mile north of the Corinth Road intersection. Both intersections are controlled with traffic signals. There is often a large queue of traffic making left turns from SR 85 onto SR 279 (especially in the AM) and Corinth Road (in the PM). Completion of the East Fayetteville Bypass is expected to increase traffic on Corinth Road and these intersections.

This project aligns Corinth Road and SR 279, thereby eliminating a traffic signal and the associated turning movements. Doing so improves safety and operational efficiency (i.e., less delay). The project requires Federal-aid and support from the Georgia Department of Transportation (GDOT) since it involves two state routes.

This project's Detailed Planning Study will consider all options for bringing these intersections together, as well as other safety and operational improvements. It will quantify the costs and benefits of each option allowing a go/no-go decision to be made along with selection of a preferred alignment.

Existing Conditions



SR 85 at Corinth Road



SR 85 at SR 279



This project may or may not be advanced beyond the Detailed Planning Study. The final prioritization and funding levels for this project and the other eligible Federal-Aid Corridor Improvement Projects will be set by the Transportation Committee and the Board of Commissioners upon completion of the Detailed Planning Studies.

Operational Improvements Cost if funded:

Federal/State: \$18,000,000

Local Match: \$4,500,000

Sandy Creek Road

Category: Possible Federal Aid Corridor Improvement Project

Location: Tyrone and Palmetto Roads

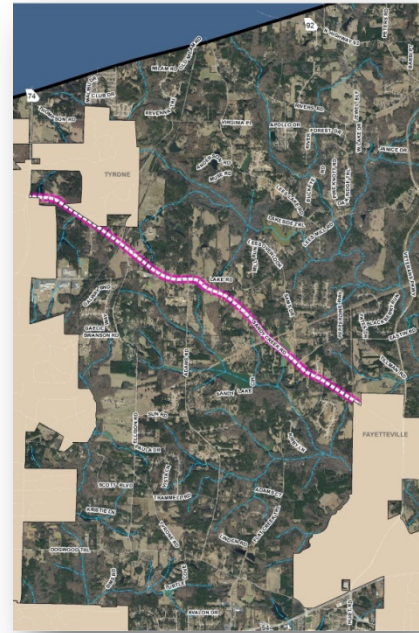
SPLOST Detailed Planning Study: \$71,800

Project Description

Sandy Creek Road is a 4.6-mile major road extending from Veterans Parkway in Fayetteville to SR 74 in Tyrone. Recent and expected growth within Fayetteville and around the Pinewood Studios is expected to increase traffic on Sandy Creek Road. Fayette County received feedback from citizens with concerns about intersection safety, increasing truck use, and vehicle speeds.

This project develops a plan to ensure Sandy Creek Road is improved in a way that adequately meets current and future transportation needs. Examples of possible operational improvements include: reconfiguration of intersections, addition of passing lanes, shoulder improvements, correction of sub-standard horizontal and vertical sight distances, an improved railroad crossing, and measures to balance growth demands with existing property owner needs and desires along the corridor.

Location



Existing Conditions



Possible Intersection Reconfiguration : Sandy Creek Road, Eastin Road, Sams Drive and Trustin Lake Drive

This project may or may not be advanced beyond the Detailed Planning Study. The final prioritization and funding levels for this project and the other eligible Federal-Aid Corridor Improvement Projects will be set by the Transportation Committee and the Board of Commissioners upon completion of the Detailed Planning Studies.

Operational Improvements Cost if funded:

Federal/State: \$12,144,000

Local Match: \$3,036,000

Banks Road

Category: Detailed Planning Study/
Possible Federal Aid Corridor
Improvement Project

