

BOARD OF COUNTY COMMISSIONERS

Randy Ognio, Chairman
Charles W. Oddo, Vice Chairman
Edward Gibbons
Eric K. Maxwell
Charles D. Rousseau

FAYETTE COUNTY, GEORGIA

Steve Rapson, County Administrator
Dennis A. Davenport, County Attorney
Tameca P. Smith, County Clerk
Marlena Edwards, Chief Deputy County Clerk



140 Stonewall Avenue West
Public Meeting Room
Fayetteville, GA 30214

AGENDA

October 8, 2020

6:30 p.m.

Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2nd and 4th Thursday of each month at 6:30 p.m.

Call to Order
Invocation and Pledge of Allegiance by Commissioner Eric Maxwell
Acceptance of Agenda

PROCLAMATION/RECOGNITION:

PUBLIC HEARING:

PUBLIC COMMENT:

Speakers will be given a five (5) minute maximum time limit to speak before the Board of Commissioners about various topics, issues, and concerns. Speakers must direct comments to the Board. Responses are reserved at the discretion of the Board.

CONSENT AGENDA:

1. Ratification of Contract #1874-A, Senior Center Roof Repair, awarded to Pro Roofing & Siding, LLC on an emergency basis in the amount of \$28,820, and authorization to transfer \$18,670 of this amount from the General Fund Contingency to fully fund the contract. (pages 3-8)
2. Ratification of Contract #1881-S, Emergency Roof Repairs at the 911 Communications Center, awarded to Dusty Greer Roofing, Inc. on an emergency basis in the amount of \$38,900.00, and authorization to transfer said amount from the General Fund Contingency to fund the contract. (pages 9-15)
3. Approval of the September 24, 2020 Board of Commissioners Meeting Minutes. (pages 16-20)

OLD BUSINESS:

NEW BUSINESS:

4. Consideration of the City of Fayetteville's request for temporary access across Library property along Heritage Park Way to assist with renovation of former Fayette County Board of Education (FCBOE) bus barn and gymnasium. (pages 21-27)
5. Consideration of Resolution 2020-10 to express the intent of the Board of Commissioners of Fayette County to acquire a 4.2 acre parcel from the Peachtree City Water and Sewer Authority that is located on State Route 74 South in Peachtree City along with two (2) access easements for \$71,400. (pages 28-33)

6. Consideration of a recommendation from the Selection Committee, comprised of Commissioner Charles Rousseau and Commissioner Edward Gibbons, to appoint Joshua Shelton to the Fayette County Department of Family and Children Services Board for an unexpired term beginning immediately and expiring June 30, 2023. (pages 34-40)
7. Consideration of staff's recommendation to approve Contract #1767-S to be awarded to Jefferson Browne Gresham Architects, Inc. for the Public Health Facility Architectural Services for the not to exceed amount of \$215,865. (pages 41-100)
8. Consideration of staff's recommendation to award Contract #1825-B, Annual Contract for Waterline Extensions for Fiscal Year 2021, to the low bidder Shockley Plumbing, with not-to-exceed or fixed prices established for each project as assigned, not-to-exceed a total contracted amount of \$1,302,100. (pages 101-108)
9. Consideration of the County Attorney's recommendation to hear the disposition of tax refund, as requested by Gracie McClinton for tax year 2019. No decision is necessary. (pages 109-113)
10. Consideration of the County Attorney's recommendation to deny the disposition of tax refund, as requested by Donna Jackson for tax year 2019 in the amount of \$985.01. (pages 114-118)
11. Consideration of Commissioner Charles D. Rousseau's request to create a 200th Anniversary Committee to provide a balance in the interpretations and feelings of contribution from various members of the community that represent Fayette County. (pages 119-128)

ADMINISTRATOR'S REPORTS:

ATTORNEY'S REPORTS:

COMMISSIONERS' REPORTS:

EXECUTIVE SESSION:

ADJOURNMENT:

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Ratification of Contract #1874-A, Senior Center Roof Repair, awarded to Pro Roofing & Siding, LLC on an emergency basis in the amount of \$28,820 and authorization to transfer \$18,670 of this amount from the General Fund Contingency to fully fund the contract.

Background/History/Details:

The county planned in the initial Fiscal Year 2021 budget to contract for repair of three roof leaks at the Senior Center. Request for Quotes (RFQ) #1852-A had been issued for this purpose.

While the RFQ was being processed, on September 18, 2020 it was reported that heavy rain caused roof leaks in the Senior Center kitchen, causing water to get into light bulbs and onto food preparation areas. As is covered in the county's Policies and Procedures, this was determined to be an emergency caused by an unexpected and urgent situation, affecting citizens' health and safety. The contract was awarded to Pro Roofing & Siding, LLC on September 26, 2020.

Georgia Code at O.C.G.A. § 36-91-22(e) addresses public works emergency situations. It says, "Any contract let by a county pursuant to this subsection shall be ratified, as soon as practicable, on the minutes of the governing authority, and the nature of the emergency shall be described therein. Please see the attached backup material for additional information.

What action are you seeking from the Board of Commissioners?

Ratification of Contract #1874-A, Senior Center Roof Repair, awarded to Pro Roofing & Siding, LLC on an emergency basis in the amount of \$28,820, and authorization to transfer \$18,670 of this amount from the General Fund Contingency Account to fully fund the contract.

If this item requires funding, please describe:

Funds of \$10,150 are available in 10020090 - 522235 for this purpose. Transfer of an additional \$18,670.00 from the General Fund Contingency Account to 10020090 is requested to fund the balance of the contract.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



Purchasing Department
 140 Stonewall Avenue West, Ste 204
 Fayetteville, GA 30214
 Phone: 770-305-5420
 www.fayettecountyga.gov

To: Steve Rapson
 Through: Ted L. Burgess *TJB*
 Date: September 25, 2020
 Subject: #1874-A Senior Center Roof Repair
 Ratification of Emergency Repair

The Purchasing Department issued Request for Quotes (RFQ) #1852-A for repair of three leaks on the roof of the Senior Center. Notice of the opportunity was emailed to 16 companies. Another 474 were contacted through the web-based Georgia Procurement Registry, who had registered under commodity code #91066 (Roofing, Gutters, and Downspouts Maintenance and Repair Services). The offer was also advertised through Georgia Local Government Access Marketplace.

Six companies attended the pre-quote conference. One of the attending companies submitted a quote (attached). Three of the non-responding companies stated the project was smaller than they had anticipated, and one said the specifications of the work were not clear to him.

The quoted price for all three leaks was \$28,820.00. This includes:

Leak near the dome	\$4,320.00	<i>J 10,150 Budget</i>
Leak at building entrance	5,280.00	
Leak above kitchen area	14,520.00	
Additional repairs	2,700.00	
Contingency allowance	<u>2,000.00</u>	
Total Price	\$28,820.00	<i>28,820 (10,150) 18,670 RF Contingency</i>

While review of the quote and available budget were underway, on 9/18/2020 it was discovered that one of the quoted repairs – for the leak above the kitchen area – was allowing light bulbs to fill with water, and creating electrical hazards and unsanitary food preparation concerns (please see attached photos). It was determined that, as contained in the county Policies and Procedures, this is an emergency “caused by an unexpected and urgent situation.”

Building & Grounds Maintenance recommends award of the contract to the bidder, Pro Roofing & Siding, LLC, in the amount of \$28,820.00 to repair the three roof leaks. It is further recommended that \$18,670.00 be transferred from the General Fund Contingency Account to fully fund the contract. The amount of \$18,670.00 – when added to the \$550.00 balance available after funding the first two leak repairs, will fund payment for the leak above the kitchen area (\$14,520.00), an allowance for additional repairs if needed (\$2,700.00) and a contingency allowance (\$2,000.00).

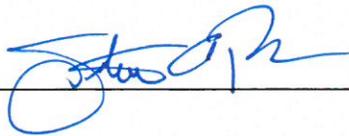
Due to the emergency nature of one of the repairs I request that, in conformity with Georgia law at O.C.G.A. § 36-91-22(e), the contract be awarded on an emergency basis, and ratified on the minutes of the next available meeting of the Board of Commissioners.

The county has not contracted with Pro Roofing & Siding previously, so a Contractor Performance Evaluation is not available. A very favorable reference for Pro Roofing & Siding was given.

Specifics of the proposed contract are as follows:

Contract Name	#1874-A, Senior Center Roof Repair	
Contractor	Pro Roofing & Siding, LLC	
Contract Amount	\$28,820.00	
Budget:		
Org Code	10020090	
Object	522235	
Available:		
Current Balance	\$10,150.00	Original FY 2021 budget
Transfer	<u>18,670.00</u>	From General Fund Contingency Account ✓
Total Available	\$28,820.00	After requested transfer

Approved by: _____



Date: _____

9/25/2020

**PRICING SHEET
RFQ #1874-A: SENIOR CENTER ROOF REPAIR**

		Unit of Measure	Unit Price	Extended Price
Location #1 160SQFT	Repair Leak in Front of Building within 4' of Dome, per specifications	SQFT	\$27	\$ 4320.00
Location #2 240SQFT	Repair Leak in front of Building entrance door area, per specifications	SQFT	\$22	\$ 5280.00
Location #3 1320SQFT	Repair Leak over food line near the kitchen, per specifications	SQFT	\$11	\$ 14,520.00
Additional Repairs, cost per foot		150 Square Feet	\$ <u>18</u> /per sq. ft.	\$ 2700.00
Contingency Allowance				\$ 2,000.00
Total Price				\$ 28,820.00

NOTE: All applicable charges shall be included in your prices, e.g., mobilization, materials, equipment, fuel for equipment, labor, and any other charges or fees. No additional charges will be allowed to be added after the quote received by date.

The contingency allowance may only be used with written approval from the County.

STATE PAYMENT TERMS, IF DIFFERENT THAN NET 30 DAYS _____
(As per General Terms and Conditions #13)

STATE NUMBER OF DAYS TO START AFTER NOTICE TO PROCEED IS ISSUED 10 DAYS.

STATE THE NUMBER OF DAYS TO COMPLETE THE PROJECT 10 DAYS

COMPANY NAME: Pro Roofing & Siding, LLC





COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Ratification of Contract #1881-S, Emergency Roof Repairs at the 911 Communications Center, awarded to Dusty Greer Roofing, Inc. on and emergency basis in the amount of \$38,900, and authorization to transfer said amount from the General Fund Contingency to fund the contract.

Background/History/Details:

Heavy rains causing roof leaks in the equipment room of the 911 Communications Center led to the decision to award an emergency contract for roof repairs. Water was leaking into the area around phone lines, county IP, alarm lines, computer aided dispatch system equipment, recorder, Internet, and radio system equipment. These systems are critical to 911 Dispatch operations, and were at risk of damage from water or falling ceiling debris.

Dusty Greer Roofing, Inc. has done previous roofing work for the county, including the Stonewall Avenue Complex and Water System Administration building. They provided proposed repairs and price quotes for the job, and were awarded the contract on September 26, 2020.

Georgia Code at O.C.G.A. § 36-91-22(e) addresses public works emergency situations. It says, "Any contract let by a county pursuant to this subsection shall be ratified, as soon as practicable, on the minutes of the governing authority, and the nature of the emergency shall be described therein.

Please see the attached backup material for additional information.

What action are you seeking from the Board of Commissioners?

Ratification of Contract #1881-S, Emergency Roof Repairs at 911, awarded to Dusty Greer Roofing, Inc. on and emergency basis in the amount of \$38,900, and authorization to transfer said amount from the General Fund Contingency Account to fund the contract.

If this item requires funding, please describe:

The contracted amount of \$38,900 is proposed to be funded by transfer of this amount from the General Fund Contingency Account to the Building & Grounds M&O.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



Purchasing Department
 140 Stonewall Avenue West, Ste 204
 Fayetteville, GA 30214
 Phone: 770-305-5420
 www.fayettecountyga.gov

To: Steve Rapson
 Through: Ted L. Burgess
 Date: September 25, 2020
 Subject: #1881-S, Emergency Roof Repair - 911
 Ratification of Emergency Repair

On September 17, 2020 the 911 Communications Center reported serious roof leaks. Water was leaking into the areas that contain wires and lines for the phones, county IP, alarm lines, computer aided dispatch system equipment, recorder, internet, and radio system equipment (Attachments 1-3). All of these systems are critical to 911 Dispatch operations, and were at risk for damage from water or falling ceiling debris.

County staff contacted Dusty Greer Roofing, Inc., who has been doing roof repair at the Water System Administrative Building, to provide a price estimate for repairs to the 911 Communications Center. Dusty Greer provided a proposal for \$38,900.00 (Attachment 4). It is recommended that, in conformity with Georgia law at O.C.G.A. 36-91-22(e), the contract be awarded to Dusty Greer Roofing, Inc. on an emergency basis, and ratified on the minutes of the next available meeting of the Board of Commissioners.

It is further recommended that #38,900.00 be transferred from the General Fund Contingency Account to provide budget for the contract. While the budget adjustment requires approval of the Board of Commissioners, it was determined that, as contained in the county Policies and Procedures, this was an emergency "caused by an unexpected and urgent situation."

A Contractor Performance Evaluation for previous work done by Dusty Greer Roofing is attached (Attachment 5).

