AGENDA
FAYETTE COUNTY PLANNING COMMISSION MEETING
140 STONEWALL AVENUE WEST
October 4, 2018
7:00 pm

*Please turn off or turn to mute all electronic devices during the
Planning Commission Meetings

1. Consideration of the Minutes of the meeting held on September 20, 2018.

PUBLIC HEARING

2. Consideration of amendments to Chapter 110. Zoning Ordinance, Regarding Sec. 110-3. – Definitions, Sec. 110-142. - O-I, Office-Institutional District, Sec. 110-143. - C-C, Community Commercial District, Sec. 110-144. - C-H, Highway Commercial District and Sec. 110-169. - Conditional Use Approval

3. Consideration of amendments to Chapter VI. - Tourist Accommodations, Regarding Sec. 8-200. – Definitions, Sec. 8-201. - Permit Required, Sec. 8-202. - Application for Permit, Sec. 8-203. - Issuance of Permit, Sec. 8-208. – Records, Sec. 8-210. - Alterations to Structure and Sign, Sec. 8-211 – Reserved, Sec. 8-212. - Special Events and Sec. 8-213. - Violations.

Sec. 110-3. - Definitions.

Banquet hall/event facility means a facility which is rented by individuals or groups to accommodate private functions including, but not limited to: banquets, parties, meetings, weddings and/or wedding receptions, anniversaries, and other similar assemblies celebrations.

Hotel means a building in which overnight accommodations are provided to the public and the innkeeper. The term "hotel" includes the term “bed and breakfast inn” and “motel”.

Sec. 110-142. - O-I, Office-Institutional District. (b) Permitted principal uses and structures.
(4) Banquet hall/event facility;

Sec. 110-142. - O-I, Office-Institutional District. (d) Conditional uses.
(3) Bed and breakfast inn

Sec. 110-143. - C-C, Community Commercial District. (b) Permitted uses.
(7) Banquet hall/event facility;

Sec. 110-144. - C-H, Highway Commercial District. (b) Permitted uses.
(9) Banquet hall/event facility;

Sec. 110-144. - C-H, Highway Commercial District. (d) Conditional uses.
(6) Bed and breakfast inn;

Sec. 110-169. - Conditional use approval. (2) Conditional uses allowed.

f. A-R bed and breakfast inn. Allowed in the A-R zoning district.

1. Minimum lot size: ten (10) acres.

2. The bed and breakfast inn shall be limited to no more than five guestrooms and no more than 10 occupants. Maximum permitted capacity shall be set by the Fayette County Health Department and/or Fayette County Fire Marshal, as applicable.

3. Ownership.

i. If the A-R bed and breakfast inn is not owned by a corporation or partnership, the A-R bed and breakfast inn operator shall be the owner/occupant of the property.

ii. If the property and the A-R bed and breakfast inn business are owned by a corporation or partnership, the operator/occupant shall be an officer of the corporation or a partner in the case of a partnership.

4. These facilities shall not be permitted on a lot which accesses a road designated as an internal local road by the county thoroughfare plan and/or the county engineer.
5. These facilities shall meet the requirements of the County Code, [Chapter 8](#), Article VI, Tourist Accommodations.

6. Adequate off-street parking shall be required. A prepared surface is not required for the parking areas. Parking areas shall be exempt from Nonresidential Development Landscape Requirements of the Fayette County Development Regulations.

g. **A-R wedding/event facility.** The facility shall be utilized for private and public weddings and events by a third party who provides some form of consideration to the owner or his/her agent. The facility shall not be utilized for concerts, sporting events, or vehicle racing. A horse show, rodeo, carnival, community fair, and/or religious tent meeting shall also be allowed as regulated in this article and this section and the most restrictive conditions shall apply. Allowed in the A-R zoning district.

1. Minimum lot size: fifteen acres.

2. These facilities shall not be permitted on a lot which accesses a road designated as an internal local road by the county thoroughfare plan and/or the county engineer.

3. Facilities which access an unpaved county-maintained road are limited to 12 weddings/events per calendar year. A wedding/event permit from the planning and zoning department is required prior to holding the wedding/event.