Location: Banks Road

SPLOST Detailed Planning Study \$47,000

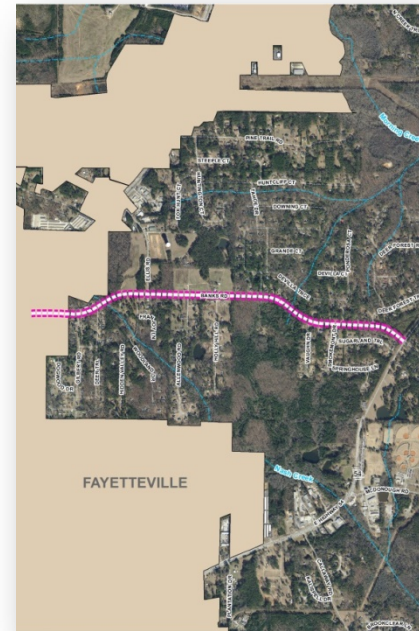
Project Description

Banks Road is a 1.7-mile road extending from SR 54 to SR 314. The western end of Banks Road (approximately 0.38 miles) is within the limits of Fayetteville.

The road is used a cut-thru between SR 314, SR 85, SR 54 and McDonough Road but is not properly designed for current (and future) traffic volumes and pedestrian demands. For example, a 1.25-mile stretch of Banks has 10 intersections, 25 residential driveways, and approximately 250 acres of undeveloped land with existing road frontage on Banks. There are no sidewalks, bike lanes or multi-use paths.

This project will ensure Banks Road is improved to meet current and future transportation demands. Possible improvements could include: capacity increases (e.g., addition of a third lane), shoulder improvements, turn lanes, different intersection controls, correction of sub-standard horizontal and vertical sight distances, and addition of sidewalks, bike lanes and/or multi-use paths. Similar to the other Corridor Projects, the specific scope will be determined from the Detailed Planning Study.

Location



This project may or may not be advanced beyond the Detailed Planning Study. The final prioritization and funding levels for this project and the other eligible Federal-Aid Corridor Improvement Projects will be set by the Transportation Committee and the Board of Commissioners upon completion of the Detailed Planning Studies.

Operational Improvements Cost if funded:

Federal/State: \$12,000,000

Local Match: \$3,000,000

Tyrone & Palmetto Roads

Category: Detailed Planning Study/
Possible Federal Aid Corridor
Improvement Project

Location: Tyrone and Palmetto Roads

SPLOST Detailed Planning Study: \$84,600

Project Description

Tyrone Road is a 4.5-mile road extending from SR 54 to Senoia Road in Tyrone. Palmetto Road runs 1.7 miles from Senoia Road to the Coweta County border. Palmetto Road is often used for access to Interstate I-85 at the Collinsworth Road interchange.

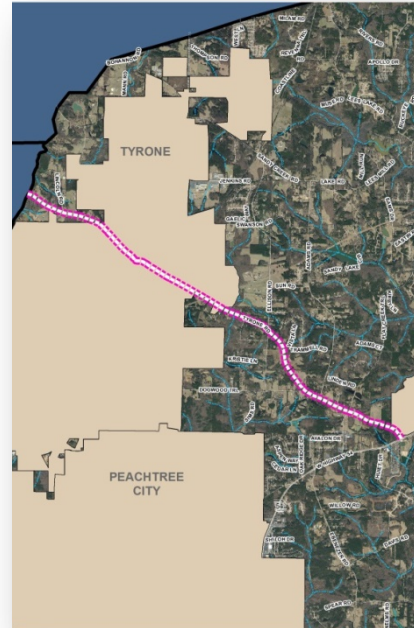
With the exception of the Tyrone portion, the majority of this corridor has no pedestrian or bicycle accommodations.

This project will ensure Tyrone Road is improved to adequately meet current and future transportation needs. Possible improvements may include: capacity increases, shoulder improvements, turn lanes, different intersection controls, correction of sub-standard horizontal and vertical sight distance, and addition of sidewalks, bike lanes or multi-use paths.

Some specific intersections to be realigned or changed to a different type of intersection control (e.g., a roundabout) include: Arrowwood Road and Spencer Lane with Palmetto Road; Ellison Road and Tyrone Road; Dogwood Trail with Tyrone Road; and Flat Creek Trail with Tyrone Road. Details of this project will be coordinated with Town of Tyrone SPLOST projects.

This is a joint effort with the Town of Tyrone and they are supportive of the project.