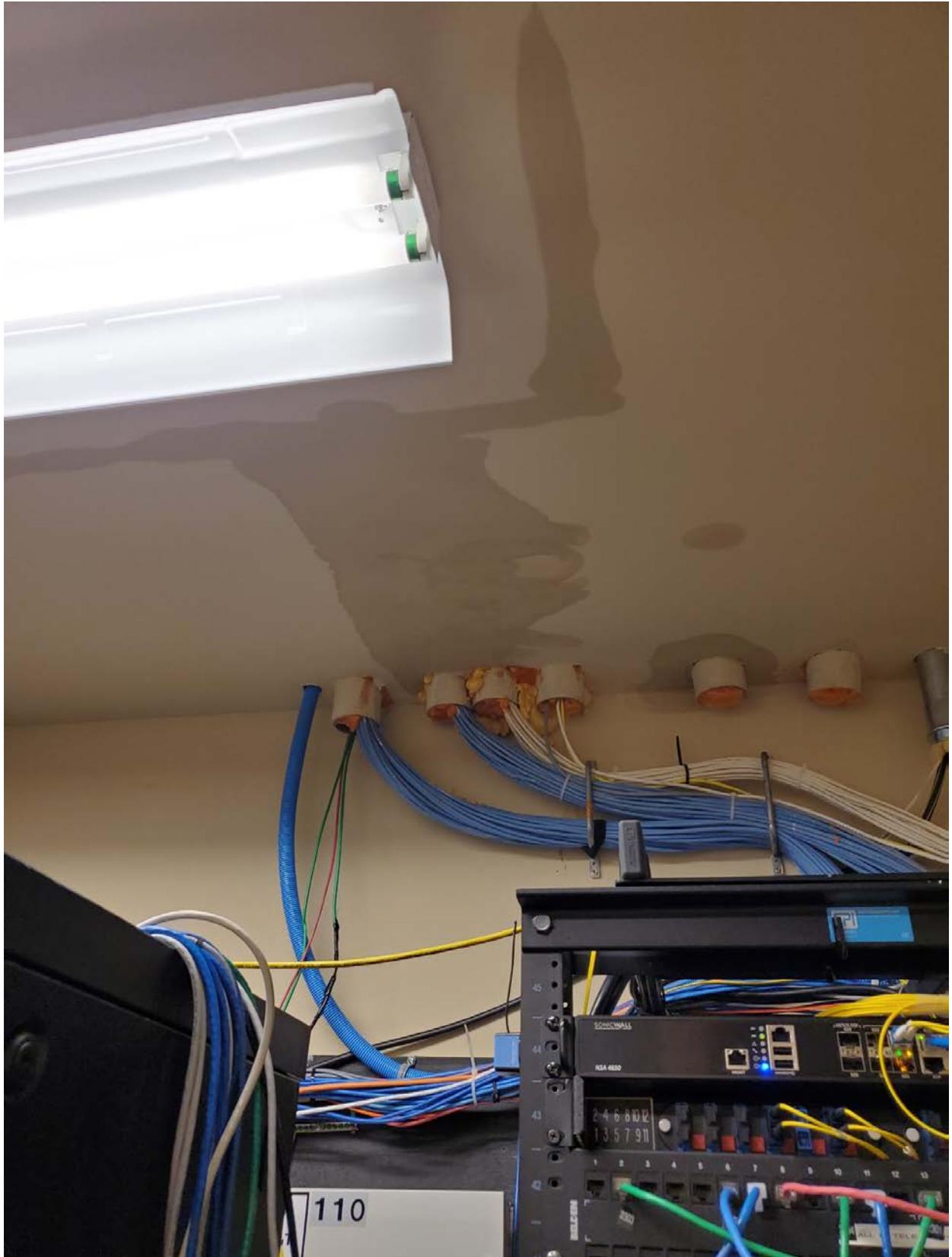
Specifics of the proposed contract are as follows:

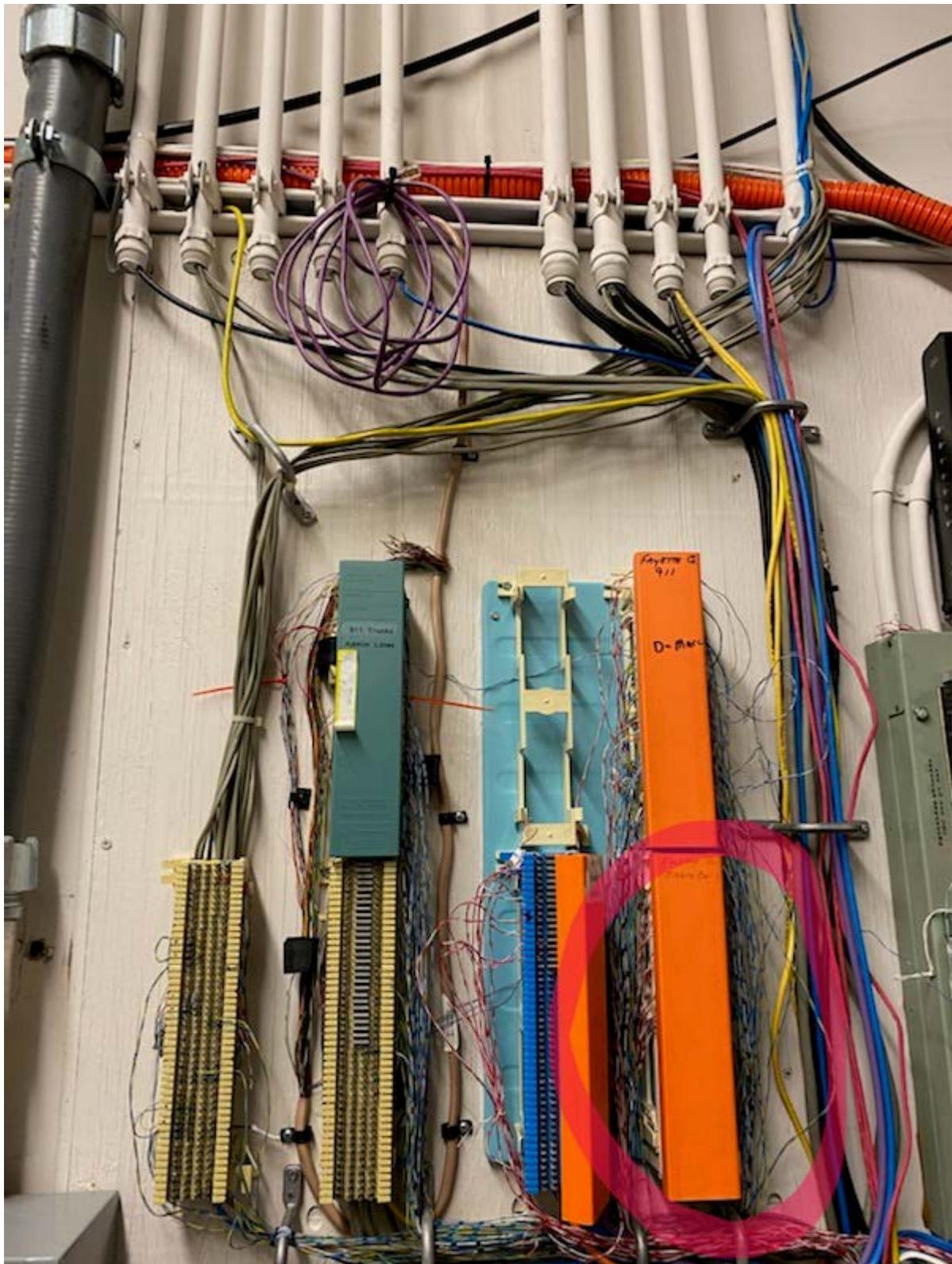
Contract Name	#1881-S: Emergency Roof Repair - 911
Contractor	Dusty Greer Roofing, Inc.
Contract Amount	\$38,900.00
Available Budget	\$38,900.00 After transfer from General Fund Contingency

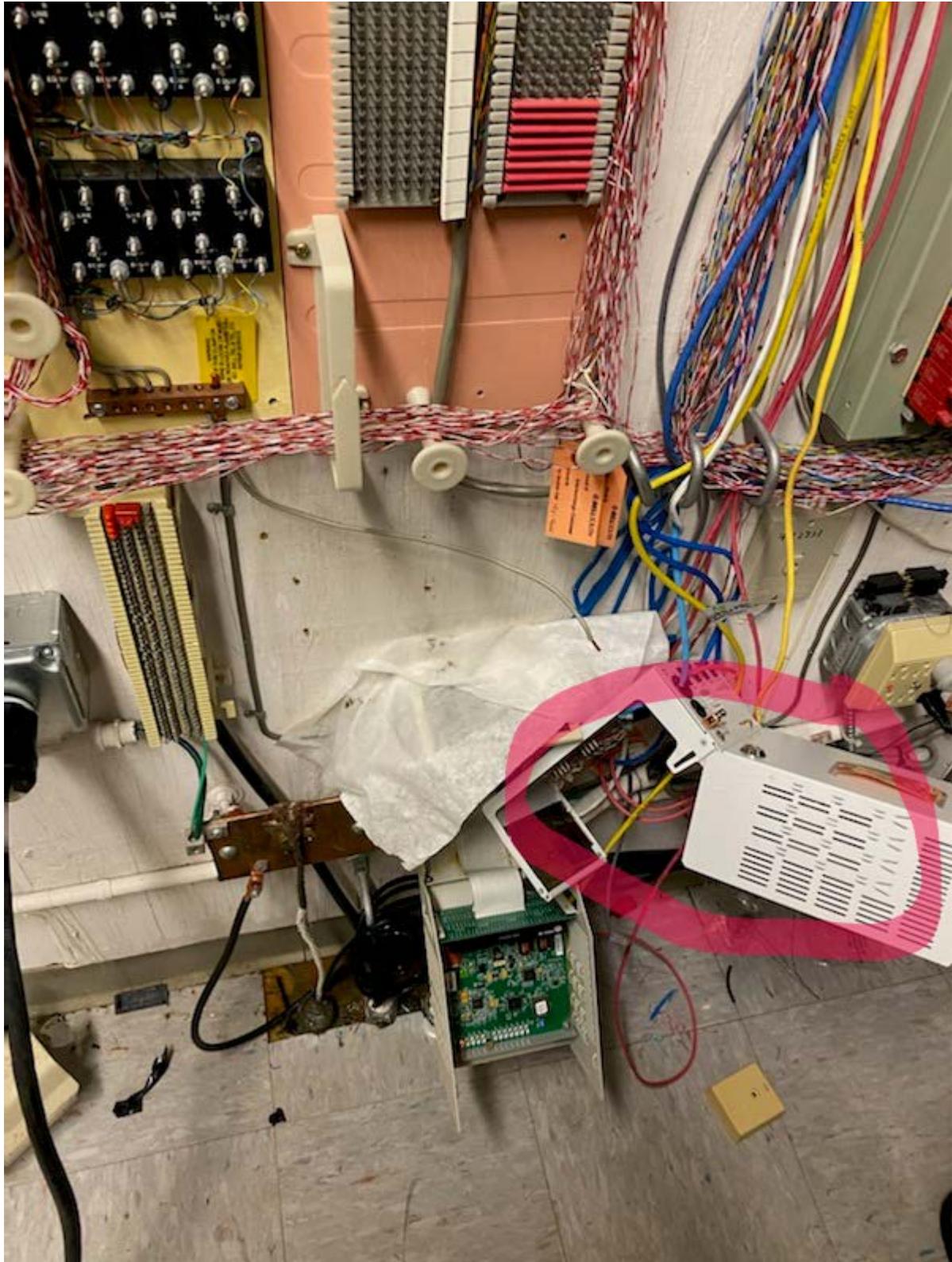
Approved by: _____

Date: _____

9/25/2020









Fayette County 911 Center
 110 Volunteer Way
 Fayetteville, GA 30214

Proposal after roof observation was made on 9/21/2020. We are prepared to order material and move on this project as soon as we get the approval from Fayette County to Proceed. Given the nature of the work that goes on at this location, we are aware of the need for this project to commence and complete quickly.

Proposed Pricing for Re-Cover Roofing Project - \$38,900.00

- Stress cut the existing EPDM roof.
- Install a Protection Mat to provide separation layer between existing EPDM and the new roofing material.
- Install new 60 mil White TPO mechanically Fastened to the metal Decking.
- Provide Fully Adhered wall and curb flashings.
- Provide new Scuppers into the existing Collector Boxes and Downspouts.
- Provide new Crickets between scuppers to achieve more positive flow to the scuppers.
- Provide new 24 gauge Shop Fabricated Coping.
- Remove the existing Lightning Protection and Re-install to the same pattern and condition it is currently in.
- Provide new Condensation lanes from the existing RTU's to the scuppers.
- Provide new gas line and condensation line support stands and slip sheets beneath them.
- Provide walk pads around the existing RTU's.
- Provide 20 year NDL Manufacturer Warranty

Additional Costs not included:

- Replacement of (4) Collector Boxes and Downspouts @ \$400/ ea

Exclusions:

- 1- Please note that the Lightning Protection will need to be inspected by a UL Licensed installer if certification is required and that is not included in our proposal.
- 2- Please note that we will need enlist the assistance of the 911 center staff or approved contractor of the staff's choosing to ensure the Satellite Dishes and the Antennas get aligned properly. If there is a cost involved in realignment that is not included in our proposal.

415 Lakeshore Dr. Monroe, GA 30655
 (770)207-5277
 dustygreeroofing@yahoo.com

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: Dusty Greer Roofing, Inc.	Contract Number: 1536-B
Mailing Address: 415 Lakeshore Drive	Contract Description or Title: Stonewall TPO Roof
City, St, Zip Code: Monroe, GA 30655	Contract Term (Dates) From: 10/5/2018-5-22-2019
Phone Number: 770-207-5277	Task Order Number:
Cell Number: n/a	Other Reference: This is for Water System TPO Roof Replacement - Contract 1764-B
E-Mail Address: dustygreerroofing@yahoo.com	

DEFINITIONS

- OUTSTANDING** – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.
- EXCELLENT (Exc)** - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.
- SATISFACTORY (Sat)** - Vendor met minimum contractual requirements or performance expectations of the products/services.
- UNSATISFACTORY (UnSat)** - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule		X			
2. Condition of delivered products		X			
3. Quality of work		X			
4. Adherence to specifications or scope of work		X			
5. Timely, appropriate, & satisfactory problem or complaint resolution		X			
6. Timeliness and accuracy of invoicing		X			
7. Working relationship / interfacing with county staff and citizens		X			
8. Service Call (On-Call) response time		X			
9. Adherence to contract budget and schedule		X			
10. Other (specify):					
11. Overall evaluation of contractor performance		X			

EVALUATED BY

Signature: 	Date of Evaluation: 02/07/2020
Print Name: Anthony Ballard	Department/Division: Building & Ground Maintenance
Title: Assistant Director Building Maintenance	Telephone No: 770-320-6000

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 Dennis A. Davenport, County Attorney
 Tameca P. Smith, County Clerk
 Marlena Edwards, Chief Deputy County Clerk



140 Stonewall Avenue West
 Public Meeting Room
 Fayetteville, GA 30214

MINUTES

September 24, 2020

6:30 p.m.

Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2nd and 4th Thursday of each month at 6:30 p.m.

Call to Order

Chairman Randy Ognio called the September 24, 2020 Board of Commissioners meeting to order at 6:30 p.m. A quorum of the Board was present.

Invocation and Pledge of Allegiance by Commissioner Edward Gibbons

Commissioner Edward Gibbons offered the Invocation and led the Board and audience in the Pledge of Allegiance.

