

BOARD OF COUNTY COMMISSIONERS

Randy Ognio, Chairman
Charles W. Oddo, Vice Chairman
Edward Gibbons
Eric K. Maxwell
Charles D. Rousseau



FAYETTE COUNTY, GEORGIA

Steve Rapson, County Administrator
Dennis A. Davenport, County Attorney
Tameca P. Smith, County Clerk
Marlena Edwards, Chief Deputy County Clerk

140 Stonewall Avenue West
Public Meeting Room
Fayetteville, GA 30214

AGENDA

October 22, 2020
6:30 p.m.

Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2nd and 4th Thursday of each month at 6:30 p.m.

Call to Order

Invocation and Pledge of Allegiance by Vice Chairman Charles Oddo

Acceptance of Agenda

PROCLAMATION/RECOGNITION:

1. Recognition (posthumously) of Alvin "Al" F. Gilbert for thirty-one (31) years of service on the Planning Commission. (page 4)
2. Recognition of awardees for the Fayette County Parks and Recreation 2020 Scarecrow Competition. (pages 5-20)
3. Recognition of Chief Deputy Clerk Marlena Edwards for completion of the Georgia Clerks Education Institute Certificate Program. (page 21)
4. Recognition of the graduation of Fire Recruit Class 43 and Class 44. (page 22)

PUBLIC HEARING:

5. Consideration of Petition No. 1295-20, Estate of Daniel & Lillie Ard, Owner, and, Rodwrightcorp, Agent, request to rezone 10.8 acres from A-R to R-80 to develop three (3) single-family residential lots; property located in Land Lot 228 of the 4th District and fronts on SR 85 South and Lisbon Road. (pages 23-40)
6. Consideration of Petition No. 1296-20, Estate of Ruby Thomas Parrott, Owner, and, Alice Reeves, Agent, request to rezone 4.579 acres from A-R to O-I to develop office uses; property located in Land Lot 57 of the 7th District and fronts on Flat Creek Trail. (pages 41-58)
7. Consideration of Ordinance 2020-08, Amendments to Chapter 110. Zoning Ordinance, Section 110-142. - O-I, Office-Institutional, (h) State Route 54 Special Development District. (pages 59-74)

PUBLIC COMMENT:

Speakers will be given a five (5) minute maximum time limit to speak before the Board of Commissioners about various topics, issues, and concerns. Speakers must direct comments to the Board. Responses are reserved at the discretion of the Board.

CONSENT AGENDA:

8. Approval of the proposed 2021 Local Maintenance & Improvement Grant (LMIG) project list for unincorporated Fayette County and authorization for the Chairman to sign the LMIG Application and related documents. (pages 75-78)
9. Approval for the Fayette County Accountability Court to accept the Adult Drug Court Discretionary Grant award from the Criminal Justice Coordinating Council (CJCC) in the amount of \$40,809. (pages 79-102)
10. Approval to surplus and donate the 24' Pole Mounted Camera purchased in 2011 to the Town of Tyrone to aid with the inspection of the Town's stormwater infrastructure. (pages 103-105)
11. Approval of staff's recommendation to award Contract #1884-S, USGS Water Flow & Stream Monitoring for Federal Fiscal Year 2021, to the U.S. Geological Survey in the amount of \$192,400. (pages 106-112)
12. Approval of the October 8, 2020 Board of Commissioners Meeting Minutes. (pages 113-119)

OLD BUSINESS:

13. Consideration of the County Attorney's recommendation to deny the disposition of tax refund, as requested by Donna Jackson for tax year 2019 in the amount of \$985.01. This item was tabled at the October 8, 2020 Board of Commissioners meeting. (pages 120-125)

NEW BUSINESS:

14. Consideration of staff's recommendation to re-appoint Martin Sas to the Transportation Committee to the Fayette County Transportation Committee to serve a term beginning April 1, 2020 and expiring March 31, 2023. (pages 126-135)
15. Consideration of a recommendation from Commissioners Eric Maxwell and Edward Gibbons to nominate Lavonia Stepherson, Lisa Wright Eichelberger and William Yarde to the Fayette County Hospital Authority for consideration of appointment to serve a term beginning June 1, 2020 and expires May 31, 2024. (pages 136-150)
16. Consideration of a recommendation from Commissioners Eric Maxwell and Edward Gibbons to nominate Shikina Wills, Michael Hofrichter and Robert Napoli to the Fayette County Hospital Authority for consideration of appointment to serve a term beginning June 1, 2020 and expires May 31, 2024. (pages 151-164)
17. Consideration of staff's request to award bid #1855-B Pumper Fire Apparatus to Ten-8 Fire Equipment, Inc. for one pumper totaling \$468,000; in addition to the contract amount, allocate \$10,000 to safety equipment and to designate pumper (Asset #10758;Fleet #93066) as surplus and authorize for auction. (pages 165-169)
18. Consideration of staff's request to award bid #1856-B Tanker Fire Apparatus to Deep South Fire Trucks for one tanker totaling \$289,450; in addition to the contract amount, allocate \$15,000 to safety equipment and to designate tanker (Asset #10846;Fleet #23020) as surplus and authorize for auction. (pages 170-174)

ADMINISTRATOR'S REPORTS:

- A. Contract #1851-B: New Chiller for the Library (pages 175-177)

ATTORNEY'S REPORTS:

COMMISSIONERS' REPORTS:

EXECUTIVE SESSION:

ADJOURNMENT:

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Recognition (posthumously) of Alvin "Al" F. Gilbert for thirty-one (31) years of service on the Planning Commission.

Background/History/Details:

Records indicate that Mr. Gilbert served on the Planning Commissioner from 1989 until his passing on August 24, 2020.

This posthumous recognition is being presented to his wife, Susan Gilbert, in honor of his service to Fayette County.

What action are you seeking from the Board of Commissioners?

Recognition (posthumously) of Alvin "Al" F. Gilbert for thirty-one (31) years of service on the Planning Commission.

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Recognition of awardees for the Fayette County Parks and Recreation 2020 Scarecrow Competition.

Background/History/Details:

Fayette County Parks and Recreation hosted the 7th Annual Scarecrow Competition the first weekend in October. The competition allows individuals or groups to design and create a Scarecrow. This year the Theme was Celebrating 200 Years of People, Places, and Events. The Scarecrows were constructed in the area surrounding the Heritage Park Fountain and can be enjoyed by visitors during the month of October.

This year there were 5 scarecrows judged by Past Fayette County Art Committee Members Cameron LaFoy and Heather Cap. Judging criteria included creativity, visual impact, compliance to competition criteria, and utilization of theme. Scoring was close as all the designs were creative and well thought out.

- 1st Place - Ringo designed by Zach, Rachel, Cayden and Lennon Harvey
- 2nd Place - ScarecROW designed by the Peachtree City Rowing Club
- 3rd Place - Yates Apple Cultivator, Mathew Yates designed by Fayette County Historical Society

What action are you seeking from the Board of Commissioners?

Recognition of awardees for the Fayette County Parks and Recreation 2020 Scarecrow Competition.

If this item requires funding, please describe:

Awards are first place - \$100; Second place - \$75, and Third Place - \$50

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

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Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

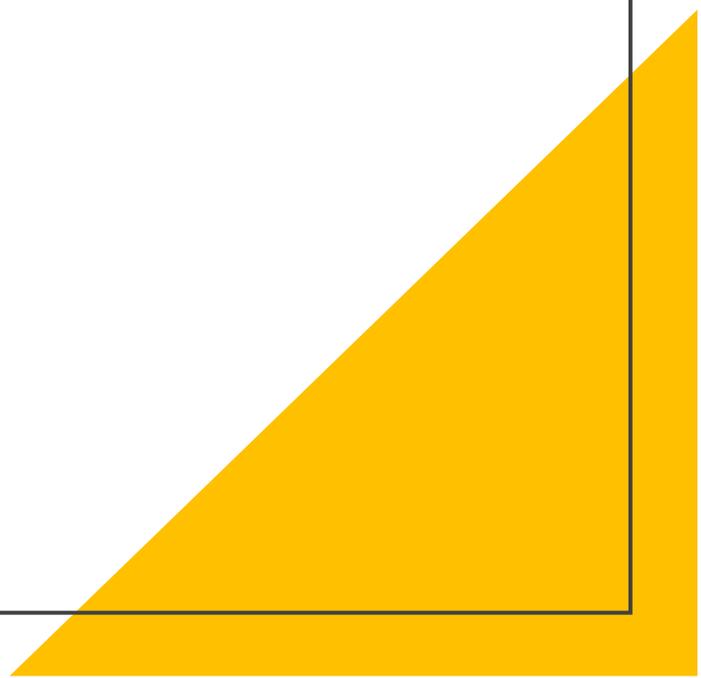
Staff Notes:

7th Annual Scarecrow Competition









3rd Place goes to...





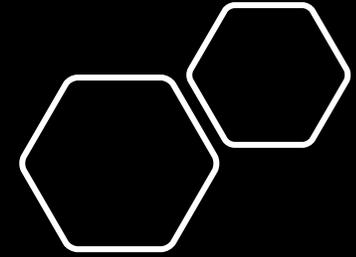
2nd Place goes to...





1st Place goes to...







COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Recognition of Chief Deputy Clerk Marlena Edwards for completion of the Georgia Clerks Education Institute Certificate Program.

Background/History/Details:

The Georgia Clerks Education Institute Certificate Program for city and county clerks is designed to establish minimum standards and professional goals for city and county clerks. The Georgia Clerks Education Institute Certificate Program is jointly sponsored by the Georgia County Clerks Association (GCCA) and the Georgia Municipal Clerks and Finance Officers Association (GMC/FOA).

The Georgia Clerks Education Institute Certificate Program introduces new methods and approaches to enable clerks to become more efficient and effective in their jobs, increases managerial competence of county clerks to meet new challenges and demands placed on local government and creates the opportunity for clerks to further their professional development to gain well deserved recognition in their field.

Marlena has completed the required 101 hours of instruction in public administration (relevant to the job of clerk), 81 hours toward core courses and 20 hours toward electives and was awarded the Certified Clerk designation on March 10, 2020 and received her certificate on September 16, 2020. The certificate program typically takes three years to complete and she is currently working toward her Master Clerk Certification.

What action are you seeking from the Board of Commissioners?

Recognition of Chief Deputy Clerk Marlena Edwards for completion of the Georgia Clerks Education Institute Certificate Program.

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

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Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Recognition of the graduation of Fire Recruit Class 43 and Class 44.

Background/History/Details:

Fire and Emergency Services completed two (2) fire recruit classes in 2020, but because of the COVID-19 outbreak, graduations and recognitions were combined into one (1) ceremony. This request is for the Board of Commissioners to recognize these members as they begin their career as certified Firefighters. Family members may be attending.

The Fire Recruit Graduates are:

Class 43 - Travis Atkins, Damian Griffith, Jaclyn Rice, Ryan Clay, Cody Patterson, Kevonte Slaughter, Adam Boan, Amy Parker, and James Russell.

Class 44 - Jacob Barnett, Alexander Freeman, Amanda Murray, Bradley Dalton, Skylar Massey, Antawan Reynolds, Jennifer Brown, Joseph Jupiter, and Michael O'Brien.

What action are you seeking from the Board of Commissioners?

Recognition of the graduation of Fire Recruit Class 43 and Class 44.

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of Petition No. 1295-20, Estate of Daniel & Lillie Ard, Owner, and, Rodwrightcorp, Agent, request to rezone 10.8 acres from A-R to R-80 to develop three (3) single-family residential lots; property located in Land Lot 228 of the 4th District and fronts on SR 85 South and Lisbon Road.

Background/History/Details:

The petitioner request to withdraw Petition 1295-20.

Staff recommends approval of Petition 1295-20 with one condition.

The Planning Commission recommended approval of Petition 1295-20 with one condition.

That all portions of the existing driveway on proposed Lot 1, which previously connected to SR 85 South, be removed, the area planted with permanent vegetation and the new driveway connection to Lisbon Road be constructed prior to any building permits being issued on any of the three lots. This condition will be verified by the Engineering/Public Works Department prior to issuance of any building permits.

Brian Haren made a motion to recommend approval of the Petition 1295-20 with one condition Arnold Martin seconded the motion. The motion passed 4-0.

What action are you seeking from the Board of Commissioners?

Approval of Petition No. 1295-20, Estate of Daniel & Lillie Ard, Owner, and, Rodwrightcorp, Agent, request to rezone 10.8 acres from A-R to R-80 to develop three (3) single-family residential lots; property located in Land Lot 228 of the 4th District and fronts on SR 85 South and Lisbon Road.

If this item requires funding, please describe:

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

**STATE OF GEORGIA
COUNTY OF FAYETTE**

RESOLUTION

NO. 1295-20

WHEREAS, Ronnie W. Ard, Owner, and Rodwrightcorp, Agent, having come before the Fayette County Planning Commission on October 1, 2020, requesting an amendment to the Fayette County Zoning Map pursuant to "The Zoning Ordinance of Fayette County, Georgia, 2010"; and

WHEREAS, said request being as follows: Request to rezone 10.8 acres from A-R to R-80, in the area of Georgia Highway 85 South and Lisbon Rd, Land Lot 228 of the 4th District, for the purpose of developing Single-Family Residential lots; and

WHEREAS, the Fayette County Planning Commission having duly convened, and considered said request;

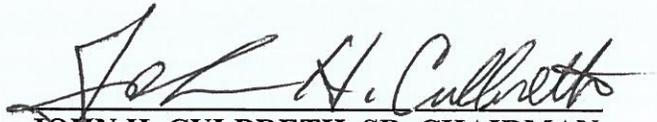
BE IT RESOLVED that the decision of the Fayette County Planning Commission, that said request be **APPROVED**.

This decision is based on the following reasons:

In compliance with the Fayette County Comprehensive Plan.
Compatible with the surrounding area.

**PLANNING COMMISSION
OF
FAYETTE COUNTY**

ATTEST:


JOHN H. CULBRETH, SR, CHAIRMAN


HOWARD L. JOHNSON
PLANNING COMMISSION SECRETARY

PLANNING COMMISSION RECOMMENDATION

DATE: October 1, 2020

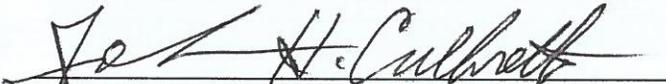
TO: Fayette County Commissioners

The Fayette County Planning Commission recommends that Petition No. 1295-20, the application of Ronnie W. Ard to rezone 10.8 acres from A-R to R-80, be:

4-0

Approved Withdrawn Denied
 Tabled until _____

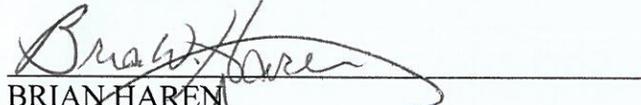
This is forwarded to you for final action.



JOHN H. CULBRETH, SR, CHAIRMAN



DANNY ENGLAND, VICE-CHAIRMAN



BRIAN HAREN



ARNOLD L. MARTIN, III

Remarks:

THE FAYETTE COUNTY PLANNING COMMISSION met on October 1, 2020 at 7:00 P.M. in the Fayette County Administrative Complex, 140 Stonewall Avenue West, Fayetteville, Georgia.

MEMBERS PRESENT: John H. Culbreth, Chairman
Danny England, Vice-Chairman
Brian Haren
Arnold Martin

STAFF PRESENT: Pete A. Frisina, Director of Community Services
Chanelle Blaine, Zoning Administrator (via *teleconference*)
Howard Johnson, Planning & Zoning Coordinator

PUBLIC HEARING

- 4. Consideration of Petition No. 1295-20, Estate of Daniel & Lillie Ard, Owner, and, Rodwrightcorp, Agent, request to rezone 10.8 acres from A-R to R-80 to develop three (3) single-family residential lots. This property is located in Land Lot 228 of the 4th District and fronts on SR 85 South and Lisbon Road**

Rod Wright said he asking for a recommendation of approval for the rezoning, he agrees with the staff conditions and is here to answer any questions.

The Chairman asked if there was anyone present that would like to make a comment concerning the petition. Hearing none, he asked if there was anyone in the live streaming audience that would like to call into the meeting to make a comment. Hearing none after approximately one minute the Chairman said he would entertain a motion.

Danny England said concerning the recommended condition of removing the existing driveway so then will all three lots access Lisbon Road.

Rod Wright said the existing curb cut on SR 85 will be shared by Lots 2 and 3. He stated Lot 1 will access Lisbon Road via a new driveway and the existing driveway will be removed so Lot 1 cannot access SR 85. He added no permits will be issued on any of the three lots until the existing driveway is removed.

Brian Haren made a motion to recommend approval of the Petition 1295-20 with one condition. Arnold Martin seconded the motion. The motion passed 4-0.

REQUESTED ACTION: A-R to R-80

PROPOSED USE: Single-Family Residential

EXISTING USE: Single-Family Residential

LOCATION: SR 85 South and Lisbon Road

DISTRICT/LAND LOT(S): 4th District, Land Lot 228

OWNER: Estate of Daniel & Lillie Ard

AGENT: Rodwrightcorp

PLANNING COMMISSION PUBLIC HEARING: October 1, 2020

BOARD OF COMMISSIONERS PUBLIC HEARING: October 22, 2020

APPLICANT'S INTENT

Request to rezone 10.8 acres from A-R to R-80 to develop three (3) single-family residential lots.

STAFF RECOMMENDATION

APPROVAL with ONE CONDITION

INVESTIGATION

A. PROPERTY SITE

The subject property is a 10.8 acre tract fronting on SR 85 South and Lisbon Road in Land Lot 228 of the 4th District. SR 85 South is classified as a Major Arterial and Lisbon Road is classified as a County Local road on the Fayette County Thoroughfare Plan. The subject property contains a single-family residence.

B. SURROUNDING ZONING AND USES

The general situation is a 10.8 acre tract that is zoned A-R. In the vicinity of the subject property is land which is zoned A-R and R-40. See the following table and also the attached Zoning Location Map.

The subject property is bound by the following adjacent zoning districts and uses:

Direction	Acreage	Zoning	Use	Comprehensive Plan
North	5.2	A-R	Church	Rural Residential - 3 (1 Unit/3 Acres)
South	15.1	A-R	Undeveloped	Rural Residential - 3 (1 Unit/3 Acres)
	1.0	A-R	Single-Family Residence	
East	3.3	A-R	Single-Family Residence	Rural Residential - 3 (1 Unit/3 Acres)
	1.0	A-R	Single-Family Residence	
	8.6	A-R	Single-Family Residence	
West (across SR 85 South)	6.3	A-R	Undeveloped	Rural Residential - 3 (1 Unit/3 Acres)
	1.7	R-40	Single-Family Residence	
	1.0	A-R	Single-Family Residence	

C. COMPREHENSIVE PLAN

The subject property lies within an area designated for Rural Residential -3 (1 Unit/3 Acres). This request conforms to the Fayette County Comprehensive Plan.

D. ZONING/REGULATORY REVIEW

The applicant seeks to rezone from A-R to R-80 for the purpose of developing three (3) single-family residential lots. Tax records indicate that the existing single-family residence is 1,954 square feet. The R-80 zoning district requires a minimum floor area of 2,500 square feet. The applicant has applied for a variance regarding minimum floor area that will be heard on October 26, 2020.

Platting

Should this request be approved, the applicant is reminded that before any lots can be sold or building permits issued for the proposed subdivision, the subject property must be platted per the Fayette County Subdivision Regulations, as applicable.

Access

The Concept Plan submitted indicates one (1) access from SR 85 South and one (1) access from Lisbon Rd. GDOT has indicated that Lots 2 and 3 fronting SR 85 South must share a curb cut and Engineering/Public Works agrees with GDOT (see comments below).

E. DEPARTMENTAL COMMENTS**Water System**

Fayette County Water System has reviewed the above referenced petition and has no comment at this time.

Engineering/Public Works

Fayette County Engineering supports GDOT's requirement for shared use of the existing drive on SR 85 for lots 2 and 3, and for the proposed access off Lisbon Road for lot 1.

A right-of-way dedication is required on Lisbon to provide 30 feet of right-of-way as measured from the existing centerline of Lisbon Road.

The location of the proposed drive on Lisbon shall meet intersection sight-distance requirements, as is required for all new driveways.

All portions of the existing driveway on proposed Lot 1 should be removed and the area stabilized with permanent vegetation. This is to help ensure the existing driveway doesn't become a shared drive for all three lots.

Environmental Management

EMD has no comments on this re-zoning.

Environmental Health Department

No objection to proposed rezoning of 10.8 acre lot into 3 lots.

Fire

Approved

Georgia Department of Transportation

This subdivision of property is approved as long as there is a joint use access for proposed lots 2 and 3 accessing state route 85, the center line of this access should be located on the center of the new property line.

STAFF ANALYSIS

This request is based on the petitioner's intent to rezone said property from A-R to R-80 for the purpose of developing three Single-Family Residential lots. Per Section 110-300 of the Fayette County Zoning Ordinance, Staff makes the following evaluations:

1. The subject property lies within an area designated for Rural Residential -3 (1 Unit/3 Acres). This request conforms to the Fayette County Comprehensive Plan.
2. The proposed rezoning will not adversely affect the existing use or usability of adjacent or nearby property.
3. The proposed rezoning will not result in a burdensome use of roads, utilities, or schools.
4. Existing conditions and the area's continuing development as a single-family residential district support this petition.

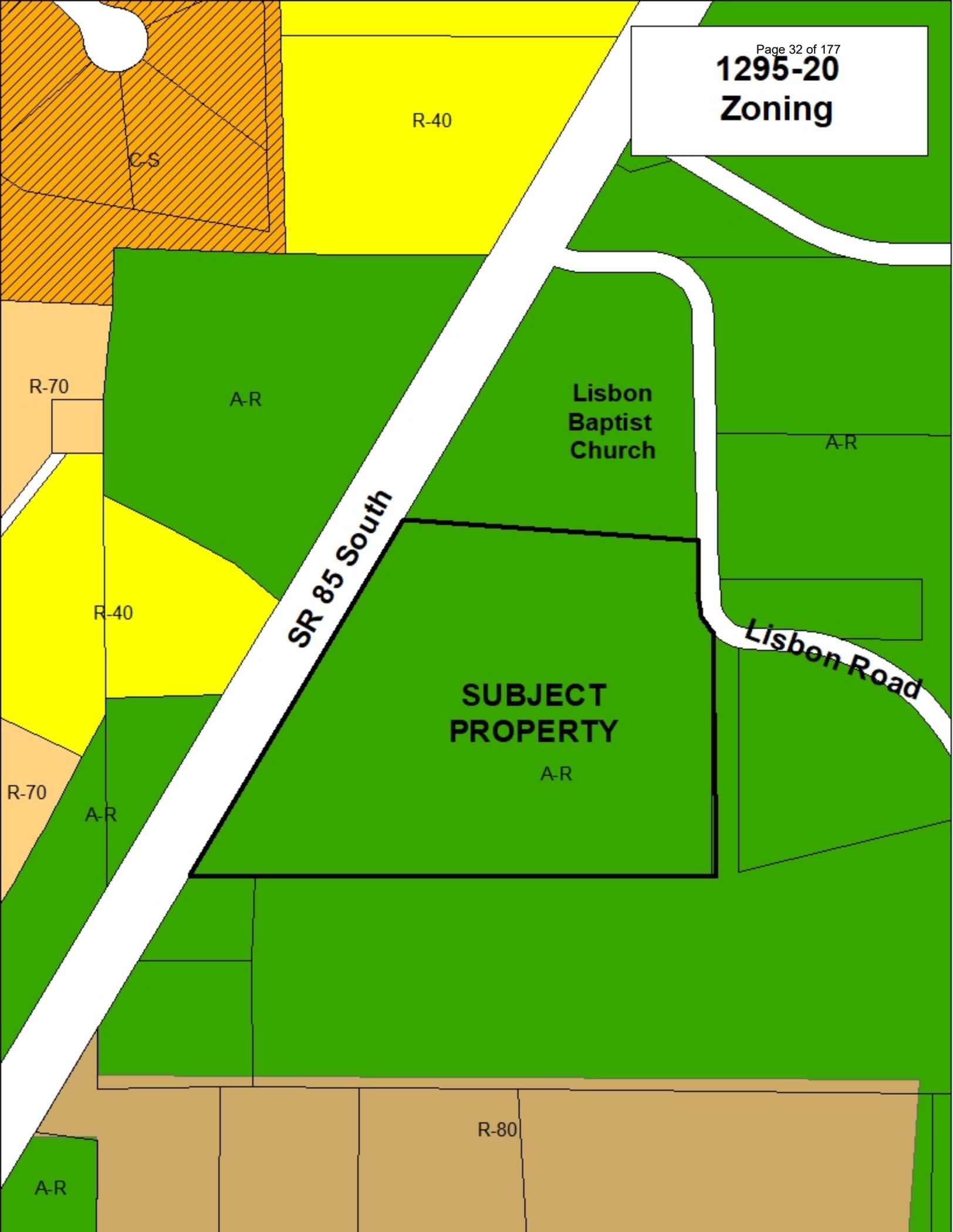
Based on the foregoing Investigation and Staff Analysis, Staff recommends **APPROVAL with ONE CONDITION.**

RECOMMENDED CONDITIONS

If this petition is approved by the Board of Commissioners, it should be approved **R-80 CONDITIONAL** subject to the following enumerated conditions. Where these conditions conflict with the provisions of the Zoning Ordinance, these conditions shall supersede unless otherwise specifically stipulated by the Board of Commissioners.

1. That all portions of the existing driveway on proposed Lot 1, which previously connected to SR 85 South, be removed, the area planted with permanent vegetation and the new driveway connection to Lisbon Road be constructed prior to any building permits being issued on any of the three lots. This condition will be verified by the Engineering/Public Works Department prior to issuance of any building permits.

1295-20 Zoning



R-40

C-S

R-70

A-R

Lisbon Baptist Church

A-R

R-40

SR 85 South

SUBJECT PROPERTY

A-R

Lisbon Road

R-70

A-R

R-80

A-R

1295-20 Land Use Plan

RURAL
RESIDENTIAL
- 2

Lisbon
Baptist
Church

SR 85 South

**SUBJECT
PROPERTY**

RURAL
RESIDENTIAL
- 3

Lisbon Road
PUBLIC
FACILITIES/INSTITUTION

1295-20 Land Use Plan



SR 85 South

Lisbon Baptist Church

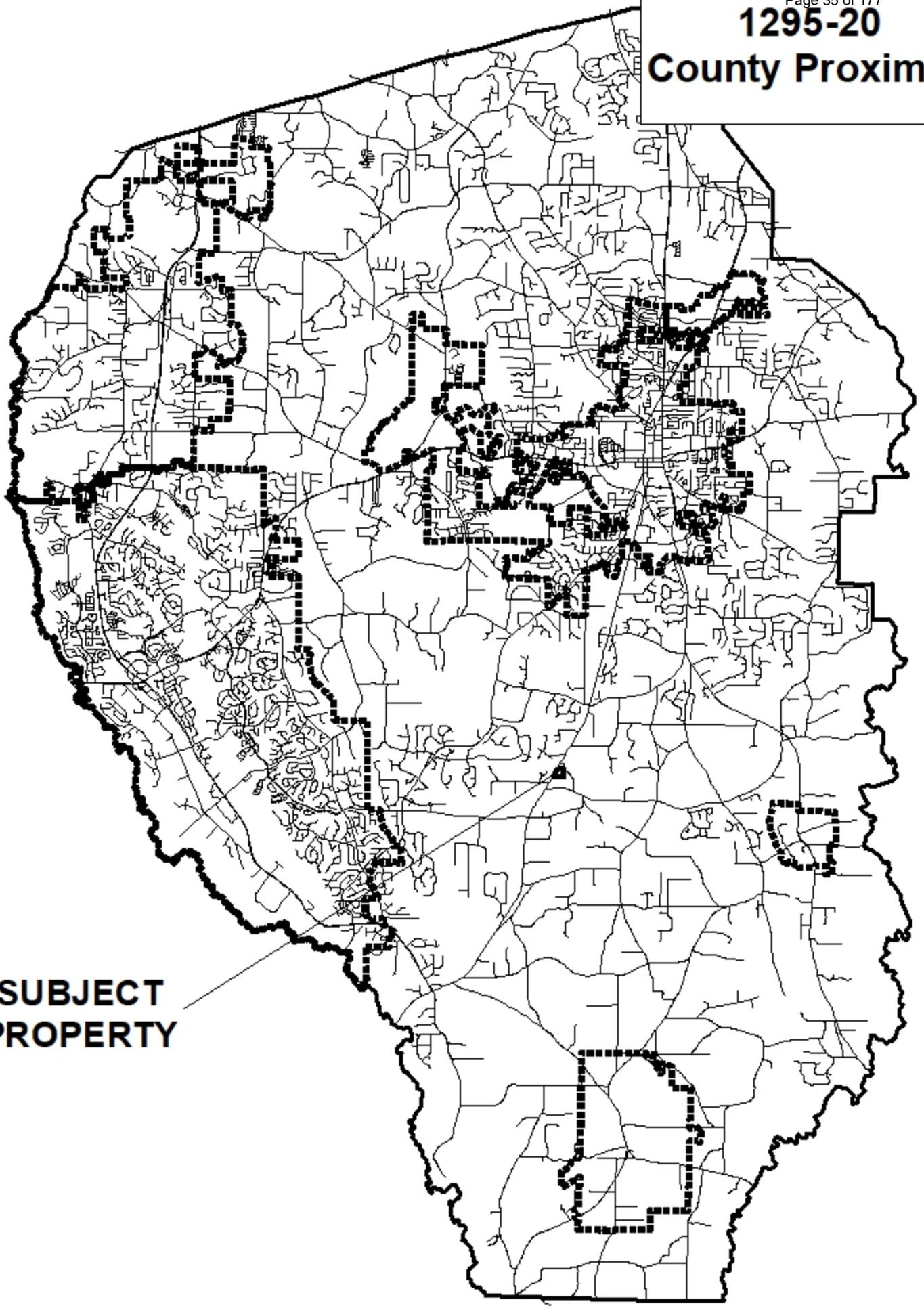
SUBJECT PROPERTY

Lisbon Road

1295-20

County Proximity

**SUBJECT
PROPERTY**

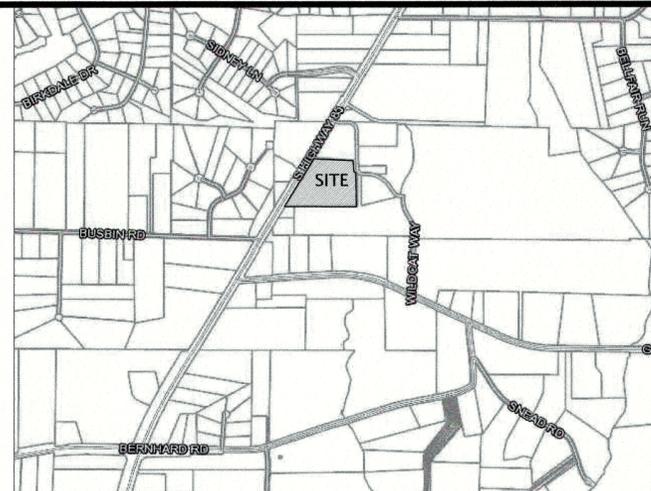


GENERAL NOTES:

1. PARCEL: 0450 026
2. ADDRESS: 1698 HIGHWAY 85 SOUTH
3. TOTAL SITE AREA-----10.661± ACRES
4. NUMBER OF LOTS-----3
5. EXISTING ZONING-----A-R
6. PROPOSED ZONING-----R-80
7. MINIMUM LOT SIZE-----3.00 ACRES.
8. MINIMUM LOT WIDTH-----175'
9. MINIMUM FLOOR AREA-----2,500 SQ. FT.
10. SETBACK (MAJOR THOROUGHFARE)
FRONT-----75'
REAR-----50'
SIDE-----30'
11. SETBACK (MINOR THOROUGHFARE)
FRONT-----50'
REAR-----50'
SIDE-----30'
12. MAXIMUM HEIGHT-----35'
13. AS PER FAYETTE COUNTY GIS THERE IS NO WETLANDS ON THIS PROPERTY.
14. THERE IS NO STREAMS OR BODY OF WATERS ON THIS PROPERTY.
15. WATER AS PER FAYETTE COUNTY.
16. SEWER AS PER SEPTIC SYSTEMS.
17. NO RECORDS OF EASEMENTS FOUND.
18. TOPOGRAPHIC DATA AS PER FAYETTE COUNTY GIS.
19. THIS IS A CONCEPT PLAN, THEREFORE IS NOT FOR RECORDING.