Location



This project may or may not be advanced beyond the Detailed Planning Study. The final prioritization and funding levels for this project and the other eligible Federal-Aid Corridor Improvement Projects will be set by the Transportation Committee and the Board of Commissioners upon completion of the Detailed Planning Studies.

Operational Improvements Cost if funded:

Federal/State: \$24,800,000

Local Match: \$6,200,000

Inman Road

Category: Detailed Planning Study/
Possible Federal Aid Corridor
Improvement Project

Location: Inman Road from County Line
Road at South Jeff Davis Road
to SR 92 across from Goza
Road.

SPLOST Detailed Planning Study: \$59,000

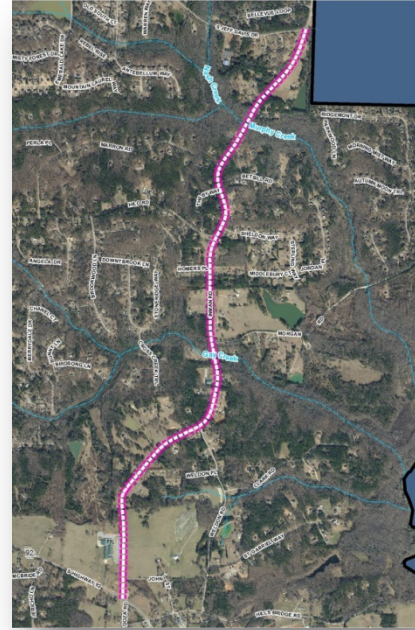
Project Description

Inman Road is a three mile road that extends from County Line Road at South Jeff Davis Road to SR 92 across from Goza Road. It is a two lane road, posted at 35 mph, and has no stop signs or traffic signals between the intersections noted above.

Traffic is expected to increase on Inman as growth continues in Spalding and Clayton Counties and with construction of the East Fayetteville Bypass, which will provide a direct path from Inman Road to SR 85 north of Fayetteville. A common complaint received from citizens about Inman Road is the amount of vehicles speeding on the road.

This project will ensure Inman Road is maintained as a free-flow road meeting current and future transportation needs for safety and efficient traffic movement. Possible operational improvements include: addition of turn lanes at intersections and passing lanes; shoulder build-out and establishment of proper clear zones; correction of sub-standard horizontal and vertical curves, and installation of guardrails.

Location



This project may or may not be advanced beyond the Detailed Planning Study. The final prioritization and funding levels for this project and the other eligible Federal-Aid Corridor Improvement Projects will be set by the Transportation Committee and the Board of Commissioners upon completion of the Detailed Planning Studies.

Operational Improvements Cost if funded:

Federal/State: \$14,400,000

Local Match: \$3,600,000

GENERAL TERMS AND CONDITIONS
REP #1431-P: Transportation Engineer of Record

1. **Definitions:** The term "contractor" as used herein and elsewhere in these Terms and Conditions shall be used synonymously with the term "successful offeror." The term "county" shall mean Fayette County, Georgia.
2. **Preparation of Offers:** It shall be the responsibility of the offeror to examine specifications, scope of work, schedule and all instructions that are part of this request for proposal. Failure to observe any of the instructions or conditions in this request for proposal may result in rejection of the offer.

All of the specifications and information contained in this request for proposal, unless specifically excepted in writing by the offeror and such exceptions being included with the offer, will form the basis of the contract between the successful offeror and the county. The offeror should take care to answer all questions and provide all requested information.

3. **Submission of Offers:** Offerors must submit their proposal, along with any amendments issued by the county, in a sealed opaque envelope with the following information written on the outside of the envelope:
 - a. The offeror's company name,
 - b. The Request For Proposals (RFP) number, which is **#1431-P** and
 - c. The RFP Name, which is **Transportation Engineer of Record**.

Price schedules shall be placed in an additional opaque sealed envelope, identified as the price schedule, and enclosed in the sealed envelope with the proposal.