Acceptance of Agenda

Vice Chairman Oddo moved to accept the agenda as written. Commissioner Edward Gibbons seconded. The motion passed 5-0.

PROCLAMATION/RECOGNITION:**PUBLIC HEARING:**

Community Development Director Pete Frisina read the Introduction to Public Hearings. Mr. Frisina stated the meeting was unique in that it was being held during a time declared as a State of Public Emergency due to COVID-19 (coronavirus). In the abundance of caution concerning the COVID-19 (coronavirus), the meeting would be livestreamed and the call-in number 770-305-5277 would be available for those who wanted to make public comment on any of the items during the public hearings portion of the meeting.

- 1. Consideration of Petition No. 1293-20, Wright Chancey, LLC, Owner, and, Rod Wright, Agent, request to rezone from R-55 Cond. to R-55 Cond. to amend a condition of rezoning concerning the number of driveway curb cuts; property located in Land Lot 31 of the 5th District and fronts on Redwine Road. Applicant has requested to withdraw this petition.**

Mr. Frisina stated that the applicant asked to have Petition No. 1293-20 withdrawn.

No one spoke in favor or opposition.

Vice-Chairman Oddo moved to accept withdrawal of Petition No. 1293-20, Wright Chancey, LLC, Owner, and, Rod Wright, Agent, request to rezone from R-55 Cond. To R-55 Cond. To amend a condition of rezoning concerning the number of driveway curb cuts; property located in Land Lot 31 of the 5th District and fronts on Redwine Road. Applicant has requested to withdraw this petition. Commissioner Gibbons seconded. The motion passed 5-0.

2. Consideration of Petition 1294-20, Iris Williams, Owner, request to rezone 3.00 acres from R-45 conditional to R-40 to develop two single-family residential lot; property located in Land Lot(s) 74 & 75 of the 5th District and fronts on South Jeff Davis Drive.

Mr. Frisina stated that both staff and the Planning Commission recommended to approve Petition 1294-20. Mr. Frisina state that the conditions that were applies to the property, were primarily established as a part of a larger rezoning for the Warren Lake Estates Subdivision. Mr. Frisina stated that the requested property was never included in the subdivision, but bordered the subdivision. Mr. Frisina stated that the property currently had a house on it. Mr. Frisina stated that the condition that the front yard setback be 70 feet would be removed. Mr. Frisina stated that the setback would return to the 60 foot requirement and that the County would take an additional 10 feet of right-of-way.

Petitioner Iris Williams stated that he felt he met all the requirements of his request and asked for the Boards favorable approval.

No one spoke in favor or opposition.

Commissioner Rousseau stated as a note to the Petitioner that the Environmental Health Department required the property well to be capped, which would require the properties be connected to County water if approved. Commissioner Rousseau asked if that was a condition the petitioner was agreeable too.

Mr. Williams made responding comments but they were inaudible.

Mr. Frisina stated that the well capping was not posed as a condition because the Environmental Health Department would impose that as a requirement at the time the additional lot was permitted or platted.

Chairman Ognio asked about the location and viability of the septic system.

Mr. Frisina stated that the septic system requirements would also be verified before the final plat is approved.

Commissioner Maxwell moved to approve Petition 1294-20, Iris Williams, Owner, request to rezone 3.00 acres from R-45 conditional to R-40 to develop two single-family residential lot; property located in Land Lot(s) 74 & 75 of the 5th District and fronts on South Jeff Davis Drive. Commissioner Rousseau seconded. The motion passed 5-0.

PUBLIC COMMENT:

CONSENT AGENDA:

Vice Chairman Oddo moved to accept the Consent Agenda as written, except item #3. Commissioner Gibbons seconded. The motion passed 5-0.

3. Approval of staff's recommendation to adopt final supplemental budget adjustments for the fiscal year ended June 30, 2020, and authorization to adjust and close capital projects moving remaining funds to project contingency.

Commissioner Maxwell stated that his concern was regarding the splash park/pad capital project. Commissioner Maxwell stated that although now may not be the appropriate time for a splash park/pad, he wanted it to remain on the list for capital projects that can be completed in the future.

County Administrator Steve Rapson stated that the splash park/pad capital project was initiated in 2015, between 2015 and 2020 no funds allocated for the splash park/pad capital project had been spent nor any plans proposed regarding the splash park/pad; as a result after five years those unused funds are moved back into the Contingency Fund and reallocated for Parks and

Recreation. Mr. Rapson stated that the funds for the splash park/pad capital project had been reallocated to fund the McCurry Park soccer field lighting refurbishment.

Commissioner Maxwell moved to approve adoption of the supplemental budget adjustments for the fiscal year ended June 30, 2020, and authorization to adjust and close capital projects moving remaining funds to project contingency. Commissioner Maxwell moved to keep item V. A-d (Splash Park/Pad) as a capital improvement project and to move \$150,000 from the General Contingency Fund to pay for McCurry Park soccer field lighting refurbishment. Commissioner Gibbons seconded. The motion passed 5-0.

4. **Approval of staff's recommendation to adopt final supplemental budget adjustments related to the Coronavirus Aid, Relief, and Economic Security Act (CARES) and various other grants, for the fiscal year ended June 30, 2020.**
5. **Approval of staff's recommendation to award Contract #1853-A to B.E. Guthrie Construction Company for Stonewall Complex masonry repairs at \$14,950.00 and to Metro Waterproofing, Inc. for Justice Center masonry repairs at \$15,892.00 and to reallocate \$30,842.00 from General Fund Project Contingency to a Capital Improvement Project (CIP) for this purpose.**
6. **Approval of the August 31, 2020 Special Called Board of Commissioners Meeting Minutes.**
7. **Approval of the September 10, 2020 Board of Commissioners Meeting Minutes.**

OLD BUSINESS:

NEW BUSINESS:

8. **Consideration of staff's recommendation to award Bid #1845-B, Fayette County Resurfacing Program FY 2020 to the lowest responsive and responsible bidder, ER Snell Contractor, Inc., for the amount of \$3,097,344.97 (2017 SPLOST 19TAG), contingent upon concurrence from Georgia Department of Transportation (GDOT).**

Public Works Director Phil Mallon stated that this project was submitted as part of a grant application to the Atlanta Regional Commission (ARC) however, to assist them to better allocate funding, the application was split. Mr. Mallon stated that Fayette County does not have any roadway on the project list but there were roads in the City of Fayetteville, Peachtree City, and Tyrone. Fayette County would manage and oversee the work via the consultant ER Snell Contractor, Inc. and all costs would be paid by Fayette County. The towns and/or cities would be invoiced and the County would be reimbursed by the cities and town and the Atlanta Regional Commission (ARC).

Commissioner Gibbons moved to approve to award Bid #1845-B, Fayette County Resurfacing Program FY 2020 to the lowest responsive and responsible bidder, ER Snell Contractor, Inc., for the amount of \$3,097,344.97 (2017 SPLOST 19TAG), contingent upon concurrence from Georgia Department of Transportation (GDOT). Vice Chairman Oddo seconded.

Commissioner Rousseau asked, as a point of clarification, if the dates noted on the agreement needed to be adjusted.

County Attorney Dennis Davenport stated that to ensure the intended agreement date range was outlined it would be prudent to add it to the motion.

Commissioner Gibbons amended his motion and moved to approve to award Bid #1845-B, Fayette County Resurfacing Program FY 2020 to the lowest responsive and responsible bidder, ER Snell Contractor, Inc., for the amount of \$3,097,344.97 (2017 SPLOST 19TAG), contingent upon concurrence from Georgia Department of Transportation (GDOT), with the intent that the

projects would be coordinated with the respective cities and would correspond with project deadlines necessary to complete each project. Vice Chairman Oddo amended his seconded. The motion passed 5-0.

9. Consideration of staff's recommendation to approve Contract #1431-P, Task Order #38 in the amount of \$159,480 for Construction, Engineering, and Inspection (CEI) services for 19TAG Fayette County Resurfacing Project FY 2020.

Commissioner Gibbons moved to approve Contract #1431-P, Task Order #38 in the amount of \$159,480 for Construction, Engineering, and Inspection (CEI) services for 19TAG Fayette County Resurfacing Project FY 2020, with the intent that the projects would be coordinated with the respective cities and would correspond with project deadlines necessary to complete each project. Vice Chairman Oddo amended his seconded. The motion passed 5-0.

10. Consideration of staff's request to award bid #1854-B: Type 1 Ambulances to Custom Truck & Body Works, Inc. for (2) two Ford F-450 ambulances totaling \$450,126.

Commissioner Rousseau thanked Chief Scarbrough for his service and commended his dedication and leadership in Fayette County and wished him well in his retirement.

Commissioner Rousseau moved to approve award bid #1854-B: Type 1 Ambulances to Custom Truck & Body Works, Inc. for (2) two Ford F-450 ambulances totaling \$450,126. Commissioner Gibbons seconded. The motion passed 5-0.

11. Consideration of staff's recommendation to award Contract #1837-S to Industrial Control Systems to install the Filter Magic Filter Control system with Zero2Waste Filter Backwash Optimization System at the South Fayette Water Treatment Plant in the amount of \$579,400 and to transfer \$831.65 from Project 6SCAD to Project 7FMSF for this purpose.

Vice Chairman Oddo moved to approve to award Contract #1837-S to Industrial Control Systems to install the Filter Magic Filter Control system with Zero2Waste Filter Backwash Optimization System at the South Fayette Water Treatment Plant in the amount of \$579,400 and to transfer \$831.65 from Project 6SCAD to Project 7FMSF for this purpose. Commissioner Gibbons seconded. The motion passed 5-0.

ADMINISTRATOR'S REPORTS:

Hot Projects

County Administrator Steve Rapson advised that an updated "Hot Projects" listing was sent out via email to the Board to keep them abreast of the status of various projects throughout the county. Mr. Rapson highlighted the ribbon cutting for both Kenwood Road Culvert Replacement and Fire Station #4 which occurred on September 24, 2020. He stated that the work was still moving forward on the Mercedes Trail Culvert Replacement and Fire Station #2.

Emergency Repairs

Mr. Rapson advised the Board of two emergency repairs that were needed which included the 911 Building roof with an estimated cost of \$40,000 and the Senior Building with an estimated cost of \$20,000 the specifics of these repairs would be presented to the Board at the next Board of Commissioners meeting.

Ballot Boxes

Mr. Rapson stated that all four ballot boxes were ordered at the same time however, two would arrive at the beginning of next week and the remaining two are scheduled to arrive mid-October. He stated that all four sites would be prepped and the Stonewall and Peachtree City location would be put into service first.

Chief Scarbrough

Mr. Rapson expressed his appreciation to Chief Scarbrough and thanked him for his hard work and dedication.

ATTORNEY'S REPORTS:

Notice of Executive Session: County Attorney Dennis Davenport stated there were three items for executive session. There were two items of threatening litigation and one item of pending litigation for consideration in Executive Session.

COMMISSIONERS' REPORTS:

Vice-Chairman Oddo

Vice-Chairman Oddo thanked Chief Scarbrough for his dedication and hard work. Vice-Chairman reminded citizens that October 5th was the last day to register to vote.

Chairman Ognio

Chairman Ognio expressed his appreciation to Chief Scarbrough and wished him a happy retirement. Chairman Ognio encouraged Fayette County citizens who had not already done so, to participate in the 2020 Census.

EXECUTIVE SESSION:

Two items of threatening litigation and one item of threatening litigation for consideration in Executive Session. Vice Chairman Oddo moved to go into Executive Session. Commissioner Gibbons seconded. The motion passed 5-0.

The Board recessed into Executive Session at 7:04 p.m. and returned to Official Session at 7:11 p.m.

Return to Official Session and Approval to Sign the Executive Session Affidavit: Chairman Ognio moved to return to Official Session and for the Chairman to sign the Executive Session Affidavit. Vice Chairman Oddo seconded the motion. The motion passed 5-0.

ADJOURNMENT:

Chairman Ognio moved to adjourn the September 24, 2020 Board of Commissioners Meeting. Vice-Chairman Oddo seconded. The motion passed 5-0.

The September 24, 2020 Board of Commissioners Meeting adjourned at 7:11 p.m.

Marlena Edwards, Chief Deputy County Clerk

Randy C. Ognio, Chairman

The foregoing minutes were duly approved at an official meeting of the Board of Commissioners of Fayette County, Georgia, held on the 8th day of October 2020. Referenced attachments are available upon request at the County Clerk's Office.

Marlena Edwards, Chief Deputy County Clerk

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of the City of Fayetteville's request for temporary access across Library property along Heritage Park Way to assist with renovation of former Fayette County Board of Education (FCBOE) bus barn and gymnasium.

Background/History/Details:

The attached September 23, 2020 letter from City of Fayetteville, with Exhibits, describes the City of Fayetteville request for temporary access across Library property along Heritage Park Way to assist with renovation of former Fayette County Board of Education (FCBOE) bus barn and gymnasium.

Fayette County Public Works supports the request with the following conditions:

1. All work and costs associated with drive installation and removal are provided by the City.
2. The access is temporary and is not intended for citizen/customer use. Upon completion of the agreement, improvements to County property shall be removed and the area returned to its pre-project mowed-grass condition.
3. The City shall ensure use of the temporary drive does not restrict or impede citizens traveling on Heritage Park Way to visit the library - for either library services or voting.
4. Existing trees, and their critical root zones, shall be protected during construction of the temporary drive.

Please note the existing survey of the library property developed by W.D. Gray in 2010 and that Heritage Park Way (AKA Murphy Avenue) is a City road.

What action are you seeking from the Board of Commissioners?

Approval of City of Fayetteville's request for temporary access across Library property along Heritage Park Way to assist with renovation of former Fayette County Board of Education (FCBOE) bus barn and gymnasium.

If this item requires funding, please describe:

There are no County expenses associated with this request.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

MAYOR
Edward J. Johnson Jr.
CITY MANAGER
Ray Gibson
CITY CLERK
Anne Barksdale



FAYETTEVILLE
NO LIMITS ON IMAGINATION

Page 22 of 128
COUNCIL
Scott Stacy, Mayor
Pro Tem
T. Joe Clark
Richard J. Hoffman
Darryl Langford
Paul C. Oddo, Jr.