BOUNDARY LINE CURVE DATA				
CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING
C1	97.26'	55.27'	54.53'	S20°20'18"E

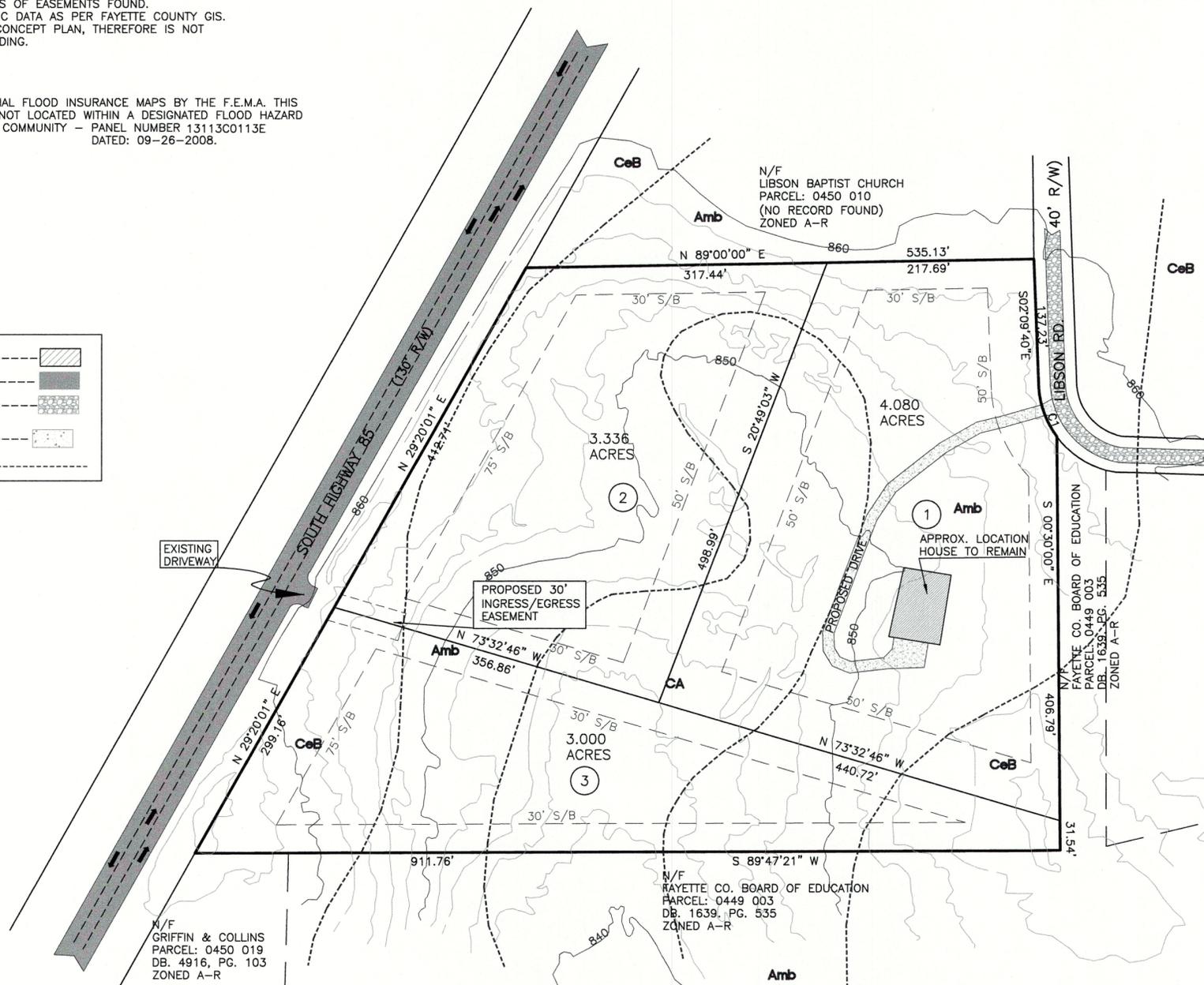


VICINITY MAP (NTS)

AS PER OFFICIAL FLOOD INSURANCE MAPS BY THE F.E.M.A. THIS PROPERTY IS NOT LOCATED WITHIN A DESIGNATED FLOOD HAZARD AREA AS PER COMMUNITY - PANEL NUMBER 13113C0113E DATED: 09-26-2008.

LEGEND

EX. BUILDING	
EX. ASPHALT	
EX. GRAVEL	
PR. CONCRETE	
SOIL LINES	



Map Unit Legend			
Clayton, Fayette, and Henry Counties, Georgia (GA625)			
Clayton, Fayette, and Henry Counties, Georgia (GA625)			
Map Unit Symbol	Map Unit Name	Acres in AOI	Percent of AOI
Amb	Appling sandy loam, 2 to 6 percent slopes	11.1	38.0%
CA	Cartecay loam, 0 to 2 percent slopes, frequently flooded	3.5	12.1%
CeB	Cecil sandy loam, 2 to 6 percent slopes	14.6	49.9%
Totals for Area of Interest		29.3	100.0%



OWNER
 ROD WRIGHT
 PO BOX 629
 FAYETTEVILLE GA. 30214
 (770) 294-7990
 thesubdivider@gmail.com

**SIBLEY-MILLER
 SURVEYING & PLANNING INC.**

212 WEST CAMPGROUND RD
 McDONOUGH, GA. 30253
 PHONE: (770) 320-7555
 FAX: (770) 320-7333
 www.sibleysurveying.com

- *CIVIL ENGINEERING
- *TOPOGRAPHICAL SURVEYS
- *LAND DEVELOPMENT DESIGN
- *CONSTRUCTION LAYOUT
- *LAND PLANNING
- *LAND SURVEYING

CONCEPT PLAN

ROD WRIGHT
 10.661 ACRES
 LAND LOT 228, 4th. DISTRICT
 FAYETTE COUNTY, GEORGIA



PROJECT #: **B202060**
CONCEPT PLAN

DRAWN BY: LGS
 SCALE: 1" = 100'
 DATE: 08/25/2020

SHEET: 1 OF 1

APPLICATION TO AMEND
TO AMEND THE OFFICIAL ZONING MAP OF FAYETTE COUNTY, GA

PROPERTY OWNERS: Ronnie W. Ard

MAILING ADDRESS: PO Box 751, Royston, GA 30662

PHONE: 706-206-9854 E-MAIL: 

AGENT FOR OWNERS: BONDEIGHTON CORP

MAILING ADDRESS: PO Box 679 Fayetteville, GA 30291

PHONE: 770-214-7990 E-MAIL: 

PROPERTY LOCATION: LAND LOT 228 LAND DISTRICT 7th PARCEL C450026
LAND LOT _____ LAND DISTRICT _____ PARCEL _____

TOTAL NUMBER OF ACRES REQUESTED TO BE REZONED: 10.8 acres

EXISTING ZONING DISTRICT: A-R PROPOSED ZONING DISTRICT: R-80

ZONING OF SURROUNDING PROPERTIES: A-R

PRESENT USE OF SUBJECT PROPERTY: A-R Residential

PROPOSED USE OF SUBJECT PROPERTY: Residential

LAND USE PLAN DESIGNATION: 3 acre lots

NAME AND TYPE OF ACCESS ROAD: Highway 95 and Highway 201

LOCATION OF NEAREST WATER LINE: Highway 95

(THIS AREA TO BE COMPLETED BY STAFF) PETITION NUMBER: 12 95-20

Application Insufficient due to lack of: _____

by Staff: _____ Date: _____

Application and all required supporting documentation is Sufficient and Complete

by Staff: _____ Date: _____

DATE OF PLANNING COMMISSION HEARING: ~~Sept~~ Oct 1, 2020

DATE OF COUNTY COMMISSIONERS HEARING: ~~Sept~~ Oct 22, 2020

Received from _____ a check in the amount of \$ _____ for application filing fee, and \$ _____ for deposit on frame for public hearing sign(s).

Date Paid: _____ Receipt Number: _____

NAME: Ronnie W. Ard PETITION NUMBER: _____

ADDRESS: PR Box 751, Royston, GA 30662

PETITION FOR REZONING CERTAIN PROPERTY IN THE UNINCORPORATED AREAS OF FAYETTE COUNTY, GEORGIA.

Ronnie W. Ard affirms that he is the owner or the specifically authorized agent of the property described below. Said property is located in a(n) A-R Zoning District. He/She respectfully petitions the County to rezone the property from its present classification and tenders herewith the sum of \$ 350.00 to cover all expenses of public hearing. He/She petitions the above named to change its classification to R-80.

This property includes: (check one of the following)

See attached legal description on recorded deed for subject property or

Legal description for subject property is as follows:

PUBLIC HEARING to be held by the Planning Commission of Fayette County on the 15th day of ~~September~~ October, 20 20 at 7:00 P.M.

PUBLIC HEARING to be held by the Board of Commissioners of Fayette County on the 22nd day of October, 20 20 at 7:00 P.M.

SWORN TO AND SUBSCRIBED BEFORE ME THIS _____ DAY OF _____, 20____.

Wanda Malloy
NOTARY PUBLIC



X Ronnie W. Ard
APPLICANT'S SIGNATURE

PROPERTY OWNER CONSENT AND AGENT AUTHORIZATION FORM
(Applications require authorization by ALL property owners of subject property).

Name(s) of All Property Owners of Record found on the latest recorded deed for the subject property:

Ronnie W. Ard

Please Print Names

Property Tax Identification Number(s) of Subject Property: #0450026

(I am) (we are) the sole owner(s) of the above-referenced property requested to be rezoned. Subject property is located in Land Lot(s) 279 of the 4th District, and (if applicable to more than one land district) Land Lot(s) of the District, and said property consists of a total of acres (legal description corresponding to most recent recorded plat for the subject property is attached herewith).

(I) (We) hereby delegate authority to Rod Wright to act as (my) (our) Agent in this rezoning. As Agent, they have the authority to agree to any and all conditions of zoning which may be imposed by the Board.

(I) (We) certify that all of the information filed with this application including written statements or showings made in any paper or plans submitted herewith are true and correct to the best of (my) (our) knowledge and belief. Further, (I) (We) understand that this application, attachments and fees become part of the official records of the Fayette County Zoning Department and may not be refundable. (I) (We) understand that any knowingly false information given herein by me/us will result in the denial, revocation or administrative withdrawal of the application or permit. (I) (We) further acknowledge that additional information may be required by Fayette County in order to process this application.

X Ronnie W. Ard
Signature of Property Owner
PO Box 751, Royston, GA
Address 300602

Wanda Malloy
Signature of Notary Public
8-25-20
Date

Signature of Property Owner 2
Address

Signature of Notary Public
Date

Signature of Property Owner 3
Address

Signature of Notary Public
Date

Rod Wright
Signature of Authorized Agent
P.O. Box 629 Fayetteville, GA
Address 30214

Signature of Notary Public
8-31-20
Date



AGREEMENT TO DEDICATE PROPERTY FOR FUTURE RIGHT-OF-WAY

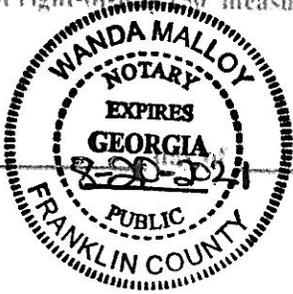
I/We, Ronnie W. Ard, said property owner(s) of subject property requested to be rezoned, hereby agree to dedicate, at no cost to Fayette County, 10' feet of right-of-way along Lisbon Rd. as measured from the centerline of the road.

Based on the Future Thoroughfare Plan Map streets have one of the following designations and the Fayette County Development Regulations require a minimum street width as specified below:

Local Street (Minor Thoroughfare) 60 foot right-of-way (30' measured from each side of road centerline)

Collector Street (Major Thoroughfare) 80 foot right-of-way (40' measured from each side of road centerline)

Arterial Street (Major Thoroughfare) 100 foot right-of-way (50' measured from each side of road centerline)



Sworn to and subscribed before me this _____, 20____.

Ronnie W. Ard
SIGNATURE OF PROPERTY OWNER

SIGNATURE OF PROPERTY OWNER

Wanda Malloy
NOTARY PUBLIC

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of Petition No. 1296-20, Estate of Ruby Thomas Parrott, Owner, and, Alice Reeves, Agent, request to rezone 4.579 acres from A-R to O-I to develop office uses; property located in Land Lot 57 of the 7th District and fronts on Flat Creek Trail.

Background/History/Details:

Staff recommends approval of Petition 1296-20.

The Planning Commission recommended approval of Petition 1296-20.

Arnold Martin made a motion to recommend approval of Petition 1296-20. Arnold Martin seconded the motion. The motion passed 4-0.

What action are you seeking from the Board of Commissioners?

Approval of Petition No. 1296-20, Estate of Ruby Thomas Parrott, Owner, and, Alice Reeves, Agent, request to rezone 4.579 acres from A-R to O-I to develop office uses; property located in Land Lot 57 of the 7th District and fronts on Flat Creek Trail.

If this item requires funding, please describe:

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

**STATE OF GEORGIA
COUNTY OF FAYETTE**

RESOLUTION

NO. 1296-20

WHEREAS, Tony Venson Parrott as Administrator of Estate of Ruby Thomas Parrott, Owner, and Alice Reeves, Agent, having come before the Fayette County Planning Commission on October 1, 2020, requesting an amendment to the Fayette County Zoning Map pursuant to "The Zoning Ordinance of Fayette County, Georgia, 2010"; and

WHEREAS, said request being as follows: Request to rezone 4.579 acres from A-R to O-I, in the area of Flat Creek Trail, Land Lot 57 of the 7th District, for the purpose of developing Office uses; and

WHEREAS, the Fayette County Planning Commission having duly convened, and considered said request;

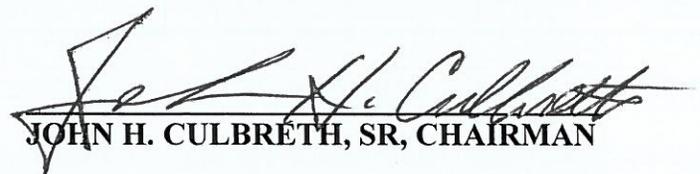
BE IT RESOLVED that the decision of the Fayette County Planning Commission, that said request be **APPROVED**.

This decision is based on the following reasons:

In compliance with the Fayette County Comprehensive Plan.
Compatible with the surrounding area.

**PLANNING COMMISSION
OF
FAYETTE COUNTY**

ATTEST:


JOHN H. CULBRETH, SR, CHAIRMAN


**HOWARD L. JOHNSON
PLANNING COMMISSION SECRETARY**

PLANNING COMMISSION RECOMMENDATION

DATE: October 1, 2020

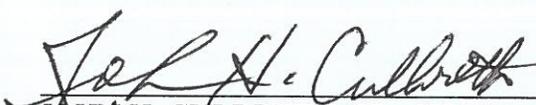
TO: Fayette County Commissioners

The Fayette County Planning Commission recommends that Petition No. 1296-20, the application of Tony Venson Parrott as Administrator of Estate of Ruby Thomas Parrott to

rezone 4.579 acres from A-R to O-I, be:

4-0 Approved Withdrawn Denied
 Tabled until _____

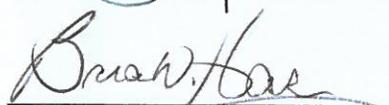
This is forwarded to you for final action.



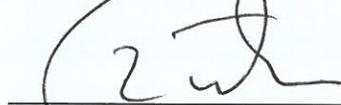
JOHN H. CULBRETH, SR, CHAIRMAN



DANNY ENGLAND, VICE-CHAIRMAN



BRIAN HAREN



ARNOLD L. MARTIN, III

Remarks:

THE FAYETTE COUNTY PLANNING COMMISSION met on October 1, 2020 at 7:00 P.M. in the Fayette County Administrative Complex, 140 Stonewall Avenue West, Fayetteville, Georgia.

MEMBERS PRESENT: John H. Culbreth, Chairman
Danny England, Vice-Chairman
Brian Haren
Arnold Martin

STAFF PRESENT: Pete A. Frisina, Director of Community Services
Chanelle Blaine, Zoning Administrator (via *teleconference*)
Howard Johnson, Planning & Zoning Coordinator

PUBLIC HEARING

- 5. Consideration of Petition No. 1296-20, Estate of Ruby Thomas Parrott, Owner, and, Alice Reeves, Agent, request to rezone 4.579 acres from A-R to O-I to develop office uses. The subject property is located in Land Lot 57 of the 7th District and fronts on Flat Creek Trail.**

Alice Reeves said she was here tonight to answer any questions the Planning Commission may have.

The Chairman asked if there was anyone present that would like to make a comment concerning the petition. Hearing none, he asked if there was anyone in the live streaming audience that would like to call into the meeting to make a comment. Hearing none after approximately one minute the Chairman said he would entertain a motion.

Arnold Martin asked how this petition relates to the recent amendments we made to the Comp Plan and Zoning Ordinance.

Pete Frisina said this petition is in compliance with the amendments we made to the Comp Plan which gives consideration for O-I zoning to those lot fronting on Flat Creek Trail between SR 54 and Tyrone Road.

Arnold Martin made a motion to recommend approval of Petition 1296-20. Danny England seconded the motion. The motion passed 4-0.

REQUESTED ACTION: A-R to O-I

PROPOSED USE: Office

EXISTING USE: Residential

LOCATION: Flat Creek Trail

DISTRICT/LAND LOT(S): 7th District, Land Lot 57

OWNER: Tony Venson Parrott as Administrator of Estate of Ruby Thomas Parrott

AGENT: Alice Reeves

PLANNING COMMISSION PUBLIC HEARING: October 1, 2020

BOARD OF COMMISSIONERS PUBLIC HEARING: October 22, 2020

APPLICANT'S INTENT

Request to rezone 4.579 acres from A-R to O-I for office uses.

STAFF RECOMMENDATION

APPROVAL

A. PROPERTY SITE

The subject property is a 4.579 acre tract fronting on Flat Creek Trail in Land Lot 57 of the 7th District. Flat Creek Trail is classified as a Collector road on the Fayette County Thoroughfare Plan. The subject property contains a single-family residence.

B. SURROUNDING ZONING AND USES

The general situation is a 4.579 acre tract that is zoned A-R. In the vicinity of the subject property is land which is zoned A-R. See the following table and also the attached Zoning Location Map.

The subject property is bound by the following adjacent zoning districts and uses:

Direction	Acreage	Zoning	Use	Comprehensive Plan
North	3.0	A-R	Single-Family Residence	Rural Residential - 2 (1 Unit/2 Acres) & Flat Creek Trail Overlay District
South	16.7	A-R	Church	Rural Residential - 2 (1 Unit/2 Acres) & Flat Creek Trail Overlay District
East	14.5	A-R	Single-Family Residence	Rural Residential - 2 (1 Unit/2 Acres) & Flat Creek Trail Overlay District
West (across Flat Creek Trail)	19.0	A-R	Church	Rural Residential - 2 (1 Unit/2 Acres) & Flat Creek Trail Overlay District
	8.5	A-R	Single-Family Residence	
	2.0	A-R	Single-Family Residence	

C. COMPREHENSIVE PLAN

The subject property lies within an area designated for Rural Residential - 2 (1 Unit/2 Acres) and Flat Creek Trail Overlay District. This request conforms to the Fayette County Comprehensive Plan in terms of the Flat Creek Trail Overlay District which states:

Maintain the underlying land use designation of Rural Residential - 2 (1 unit/2 acres) with the consideration of O-I zoning for lots fronting Flat Creek Trail within the Flat Creek Trail Overlay District for conversion of existing homes and construction of new office buildings.

D. ZONING/REGULATORY REVIEW

The applicant seeks to rezone from A-R to O-I for the purpose of developing Office uses. The subject property will be subject to the O-I zoning district regulations and the Flat Creek Trail Overlay Zone.

Site Plan and Platting

Should this petition be approved, the owner/developer must submit a non-residential Site Plan as required by the Development Regulations. The Letter of Intent indicates that the subject property may be subdivided at some point. Should this request be approved, the owner/developer is hereby notified that before the subject property can be subdivided, the subject property must be platted per the Fayette County Subdivision Regulations, as applicable.

There is a potential for two access points on Flat Creek Trail if the subject property is subdivided.

E. DEPARTMENTAL COMMENTS

Public Works/Engineering

Existing right-of-way per the survey meets the required 80-ft along Flat Creek Trail.

Impacts to traffic cannot be assessed without a concept of the O-I use. There are no known capacity concerns along Flat Creek Trail between SR 54 and Tyrone Road. Fayette County has recently authorized intersection improvements at Flat Creek Trail and Tyrone Road.

Environmental Management

Floodplain The property **DOES NOT** contain floodplain per FEMA FIRM panel 13113C0083E dated Sept 26, 2008. The property **DOES NOT** contain additional floodplain delineated in the FC 2013 Future Conditions Flood Study.

Wetlands The property **DOES NOT** contain wetlands per the U.S. Department of the Interior, Fish and Wildlife Service 1994 National Wetland Inventory Map.

Watershed There are **NO** state waters located on the subject property.

Groundwater The property **IS** within a groundwater recharge area.

Stormwater This development **WILL BE** subject to the Post-Development Stormwater Management Ordinance if re-zoned and developed with more than 5,000 square feet of impervious surfaces.

Environmental Health Department

No objection to proposed rezoning.

Fire

Approved

STAFF ANALYSIS

This request is based on the petitioner's intent to rezone said property from A-R to O-I for the purpose of developing Office uses. Per Section 110-300 of the Fayette County Zoning Ordinance, Staff makes the following evaluations:

1. The subject property lies within an area designated for Rural Residential - 2 (1 Unit/2 Acres) and Flat Creek Trail Overlay District. This request conforms to the Fayette County Comprehensive Plan in terms of the Flat Creek Trail Overlay District which states:

Maintain the underlying land use designation of Rural Residential - 2 (1 unit/2 acres) with the consideration of O-I zoning for lots fronting Flat Creek Trail within the Flat Creek Trail Overlay District for conversion of existing homes and construction of new office buildings.

2. The proposed rezoning will not adversely affect the existing use or usability of adjacent or nearby property.
3. The proposed rezoning will not result in a burdensome use of roads, utilities, or schools.
4. Existing conditions and the area's development with a mix of institutional and single-family residential uses support this petition.

Based on the foregoing Investigation and Staff Analysis, Staff recommends **APPROVAL**.

September 1, 2020

Fayette County Planning and Zoning
140 Stonewall Avenue
Fayetteville, Georgia 30214

Dear Mr. Frisina:

We would like to rezone to OI for 2 lots. The existing house on Lot 1 will be the future office of Accounting Resources and Lot 2 will be a future building.

Sincerely,



Tony Venson Parrott
As Administrator of the Estate of Ruby Thomas Parrott
245 Brayden Drive
Tyrone, Georgia 30290
678-977-3577
tvparrot@hotmail.com

**1296-20
Zoning**

C-H

R-70

**Fire
Station**

A-R

Flat Creek Trail

**SUBJECT
PROPERTY**

A-R

**Flat Creek
Baptist Church**

**Grace
Evangelical
Church**

R-40

Cemetery

1296-20
Land Use Plan

**PUBLIC
FACILITIES/INSTITUTION**

**Flat Creek Trail
Overlay District
and Overlay Zone**

Flat Creek Trail

**RURAL
RESIDENTIAL
-2**

**SUBJECT
PROPERTY**

1296-20 Aerials

**Fire
Station**

Flat Creek Trail

**SUBJECT
PROPERTY**

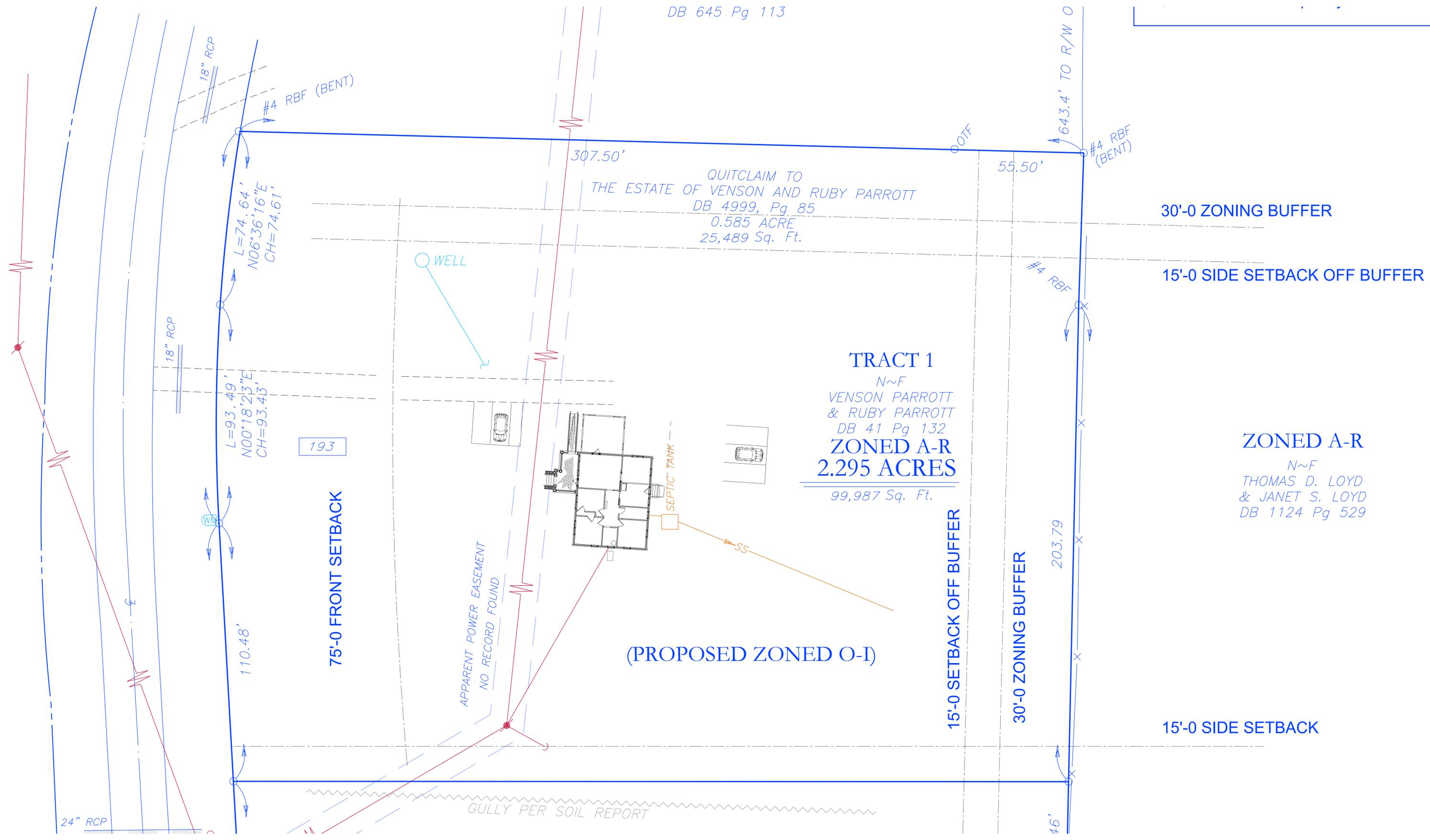
**Flat Creek
Baptist Church**

**Grace
Evangelical
Church**

Cemetery



DB 645 Pg 113



QUITCLAIM TO
 THE ESTATE OF VENSON AND RUBY PARROTT
 DB 4999, Pg 85
 0.585 ACRE
 25,489 Sq. Ft.

TRACT 1
 N~F
 VENSON PARROTT
 & RUBY PARROTT
 DB 41 Pg 132
ZONED A-R
 2.295 ACRES
 99,987 Sq. Ft.

ZONED A-R
 N~F
 THOMAS D. LOYD
 & JANET S. LOYD
 DB 1124 Pg 529

193

(PROPOSED ZONED O-I)

APPARENT POWER EASEMENT
NO RECORD FOUND

GULLY PER SOIL REPORT

18" RCP
 #4 RBF (BENT)
 L=74.64',
 N06°36'16"E
 CH=74.61'

18" RCP
 L=93.49',
 N00°18'23"E
 CH=93.43'

110.48'

75'-0 FRONT SETBACK

307.50'

55.50'

#4 RBF

203.79

46'

30'-0 ZONING BUFFER

15'-0 SIDE SETBACK OFF BUFFER

15'-0 SETBACK OFF BUFFER

30'-0 ZONING BUFFER

15'-0 SIDE SETBACK

24" RCP

643.4' TO R/W O

COUNTY CERTIFICATIONS & STATEMENTS

APPROVAL OF THIS PRELIMINARY PLAT SHALL EXPIRE 24 MONTHS FROM THE DATE OF APPROVAL BY THE PLANNING COMMISSION UNLESS A FINAL PLAT FOR AT LEAST ONE (1) PHASE HAS BEEN APPROVED; OR STREET BASE CONSTRUCTION FOR AT LEAST 50 PERCENT OF THE TOTAL LINEAR FOOTAGE OF ALL STREET(S) APPROVED ON THE PRELIMINARY PLAT.

THIS PRELIMINARY PLAT HAS BEEN REVIEWED AND APPROVED BY THE PLANNING COMMISSION ON _____

OWNER'S CERTIFICATE

WE, THE UNDERSIGNED OWNER(S) AND/OR MORTGAGEE(S) HEREBY OFFER TO DEDICATE AND/OR RESERVE FOR PUBLIC USE THE RIGHTS-OF-WAY, EASEMENTS AND OTHER GROUND SHOWN ON THIS PLAT.

OWNER _____ DATE _____

OWNER _____ DATE _____

RESERVED FOR COURT CLERK



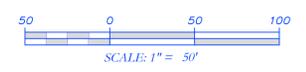
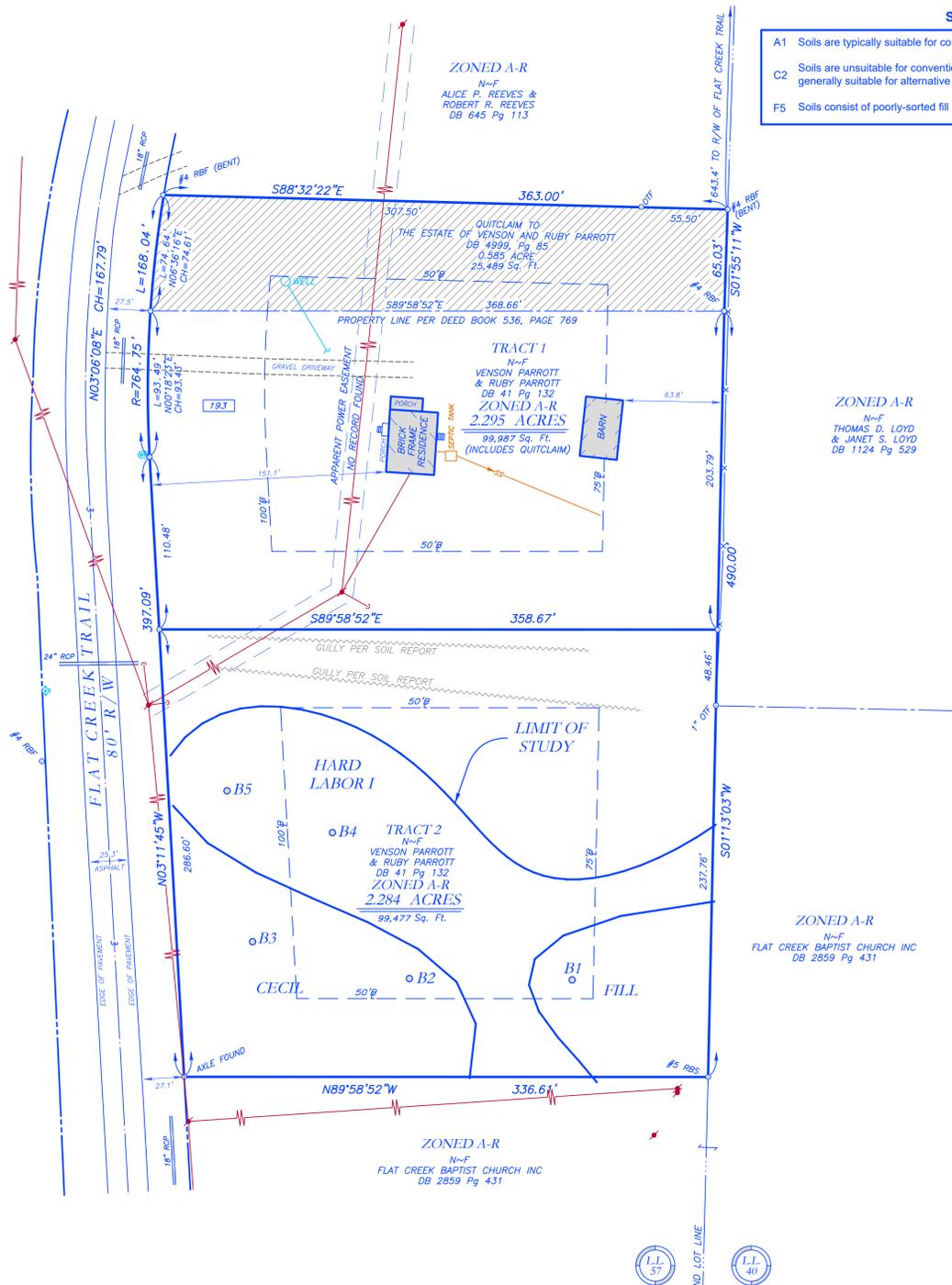
24 HOUR CONTACT: TONY V. PARROTT PHONE: 678-977-3577

OWNER/DEVELOPER: TONY V. PARROTT 245 BRAYDEN DRIVE TYRONE, GEORGIA 30290 PHONE: 678-977-3577

SURVEYOR: SURVEYS PLUS, INC. 3565 SOUTH COBB DRIVE SMYRNA, GEORGIA 30080 PHONE: 770-444-9736 FAX: 770-444-9739

LEGEND table with symbols for POB, RBS, RFB, etc., and corresponding descriptions for various survey features like fire hydrant, water meter, power pole, etc.