Mail or deliver one (1) original proposal, signed in ink by a company official authorized to make a legal and binding offer, five (5) paper copies, and five (5) copy on flash drives to:

Fayette County Government
Purchasing Department
140 Stonewall Avenue West, Suite 204
Fayetteville, GA 30214

Attention: Contracts Administrator

4. **Timely Receipt:** Offers not received by the time and date of the scheduled proposal opening will not be considered, unless the delay is a result of action or inaction of the county.
5. **Open Offer:** The offer, once submitted and opened, shall remain open for acceptance for a period of at least ninety days from the date of the opening unless this time-frame is specifically excepted to in your offer.
6. **Corrections or Withdrawals:** The offeror may correct a mistake, or withdraw a proposal before the proposal opening date by sending written notification to the Director of Purchasing. Proposals may be withdrawn after the opening only with written authorization from the Director of Purchasing.

The county reserves the right to waive any defect or irregularity in any proposal received.

In case of discrepancy between the unit price and the extended or total price, the unit price shall prevail.

7. **Trade Secrets – Confidentiality:** If any person or entity submits a bid or proposal that contains trade secrets, an affidavit shall be included with the bid or proposal. The affidavit shall declare the specific included information which constitutes trade secrets. Any trade secrets must be either (1) placed in a separate envelope, clearly identified and marked as such, or (2) at a minimum, marked in the affidavit or an attached document explaining exactly where such information is, and otherwise marked, highlighted, or made plainly visible. See Georgia law at O.C.G.A. § 50-18-72 (A)(34).
8. **Site Conditions:** Offerors are urged to visit the site to familiarize themselves with site conditions. Upon submission of an offer, it is understood that the offeror is acknowledging his acceptance of all site conditions.
9. **Ethics – Disclosure of Relationships:** Before a proposed contract in excess of \$10,000.00 is recommended for award to the Board of Commissioners or the County Administrator, or before the County renews, extends, or otherwise modifies a contract after it has been awarded, the contractor must disclose certain relationships with any County Commissioner or County Official, or their spouse, mother, father, grandparent, brother, sister, son or daughter related by blood, adoption, or marriage (including in-laws). A relationship that must be reported exists if any of these individuals is a director, officer, partner, or employee, or has a substantial financial interest in the business, as described in Fayette County Ordinance Chapter 2, Article IV, Division 3 (Code of Ethics).

If such relationship exists between your company and any individual mentioned above, relevant information must be presented in the form of a written letter to the Director of Purchasing. You must include the letter with any bid, proposal, or price quote you submit to the Purchasing Department.

In the event that a contractor fails to comply with this requirement, the County will take action as appropriate to the situation, which may include actions up to and including rejection of the bid or offer, cancellation of the contract in question, or debarment or suspension from award of a County contract for a period of up to three years.

10. **Evaluation of Offers:** The evaluation of offers and the determination as to acceptability of services offered shall be the responsibility of the county. Accordingly, to insure that sufficient information is available, the offeror may be required to submit literature, samples, or other information prior to award. The county reserves the right to obtain clarification or additional information from any firm regarding its proposal. The county reserves the right to select a responsive, responsible firm on the basis of best value that is deemed to be most advantageous to the owners. The county further reserves the right to reject any proposal, or all proposals, and to re-release the request for proposals.
11. **Non-Collusion:** By responding to this request for proposals, the offeror shall be deemed to have represented and warranted that the proposal is not made in connection with any other offeror submitting a separate response to this request for proposals, and is in all respects fair and without collusion or fraud.
12. **Ability To Perform:** The offeror may be required, upon request, to provide to the satisfaction of the county that he/she has the skill, experience and the necessary facilities, as well as sufficient financial and human resources, to perform the contract in a satisfactory manner and within the required time. If the available evidence is not satisfactory to the county, the county may reject the offer.