September 23, 2020

Steve Rapson
County Administrator
Fayette County Board of Commissioners
140 Stonewall Avenue West
Suite 100
Fayetteville, GA 30214

RE: Temporary Access to the Bus Barn and Gym Buildings on the New City Hall-Park Space site from the Library

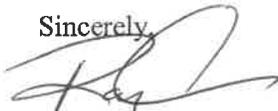
Dear Mr. Rapson,

As we continue to develop our new and exciting City Hall – Park Space project, we have also been working diligently to move forward with plans for the former FCBOE bus barn and gymnasium buildings. The current plans are to redevelop the bus barn into a microbrewery and restaurant venue, while redeveloping the gymnasium into an event center, both under a lease agreement with Roundtown, LLC.

In the redevelopment of both the bus barn and gym, the developer will need to have better access to the buildings other than the current access from State Route 54 (Stonewall Avenue). As a result, we are requesting a six (6) month temporary access from Heritage Parkway, as outlined in Exhibit A and Exhibit B, attached hereto for your review. Said temporary access would consist of gravel/CR36 stone so that the area can be easily cleared when the access timeline expires, along with the erection of a fence that separates the path and garden area, ensuring the safety of those using the garden and those who will be voting during this election season. In addition, the temporary access would only be limited to cars, vans, and pick-up/box trucks, while larger truck deliveries will be coordinated through the new City Hall access location off of State Route 54 and be coordinated with New South Construction.

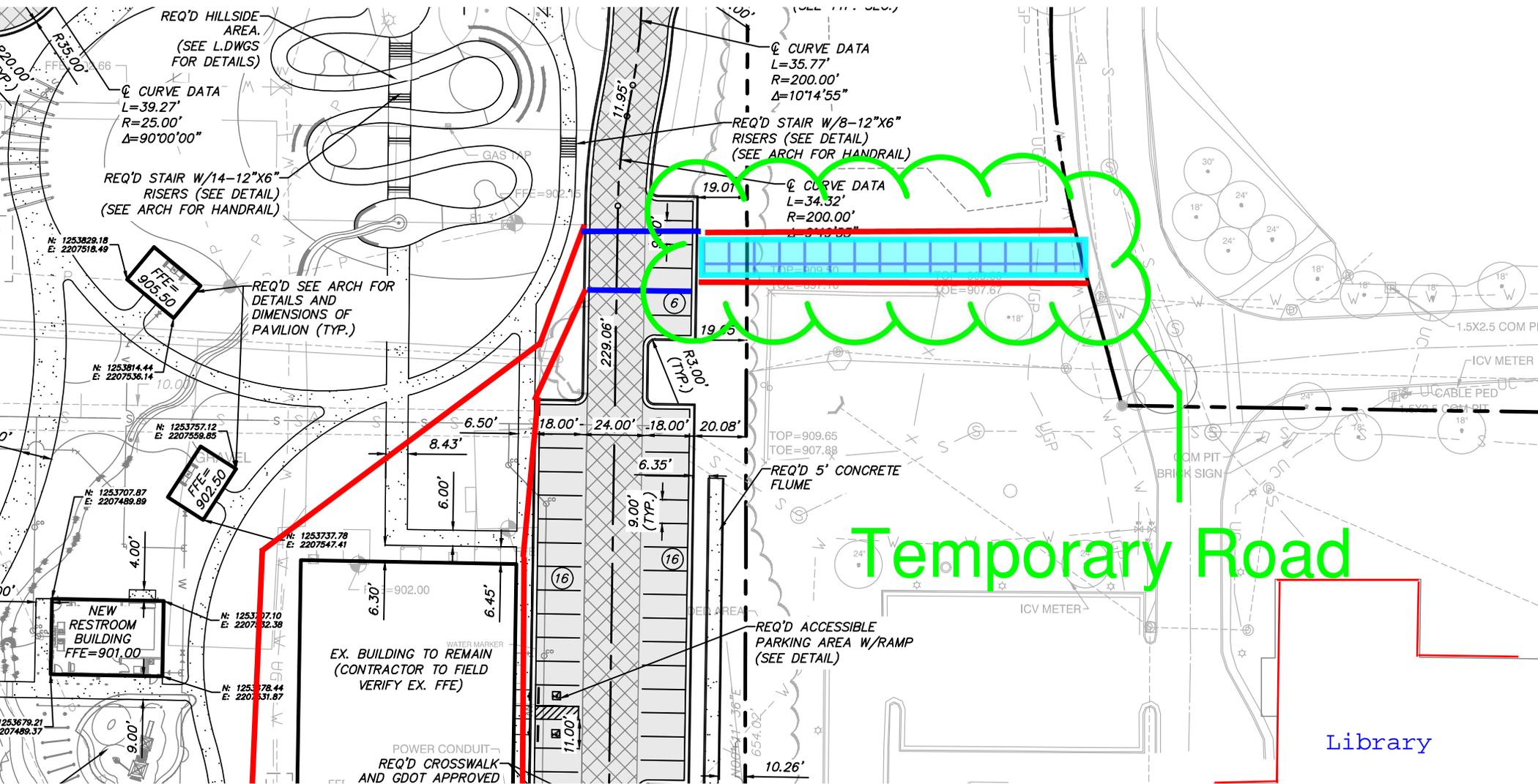
The City greatly appreciates your time and consideration regarding this request as we work together towards enhancing the quality of life for all Fayette County residents.

Sincerely,



Ray Gibson, AICP
City Manager

cc. Steve Mauro, Comprehensive Program Services (CPS)
Phil Mallon, County Engineer, Fayette County





e Pkwy
georgia

/view

Fayette Sheriff

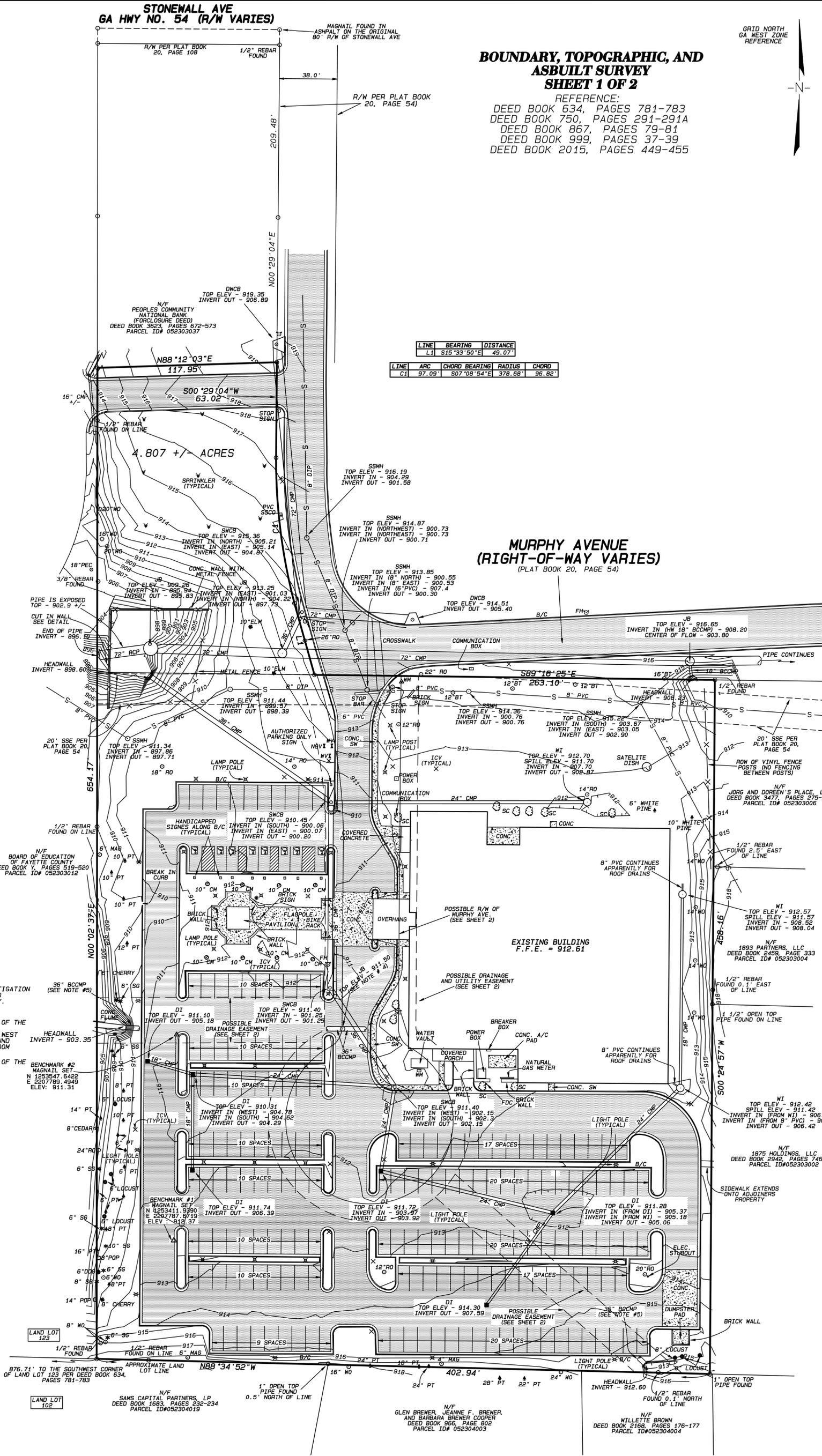
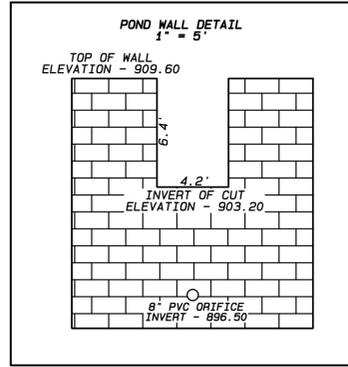
Google

Image capture: Jul 2019 © 2020 Google United States Terms Report a problem

STONEWALL AVE
GA HWY NO. 54 (R/W VARIES)

**BOUNDARY, TOPOGRAPHIC, AND
ASBUILT SURVEY
SHEET 1 OF 2**

REFERENCE:
DEED BOOK 634, PAGES 781-783
DEED BOOK 750, PAGES 291-291A
DEED BOOK 867, PAGES 79-81
DEED BOOK 999, PAGES 37-39
DEED BOOK 2015, PAGES 449-455



LINE	BEARING	DISTANCE
L1	S15°33'50"E	49.07'

LINE	ARC	CHORD BEARING	RADIUS	CHORD
C1	97.09'	S07°08'54"E	378.68'	96.82'

- LEGEND:
- CONC. - CONCRETE
 - B/C - BACK OF CURB
 - DI - DROP INLET
 - HW - HEADWALL
 - WI - WEIR INLET
 - SWCB - SINGLE WING CATCH BASIN
 - JB - JUNCTION BOX
 - PT - PINE TREE
 - SC - SHRUB CLUSTER
 - POP - POPLAR
 - BT - BIRCH TREE
 - PEC - PECAN
 - SG - SWEETGUM
 - RO - RED OAK
 - WO - WATER OAK
 - MAG - MAGNOLIA
 - DOG - DOGWOOD
 - CM - CREPE MYRTLE
 - WV - WATER VALVE
 - NGV - NATURAL GAS VALVE
 - ELEV - ELEVATION
 - CMP - CORRUGATED METAL PIPE
 - RCP - REINFORCED CONCRETE PIPE
 - FH - FIRE HYDRANT
 - SSMH - SANITARY SEWER MANHOLE
 - ICV - IRRIGATION CONTROL VALVE
 - WM - WATER METER
 - SW - SIDEWALK
 - FH - FIRE HYDRANT
 - F.F.E. - FINISHED FLOOR ELEVATION
 - ICV - IRRIGATION CONTROL VALVE
 - LAMP POST
 - LI - LIGHT POLE
 - SSCO - SANITARY SEWER CLEANOUT

- NOTES:
- 1) THIS SURVEY WAS DONE WITHOUT THE BENEFIT OF A TITLE REPORT. OTHER ENCUMBRANCES MAY EXIST THAT A CURRENT TITLE REPORT PREPARED BY A QUALIFIED TITLE EXAMINER WOULD REVEAL.
 - 2) THIS PROPERTY IS SUBJECT TO ALL EASEMENTS, RESTRICTIONS, AND RIGHTS-OF-WAY SHOWN OR NOT SHOWN, RECORDED OR NOT RECORDED.
 - 3) W.D. GRAY AND ASSOCIATES, INC. HAS MADE NO INVESTIGATION AS TO THE EXISTENCE OR NON-EXISTENCE OF UNDERGROUND UTILITIES AND/OR STRUCTURES AFFECTING THIS PROPERTY. UNDERGROUND UTILITIES SHOULD BE LOCATED BEFORE ANY CONSTRUCTION ACTIVITY BEGINS.
 - 4) NO ABOVE GROUND VISIBLE EVIDENCE OF THE LOCATION OF THE NEXT STORM STRUCTURE CONNECTING TO THIS PIPE WAS OBSERVED DURING THE COURSE OF THIS SURVEY. TO THE WEST OF THIS JUNCTION BOX THERE EXISTS A LARGE UNDERGROUND ROOM. THE EXTENT, LOCATION, AND PURPOSE OF THIS ROOM WAS NOT INVESTIGATED BY THIS OFFICE.
 - 5) NO ABOVE GROUND VISIBLE EVIDENCE OF THE LOCATION OF THE NEXT STORM STRUCTURE CONNECTING TO THIS PIPE WAS OBSERVED DURING THE COURSE OF THIS SURVEY.
 - 6) HORIZONTAL DATUM: GA STATE PLANE WEST ZONE NAD83
VERTICAL DATUM: NAVD83
REFERENCE: NGS MONUMENT BV056204
 - 7) SEE SHEET 2 FOR NOTES REGARDING THE POSSIBLE RIGHT-OF-WAY AND EASEMENTS ASSOCIATED WITH MURPHY AVENUE.
 - 8) PARCEL ID NUMBERS TAKEN FROM FAYETTE COUNTY GIS MAP

CLOSURE DATA
FIELD CLOSURE = 1" : 40,000+
ANGLE POINT ERROR = < 10"
EQUIPMENT USED: E.D.M. & THEODOLITE
ADJUSTMENT METHOD: NONE
PLAT CLOSURE = 1" : 100,000+

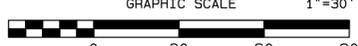
THIS PLAT WAS PREPARED FOR THE EXCLUSIVE USE OF THE PERSON, PERSONS, OR ENTITY NAMED HEREON. SAID PLAT DOES NOT EXTEND TO ANY UNNAMED PERSON, PERSONS OR ENTITY WITHOUT A RECERTIFICATION BY THE SURVEYOR NAMING SAID PERSON, PERSONS OR ENTITY.