SITE DATA table listing overall tract area (4,579 acres), tract 1 details (2,295 acres), and tract 2 details (2,284 acres).

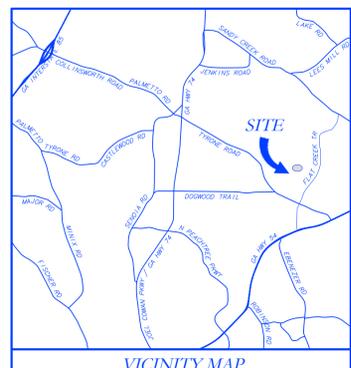


SOIL INTERPRETIVE DATA

Table with columns: Soil Units, Depth to Bedrock (in), Depth to Seasonal High Water Table Indicators (in), Slope Gradient (percent), Recommended Trench Depth (in), Estimated Perc Rate (min/in), Recommended Hydraulic Loading Rate (gal/day/sq.ft.), and Soil Suit. Code.

SOIL SUITABILITY CODE LEGEND

- A1 Soils are typically suitable for conventional absorption field with proper design, installation and maintenance.
C2 Soils are unsuitable for conventional absorption fields due to seasonal high water table conditions. Soils are generally suitable for alternative absorption fields with treatment system producing Class 1 effluent.
F5 Soils consist of poorly-sorted fill material that is unsuitable for septic system construction.



GENERAL NOTES

THE PURPOSE OF THIS PLAT IS TO COMBINE THE PARENT TRACT (3.994 AC) WITH THE QUIT CLAIMED TRACT (0.585 AC) AND THEN SUBDIVIDE THE TOTAL TRACT INTO TWO PARCELS, TRACT 1 (2.295 AC) AND TRACT 2 (2.284 AC).

THE FIELD DATA UPON WHICH THIS PLAT IS BASED A CLOSED TRAVERSE WITH A HORIZONTAL CLOSURE CALCULATED TO BE 1:112,141 WITH AN ANGULAR ERROR OF 2.8 SECONDS TO THE SQUARE ROOT OF n. THE TRAVERSE WAS ADJUSTED USING THE LEAST SQUARES METHOD.

THE HORIZONTAL CLOSURE OF THIS PLAT HAS BEEN CALCULATED TO BE 1:119,950.

THIS FOLLOWING SETBACKS APPLY TO PROPERTIES ZONED A-R (AGRICULTURAL-RESIDENTIAL) PER FAYETTE COUNTY ZONING ORDINANCES.

- MINIMUM LOT WIDTH 250 FEET
FRONT SETBACK 100 FEET
SIDE SETBACK 50 FEET
REAR SETBACK 75 FEET

VERIFY THIS SETBACK INFORMATION WITH THE APPROPRIATE ZONING AUTHORITIES FOR SAID MUNICIPALITY.

THIS PROPERTY IS NOT LOCATED IN A 100 YEAR FLOOD HAZARD AREA BASED ON THE FLOOD INSURANCE RATE MAP FOR THIS AREA. THE MAP NUMBER FOR THIS AREA IS 13113C00B3E AND THE DATE OF SAID MAP IS SEPTEMBER 26, 2008. THIS DETERMINATION WAS MADE BY GRAPHICALLY DETERMINING THE POSITION OF THIS SITE ON SAID FIRM MAPS UNLESS OTHERWISE NOTED.

UTILITIES SHOWN ON THIS PLAT ARE BASED ON VISIBLE ABOVE GROUND EVIDENCE. UNDERGROUND UTILITIES MAY EXIST IN THIS SITE THAT ARE NOT SHOWN ON THIS SURVEY.

A TITLE INSPECTION WAS NOT PERFORMED AS PART OF THIS SURVEY. EASEMENTS OR OTHER MATTERS OF TITLE MAY EXIST IN THE PUBLIC RECORD BUT ARE NOT SHOWN HEREON.

SURVEY REFERENCES

- 1. REFERENCE A DEED OF GIFT TO ALICE I. PARROTT RECORDED IN DEED BOOK 536, PAGE 769.
2. REFERENCE A MODIFICATION OF SECURITY DEED FOR FLAT CREEK BAPTIST CHURCH INC RECORDED IN DEED BOOK 2859, PAGE 431.
3. REFERENCE A WARRANTY DEED TO ALICE P. REEVES AND ROBERT R. REEVES RECORDED IN DEED BOOK 645, PAGE 113.
4. REFERENCE A QUIT CLAIM DEED TO THE ESTATE OF VENSON AND RUBY PARROTT RECORDED IN DEED BOOK 4999, PAGES 85-86.

SURVEYOR'S CERTIFICATION

PER FAYETTE COUNTY

I HEREBY CERTIFY THAT THIS PLAT IS TRUE AND CORRECT AND WAS PREPARED FROM AN ACTUAL SURVEY OF THE PROPERTY BY ME OR UNDER MY SUPERVISION; THAT ALL MONUMENTS AND INFRASTRUCTURE SHOWN HEREON ACTUALLY EXIST OR ARE MARKED AS 'FUTURE'; AND THEIR LOCATION, SIZE, TYPE AND MATERIAL ARE CORRECTLY SHOWN.

PER H.B. 76

AS REQUIRED BY SUBSECTION (D) OF O.C.G.A. SECTION 15-6-7, THIS PLAT HAS BEEN PREPARED BY A LAND SURVEYOR AND APPROVED BY ALL APPLICABLE LOCAL JURISDICTIONS FOR RECORDING AS EVIDENCED BY APPROVAL CERTIFICATES, SIGNATURES, STAMPS, OR STATEMENTS HEREON. SUCH APPROVALS OR AFFIRMATIONS SHOULD BE CONFIRMED WITH THE APPROPRIATE GOVERNMENTAL BODIES BY ANY PURCHASER OR USER OF THIS PLAT AS TO THE INTENDED USE OF ANY PARCEL. FURTHERMORE, THE UNDERSIGNED LAND SURVEYOR CERTIFIES THAT THIS PLAT COMPLES WITH THE MINIMUM TECHNICAL STANDARDS FOR PROPERTY SURVEYS IN GEORGIA AS SET FORTH IN THE RULES AND REGULATIONS OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AS SET FORTH IN O.C.G.A. SECTION 15-6-17.

JOSEPH T. BAKER, LS # 2674 DATE 3-5-20



Table with columns: DATE, REVISIONS, JOB NUMBER, DRAWN BY, CHECKED BY, DATE, FIELD DATE, SCALE.

Table with columns: JOB NUMBER (5391), DRAWN BY (JBD), CHECKED BY (JTB), DATE (3-4-20), FIELD DATE (1-22-20), SCALE (1"=50').

LOT SPLIT PLAT OF 193 FLAT CREEK TRAIL FOR TONY V. PARROTT. LOCATED IN LAND LOT 57 OF THE 7th DISTRICT FAYETTE COUNTY, GEORGIA. 193 FLAT CREEK TRAIL, FAYETTEVILLE, GEORGIA.

SURVEYS PLUS, INC. 3565 SOUTH COBB DR., S.E. SMYRNA, GEORGIA 30080 PHONE: (770) 444-9736 www.surveysplusinc.com



APPLICATION TO AMEND TO AMEND THE OFFICIAL ZONING MAP OF FAYETTE COUNTY, GA

PROPERTY OWNERS: Tony Venson Parrott as Administrator of Estate of Ruby Thomas Parrott

MAILING ADDRESS: 245 Brayden Drive, Tyrone, Georgia 30290

PHONE: 678-977-3577 E-MAIL: [REDACTED]

AGENT FOR OWNERS: Alice Reeves

MAILING ADDRESS: 201 Flat Creek Trail, Fayetteville, Georgia 30214

PHONE: 770-653-6682 E-MAIL: acctresources@hotmail.com

PROPERTY LOCATION: LAND LOT 57 LAND DISTRICT 7th PARCEL 07-13-013

TOTAL NUMBER OF ACRES REQUESTED TO BE REZONED: 4.579

EXISTING ZONING DISTRICT: A-R PROPOSED ZONING DISTRICT: OI

ZONING OF SURROUNDING PROPERTIES: A-R

PRESENT USE OF SUBJECT PROPERTY: Residential

PROPOSED USE OF SUBJECT PROPERTY: OI

LAND USE PLAN DESIGNATION: OI

NAME AND TYPE OF ACCESS ROAD: Flat Creek Trail, paved

LOCATION OF NEAREST WATER LINE: Flat Creek Trail

(THIS AREA TO BE COMPLETED BY STAFF): PETITION NUMBER: 1296-20

[] Application Insufficient due to lack of:

by Staff: Date:

[X] Application and all required supporting documentation is Sufficient and Complete

by Staff: [Signature] Date: 9/1/20

DATE OF PLANNING COMMISSION HEARING: Oct 1, 2020

DATE OF COUNTY COMMISSIONERS HEARING: Oct 23, 2020

Received from a check in the amount of \$ for application filing fee, and \$ for deposit on frame for public hearing sign(s).

Date Paid: Receipt Number:

NAME: Tony Venson Parrott as Administrator of the Estate of Ruby Thomas Parrott PETITION NUMBER: _____

ADDRESS: 245 Brayden Drive, Tyrone Georgia 30290

PETITION FOR REZONING CERTAIN PROPERTY IN THE UNINCORPORATED AREAS OF FAYETTE COUNTY, GEORGIA.

Tony Venson Parrott as Administrator of Estate of Ruby Thomas Parrott affirms that he is the owner or the specifically authorized agent of the property described below. Said property is located in a(n) A-R Zoning District. He/She respectfully petitions the County to rezone the property from its present classification and tenders herewith the sum of \$ _____ to cover all expenses of public hearing. He/She petitions the above named to change its classification to O1.

This property includes: (check one of the following)

See attached legal description on recorded deed for subject property or

Legal description for subject property is as follows:

PUBLIC HEARING to be held by the Planning Commission of Fayette County on the 1st day of October, 2020 at 7:00 P.M.

PUBLIC HEARING to be held by the Board of Commissioners of Fayette County on the 22nd day of October, 2020 at 7:00 P.M.

SWORN TO AND SUBSCRIBED BEFORE ME THIS 1st DAY OF September, 2020

Duloreah M. Sims
NOTARY PUBLIC
My Commission Expires January 5, 2023
Coweta County, GA

Tony Venson Parrott
APPLICANT'S SIGNATURE

PROPERTY OWNER CONSENT AND AGENT AUTHORIZATION FORM
(Applications require authorization by ALL property owners of subject property).

Name(s) of All Property Owners of Record found on the latest recorded deed for the subject property:

The Estate of Ruby L Parrott (Tony Dawson Parrott)
Please Print Names AS ADMINISTRATOR

Property Tax Identification Number(s) of Subject Property: 07-13-013

(I am) (we are) the sole owner(s) of the above-referenced property requested to be rezoned. Subject property is located in Land Lot(s) 57 of the 7th District, and (if applicable to more than one land district) Land Lot(s) _____ of the _____ District, and said property consists of a total of _____ acres (legal description corresponding to most recent recorded plat for the subject property is attached herewith).

(I) (We) hereby delegate authority to Alice Reeves to act as (my) (our) Agent in this rezoning. As Agent, they have the authority to agree to any and all conditions of zoning which may be imposed by the Board.

(I) (We) certify that all of the information filed with this application including written statements or showings made in any paper or plans submitted herewith are true and correct to the best of (my) (our) knowledge and belief. Further, (I) (We) understand that this application, attachments and fees become part of the official records of the Fayette County Zoning Department and may not be refundable. (I) (We) understand that any knowingly false information given herein by me/us will result in the denial, revocation or administrative withdrawal of the application or permit. (I) (We) further acknowledge that additional information may be required by Fayette County in order to process this application.

Bory Parrott
Signature of Property Owner 1
ADMINISTRATOR OF THE ESTATE
245 IRMAYDOW DRIVE
Address
TYNE GA 30296

Carla C Huffst
Signature of Notary Public
8/31/20
Date

Signature of Property Owner 2

Signature of Notary Public

Address

Date

Signature of Property Owner 3

Signature of Notary Public

Address

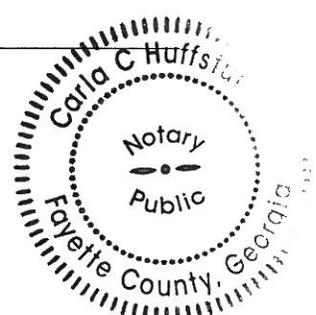
Date

Alice Reeves
Signature of Authorized Agent

Carla C Huffst
Signature of Notary Public

201 Flat Creek Rd
Address
Fayetteville GA

8/31/20
Date



Comm Expires 10/8/22

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of Ordinance 2020-08, Amendments to Chapter 110. Zoning Ordinance, Section 110-142. - O-I, Office-Institutional, (h) State Route 54 Special Development District.

Background/History/Details:

On June 27, 2019, the State Route 54 Special Development District was adopted by the Board of Commissioners. The Special Development District requires that 20 percent of a internal access self-storage facility be office, business and building contractor space. In discussions with a potential developer concerning the demand for business space due to current conditions and future trends in office space demand, the Staff and Planning Commission recommend reducing the requirement to 10 percent and making other housekeeping amendments for clarification.

The Planning Commission recommended approval of the proposed amendments.

Brian Haren made a motion to recommend approval of an amendment to Section 110-142 . - O-I, Office-Institutional, (h) State Route 54 Special Development District of the Zoning Ordinance. Danny England seconded the motion. The motion passed 4-0.

What action are you seeking from the Board of Commissioners?

Approval of Ordinance 2020-08, Amendments to Chapter 110. Zoning Ordinance, Section 110-142 . - O-I, Office-Institutional, (h) State Route 54 Special Development District .

If this item requires funding, please describe:

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

(h) State Route 54 West Special Development District

- (1) The following will apply to the area identified in the Comprehensive Plan as the SR 54 West Overlay District as specified in the Land Use Element and indicated on the future land use plan map. The purpose of this special development district is to expand uses in O-I on parcels of five (5) acres or greater.
- (2) On parcels zoned O-I with a minimum of five (5) acres the following expanded business uses are allowed:
 - a Businesses that supply services, equipment and/or resources to the film industry
 - b Call center
 - c Cellular phone/communication device sales and/or service
 - d Computer technology service, sales and/or repair
 - e Medical equipment sales, rental and/or repair.
 - f Restaurant, (no drive-through or drive-in)
 - g Television/radio broadcasting studio, movie/music/media productions or telecommunications
 - h Server farm/data center
 - i Internal access self-storage facility

(i) No direct exterior access to individual storage units shall be allowed, all individual storage unit access shall be internal - the maximum size of an individual storage unit shall be 600 square feet

(ii) Vehicle loading/unloading bays shall only be located on the side or rear, and not facing SR 54. Vehicle loading/unloading bays on the side of the **internal access** self-storage facility shall require a canopy. Vehicle loading/unloading bays also be internal to the structure or between two (2) structures and a shed roof meeting the overlay pitch requirements may also be used in these instances.

(iii) Office, business and building contractor space with **associated** inside storage shall constitute a minimum of ~~20~~ **10** percent of the total building footprint area proposed for the ~~site~~ **internal access self-storage structure(s)** excluding the footprint of a **separate** vehicle, **recreational vehicle**, boat, and/or trailer storage structure. This building contractor use shall only be allowed in conjunction with an internal access self-storage facility. **The office, business and building contractor space may be located within the footprint of the internal access self-storage structure or an equivalent amount of office, business and building contractor space may be located outside of the footprint in an attached portion of the structure.**

(iv) No outside storage of materials or equipment shall be allowed.

- (v) A vehicle, recreational vehicle, boat, and/or trailer storage structure shall be fully enclosed and be to the rear of the principal internal access self-storage facility structure. This use shall only be allowed in conjunction with an internal access self-storage facility. Said structure shall only be used for vehicle, recreational vehicle, boat, and/or trailer storage and individual vehicle, recreational vehicle, boat, and/or trailer storage units may be externally accessed.
- (3) If the side and/or rear yards abut a residential or A-R zoning district, the setbacks shall be increased five feet for every one foot of total building height over 40 feet.
- (4) Mixed residential/office use. Based the Mixed Residential/Office Use Recommendations in the Land Use Element of the Fayette County Comprehensive Plan, where large tracts are proposed with a mix of residential and office development along SR 54, it is required at the time of rezoning for O-I and residential zoning that the concept plan depict how the entire property will be developed indicating the division between office and residential zoning districts with associated legal descriptions required for rezoning, the SR 54 entrance, and internal connecting road network.

THE FAYETTE COUNTY PLANNING COMMISSION met on June 18, 2020 at 7:00 P.M. in the Fayette County Administrative Complex, 140 Stonewall Avenue West, Fayetteville, Georgia.

Due to COVID-19 social distancing requirements, the meeting was held via a teleconference call to members and staff.

MEMBERS PRESENT: John H. Culbreth, Chairman
Danny England, Vice-Chairman
Brian Haren
Arnold Martin
Al Gilbert (via *teleconference*)

STAFF PRESENT: Pete A. Frisina, Director of Community Services
Chanelle Blaine, Zoning Administrator (via *teleconference*)
Howard Johnson, Plan & Zoning Coordinator

NEW BUSINESS

1. Discussion of the O-I and the SR 54 Special Development District.

Pete Frisina said I forwarded two emails to you after I sent this package out from an individual that is looking to build one of the internal storage facilities on State Route 54, where we put all the regulations in place. He added I have looked up a few things on the internet, and his question is giving what is happening with the COVID-19 virus, is the feeling that in the future office development may not be as prevalent as it is now, because many companies are realizing that I can lower my overhead if half of my workforce stays at home.

Arnold Martin said that statement is right-on because the building that I am in is in is near the airport and we share the parking lot with the Airport Marriot and 98% of our parking lot was empty and by chance I talked with the landlord. He said I asked did all of these companies go out business. The landlord responded no, everyone is working from home. He added I said that may not be good for you because just my company has 400 employees and 95% of employees work in offices. He said our production has been higher at home, so now companies will look at the bottom line and soon as their leases are up I will guarantee they will lease smaller spaces. He concluded they have figured out we do this leaner, meaner and more efficient.

Pete Frisina replied so his inquiry to us is to consider that in the 20 % office space requirement for one of these structures. He is saying in term of his performa he would like to see it less, he suggested five (5%) percent, but somewhere between 5% and 20% should be where we should look to get the conversation started.

Brian Haren stated Arnold is absolutely right, we are seeing the same thing at the airport but I think the kind of spaces that were expecting to go in there are a different concept. He

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said the spaces are for a business that also need co-located storage. He added it's the painting contractor, the HVAC contractor. He noted I get that fact the folks who just need to put up partitions and run computers will be seriously impacted. He said but there still may be a demand of office space with industrial storage, I could go below 20% but I wouldn't want to go below 15% because I still just think that market is there a. He explained I am afraid that these things will end up looking like monoliths like that one that is being built on Highway 54 across from my subdivision.

Danny England replied I agree with Brian, I think the type of business that we were thinking that would be interest in this location, in that type of structure, probably are not the same ones affected. He said that I have been working from home since mid-March. He explained I think there are certain types of professions that allow that more easily, but I think if you are plumber or a landscape contractor or something that has a need for physical space whether it is storage or making widgets for use or the something like that, I think there is a market for that.

Danny England noted there is nothing to say that somebody might be separated from their main office and work from home and they need a space to house things the can't house in their home. He said I think there is a still market for that, I don't think that it is out of the ordinary I understand and we have talked with a lot of different office people and everybody's really nervous about what the future is going to be like, me included. He added we may not need the same the same office in the future but that does not mean we don't need something. He stated I think the need could be still there. He emphasized I think the overall goal of trying to activate the Highway 54 Corridor with some type of daily use or nine (9) to five (5) use so that of project wouldn't be a giant vault on the side of the road with some type of no activity. He concluded I think that is still a sound principle which something we should think about.

Al Gilbert said we have in way made some major changes to allow a different of zoning in that area and because of that I don't think we need to relax and rest or take too much from what we have decided. (Al Gilbert's phone connection then dropped).

Pete Frisina said we are not making any decisions tonight, this was just to open the discussion. He noted Brett couldn't make it tonight. He added we will open the discussion and start working on some things and start looking at it. He explained the initial proposal to us it would include an enclosed storage facility for vehicles, which we thought was great idea because aesthetically it we would it would be better. He added I think the original concept was a concierge storage of vehicles which would be maintained there including start-up and recharge services. He added when you want your vehicle it would be brought out to you.

Pete Frisina said I don't think Mr. Benson is talking about the same concept, he is mainly talking about just storage of vehicles. He said his concept is open vehicle storage but somehow mask them behind a building. He added I told him it's something we can look at. Pete noted I know that we wanted this to be at a higher level than a typical self-storage

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facility but if it wasn't for the person that promoted that in the original concept, I would have not thought to include it.

Pete Frisina said these are the two (2) things that Mr. Benson would like to us discuss. He added if there is anything else you would like to discuss, we can do that as well, but this discussion was just an introduction to get his questions out to you and we can bring this up in another workshop, this gives you some time. He concluded that in general, what's the business environmental going to be like in 1 year, 2 years and 3 years, it's hard to say. Pete Frisina stated that all I have.

Al Gilbert stated that he was opposed to dropping the percentage on the office space of the buildings on Highway 54 mainly because we are relenting already as far as the zoning.

THE FAYETTE COUNTY PLANNING COMMISSION met on August 20, 2020 at 7:00 P.M. in the Fayette County Administrative Complex, 140 Stonewall Avenue West, Fayetteville, Georgia.

MEMBERS PRESENT: John H. Culbreth, Chairman (via *teleconference*)
Danny England, Vice-Chairman (via *teleconference*)
Brian Haren (via *teleconference*)
Arnold Martin (via *teleconference*)
Al Gilbert (absent)

STAFF PRESENT: Pete A. Frisina, Director of Community Services
Chanelle Blaine, Zoning Administrator (via *teleconference*)
Howard Johnson, Planning & Zoning Coordinator

OLD BUSINESS

5. Discussion of O-I and the SR 54 Special Development District

Pete Frisina said Brett Vincent is here again to discuss his proposed internal access self-storage facility on SR 54.

Brain Haren asked where on SR 54 this site was located.

Danny England stated on SR 54 just west of Ebenezer Road.

Pete Frisina said Brett Vincent came to the Planning Commission at the last meeting to discuss the requirement of 20 percent of office space required in an internal access self-storage facility.

Brett Vincent said he is sharing the proposed site plan and building elevations for the facility to get some feedback from staff and the Planning Commission. He added that the lower level would be for vehicle storage and would be partially below grade of the site.

Pete Frisina said the architecture of these buildings shown on the elevations are similar to the examples staff used to present these initial ordinance amendments for SR 54 and he felt this meets the architectural requirements for the corridor.

Danny England said the mansard roof meets he regulations but the mansard roof looks uncomfortable in the elevations and if looks that way in the drawings it will look that way when it is built.

Brett Vincent said by moving the two story office space in front of the three story building helps to break up the roof line.

Danny England said that the massing looks good with the two story volume in the front with

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stepping up to the three story volume in the rear.

Brett Vincent said he is not a fan of the mansard roof but it looks better than he initially thought it would.

Pete Frisina asked if the mechanical equipment could be screened by the mansard roof.

Brett Vincent said it would screen the mechanical equipment.

Brian Haren asked Danny England what type of roof he would recommend for this building.

Danny England said given the size and scale of this building he didn't think maintaining a residential character makes sense and he would recommend a flat roof.

Brett Vincent said the building he built in Tyrone has a flat roof with a parapet wall and he would prefer it.

Pete Frisina asked what percent of office space the Planning Commission would recommend. He asked Arnold Martin with his background what is his experience at this time.

Arnold Martin said his feeling is that demand for office space has decreased and this may be the norm for the future and he feels five to ten percent would be appropriate with a caveat that the percentage increases when and if the market comes back for office space.

Brett Vincent said he agrees that the demand for office space is not there now due to Covid.

Brain Haren asked if it is possible to put a Covid clause in the Zoning Ordinance that adjusts back up when the Covid crisis is over.

Pete Frisina said Zoning Ordinances don't work that way and the way to adjust the percentage is amend the ordinance.

Pete Frisina said he would recommend ten percent.

The consensus of the Planning Commission is to recommend a ten percent requirement for office space.

Pete Frisina said he would better define how the percentage of office space is determined in terms of the office space is set out from the storage portion of the structure. He said he would have something ready for review at the next meeting.

THE FAYETTE COUNTY PLANNING COMMISSION met on September 3, 2020 at 7:00 P.M. in the Fayette County Administrative Complex, 140 Stonewall Avenue West, Fayetteville, Georgia.

MEMBERS PRESENT: John H. Culbreth, Chairman (via *teleconference*)
Danny England, Vice-Chairman
Brian Haren
Arnold Martin

STAFF PRESENT: Pete A. Frisina, Director of Community Services
Chanelle Blaine, Zoning Administrator

OLD BUSINESS

4. Discussion of O-I and the SR 54 Special Development District

Pete Frisina said we are proposing to amend the requirements for an internal access self-storage facility to reduce the amount of required office, business and building contractor space from 20 percent of the total building footprint area to 10 percent. He stated that he added language that the required ten percent could be within the footprint or an equivalent amount of office, business and building contractor space may be located outside of the footprint.

Brian Haren asked if this would allow the office, business and building contractor space to be put into a separate structure.

Pete Frisina replied yes.

Brian Haren said he would not want a separate structure and he recommends that the office, business and building contractor space not be detached from the storage facility but needs to be attached.

Danny England and Arnold Martin said they agreed with Brian Haren and that the office, business and building contractor space should not be in a separate structure.

Pete Frisina said he would rewrite this section to specify that the office, business and building contractor space cannot not be in a separate structure.

Arnold Martin asked if the demand for office, business and building contractor space increases in the future what would be the process to change the ordinance back to 20 percent.

Pete Frisina said it would be the normal public hearing process of amending the ordinance. Pete Frisina added that if the demand for office, business and building contractor space increases in the future nothing stops someone from doing more than 10 percent, 10 percent is the minimum not the maximum.

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Brian Haren said he went by one of the new buildings on SR 54 and he did not like the look of the mansard roof.

Pete Frisina said he had asked Danny England to review the architectural requirements in the overlay and make suggestions for amendments. He added that we need to determine a size threshold for certain types of architectural requirements.

Danny England suggested that we use massing and height as the threshold for the type roof line for a mansard or parapet.

Arnold Martin asked what the downside is for the building owner from a construction cost standpoint.

Danny England said currently a parapet wall type construction is being done with the added expense of then adding a mansard roof to meet the requirements.

Pete Frisina said the amendment to the percentage of office, business and building contractor space is in a separate portion of the ordinance than the architectural requirements so we can move ahead with amending the percentage and keeping working the architectural requirements to be amended shortly thereafter.

The Planning Commission took no official action on this item and will continue the discussion at a future meeting.

THE FAYETTE COUNTY PLANNING COMMISSION met on July 16, 2020 at 7:00 P.M. in the Fayette County Administrative Complex, 140 Stonewall Avenue West, Fayetteville, Georgia.

MEMBERS PRESENT: John H. Culbreth, Chairman
Danny England, Vice-Chairman
Brian Haren
Arnold Martin
Al Gilbert (via *teleconference*)

STAFF PRESENT: Pete A. Frisina, Director of Community Services
Chanelle Blaine, Zoning Administrator (via *teleconference*)
Howard Johnson, Planning & Zoning Coordinator

Welcome and Call to Order:

Chairman Culbreth called the Planning Commission Meeting to order.

1. Discussion of O-I and the SR 54 Special Development District

Pete Frisina stated that Brett Vincent came to ask you about two aspects of internal self-storage. He added one of the major things was the internal access of self-storage and the second item that he wants to talk about is the percentage of the footprint of the business-type use and the vehicles / recreational / boat portion of the facility.

Brett Vincent introduced himself, he said I live in the County and I just finished building a self-storage facility at Senoia Road and Crabapple, two-stories, all climate-controlled with an office on front of it. He expressed that it looks great and we were real successful, so I am real happy with that. He explained I have been working with Pete for some time about the possible of doing this on Highway 54. He said I know about the change in the ordinance to allow self-storage there, and I understand this will be subject to the ordinance and all the architectural standards and overlays. He further explained I am an engineer by trade, and a business owner, locally. He noted I have been studying the business, the engineering of it for three (3) years and I have been talking to a lot people in the County. He stated one of the first questions that comes from many people is whether you are going to have covered enclosed RV storage, there is a lot of interest in that. He added then I mention that the ordinance states that I have to have 20% percent office on the first floor and ever since COVID-19, they say are you crazy.

He stated in the past, the market being what it was for office space, I certainly appreciate the idea, it is a common thing to put office space with self-storage. He said in the past it been a good fit, the two kind a feed each other, it is nice to have that mixed-use. He added but we have had this COVID-19 thing. He explained the consensus in the world of commercial real estate and among bankers, investor and what not, is that we don't know what the future holds. He said if you are guessing, it has yet to say whether we have a weather event, we have had a change in

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climate in terms of the demand for self-storage. He noted the idea of loaning money to somebody like me to build offices for rent or for sale to produce income might be suicidal. He said I am actually interested in the permission to build office space, if the demand is there, and if it is there in the future, I might like to build this or have the opportunity to build it or add it. He expressed to have it required right now from a financial feasibility study point-of view, you have assume I am going to spend the capital and there won't be any revenue return.

Maybe at some price if you offered it at a quarter of what office space used to go for but with lots of vacant office space and all the other owners desperate to rent their office space for some price at all, it would be somewhat insane to build that much office space.

So I am requesting if we can reduce the requirement to five (5) percent that would be great, again if the demand is there I am all for making a provision where I could expand it and build it. Well in the past it paid pretty well, but it hard to see around the corner, if you are going to try and look around the corner and make a crystal ball projection, you really have to make the assumption that it is not going to pay well at all. It is probably a bad investment. So there is the discussion of that.

In studying the RV storage, RV storage just typically pays poorly compared to climate controlled self-storage. I usually ask people what they would pay. If you are in Buckhead, they would say how much it and they say I don't care. In Fayette County, they say I will pay 60 dollars a spot, in Buckhead it is 400 dollars, and it doesn't need to be 400 here but the question here, you get the point, is how to build it economically and make the numbers work from a business point of view.

I would wake up in the middle of the night, and what I have been studying trying to determine, what is the right amount of square footage to bring to market. With climate-control you can't just build it and assume the more you build the more you will rent. There are feasibility studies of the unmet demand, there is demand and then there is unmet demand, it's a great location in terms of traffic counts and population demographics and financially it a pretty good location. But anyway I came up with a great way of doing is to put RV Storage on the bottom floor with two layers of climate self-storage on top of that and include some elevators. Depending on who you ask, the RV storage requires 15 or 16 feet of headroom. Climate-controlled self-storage requires nine (9) to ten (10) feet and we have a 35 foot height restriction. So these are clearance storage number that I taking about without the thickness of the floor and the ridge of the roof. You will have to build it but you have to put some of it below grade, and the property happens to lend itself to that real well. I have had a civil engineer study it from a three dimensional view and it works out pretty well.