13. **Notice to Proceed:** The County shall not be liable for payment of any work done or any costs incurred by any offeror prior to the county issuing a written notice to proceed.
14. **Term of Contract:** The term of this agreement shall begin upon issuance of a Notice to Proceed, and continue through June 30, 2019. Thereafter, this agreement may be renewed by the county for two additional one-year renewal terms (each a "Renewal Term" and together with the Initial Term, the "Term"), which renewal will be by letter or other written correspondence from the county to the contractor ninety (90) days prior to expiration of the Initial Term or the then-current Renewal Term. If the county fails to provide notice of renewal, this Agreement will terminate at the end of the Initial Term or the then-current Renewal Term. This agreement is subject to the multi-year contractual provisions of O.C.G.A. 36-60-13(a).
15. **Unavailability of Funds:** This contract will terminate immediately and absolutely at such time as appropriated and otherwise unobligated funds are no longer available to satisfy the obligations of the county under the contract.
16. **Severability:** The invalidity of one or more of the phrases, sentences, clauses or sections contained in the contract shall not affect the validity of the remaining portion of the contract. If any provision of the contract is held to be unenforceable, then both parties shall be relieved of all obligations arising under such provision to the extent that the provision is unenforceable. In such case, the contract shall be deemed amended to the extent necessary to make it enforceable while preserving its intent.
17. **Indemnification:** The contractor shall defend, indemnify and save the county and all its officers, agents and employees harmless from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful offeror, or of any agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from proposal award. The contractor shall pay any judgment with cost which may be obtained against the county growing out of such injury or damages.
18. **Non-Assignment:** Assignment of any contract resulting from this request for proposal will not be authorized.
19. **Insurance:** The contractor shall procure and maintain the following insurance, to be in effect throughout the term of the contract, in at least the amounts and limits set forth as follows:
 - **General Liability Insurance:** \$1,000,000 combined single limit per occurrence, including bodily and personal injury, destruction of property, and contractual liability.
 - **Automobile Liability Insurance:** \$1,000,000 combined single limit each occurrence, including bodily injury and property damage liability.
 - **Worker's Compensation:** Workers Compensation as required by Georgia statute.
 - **Professional Liability (Errors and Omissions) Insurance:** \$2,000,000 limit per claim and aggregate.

Before a contract is executed with the successful offeror, the successful offeror shall provide Certificates of Insurance for all required coverage. The successful offeror can provide the Certificate of Insurance after award of the contract, but must be provided prior to execution of the contract document by both parties. Certificates shall list an additional insured as follows:

Fayette County, Georgia
140 Stonewall Avenue West
Fayetteville, GA 30214

20. **Building Permits:** Work performed for the county requiring building permits by licensed contractors will not have permit fees assessed, although any re-inspection fees for disapproved inspections will be the responsibility of the contractor prior to final inspections and the Certificate of Occupancy or Certificate of Completion being issued.
21. **Termination for Cause:** The county may terminate the contract for cause by sending written notice to the contractor of the contractor's default in the performance of any term of this agreement. Termination shall be without prejudice to any of the county's rights or remedies by law.
22. **Termination for Convenience:** The county may terminate the contract for its convenience at any time with 10 days' written notice to the contractor. In the event of termination for convenience, the county will pay the contractor for services performed. The county will compensate partially completed performance based upon a signed statement of completion submitted by the contractor, which shall itemize each element of performance completed.
23. **Force Majeure:** Neither party shall be deemed to be in breach of the contract to the extent that performance of its obligations is delayed, restricted, or prevented by reason of any act of God, natural disaster, act of government, or any other act or condition beyond the reasonable control of the party in question.
24. **Governing Law:** This agreement shall be governed in accordance with the laws of the State of Georgia. The parties agree to submit to the jurisdiction in Georgia, and further agree that any cause of action arising under this agreement shall be required to be brought in the appropriate venue in Fayette County, Georgia.
25. **Non-Discrimination:** The contractor, sub-recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract.
26. **Small, Minority & Women's Businesses:** The Contractor agrees to abide by all requirements in the Code of Federal Regulations at 2 CFR 200.321 titled "Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms." The requirements are as follows:
 - a) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
 - b) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
 - c) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
 - d) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
 - e) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and