IN MY OPINION, THIS PROPERTY DOES NOT LIE WITHIN THE 100 YEAR FLOOD PLAIN AS SHOWN ON THE FLOOD INSURANCE RATE MAP.
NO: 1313C0104E
DATED: SEPTEMBER 26, 2008

PREPARED FOR:
**FAYETTE COUNTY BOARD
OF COMMISSIONERS**
LAND LOT 123, 5TH DISTRICT
FAYETTE COUNTY, GA.
CITY OF FAYETTEVILLE
SCALE: 1" = 30'
DATE OF SURVEY: 08/12/10
DATE OF DRAWING: 08/16/10



Land Surveyors - Planners
160 Greencastle Road Suite B Tyrone, 30290
PH. 770-486-7552 Fax 770-486-0496



**STONEWALL AVE
GA HWY NO. 54 (R/W VARIES)**

**BOUNDARY, TOPOGRAPHIC, AND
ASBUILT SURVEY
SHEET 2 OF 2**

REFERENCE:
DEED BOOK 634, PAGES 781-783
DEED BOOK 750, PAGES 291-291A
DEED BOOK 867, PAGES 79-81
DEED BOOK 999, PAGES 37-39
DEED BOOK 2015, PAGES 449-455

GRID NORTH
GA WEST ZONE
REFERENCE

POSSIBLE RIGHT-OF-WAY AND EASEMENT NOTE:
THE POSSIBLE RIGHT-OF-WAY AND EASEMENT ARE SHOWN IN THEIR APPROXIMATE LOCATION PER PREVIOUSLY RECORDED SUBDIVISION PLAT OF STONEWALL VILLAGE RECORDED IN PLAT BOOK 20, PAGE 54. DUE TO AMBIGUITIES FOUND ON THIS PLAT, THE EXACT LOCATION CAN NOT BE DETERMINED SINCE ALL EVIDENCE OF THE ROAD AND THE MONUMENTS SET ALONG THE ROAD HAVE BEEN DESTROYED. W.D. GRAY AND ASSOCIATES, INC. HAS NOT RECOVERED OR BEEN PROVIDED ANY INFORMATION THAT PROVES WITHOUT A DOUBT THAT THE RIGHT-OF-WAY AND EASEMENTS SHOWN WERE LEGALLY GRANTED OR ABANDONED. A QUALIFIED TITLE RESEARCHER AND/OR A QUALIFIED ATTORNEY SHOULD BE CONSULTED REGARDING THESE ISSUES.

LINE	BEARING	DISTANCE
L1	S15°33'50"E	49.07'

LINE	ARC	CHORD BEARING	RADIUS	CHORD
C1	97.09'	S07°08'54"E	378.68'	96.82'

N/F
PEOPLES COMMUNITY
NATIONAL BANK
(FORCLOSURE DEED)
DEED BOOK 3623, PAGES 672-573
PARCEL ID# 052303037

**MURPHY AVENUE
(RIGHT-OF-WAY VARIES)**
(PLAT BOOK 20, PAGE 54)

- LEGEND:
- CONC. - CONCRETE
 - B/C - BACK OF CURB
 - DI - DROP INLET
 - HW - HEADWALL
 - WI - WEIR INLET
 - SWCB - SINGLE WING CATCH BASIN
 - JB - JUNCTION BOX
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 - ELEV - ELEVATION
 - CMP - CORRUGATED METAL PIPE
 - RCP - REINFORCED CONCRETE PIPE
 - FH - FIRE HYDRANT
 - SSMH - SANITARY SEWER MANHOLE
 - ICV - IRRIGATION CONTROL VALVE
 - WM - WATER METER
 - SW - SIDEWALK
 - FH - FIRE HYDRANT
 - F.F.E. - FINISHED FLOOR ELEVATION
 - ICV - IRRIGATION CONTROL VALVE (ICV)
 - LAMP - LAMP POST
 - LI - LIGHT POLE
 - SSCO - SANITARY SEWER CLEANOUT

- NOTES:
- 1) THIS SURVEY WAS DONE WITHOUT THE BENEFIT OF A TITLE REPORT. OTHER ENCUMBRANCES MAY EXIST THAT A CURRENT TITLE REPORT PREPARED BY A QUALIFIED TITLE EXAMINER WOULD REVEAL.
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EQUIPMENT USED: E.D.M., 6" THEODOLITE
ADJUSTMENT METHOD: NONE
PLAT CLOSURE = 1" : 100,000+

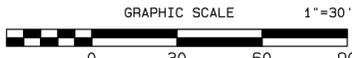
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IN MY OPINION, THIS PROPERTY DOES NOT LIE WITHIN THE 100 YEAR FLOOD PLAIN AS SHOWN ON THE FLOOD INSURANCE RATE MAP.
NO: 13113C0104E
DATED: SEPTEMBER 26, 2008

PREPARED FOR:
**FAYETTE COUNTY BOARD
OF COMMISSIONERS**
LAND LOT 123, 5TH DISTRICT
FAYETTE COUNTY, GA.
CITY OF FAYETTEVILLE
SCALE: 1" = 30'
DATE OF SURVEY: 08/13/10
DATE OF DRAWING: 08/16/10



Land Surveyors - Planners
160 Greencastle Road Suite B Tyrone, 30290
PH. 770-486-7552 Fax 770-486-0496



JOB NO: 1008005

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of Resolution 2020-10 to express the intent of the Board of Commissioners of Fayette County to acquire a 4.2 acre parcel from the Peachtree City Water and Sewer Authority that is located on State Route 74 South in Peachtree City along with two (2) access easements for \$71,400.

Background/History/Details:

Peachtree City has proposed to relocate the Animal Shelter from our existing location to a site adjacent to the Peachtree City Water and Sewerage Authority location. Peachtree City desires to convert the location for public safety reasons – creating a Quick-Response EMS type location – which has several advantages based upon location and access.

What action are you seeking from the Board of Commissioners?

Approval of Resolution 2020-10 to express the intent of the Board of Commissioners of Fayette County to acquire a 4.2 acre parcel from the Peachtree City Water and Sewer Authority that is located on State Route 74 South in Peachtree City along with two (2) access easements for \$71,400.

If this item requires funding, please describe:

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

STATE OF GEORGIA

FAYETTE COUNTY

RESOLUTION

NO. 2020-____

A RESOLUTION OF THE BOARD OF COMMISSIONERS FOR FAYETTE COUNTY TO ACQUIRE CERTAIN REAL PROPERTY; TO ADVANCE THE WELFARE OF THE CITIZENS OF FAYETTE COUNTY; AND FOR OTHER PURPOSES.

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS FOR FAYETTE COUNTY THAT A 4.2 ACRE PARCEL OF LAND LOCATED IN LAND LOTS 32 AND 33 OF THE 6th LAND DISTRICT OF FAYETTE COUNTY ON SOUTH HIGHWAY 74 IN PEACHTREE CITY BE ACQUIRED FROM THE PEACHTREE CITY WATER AND SEWERAGE AUTHORITY FOR FAYETTE COUNTY:

WHEREAS, Fayette County is a political subdivision of the State of Georgia; and

WHEREAS, the powers of the government of Fayette County include the power to acquire any real property; and

WHEREAS, the powers of the government of Fayette County are to be exercised by the governing authority; and

WHEREAS, the Board of Commissioners is the governing authority vested with all the powers for governing Fayette County; and

WHEREAS, the Peachtree City Water and Sewerage Authority, hereinafter referred to as the "Authority," is the owner of certain real property located on South Highway 74 in Peachtree City, in Land Lots 32 and 33 of the 6th Land District of Fayette County, hereinafter referred to as the "Parcel" and as described in Exhibit "A" and Exhibit "B" attached hereto and hereby

incorporated herein; and

WHEREAS, the Board of Commissioners for Fayette County has agreed to expend a sum of Seventy-One Thousand Four Hundred Dollars (\$71,400.00) to acquire the Parcel and two (2) ingress/egress easements, hereinafter referred to as Easements A and B; and

WHEREAS, it has been determined that the acquisition of the Parcel and Easements A and B is in the best interest of Fayette County.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners for Fayette County and the same does hereby declare that Seventy-One Thousand Four Hundred Dollars (\$71,400.00) be disbursed from the funds of Fayette County to the Authority as consideration for the conveyance of the Parcel and Easements A and B described in exhibits A and B attached hereto; and

BE IT FURTHER RESOLVED that the Chairman for the Board of Commissioners of Fayette County be authorized to execute any and all documents and expend additional, related funds (not to exceed \$5,000) as necessary to complete the County's acquisition of the Parcel and Easements A and B from the Authority.

(SIGNATURES FOLLOW ON NEXT PAGE)

SO RESOLVED this _____ day of _____, 2020.

BOARD OF COMMISSIONERS
FAYETTE COUNTY

(SEAL)

By: _____
Randy Ognio, Chairman

ATTEST:

Tameca P. Smith, County Clerk

Approved as to form:

County Attorney

EXHIBIT "A"
LEGAL DESCRIPTION
4.2 ACRE PARCEL, EASEMENTS A and B

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of a recommendation from the Selection Committee, comprised of Commissioner Charles Rousseau and Commissioner Edward Gibbons, to appoint Joshua Shelton to the Fayette County Department of Family and Children Services Board for an unexpired term beginning immediately and expiring June 30, 2023.

Background/History/Details:

The mission of the Georgia Department of Human Resources is to strengthen Georgia's families by supporting their self-sufficiency and helping them protect vulnerable children and adults by being a resource for families; not a substitute. County Boards help to achieve the mission by making the Division of Family and Children's Services programs more meaningful to the families and children they are designed to serve. With the help of Board Members, the Division of Family and Children Services will help disadvantaged individuals and families progress toward independence in many aspects of their lives.

Fayette County's Board of Family and Children Services is made up of five volunteering citizens from across the county. Each Board member serves as a link between the County's Department of Family and Children's Services (DFCS) and the local Fayette County community.

Karen Spangler offered her resignation on June 15, 2020.

What action are you seeking from the Board of Commissioners?

Approval to appoint Joshua Shelton to the Fayette County Department of Family and Children Services Board for an unexpired term beginning immediately and expiring June 30, 2023.

If this item requires funding, please describe:

Not Applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

FAYETTE *Press Release*

BOARD OF COMMISSIONERS

**ONE OPEN POSITION ON THE FAYETTE COUNTY
BOARD OF FAMILY AND CHILDREN SERVICES**

The mission of the Fayette County Board of Family and Children Services is to: "Strengthen Georgia by providing Individuals and Families access to services that promote self-sufficiency, independence, and protect Georgia's vulnerable children and adults."

County Boards play a vital role in helping to make the Division of Family and Children Services' programs more meaningful to the families and children they are designed to serve. Georgia's most valuable and most fragile resource is people. With the help and advice of Board Members, the Division will assist disadvantaged individuals and families to progress toward economic independence and a more stable life.

The Fayette County Board of Family and Children Services is an active liaison to the general public whose continuing support is necessary to the success of the overall mission of the Division.

Fayette County's Board of Family and Children Services is made up of five volunteering citizens from across the county. Each member has been appointed to the Board by the Fayette County Board of Commissioners for a five-year term. Each Board member serves as a link between the County's Department of Family and Children's Services and the local Fayette County community. The Board meets every other month at the Department of Family and Children's Services Office, which is located at 905 Highway 85 South, Fayetteville, Georgia. Regular attendance and active participation is required.

Board members are compensated \$25.00 per meeting.

The Fayette County Board of Commissioners would like to inform all interested and eligible Fayette County citizens that one position on the Fayette County Board of Family and Children Services is available for appointment. **The unexpired term for this position begins immediately and will expire on June 30, 2023.**

The Fayette County Board of Commissioners will be accepting applications with resumes for this position. Applications can be obtained by visiting www.fayettecountyga.gov ; Public Notices. All applications must be returned to Tameca Smith, County Clerk via email at tsmith@fayettecountyga.gov or at 140 Stonewall Avenue West, Suite 100, Fayetteville, Georgia **no later than 5:00 p.m. on Friday, August 28, 2020.**

Issued: July 27, 2020

Contact: Tameca P. Smith, County Clerk

Office: 770-305-5103



APPLICATION FOR APPOINTMENT
Fayette County Board of Family and Children Services

Thank you for your interest in being considered for appointment to the Fayette County Board of Family and Children Services.

The Fayette County Board of Family and Children Services is made up of five volunteering citizens from across the county. Each appointment is for a five-year term, or for the unexpired term of a resigning member. Please do not apply if you will be unable to attend a minimum of eighty percent (80%) of all meetings.

Please take a few minutes to complete the form and answer the questions below and return it with a resume, if available, to Tameca Smith, County Clerk, 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 or tsmith@fayettecountyga.gov no later than **5:00 p.m. on Friday, August 28, 2020.**

If you have any questions, please call (770) 305-5103.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME Joshua Shelton

ADDRESS 119 Greensway Peachtree City, GA 30269

TELEPHONE (home) _____

(cell) [REDACTED]

(email address) josh@hnlinc.org


Signature

7/28/2020
Date

1. How long have you been a resident of Fayette County?

I've been a resident of Fayette County for 32 years.

2. Why are you interested in serving on the Fayette County Board of Family and Children Services?

From 2002 to 2014, I was employed as an investigator for the Fayette County Sheriff's Office. One of my roles was as a detective of crimes against women and children. It was during these years I developed a close relationship with my DFACS counterparts. I worked side by side with DFACS case workers and administrators to ensure the safety of Fayette County children. I also learned a lot about the agency, how it works, and where it struggles. Social workers at DFACS are some of the most compassionate public servants around. Their work is crucial to public safety and most importantly, children's safety.

I want to make sure the agency is focused on what's important, child safety. I want to help ensure the social workers on the front lines feel respected and empowered to do the job they need to do. I want to help guide resources from local charities to the agency, so they have options when DFACS needs options for families. I want to shed light on the bureaucracy that is part of such a large state agency and advocate for Fayette County citizens. I want to offer my unique perspective to the board for the purpose of advancing the agency and Fayette County's interests.

3. What qualifications and experience do possess for appointment to the DFACS board?

I worked for over a decade as a criminal investigator, on child deprivation cases. Each of these cases required close coordination with DFACS. During those years as a mandated reporter, I developed a deep understanding of the pressures social workers face in these sensitive cases. After my career in law enforcement, I started a nonprofit organization working closely with Fayette County Board of Education and Fayette County DFACS. Most of our calls for help at HNL come from Fayette County school counselors. I'm also proud to say Fayette County DFACS has also called for help and we were able to assist. I'm a team player interested in first understanding the root cause of problems then collaborating to work out solutions.