Arnold Martin asked on your most recent project on Senoia, how much office space is there.

He responded 3,000 square feet.

Arnold Martin asked just so I can have an understanding in this scenario, if we did say five (5) percent, is that not including the management office for this business. Usually when you walk

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into a storage place there is usually a counter and a office space that is a good size.

Danny England replied well I think from a code perspective, I hear what you are saying about the 20 percent office requirement. I really what we are talking about is the code that we want 20 years from now is 20 percent

Brian Haren said he stores paint in that storage area that is behind his office front. He added it's really not the kind of thing you run out of a house, so we are looking at that as the target business for what we are thinking about for the storage facility. He explained I understand, we didn't actually bring up 20 percent, the first folks who presented to us brought up 20 percent, which sounded good and the economy said I can fill it. He said I agree with Danny that we look ten (10) to 15 years out when do these ordinances, so at some point there will be a vaccination for COVID and all of this will go away. He stated when that happens, I don't want to be stuck with five (5) percent.

Whenever we do talk about some COVID-inspired or socially-distance variance but for guys like you the market is just not there if I were to build this today I couldn't fill 20 percent, we get that but we are looking 20 years down the line.

Brett Vincent responded again if the market comes back, it is a good concept, I am interested, it would make sense it would attract, if the demand is there. He added I am a capitalist, I borrow money to build stuff, to fill a need.

Al Gilbert said I wanted to chime in on this 20 percent, this goes back to all of my years on the Planning Commission, we are about to allow something in a zoning district we have never allowed before and I always feel like we need to proceed with caution when we do this. He added give it time to take effect, and let's see what happens over time and if this gets to be a real negative impact then lets discuss it. He concluded I think 20 percent is fine right now and I think to change it anything less is a little too much to start with.

Brian Haren replied Al can you clarify if you think 20 percent is too much.

Al Gilbert replied no, no, no I think 20 percent is where we need be. He added we are about to allow something in a zoning district, we have never allowed before and I say we proceed with caution, not open the flood gates to start with and let's see what happens over time.

Brian Haren responded okay. I don't disagree with that.

Pete Frisina stated we started with 20 percent. He added we now have someone who wants to do five (5) percent. He said we know in the analysis, there is dysfunction in the marketplace, and so no one can predict the future in terms of what's going on. He added in terms of the variance procedure, granting a variance is permanent, you pretty much need a variance to reduce it from 20 percent to x percent. He noted if you get a variance now and then in ten (10) years from now you have to get a variance to expand it to 20 percent. He explained my opinion is, I don't have a good economic analysis for what will happen, but the issue we have is 20 percent

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and five (5) percent. He concluded so somewhere either 20 percent, five (5) percent, so somewhere in between, I don't know if can be retroactive.

Danny England responded no I wasn't suggesting that the code will be the 20 percent but for this project, timing of it, he is basically the guinea pig for this thing but his timing is terrible. He added maybe his facility is at five (5) percent or ten 10 percent or some other number but in the future any other development that happens ten (10) years from now will be at the 20 percent level, because we assuming at that point, the office real estate environment will have balanced out some. He concluded getting him to change something, eight (8) years from not was not the idea.

Pete Frisina said the only mechanism you have for that right now is to go the Zoning Board of Appeals or vary the ordinance.

Brian Haren asked can we put in the ordinance for a period from the date when the ordinance was adopted two years out it is 5 percent and the next year it goes up to 10 percent and the following year it goes up to 20 percent. He added yes it is progressive.

Pete Frisina replied that is something to study. I would definitely suggest the word Covid-inspired is a good way of putting a very real thing to relate it to a historical event.

Brain Haren responded Pete let's also remember on the reasons we discussed the 20 percent was to keep this things from looking like that monstrosity that is being in the City (Fayetteville) right across from my subdivision. It is a big ugly monolith. We don't that, we want it to look more office- institutional and in that sense we are putting in a level of protections in for the citizens of the County. We are not building these big ugly massive structures so that folks can store their college stuff in there when the kids move out, so that the other aspect of this.

Brett replied I understand that because I live a mile from this location so I am up and down this stretch of highway all day long, frankly I while talking to Pete today.

(Inaudible sections)

Brain Haren stated unless you can guarantee that you can build every self-storage facility in the County we will have to write an ordinance to cover everyone.

Arnold Martin said you made reference earlier to Buckhead, I will never forget that my wife and I were driving into Atlanta for dinner of something. He added we pulled up to the corner of Lenox Road and Buford Highway and saw this huge building we thought was an upscale apartment complex or condo building and we looked up and said wait a minute, that's storage. He expressed that was the first time I had ever seen a storage facility to truly blend into its environment and into its neighborhood. He stated I think that in the end is what we are trying to achieve, and it sounds like you described that. He concluded it's the not blending in to the environment is why Brian is saying that he doesn't want that across from him, so instead of being this eyesore, it should be blending in.

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September 17, 2020
PC Meeting

Danny England stated it's actually a really good building solution, the way the site works and the wedding cake approach to the storage and luckily the grades work out where you can push this thing out in the dirt a little bit. I think it's really a good solution, and so it's seems to work from that viewpoint.

Brett Vincent said to do it with 20 percent in these times, I would have to tell the investors and the bank that we are planning to build this and it's going to cost x amount of dollars and we have to assume that it's not going to produce any income otherwise they will look at me and say we question your projections. If the numbers work then fair enough, but for me to project and then ask investors or a bank, this is a nine (9) million dollar project, that's including about a million dollars of working capital for lease-up. You have to fund what could be a 40 to 50 thousand a month note until you the lease started and eventually you start to break even and stabilize. But any rate you have tell the investors and the bank, here's where we projected no income. Either the numbers work or they don't.

Pete Frisina said he would bring suggestions back to the Planning Commission.

THE FAYETTE COUNTY PLANNING COMMISSION met on October 1, 2020 at 7:00 P.M. in the Fayette County Administrative Complex, 140 Stonewall Avenue West, Fayetteville, Georgia.

MEMBERS PRESENT: John H. Culbreth, Chairman
Danny England, Vice-Chairman
Brian Haren
Arnold Martin

STAFF PRESENT: Pete A. Frisina, Director of Community Services
Chanelle Blaine, Zoning Administrator (via *teleconference*)
Howard Johnson, Planning & Zoning Coordinator

Welcome and Call to Order:

PUBLIC HEARING

6. Consideration of amendments to Chapter 110. Zoning Ordinance, regarding Sec. 110-142. – O-I, Office-Institutional district concerning the SR 54 West Special Development District.

Pete Frisina said this is an item the Planning Commission has been discussing and it concerns the SR 54 West Special Development District in the O-I zoning district. He added the amendments address the required square footage required for office/business space in an internal access storage facility which is 20 percent of the footprint. He added that with input from an individual proposing one of these facilities and a member of the Planning Commission involved in banking concerning the future need for office/business space staff is recommending that the requirement be reduced to 10 percent. He stated that office demand has not been strong in the past and the covid situation has indicated that work from home may be the new trend therefore reducing demand for office/business space. He added that the footprint of the internal access storage facility is used to determine the square footage requirement of office/business space and that office/business space may be within the footprint of the internal access storage facility or an equivalent amount of office/business space may be moved outside of the footprint but must still be attached to the internal access storage facility. He stated that the language concerning a vehicle storage structure was also clarified.

The Chairman asked if there was anyone present that would like to make a comment concerning the amendments. Hearing none, he asked if there was anyone in the live streaming audience that would like to call into the meeting to make a comment. Hearing

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of the proposed 2021 Local Maintenance & Improvement Grant (LMIG) project list for unincorporated Fayette County and authorization for the Chairman to sign the LMIG Application and related documents.

Background/History/Details:

The Georgia Department of Transportation's LMIG program is designed to help local governments make needed improvements to local and state roads. Fayette County's LMIG formula amount for CY 2021 is \$788,150.35.

In accordance with LMIG program guidelines, County staff has prepared a project list in excess of this amount. The focus of the 2021 list is on roadway pavement maintenance; including resurfacing, milling, micro surfacing, patching, pavement inspections, striping, and stone (for gravel roads). A minimum 30 percent match of the LMIG funding is required on all projects.

Fayette County's LMIG application and project list must be submitted to GDOT by January 1, 2020. A check for the grant, up to \$788,150.35 will then be sent to Fayette County.

What action are you seeking from the Board of Commissioners?

Approval of the proposed 2021 Local Maintenance & Improvement Grant (LMIG) project list for unincorporated Fayette County and authorization for the Chairman to sign the LMIG Application and related documents.

If this item requires funding, please describe:

Currently the \$1,193,686.00 (State portion plus the 30% local match) is available in the Road Department's FY21 M&O LMIG1 budget.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



**Russell R. McMurry, P.E.,
Commissioner**
One Georgia Center
600 West Peachtree Street, NW
Atlanta, GA 30308
(404) 631-1000 Main Office



July 22, 2020

Randy Ognio, Chairman
Fayette County
140 Stonewall Avenue West
Fayetteville, Georgia 30214

RE: Fiscal Year 2021 Local Maintenance & Improvement Grant (LMIG) Program

Dear Chairman Ognio:

We are pleased to announce that the Department will begin accepting applications for the Fiscal Year 2021 LMIG Program. Grants will be processed electronically through our **GRANTS (LMIG) Application System**. To begin your FY 2021 LMIG Application, please visit the Department's website at www.dot.ga.gov/PS/Local/LMIG. This site provides a link to the LMIG Application, the LMIG Application Tutorial (Manual), and to the General Guidelines and Rules and other pertinent reports. The project list will be entered directly into the LMIG Application System. Please contact your District State Aid Coordinator, Jack Reed, at 706-646-7505 for assistance with the online application process.

For an application to be processed, the following requirements must be met:

- A local government must be in audit compliance.
- A signed cover letter must be attached and include a completion status of the last three fiscal years' LMIG Grants.
- A signature page must include both the local government seal and the notary seal. The application website provides a blank signature page for you to download, complete and upload as an attachment.
- A local government must provide their District State Aid Coordinator with a Statement of Financial Expenditures form for Fiscal Year 2018 projects and all other prior years unless previously approved to combine funding for Fiscal Years' 2018, 2019, and 2020. The forms can be attached in the LMIG Application System if they have not already been provided to your District State Aid Coordinator.

All electronic LMIG applications must be received no later than February 1, 2021. Failure to submit applications by the deadline may result in a forfeiture of funds.

Your formula amount for the Fiscal Year 2021 Program is **\$788,150.35** and your local match is **30%**. Each local government is required to match this formula amount in accordance with Code Section 48-8-244(d).

If you should have any questions regarding the LMIG Program, please contact the Local Grants Office in Atlanta at (404) 631-1002. Thank you for your attention and cooperation in this matter.

Sincerely,

Russell R. McMurry, P.E.
Commissioner

cc: Mr. Michael Presley, P.E.; Hon. Debra Bazemore; Hon. Derrick Jackson; Hon. Phillip Singleton; Hon. Josh Bonner; Hon. Karen Mathiak; Hon. Marty Harbin; Hon. Valencia Seay; Mr. Lynn Westmoreland; Ms. Dana Lemon

GEORGIA DEPARTMENT OF TRANSPORTATION LOCAL MAINTENANCE & IMPROVEMENT GRANT (LMIG) APPLICATION FOR FISCAL YEAR 2021
TYPE OR PRINT LEGIBLY. ALL SECTIONS MUST BE COMPLETED.

LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION

I, _____ (Name), the _____ (Title), on behalf of _____ (Local Government), who being duly sworn do swear that the information given herein is true to the best of his/her knowledge and belief. Local Government swears and certifies that it has read and understands the LMIG General Guidelines and Rules and that it has complied with and will comply with the same.

Local government further swears and certifies that it has read and understands the regulations for the Georgia Planning Act of 1989 (O.C.G.A. § 45-12-200, et seq.), Service Delivery Strategy Act (O.C.G.A. § 36-70-20, et seq.), and the Local Government Budgets and Audits Act (O.C.G.A. 36-81-7 et seq.) and will comply in full with said provisions. Local government further swears and certifies that the roads or sections of roads described and shown on the local government’s Project List are dedicated public roads and are part of the Public Road System in said county/city. Local government further swears and certifies that it complied with federal and/or state environmental protection laws and at the completion of the project(s), it met the match requirements as stated in the Transportation Investment ACT (TIA).

Further, the local government shall be responsible for any claim, damage, loss or expense that is attributable to negligent acts, errors, or omissions related to the designs, drawings, specifications, work and other services furnished by or on behalf of the local government pursuant to this Application (“Loss”). To the extent provided by law, the local government further agrees to hold harmless and indemnify the DEPARTMENT and the State of Georgia from all suits or claims that may arise from said Loss.

If the local government fails to comply with these General Guidelines and Rules, or fails to comply with its Application and Certification, or fails to cooperate with the auditor(s) or fails to maintain and retain sufficient records, the DEPARTMENT may, at its discretion, prohibit the local government from participating in the LMIG program in the future and may pursue any available legal remedy to obtain reimbursement of the LMIG funds. Furthermore, if in the estimation of the DEPARTMENT, a roadway or bridge shows evidence of failure(s) due to poor workmanship, the use of substandard materials, or the failure to follow the required design and construction guidelines as set forth herein, the Department may pursue any available legal remedy to obtain reimbursement of the allocated LMIG funds or prohibit local government from participating in the LMIG program until such time as corrections are made to address the deficiencies or reimbursement is made. All projects identified on the Project list shall be constructed in accordance with the Department’s Standard Specifications of Transportation Systems (Current Edition), Supplemental Specifications (Current Edition), and Special Provisions.

Local Government:

_____ (Signature)

_____ (Print)

Mayor / Commission Chairperson

_____ (Date)

SEAL:

E-Verify Number

Sworn to and subscribed before me,

This ____ day of _____, 20 ____.

In the presence of:

NOTARY PUBLIC

My Commission Expires:

2021 LMIG PROJECT REPORT
COUNTY/CITY: FAYETTE COUNTY

ROAD NAME	BEGINNING	ENDING	LENGTH (Miles)	DESCRIPTION OF WORK	PROJECT COST
Branchwood Court	Brookwood Ln	Dead End	0.10	Milling and Resurfacing	\$10,658.56
Brookwood Lane	Hilo Rd	Dead End	0.50	Milling and Resurfacing	\$53,292.80
Carriage Drive	SR 314	Dead End	0.80	Milling and Resurfacing	\$85,268.48
County Wide Asphalt Patching and Leveling				Patch failing roads which don't require full overlay	\$50,000.00
County Wide Gravel				Add Gravel to Dirt Roads	\$10,000.00
County Wide Pavement Inspections				Hire consultant to rate road inventory by PCI	\$50,000.00
County Wide Striping				Refresh existing striping	\$25,000.00
Downybrook Lane	Brookwood Ln	Stoneridge Way	0.30	Milling and Resurfacing	\$31,975.68
Gaelic Way	Jenkins Rd	Dead End	0.80	Milling and Resurfacing	\$85,268.48
Galway Bend	Gaelic Way	Dead End	0.40	Milling and Resurfacing	\$42,634.24
Glen Beigh Run	Gaelic Way	Dead End	0.10	Milling and Resurfacing	\$10,658.56
Healey Pass	Gaelic Way	Galway Bnd	0.20	Milling and Resurfacing	\$21,317.12
Hickory Road	SR 92	New Hope Rd	0.74	Micro Surfacing	\$67,690.35
Inman Road	S. Jeff Davis Dr	SR 92	3.00	Milling and Resurfacing	\$319,756.80
Jaysee Court	Moonview Pl	Dead End	0.10	Milling and Resurfacing	\$10,658.56
Lee's Lake Road	Lee's Mill Rd	County Line	2.60	Milling and Resurfacing	\$277,122.56
Lee's Overlook	Lee's Mill Rd	Dead End	0.50	Milling and Resurfacing	\$53,292.80
Longview Road	SR 314	Brogdon Rd	1.03	Micro Surfacing	\$94,217.65
Lucy Place	Quarters Road	Dead End	0.30	Milling and Resurfacing	\$31,975.68
McElwaney Way	Youngs Circle	Dead End	0.30	Milling and Resurfacing	\$31,975.68
Mill Run	Lee's Overlook	Dead End	0.30	Milling and Resurfacing	\$31,975.68
Moonview Place	Youngs Circle	Jaysee Ct	0.20	Milling and Resurfacing	\$21,317.12
Mountain View Court	Brookwood Ln	Dead End	0.20	Milling and Resurfacing	\$21,317.12
Oak Ridge Trail	Pine Knott Rd	Dead End	0.90	Milling and Resurfacing	\$95,927.04
Old Farm Road	City Limits	Dead End	0.35	Milling and Resurfacing	\$37,304.96
Pine Knott Road	Buckeye Rd	Oak Ridge Tr	0.50	Milling and Resurfacing	\$53,292.80
R&R Cove	Youngs Circle	Dead End	0.10	Milling and Resurfacing	\$10,658.56
Rebecca Court	Youngs Circle	Dead End	0.30	Milling and Resurfacing	\$31,975.68
River Forest Drive	Pine Knott Rd	Dead End	0.70	Milling and Resurfacing	\$74,609.92
Rockwood Lane	Stoneridge Way	Dead End	0.10	Milling and Resurfacing	\$10,658.56
Roscommon Court	Gaelic Way	Dead End	0.20	Milling and Resurfacing	\$21,317.12
Shelbourne Run	Gaelic Way	Dead End	0.10	Milling and Resurfacing	\$10,658.56
Stoneridge Court	Stoneridge Way	Dead End	0.10	Milling and Resurfacing	\$10,658.56
Stoneridge Way	Downbrook Ln	Hilo Rd	1.00	Milling and Resurfacing	\$106,585.60
Tyrone Road	New Pavement	City Limits	0.25	Milling and Resurfacing	\$26,646.40
Weldon Road	Inman Rd	Hillsbridge Rd	1.00	Milling and Resurfacing	\$106,585.60
Westmeath Pass	Ellison Rd	Gaelic Way	0.10	Milling and Resurfacing	\$10,658.56
Whippoorwill Way	Youngs Circle	Dead End	0.20	Milling and Resurfacing	\$21,317.12
Woodbridge Pass	Huckaby Rd	Dead End	0.50	Micro Surfacing	\$45,736.72
Youngs Circle	Harp Rd	Harp Rd	0.70	Milling and Resurfacing	\$74,609.92
2021 Formula Amount	\$788,150.35		19.57	ESTIMATED TOTAL	\$2,186,575.61
2021 County Match	\$236,445.11				
2021 TOTAL	\$1,024,595.46				

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval for the Fayette County Accountability Court to accept the Adult Drug Court Discretionary Grant award from the Criminal Justice Coordinating Council (CJCC) in the amount of \$40,809.

Background/History/Details:

The Fayette County DUI and Veteran's Treatment Courts offer alternative sentencing to defendants who have non-violent misdemeanor charges. The defendant must be approved by the Accountability Court team and spend a minimum of 12 months in an intense recovery program managed by the court. These courts depend on grants to sustain the program.

The purpose of the Adult Drug Court Discretionary Grant Program is to make grants to local courts and judicial circuits to establish specialty courts or dockets or expand and enhance drug courts and veterans treatment courts that effectively integrate evidence-based substance abuse treatment, mandatory drug testing, sanctions and incentives, and transitional services in a judicially supervised court setting with jurisdiction over substance abusing offenders.

This grant will fund a part time case manager. The grant period is October 1, 2020 through September 30, 2021.

The associated 25% match, in the amount of \$10,202, is funded as part of the FY2021 budget.

What action are you seeking from the Board of Commissioners?

Approval for the Fayette County Accountability Court to accept the Adult Drug Court Discretionary Grant award from the Criminal Justice Coordinating Council (CJCC) in the amount of \$40,809.

If this item requires funding, please describe:

A match of \$25% (\$10,202) is required by the County. Funding is budgeted as part of the Accountability Court's FY2021 budget.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

**OFFICE OF THE GOVERNOR
 CRIMINAL JUSTICE COORDINATING COUNCIL**

SUBGRANT AWARD

SUBGRANTEE: Fayette County Board of Commissioners

IMPLEMENTING

AGENCY: Fayette County BOC

PROJECT NAME: Drug Court

SUBGRANT NUMBER: Q19-8-012

FEDERAL FUNDS: \$ 30,607

MATCHING FUNDS: \$ 10,202

TOTAL FUNDS: \$ 40,809

GRANT PERIOD: 10/01/20-09/30/21

This award is made under the BJA Adult Drug Court Discretionary Grant Program. The purpose of the Adult Drug Court Discretionary Grant Program is to make grants to local courts and judicial circuits to establish specialty courts or dockets or expand and enhance drug courts and veterans treatment courts that effectively integrate evidence-based substance abuse treatment, mandatory drug testing, sanctions and incentives and transitional services in a judicially supervised court setting with jurisdiction over substance abusing offenders.

This grant program is subject to the administrative rules established by the Criminal Justice Coordinating Council. This subgrant shall become effective on the beginning date of the grant period, provided that within thirty (30) days of the award execution date (below) the properly executed original of this "Subgrant Award" is returned to the Criminal Justice Coordinating Council.

AGENCY APPROVAL

SUBGRANTEE APPROVAL

Jay Neal

Digitally signed by Jay Neal
 DN: cn=Jay Neal, o=Criminal Justice Coordinating Council, ou=Executive Director,
 email=Jay.neal@cjcc.ga.gov, c=US
 Date: 2020.09.24 11:48:50 -0400

Jay Neal, Director
 Criminal Justice Coordinating Council

Date Executed: 10/01/20

 Signature of Authorized Official Date

Randy Ognio Chairman, Fayette County BOC
 Typed Name & Title of Authorized Official

58-6000826-001

Employer Tax Identification Number (EIN)

 INTERNAL USE ONLY

TRANS CD	REFERENCE	ORDER	EFF DATE	TYPE	PAY DATE	INVOICE	CONTRACT #
102	11610	1	10/01/20	9		**	Q19-8-012
OVERRIDE	ORGAN	CLASS	PROJECT			VENDOR CODE	
2	46	4	11601				

ITEM CODE	DESCRIPTION 25 CHARACTERS	EXPENSE ACCT	AMOUNT
1	Drug Court	624.41	\$ 30,607

BRIAN P. KEMP
GOVERNOR



JAY NEAL
DIRECTOR

The Criminal Justice Coordinating Council (the Council) is pleased to announce that it is seeking applications for competitive funding for Surveillance Technology for Rural Accountability Courts within the State of Georgia under the Bureau of Justice Assistance (BJA) FY2019 Adult Drug Court Discretionary Grant Program.

FY2019 Adult Drug Court Discretionary Grant Program Part-Time Program Case Managers Competitive Request for Applications

Eligibility

Applicants are limited to current state funded Adult Drug Courts to include: Adult Felony Drug, Mental Health, Veterans, DUI/DWI, and Family Treatment Drug Courts. Limited funds will be available to assist agencies in the securing part-time program case managers as contract employees.

Deadline

Applications are due by
August 7, 2020

Available Funding

\$250,000

The amount to be awarded to each agency will be determined by the Council in partnership with the Council of Accountability Court Judges Funding Committee

Award Period

October 1, 2020 – September 30, 2021

Contact Information

For assistance with the requirements of this solicitation, contact:
Mia Smith,
at 404-654-5693 or Mia.Smith@cjcc.ga.gov

Release Date: July 17, 2020

THIS IS A FEDERAL GRANT SUBJECT TO FEDERAL RULES AND REGULATIONS

SECTION I: OVERVIEW AND INSTRUCTIONS

The Adult Drug Court Discretionary Grant Program

The Adult Drug Court Discretionary Grant Program provides financial and technical assistance to states, state courts, local courts, units of local government, and federally recognized Indian tribal governments to develop and implement drug courts and veterans treatment courts.

Criminal Justice Coordinating Council

The Criminal Justice Coordinating Council is designated by the Governor of Georgia as the State Administering Agency for criminal justice and victims' assistance programs. Created by the General Assembly (O.C.G.A. § 35-6A-2), the Council is comprised of twenty-four members representing various components of the criminal justice system.

Overview of the State of Georgia's Accountability Court Funding Program

The Council of Accountability Court of Judge (CACJ) was created in 2015 by the Georgia Legislature and Governor Nathan Deal to provide courts with the critical funding necessary to support the growth of Accountability Courts in Georgia to reduce the prison population.

Definition of Part-Time Employee

For the purpose of this grant, part-time employment should not exceed a 30-hour work week.

How to Apply

Interested applicants should review the Surveillance Technology Solicitation Packet in its entirety, and submit the completed application, including the requested information and all required attachments, using the link on the website at cjcc.georgia.gov on or before 5 p.m., August 7, 2020. **This form and provided budget detail are the only acceptable formats for submitting the narratives and budget for the funding year. It is recommended that applicants allow adequate time to complete the application. Applications must be submitted using the required format; scanned or handwritten copies of the application will not be accepted.** Any application that does not adequately answer all applicable questions will be considered incomplete and will not be reviewed for funding.

SECTION II: APPLICATION PROCESS

Application Review

Applications will be reviewed and assessed by the Council and the CACJ Funding Committee members and its designated representatives who will consider the following:

1. Overall quality and completeness of the application;
2. Demonstration of clear, measurable and appropriate standards;
3. Demonstration of need including geographic location, local demographics, local statistics, other financial resources, etc.;
4. Adequate correlation between the cost of the project and the objective(s) to be

achieved;

5. Sharing resources among each accountability court within the circuit is strongly encouraged. All applications within each circuit will be reviewed together; and
6. Compliance with Certification Requirements.

Only complete applications received by the deadline will be reviewed. **When an application is received by the Council, there is no commitment on the part of the Council to fund an application or to fund it at the amount requested.** Decisions related to these budget areas are based on both eligibility and reasonableness. The Council has full discretion to determine the reasonableness of budget items based on both objective and subjective decision-making tools. See "Restrictions on Use of Funds" subsection below to determine whether budget items requested are allowable prior to submitting your budget.

Applications for funding will undergo several reviews. At any point during these reviews, a decision not to fund a project or any part thereof may be made. These decisions are within the complete discretion of the Council.

Competitive Funding Decisions

All funding decisions related to the program application received in response to this solicitation are made by the Council, based on the availability of funding and recommendations of the CACJ Funding Committee to the Council's Board. The Council will inform the applicant of funding decisions through a grant award. Applicants should not make assumptions regarding funding decisions until they have received official written notification of award or denial signed by the Council Director. Applicants can appeal the initial funding decision but must do so within fifteen (15) business days of the date on the denial notice.

Once an award is made, it is within the discretion of the Council to determine that a subgrantee is not compliant with applicable policies. Upon such a determination, the Council may terminate further funding and require reimbursement of grant funds.

Use of Funds

For the purpose of this grant, funds can only be used to contract part-time program case managers. Request for funding should not exceed 30-hours a week for a period of one year.

Restriction of Funds

Grant funds cannot be used for: state training, full-time salary and fringe benefits, office space, utilities, furniture, incentives, monthly cell phone charges, the purchase of vehicles, weapons, for overall agency supplies, construction projects and grant administrative overhead.

Supplantation

Funds must be used to supplement existing funds for program activities and cannot replace or supplant nonfederal funds that have been appropriated for the same purpose.

Match Requirement

Federal funds awarded under this program may not cover more than 75 percent of the total

costs of the project. The applicant must identify the source of the 25 percent nonfederal portion of the total project costs. The Council has determined that the 25 percent should be represented through either the coordinator or case manager's salary funded by the state grant. Applicants should contact Mia Smith at mia.smith@cjcc.ga.gov if they do not fund either position with state grant funds.

SECTION III: POST-AWARD REQUIREMENTS

Grant Acceptance

Subgrantees must accept or reject the grant award with original signatures and required forms within forty-five (45) days of the award date. The subgrantee will be unable to request funds until the award documents are submitted to the Council.

Special Conditions

At the time of the subgrant award, the Council will assign special conditions as deemed appropriate for the program. The special conditions will outline the subgrantee's responsibilities, as well as federal and state regulations that must be adhered to, as a condition of accepting the grant award for the approved program. The special conditions will be included in the award packet and must be reviewed, signed, and returned to the Council within **forty-five (45) days** of the award date.

The Council will assume you're a court rejects the grant award if these acceptance documents are not received by this submission deadline.

This is a federal reimbursement grant. Potential subgrantees are expected to abide by federal rules and regulations.

Fiscal Accountability

Commingling of funds on either a program-by-program or project-by-project basis is prohibited. The subgrantee's accounting system must maintain a clear audit trail for each source of funding for each fiscal budget period and include the following:

- Separate accountability of receipts, expenditures, disbursements, and balances. CJCC recommends creating an account in your accounting system for each grant using the grant number provided by CJCC.
- Itemized records supporting all grant expenditures in sufficient detail to show exact nature of activity.
- Data and information for each expenditure with proper reference to a supporting voucher or bill properly approved.
- Maintenance of billing records for project related expenses (i.e. provider invoices with accompanying timesheets)
- Provisions for payment by check (as applicable).

Performance Measures and Reporting Requirements

Performance measurement can be defined as the process of routinely measuring the outputs and

outcomes produced by a program, thereby allowing one to assess the effectiveness of program investments and activities. It has been found that measuring performance builds consensus and commitment within the justice community, assists with the goal of obtaining and allocating resources, demonstrates success, and improves accountability.

The Bureau of Justice Assistance (BJA), Office of Justice Programs, the federal entity that administers the Adult Discretionary program, has developed performance measures for all funded program types. As such, the Council requires that all funded subgrantees complete a quarterly statistical report using BJA's Performance Measurement Tool (PMT). The PMT will ultimately help states produce evidence-based guidance on monitoring and evaluating all programs.

PMT reporting is completed based on grant-funded activities and due on the following dates:

Reporting Period	Due Date
July 1 – September 30	October 10
October 1 – December 31	January 10
January 1 – March 31	April 10
April 1 – June 30	July 10

Submission of performance measures data is not required for the application.

SECTION IV: APPLICATION FORM

Program Narrative

All applicants must complete a project narrative describing the proposed project. The following elements are required in the project narrative.

- **Project description:** Provide a description of the project including the agency's name, agency type, and year founded. Include the geographic area targeted, estimated number of individuals who will be served during the grant period, and relevant characteristics of the target population for the Accountability Court funded project. Applicants must demonstrate how current program participation supports the need for an additional case manager.
- **Needs statement:** Provide a statement of the specific problem(s)/gap(s) the project will address. Include data that supports this claim. Only use data that is verifiable and relevant to the target population. For example, do not use statewide data for a local problem statement and do not use national data for a statewide problem statement.
- **Project goals:** State the goals of the proposed project. Explain how the project goals will meet the needs of the project's target population and/or impact the proposed service area. For example, an estimated number of participants to be served during the grant period and the anticipated outcomes. Outcomes are defined as changes in attitudes, knowledge, skills, behaviors, and conditions. Goals must be specific, measurable, action-oriented, reasonable, and time-sensitive having performance indicators. Please prepare to explain

in the evaluation plan section.

- **Project activities and services:** Describe the Accountability Court-funded project's service delivery plan. In other words, explain how the agency will achieve project goals. Provide a timeline for procuring case manager as well as an explanation as how additional staff is needed to achieve the stated goals. Please also explain how the plan for project activities will meet the target population's needs as described in the needs statement.
- **Resources needed:** In this section, please clearly explain the resources needed to conduct, enhance, and/or expand the project activities to achieve project's goals. For example, if the proposed project will also be supported by an Accountability Court grant and/or county funding, then explain how this grant funds will enhance these resources and enable the project to be conducted.

SECTION V: Attachments

Budget

All applicants must attach a budget using the provided Detailed Budget Worksheet. All line items within the budget are subject to review and approval. Decisions related to these budget line items are based on allowance of line item costs per Accountability Court and federal program guidelines, justification of costs in relation to project activities, and reasonableness of costs based on current market rates.

How to Apply

Submit the completed application, including the requested information and all required attachments, online at https://cjcc.formstack.com/forms/fy19_adc_casemanagers. To be eligible for funding consideration, a complete application must be submitted by **5 p.m. on Friday, August 7, 2020**.



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.610—

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a

public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620—

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about—

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 406177.

Check if the State has elected to complete OJP Form 406177.

**DRUG-FREE WORKPLACE
(GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620—

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 Seventh Street NW., Washington, DC 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address:

Fayette County BOC
140 Stonewall Ave W
Fayetteville, GA 30214

2. Application Number and/or Project Name

3. Grantee IRS/Vendor Number

Q19-8-012 Drug Court

58-6000826-001

4. Typed Name and Title of Authorized Representative

Randy Ognio

10/12/2020

5. Signature

6. Date

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

0348-0046

(See reverse for public burden disclosure.)

1. Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input checked="" type="checkbox"/> A initial filing <input type="checkbox"/> B material change For Material Change Only: year _____ quarter _____ date of last report : _____
4. Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input checked="" type="checkbox"/> Subawardee Tier _____, if known: Fayette County Board of Commissioners 140 Stonewall Avenue W Fayetteville, GA 30214 Congressional District, if known:	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: State of Georgia Criminal Justice Coordinating Council 104 Marietta Street NW, Suite 440 Atlanta, GA 30303-2743 Congressional District, if known:	
6. Federal Department/Agency: U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance	7. Federal Program Name/Description: FY 19 Adult Drug Court Discretionary Grant CFDA Number, if applicable: _____	
8. Federal Action Number, if known:	9. Award Amount, if known: \$	
10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI): The Fayette County Board of Commissioners does not conduct lobbying activities.	b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI):	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: _____ Print Name: <u>Randy Ognio</u> Title: <u>Chairman, Fayette County BOC</u> Telephone No.: <u>770-305-5200</u> Date: <u>10/13/2020</u>	
Federal Use Only:	Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)	

Instructions for Federal Debarment Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

U.S. Department of Justice
Office of Justice Programs
Office of the Comptroller

**Federal Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions
(Sub-Recipient)**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 28 CFR Part 67, Section 67.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Randy Ognio Chairman, Fayette County BOC
Name and Title of Authorized Representative

Signature 10/13/2020
Date

Fayette County Board of Commissioners
Name of Organization

140 Stonewall Avenue W, Fayetteville, GA 30214
Address of Organization

**CRIMINAL JUSTICE COORDINATING COUNCIL
FY 19 Adult Drug Court Discretionary Grant Program
SPECIAL CONDITIONS**

SUBGRANTEE: Fayette County

SUBGRANT NUMBER: Q19-8-012

1. Failure to comply with any one or more of these award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or a certification or assurance related to conduct during the award period --may result in CJCC taking appropriate action with respect to the subrecipient and the award. Among other things, CJCC may withhold award funds, disallow costs, or suspend or terminate the award. CJCC also may take other legal action as appropriate.

Initials _____

2. The subgrantee agrees that grant funds will only be used for the purpose of contracting a Part-Time Case Manager at the approved rate.

Initials _____

3. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the Department of Justice (DOJ) in 2 C.F.R. Part 2800 (the "Part 200 Uniform Requirements") apply to this FY 2017 award from the Office of Justice Programs (OJP).

The Part 200 Uniform Requirements were adopted by the DOJ on December 26, 2014. If this FY 2017 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or supplemental award) that are obligated on or after the acceptance date of this FY 2017 award.

For more information on the Part 200 Uniform Requirements, as they relate to OJP awards, see the Office of Justice Programs (OJP) website at <http://ojp.gov/funding/Part200UniformRequirements.htm>.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

Initials _____

4. The subgrantee agrees to abide by all administrative and financial guidelines as stipulated in the current edition of the Department of Justice (DOJ) Grants Financial Guide available on the OJP website ((currently, the "2015 DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>). All services paid by federal and/or matching funds must have a valid contract that has been pre-approved by the CJCC to ensure compliance with federal and state guidelines and statutes.

Initials _____

5. A subgrantee that is eligible under the Part 200 Uniform Requirements to use the “de minimis” indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the “de minimis” indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The “de minimis” rate may be applied only to modified total direct costs (MTDC).

Initials _____

6. The subgrantee agrees that if it currently has an open award of federal funds or if it receives an award of federal funds other than this OJP award, and those award funds have been, are being, or are used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this OJP award, the subgrantee will promptly notify, in writing, the grant manager for this CJCC award and, if so requested by CJCC, seek a budget-modification or change-of-project-scope Subgrant Adjustment Request (SAR) to eliminate any inappropriate duplication of funding.

Initials _____

7. The subgrantee agrees to comply with applicable requirements regarding registration with the System for Award Management (SAM) www.sam.gov or with a successor government-wide system officially designated by OMB and OJP and applicable requirements on subawards to first-tier subrecipients that do not acquire and provide a Data Universal Numbering System (DUNS) number. The details of recipient obligations are posted on the Office of Justice Programs website at <http://www.ojp.gov/funding/sam.htm> and are incorporated by reference here.

Initials _____

8. Employment eligibility verification for hiring under the award:

1. The subrecipient must –

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the subrecipient properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1) and (2).

B. Notify all persons associated with the subrecipient who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) and (2) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons require by this this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1) and (2).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

3. Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all subrecipient officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the subrecipient may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the subrecipient uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any subrecipient, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 3.B., shall be understood to relieve subrecipient or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1) and (2).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email EVerify at E-VerifyEmployerAgent@dhs.gov.

Questions about the meaning or scope of this condition should be directed to CJCC, before award acceptance

Initials _____

9. The subgrantee must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it ---1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or 2) uses or operates a "Federal information system" (OMB Circular A-130). The subgrantee's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach

Initials _____

10. All contracts under this award should be competitively awarded unless circumstances preclude competition. When a contract amount exceeds \$150,000 and there has been no competition for the award, the recipient must comply with the rules governing sole source procurement found in the current edition of the OJP Financial Guide at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm>

Initials _____

11. The subgrantee agrees to comply with all applicable requirements pertaining to prohibited conduct related to the trafficking of persons, whether on the part of subgrantee or individuals defined as employees of the subgrantee. Failure to comply with requirements as set by the OJP which can be found in full at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> will result in the termination of the subgrant award by CJCC.

Initials _____

12. The subgrantee agrees to comply with all applicable laws, regulations, policies, and guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences, meetings, trainings, and other events, including the provision of food and/or beverages, and costs of attendance at such events. Information on pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (Section 3.10 of "Postaward Requirements" in the 2015 DOJ Grants Financial Guide).

Initials _____

13. The subgrantee must collect, maintain, and provide to OJP, data that measures the performance and effectiveness of activities under this award, in the manner, and within the timeframes, specified in the program solicitation, or as otherwise specified by OJP. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

Initials _____

14. The recipient understands and agrees that any training or training materials developed or delivered with funding provided under this award must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <http://www.ojp.gov/funding/ojptrainingguidingprinciples.htm>.

Initials _____

15. The subgrantee understands and agrees that CJCC may withhold award funds, or may impose other related requirements, if the subgrantee does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

Initials _____

16. The subgrantee agrees to comply with any additional requirements that may be imposed by CJCC during the period of performance for this award, if the subgrantee is designated as "high risk" for purposes of the DOJ high-risk grantee list.

Initials _____

17. The subrecipient agrees to comply with all applicable requirements of 28 Part C.F.R. Part 42, specifically including any applicable requirements in Subpart E that relates to an equal employment opportunity program.

Initials _____

18. The subrecipient agrees to comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

Initials _____

19. The subrecipient agrees to comply with all applicable requirements of 28 C.F.R. Part 38, specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to the subrecipient organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to subrecipients that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

Initials _____

20. The subgrantee understands that as a matter of federal law, funds awarded by OJP may not be used by the subgrantee, either directly or indirectly, to support or oppose enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government (exceptions exist if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law)

Subgrantee understands that federal funds awarded by OJP cannot be used to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, or subcontract or loan, or with respect to actions such as renewing, extending, or modifying any such award (exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations).

If questions should arise as to whether a particular use of federal funds by the subgrantee would or might fall within the scope of these prohibitions, the subgrantee is to contact CJCC for guidance and may not proceed without the express prior written approval of OJP. If any changes occur in the subgrantee's lobbying status or activities, a revised Disclosure of Lobbying Activities Form must be submitted.

Initials _____

21. The subgrantee agrees to comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restriction, including from various "general provisions" in the Consolidate Appropriations Act, 2019, can be found at <https://ojp.gov/funding/Explore/FY19AppropriationsRestrictions.htm>.

Should question arise as to whether a particular use of federal funds by the subgrantee would or might fall within the scope of an appropriations-law restriction, the subgrantee is to contact CJCC for guidance, and may not proceed without the express prior written approval of OJP.

Initials _____

22. Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct

The subgrantee agrees to promptly refer to the DOJ OIG any credible evidence that an employee, agent, contractor, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds.

Potential fraud, waste, abuse, or misconduct should be reported to the OIG by mail:

Office of the Inspector General
U.S. Department of Justice
Investigations Division
1425 New York Ave, N.W. Suite 7100
Washington, DC 20530

e-mail: oig.hotline@usdoj.gov

hotline: (contact information in English and Spanish): (800)869-4499

or hotline fax: (202) 616-9881

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>

Initials _____

23. Restrictions and certifications regarding non-disclosure agreements and related matters

No subgrantee under this award, or entity that receives a contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with the law) of waste, fraud, or abuse to and investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The forgoing is not intended, and shall not be understood by the agency making the award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the subgrantee –
 - a. represents that it neither required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
 - b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the agency making the award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.
2. If the subgrantee does or is authorized to make subawards or contracts under this award –
 - a. it represents that –
 - (1) it has determined that no other entity that the subgrantee's application proposes may or will receive award funds (whether through a subaward, contract, or subcontract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit the otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
 - (2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and
 - b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

Initials _____

24. The subgrantee agrees to comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The subgrantee agrees to inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact CJCC for guidance.

Initials _____

25. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Reg. 51225 (October 1, 2009), the Department of Justice and the CJCC encourages grantees and subgrantees to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

Initials _____

26. The subgrantee agrees to comply with CJCC grant monitoring guidelines, protocols, and procedures, and to cooperate with CJCC on all grant monitoring requests, including requests related to desk reviews and/or site visits. The recipient agrees to provide to CJCC all documentation necessary to complete monitoring tasks. Further, the subgrantee agrees to abide by reasonable deadlines set by CJCC for providing requested documents. Failure to cooperate with CJCC's grant monitoring activities may result in sanctions affecting the subgrantee's DOJ awards, including, but not limited to: withholdings and/or other restrictions, designation of the subgrantee as a DOJ High Risk Grantee, or termination of an award(s).

Initials _____

27. If the subgrantee is designated as "high risk" by a federal grant making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to CJCC by email. The disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

Initials _____

28. The subgrantee agrees to inform CJCC at least 45 days prior to any training, conference, or meeting for prior approval when using grant funding.

Initials _____

29. The subgrantee agrees to submit to CJCC for review and approval any curricula, training materials, proposed publications, reports, or any other written materials that will be published, including web-based materials and web site content, through funds from this grant at least thirty (30) working days prior to the targeted dissemination date. Any written, visual, or audio publications, with the exception of press releases, whether published at the subgrantee's or government's expense, shall contain the following statements: "This project was supported by Grant No. 2019-MU-BX-0047 awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the SMART Office. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice." The current edition of the DOJ Grants Financial Guide provides guidance on allowable printing and publication activities.

Initials _____

30. Award recipients must verify Point of Contact (POC), Financial Point of Contact (FPOC), and Authorized Representative contact information, including telephone number and e-mail address. If any information is incorrect or has changed, a Subgrant Adjustment Request (SAR) must be submitted in writing to document changes.

Initials _____

31. The subgrantee agrees to participate in BJA-sponsored training events, technical assistance events, or conferences held by BJA or its designees, upon BJA's request. The subgrantee may also be required to participate in strategic planning meetings and CJCC sponsored trainings.

Initials _____

32. The subgrantee agrees that a detailed justification for consultant/contractor fees in excess of \$650.00 per eight-hour day (\$81.25 per hour) must be submitted to and approved by the Office of Justice Program office and the CJCC Council prior to obligation or expenditure of such funds.

Initials _____

33. The subgrantee agrees to cooperate with any assessments, national evaluations efforts, or information on data collection requests, including, but not limited to, the provision of any information for the assessment or evaluation of any activities within this project.

Initials _____

34. The subrecipient agrees to comply with the applicable requirements of 28 C.F.R. Part 38, the DOJ regulation governing "Equal Treatment for Faith Based Organizations" (the "Equal Treatment Regulation"). The Equal Treatment Regulation provides in part that Department of Justice grant awards of direct funding may not be used to fund any inherently religious activities, such as worship, religious instruction, or proselytization. The subrecipient may still engage in inherently religious activities, but such activities must be separate in time or place from the DOJ funded program, and participation in such activities by individuals receiving services from the sub-grantee must be voluntary. The Equal Treatment Regulation also makes clear that organizations participating in programs directly funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. Notwithstanding any other special condition of this award, faithbased organizations may, in some circumstances, consider religion as a basis for employment. See http://www.ojp.gov/about/ocr/equal_fbo.htm.

Initials _____

35. The subrecipient understands and agrees that no award or matching funds may be used to provide services for violent offenders as defined in 42 U.S.C. 3797u-2, a "violent offender" means a person who—(1) is charged with or convicted of an offense that is punishable by a term of imprisonment exceeding one year, during the course of which offense or conduct— (A) the person carried, possessed, or used a firearm or dangerous weapon; (B) there occurred the death of or serious bodily injury to any person; or (C) there occurred the use of force against the person of another, without regard to whether any of the circumstances described in subparagraph (A) or (B) is an element of the offense or conduct of which or for which the person is charged or convicted; or (2) has 1 or more prior convictions for a felony crime of violence involving the use or attempted use of force against a person with the intent to cause death or serious bodily harm.

Initials _____

36. The subrecipient understands and agrees that, to the extent that substance abuse treatment and related services are funded by this award, they will include needed treatment and services to address opioid abuse reduction.

Initials _____

37. The subgrantee agrees to fully cooperate with any monitoring or evaluation activities, and any related training activities, initiated and/or conducted by the CJCC during and subsequent to the award period.

Initials _____

38. Subgrantee agrees that with respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (The Subgrantee may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.

Limitations on compensation rates allowable under this award may be waived on a in individual basis at the discretion of BJA.

Initials _____

39. The subgrantee agrees to track, account for, and report on all funds from this award separately from all other funds, including Department of Justice funds from awards for the same or similar purposes or programs. Accordingly, the accounting systems of the subgrantee must ensure that funds from this award are not comingled with funds from any other source. The subgrantee further agrees that all personnel whose activities are to be charged to the award will maintain timesheets to document hours worked for activities related to this award and non-award related activities.

Initials _____

40. All subgrantees must have written policies and procedures which govern the fiscal management of grant funds.

Initials _____

41. Funds budgeted for personnel will be limited to that use only. Funds awarded for the purpose of filling a vacant position(s) will be reviewed on a quarterly basis, and if the position continues to be vacant, funds allotted for that position for the quarter will be de-obligated.

Initials _____

42. This award is contingent upon the successful submission of all required CJCC application documents, as well as the timely resolution of outstanding compliance issues. The subgrantee agrees to maintain programmatic and fiscal compliance during the application process and throughout the life of the grant award. If the application submitted for this grant award was deemed incomplete due to missing documents, the subgrantee agrees to provide the necessary documentation to complete the award packet within the time frame designated by CJCC. In addition, if, during a monitoring activity (e.g., site visit, desk review, technical assistance visit), findings are identified, the subgrantee agrees to take the necessary steps to address the findings within the time frame designated by CJCC.

If the subgrantee does not adequately resolve findings resulting from a monitoring activity or provide requested documents within the time frame designated by CJCC, the subgrantee will be deemed non-compliant and placed on a 90-day probationary period. If the required actions have not been resolved by the end of the 90-day probationary period (e.g., the requested documents have not been submitted and/or compliance issues remain outstanding/unresolved), the subgrantee understands that the awarded amount will be rescinded.

Initials _____

43. The subrecipients agrees to submit semi-annual performance reports through CJCC Statistical Analysis Center as well as submit quarterly performance metrics reports through BJA's Performance Measurement Tool (PMT) website (<https://ojpsso.ojp.gov>). Failure to submit the require performance reports by established deadlines may result in the freezing of grant funds and future High Risk designation.

Initials _____

44. All project costs not exclusively related to the approved project must be prorated, and only the costs of project-related activities will be reimbursable under the subgrant award.

Initials _____

45. The subgrantee certifies that federal funds will not be used to supplant funds that would otherwise be made available for grant-funded initiatives. Federal funds must be used to supplement existing funds for program activities and not replace funds appropriated for the same purpose. Potential supplanting will be the subject of application review, as well as pre-award review, post-award monitoring, and audit. If there is a potential presence of supplanting, the subgrantee will be required to document that the reduction in non-federal resources occurred for reasons other than the receipt or anticipated receipt of federal funds.

Initials _____

46. The subgrantee must submit Subgrant Adjustment Request #1 with the completed award package. The adjustment request must be accompanied by a detailed project budget that itemizes all projected expenditures. The project budget and summary will not be established, or officially approved, until the subgrantee receives a written approval notice from the CJCC. All project costs and project activities must coincide with the approved budget, summary, and implementation plan unless subsequent revisions are approved by the CJCC.

Initials _____

47. The subgrantee must submit subsequent requests to revise the budget, project summary, and project plan prior to implementing any substantial changes, but no later than 60 days prior to the end of the subgrant period.

Initials _____

48. The subgrantee agrees to submit requests for reimbursement on either a monthly or quarterly basis, as selected by the subgrantee at the time of award. Subgrant Expenditure Reports are due 15 days after the end of the month (if reporting monthly) or 30 days after the end of the quarter (if reporting quarterly).

Initials _____

49. If any changes occur in the subgrantee's eligibility status regarding debarment, a revised Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion form must be submitted to the CJCC.

Initials _____

50. The recipient understands and agrees that misuse of award funds may result in a range of penalties, including suspension or debarment from federal grants, recoupment of monies provided under an award, and civil and/or criminal penalties.

Initials _____

51. Subgrantees agree to provide the CJCC with a copy of all contracts executed under this grant award.

Initials _____

Please be advised that failure to comply with any of the Special Conditions will result in material noncompliance with the Subgrant Agreement, thus subjecting the Subgrant Agreement to possible termination by the CJCC.

Authorized Official Signature

Date

Print Authorized Official Name

Title

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval to surplus and donate the 24' Pole Mounted Camera purchased in 2011 to the Town of Tyrone to aid with the inspection of the Town's stormwater infrastructure.

Background/History/Details:

Fayette County purchased the 24' pole mounted camera October 31, 2011 for \$13,750 to more accurately inspect the stormwater pipes in unincorporated Fayette County. Environmental Management purchased the EnviroSight Quickview Air Pole Camera October 8, 2018 for its high definition pictures, wireless capabilities, and laser for measuring distances. The 24' pole mounted camera is no longer used since the purchase of the newer camera with additional capabilities.

The 24' pole mounted camera purchased in 2011 has a five (5) year life attached to the value.

The Town of Tyrone funds infrastructure inspection and repairs through the Town's general fund. Fayette County has assisted Tyrone in the past when camera inspections were required to determine pipe condition. Tyrone has expressed an interest in having the 2011 24' Pole Camera.

What action are you seeking from the Board of Commissioners?

Approval to surplus and donate the 24' Pole Mounted Camera purchased in 2011 to the Town of Tyrone to aid with the inspection of the Town's stormwater infrastructure.

If this item requires funding, please describe:

No funding is required.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:





10/02/2020 11:06
95971bar

FAYETTE COUNTY, GA
FIXED ASSET WORKSHEET

P 1
famstmnt

ASSET # 25083	MASTER ASSET	DESCRIPTION	24" POLE MOUNTED CAMERA
CLASS 50 MACHINERY, EQUI	FUND SOURCE		
SUBCL 508 BUSINESS/COMMUN	ACQUIS METH	BD	BUDGETED
COMMODITY		MAINT CONT	Y
DEPT 40250 ENVIRONMENTAL M	ACQUIS DATE	12/06/2011	INSURED N
LOC CODE AD ADMINISTRATIVE	ACQUIS COST	13,750.00	VENDOR DESC Vendor Name Mi
LOC MEMO ENVIRONMENTAL MANAG	ACRES	0.000	G
ROOM	QTY	1	INSURED VAL 0.00
STORAGE LOC	UNIT PRICE	0.00	EXPIRE DATE
	PURCH MEMO		ANNUAL COST 0.00
STATUS A ACTIVE			MEMO
CONDITION	SOY BOOK	0.02	
CUSTODIAN DEPARTMENT HEAD	CURRENT BOOK	0.02	DEPRECIATE Y
TITLEHOLDER	EST SALVAGE	0.00	DEPREC PRIN 13,750.00
	REPL COST	13,750.00	FIRST YR/PR 2012/06
TAG #	LAST INVENT		5
SERIAL #	IMPROVE MEMO		LAST YR/PR 2017/05
MANUFACTURER			PERIODS TAKEN 60
MODEL	RETIRE DATE		ACCUM DEPREC 13,750.00
MODEL YEAR	DISP CODE		
LICENSE #	DISP PRICE	0.00	
	SALE PRICE	0.00	
VEND # 14705	PO # 20120446	DOCUMENT # 69298	INVOICE # V025763
			INV DATE 10/31/2011
			INV AMT 13,750.00

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	80040000	117500		100.00
2	CONTRA	800	134220		100.00
5	DEPRECIATION EXPENSE	80040000	561105		100.00
6	ACCUMULATED DEPRECIATION	80040000	117510		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of staff's recommendation to award Contract #1884-S, USGS Water Flow & Stream Monitoring for Federal Fiscal Year 2021, to the U.S. Geological Survey in the amount of \$192,400.

Background/History/Details:

Special condition requirements in each of the six Water System's Surface Water Withdrawal Permits is to monitor reservoir elevations, stream flow and discharge, and water quality indicators on a daily basis and monthly basis and report this data to the Georgia Environmental Protection Division (EPD) to demonstrate compliance with permits. These permit requirements ensure adequate flow below County reservoirs and the protection of aquatic stream life.

The USGS provides 11 real-time stream gages and maintenance of these gages located on Line Creek, Shoal Creek, Flat Creek, Flint River and each of our reservoirs.

What action are you seeking from the Board of Commissioners?

Approval to award Contract #1884-S, USGS Water Flow & Stream Monitoring for Federal Fiscal Year 2021, to the U.S. Geological Survey in the amount of \$192,400.

If this item requires funding, please describe:

Funding is available in FY 2021 50543061 521212.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



Purchasing Department
 140 Stonewall Avenue West, Ste 204
 Fayetteville, GA 30214
 Phone: 770-305-5420
 www.fayettecountyga.gov

To: Steve Rapson
 Through: Ted Burgess *TB*
 From: Natasha Duggan *ND*
 Date: October 22, 2020
 Subject: #1884-S: USGS Water Flow & Stream Monitoring – FY 2021

Dissolved oxygen in the water of the county's lakes, rivers, creeks, and streams is important to the quality of the water. One can expect the amount of dissolved oxygen in the water to be lowest during times of low flow in the waterways. A common measure of low flow is called "7Q10" which is the lowest stream flow over a seven-day period that can be expected every ten years.

Each year, the U.S. Department of the Interior, U.S. Geological Survey (USGS) and the county enter into an agreement whereby the USGS maintains real-time stream gauges that are placed in various locations throughout the county, which facilitate the 7Q10 calculation.

The locations of the stream gauges, and the price to maintain each, are as follows:

Stream Gauge Locations	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	Change 2020-2021
Flint River at Woolsey Road	14,000	14,250	14,600	15,100	15,100	15,100	0.0%
Line Creek downstream of GA 54	14,000	14,250	19,900	15,100	15,100	15,100	0.0%
Shoal Creek at GA 54	14,000	14,250	14,600	15,100	15,100	15,100	0.0%
Lake McIntosh, near Peachtree City, GA	NA	NA	NA	NA	7,000	7,000	0.0%
Line Creek below Lake McIntosh	49,800	51,000	48,000	53,800	48,500	48,500	0.0%
Morning Creek at Westbridge Road	19,000	19,400	19,900	20,400	NA	NA	
Whitewater Creek at Eastin Road	14,000	14,250	14,600	15,100	NA	NA	
Whitewater Creek at Sherwood Road	14,000	14,250	14,600	15,100	NA	NA	
Whitewater Creek below Starrs Mill Dam	19,000	19,400	19,900	20,400	NA	NA	
Lake Kedron near Peachtree City	6,600	6,800	7,000	7,000	7,000	7,000	0.0%
Flat Creek downstream of Lake Kedron	41,700	43,800	35,100	40,200	15,100	15,100	0.0%
Lake Peachtree at Peachtree City	6,600	6,800	7,000	7,000	7,000	7,000	0.0%
Flat Creek below Lake Peachtree	49,800	51,000	53,300	53,800	48,500	48,500	0.0%
Lake Horton near Peachtree City	6,600	6,800	7,000	7,000	7,000	7,000	0.0%
Lake Horton (Talrace) near Fayetteville	NA	NA	7,000	7,000	7,000	7,000	0.0%
Camp Creek at Helmer Road	14,000	14,250	14,600	15,100	NA	NA	
Nash Creek (bacteria only)	5,000	5,150	5,300	5,300	NA	NA	
	288,100	295,650	302,400	312,500	192,400	192,400	0.0%
	288,100	295,650	302,400	312,500	192,400	192,400	
Change From Previous Year		2.6%	2.3%	3.3%	-38.4%	0.0%	

The Water System states that the USGS has the only accepted method for reporting and compliance monitoring of open-channel streams. For this reason, they recommend contracting with USGS each year for the service. They report that they are satisfied with the services provided by the USGS, as seen in the attached Contractor Performance Evaluation.

For budget and expense purposes, it should be noted that the contract follows the Federal fiscal year, which begins on October 1 and ends on September 30 each year. Specifics of the proposed contract are as follows:

Contract Name	1884-S: USGS Water Flow & Stream Monitoring – FY 2021	
Vendor	U.S. Geological Survey	
Contract Term	10/1/2020 to 9/30/2021 Corresponding with Fed Fiscal Year	
Firm Fixed Price	\$192,400.00 for the Federal FY (10/1/2020-9/30/2021)	
Budget:		
Fund	505	Water System
Org.	50543061	Water Laboratory
Object	521212	Licenses & Professional Fees

Total FY 2021 Budget	\$195,000.00	To pay County Fiscal Year 2021 invoices
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First quarterly payment, at previous contract rate*	\$48,100.00
Second quarterly payment, at new contract rate	\$48,100.00
Third quarterly payment, at new contract rate	\$48,100.00
Fourth quarterly payment, at new contract rate	<u>\$48,100.00</u>
Total for County Fiscal Year 2021	<u>\$192,400.00</u>

*Previous contract #1740-S rate was approved by the BOC on November 14, 2019.



United States Department of the Interior

U.S. GEOLOGICAL SURVEY
 South Atlantic Water Science Center
 1770 Corporate Drive, Suite 500
 Norcross, Georgia 30093
 Phone: (678) 924-6700 Fax: (678) 924-6710
<http://www.usgs.gov/centers/sa-water>

Customer Number: 6000001126
 Agreement Number:
 21MPJFAG0000001
 TIN: 586000826
 Fixed Cost Agreement: YES

August 20, 2020

Ms. Vanessa Tigert, Director
 Fayette County Water System
 245 McDonough Road
 Fayetteville, Georgia 30214

Dear Ms. Tigert:

Enclosed please find two copies of a Joint Funding Agreement (JFA) with original signatures for the project entitled "maintenance of the following real-time streamgages:

02344396	Flint River at Woolsey Road, near Woolsey, GA	\$15,100
02344605	Line Creek downstream of GA 54, near Peachtree City, GA	\$15,100
02344620	Shoal Creek at GA 54, near Sharpsburg, GA	\$15,100
02344628	Lake McIntosh, near Peachtree City, GA	\$ 7,000
02344630	Line Creek below Lake McIntosh, near Peachtree City, GA.	\$48,500
02344650	Lake Kedron near Peachtree City	\$ 7,000
02344655	Flat Creek downstream of Lake Kendron	\$15,100
02344671	Lake Peachtree at Peachtree City	\$ 7,000
02344673	Flat Creek below Lake Peachtree, Peachtree City	\$48,500
02344423	Lake Horton near Peachtree City	\$ 7,000
02344424	Lake Horton (Talrace) near Fayetteville	\$ 7,000

This agreement is entered into by the USGS under authority of 43 USC 36C; 43 USC 50; and 43 USC 50b.
 This JFA covers the period beginning on October 1, 2020, and ending on September 30, 2021, at a total cost of \$192,400 provided by Fayette County Water System, Fayette County, Georgia.

Please have both copies signed by an authorized official(s), retaining one copy for your records, and returning the other to the attention of Angel Spencer, Administrative Officer, at the address shown above. Work cannot be started or continued until we receive the signed agreement. All work performed with funds from this agreement will be conducted on a fixed-price basis. Billing for this JFA will be rendered quarterly. Please do not send a check at this time as you will be billed at a later date which will include payment instructions with the address for mailing your check. The results of all work under this agreement will be available for publication by the U.S. Geological Survey. Any party may terminate this agreement by providing 60 day's written notice to the other party.

If you have any questions or require additional information please contact Brian E. McCallum, Assistant Director for Data – Georgia, at 678-924-6672 or via email at bemccall@usgs.gov.

Sincerely, **VICTOR ENGEL**
 Victor Engel, Director
 USGS South Atlantic Water Science Center

Digitally signed
 by VICTOR ENGEL
 Date: 2020.08.24
 15:30:55 -04'00'

Form 9-1366
(May 2018)

U.S. Department of the Interior
U.S. Geological Survey
Joint Funding Agreement
FOR
Water Resource Investigations

Customer #: 6000001126
Agreement #: 21MPJFAG0000001
Project #: MP00
TIN #: 58-6000826

Fixed Cost Agreement YES[X] NO[]

THIS AGREEMENT is entered into as of the October 1, 2020, by the U.S. GEOLOGICAL SURVEY, South Atlantic Water Science Center, UNITED STATES DEPARTMENT OF THE INTERIOR, party of the first part, and the Fayette County Water System party of the second part.

1. The parties hereto agree that subject to the availability of appropriations and in accordance with their respective authorities there shall be maintained in cooperation Water Resource Investigations (per attachment), herein called the program. The USGS legal authority is 43 USC 36C; 43 USC 50, and 43 USC 50b.

2. The following amounts shall be contributed to cover all of the cost of the necessary field and analytical work directly related to this program. 2(b) include In-Kind-Services in the amount of \$0.00

- (a) \$0 by the party of the first part during the period October 1, 2020 to September 30, 2021
- (b) \$192,400 by the party of the second part during the period October 1, 2020 to September 30, 2021
- (c) Contributions are provided by the party of the first part through other USGS regional or national programs, in the amount of: \$0
Description of the USGS regional/national program:
- (d) Additional or reduced amounts by each party during the above period or succeeding periods as may be determined by mutual agreement and set forth in an exchange of letters between the parties.
- (e) The performance period may be changed by mutual agreement and set forth in an exchange of letters between the parties.

3. The costs of this program may be paid by either party in conformity with the laws and regulations respectively governing each party.

4. The field and analytical work pertaining to this program shall be under the direction of or subject to periodic review by an authorized representative of the party of the first part.

5. The areas to be included in the program shall be determined by mutual agreement between the parties hereto or their authorized representatives. The methods employed in the field and office shall be those adopted by the party of the first part to insure the required standards of accuracy subject to modification by mutual agreement.

6. During the course of this program, all field and analytical work of either party pertaining to this program shall be open to the inspection of the other party, and if the work is not being carried on in a mutually satisfactory manner, either party may terminate this agreement upon 60 days written notice to the other party.

7. The original records resulting from this program will be deposited in the office of origin of those records. Upon request, copies of the original records will be provided to the office of the other party.

8. The maps, records or reports resulting from this program shall be made available to the public as promptly as possible. The maps, records or reports normally will be published by the party of the first part. However, the party of the second part reserves the right to publish the results of this program, and if already published by the party of the first part shall, upon request, be furnished by the party of the first part, at cost, impressions suitable for purposes of reproduction similar to that for which the original copy was prepared. The maps, records or reports published by either party shall contain a statement of the cooperative relations between the parties. The Parties acknowledge that scientific information and data developed as a result of the Scope of Work (SOW) are subject to applicable USGS review, approval, and release requirements, which are available on the USGS Fundamental Science Practices website (<https://www2.usgs.gov/fspi/>).

Form 9-1366
(May 2018)

U.S. Department of the Interior
U.S. Geological Survey
Joint Funding Agreement
FOR
Water Resource Investigations

Customer #: 6000001126
Agreement #: 21MPJFAG0000001
Project #: MP00
TIN #: 58-6000826

9. Billing for this agreement will be rendered quarterly. Invoices not paid within 60 days from the billing date will bear Interest, Penalties, and Administrative cost at the annual rate pursuant the Debt Collection Act of 1982, (codified at 31 U.S.C. § 3717) established by the U.S. Treasury.