4. A minimum 100 foot setback shall separate all buildings and areas utilized for weddings and events from any abutting residential zoning district. Otherwise all buildings and areas utilized for weddings and events shall meet the minimum A-R setbacks.

5. Adequate off-street parking shall be required and a 50-foot setback shall separate parking areas from any abutting residential zoning district. A prepared surface is not required for the parking areas. However, any parking area with a prepared surface shall comply with Article VIII. Off-street parking and service requirements of the development regulations and must be depicted on a sketch, drawn to scale on a survey of the lot. Grassed and gravel parking areas shall be exempt from nonresidential development landscape requirements of the county development regulations. The following is required for gravel parking areas:

   (i) Exterior and interior parking aisles shall be terminated at both ends by a landscape island.

   (ii) Landscape islands shall be provided for each 150 feet of continuous parking length.

   (iii) One canopy tree, six feet high at planting, is required per landscape island.

   Paved parking areas shall meet the nonresidential development landscape requirements Article V. - Nonresidential development landscape requirements of the county development regulations.

6. Hours of operation for weddings and events shall be between the hours of 9:00 a.m. and 10:00 p.m. on weekdays and 9:00 a.m. and 11:00 p.m. on weekends. These hours of operation shall not limit the setup and cleanup time before and after the wedding or event.

7. All structures utilized for weddings and events shall meet all applicable building and fire codes.

8. Sanitation facilities shall be approved by the environmental health department.
9. Food service shall meet all state and local requirements.

10. Tourist accommodations shall not be allowed in conjunction with an A-R wedding and event facility with exception of an A-R Bed and Breakfast Inn that is compliant with Sec. 110-169 and County Code, Chapter 8, Article VI, Tourist Accommodations.

11. Tents shall require county fire marshal approval, as applicable.

12. A site plan meeting the full requirements of the county development regulations is not required. A sketch, drawn to scale on a survey of the lot depicting all existing buildings and specific areas utilized for weddings and events shall be required. The survey shall also depict FEMA and MNGWPD floodplain and elevations, and watershed protection buffers and setbacks as applicable. In the event that 5,000 or more square feet of impervious surface is added in conjunction with a wedding and event facility, a site plan compliant with stormwater requirements of the county development regulations shall be required. The site will be exempt from the nonresidential development landscape requirements and tree retention, protection, and replacement of the county development regulations. A site located on a state route shall comply with the applicable transportation corridor overlay zone (Sec. 110-173) with the exception of the architectural standards.

J. Bed and breakfast inn. Allowed in the C-H and O-J zoning districts.

1. The bed and breakfast inn shall be limited to no more than ten guestrooms. Maximum permitted capacity shall be set by the Fayette County Health Department and/or Fayette County Fire Marshal, as applicable.

2. The operator of the bed and breakfast inn shall be a full-time resident of the structure in which the bed and breakfast inn is housed.

3. These facilities shall meet the requirements of the County Code, Chapter 8, Article VI, Tourist Accommodations.

Chapter 108 – Signs

Sec. 108-135. - Residential freestanding signs

(a) Unless otherwise provided for herein, lots located in a residential zoning district shall be allowed no more than three freestanding signs and not more than one such sign can be permanent. The sign face shall not exceed six square feet in area or four feet in height. Sign structures shall not exceed five feet in height. Banners shall be exempt from this section. All permanent signs shall require a permit. If the sign or sign structure is attached to a decorative wall or fence, it shall be considered to be permanent and said decorative wall or fence must meet the requirements of section 110-72. Permanent signs shall not be internally illuminated. Temporary signs shall not be illuminated. Signage for a Tourist Accommodation, as defined and/or regulated in Chapter 8, Article VI, shall be regulated under this paragraph with the exception of an A-R Bed and Breakfast Inn that is compliant with Sec. 110-169 (see Sec. 108-161).
(b) Unless otherwise provided for herein, no more than two freestanding signs shall be allowed to be placed at each entrance of a residential subdivision. These signs must be placed on common property under the ownership of the homeowners' association (HOA) and shall not be allowed to be on private property. The sign face shall not exceed 35 square feet in area or five feet in height. Sign structures shall not exceed six feet in height. If the sign or sign structure is attached to a decorative wall or fence, the decorative wall or fence shall not exceed four feet in height. The post and/or columns of the decorative wall or fence shall not exceed six feet in height. Such signs shall not be internally illuminated. A permit shall be required. Said permit shall not be issued until after the final plat has been recorded.