4. List your recent employment experiences to include name of company and position.

2014 – Present FedEx – Senior Security Specialist

2006 – 2014 Fayette County Sheriff's Office - Detective and Public Information Officer

2002 – 2006 Fayette County Sheriff's Office - Crime Scene Investigator

2017 – Present HNL, Inc. – Kindness Provocateur/CEO

5. Do you have any past experience relating to the DFACS board?

Yes. I've worked closely with Board Member Karen Spangler several times in the past five years on needs for students and parents. I also used to work with Board Member Anthony Rhodes, he was my supervisor for several years when I worked at the Fayette County Sheriff's Office.

6. Are you currently serving on a commission/board/authority or in an elected capacity with any government?

I currently serve on the DFACS Region IV Regional Advisory Board which includes Fayette County.

7. Have you attended any DFACS board meetings in the past two years and, if so, how many?

I've attended approximately six meetings in the past two years.

8. Are you willing to attend seminars or continuing education classes at county expense?

Yes.

9. What is your vision of the county's future related to the duties of the DFACS board?

I envision a supportive position from the Fayette County DFACS board. Fayette County is an affluent county which can make the symptoms of poverty difficult to detect. This especially includes the effect of poverty on children. Deprived children and impoverished families need to be able to rely on the most basic social safety net. This includes SNAP benefits and child protective services. The children of Fayette County are safer when the practitioners of the social safety net have what they need to do their job. As it applies to the Fayette County DFACS board, this means support in the form of contributing what we can to maintain high morale in the office, ensuring the front line social workers know we support them and appreciate them, and spreading the word in our community about the work DFACS does and how important it is. It's important the board not attempt to be involved in case work but to take care of the case workers.

10. Would there be any possible conflict of interest between your employment or your family and you serving on the DFACS board?

No.

11. Are you in any way related to a county elected official or county employee?

No.

12. Describe your community involvement.

I've been interested in serving my community since I was a volunteer firefighter in college for the Peachtree City Fire Department. Once in law enforcement, I founded Shop with a Sheriff, a non-profit organization that was created to facilitate positive interactions between law enforcement officers and children. For ten years, we worked closely with Fayette County school counselors to identify kids who would benefit from a Christmas shopping trip with Fayette County deputies. The program ended and we started the Shop with a Sheriff scholarship at Southern Crescent Technical College. The scholarship is the second largest endowment at the school. Our scholarship is for a Fayette County student who has a financial need. The first scholarship was awarded this month to a single mom working to put herself through culinary school!

I'm the founder of HNL, Inc., a project-based charity here in Peachtree City. We've worked with DFACS in the past on a few different needs. Our biggest project is called The Dignity Store where kids can get needed hygiene items from a free store inside their school. Our first and oldest store location is at Flat Rock Middle School. We also have a store at Rachel's Ray of Hope in Fayetteville, Asa Hilliard Elementary in East Point, Maggie Brown in Newnan, and North Clayton Middle in Clayton County. Another of our many projects, HNL was just awarded a \$10,000 grant from

Cummins Diesel to create more of our “go bags”. These bags are created for people escaping domestic violence. They contain everything someone would need to survive for 48 hours to include food gift cards, hygiene items, first aid items, pre paid phones, and lots of other high quality comfort items. We worked with Promise Place to develop them and we’ll produce 100 in the next few months. HNL’s projects interact with many other local non profits and we love to facilitate collaboration between people with big hearts and great ideas.

Finally, I’m a mentor with the Fayette County Board of Education mentor program. I’ve been working on this program for a three years and find it very rewarding to meet with young people and listen to their stories.

13. Have you been provided a copy of the county’s ethics ordinance?

Yes.

14. Is there any reason you would not be able to comply with the ethics ordinance?

No.



Where Excellence and Creativity Merge

Board of Education:
Scott Hollowell, Chairman
Roy Rabold, Vice-Chairman
Brian Anderson
Barry Marchman, Ph.D.
Leonard Presberg

Superintendent:
Joseph C. Barrow, Jr., Ed.D.



Karen W. Spangler
115 Lucy's Place
Fayetteville, Georgia 30215

June 15, 2020

Mrs. Holly Line, Director
Fayette County Department of Family and Children Services
905 GA-Hwy. 85 S
Fayetteville, Georgia 30215

Dear Mrs. Line,

After serving many years as a member of the Board of Directors for the Fayette County Department of Family and Children Services I am resigning my position effective June 30, 2020.

The service you and your staff provide to the most vulnerable and needy within our community is invaluable. To provide these services with diligence, perseverance and professionalism in spite of so many challenging circumstances is commendable.

In the future if I can be of service in any other capacity please do not hesitate to call on me. I wish you and your staff continued success and thank you for all you do. It has been a pleasure to serve as a board member.

Sincerely,

Karen W. Spangler
Coordinator C.A.R.E./Safe and Drug Free Schools

RECEIVED

JUL 06 2020

FAYETTE COUNTY D.F.C.S.

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of staff's recommendation to approve Contract #1767-S to be awarded to Jefferson Browne Gresham Architects, Inc. for the Public Health Facility Architectural Services for the not to exceed amount of \$215,865.

Background/History/Details:

On September 26, 2019 and May 28, 2020 the Board of Commissioners allocated a total of \$2,000,000 toward the project, and approved a plan to finance an additional portion of the cost over a ten-year period through the Public Facilities Authority.

Department of Public Health, District 4, is allocating \$1,000,000 of restricted funds and the Women, Infant and Children (WIC) program is allocating \$872,000 from the program's FY2020 U.S. Department of Agriculture infrastructure grant, which will be reimbursed on a percent completion basis.

The Department of Health previously contracted with the firm of Jefferson Browne Gresham Architects, Inc. to prepare conceptual draft drawings. Discussions between the firm, Health Department and County officials resulted in a proposed further contractual arrangement to complete the project. The cost of the contracted services will be \$215,865. This equates to approximately 4% of the anticipated cost of construction.

The Board of Health approved awarding the professional services contract to Jefferson Browne Gresham Architects, Inc. on September 8, 2020.

What action are you seeking from the Board of Commissioners?

Approval of Contract #1767-S to be awarded to Jefferson Browne Gresham Architects, Inc. for the Public Health Facility Architectural Services for the not to exceed amount of \$215,865.

If this item requires funding, please describe:

CIP 205AA has funding of \$2.0M available via the allocation from the Board of Commissioners on Sept. 26, 2019 and May 28, 2020. Fayette County has received \$750k of the Dept. of Public Health funding and expects the remaining \$250k before June 30, 2021.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



Purchasing Department
140 Stonewall Avenue West, Ste 204
Fayetteville, GA 30214
Phone: 770-305-5420
www.fayettecountyga.gov

To: Steve Rapson, County Administrator

From: Ted L. Burgess 

Date: October 8, 2020

Subject: Contract #1767-S: Public Health Facility Architectural Services

Public Health District 4 and the Fayette County Public Health Department have partnered with the county Board of Commissioners in working to make a new Health Department building, consolidating all of the public health functions, become a reality. The proposed facility is a two-story building, to be located on county-owned property at 3 Center Drive, Fayetteville, GA 30214. It will be located on the campus with the Judicial Center and Fayette Senior Services. The proposed architectural style and building materials are in keeping with the character of the existing structures (Attachments 1 - 7).

On September 26, 2019 and May 28, 2020 the Commissioners allocated a total of \$2,000,000.00 toward the project, and approved a plan to finance an additional portion of the cost over a ten-year period through the Public Facilities Authority.

On September 10, 2020 District 4 issued a Letter of Commitment allocating \$1,000,000.00 of restricted funds to go toward the building (Attachment 8). A September 8, 2020 Letter of Commitment provides another \$872,000.00 from the WIC program's Federal Fiscal Year 2020 United States Department of Agriculture infrastructure grant, which will be reimbursed on a percent completion basis (Attachment 9).

The Department of Public Health had previously contracted with the firm of Jefferson Browne Gresham Architects, Inc. to prepare conceptual draft drawings. Discussions between the firm, Health Department, and County officials have resulted in a proposed further contractual arrangement to complete the project (Attachment 10). The firm proposes to provide all architectural and related services required from design and construction document development, through the process of hiring a general contractor, and full-service construction administration. The cost of the contracted services will be \$215,865.00. This equates to approximately 4% of the anticipated cost of construction.

The Board of Health approved awarding the professional services contract to Jefferson Browne Gresham Architects, Inc. on September 8, 2020. It is now recommended to the county Board of Commissioners for award.

Specific details of the proposed contract at-a-glance are as follows:

Contract Name	1767-S: Public Health Facility Architectural Services
Proposed Contractor	Jefferson Browne Gresham Architects, Inc.
Type of Contract	Professional service
Contract Amount	\$215,865.00

Budget:

A. Cash Funded:		
Department of Public Health	\$1,000,000.00	Letter of Commitment dated 9/10/2020
DPH – WIC Program Funds	872,000.00	Letter of Commitment dated 9/8/2020
Board of Commissioners	<u>2,000,000.00</u>	BOC actions of 9/26/2019 & 5/28/2020
Total Cash Funded	3,872,000.00	
B. Ten-Year Financing:		
Public Facilities Authority	<u>1,328,000.00</u>	Approved by the BOC 5/28/2020
Total Available Funds	<u>\$5,200,000.00</u>	

JEFFERSON_

FAYETTE COUNTY – DEPARTMENT OF PUBLIC HEALTH

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FAYETTE COUNTY – DEPARTMENT OF PUBLIC HEALTH



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FAYETTE COUNTY - DEPARTMENT OF PUBLIC HEALTH



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FAYETTE COUNTY - DEPARTMENT OF PUBLIC HEALTH



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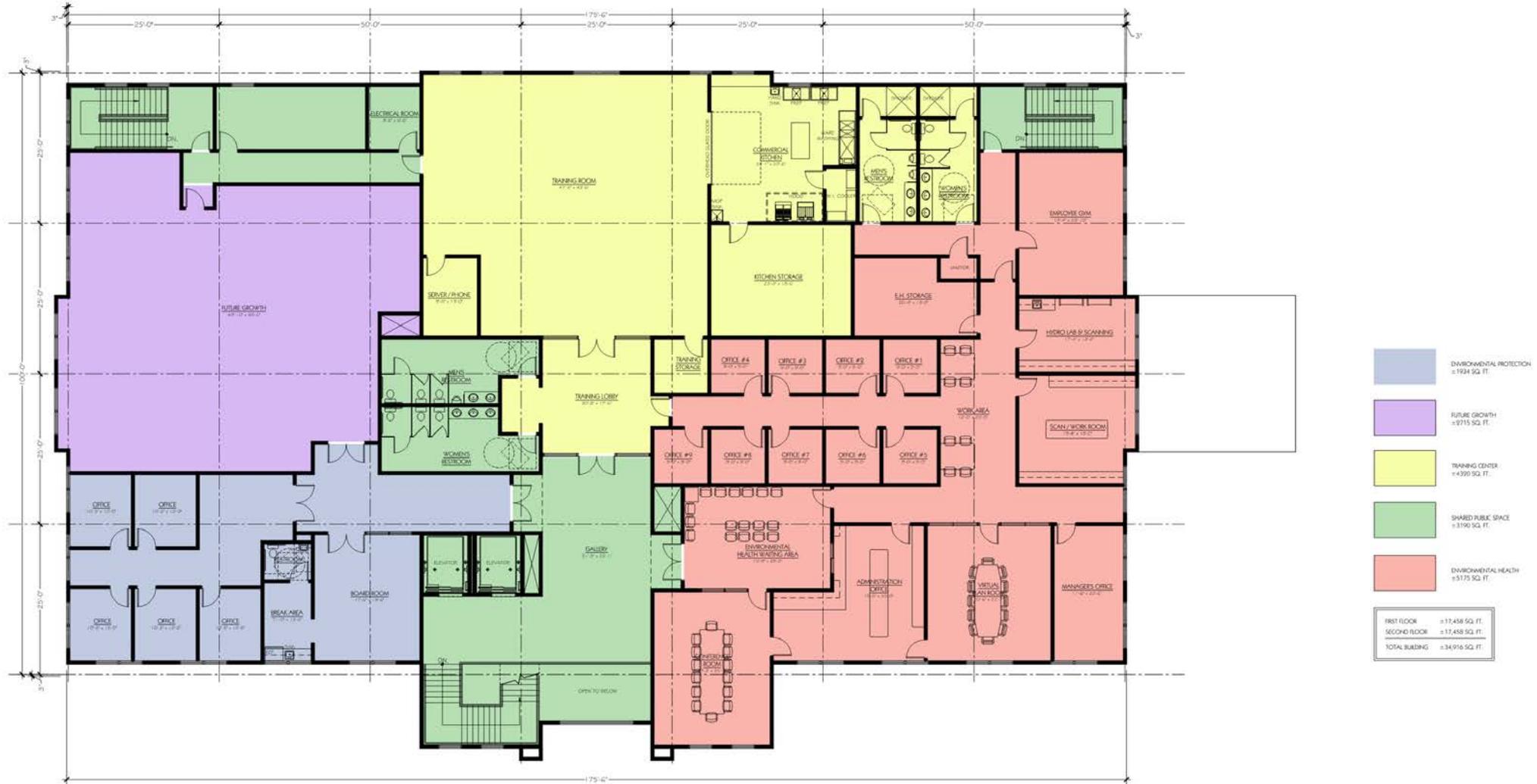
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FAYETTE COUNTY - DEPARTMENT OF PUBLIC HEALTH



FIRST FLOOR

FAYETTE COUNTY - DEPARTMENT OF PUBLIC HEALTH



SECOND FLOOR



S I T E P L A N

Kathleen Toomey MD, MPH Commissioner | Brian Kemp, Governor



Beverley A. Townsend, MD, MBA, FAAFP
Interim District Health Director

301 Main Street, LaGrange, Georgia 30240
Phone: (706) 845-4035 • www.district4health.org



September 10, 2020

Dear Fayette County Board of Commissioners:

Please accept this letter on behalf of DPH to display our commitment to the building project of the new Fayette County Health Department.