- f) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.
27. **Debarment and Suspension:** Contractor shall certify on the enclosed form that it has not be listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension."
28. **Anti-Lobbying Amendment:** In accordance with the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352), for any Task Order exceeding \$100,000.00 the contractor must certify on the enclosed form that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures shall be forwarded from tier to tier up to the non-Federal award.
29. **Clean Air Act and the Federal Water Pollution Control Act:** For any Task Order exceeding \$150,000 the Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations shall be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
30. **Access to Records:** The contractor will allow access by the federal grantor agency, the county, the Federal Emergency Management Agency, the United States Comptroller General, or any of their duly authorized representatives to any books, documents, papers, and records of the contractor which are directly pertinent to this contract for the purpose of making audits, examinations, excerpts, and transcriptions.
31. **Records Retention:** The contractor shall retain all records pertaining to the contract for three years after the county makes final payments to the contractor, and all other pending matters are closed.
32. **Breach of Contract:** For any Task Order exceeding the simplified acquisition threshold (currently \$150,000), the county will be responsible for administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms. Sanctions and/or penalties shall be determined as appropriate for individual situations.

ANTI-LOBBYING CERTIFICATION
RFP #1431-P: Transportation Engineer of Record

Certification for Contracts, Grants, Loans, and Cooperative Agreements

(To be submitted with each bid or offer exceeding \$100,000)

The undersigned _____ certifies, to the best of his or her knowledge, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor, Tetra Tech, Inc., certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. § 3801 et seq., apply to this certification and disclosure, if any.

Signature of Contractor's Authorized Official

Name and Title of Contractor's Authorized Official

Date

**CERTIFICATION
SUSPENSION AND DEBARMENT
RFP #1431-P: Transportation Engineer of Record**

- (1) This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such the contractor is required to verify that none of the contractor, its principals, (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).
- (2) The contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
- (3) This certification is a material representation of fact relied upon by Fayette County, Georgia. If it is later determined that the contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the Georgia Emergency Management Agency and Fayette County, Georgia, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
- (4) The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

Signature of Contractor's Authorized Official

Name and Title of Contractor's Authorized Official

Date

RFP #1431-P: Transportation Engineer of Record

COMPANY INFORMATION

COMPANY

Company Name: _____

Physical Address: _____

Mailing Address (if different): _____

AUTHORIZED REPRESENTATIVE

Signature: _____

Printed or Typed Name: _____

Title: _____

Email Address: _____

Phone Number: _____ Fax Number: _____

PROJECT CONTACT PERSON

Name: _____

Title: _____

Office Number: _____ Cellular Number: _____

Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of Fayette County, Georgia has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Contractor
1431-P Transportation Engineer of Record

Name of Project
Fayette County, Georgia

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 201__ in (city) _____, (state) _____

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 201 _____.

NOTARY PUBLIC

My Commission Expires:

**Fayette County, Georgia
Checklist of Documents to Return**

(Please return this checklist and the documents listed below with your submittal)

RFP #1431-P: TRANSPORTATION ENGINEER OF RECORD

Company Information _____

Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1) _____

Pricing Proposal – Separate, Sealed Envelope _____

Exceptions to Specifications _____

Anti-Lobbying Certification _____

Suspension & Debarment Certification _____

Addenda, if any are issued _____

Survey – Notification of Opportunity to Bid or Propose _____

COMPANY NAME: _____

Survey – Communication of Opportunity to Quote, Bid, or Propose

(Please return this form with your response)

Solicitation Number: 1431-P

Solicitation Name: Transportation Engineer of Record

In order to serve you better, the Fayette County Purchasing Department is conducting a survey to determine the most effective ways to communicate with you and other vendors. Thank you for your assistance in collecting this information.

My company learned of this opportunity to do business with Fayette County, Georgia through:

- a) _____ Direct notification from the county (email, U.S. Mail, or other means)
- b) _____ Fayette County Website
- c) _____ Fayette News
- d) _____ Local Government Access Marketplace (www.glga.org)
- e) _____ Cable Channel 23
- f) _____ Greater Georgia Black Chamber of Commerce
- g) _____ Georgia Procurement Registry
- h) _____ Other: _____

Company Name: _____