(c) Banners shall not be more than 24 square feet in size to be displayed not more than 30 days in a calendar year. No banner shall be mounted so as to extend above the horizontal plane of the roof where the building wall and roof meet and shall not extend more than four feet above grade when mounted on the ground. A permit shall be required.

(d) Unless otherwise provided for herein, for any multifamily residential property, the number of allowable temporary freestanding signs shall not exceed six signs. The sign face shall not exceed six square feet in area or four feet in height. Sign structures shall not exceed five feet in height. Temporary signs shall not be illuminated. Multifamily developments shall also be entitled to two permanent signs at the entrance to the development as regulated per the dimensional requirements in subsection (b) of this section and these signs shall require a permit. The property owner shall be responsible for all signage posted on the property.

Sec. 108-161. – Nonresidential freestanding signs.

(a) Unless otherwise provided herein, lots located in a nonresidential zoning district containing a single business shall be allowed no more than one freestanding permanent sign. The sign face shall not exceed 50 square feet in area or six feet in height. Sign structures shall not exceed seven feet in height. A permit shall be required. Such sign may be internally or externally illuminated.

(b) Unless otherwise provided herein, lots located in a nonresidential zoning district containing multi-businesses shall be allowed no more than one permanent freestanding sign. The sign face shall not exceed 60 square feet in area or seven feet in height. Sign structure shall not exceed eight feet in height. Individual business names are included in the total square footage. A permit shall be required. Such signs may be internally or externally illuminated.

(c) Signs as part of a drive-through or drive-in facility, not legible by the traveling public, shall not exceed six feet in height. Such signs may be internally or externally illuminated.

(d) Temporary signage. Unless otherwise provided herein, each parcel containing a single business shall be allowed not more than two temporary signs. Unless otherwise provided herein, each parcel containing multiple businesses shall be allowed not more than four
temporary signs. Signs shall not exceed 12 square feet in area. Signs shall not exceed four feet in height. Sign structures shall not exceed five feet in height. For all lots containing multiple businesses, the property owner shall be responsible for all signage placed on the property, regardless of who erects the sign. Such signs shall not be illuminated.

(e) Unless otherwise provided herein, no more than two signs shall be allowed to be placed at each entrance of a nonresidential subdivision. These signs must be placed on common property under the ownership of the property owners' association (POA) and shall not be allowed to be on private property. The sign face shall not exceed 35 square feet in area or five feet in height. Sign structures shall not exceed six feet in height. If the sign or sign structure is attached to a decorative wall or fence, the decorative wall or fence shall not exceed four feet in height. The post and/or columns of the decorative wall or fence shall not exceed six feet in height. A permit shall be required. Said permit shall not be issued until after the final plat has been recorded. Such signs may be internally or externally illuminated.

(f) An A-R property which contains an A-R Bed and Breakfast Inn that is compliant with Sec. 110-169. shall be allowed one (1) free-standing sign. The sign face shall not exceed 35 square feet in area or five feet in height. Sign structures shall not exceed six feet in height. The sign shall not be internally illuminated. The sign shall require a permit.
Sec. 8-200. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*A-R Bed and Breakfast Inn* shall mean an establishment which serves food to its registered guests and not to the public at large. This term shall include establishments serving breakfast or a similar early morning meal and an appropriate light snack in which the price of the food is included in the price of the overnight accommodation. The length of stay for an A-R Bed and Breakfast Inns as defined is limited to not more than 30 consecutive days. For the purposes of this article, this term shall mean an establishment in which the predominant relationship between the occupants thereof and the owner or operator of the establishment is that of guest and innkeeper.