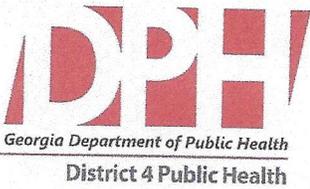
DPH and the Fayette Co. Board of Health have committed \$1,000,000 of restricted funds to go towards the building of the new Fayette Co. Health Department. In addition to the committed funds DPH is committed to additional staffing as needed based on fees generated by the expanded services being offered as well as the space being created to house the additional staff. The Fayette Co. Board of Health is also forgoing the yearly county allotment for the estimated amount of time to fund the shortfall for the building project.

We at DPH look forward to working with Fayette County in this new endeavor and see this as a great benefit to the citizens of Fayette County. If we are needed in any other capacity, please reach out to us for assistance.

Warm Regards,

A handwritten signature in blue ink, appearing to read 'Beverley Townsend', written over a large, light blue oval shape.

Beverley Townsend, MD, MBA, FAAFP
Interim District Health Director, District 4 Public Health



Kathleen Toomey MD, MPH, Commissioner | Brian Kemp, Governor

Beverley Townsend, MD, MBA, FAAFP
Interim District Health Director
301 Main Street, LaGrange, GA 30240
Phone: (706) 845-4035 • www.district4health.org



From: Freda Mitchem
Nutrition Services Director
District 4 Public Health

Date: September 8, 2020

To: Fayette County, Georgia

Re: District 4 WIC Program's Letter of Commitment-Fayette County Health Department-WIC Building Project

Please allow this letter to serve as an acknowledgment that, as of August 17, 2020, the Fayette County WIC Program is committed to our plans of contributing \$872,000 of the District 4-Fayette County WIC Program's FFY'-20 United States Department of Agriculture (USDA) infrastructure grant award towards efforts to complete the Fayette County Health Department new building project. Fayette County's acceptance of the USDA WIC program infrastructure award funding insures that this funding will be used towards construction of a new county health department building that will house the District 4-Fayette County WIC program services per specifications of the approved USDA grant proposal. Minimizations to the proposed ~5400 square feet of WIC program specific space will result in a reduction of allotted grant funds.

All project invoices related to WIC specific space must be detailed and submitted to the District 4 WIC Program Director and District 4 Administrator prior to payment approvals. The WIC grant funding awarded for this county project must be expended prior to September 30, 2022.

Thank you for all continued efforts to improve the Fayette community. The District 4 WIC program is very excited to commit and financially contribute to this project!

Sincerely,

Freda V. Mitchem
Nutrition Services Director

JEFFERSON

FAYETTE COUNTY DPH FACILITY

August 7, 2020

Steve A Rapson, County Administrator
Ted L. Burgess, Director of Purchasing
Robert F. Kurbes, Environmental Health County Manager
Fayette County Health Department
140 Stonewall Avenue, West, Suite 200,
Fayetteville, GA 30214

FAYETTE COUNTY DPH FACILITY

Project Location: 3 Center Drive, Fayetteville, GA 30214

Thank you again for this opportunity to work with you on this project. We have outlined this proposal for your review and approval. We met with DPH leadership and staff on 8/6/2020 to confirm program and scope reflects current needs. DPH's IT staff attended the meeting and the proposal below includes coordination with their low-voltage requirements. We also included landscape design and coordination with DPH's FF&E vendors.

Our proposal includes:

Architectural & Engineering Services:

- 1) Provide architectural site plan. (Partially Completed)
- 2) Prepare ADA compliance plans and details.
- 3) Prepare Life Safety compliance plans and details.
- 4) Prepare Fire Protection compliance plans and details.
- 5) Prepare Architectural Conceptual Drawing for review and approval. (Partially Completed)
- 6) Prepare Sealed Architectural Permit Documents.
- 7) Prepare and submit Fire Marshal Submittal Package.
- 8) Prepare Sealed Architectural Construction Documents.
- 9) Provide Sealed Civil, Structural, Mechanical, Plumbing and Electrical Engineer Construction Documents.
- 10) Coordinate with DPH I.T. Department to provide connections for the standard DPH specific Communications and Security systems.
- 11) Low Voltage systems will be designed by DPH I.T. staff.
- 12) Provide interior design and coordination to DPH selected FF&E vendors for specification and selections. Review and provide recommendations of FF&E bids. DPH to provide list and dimensions for existing furniture, fixtures, and equipment (FF&E) that will be relocated to the new facility.

Sincerely,



JEFFERSON

AIA, ALA, LEED AP, BD+C, CPBD, NCBDC, Cal OES,
CEO - JEFFERSON BROWNE GRESHAM ARCHITECTS INC



Paul Gresham

AIA, NCARB, WELL AP
COO - JEFFERSON BROWNE GRESHAM ARCHITECTS INC

SCOPE OF SERVICES

The fee proposal for completing Permit and Construction Documents for a two-story slab on grade, +/- 35,000 square foot (17,500 square feet per story), structural steel building with TPO roof system and brick / precast exterior. The basis of design is schematic design document dated November 1, 2019 inserted in the document below for reference.

WELL and LEED Certification services are not included in the project scope. Healthy building design options will be reviewed during the schematic design phase and fees will be proposed as the scope is defined for bid alternate solutions.

Provide the development package submittal drawings to include the architectural site plan, conceptual architectural building elevations, proposed building footprint, building section, roof plan and proposed exterior building material samples for Planning and Zoning review and development approval.

Upon receipt of the development approval letter, JBGA will prepare the architectural construction documents for project permitting and construction.

The tasks are sequenced in the proposed design phase order.

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FAYETTE COUNTY DPH FACILITY

DESIGN PHASE TASKS:

TASK # 1 – PROGRAMMING (Completed)

- A. Initial Meeting. (Kick-off meeting).
- B. Architectural Site Plan.

TASK # 2 – CONCEPTUAL DESIGN (Partially Completed)

- A. Develop Conceptual Floor Plan for review and approval.
- B. Develop Conceptual Elevation Plan options for review and approval.
- C. Receive Concept Floor Plan Approval.
- D. Receive Concept Elevation Approval.
- E. Due to the complexity of this phase of the work, an hourly allowance has been established for this scope of work. The design hours will be logged against the conceptual design budget. All under budget hours will be credited to the Owner. All over budget hours will be billed as additional services on a weekly basis. The completion of the conceptual design phase will be established upon the receipt of the signed and dated concept floor plan and exterior elevation approvals from the Owner.

TASK # 3 – PLANNING & ZONING DESIGN SUBMITTAL

- A. Overlay Requirements.
- B. Material and fenestration requirements.
- C. Development applications.
- D. Sight line studies.
- E. Development architectural submittal and calculations.
- F. Color Rendering. Front Elevation.
- G. Exterior finishes building material submittal.
- H. All required Workshops, City Council, and Mayor Meetings.

TASK # 4 – DESIGN DEVELOPMENT

- A. Start this phase upon the approval of concept floor plan and exterior elevation.
- B. Our goal is to minimize the possibility of major modifications.
- C. The design team will work out a clear, coordinated description of the outlined aspects of the design, including architectural, mechanical, electrical, plumbing, fire protection, and structural engineering.
- D. Project outline specification established.
- E. Complete the Design Development approvals of the buildings systems.

TASK # 5 – CONSTRUCTION DOCUMENTS

- A. Upon approval of design development phase, prepare the construction documents.
- B. Prepare the architectural permit drawings and specifications.
- C. Prepare and coordinate the construction drawing sets.

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FAYETTE COUNTY DPH FACILITY

TASK # 6 – CONTRACT ADMINISTRATION

- A. Attend pre-bid conference, respond to CG RFIs and review / level GC bids.
- B. Shop drawing reviews,
- C. Foundation reinforcement observations,
- D. Wall and Framing observations,
- E. Electrical and Mechanical rough in observations,
- F. Close-in Fire Protection observations,
- G. Final Walk-Through and PDF As-Built Drawings.

TASK # 7 – APPLICATIONS and PERMITTING

- A. Planning and Zoning Submittal Package,
- B. County Building Department Submittal Package.
- C. All permit and applications fees paid by the Owner.

ADDITIONAL SERVICES – RENDERING OPTIONS

Level 1 – Static Renderings (\$5,400)

- A. Static high-resolution images in JPG, TIF and PNG format.
- B. 4-5 views included for each facility.
- C. Key spaces rendered including:
 - a. Main Lobby
 - b. Clinic Waiting Room

Level 2 – 360 VR Renderings (\$8,500)

- A. Static 360 high resolution images for use in interactive web viewer.
- B. Includes spaces in Level-1 services.
- C. Includes still renderings of Level-1.
- D. For an example, see <https://www.jeffersonbrownearchitects.com/thedraft2020>

Level 3 – 3D VR Walk-Thru (\$12,500)

- A. Interactive 360 high resolution images in interactive 3D VR system.
- B. Includes modeling of additional interior spaces including the training room and primary corridors.



DELIVERABLES:

Project Drawings- Architectural

- A001 Cover Sheet Index Codes
- A002 General Notes Appendix and Legends
- A003 Building Envelope Com Check
- A100 Life Safety Plan and Details
- A101 ADA Compliance Plans and Details
- A105 Floor Plan
- A107 Roof Plan
- A200 Floor Plan Details
- A300 Elevations
- A400 Sections
- A500 Building Envelope Details
- A600 Schedules- Window and Door
- A700 Entry Interior Elevations
- F-100 Fire Protection Details

Project Drawings- Engineer Consultants

Civil Engineering

Construction Documents as required.

Electrical Engineer

- E-1 Electrical Power
- E-2 Electrical Lighting
- E-3 Electrical Systems ComCheck
- E-4 Panelboard Schedules Diagrams

Mechanical Engineer

- M-1 HVAC Schedule Details
- M-2 HVAC Details & ComCheck
- M-3 HVAC Specification

Plumbing Engineer

- P-1 Plumbing Specifications
- P-2 Plumbing Details, Legends, and Schedules
- P-3 Plumbing Water Plan
- P-4 Plumbing Sanitary Plan

Structural Engineer

- S-1 Structural Specifications Design Loads
- S-2 Foundations and Foundation Details
- S-3 Connections and Connection Details

Exclusions (design services not provided as basic services)

- 1-Enhanced Acoustic Abatement System Design.
- 3-Enhanced Virtual Reality, Animations, and Renderings beyond standard scope.

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FAYETTE COUNTY DPH FACILITY

SCHEDULE OF FEES

Fee Basis: Stipulated Sum as indicated below:

ARCHITECTURAL FEES

Task #1	PRE-DESIGN	\$9,625.00
Task #2	SCHEMATIC DESIGN	\$19,250.00
Task #3	DESIGN DEVELOPMENT	\$14,437.50
Task #4	CONSTRUCTION DOCUMENTS	\$38,500.00
Task #5	CONTRACT ADMINISTRATION	\$14,437.50
Task #6	CONSULTANT COORDINATION	\$5,250.00
Architectural Fees Total		\$101,500.00

PROJECT CONSULTANT FEE ALLOWANCES

Task #1	MECHANICAL, ELECTRICAL & PLUMBING ENGINEERING	\$35,000.00
Task #2	STRUCTURAL ENGINEERING	\$17,500.00
Consultant Fee Allowances Total		\$52,500.00

INCLUDED ADDITIONAL SERVICES

AS1	CIVIL ENGINEERING DESIGN & DOCUMENT ALLOWANCE	\$17,000.00
AS2	INTERIOR DESIGN (COLOR, FINISH AND MATERIAL SELECTIONS)	\$9,500.00
AS3	STORMWATER CALCULATIONS (assuming existing detention facility)	\$2,150.00
AS4	GEOTECHNICAL SURVEY AND REPORT	\$5,615.00
AS5	WETLANDS & STATE WATERS DELINEATIONS	\$1,000.00
AS6	FF&E BID COORDINATION (DPH SELECTED VENDORS)	\$1,840.00
AS7	PERMITTING ALLOWANCE (8 HOUR ALLOWANCE CIVIL / BUILDING)	\$1,240.00
AS8	LANDSCAPE DESIGN	\$1,200.00
Optional Additional Services Fees Total		\$39,545.00

Total of Standard AIA Scope of Services (3.7%): \$193,545.00

OPTIONAL Additional Architectural Services (if requested)

AS9	CONSTRUCTION ADMINISTRATION FULL SERVICE	\$22,320.00
Optional Additional Services Fees Total		\$22,320.00

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FAYETTE COUNTY DPH FACILITY

NOTES

- This proposal will form the basis for the final agreement in the form of the standard AIA B104-2017 Standard Abbreviated Form of Agreement Between Owner and Architect.
- Architectural and Building Engineering services are based on the client’s estimate of construction cost at \$5,250,000.00.
- Sustainability (LEED) & Healthy Building Design (WELL) enhancements - proposed as separate scopes of work if requested.
- Enhanced building modeling (BIM/Revit), VR and enhanced 3D computer animations are not included in the project scope.
- The Owner is responsible for all governmental agency fees associated with the project.
- All consultant budgets are allowances and will be confirmed at the completion of Design Development.
- JBGA adds 15% to additional consultant(s) fees for coordination.
- Invoicing will be on a bi-monthly schedule based on design progress.
- Meetings: All project related meetings beyond standard meetings will be billed hourly with prior approval.
- Renderings: See options under Design Phase Tasks – Additional Services.

CLARIFICATIONS

- Planning and Zoning Building Package: Included in base proposal
- Renderings: Standard exterior renderings are included. VR and interior renderings are not standard architectural services.
- Bid Services: Included in base fee. County to select, advertise, distribute, receive, and conduct public opening. Architect to attend pre-bid conference, answer GC RFIs, attend bid opening, level bids and provide bid summary to County.
- As-Built Docs: As-built documents (construction set with G.C. Markups) will be provided in PDF format within base fee.
- Lighting selection and design are included in the base fees. Specialty lighting consultants to be quoted if requested.

FEES OF ADDITIONAL WORK & SERVICES

(Upon written approval from Owner)
 JBGA Architects shall be reimbursed for expenses incurred for the project plus 10%.

- Plots / Black line reproductions
- Models / Animations / Renderings
- Postage & Shipping

SCHEDULE OF HOURLY RATES

Principal Architect	\$155.00/hr.
Project Architect	\$125.50/hr.
Project Manager	\$105.00/hr.
Interior Designer	\$95.00/hr.
Administrative	\$57.50/hr.