USGS Technical Point of Contact

Name: Brian McCallum
Assistant Director for Data - Georgia
Address: 1770 Corporate Drive Suite 500
Norcross, GA 30093
Telephone: (678) 924-6672
Fax: (678) 924-6710
Email: bemccall@usgs.gov

Customer Technical Point of Contact

Name: Vanessa Tigert
Water System Director
Address: 245 McDonough Road
Fayetteville, GA 30214
Telephone: (770) 320-6016
Fax:
Email: vtigert@fayettecountyga.gov

USGS Billing Point of Contact

Name: Crystal Stallworth
Budget Analyst
Address: 1770 Corporate Drive Suite 500
Norcross, GA 30093
Telephone: (678) 924-6691
Fax: (678) 924-6710
Email: castallw@usgs.gov

Customer Billing Point of Contact

Name: Vanessa Tigert
Water System Director
Address: 245 McDonough Road
Fayetteville, GA 30214
Telephone: (770) 320-6016
Fax:
Email: vtigert@fayettecountyga.gov

U.S. Geological Survey
United States
Department of Interior

Fayette County Water System

VICTOR ENGEL Signature
Digitally signed
by VICTOR ENGEL
Date: 2020.08.24
15:31:28 -04'00'

By _____ Date: 08/20/2020
Name: Victor Engel
Title: Director

Signatures

By _____ Date: _____
Name:
Title:

By _____ Date: _____
Name:
Title:

By _____ Date: _____
Name:
Title:

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: US Geological Survey	Contract Number: 1740-S
Mailing Address: 1770 Corporate Drive, Suite 500	Contract Description or Title: USGS Water Flow & Stream Monitoring FY2020
City, St, Zip Code: Norcross, GA 30093	Contract Term (Dates) From: 10/1/2019-9/30/2020
Phone Number: 678-924-6700	Task Order Number: N/A
Cell Number: N/A	Other Reference: for award of contract 1884-S FY2021
E-Mail Address: N/A	

DEFINITIONS

OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

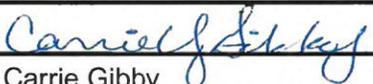
SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule			X		
2. Condition of delivered products			X		
3. Quality of work			X		
4. Adherence to specifications or scope of work			X		
5. Timely, appropriate, & satisfactory problem or complaint resolution			X		
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens			X		
8. Service Call (On-Call) response time					X
9. Adherence to contract budget and schedule			X		
10. Other (specify):					
11. Overall evaluation of contractor performance			X		

EVALUATED BY

Signature: 	Date of Evaluation: 10/8/2020
Print Name: Carrie Gibby	Department/Division: Water System
Title: Financial and Business Manager	Telephone No: 770-320-6019

BOARD OF COUNTY COMMISSIONERS

Randy Ognio, Chairman
 Charles W. Oddo, Vice Chairman
 Edward Gibbons
 Eric K. Maxwell
 Charles D. Rousseau

FAYETTE COUNTY, GEORGIA

Steve Rapson, County Administrator
 Dennis A. Davenport, County Attorney
 Tameca P. Smith, County Clerk
 Marlena Edwards, Chief Deputy County Clerk



140 Stonewall Avenue West
 Public Meeting Room
 Fayetteville, GA 30214

MINUTES

October 8, 2020

6:30 p.m.

Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2nd and 4th Thursday of each month at 6:30 p.m.

Call to Order

Chairman Randy Ognio called the October 8, 2020 Board of Commissioners meeting to order at 6:30 p.m. A quorum of the Board was present.

Invocation and Pledge of Allegiance by Commissioner Eric Maxwell

Commissioner Eric Maxwell offered the Invocation and led the Board and audience in the Pledge of Allegiance.

Acceptance of Agenda

Vice Chairman Oddo moved to accept the agenda as written with the addition of the presentation of the Crosstown Water Plant video done by Water Systems intern by Sarah Mallon. Commissioner Edward Gibbons seconded. The motion passed 5-0.

PROCLAMATION/RECOGNITION:**PUBLIC HEARING:****PUBLIC COMMENT:**

Mr. Marcelle Somas stated that he was the chef and owner of Franks at the Old Mill in Fayetteville. Mr. Somas asked for the Board to consider elimination of penalty and interest on real estate taxes for tax year 2019 for the citizens of Fayette County. He stated that his business had experienced major losses as a result of closures due to the COVID-19 pandemic. He stated that he had the opportunity to speak with Fayette County Tax Commissioner Kristie King who was extremely helpful and that even with Mrs. King's assistance, he needed help with the penalty fees on his tax bill. He stated that he was advised by Mrs. King that she would have to receive guidance from the Board of Commissioners to waive penalty fees charged to tax bills.

CONSENT AGENDA:

Vice Chairman Oddo moved to accept the Consent Agenda as written. Commissioner Gibbons seconded. The motion passed 5-0.

- 1. Ratification of Contract #1874-A, Senior Center Roof Repair, awarded to Pro Roofing & Siding, LLC on an emergency basis in the amount of \$28,820, and authorization to transfer \$18,670 of this amount from the General Fund Contingency to fully fund the contract.**

2. **Ratification of Contract #1881-S, Emergency Roof Repairs at the 911 Communications Center, awarded to Dusty Greer Roofing, Inc. on and emergency basis in the amount of \$38,900.00, and authorization to transfer said amount from the General Fund Contingency to fund the contract.**
3. **Approval of the September 24, 2020 Board of Commissioners Meeting Minutes.**

OLD BUSINESS:

NEW BUSINESS:

4. **Consideration of the City of Fayetteville's request for temporary access across Library property along Heritage Park Way to assist with renovation of former Fayette County Board of Education (FCBOE) bus barn and gymnasium.**

City of Fayetteville City Manager Ray Gibson provided the Board a brief overview of the New City Hall and Park Space Project. Mr. Gibson stated that the City of Fayetteville purchased 9.77 acres from the Fayette County Board of Education and that two (2) acres were for City Hall and the remaining 7.77 acres would be designated as park space. Mr. Gibson stated that the Architect/Engineer was Goodwyn Mills Cawood (GMC), the contractor was New South Construction and the project management team was Comprehensive Program Services (CPS). Mr. Gibson stated that some of the features of the New City Hall would include an open concept designed building, walking trails, a concrete water flume, picnic pavilions, splash pad/playground area, dog park, a future stage, gymnasium and Bus Barn. Mr. Gibson stated that Jefferson Browne Gresham were the architects that provided the project renderings. He stated that the redesigned gymnasium would become a 12,000 sq. ft. event center and the redesigned Bus Barn would become a 14,000 sq. ft. microbrewery with space for additional uses. Mr. Gibson stated that Southtree Development and Roundtown, LLC would develop, manage, and operate the properties via a lease agreement.

Steve Mauro, project manager with Comprehensive Program Services (CPS) stated that the goal of the request was to allow access to the Gymnasium and Bus Barn once construction of the New City Hall was complete. Mr. Mauro stated that they needed to create a safe space for work to be conducted while providing a separation between the Park and the construction area. Mr. Mauro stated that this would allow the Park to be used while construction was ongoing. He stated that the construction area would be fenced and the request was for temporary access. He continued that the access would be from Heritage Parkway. Mr. Mauro stated that the access road would go south of the University of Georgia Extension Office's garden and north of the detention or green space near the construction site. He acknowledged that there was a tree near the requested road area that would be protected and that Fayette County Public Works supported the request with the following conditions: 1. All work and costs associated with drive installation and removal would be provided by the City. 2. The access was temporary and is not intended for citizen/customer use. Upon completion of the agreement, improvements to County property shall be removed and the area returned to its pre-project mowed-grass condition. 3. The City would ensure use of the temporary drive would not restrict or impede citizens traveling on Heritage Park Way to visit the library for either library services or voting. 4. Existing trees, and their critical root zones, shall be protected during construction of the temporary drive.

Commissioner Maxwell stated that, in light of an anticipated increase in voter participation, it would be prudent to hold on the installation of the temporary road until after November 3, 2020.

Chairman Ognio stated that he had received a letter from a concerned citizen regarding the trees near the master gardener's area and concern that the temporary road would become permanent.

Mr. Mauro stated that once construction of the Gymnasium and Bus Barn was completed, the temporary road would be returned to its pre-project mowed-grass condition.

Commissioner Gibbons moved to accept the City of Fayetteville's request for temporary access across Library property along Heritage Park Way to assist with renovation of former Fayette County Board of Education (FCBOE) bus barn and gymnasium. Vice Chairman Oddo seconded.

Commissioner Rousseau noted that the installation timeframe of “after” November 3 should be included in the vote.

County Attorney Dennis Davenport suggested that the project duration of 6-months as outlined be included in the vote.

Commissioner Gibbons amended his motion and moved to accept the City of Fayetteville's request for temporary access across Library property along Heritage Park Way to assist with renovation of former Fayette County Board of Education (FCBOE) bus barn and gymnasium, not to begin until after November 3rd for a 6-month duration. Vice Chairman Oddo amended his seconded. The motion passed 5-0.

5. Consideration of Resolution 2020-10 to express the intent of the Board of Commissioners of Fayette County to acquire a 4.2 acre parcel from the Peachtree City Water and Sewer Authority that is located on State Route 74 South in Peachtree City along with two (2) access easements for \$71,400.

County Administrator Steve Rapson stated that Resolution 2020-10 was to express the intent to acquire a 4.2 acre parcel from the Peachtree City Water and Sewer Authority for the new location for Animal Control. Mr. Rapson stated that the County had also been in discussions with Peachtree City regarding their desire to purchase the current Fayette County Animal Control property. He stated that both agreements would be presented at the October 22nd Board Meeting for review and approval.

Commissioner Rousseau stated that he had some reservation regarding this item. Commissioner Rousseau expressed his desire to review the details of the proposal, and stated that he would abstain from voting until he could make an informed decision.

Vice Chairman Oddo moved to approve Resolution 2020-10 to express the intent of the Board of Commissioners of Fayette County to acquire a 4.2 acre parcel from the Peachtree City Water and Sewer Authority that is located on State Route 74 South in Peachtree City along with two (2) access easements for \$71,400. Commissioner Gibbon seconded. The motion passed 4-0-1, Commissioner Rousseau abstained.

6. Consideration of a recommendation from the Selection Committee, comprised of Commissioner Charles Rousseau and Commissioner Edward Gibbons, to appoint Joshua Shelton to the Fayette County Department of Family and Children Services Board for an unexpired term beginning immediately and expiring June 30, 2023.

Commissioner Rousseau moved to approve recommendation from the Selection Committee, comprised of Commissioner Charles Rousseau and Commissioner Edward Gibbons, to appoint Joshua Shelton to the Fayette County Department of Family and Children Services Board for an unexpired term beginning immediately and expiring June 30, 2023. Commissioner Gibbons seconded. The motion passed 5-0.

7. Consideration of staff's recommendation to approve Contract #1767-S to be awarded to Jefferson Browne Gresham Architects, Inc. for the Public Health Facility Architectural Services for the not to exceed amount of \$215,865.

Mr. Rapson stated that the team had been working on this project diligently and that the Department of Health Board, Environmental Health and the Women, Infant and Children (WIC) programs all worked collectively to get this project prepared for the bidding stage. Mr. Rapson stated that the Department of Health previously contracted with the firm of Jefferson Browne Gresham Architects, Inc. to prepare conceptual draft drawings. He added that discussions between the firm, Health Department and County officials resulted in a proposed further contractual arrangement to finalize the project. Mr. Rapson stated that the County had received \$750K of the \$1M from the Department of Public Health and commitment letters from the Health Department and the WIC program.

Vice Chairman moved to approve Contract #1767-S to be awarded to Jefferson Browne Gresham Architects, Inc. for the Public Health Facility Architectural Services for the not to exceed amount of \$215,865. Commissioner Rousseau seconded. The motion passed 5-0.

8. Consideration of staff's recommendation to award Contract #1825-B, Annual Contract for Waterline Extensions for Fiscal Year 2021, to the low bidder Shockley Plumbing, with not-to-exceed or fixed prices established for each project as assigned, not-to-exceed a total contracted amount of \$1,302,100.

Water System Director Vanessa Tigert stated that this item was to award the annual installations contract for this fiscal year to the low bidder Shockley Plumbing, with A not-to-exceed or fixed price established for each project as assigned, not-to-exceed a total contracted amount of \$1,302,100. Ms. Tigert stated that having this contract would enable the Water System to immediately attend to emergencies and expedite waterline installations for citizens that have an immediate need.

Commission Gibbons moved to approve award Contract #1825-B, Annual Contract for Waterline Extensions for Fiscal Year 2021, to the low bidder Shockley Plumbing, with not-to-exceed or fixed prices established for each project as assigned, not-to-exceed a total contracted amount of \$1,302,100. Vice Chairman seconded. The motion passed 5-0.

9. Consideration of the County Attorney's recommendation to hear the disposition of tax refund, as requested by Gracie McClinton for tax year 2019. No decision is necessary.

County Attorney Dennis Davenport stated that Mrs. McClinton submitted a tax refund for tax year 2019. However, subsequent to her request to the Board Commissioner; based on supporting documentation she provided to the Tax Commissioners Office, her property tax file was updated resulting in her receiving an 100% disabled veterans homestead exemption. Mr. Davenport stated that the submission triggered an automatic refund of any taxes paid above the 100% disabled veterans' exemption for tax years 2018 and 2019. He stated that under these circumstances, the refund request made to the Board of Commissioners had been made moot. No decision was necessary. Mr. Davenport stated that the application of the 100% disabled veterans' homestead exemption provided a full remedy for Mrs. McClinton.

No vote made by the Board

10. Consideration of the County Attorney's recommendation to deny the disposition of tax refund, as requested by Donna Jackson for tax year 2019 in the amount of \$985.01.

County Attorney Dennis Davenport stated that on July 29, 2020, Ms. Donna Jackson e-mailed a request for a partial refund of her 2019 property tax for application of homestead exemption. Mr. Davenport stated that in April 2019, Ms. Jackson returned an application for the L3 homestead exemption. This exemption was granted to the resident taxpayers of Fayette County who are totally disabled or have reached 65 years of age and have a net taxable income of more than \$15,000. He stated that, if qualified, a taxpayer would receive an exemption of fifty percent (50%) of their homestead's assessed value from Fayette County school taxation. Ms. Jackson qualified for the L3 exemption and it was applied to the 2019 tax year. In June of 2019, Ms. Jackson called the tax assessors' office to inquire about her eligibility for an L4 exemption. She was advised that proof of income was necessary. Mr. Davenport stated that on November 15, 2019, Ms. Jackson submitted proof of her income and made application for the L4 Homestead Exemption. He stated that this, more expansive, exemption qualifies recipients for exemption of one hundred percent (100%) of the assessed value of their homestead from Fayette County school taxation. Mr. Davenport stated that recipients must have a net taxable income of \$15,000 or less, in addition to the requirements for L3 exemption. Ms. Jackson was granted the L4 exemption for tax year 2020. Mr. Davenport state that to qualify for an L4 exemption, an applicant must meet the above listed requirements and file by April 1 of the tax year in which the exemption is to be applied. He stated that there was no dispute as to Ms. Jackson's age, residency or her income as of November 15, 2019. She was 67 years old and owned/occupied her home at 154 Summer Road beginning November 30, 2018. He stated that additionally, she provided an affidavit as to her income on November 15, 2019 to satisfy that requirement. However, Ms. Jackson did not apply for the L4 exemption or submit appropriate proof of income until November 15, 2019. To qualify for an L4 exemption for 2019, the application must be submitted by April 1 of 2019. Her application for the L3 exemption was timely for 2019, her L4 application was not. Mr. Davenport stated that there was no error or illegal action in the assessment or collection of Ms. Jackson's tax liability to qualify her for refund under these circumstances. Mr. Davenport stated that her application was not timely and that as a result the requested refund of \$985.01 was recommended for full denial.

Ms. Donna Jackson was not physically present at the October 8, 2020 Board Meeting, but was available via conference call. Ms. Jackson thanked the Board for their willingness to make adjustments to the BOC Meeting that allowed her to participate. She stated that she had suffered a migraine prior to the meeting and was unable to be physically present. She stated that her request was for a partial refund for tax year 2019 and that she had applied for the L4 homestead exemption in person. Ms. Jackson acknowledged that she did not have all the requested income documentation to complete the application process at her initial visit. She stated that she made several phone calls and numerous visits to the Tax Commissioners Office before she was able to provide the correct income verification documents and finalize her application. Ms. Jackson stated that she was told once her paperwork was received that she would be ok for tax year 2019.

Commissioner Maxwell stated that because Ms. Jackson was not feeling well and was unable to make it to the Board of Commissioner Meeting in-person, he would like to table this item until the October 22, 2020 Board of Commissioners Meeting. Commissioner Maxwell stated that this would afford Ms. Jackson the opportunity to speak to the Board in-person.

Commissioner Maxwell moved to table this item to the October 22, 2020 Board of Commissioners Meeting. The motion passed 5-0.

11. Consideration of Commissioner Charles D. Rousseau's request to create a 200th Anniversary Committee to provide a balance in the interpretations and feelings of contribution from various members of the community that represent Fayette County.

Commissioner Rousseau stated that in anticipation of the approaching Fayette County Bicentennial celebration he suggested that a committee, representing diversity, be comprised of a representative from the senior community, a representative from the youth community, a representative of the Historical Society, a representative of the municipalities in Fayette and a representative of the Native American community in Fayette to make recommendations and suggestions on how to celebrate 200 years. Commissioner Rousseau state that the forming of such a committee provides a system of checks and balances, community engagement and organized planning. He stated that members of this committee would be selected through the county's Board Appointment; Policy 100.19, to serve a term to expire December 31, 2021 and would only serve during this time.

Commissioner Rousseau moved to approve the creation of a 200th Anniversary Committee to provide a balance in the interpretations and feelings of contribution from various members of the community that represent Fayette County. The motion failed for lack of a second.

ADMINISTRATOR'S REPORTS:

Region Six Mental Health Board

Mr. Rapson stated that he needed a selection committee for Region Six Mental Health Board to host interviews for an open position.

Commissioner Rousseau moved to select Chairman Ognio and Commissioner Gibbons for the Region Six Mental Health Board selection committee.

Hot Projects

County Administrator Steve Rapson advised that an updated "Hot Projects" listing was sent out via email to the Board to keep them abreast of the status of various projects throughout the county. Mr. Rapson highlighted the Kenwood Road culvert replacement, Mercedes Trail culvert replacement, and Fire Station #2.

Ballot Boxes

Mr. Rapson advise the Board that all Ballot Box locations were fully operational and in service.

Justice Center

Mr. Rapson stated that the audio visual system installation at the Courthouse was underway and scheduled to be completed by October 23, however a change order would be presented to the Board due to guidance received by the Superior Court Judges from the Governor.

Tax Commissioner

Mr. Rapson stated in response to public comments made regarding the elimination of property tax interest and penalty fees for tax year 2019, that in 2012 Resolution 2019-19 was passed that allowed the Tax Commissioner to waive penalty and interest fees at her discretion. He stated that Tax Commissioner King would appreciate feedback and thoughts from the Board regarding these types of situations. He advised the Board that in Fiscal Year 2020 cumulatively \$362,000 was collected from penalty and interest fees. He advised that he would comprise an email outlining these details to the Board for their review regard this topic.

ATTORNEY'S REPORTS:

Notice of Executive Session: County Attorney Dennis Davenport stated there were three items for executive session. There was two items of Real Estate acquisition and the review of the Executive Minutes from September 24, 2020 for consideration in Executive Session.

COMMISSIONERS' REPORTS:

Vice-Chairman Oddo

Vice-Chairman Oddo reminded Fayette County citizens that early voting would begin on October 12, 2020.

Chairman Ognio

Census

Chairman Ognio advised citizens that the Census deadline had been extended which allowed time for anyone who had not participated in the 2020 Census to do so.

2020 Legislative Package

Chairman Ognio stated although the deadline for the Legislative Package had passed, he would appreciate input from the Board regarding the 2020 Legislative.

Piedmont Hospital

Chairman Ognio advised citizens that Piedmont Hospital was hosting a Ladies Night promoting women's imaging. Chairman advised citizens to call the hospital or visit their website for more information.

Board of Commissioner Photos

Chairman Ognio state that he would like to have the past Board of Commissioner photos located on the back wall of the Commissioners Chamber to be labeled.

Atlanta Regional Commission (ARC)

Chairman Ognio stated that Atlanta Regional Commission (ARC) State of the Region Breakfast would be held on November 13, 2020 virtually.

EXECUTIVE SESSION:

Two items of Real Estate acquisition and the review of the Executive Minutes from September 24, 2020 for consideration in Executive Session. Vice Chairman Oddo moved to go into Executive Session. Commissioner Gibbons seconded. The motion passed 5-0.

The Board recessed into Executive Session at 7:30 p.m. and returned to Official Session at 7:45 p.m.

Return to Official Session and Approval to Sign the Executive Session Affidavit: Chairman Ognio moved to return to Official Session and for the Chairman to sign the Executive Session Affidavit. Vice Chairman Oddo seconded the motion. The motion passed 5-0.

Approval of the September 24, 2020, 2020 Executive Session Minutes: Chairman Ognio moved to approve the September 24, 2020 Executive Session Minutes. Vice Chairman Oddo seconded the motion. The motion passed 5-0.

ADJOURNMENT:

Chairman Ognio moved to adjourn the October 8, 2020 Board of Commissioners meeting. Vice Chairman Oddo seconded the motion. The motion passed 5-0. Commissioner Rousseau was absent.

The October 8, 2020 Board of Commissioners meeting adjourned at 7:46 p.m.

Marlena M. Edwards, Deputy County Clerk

Randy C. Ognio, Chairman

The foregoing minutes were duly approved at an official meeting of the Board of Commissioners of Fayette County, Georgia, held on the October 22nd day of June 2020. Documents are available upon request at the County Clerk's Office.

Marlena M. Edwards, Deputy County Clerk

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of the County Attorney's recommendation to deny the disposition of tax refund, as requested by Donna Jackson for tax year 2019 in the amount of \$985.01. This item was tabled at the October 8, 2020 Board of Commissioners meeting.

Background/History/Details:

When a taxpayer feels that an error has occurred with respect to taxes paid to Fayette County on Real Estate and Personal Property tax bills, they have the right to request a Refund under O.C.G.A. 48-5-380. This request is given to the Tax Assessors' Office in order to be reviewed in detail by the County Attorney. Appropriate recommendation(s) are then forwarded to the Board of Commissioner's for their final approval of said requests.

A memo from the County Attorney is provided as backup with an explanation to deny this tax refund request.

What action are you seeking from the Board of Commissioners?

Deny the disposition of tax refund, as requested by Donna Jackson for tax year 2019 in the amount of \$985.01.

If this item requires funding, please describe:

The funding required will be for those refund requests where the overpayment of taxes (voluntarily or involuntarily) was a direct result of property that had previously been erroneously assessed and taxes have already been collected from the taxpayer(s).

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

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What action are you seeking from the Board of Commissioners?

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If so, when?

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Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

From: [Donna Jackson](#)
To: [Tameca P. Smith](#)
Subject: 2019 Property Tax
Date: Wednesday, July 29, 2020 12:37:04 PM

***External Email* Be cautious of sender, content, and links**

I'm writing to request a property tax refund for 2019. I wasn't given my L4 homestead exemption. Due to miscommunication/incorrect information I only received an L3 designation. Therefore I was forced to pay twice the amount I would've paid with the correct homestead exemption.

I provided all documentation required and have made several visits/phone calls to tax assessors office trying to correct the error and resolve the issue.

I've been granted the correct L4 exemption for 2020.

Please feel free to contact me. Thanks for your consideration in this matter.

Donna Jackson
154 Sumner Rd.
Fayetteville, GA 30214
(404) 202-7474

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LAW OFFICES
McNALLY, FOX, GRANT & DAVENPORT

A PROFESSIONAL CORPORATION

100 HABERSHAM DRIVE

FAYETTEVILLE, GEORGIA 30214-1381

WILLIAM R. McNALLY
 PATRICK J. FOX
 PHILIP P. GRANT
 DENNIS A. DAVENPORT
 PATRICK A. STOUGH
 MEREDITH F. McCLURE
 E. ALLISON IVEY COX

TELEPHONE: (770) 461-2223

FACSIMILE: (770) 719-4832
 (770) 461-5863

MEMORANDUM

To: Fayette County Board of Commissioners
 From: McNally, Fox, Grant & Davenport, P.C. *E. Allison Ivey Cox*
 Date: September 22, 2020
 Re: Tax Refund Request – Donna Jackson – Parcel 0719 021

On July 29, 2020 Ms. Donna Jackson e-mailed a request for partial refund of her 2019 property for application of homestead exemption.

On April 1, 2019 Ms. Jackson returned an application for the L3 homestead exemption. This exemption is granted to the resident taxpayers of Fayette County who are totally disabled or have reached 65 years of age AND have a net taxable income of MORE than \$15,000. If qualified, a taxpayer will receive an exemption of fifty percent (50%) of their homestead's assessed value from Fayette County school taxation. Ms. Jackson qualified for the L3 exemption and it was applied to the 2019 tax year. On June 24, 2019, Ms. Jackson called the tax assessors' office to inquire as to her eligibility for an L4 exemption. She was advised that proof in income was necessary. On November 15, 2019, Ms. Jackson submitted proof of her income and made application for the L4 Homestead Exemption. This, more expansive, exemption qualifies recipients, for exemption of one hundred percent (100%) of the assessed value of their homestead from Fayette County school taxation. Recipients must have a net taxable income of \$15,000 or LESS, in addition to the requirements for L3 exemption. Ms. Jackson was granted the L4 exemption for tax year 2020.

To qualify for an L4 exemption, an applicant must meet the above listed requirements. and file by April 1 of the tax year in which the exemption is to be applied. There is no dispute as to Ms. Jackson's age, residency or her income as of November 15, 2019. She was 67 years old and owned/occupied her home at 154 Summer Road beginning November 30, 2018. Additionally, she provided an affidavit as to her income on November 15, 2019 to satisfy that requirement. However, Ms. Jackson did not apply for the L4 exemption or submit appropriate proof of income until November 15, 2019. To qualify for an L4 exemption for 2019, the application must be submitted by April 1 of 2019. Her application for the L3 exemption was timely for 2019, her L4 application was not.

The Tax Commissioner provides notice of all available tax exemptions annually. It is incumbent upon the taxpayer to apply for the exemption appropriate to their circumstance by April 1 of the calendar year in which they would like to receive the exemption.

No error or illegal action in the assessment or collection of Ms. Jackson's tax liability has occurred to qualify her for refund under these circumstances. Her application was not timely.

The requested refund of \$985.01 is recommended for full denial.

Year	Recommendation	Reason
2019	Deny	Failure to timely Apply
TOTAL RECOMMENDED REFUND	\$0	



September 30, 2020

Donna Jackson
154 Summer Rd
Fayetteville, GA 30214

RE: Tax Refund Request

Dear Ms. Jackson:

This letter is to notify you that your request for tax refund has been slated to appear on the Thursday October 8, 2020 Agenda of the regularly scheduled meeting of the Fayette County Board of Commissioners, at 6:30 P.M.

That meeting will take place in the Public Meeting Room of the Board of Commissioners located at 140 Stonewall Avenue West, Fayetteville 30214.

Your request will be discussed and a decision to grant or deny your request will be made at that meeting.

Should you desire to be heard on the matter, please be present and prepared to address the commissioners at the appropriate time. Please review the updated public meeting procedures included with this letter.

Sincerely,

Tameca P. Smith, MBA, CMC
County Clerk

Cc: Joel Benton, Chief Tax Assessor
Kristie King, Tax Commissioner
Ali Cox, Assistant County Attorney

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of staff's recommendation to re-appoint Martin Sas to the Transportation Committee to the Fayette County Transportation Committee to serve a term beginning April 1, 2020 and expiring March 31, 2023.

Background/History/Details:

The Transportation Committee is a volunteer body of 11 individuals, including: 2 Board of Commissions, 2 County staff, 1 representative (each) from Peachtree City, Fayetteville, Tyrone, Brooks and Woolsey, 1 representative from the Sheriff's Office, and 1 citizen representative.

The Committee's Bylaws identify seven purposes for the group: 1) identify and explore traffic problems; 2) prioritize projects; 3) vet project alternatives; 4) research and explore funding options; 5) assist with transportation planning; 6) identify and support safety initiatives; and 7) assist with communication with the Georgia Department of Transportation and the Atlanta Regional Commission.

The Selection Committee consisted of Phil Mallon, Director of Public Works; Pete Frisina, Director of Planning and Zoning; Chief Marshal Harld Myers; and Chelsie Boyton, Transportation Committee Secretary. Three applications were submitted, reviewed and phone interviews were conducted.

The Selection Committee was unanimous in its recommendation. Mr. Sas has served as the citizen representative since the Committee's formation, attends all meetings, is active in discussions and has assisted with transportation efforts outside the Committee.

What action are you seeking from the Board of Commissioners?

Approval to re-appoint Martin Sas to the Transportation Committee to the Fayette County Transportation Committee to serve a term beginning April 1, 2020 and expiring March 31, 2023.

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

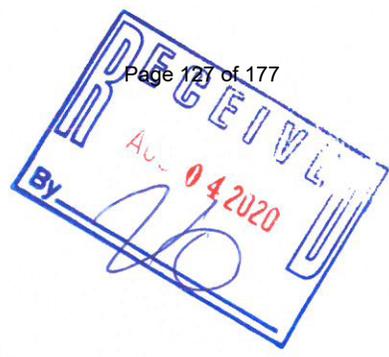
Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



APPLICATION FOR APPOINTMENT Fayette County Transportation Committee

Thank you for your interest in being considered for appointment to the **Fayette County Transportation Committee**. The purpose of the Transportation Committee is to identify traffic problems in the county, provide recommendations for short-and-long term priorities, provide input on project alignments and alternatives; assist with identification and solicitation of federal funds and grants, assist with coordination of projects between the county and municipalities, and to provide appropriate focus that ensures accountability of staff and consultants. Other tasks for the Transportation Committee include providing recommendations for long-term goals, identifying and supporting safety initiatives, and assembling information and facilitating communication of the County's views and concerns to the Georgia Department of Transportation and the Atlanta Regional Committee. It is the intention of the Board of Commissioners that the Fayette County Transportation Committee shall fully explore traffic issues and provide information and recommendations to the Board of Commissioners.

The Transportation Committee meets monthly at 140 Stonewall Avenue West, Suite 100, Fayetteville, Georgia 30214.

Please take a few minutes to complete the form and answer the questions below and return with a resume, if available, to Tameca White, County Clerk, via email at twhite@fayettecountyga.gov or 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 **no later than 5:00 p.m. on Friday, August 7, 2020.**

If you have any questions, please call (770) 305-5103.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME MARTIN S. SAS

ADDRESS 332 ELKINS PLACE
PEACHTREE CITY, GA 30269

TELEPHONE (cell) [REDACTED] (home) _____

(email address) [REDACTED]

Martin S. Sas
Signature

3 Aug 20
Date



APPLICATION FOR APPOINTMENT
Fayette County Transportation Committee

1. How long have you been a resident of Fayette County?

24 Years Since 1996

2. Why are you interested in serving on the Fayette County Transportation Committee?

I BELIEVE MY BACKGROUND AND TECH EXPERIENCE IN TOLL SYSTEM AND ITS DESIGN CAN BE BENEFICIAL IN EVALUATING ALTERNATE SOLUTIONS AND PROPOSALS.

3. What qualifications and experience do you possess for appointment to the Transportation Committee?

I HAVE A MSEE IN COMMUNICATIONS WITH MORE THAN 23 YEARS IN ITS AND TOLL SYSTEMS DESIGN, INTEGRATION, TEST & EVALUATION AND PROGRAM MANAGEMENT

4. List your recent employment experiences to include name of company and position.

I HAVE BEEN RETIRED SINCE 2016

5. Do you have any past experience relating to the Transportation Committee? If so, please describe.

I HAVE BEEN A MEMBER OF THE COMMITTEE SINCE ITS FORMATION

6. Are you currently serving on a Committee/board/authority or in an elected capacity with any government?

YES, I AM CURRENTLY A MEMBER OF THE TRANSPORTATION COMMITTEE

7. Have you attended any Transportation Committee meetings in the past two years and, if so, how many?

YES, MOST LIKELY 20 AT LEAST

8. Are you willing to attend seminars or continuing education classes at county expense?

YES

9. What is your vision of the county's future related to the duties of the Transportation Committee?

ASSIST IN DEVELOPING THE TYPE OF TRANSPORTATION INFRASTRUCTURE THAT IS BOTH PHYSICALLY & POLITICALLY PRACTICE, WHILE MAINTAINING THE COUNTY'S QUALITY OF LIFE EXPECTATIONS.