Bedroom shall mean an attached room which is intended, arranged, or designed to be occupied by one or more persons primarily for sleeping purposes and shall have an area of not less than 70 square feet or be less than seven (7) feet in any dimension with a closet opening on it or within it.

*County* shall mean unincorporated Fayette County, Georgia.

*Guest* shall mean anyone who has a home address somewhere other than where he or she is spending the night and other than where he or she pays a fee for accommodations.

*Guestroom* means a room occupied or intended, arranged or designed for occupancy by one or more occupants and used for that purpose and where overnight occupancy is allowed.

*Innkeeper* shall mean any person who is furnishing for value to the public any room(s), lodging, or accommodations.

*Occupancy, transient* shall mean occupancy or use by a paying guest or tenant for a period of less not more than 30 consecutive days or by the offering or advertising of a residence as being available in whole or in part to be used for such occupancy. Such occupancy is characteristic of tourist accommodations or other establishments, by whatever name called.

*Operator* shall mean any person operating a tourist accommodation (as defined in this section) in unincorporated Fayette County, including but not limited to the owner or proprietor of the premises, lessee, sub-lessee, lender in possession, or any other person otherwise operating a tourist accommodation.

*Overnight guest* shall have the same meaning as the term "tourist".

*Premises* shall mean and include all physical buildings, appurtenances, parking lots, and all property owned and/or used by and for the tourist accommodation.

*Special event or private function* shall mean an organized activity for profit or non-profit having as its purpose entertainment, recreation and/or education, including but not limited to a festival, party, reception, celebration or assembly, occasion such as a social function (ie. wedding, reception, reunion, retreat, meeting, etc.)

*Tourist* shall mean anyone who has a home address somewhere other than where he or she is spending the night and other than where he or she pays a fee for accommodations.

*Tourist accommodation* shall mean any property facility, or structure providing accommodations for value to the public for not more than 30 consecutive days.

*Traveler* shall have the same meaning as the term "tourist".

(Ord. No. 2014-08, § 1, 4-24-2014; Ord. No. 2017-06, § 1, 3-23-2017)
Sec. 8-201. - Permit required.

(a) Every person engaging in or about to engage in business as an operator of a tourist accommodation, excluding a hotel, campground facility, or planned retreat and lodge as defined and/or regulated in Chapter 110 – Zoning, in the county shall immediately apply for a permit and obtain approval for the business with code enforcement on the forms provided by the same for such business. Persons engaged in such business must obtain a permit no later than 30 days after this section becomes effective; but such grace period for registration after the effective date of this section shall not relieve any person from the obligation of payment or collection of such permit fee on and after the date of imposition thereof. The required permit hereunder shall set forth the name under which the operator transacts business, and other such information as would be required by code enforcement. The permit application shall be signed by the owner if a natural person, by a member or partner in case of ownership by partnership, or an officer in the case of corporation.

(b) A separate permit will be required for each individual location of a tourist accommodation.

(c) A bed and breakfast inn shall be permitted subject to the following:

   1) No food preparation, except beverages, is permitted within individual guest rooms.
   2) Meal service may be provided to registered guests and not open to the public.
   3) Reserved.
   4) Reserved.

(d) Operators of tourist accommodations shall be permitted to serve food to guests for sale or otherwise, provided they obtain all state and local permits for the operation of a food service establishment and comply with all state and local rules and regulations for the operation of food service establishments.

(Ord. No. 2014-08, § 1, 4-24-2014; Ord. No. 2017-06, §§ 2, 3, 3-23-2017)

Sec. 8-202. - Application for permit.

(a) Each person seeking to obtain a permit to operate a tourist accommodation shall submit an application to code enforcement on a form provided by the same. Said application shall include:

   1) A statement that each applicant is a citizen or legal resident of the United States;
   2) The address of the tourist accommodation;
   3) The current set room rates and fees;
   4) Consent by each applicant to undergo a criminal background check;
   5) Complete set of fingerprints for the applicant(s) taken by the county sheriff’s office;
   6) A copy of a deed showing the applicant to be the owner of the premises for which the permit is sought or a copy of a lease showing any interest the owner of the premises has in the tourist accommodation for which the license is sought;
   7) All state and local permits pertaining to the operation of tourist accommodations, including approvals, as applicable, from of Fayette County Environmental Health Department, and Fayette County Fire Marshal as to maximum permitted capacity, approvals by the Fayette County Planning & Zoning Department as to zoning of the premises, and approvals of the Fayette County Building Safety Permits & Inspections Department as to compliance with all property maintenance and building codes;
   8) Certified As built scaled plans of the property and structure;
   9) Copy of the guest occupancy agreement as required by O.C.G.A. § 43-21-3.2;
(10) Documents showing compliance with state and local occupation taxes, excise taxes and sales taxes; and

(11) Any other information as required by code enforcement or the board of commissioners.

(b) All applications for a permit to operate a tourist accommodation shall be accompanied by the payment of applicable fees as set in a schedule of fees adopted by the board of commissioners.

(Ord. No. 2014-08, § 1, 4-24-2014; Ord. No. 2017-06, § 2, 3-23-2017; Ord. No. 2018-05, § 1, 3-22-2018)

Sec. 8-203. - Issuance of permit.

(a) Upon approval of the application for the permit and the timely payment of the applicable fees, code enforcement shall issue the appropriate permit for the year in which approval was granted.

(b) No permit shall be issued for any tourist accommodation where any individual having interest either as an operator, owner, partner, principal stockholder, or licensee, whether such interest is direct or indirect, or beneficial or absolute, has been convicted or has taken a plea of nolo contendere within five years for a felony or any crime involving moral turpitude, or has been convicted or has taken a plea of nolo contendere within two years for any misdemeanor of any state or of the United States or any municipal or county ordinance which would have any effect on the applicant's ability to properly conduct such business, except traffic offenses. The term "conviction" as used in this section shall include adjudication of guilty plea, plea of nolo contendere or forfeiture of a bond when charged with a crime.

(c) The board of commissioners may, on appeal, waive any conviction as a disqualification if it finds that it would have no material effect upon the applicant's ability to properly conduct its business if such license were granted.


Sec. 8-204. - Annual renewal of permits.

All permits issued pursuant to this article are annual permits that run from January 1 to December 31 of each year. Holders of existing permits in good standing shall apply to code enforcement for renewal for the next calendar year by filing a renewal application in proper form and tendering the required fees. Fees for renewal of permits shall be according to a schedule of fees adopted by the board of commissioners.

(Ord. No. 2014-08, § 1, 4-24-2014)

Sec. 8-205. - Transfer of permits.

No permit issued pursuant to this article shall be transferred from one owner to another. Any violation of this section shall constitute due cause for probation, suspension, or revocation of the permit.

(Ord. No. 2014-08, § 1, 4-24-2014; Ord. No. 2018-05, § 3, 3-22-2018)

Sec. 8-206. - Display of permit.

Every holder of a permit issued pursuant to this article shall keep such permit conspicuously displayed at all places where such business is conducted.

(Ord. No. 2014-08, § 1, 4-24-2014)
Sec. 8-207. - Revocation of permit.

(a) **Grounds.** Any permit issued pursuant to this article may be revoked by the board of commissioners, after notice and hearing, for any of the following causes:

1. Any fraud, misrepresentation or false statement contained in the application for the permit;
2. Any fraud, misrepresentation or false statement made in connection with any transaction;
3. Any violation of this article; or
4. The conducting of the business permitted under this article in an unlawful manner or in such a manner as to constitute a breach of the peace or to constitute a menace to the health safety or general welfare of the public.

(b) **Hearing.**

1. Notice of hearing for the revocation of a permit issued pursuant to this article shall be given by the county administrator in writing, setting forth specifically the grounds of the complaint and the time and place of the hearing. The notice shall be served on the holder of the permit by handing the same personally to the person operating the permitted business, or by mailing the same, postage prepaid, to the holder of the permit at his or her last known address at least five days prior to the date set out for the hearing.
2. The giving of such notice shall suspend the permit pending the outcome of the hearing, and any business conducted under the permit shall cease during said period of suspension.

(Ord. No. 2014-08, § 1, 4-24-2014)

Sec. 8-208. - Records.