10. Would there be any possible conflict of interest between your employment or your family and you serving on the Transportation Committee?

THERE ARE NO POSSIBLE CONFLICTS OF INTEREST WITH MY FAMILY OR WITH AN EMPLOYER, SINCE I AM RETIRED

11. Are you in any way related to a County Elected Official or County employee? If so, please describe.

NO

12. Describe your current community involvement.

BESIDES THE TRANSPORTATION COMMITTEE, I'M A VOLUNTEER IN THE FAYETTE PIEDMONT HOSPITAL AUXILIARY, AM MEMBER AND QUARTERMASTER FAYETTEVILLE VFW POST 3650

13. Have you been provided a copy of the county's Ethics Ordinance?

YES

14. Is there any reason you would not be able to comply with the Ethics Ordinance?

NONE

MARTIN S. SAS

332 Elkins Place ■ Peachtree City, GA 302169 ■ [REDACTED] ■ [REDACTED]
<http://www.linkedin.com/in/martysas>

Retired Technical and Management Consultant Transportation, Toll, and ITS Systems

Overall I have more than 45 years of technical design and program management experience in Department of Defense and the civil sector, with more than 23 years in Intelligent Transportation System (ITS) and Toll System design, integration, test and evaluation. I have been fortunate to have worked for some of the premier innovators of modern toll systems while adapting evolving ITS technology in both traditional and open road tolling. Specializations include:

- Advanced image capture and processing for violation enforcement systems (VES)
- Electronic Toll Collection (ETC) Systems
- Open Road Toll ETC Systems
- Automatic vehicle classification (AVC) systems,
- Intelligent Transportation Systems (ITS) solutions

Additionally I retired at the rank of *Lieutenant Colonel* from the United States Army with a specialization in R&D in both High Frequency and Satellite Communications Systems.

Listed in the Professional Experience below is a summary of the companies I've worked for and the key position I held in each.

PROFESSIONAL EXPERIENCE

Atkins North America, Inc.	<i>Senior Tolls Consultant</i>
Xerox State and Local Solutions Inc., Germantown, MD	<i>Senior Manager, System Consultant</i>
HNTB CORPORATION, Atlanta, GA	<i>Senior Consultant/Project Manager, Toll Facilities Group</i>
PBS&J, Atlanta, GA	<i>Senior Consultant/Project Manager, Toll Facilities Group</i>
SURFACE SYSTEMS, INC., St. Louis, MO.	<i>Vice President for Product Development</i>
TRW INTEGRATED SYSTEMS INC., Atlanta, GA	<i>Project Manager/Senior Systems Engineer</i>
MFS NETWORK TECHNOLOGIES, Omaha, NE	<i>Program/ Technical Systems Manager</i>
MAGNAVOX ELECTRONICS SYSTEMS COMPANY, Leesburg, VA	<i>Program Manager</i>
<i>Senior Technical Manager of all Magnavox personnel providing technical support to US Forces in Europe</i>	

EDUCATION AND AFFILIATIONS

M.S. Electrical Engineering; B.S., Electrical Engineering – University of Alabama
 Diploma, Strategic Planning, Armed Forces Staff College
 Member, Institute of Electrical and Electronics Engineers (IEEE)
 Member Intelligent Transportation Society of America (ITSA) and ITS Georgia
 Member, Institute of Transportation Engineers (ITE) and ITE Georgia
 Tau Beta Pi National Engineering Honor Society
 Etta Kappa Nu National Electrical Engineering Society

OTHER APPLICANTS



APPLICATION FOR APPOINTMENT Fayette County Transportation Committee

Thank you for your interest in being considered for appointment to the **Fayette County Transportation Committee**. The purpose of the Transportation Committee is to identify traffic problems in the county, provide recommendations for short-and-long term priorities, provide input on project alignments and alternatives; assist with identification and solicitation of federal funds and grants, assist with coordination of projects between the county and municipalities, and to provide appropriate focus that ensures accountability of staff and consultants. Other tasks for the Transportation Committee include providing recommendations for long-term goals, identifying and supporting safety initiatives, and assembling information and facilitating communication of the County's views and concerns to the Georgia Department of Transportation and the Atlanta Regional Committee. It is the intention of the Board of Commissioners that the Fayette County Transportation Committee shall fully explore traffic issues and provide information and recommendations to the Board of Commissioners.

The Transportation Committee meets monthly at 140 Stonewall Avenue West, Suite 100, Fayetteville, Georgia 30214.

Please take a few minutes to complete the form and answer the questions below and return with a resume, if available, to Tameca White, County Clerk, via email at twhite@fayettecountyga.gov or 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 **no later than 5:00 p.m. on Friday, August 7, 2020.**

If you have any questions, please call (770) 305-5103.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME Sharon Allen - Crouch

ADDRESS 545 South Jeff Davis Dr
Fayetteville Ga. 30215

TELEPHONE (cell) [REDACTED] (home) X

(email address) [REDACTED]

Sharon Crouch
Signature

8-6-2020
Date



APPLICATION FOR APPOINTMENT
Fayette County Transportation Committee

1. How long have you been a resident of Fayette County? 3 yrs (Prior 6 yrs, parents + grandparents were born here in Fayetteville)
2. Why are you interested in serving on the Fayette County Transportation Committee?
As an active driver here in Fayette County and living on a main thoroughfare I am constantly aware of the changes here in Fayetteville and would like to be a positive part of this change.
3. What qualifications and experience do you possess for appointment to the Transportation Committee?
I am the former owner of a small transportation company
4. List your recent employment experiences to include name of company and position.
Currently I am an independent contract as a real estate agent with Solid Source Realty 6 yrs w/ S.S. and 5 years with Metro Brokers.
5. Do you have any past experience relating to the Transportation Committee? If so, please describe.
Transportation yes but transportation committee, no.
6. Are you currently serving on a Committee/board/authority or in an elected capacity with any government? NO.
7. Have you attended any Transportation Committee meetings in the past two years and, if so, how many? No.
8. Are you willing to attend seminars or continuing education classes at county expense? Of Course!
9. What is your vision of the county's future related to the duties of the Transportation Committee?
To be honest I don't have a vision yet, I will be a sponge to learn, study and access what is the best choice for my home town that I Love! Fayetteville!!
10. Would there be any possible conflict of interest between your employment or your family and you serving on the Transportation Committee? None whatsoever.
11. Are you in any way related to a County Elected Official or County employee? If so, please describe.
No.
12. Describe your current community involvement. None currently, this will give me a great opportunity to get involved.
13. Have you been provided a copy of the county's Ethics Ordinance? No yet, but I will get a copy.
14. Is there any reason you would not be able to comply with the Ethics Ordinance? None whatsoever!



APPLICATION FOR APPOINTMENT
Fayette County Transportation Committee

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If you have any questions, please call (770) 305-5103.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME Jason Langbehn

ADDRESS 217 Masters Dr S
Peachtree City, GA 30269

TELEPHONE (cell) [redacted] (home) None

(email address) [redacted]

Signature [Handwritten Signature]

Date 7/28/20

1. How long have you been a resident of Fayette County?

I grew up and lived in Fayette County from 1991-2002 and 2010-2013. Currently, I have lived in the county since April 2020.

2. Why are you interested in serving on the Fayette County Transportation Committee?

I studied public management and finance in graduate school and have been looking for ways to get involved in public service in Georgia. I want to serve my fellow Fayette County citizens.

3. What qualifications and experience do you possess for appointment to the Transportation Committee?

I have a master's degree in public administration from Georgia State University. I graduated in May 2012 and focused on management and finance. I have lived in Fayette County for more than two decades over the course of my life and driven extensively in the area.

4. List your recent employment experiences to include name of company and position.

National Electrical Contractors Association (2014-2019) – Communications specialist
DeKalb County Board of Health (2013-2014) – Marketing specialist
Freelance Writer and Communications Specialist (2012-2014)
The Carter Center (2010) – Public Information Office intern
The Augusta Chronicle (2007-2010) – Reporter/Editor
The Red & Black (2003-2006) – Reporter/Editor

5. Do you have any past experience relating to the Transportation Committee? If so, please describe.

In the metro Atlanta area, I interned with the City of Duluth and worked on a graduate school capstone project for the City of Decatur. I am familiar with the work of local governments and local government ordinances and procedures.

6. Are you currently serving on a Committee/board/authority or in an elected capacity with any government?

No.

7. Have you attended any Transportation Committee meetings in the past two years and, if so, how many?

No. But I plan to attend meetings in the near future.

8. Are you willing to attend seminars or continuing education classes at county expense?

Yes.

9. What is your vision of the county's future related to the duties of the Transportation Committee?

My vision for the duties related to the Transportation Committee: Members remain actively engaged in the committee's work and always consider what is in the best interest of the county's citizens. They must work together in a constructive and collaborative manner that is forward-thinking, fair and equitable, never forgetting the important purpose of public service.

10. Would there be any possible conflict of interest between your employment or your family and you serving on the Transportation Committee?

No.

11. Are you in any way related to a County Elected Official or County employee? If so, please describe.

No.

12. Describe your current community involvement

I am involved in local community efforts to feed and provide water to the needy and homeless. I take an active role in the lives of my parents and my sister and her family, all residents of Peachtree City.

13. Have you been provided a copy of the county's Ethics Ordinance?

No.

14. Is there any reason you would not be able to comply with the Ethics Ordinance?

No.

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of a recommendation from Commissioners Eric Maxwell and Edward Gibbons to nominate Lavonia Stepherson, Lisa Wright Eichelberger and William Yarde to the Fayette County Hospital Authority for consideration of appointment to serve a term beginning June 1, 2020 and expires May 31, 2024.

Background/History/Details:

The Fayette County Hospital Authority was established by the Fayette County Board of Commissioners on February 2, 2000 when it was determined that a Hospital Authority would serve the citizens through financing projects as provided by the Hospital Authorities Law. While the Hospital Authority has no operational or oversight authority it does provide the ability to issue tax-free bonds and is able to offer the hospital a low-cost opportunity for capital funding. The Hospital Authority is comprised of five volunteer members who serve for four-year terms. Appointments to the Hospital Authority comprise a distinguished blend of business and community leaders willing to serve voluntarily in support of the community through service on the authority.

Three potential appointees are nominated by the Fayette County Board of Commissioners for each open position. There are currently three open positions. This nomination is for one (1) of the three (3) positions. Upon receiving the nominees, the Hospital Authority will either select a nominee or decline the nominees.

If approved by the Board, the applicants will be provided to the Hospital Authority for possible appointment. The incumbent is Lavonia Stepherson.

What action are you seeking from the Board of Commissioners?

Approval to nominate Lavonia Stepherson, Lisa Wright Eichelberger and William Yarde to the Fayette County Hospital Authority for consideration of appointment to serve a term beginning June 1, 2020 and expires May 31, 2024.

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



APPLICATION FOR APPOINTMENT
Fayette County Hospital Authority

The Fayette County Hospital Authority was established by the Fayette County Board of Commissioners on February 2, 2000 when it was determined that a Hospital Authority would serve the citizens through financing projects as provided by the Hospital Authorities Law. While the Hospital Authority has no operational or oversight authority it does provide the ability to issue tax-free bonds and is able to offer the hospital a low-cost opportunity for capital funding.

The Fayette County Hospital Authority comprised of five volunteer members who serve for four-year terms. Appointments to the Hospital Authority comprise a distinguished blend of business and community leaders willing to serve voluntarily in support of the community through service on the authority. Potential appointees are nominated to the Hospital Authority by the Fayette County Board of Commissioners. Upon receiving nominees from the Fayette County Board of Commissioners, the Hospital Authority will either select a nominee or decline the nominees.

Please take a few minutes to complete the form and answer the questions below and return it with a resume, if available, to Tameca White, County Clerk, at twhite@fayettecountyga.gov or 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 **no later than 5:00 p.m. on Friday, June 26, 2020.**

If you have any questions, please call (770) 305-5103.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME : LAVONIA W STEPHENSON

ADDRESS : 140 NORA DR

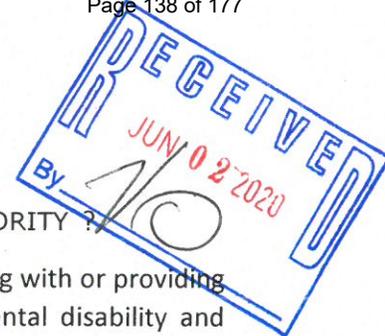
TELEPHONE : (cell) [REDACTED] (home) 678-519-5203

EMAIL ADDRESS : [REDACTED]

Lavonia W Stephenson

Signature

Date



1 . How long have you been a resident of Fayette County?

Since March, 2013

2 . Why are you interested in serving on the FAYETTE COUNTY HOSPITAL AUTHORITY ?

Throughout my work career I have been a Patient and Healthcare advocate working with or providing services for members of our society who have healthcare issues, physical, mental disability and behavioral health problems. I am an advocate for, delivery of quality professional services to all of the people who live in our community.

3. What qualifications and experience do you possess for appointment to FAYETTE COUNTY HOSPITAL AUTHORITY

Served:

Fayette County Hospital Authority Board (2016-2020)

Risk Director Dorminy Medical Center (2004-2005) South

Georgia Community Service Board (2007-2012)

5 years South Georgia Regional Council (2007-2012)

25+ years Registered Nurse experience

4. List your current employment experiences to include name of company and position.

Retired Registered Nurse.

I provide support services for all youth 16-21 who meet income requirements or have a disability. The goal is for our students to graduate from high school, obtain a post-secondary education, or graduate from college and become gainfully employed.

5. Do you have any past experience relating to the FAYETTE COUNTY HOSPITAL AUTHORITY ? If so, please describe.

I have served on Fayette County Development Authority since 2016.

Prior I served 5 years on the Behavioral Health Service of South Georgia Community Board which provided healthcare and disability services within the counties of Ben Hill, Berrien, Brooks, Cook, Echols, Irwin, Lanier, Tift and Turner. The Board provided a range of services to children, adults and families with mental illness, addictive disease and individuals with Developmental Disabilities.

6. Are you currently serving on a commission/board/authority or in an elected capacity with any government?

Yes

7. Have you attended any Fayette County Development Authority meetings in the last two years and, if so, how many?

More than 5

Are you willing to attend seminars or continuing education classes at county expense?

Yes

8. What is your vision of the county's future related to the duties of FAYETTE COUNTY HOSPITAL AUTHORITY?

- Provide community with patient centered care ● Patient First
- Continuous Improvement
- Sound Financial system
 - Professional providers of quality care
- Free community services to public (Health screenings, education resources, Health Fairs) ● Involvement in health related charities

9. Would there be any possible conflict of interest between your employment or your family and you serving on the FAYETTE COUNTY HOSPITAL AUTHORITY?

No

10. Are you in any way related to a county Elected Official or County employee? If so, please describe.

No

12. Describe your current community involvement.

Fayette County Hospital Authority

Board

Cornerstone Baptist Church

National Alliance on Mental Illness NAMI

13. Have you been given a copy of the county's Ethics Ordinance?

Yes

14. Is there any reason you will not be able to comply with the County's Ethics Ordinance?

No



RECEIVED
MAY 13 2020
BY: VO

APPLICATION FOR APPOINTMENT
Fayette County Hospital Authority

The Fayette County Hospital Authority was established by the Fayette County Board of Commissioners on February 2, 2000 when it was determined that a Hospital Authority would serve the citizens through financing projects as provided by the Hospital Authorities Law. While the Hospital Authority has no operational or oversight authority it does provide the ability to issue tax-free bonds and is able to offer the hospital a low-cost opportunity for capital funding.

The Fayette County Hospital Authority comprised of five volunteer members who serve for four-year terms. Appointments to the Hospital Authority comprise a distinguished blend of business and community leaders willing to serve voluntarily in support of the community through service on the authority. Potential appointees are nominated to the Hospital Authority by the Fayette County Board of Commissioners. Upon receiving nominees from the Fayette County Board of Commissioners, the Hospital Authority will either select a nominee or decline the nominees.

Please take a few minutes to complete the form and answer the questions below and return it with a resume, if available, to Tameca White, County Clerk, at twhite@fayettecountyga.gov or 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 **no later than 5:00 p.m. on Friday, May 15, 2020.**

If you have any questions, please call (770) 305-5103.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME: Dr. Lisa Wright Eichelberger

ADDRESS: 403 Berwick South

Peachtree City, GA 30269

TELEPHONE: (cell) [REDACTED] (home) 770-631-7862

EMAIL ADDRESS: lisaeichelberger@clayton.edu

Lisa W Eichelberger
Signature

5/01/2020
Date



APPLICATION FOR APPOINTMENT
Fayette County Hospital Authority

1. How long have you been a resident of Fayette County? Twenty five years
2. Why are you intrested in serving on the Fayette County Hospital Authority?
As a nurse for over forty years, I understand how important adequate funding is for our hospital and I want to share my perspective both as a provider and a consumer
3. What qualifications and experience do you possess for appointment to the Hospital Authority?
I hold a PhD in Nursing, currently teach health policy- graduate level, have a 40 year career in health care and extensive knowlege of the Fayette community
4. List your recent employment experiences to include name of company and position.
Dean of the College of Health and Professor of Nursing at Clayton State University
5. Do you have any past experience relating to the Hospital Authority? If so, please describe.
No
6. Are you currently serving on a commission/board/authority or in and elected capacity with any government?
No
7. Have you attended any Hospital Authority meetings in the past two years and, if so, how many?
No
8. Are you willing to attend seminars or continuing education classes at county expense?
Absolutely
9. Based on the qualifications listed in Press Release, what qualifies you to be a member of the Hospital Authority?
I am a Registered Nurse with a masters and doctoral degrees in nursing, Involved in health care policy on the state and national level and have over forty years of experience in health care delivery
10. What is your vision of the county's future related to the duties of the Hospital Authority?
My hope is that the Hospital Authoriy would be able to provide guidance and support that would advance the public health goals of our community
11. Would there be any possible conflict of interest between your employment or your family and you serving on the Hospital Authority?
none
12. Are you in any way related to a County Elected Official or County employee? If so, please describe.
no
13. Describe your current community involvement.
Member of the First Baptist Church PTC - Member of FBC PTC Church Choir - Member - FBC PTC Missions Committee and Member, Pastor's Physician's Advisory Committee FBC-PTC
14. Have you been provided a copy of the county's Ethics Ordinance?
yes
15. Is there any reason you would not be able to comply with the Ethics Ordinance?
no

APPLICATION FOR APPOINTMENT

Fayette County Hospital Authority

1. How long have you been a resident of Fayette County? 23 YEARS
2. Why are you interested in serving on the Fayette County Hospital Authority? I believe I can contribute significantly to the governance of hospitals, medical facilities, and the practice of medicine in Fayette county
3. What qualifications and experience do you possess for appointment to the Hospital Authority? Due to my life experiences and my educational background. My life experience includes a being a physician for over 35 years, practicing in both the civilian and military sector. My civilian duties include being the CEO of a private neurosurgical practice and serving on various hospital committees. My military service included various administrative duties (Department head, Director of Surgical Services, Board of Trustee member). My educational background includes being a Neurosurgeon, Military Acupuncturist, and obtaining an MHA from Penn State in 2018.
4. List your recent employment experiences to include name of company and position.
 - a. Neurosurgeon United states Navy
 - b. Department head (neurosurgery) United States Navy
 - c. Director of surgical services United States Navy.
 - d. Board of Trustee member, NATO role 3 hospital, Kandahar Afghanistan (2013-2014)
 - e. Court Martial Board Member United States Navy (San Diego)
 - f. Please See my Attached CV
5. Do you have any past experience relating to the Hospital Authority? If so, please describe. I do not have any past experiences relating to the Fayette County Hospital Authority.
6. Are you currently serving on a commission/board/authority or in an elected capacity with any government? No
7. Have you attended any Hospital Authority meetings in the past two years and, if so, how many? None
8. Are you willing to attend seminars or continuing education classes at county expense? Yes

9. Based on the qualifications listed in Press Release, what qualifies you to be a member of the Hospital Authority?

- a) Ability to work effectively as a team member: In both the civilian and military world I have worked with teams. In some cases, I was a member, and at times a leader. A team that communicates well and is transparent has the ability to accomplish great things for the community and/or organization.

- b) Political acumen sufficient to establish and maintain cooperative working relationships with diverse groups across the public spectrum: I have worked with individuals of all races, religions, ethnicity, political preference, and sexual orientation. The task is first and foremost the goal(s) to be achieved and getting there in an efficient manner. At the same time a nontoxic work culture is maintained.

-c) Well-established and proven leadership within the community: Most of my leadership roles occurred during my military tenure (both Army and Navy) and involved the military community. It involve not only health care issues but also building relationships/bridges with surrounding towns, and communities in other countries.

-d) Prior experience working with any of the following: a) hospitals and health systems, b) medicine, dentistry, or a related practice of healthcare, c) healthcare consulting or business practice; d) public health departments, e) other groups engaged in efforts to improve health in their communities: I am a physician for over 35 years and worked at various hospitals in several states, and other countries. My primary role was that of a surgeon. Other roles included being a consultant in neurosurgery, neurology, general medicine, and acupuncture. The end point of my consultant role was always to improve the health and wellbeing of a community. (See CV)

- e) Previous service as a board member for business or professional organizations: Please see my attached CV

-f) Financial management skills including budgeting and cost management: My experience with financial, budgeting and cost management occurred in 2 positions: a) being the department head of neurosurgery, and director of surgical services in the United States Navy and: b) CEO of Southern Crescent Neurosurgery P.C. (Please see my CV).

-g) Familiarity of the hospital licensure / regulatory environment.: I am familiar with hospital licensure/regulatory environment: At various points of my military career I was a member of hospital accreditation committees and regulatory boards. I have dealt with the county, state and federal medical license and regulatory boards. My MHA degree has increased my insight in this matter.

10. What is your vision of the county's future related to the duties of the Hospital Authority? The purpose of the Authority is to promote public health goals of the community. My vision is to make Fayette County the best county in the delivery of all aspects of health care. This will be done by being on the cutting edge of medical technology, up to date facilities, compassionate and comprehensive patient care.

11. Would there be any possible conflict of interest between your employment or your family and you serving on the Hospital Authority? There will be no conflict of interest.

12. Are you in any way related to a County Elected Official or County employee? If so, please describe. No, I am not related to any County Elected Official or County employee.

13. Describe your current community involvement. 1) Volunteer for my HOA projects. 2) Recently ran for Commissioner 5th district. 3) Member VFW post 2667

14. Have you been provided a copy of the county's Ethics Ordinance? Yes

15. Is there any reason you would not be able to comply with the Ethics Ordinance? There will be no reason for me not to comply with the ethic ordinance.

CDR(Ret) William Yarde MD MHA

150 Brandon Mill Circle, Fayetteville, Georgia 30214

(770) 815-3306

wyarde1111@gmail.com

OBJECTIVE:1) Medical Administrator Position. 2)Hospital Authority Board Member

PROFESSIONAL SUMMARY

Having recently retired from the United States Navy after 25 years of dedicated service, I am excited and motivated to contribute to the health care industry as an administrator. I am a dedicated and experienced healthcare provider who is highly regarded by his peers, patients, and community. I consistently balance the necessity of protecting and caring for people and property with the need to maintain good relationships with customers and the public. I am equally capable of working alone or as a member of a team, and very comfortable exercising initiative and solving problems. I am therefore interested in being a board member of a nonprofit or for-profit organization, or a health care advisory committee.

Qualifications include:

Neurosurgeon
Services
Dependability

Department Head
Conflict Resolution
Adaptability

Director of Surgical
Combat Experience
Loyalty

Professional Experience and accomplishments

7/2010-11/2017 Naval Medical Center San Diego, Staff Neurosurgeon

10/2012-11/2017 Naval Medical Center San Diego, Acupuncturist

7/2011-5/2013 Naval Hospital Camp Pendleton, Staff Neurosurgeon

7/2013-3/2014 Neurosurgeon/Director of Surgical Services Kandahar Role 3 Hospital, Afghanistan

7/2013-3/2014 Board of Director, Kandahar Role 3 Hospital, Afghanistan
10/2014-10/2016 Court Marshal Board Member. Naval Medical Center San Diego
1/2006 – 7/2010 Department Head, United States Naval Hospital, Okinawa Japan
7/2000-12/2005 Adjunct Professor, (Neuroscience and Neuroanatomy)
Morehouse School of Medicine
7/1998-12/2005 Neurosurgeon (private Practice)
Crescent Neurosurgery, East Point Georgia
7/1997-6/1998 Neurosurgeon
South Atlanta Neurosurgery, Riverdale Georgia
7/1988-6/1991 General Medical Officer
United States Army, Fort McPherson and Fort Benning Georgia

Education and Training

MD: Morehouse School of Medicine, Atlanta, Georgia 1985
MHA: Master of Health Administration from The Pennsylvania State University, College of Health and Human Development, Department of Health Policy and Administration. December 2018
Certificate: Acupuncture, Helms Institute, San Diego California 2012
BSc Biology: Long Island University, Brooklyn, New York. 1978

Training:

7/1985-6/1988 Surgery Resident, Department of Surgery. Harlem Hospital, New York
7/1990-6/1991 Fellowship – Head Trauma, Department of Neurosurgery, University of Miami, Florida
7/1992-6/1997 Resident-Neurological Surgery, Department of Neurosurgery
University of Kansas, Kansas City, Kansas

Honor and Awards

1977-1978 Dean's List, Long Island University Brooklyn, New York
1978 Outstanding Student Graduating One Year ahead of class. Long Island University
1978 Fellowship, Microbiology, Long Island University, Brooklyn, New York

6/1990	Army Commendation Medal
2/1990	Army Achievement Medal
2/2006	Global War on Terrorism Service Medal
6/2010	Navy Commendation Medal
3/2014	Navy Commendation Medal with a star.
3/2014	Sharpshooter Ribbon
3/2014	Navy and Marine Corps Overseas Service Ribbon
3/2014	NATO Medal
3/2014	Afghanistan Campaign Medal
3/2014	NATO Non-Article 5 Medal ((ISAF)

Research and Publications

- Involvement of the Alpha and Beta-adrenergic system in the producing of short-term memory in rats. 1977-1978. New York University School of Medicine.
- Renal Cell Carcinoma Followed by a Cerebellar Mass. Kepes, JJ, Yarde, WL. Kansas Medicine 95:15-17, 1994. University of Kansas.
- Synovial Cyst of the lumbar Spine: Diagnosis, Surgical Management, and Pathogenesis. Yarde, WL, Arnold, PM, Kepes, JJ. Surgical Neurology 43:459-465, 1995
- Surgical Touch Artifacts of the Cerebral Cortex: An experimental Study with Light and Electron Microscope. Clinical Neuropathology 14:86-92, 1996
- Craniopharyngioma presenting as Korsakoff Psychosis, Kansas Medicine 96:22-24, 1995
- Visualization of infected Emboli Material (Polyvinyl alcohol) in Paraffin Secretions with Verhoeff-Van Gieson Elastic Stain. American Journal of Surgical Pathology 19 (96) 709-711, 1995
- Delayed Traumatic Hemorrhage (Ditch): Classification and Prevention. Abstract. Presented at AANS meeting March 1990

Professional Societies

Atlanta Surgical Society
 Georgia Medical Association
 California Medical Association
 United States Navy Historical Society

Licensure

Georgia State Board, 31371

California Medical Board, G87330

New York Medical Board, 168106 (Inactive)

North Dakota Medical Board, PT 9387 (Inactive)

Kansas Medical Board, 3660 (Inactive)

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of a recommendation from Commissioners Eric Maxwell and Edward Gibbons to nominate Shikina Wills, Michael Hofrichter and Robert Napoli to the Fayette County Hospital Authority for consideration of appointment to serve a term beginning June 1, 2020 and expires May 31, 2024.

Background/History/Details:

The Fayette County Hospital Authority was established by the Fayette County Board of Commissioners on February 2, 2000 when it was determined that a Hospital Authority would serve the citizens through financing projects as provided by the Hospital Authorities Law. While the Hospital Authority has no operational or oversight authority it does provide the ability to issue tax-free bonds and is able to offer the hospital a low-cost opportunity for capital funding. The Hospital Authority is comprised of five volunteer members who serve for four-year terms. Appointments to the Hospital Authority comprise a distinguished blend of business and community leaders willing to serve voluntarily in support of the community through service on the authority.

Three potential appointees are nominated by the Fayette County Board of Commissioners for each open position. There are currently three open positions. This nomination is for one (1) of the three (3) positions. Upon receiving the nominees, the Hospital Authority will either select a nominee or decline the nominees.

If approved by the Board, the applicants will be provided to the Hospital Authority for possible appointment. The incumbent is Dr. Loida Bonney. Dr. Bonney did not reapply.

What action are you seeking from the Board of Commissioners?

Approval to nominate Shikina Wills, Michael Hofrichter and Robert Napoli to the Fayette County Hospital Authority for consideration of appointment to serve a term beginning June 1, 2020 and expires May 31, 2024.

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



APPLICATION FOR APPOINTMENT
Fayette County Hospital Authority

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The Fayette County Hospital Authority comprised of five volunteer members who serve for four-year terms. Appointments to the Hospital Authority comprise a distinguished blend of business and community leaders willing to serve voluntarily in support of the community through service on the authority. Potential appointees are nominated to the Hospital Authority by the Fayette County Board of Commissioners. Upon receiving nominees from the Fayette County Board of Commissioners, the Hospital Authority will either select a nominee or decline the nominees.

Please take a few minutes to complete the form and answer the questions below and return it with a resume, if available, to Tameca White, County Clerk, at twhite@fayettecountyga.gov or 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 **no later than 5:00 p.m. on Friday, July 31, 2020.**

If you have any questions, please call (770) 305-5103.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME : Shikina D. Wills
ADDRESS : 215 Hampton Rd.
Fayetteville, GA 30215

TELEPHONE : (cell [redacted] home) _____

EMAIL ADDRESS : [redacted]

Shikina D. Wills
Signature

7/23/2020
Date

APPLICATION FOR APPOINTMENT

Fayette County Hospital Authority

1. How long have you been a resident of Fayette County?

Since April 2020. Recently relocated from Maryland to Georgia

2. Why are you interested in serving on the Fayette County Hospital Authority?

As a Quality Improvement/Population Health expert, I am a strong believer in providing support and assistance within my local communities as it relates to Healthcare.

3. What qualifications and experience do you possess for appointment to the Hospital Authority?

I have over 15 plus years within the healthcare industry. Much of my work relies on providing and reviewing Best Practices for Public and Private facilities to fit the needs of the population being served. Hospital Authorities are best known as a diversified group that works collectively to support the laws governed by their county/town. As a Health Law professor, this is another area I am very familiar with, and can provide further assistance to my peers and community.

4. List your recent employment experiences to include name of company and position.

Please see attached resume.

5. Do you have any past experience relating to the Hospital Authority? If so, please describe.

Yes, my current position as a Lead Quality Improvement Specialist, and my previous positions as a Health Information Management Director, and Senior Data Abstractor. I am currently tasked with supporting Hospital Authority groups through my Quality work with The Centers for Medicare and Medicaid Services (CMS) in Pennsylvania. This is done by providing tools and resources that align with their services, to offer and maintain the best quality of care being delivered.

6. Are you currently serving on a commission/board/authority or in an elected capacity with any government?

No

7. Have you attended any Hospital Authority meetings in the past two years and, if so, how many?

No

8. Are you willing to attend seminars or continuing education classes at county expense?

Yes

9. Based on the qualifications listed in Press Release, what qualifies you to be a member of the Hospital Authority?

I am a Registered Health Information Administrator (RHIA) with prior experience working in the following settings: Hospital/Health System, Medical Practice Group, Healthcare/Public Health Consulting Group, and served as a Board Member for American Health Information Management Association. I am also familiar with licensure and regulatory requirements.

10. What is your vision of the county's future related to the duties of the Hospital Authority?

Assist and support hospitals and health centers located in Fayette County with financing and/or refinancing of hospital/health-related projects.

11. Would there be any possible conflict of interest between your employment or your family and you serving on the Hospital Authority?

No, my employment region covers Pennsylvania and West Virginia.

12. Are you in any way related to a County Elected Official or County employee? If so, please describe.

No

13. Describe your current community involvement.

Just relocated from Maryland where I was involved in local Healthcare chapters, School's Parent Teacher Association, and Community Board Group. Unfortunately, we relocated to Fayette County in the midst of a Pandemic, which placed a barrier on community involvement. This is another reason why I am interest in this position. It allows me to help support my new community, while building strong relationships with community members.

14. Have you been provided a copy of the county's Ethics Ordinance?

Yes, viewed via county's website.

15. Is there any reason you would not be able to comply with the Ethics Ordinance?

No

SHIKINA D. WILLS, MPA, RHIA

215 Hampton Road • Fayetteville, GA 30215 [REDACTED] • [REDACTED]

PROFESSIONAL SUMMARY

Healthcare Administration professional with over fifteen years of experience in the Healthcare Industry. Experience in managing implementations of Healthcare Information/Population Health, Quality Improvement, policy drafting and procedure enforcement, department supervision, and compliance training initiatives. Strong interpersonal skills and success in streamlining operation procedures and eliminating redundancies in Information Systems.

Technical Proficiencies: Microsoft Office (Word, Access, Excel, PowerPoint); Adobe Systems, 3M Encoder, and Electronic Health Records System Software (CEHRT and non-CEHRT).

PROFESSIONAL HIGHLIGHTS

- **Project Management** – Executes large-scale healthcare administration projects including Electronic Health Record implementation, Clinical Care Improvement measures, and Medical Home recognition.
- **Growth Management** – Established growth strategies that improved the quality of healthcare for urban, rural, Accountable Care Organizations (ACOs), and Medicare populations within the state of Pennsylvania. Implemented Lean Six Sigma management approach for organizational improvement.
- **Multi-Site Management** – Coordinated the development and expansion of Federally Qualified Healthcare (FQHC) multi-site facility medical records department.
- **Communications** – Create policy and procedural manuals; source documents including consent forms, correspondence, and emails; facilitate interdepartmental communications improving overall productivity and efficiency; strengthen community relations with healthcare providers.
- **Research and Grants** – Co-wrote and coordinated grant proposals, and awarded contracts for current and previous employer.
- **Leadership** – Provides government compliance guidance to administrative and healthcare staff.

PROFESSIONAL EXPERIENCE**Lead Quality Improvement Specialist**

2010 - Present

Quality Insights, Charleston, WV

- A Health Information Management Specialist for The Center for Medicare & Medicaid Services' (CMS) Quality Improvement Pennsylvania division.
- Collaborates with QIN-QIO management and staff on project design, implementation, and evaluation.
- Cultivates improvement plans for healthcare organizations/providers to improve their Health Information Management Systems via Electronic Health Records and Quality Improvement Measures.
 - Provide technical assistance in the following Quality Improvement initiatives:
 - Medicare Access and CHIP Reauthorization Act (MACRA) Quality Payment Programs
 - Population Health Initiatives
 - Chronic Disease Prevention and Awareness Education
- Supervises multiple internal teams in building communities of cross-setting objectives.
 - Healthcare providers engagement in improving care for Medicare beneficiaries
 - Facilitate cross-setting providers in goal setting
 - Achievement of the CMS goals.
- Serves as a resource and brand ambassador, within and outside the organization, on assigned task domain goals and objectives.
- Works collaboratively with healthcare providers in Pennsylvania to assist them in their efforts to improve standards of care, quality improvement processes, Population Health Initiatives, and quality improvement data for assigned task domain.
- Facilitates collaborations between The Department of Health, NCQA, and other agencies surrounding Population Health and Quality Improvement.
- Coordinates the facilitation of task domain-specific educational programs for healthcare providers.
- Serves as content expert on proposals for the acquisition of new business on an as needed basis.

Health Informatics and Information Technology Adjunct Professor

2015 - Present

Community College of Baltimore County, Catonsville, MD

- Health Data Research and Analysis (HIIT220)
 - Prepares students to collect, organize, analyze, and present data in areas such as vital statistics, facility usage, cost review, patient population, charge per case, average length of stay, and disease prevalence. Emphasis is placed on research techniques and evaluation. Students prepare data for analysis and display using statistical and spreadsheet software and use the data analysis to assess quality management, utilization management, and risk management to improve the overall effectiveness of the health care facility.
- Health Law and Information Governance (HIIT140)
 - Focuses on internal and external standards in the health information management field. Students examine legislative and regulatory processes that guide compliance, accreditation and licensure, quality management, information and data integrity, and privacy and security. Students also analyze a variety of ethical and bioethical scenarios based on issues that arise in health care settings.
- Serves as a subject matter expert for course and program development.
- Provide assistance with academic proposals and program evaluations.

Health Information Administration Adjunct Professor

2010 - 2013

Gwynedd Mercy College, Gwynedd Valley, PA

- Taught Current Topics In Healthcare and Advance Quality Improvement
- Plan and instruct each subject area using a wide variety of teaching aids, motivational and implementation strategies to engage students in active learning.
 - *Current Topics In Healthcare:*
 - Discussed recent and pending legislation that will influence the healthcare field.
 - Evaluated important managerial issues, including but not limited to leadership, strategic planning, human resource management, and marketing, given a case study or exercise.
 - *Advance Quality Improvement:*
 - Discussed the development of management aspects of the HIM professional in quality improvement and assessment.

Quality Officer/Medical Records Coordinator

2008 - 2009

Quality Community Health Care, Inc., Philadelphia, PA

- Managed five clinic sites' Medical Records department.
- Supervised ten employees (7 FTE, 3 PTE).
- Developed streamlined procedures that decreased labor time and eliminated redundancies.
- Created automated daily stats report that reduced errors.
- Wrote the Grant Proposal for an Electronic Medical Records System.
- Developed Policies and Procedures for the department.
- Provided Coding knowledge to the Billing Department.
- Conducted monthly coding education meetings with the coding staff, and providers.
- Utilized computer software to analyze data.
- Performed Quality Review on the departmental level and executive level.
- Provided Compliance training and review at departmental level and executive level.
- Responsible for developing and maintaining policies and procedures, professional standards and state and federal laws and regulations for the organization.
- Performed and reported research on topics related to health information management.
- Participated in Collaborative involving Core Measures.
- Participated in statewide health disparities projects.

Health Information Management Director

2007 - 2008

Westfield Hospital, Allentown, PA

- Managed the daily operations of the health information department including coding, meeting quality and productivity goals, participating in the hiring and performance evaluations of staff, and monitoring all activities for compliance with hospital policies and Federal and State regulations.
- Developed and deployed HIM systems as part of the healthcare system's overall information system plan.
- Monitored HIM systems and sets the healthcare system's standards for data quality and ethical practice.

Shikina D. Wills, MPA, RHIA Page 3 of 3

- Developed policies and procedures for the department, in the following areas: release of information, confidentiality, information security, information storage and retrieval, and record retention.
- Provided education and training to the healthcare system's employees in areas relevant to HIM policies and procedures.
- Provided education on Joint Commission and CMS standards to department heads.

Senior Data Abstractor/Quality Improvement Analyst

2004 - 2007

Holy Redeemer Health System, Huntingdon Valley, PA

- Supported the Atlas program as required by the Pennsylvania Health Care Cost Containment Council and internal program requirements, as well as the Joint Commission quality indicator database.
- Provided quality management in relation to patients' records and coding.
- Reported key clinical findings to represent anatomic and physiologic findings that were measured on the day of and during the patient's admission.
- Reported quality measures to the Health Care Cost Containment Council, HL7, HEDIS, and The Center for Medicare and Medicaid Services (CMS).
- Conducted quarterly data quality reviews to assess abstracting accuracy.
- Assisted in the development of educational programs for all data abstractors on an ongoing basis.

Medical Records Director

2006 - 2006

HCR-Manor Care, Montgomeryville, PA

- Directed, established and planned the overall policies and goals for a medical records department in support of the facility strategic objectives and program planning.
- Ensured that all HIM practices met Joint Commission and state standards.
- Managed department budgeting, quality improvement, hiring, evaluation, and supervision.

EDUCATION**Master of Science in Public Administration**

Keller Graduate School of Management, Fort Washington, PA

Bachelor of Science in Health Information Administration

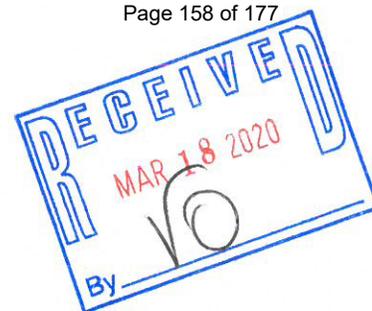
Gwynedd Mercy College, Gwynedd Valley, PA

Associate of Science in Health Information Technology

Gwynedd Mercy College, Gwynedd Valley, PA

LICENSE/CERTIFICATION**Registered Health Information Administrator**

- Registered since 2006
- License Number: 027238
- Expiration Date: 03/31/2021
- Issuing Body: American Health Information Management Association (AHIMA)



APPLICATION FOR APPOINTMENT
Fayette County Hospital Authority

The Fayette County Hospital Authority was established by the Fayette County Board of Commissioners on February 2, 2000 when it was determined that a Hospital Authority would serve the citizens through financing projects as provided by the Hospital Authorities Law. While the Hospital Authority has no operational or oversight authority it does provide the ability to issue tax-free bonds and is able to offer the hospital a low-cost opportunity for capital funding.

The Fayette County Hospital Authority comprised of five volunteer members who serve for four-year terms. Appointments to the Hospital Authority comprise a distinguished blend of business and community leaders willing to serve voluntarily in support of the community through service on the authority. Potential appointees are nominated to the Hospital Authority by the Fayette County Board of Commissioners. Upon receiving nominees from the Fayette County Board of Commissioners, the Hospital Authority will either select a nominee or decline the nominees.

Please take a few minutes to complete the form and answer the questions below and return it with a resume, if available, to Tameca White, County Clerk, at twhite@fayettecountyga.gov or 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 **no later than 5:00 p.m. on Friday, March 27, 2020.**

If you have any questions, please call (770) 305-5103.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

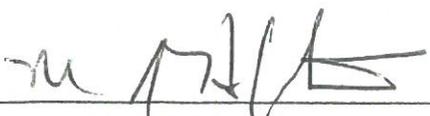
NAME : MICHAEL J. HOFRICHTER

ADDRESS : 125 TARRAGON DRIVE

FAYETTEVILLE, GA 30215

TELEPHONE : (cell) [REDACTED] (work) (770) 460-1118
(home) —

EMAIL ADDRESS : mhofrichter@rhkpc.com


Signature

18 MAR 20
Date



**R O G E R S
H O F R I C H T E R
& K A R R H L L C**

Main Office &
Mailing Address
225 S. Glynn St. Ste. A
Fayetteville, GA 30214

770. 460. 1118 *Tel*
877. 670. 6747 *Toll free*
770. 460. 1920 *Fax*
www.roholaw.com

**GREG ROGERS
MICHAEL HOFRICHTER
& HEATHER KARRH**
Attorneys at Law

Hospital Authority Applicant Michael J. Hofrichter

The following are my responses to the Application for Appointment to the Hospital Authority:

1. How long have you been a resident of Fayette County?

I have been a resident of Fayette County for 25 years, and I have operated a business here for 28 years.

2. Why are you interested in serving on the Fayette County Hospital Authority?

I have the time and interest to serve on the Hospital Authority, and I possess deep knowledge of local issues and affairs. Maintaining the high quality of the hospital, both as a major employer, and the primary provider of health services in Fayette County, should be our top priority.

3. What qualifications and experience do you possess for appointment to the Hospital Authority?

I am a practicing attorney, and have managed an eight person lawfirm in Fayette County since 1993. I am a disability advocate for various claim types (military veterans, social security disability, disability insurance, etc). I am also solely responsible for firm payroll, budgeting, ERISA plan administration, and cost management for annual revenue of approximately \$2M. I am proud that 6 of our 8 employees have been with our firm for more than 20 years.

I have also served on various community boards, including Fayette County Chamber of Commerce (Chairman, 2002), Fayette County Bar Association (President, 2001), Metro Fayette Kiwanis Club (President, 1997), Fayette Community Foundation, Fayette Fire Foundation (current), and Boy Scout Troop 75 (current).

4. List your recent employment experiences to include name of company and position.

Since 1993, I have been a practicing attorney and managing partner with Rogers, Hofrichter & Karrh, LLC, a Fayette County lawfirm.

5. Do you have any past experience relating to the Hospital Authority? If so, please describe.

No.

6. Are you currently serving on a commission/board/authority or in any elected capacity with any government?

I am a board member with the Fayette Fire Foundation, and I prepared its initial non-profit incorporation paperwork, as well as its Mission Statement, Bylaws, and Articles of Incorporation. I also recently cycled off the Fayetteville Mainstreet Board, where I had served since 2005.

7. Have you attended any Hospital Authority meetings in the past two years and, if so, how many?

No.

8. Are you willing to attend seminars or continuing education classes at county expense?

Yes.

9. Based on the qualifications listed in Press Release, what qualifies you to be a member of the Hospital Authority?

I have broad perspectives as a long-time resident, business owner, community volunteer, and as a disability advocate representing several thousand individuals with various health conditions and medical needs. I have extensively dealt with insured and uninsured clients, with private healthcare insurers, and with various government healthcare providers (Medicare, Medicaid, Tricare, etc). I can provide knowledge and insight to this board, and I am looking forward to serving if asked.

10. What is your vision of the county's future related to the duties of the Hospital Authority?

I have seen the hospital expand from a nascent entity in mid-1990s, to what it has become today – nationally recognized for excellence in health care delivery. The hospital should strive to maintain this excellence through thoughtful and deliberate decisions necessary to meet the expanding medical needs of the community.

11. Would there be any possible conflict of interest between your employment or your family and you serving on the Hospital Authority?

No.

12. Are you in any way related to a County Elected Official or County employee? If so, please describe.

No.

13. Describe your current community involvement.

I serve on the Fayette Fire Foundation executive committee, committee member with Boy Scout Troop 75 in Peachtree City, and I have been a basketball coach with Peachtree City Youth Basketball Association for five years.

14. Have you been provided a copy of the county's Ethics Ordinance?

Yes, and I have read it completely.

15. Is there any reason you would not be able to comply with the Ethics Ordinance?

No.

Michael J. Hofrichter

Contact Info

125 Tarragon Drive • Fayetteville, GA 30215 • 
 mhofrichter@rhkpc.com

Education

Juris Doctor, Univ. of Georgia School of Law
 B.A., Bowling Green State University, with honors

Employment History

1993 - present Partner, and managing member of Rogers, Hofrichter & Karrh, LLC. Practice areas include workers compensation, veterans' disability benefits, Social Security disability (Medicare/Medicaid), and life, health and disability insurance.

1990 - 1993 Swift, Currie, McGhee & Hiers. Insurance defense attorney representing employers and insurers.

Professional Honors

AV Preeminent Rated (Peer/Judicial) Martindale Hubbell
 Georgia Super Lawyers (2013 to present)

Community Leadership Positions

2015 - present Board of Directors, Fayette Fire Foundation (founding member)
 2019 - present Committee member Boy Scout Troop 75 (Peachtree City UMC)
 2015 - 2019 Committee member Cub Scout Pack 201 (Providence UMC)
 2005 - 2012, 2016 - 2019 Board of Directors, Mainstreet Foundation, City of Fayetteville
 2003 - 2012 Board of Directors, Fayette Community Foundation
 2002 Chairman, Fayette County Chamber of Commerce
 1999 - 2003 Board of Directors, Fayette County Chamber of Commerce
 2001 President, Fayette County Bar Association
 1997 President, Metro Fayette Kiwanis Club
 1994 - 2002 Member, Metro Fayette Kiwanis Club

Personal

Married 18 years to Denise Hofrichter, a staff member at St. Gabriel Catholic Church
 Son, Luke, a sixth grader at Rising Starr Middle School



APPLICATION FOR APPOINTMENT
Fayette County Hospital Authority

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Please take a few minutes to complete the form and answer the questions below and return it with a resume, if available, to Tameca White, County Clerk, at twhite@fayettecountyga.gov or 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 **no later than 5:00 p.m. on Friday, May 15, 2020.**

If you have any questions, please call (770) 305-5103.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME: Robert E Napoli

ADDRESS: 104 Mulberry Ct.

Peachtree City, GA

TELEPHONE : (cell) [REDACTED] (home) 770-631-7671

EMAIL ADDRESS : [REDACTED]

Robert E. Napoli
Signature

05/05/2020
Date



APPLICATION FOR APPOINTMENT
Fayette County Hospital Authority

1. How long have you been a resident of Fayette County? *29 years*
2. Why are you interested in serving on the Fayette County Hospital Authority? *yes*
3. What qualifications and experience do you possess for appointment to the Hospital Authority?
*Treasurer of Hospital Auxiliary & President for 1 year
5 years*
4. List your recent employment experiences to include name of company and position.
Delta Airlines Simulator Engineer.
5. Do you have any past experience relating to the Hospital Authority? If so, please describe.
NO
6. Are you currently serving on a commission/board/authority or in and elected capacity with any government?
NO
7. Have you attended any Hospital Authority meetings in the past two years and, if so, how many?
NO
8. Are you willing to attend seminars or continuing education classes at county expense?
yes
9. Based on the qualifications listed in Press Release, what qualifies you to be a member of the Hospital Authority? *Abil. to work effectively as a team member.
Previous experience on planning commission in PTC.*
10. What is your vision of the county's future related to the duties of the Hospital Authority?
The Hospital will continue to grow and improve.
11. Would there be any possible conflict of interest between your employment or your family and you serving on the Hospital Authority? *NO*
12. Are you in any way related to a County Elected Official or County employee? If so, please describe.
NO
13. Describe your current community involvement.
Volunteer at Piedmont Fayette for 15 years
14. Have you been provided a copy of the county's Ethics Ordinance?
yes
15. Is there any reason you would not be able to comply with the Ethics Ordinance?
NO

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of staff's request to award bid #1855-B Pumper Fire Apparatus to Ten-8 Fire Equipment, Inc. for one pumper totaling \$468,000; in addition to the contract amount, allocate \$10,000 to safety equipment and to designate pumper (Asset #10758;Fleet #93066) as surplus and authorize for auction.

Background/History/Details:

Fire and Emergency Services was approved for (1) one pumper for fiscal year 2021 from the vehicle replacement fund. This project is funded at \$529,825. This unit will replace one 1996 Emergency One Freightliner pumper Asset #10758 (Fleet #93066). Total project cost of \$478,000 for tanker and safety equipment. Request includes to designate #10758 as surplus and authorize auctioning this unit.

\$468,000 Purchase Cost
\$ 10,000 Safety Equipment
\$478,000 Total Cost to place Tanker into service

The department is approved for both a pumper and tanker purchase in FY 2021. The combined total budget of both projects is \$854,150. The requested funding amount for both the pumper and tanker plus equipment is \$781,013. Net savings of \$72,637 for the vehicle replacement fund.

What action are you seeking from the Board of Commissioners?

Approval to award bid #1855-B Pumper Fire Apparatus to Ten-8 Fire Equipment, Inc. for one pumper totaling\$468,000; in addition to the contract amount, allocate \$10,000 to safety equipment and to designate pumper (Asset #10758;Fleet #93066) as surplus and authorize for auction.

If this item requires funding, please describe:

Project 213AL approved as part of the FY2021 CIP. Funds available in 61030550 542200-213AL of \$529,825.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



Purchasing Department
 140 Stonewall Avenue West, Ste 204
 Fayetteville, GA 30214
 Phone: 770-305-5420
 www.fayettecountyga.gov

To: Steve Rapson
 Through: Ted L. Burgess *TB*
 From: Natasha M. Duggan *ND*
 Date: October 22, 2020
 Subject: Contract 1855-B: Pumper Fire Apparatus

The county's Fiscal Year 2021 budget includes Project 213AL for a new pumper apparatus. The Purchasing Department issued Invitation to Bid #1855-B to solicit prices. Notice of the opportunity was emailed to nine (9) companies. Another 130 were contacted through the web-based Georgia Procurement Registry, who had registered under commodity code #06583 (Tanker Truck Bodies), 07230 (Trucks, Fire Protection and Crash Rescue) and 07208 (Class 8 Trucks). The offer was also advertised through Georgia Local Government Access Marketplace, the Fayette News, the county website, and Channel 23.

Four (4) Companies submitted bids. (Attachment 1).

Fire & EMS recommends awarding the contract to Ten-8 Fire and Safety. It has been decided to sell the surplus vehicle through on-line auction instead of accepting the offered trade-in allowance. This will be the first truck the county has purchased from Ten-8 Fire and Safety. A reference check was conducted by Purchasing and the results were favorable. A Contractor Performance Evaluation is attached for previous equipment purchases we have made from this vendor. (Attachment 2)

Specifics of the proposed contract are as follows:

Contract Name	#1855-B: Pumper Fire Apparatus
Contractor	Ten-8 Fire & Safety
Contract Amount:	\$468,000.00

Budget:

Fund	610	Vehicles
Org Code	61030550	Fire Services
Object	542200	Vehicles
Project	213AL	Fire Pumper
Available	\$529,825.00	As of 10/8/2020

TALLY SHEET

BID NUMBER: #1855-B

BID NAME: PUMPER

RECEIVED BY DATE & TIME: 12:00pm, MONDAY, SEPTEMBER 21, 2020

COMPANIES NAME:	FIRELINE, INC.	PEACH STATE TRUCK CENTERS	TRITRON ERV	Ten-8 FIRE & SAFETY
BASE PRICE: CUSTOM CAB, RESCUE BODY, INCLUDING LETTERING	\$ 512,987.00	\$ 490,927.00	\$ 489,000.00	\$ 468,000.00
LESS ALLOWANCE FOR LOCAL LETTERING AT A COUNTY APPROVED VENDOR (IF CHOSEN BY BIDDER)	\$ (2,900.00)	\$ (2,500.00)	\$ (2,500.00)	
TOTAL BID PRICE	\$ 510,087.00	\$ 488,427.00	\$ 486,500.00	\$ 468,000.00
OFFERED TRADE-IN ALLOWANCE FOR ONE (1) PUMPER APPARATUS	\$ (6,500.00)	\$ (5,000.00)	\$ (7,000.00)	\$ (3,500.00)
Net Price after Trade-In Allowance	\$ 503,587.00	\$ 483,427.00	\$ 479,500.00	\$ 464,500.00
EXCEPTIONS	Noted	None	Noted	Noted

*The decision was made not to accept the trade-in and to sell the Pumper through an on-line auction.

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION**COMPLETE ALL APPLICABLE INFORMATION**

Company Name: Ten-8 Fire & Safety	Contract Number: N/A
Mailing Address: 1591 Collier Rd.	Contract Description or Title: Various Individual Equipment Purchases
City, St, Zip Code: Forsyth, GA 31029	Contract Term (Dates) From: N/A
Phone Number: 478-994-3235	Task Order Number: N/A
Cell Number: 352-494-9945	Other Reference: for award of contract 1855-B: Pumper Fire Apparatus
E-Mail Address: jamlong@ten8fire.com	

DEFINITIONS

OUTSTANDING - Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

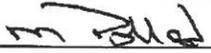
SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule		X			
2. Condition of delivered products			X		
3. Quality of work			X		
4. Adherence to specifications or scope of work			X		
5. Timely, appropriate, & satisfactory problem or complaint resolution		X			
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens			X		
8. Service Call (On-Call) response time		X			
9. Adherence to contract budget and schedule			X		
10. Other (specify):					X
11. Overall evaluation of contractor performance			X		

EVALUATED BY

Signature: 	Date of Evaluation: 10/06/2020
Print Name: Michael Pollard	Department/Division: Fire
Title: Division Chief	Telephone No: 770-305-5492

CONTRACTOR PERFORMANCE EVALUATION
Explanation of Outstanding or Unsatisfactory Ratings

Company Name:

Contract Number:

EXPLANATIONS / COMMENTS

1. Do not submit page 2 without page 1.
2. Use this page to explain evaluations of *Outstanding* or *Unsatisfactory*.
3. Be specific (include paragraph and page numbers referenced in the applicable contract, etc.). Continue on separate sheet if needed (show company name and contract number or other reference)

First vehicle purchase from Ten-8.

Evaluation based on equipment and safety gear purchased in the past few years.

Purchasing Department Comments (e.g. did the vendor honor all offers; submit insurance, bonds & other documents in a timely manner; and provide additional information as requested?):

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of staff's request to award bid #1856-B Tanker Fire Apparatus to Deep South Fire Trucks for one tanker totaling \$289,450; in addition to the contract amount, allocate \$15,000 to safety equipment and to designate tanker (Asset #10846;Fleet #23020) as surplus and authorize for auction.

Background/History/Details:

Fire & Emergency Services was approved for (1) one tanker for fiscal year 2021 from the vehicle replacement fund. The project is funded at \$324,325. This unit will replace one 2000 Central States Freightliner tanker Asset #10846 (Fleet #23010). Total project cost of \$304,450 for tanker and safety equipment. This request is to designate #10846 as surplus and authorize auctioning this unit.

\$289,450 Purchase Cost
\$ 15,000 Safety Equipment
\$304,450 Total Cost to place Tanker into service

The department is approved for both a pumper and tanker purchase in FY 2021. The combined total budget of both projects is \$854,150. The requested funding amount for both the pumper and tanker plus equipment is \$782,450. Net savings of \$71,700 for the vehicle replacement fund.

What action are you seeking from the Board of Commissioners?

Approval of award bid #1856-B Tanker Fire Apparatus to Deep South Fire Trucks for one tanker totaling \$289,450; in addition to the contract amount, allocate \$15,000 to safety equipment and to designate tanker (Asset #10846;Fleet #23020) as surplus and authorize for auction.

If this item requires funding, please describe:

Project 213AM approved as part of the FY2021 CIP. Funds available in 61030550 542200-213AM of \$324,325.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



Purchasing Department
 140 Stonewall Avenue West, Ste 204
 Fayetteville, GA 30214
 Phone: 770-305-5420
 www.fayettecountyga.gov

To: Steve Rapson
 Through: Ted L. Burgess *LB*
 From: Natasha M. Duggan *ND*
 Date: October 22, 2020
 Subject: Contract 1856-B: Tanker Apparatus

The county's Fiscal Year 2021 budget includes Project 213AM for a new tanker apparatus. The Purchasing Department issued Invitation to Bid #1856-B to solicit prices. Notice of the opportunity was emailed to nine (9) companies. Another 100 were contacted through the web-based Georgia Procurement Registry, who had registered under commodity code #06583 (Tanker Truck Bodies), 07230 (Trucks, Fire Protection and Crash Rescue) and 06534 (Fire Protection and Crash Rescue Bodies). The offer was also advertised through Georgia Local Government Access Marketplace, the Fayette News, the county website, and Channel 23.

Two (2) Companies submitted bids. (Attachment 1).

Fire & EMS recommends awarding the contract to Deep South Fire Trucks. It has been decided to sell the surplus vehicle through on-line auction instead of accepting the offered trade-in allowance. A Contractor Performance Evaluation is attached for a previous tanker purchased from this vendor. (Attachment 2)

Specifics of the proposed contract are as follows:

Contract Name	#1856-B: Tanker Apparatus
Contractor	Deep South Fire Trucks
Contract Amount:	\$289,450.00

Budget:

Fund	610	Vehicles
Org Code	61030550	Fire Services
Object	542200	Vehicles
Project	213AM	Fire Tanker
Available	\$324,325.00	As of 10/8/2020

TALLY SHEET

BID NUMBER: #1856-B

BID NAME: TANKER

RECEIVED BY DATE & TIME: 12:00pm, MONDAY, SEPTEMBER 21, 2020

COMPANIES NAME:	Ten-8 Fire & Safety	DEEP SOUTH FIRE TRUCKS, INC.
BASE PRICE: COMMERCIAL CAB TANKER APPARATUS, MEETING ALL REQUIREMENTS SPECIFIED IN THIS ITB	\$ 355,500.00	\$ 289,450.00
OFFERED TRADE-IN ALLOWANCE FOR ONE (1) TANKER APPARATUS	\$ (20,000.00)	\$ (25,000.00)
Net Price After Trade-In Allowance	\$ 335,500.00	\$ 264,450.00
EXCEPTIONS	None	None

*The decision was made not to accept the trade-in and to sell the tanker through an on-line auction.

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

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VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: Deep South Fire Trucks	Contract Number: 1566-B
Mailing Address: 2342 Hwy. 49 North	Contract Description or Title: Tanker Fire Apparatus
City, St, Zip Code: Seminary, MS 39479	Contract Term (Dates) From: 10/25/2018-10/30/2019
Phone Number: 601-319-9386	Task Order Number: N/A
Cell Number: 601-319-9386	Other Reference: for award of contract 1856-B Tanker
E-Mail Address: tj@deepsouthfiretrucks.com	

DEFINITIONS

OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule			X		
2. Condition of delivered products			X		
3. Quality of work		X			
4. Adherence to specifications or scope of work			X		
5. Timely, appropriate, & satisfactory problem or complaint resolution		X			
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens		X			
8. Service Call (On-Call) response time			X		
9. Adherence to contract budget and schedule			X		
10. Other (specify):					X
11. Overall evaluation of contractor performance			X		

EVALUATED BY

Signature: 	Date of Evaluation: 10/08/2020
Print Name: Michael Pollard	Department/Division: Fire
Title: Division Chief	Telephone No: 770-305-5492

Administrator's Report: A



Purchasing Department
 140 Stonewall Avenue West, Ste 204
 Fayetteville, GA 30214
 Phone: 770-305-5420
 www.fayettecountyga.gov

To: Steve Rapson
 Through: Ted L. Burgess 
 From: Ted Crumbley 
 Date: September 3, 2020
 Subject: #1851-B: New Chiller for the Library

The Purchasing Department issued an invitation for bid for the above reference project. Notices of the opportunity to quote were emailed to contractors. Another four hundred sixty two contractors were contacted through the Georgia Procurement Registry.

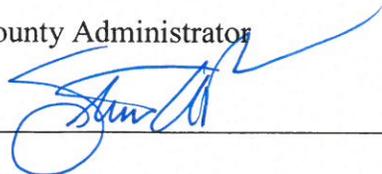
The Purchasing Department received seven bids. Building and Grounds recommends award to the low bidder, J.M. Clayton Company. A performance evaluation and a tally sheet is attached.

Specifics of the proposed contract are as follows:

Contract Name:	#1851-B: New Chiller for the Library
Vendor:	J.M. Clayton Company
Contract Not-to-Exceed Amount:	\$ 80,000.00
Organization Code:	37510565 (Building and Grounds)
Object Code:	541210 (Other Improvements)
Project Code:	191AK (Library Chiller)
Available Budget:	\$ 95,000.00 as of 9/1/2020

Awarding Authority: County Administrator

Approval Signature



Date: 9/4/2020

BID NUMBER: #1851-B									
BID NAME: NEW CHILLER FOR THE LIBRARY									
		J.M. CLAYTON COMPANY	MAXAIR, INC.	COMFORT BY DESIGN INC. DBA A COMFORT	UNITED MAINTENANCE INC.	MECHANICAL SERVICES, INC.	JOHN F. PENNEBAKER CO., INC.	JR ELECTRICAL / JR MECHANICAL	
REMOVE OLD CHILLER AND PROVIDE & INSTALL NEW TRANE 80-TON AIR COOLER OR EQUAL	\$75,000.00	\$80,921.00	\$82,597.69	\$84,500.00	\$85,178.00	\$87,721.00	\$98,870.00		
ALLOWANCE	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00		
TOTAL BID PRICE	\$80,000.00	\$85,921.00	\$87,579.69	\$89,500.00	\$90,178.00	\$92,729.00	\$103,870.00		

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

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VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: J.M. Clayton Company	Contract Number: 1215-B
Mailing Address: 98 Avenue H – P.O. Box 246	Contract Description or Title: Sports Lighting for McCurry Park
City, St, Zip Code: Thomaston, Ga. 30286	Contract Term (Dates) From: December 22, 2016 To: June 30, 2017
Phone Number:	Task Order Number:
Cell Number:	Other Reference:
E-Mail Address:	

DEFINITIONS

OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule			X		
2. Condition of delivered products			X		
3. Quality of work			X		
4. Adherence to specifications or scope of work			X		
5. Timely, appropriate, & satisfactory problem or complaint resolution			X		
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens			X		
8. Service Call (On-Call) response time			X		
9. Adherence to contract budget and schedule			X		
10. Other (specify):					
11. Overall evaluation of contractor performance			X		

EVALUATED BY

Signature: 	Date of Evaluation: 09/03/2020
Print: Steve Rhoads	Department/Division: B&G
Title: Assistant Director	Telephone No: 770-320-6001