Each operator of a tourist accommodation is required to keep a guest register. Each guest shall register on the date of their arrival, stating their names, current residence, address and description and license plate number of the vehicle they are using. Each operator of a tourist accommodation shall keep for a period of at least three years the above-described register, along with all records, receipts, invoices and other pertinent papers setting forth rental charged for each occupancy, the date or dates of occupancy, and such other information as required by code enforcement. Said records shall be made available for examination by code enforcement, the county environmental health department, or any authorized law enforcement agency.

(Ord. No. 2014-08, § 1, 4-24-2014; Ord. No. 2017-06, § 2, 3-23-2017)

Sec. 8-209. - Standards for health, sanitation and safety.

(a) All operators of tourist accommodations shall comply with all rules and regulations promulgated by the Georgia Department of Public Health and the Fayette County Environmental Health Department for the operation of tourist accommodations.

(b) Toilet, lavatory and bathing facilities shall be provided at all tourist accommodations. Such facilities shall be easily accessible, convenient and available to patrons at all times and operated pursuant to all applicable rules and regulations promulgated by the Georgia Department of Public Health and the Fayette County Environmental Health Department.

(c) Public sewer is not available in unincorporated Fayette County, therefore sewage disposal shall be provided to efficiently dispose of all water carried wastes in a sanitary manner pursuant to all applicable rules and regulations promulgated by the Georgia Department of Public Health and the Fayette County Environmental Health Department.

(d) All plumbing in tourist accommodations shall comply with all applicable state and local rules and regulations.
Sec. 8-210. - Alterations to structure; and signage.

No exterior alterations may be made to a residence to indicate that it is being used as a tourist accommodation. Signage for a tourist accommodation is regulated in Chapter 108.

Sec. 8-211. – Reserved Operating regulations.

(a) An A-R Bed and Breakfast Inn shall be permitted subject to the following:

1) The A-R Bed and Breakfast Inn is compliant with Chapter 110 – Zoning, Sec. 110-169.

2) Meal service may be provided to registered guests only provided that all state and local rules and regulations for the operation of food service establishments are complied with and all state and local permits for the operation of a food service establishment are obtained.

3) No food preparation, except beverages, is permitted within individual guestrooms.

(b) Operators of tourist accommodations, other than operators of an A-R Bed and Breakfast Inn, shall not be permitted to serve food to guests for sale or otherwise and no food preparation, except beverages, is permitted within individual guestrooms.

(c) No detached structures or recreational vehicles shall be used as a tourist accommodation.

(e) Only a bedroom shall be used as a guestroom.

(f) No more than two guests shall be allowed per guestroom with the exception of an A-R Bed and Breakfast that is compliant with Sec. 110-169.


Sec. 8-212. - Special events.

Special events or private functions are not permitted at tourist accommodations located in a residential or A-R zoning district with the exception of an A-R wedding/event facility that is compliant with Chapter 110. Zoning, Sec. 110-169. that contains an A-R Bed and Breakfast that is compliant with Sec. 110-169.

Sec. 8-213. - Violations.

(a) It shall be unlawful for any operator to commit any of the following acts:

1) Failure to obtain a permit as required under Article VI;

2) Fail to keep the guest register and any other records required by this article for the time period so specified;

23) Make any false entry therein;

34) Falsify, obliterate, destroy or remove from his or her place of business such register or records;
(4-5) Refuse to allow any duly authorized law enforcement officer after proper identification to inspect such register or records during the ordinary hours of business or at other reasonable time; or

(56) Fail to obtain from any guest the identification required by this article.

(b) Any person violating any provision of this article shall be subject to a fine not exceeding $1,000.00 and costs or to imprisonment for a term not exceeding 60 days, or to both such fine and imprisonment, any or all of such penalties to be imposed at the discretion of the judge. The infliction of a penalty under the provisions of this section shall not prevent the revocation of any permit or the taking of other punitive or remedial action where called for or permitted under the provisions of this Code.

(Ord. No. 2014-08, § 1, 4-24-2014)

Secs. 8-214—240. - Reserved.