Proposal accepted by: _____

Date: _____

Title: _____

Sincerely,

JEFFERSON

AIA, ALA, LEED AP, BD+C, CPBD, NCBDC, Cal OES,
 CEO - JEFFERSON BROWNE GRESHAM ARCHITECTS INC

Paul Gresham

AIA, NCARB, WELL AP
 COO - JEFFERSON BROWNE GRESHAM ARCHITECTS INC



Beverley A. Townsend, MD, MBA, FAAP
Interim District Health Director
Fayette County Health Department
140 Stonewall Ave. W. Ste. 107
Fayetteville, Ga 30214
770-305-5416 (P) 770-305-5422 (F)



FAYETTE COUNTY
BOARD OF HEALTH MEETING
September 8TH, 2020 @ 7:30AM
Virtual Meeting

- I. Call To Order Mr. Ted Toles, Chairman
- II. Invocation
- III. Agenda Approval
- IV. Approval of the July 14th, 2020 Meeting Minutes
- V. Old Business
 - New Building Update Fayette Building Committee Members
 - Public Health Facility Architectural Services Steve Rapson, County Administrator
- VI. New Business
 - Resolution - Adherence to CDC Guidelines To Minimize Risk of Infection Mr. Ted Toles, Chairman
 - BOH Role in Communicable Diseases Decisions Mr. Ted Toles, Chairman
- VII. Reports
 - Clinical Beverlyn Ming, RN, County Nurse Manager
 - Environmental Health Robert Kurbes, EH Manager

Financial

Teresa McDaniel, District Administrator

WIC

Milena Perez-Foster, LDN/RD
Regional WIC Manager

Public Health/District 4

Amy Fenn, RN, BSN, Director of
Nursing

VIII. Public Comments

IX. Adjourn

*The next Fayette County Board of Health Meeting is scheduled for
November 10th, 2020 at 7:30am.*

Fayette County Board of Health Meeting
Tue, Sep 8, 2020 7:30 AM - 9:30 AM (EDT)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/110907909>

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Beverley A. Townsend, MD, MBA, FAAP
Interim District Health Director
Fayette County Health Department
140 Stonewall Ave. W. Ste. 107
Fayetteville, Ga 30214
770-305-5416 (P) 770-305-5422 (F)



FAYETTE COUNTY BOARD OF HEALTH MEETING July 14th, 2020 @ 7:30AM Virtual Meeting

The Fayette County Board of Health held their bi-monthly meeting at 7:30am on July 14th, 2020 by video conference and conference call due to the Covid 19 Pandemic.

Attendees:

Board of Health Members

Ted Toles, Chairman
Loida Bonney, MD
Jack Bernard, Vice Chairman
Joseph C. Barrow, Jr., EdD
Edward Gibbons, Commissioner
Vanessa Fleisch, Mayor
Debbie Britt

Fayette County Health Department Managers/Representatives

Beverlyn Ming, RN, County Nurse Manager
Jan Hall, Customer Service Representative
Robert Kurbes, Environmental Health Manager
Milena Perez-Foster, Regional Nutrition Manager

District 4 Office Representatives

Beverley Townsend, MD, Interim District Health Director
Melinda Knight, Director Environmental Health
Amy Fenn, RN, BSN Director of Nursing & Clinical Services
Amanda Storey, Budget Analyst
Debbi Heard, Exec. Assist./BOH Liaison
Hayla Folden, PIO

Others

Debbie King
Dennis Davenport

CALL TO ORDER

Chairman Toles called the meeting to order at 7:30am. Mr. Gibbons provided the Invocation.

Serving Butts, Carroll, Coweta, Fayette, Heard, Henry, Lamar,
Meriwether, Pike, Spalding, Troup, and Upson Counties

AGENDA APPROVAL

The agenda for today's meeting was presented for approval. Mr. Gibbons made a motion to approve the agenda as presented, seconded by Vice Chairman Bernard. All in favor.

MINUTES APPROVAL

The minutes from the January 14th, 2019 board meeting were presented for approval along with the May 12th Called Meeting minutes. Mr. Gibbons made a motion to approve the minutes as presented, seconded by Vice Chairman Bernard. All in favor.

Old Business

New Building Update- Robert Kurbes stated that since our last meeting on May 12th, the Board of Commissioners met and voted to fund an additional 1 million and agreed to budget decrease as proposed by Dr. Obasanjo to finance remainder of funding. Fayette County has moved forward to get the bids for construction blueprints and suggested using Jefferson Browne Gresham Architects, Inc to finish plans they had started. Project is moving forward.

New Business

FY'21 Budget - Amanda Storey presented the FY'21 Budget for approval. Chairman Toles asked for a motion to start discussion. Motion was made by Mr. Gibbons, seconded by Vice Chairman Bernard. Budget is \$41,592.00 less than last year. The Governor's office did not move forward with the 14% cut from the budget. Dr. Townsend stated that cut was only 3% and that there are COVID-19 monies that have been sent down to help with the cost of COVID-19. The District had to submit to the state what our needs would be, and the concern is what reimbursement we will get from what was submitted. Mayor Fleisch asked if the health department had extended hours or worked on weekends. Beverlyn Ming stated they had not at this time. The health department started doing the testing on June 30th, 2020 and tested 118 people. Mayor Fleisch stated so there has been no increase in the workload. Robert stated some staff had worked weekends helping at SPOC Clinics. Several of his staff had OT hours since March. Mr. Bernard stated that by looking at COVID numbers for the last 2 weeks it has shown an increase and noted that the workload will increase. Public Health is currently in a crisis. Debbie Britt asked what we were doing to ensure residents were being tested in a timely manner. Beverlyn responded saying they start testing today around 8am and will stay until the last person in line is tested. We must make sure we have adequate staff for clinic and testing sites. Amy Fenn said we are considering opening a SPOC site in Fayette County on Saturdays to increase testing to 2 days a week, as well as offering the regular services at the same time. Dr. Townsend stated we need to educate the public that a negative test today could be positive tomorrow. Chairman Toles asked if we had adequate staff for health department and testing sites. Amy Fenn stated we have used staffing agencies. Mr. Gibbons made a motion to approve the FY'21 Budget as presented, seconded by Mayor Fleisch. All in favor.

REPORTS

Clinical

Beverlyn Ming, RN, County Nurse Manager

Beverlyn Ming provided the Clinical Report (narrative attached)

Environmental Health Program

Robert Kurbes, EH Manager

Robert Kurbes provided the EH Report (narrative attached)

Financial

Amanda Storey, Budget Analyst

Amanda Storey provided the Financial Report (narrative attached)

WIC/Nutrition Program

Milena Perez-Foster, Regional Nutrition Manager

Milena Perez-Foster provided the WIC Report (narrative attached)

District 4/Public Health Report

Amy Fenn, RN, BSN Director of Nursing and Clinical Services

District 4 will continue to work with the counties. We are looking at adding testing days in Fayette and will ask Beverlyn to work with the county to see if there are any locations that are covered that could be used due to the heat. Chairman Toles lost cable connection at 8:36am, but was able to reconnect and join the meeting at 8:37am. Vice Chairman Bernard asked if we had a plan like the Board of Education. Amy answered by saying we are following the CDC guidelines. Mr. Barrow commented he appreciated District 4 reviewing and commenting on the plan. The plan is flexible and not meant to be 1-size fits all incidents. We were hoping to open school with the kids back in class but we might have to move to virtual. We will keep a close eye on the numbers, our number 1 concern is our children and staff's safety. He was at a meeting yesterday with Governor Kemp, Commissioner Toomey and State School Superintendent Richard Woods. Most decisions are being made locally. Since you cannot socially distance on a bus, masks are mandated and we are reducing the number of children on a bus. We are waiting to see if masks will be mandated for use at school, and highly recommend wearing a mask if you cannot socially distance. He commended Public Health for all they do.

Debbie King, school nurse said that nurses can help with contact tracing, they understand the need to get back to normal. They understand that it is vital for kids to come back to class as parents need to work, but we want to do it safely. Dr. Bonney said that what she did not see in the plan was testing for the children that are back in school. Mr. Barrow has had conversations about testing but as Dr. Townsend stated, you could be negative one day and positive the next. We are asking parents to take temperatures everyday and our staff to do temperatures and health check daily. If symptomatic we will isolate and call the parents to come pick up the child. Dr. Bonney asked if there is a plan for children to be fed if they have to go virtual. It is very hard for some of our families, luckily in Fayette we only have 20% on free and reduced lunches. This summer we did the summer feeding and they came and picked up the food for the kids, we are working on continuing if they meet federal guidelines.

Vice Chairman Bernard asked what our goal of testing is. Chairman Toles said Hayla, Amy and Dr. Townsend will answer the question and send out to everyone. Vice Chairman Bernard said he would like to see plan for this county like the school has.

Dr. Bonney stated they had previously voted to set meetings for 2 hours and asked that the next meeting be scheduled for 2 hours. Debbi will schedule the next meeting for the 2-hour timeframe.

PUBLIC COMMENTS

None

Adjourn

Vice Chairman Bernard made the motion to adjourn the meeting, seconded by Mr. Gibbons. The meeting adjourned at 8:59am.

Ted Toles, Chairman

Date

Fayette BOH Meeting Clinical Narrative

Date: July 14, 2020

Topic	Comments
County Management	The County Nurse Manager attended numerous meetings and/or trainings which included the Nurse Manager meeting, Nurse Practitioner meeting, Fayette Factors Collaborative meeting, CHINS/LIPT, Healing Bridge Clinic Collaborative Meeting, Nurse Protocols reviews, SPOC (Specimen Point of Collection) training for COVID-19 testing, and virtual COVID-19 meetings. Collaborated with Steve Rapson, Fayette County Manager pertaining to COVID-19 and budget meetings to discuss plans for a new health department. The health department is collaborating with the FCBOE Health Taskforce Recovery Plan for the Public Schools. The health department held its first drive-thru COVID-19 testing on Tuesday, June 30 th from 9 AM-3PM in which 118 individuals were tested. We will continue COVID-19 testing every Tuesday until further notice. The health department will also be working with local agencies and leaders to distribute over 12,000 masks in the community.
Staffing	Recognized Marcia Davis, RN for going above and beyond the call of duty. She assisted with COVID-19 testing over 400 inmates at the Troup County jail. Also, after initiating COVID-19 testing at the health department Marcia does not leave until everything has been done. Mr. Toles presented her with a letter of recognition for her service.
Clinic Updates	Nurse Protocols reviews were held for the LPNs, RNs, and NPs on February 24 th – 26 th . Video Direct Observation Therapy (VDOT) was provided for all TB patients. The clinic staff attended SPOC training in Henry and Coweta counties to assist with COVID-19 testing in the district. The health department team worked in cohorts to provide scaled back services to the community.
Programs Data	Please review the bar chart and graph with program numbers.
Outreach	The health department nursing staff provided temperature checks for Fayette County Board of Commissioners meetings, Fayette County Board of Appeals meetings, and for Voter workers training.

INFORM-PREVENT-PROTECT

Presented by: Beverlyn Ming, RN, MSN County Nurse Manager



Fayette County Board of Health Meeting Environmental Health Narrative

Date: 7/14/2020

Topic	Comments
Overall Status	<ol style="list-style-type: none"> 1) Reviewed typical BOH EH report with decreases in many programs and increases in On-site, especially repairs, due to departmental CoVid 19 responses. 2) Many non-critical programs such as trainings, testing, and other services have been curtailed. 3) Routine complaint investigations have been continued as have regulated facility permitting and opening inspections, Sn-Site permitting, repairs, and installation inspections have been continued.
CoVid 19 Response Activities	<ol style="list-style-type: none"> 1) Department has been active in responding to CoVid 19 request for services and education requests. 2) Department acted as primary investigation response on complaints regarding CoVid 19 and Governor's Orders on facilities. We investigated complaints on regulations facilities such as Food Service, Tourist Accommodations, and Swimming Pools. We also investigated all complaints from the public on non-regulated facilities such as manufactures, retail, day care, salons and spa's, and offices. 3) Our department was called on often to aid in Emergency Preparedness with assistance in transporting necessary and critical supplies to both Henry and Coweta County SPOCs, and aiding in transport of supplies and equipment between counties within our district. 4) Several EH staff directly supported CoVid 19 Responses with Don Ackerman manning Spaulding Contract Tracing Unit for 3+ weeks and Austin Kirkland manning Henry County SPOC for 4+ weeks, including weekends. Other staff volunteered to assist in the EP Warehouse. Staff not actively responding to CoVid were instrumental in picking up additional service requests to allow staff to respond to EP requests.
Fee Study	<ol style="list-style-type: none"> 1) Robert presented findings of BOH requested Fee Study in which similar fees were compared between Fayette, Carrol, Coweta, Spaulding, and Clayton Counties. Fayette was found to have the highest residential septic permit application fee at 275.00 (range being 150-275) as the highest comparable fee. Fayette had the highest individual food service annual late fee at the late fee being equal to the annual fee, but other counties had monthly late fees ranging from 25 – 50/month) or operating without permit fees (some counties adopted process of requiring local annual food permits that were assessed annual fees) with the penalty being a double fee.



Fayette County Board of Health Meeting Environmental Health Narrative

	<p>Other fees had Fayette toward the middle of the ranges compared.</p> <p>2) At this time, I do not feel it necessary to consider raising any fees. Chairman Toles accepted the recommendation with the indication that they would look to the department for specific fees that need to be adjusted. I indicated that we may want to look at this again if Board wishes prior to next fiscal year ending.</p> <p>3) While on the subject of fees Robert requested guidance on a late food service fee issue that has come up with a facility owner (only one not completed for the 2020 annual fees) who owns 2 cat 1 FVSC establishments (annual fee of 300.00) and who was late in payment so was assessed a late fee (300.00). Robert explained that this facility was also late last year and was offered the educational opportunity of waiving the late fee (reported mailing issues) with the understanding that the annual fee is always due 2/15 and could not be waived again. He again indicated this year that he was late due to mailing issues and then added CoVid 19. As Robert explained his response, Commissioner Gibbons indicated that if he wanted a vote from the BOH on this it should have been placed on the agenda with supporting documentation. I indicated that I was just seeking guidance on this and Commissioner Gibbons clarified that a Vote is how the Board offers guidance and it should be on the agenda prior to the meeting. I apologized for the breach in protocol and indicated I would move forward with the Resolution protocols the BOH had previously adopted.</p>
Staff Development	<p>1) Robert notified the Board of a potential staff departure in that a senior EH Staff member had indicated to him just prior to the BOH meeting that they are considering another position offer. Robert explained this would likely result in a staffing shortage and the staff member in question was over one of our larger programs. Chairman Toles inquired as to other staff filling in and I explained that this is why I strive to cross train staff on all EH programs. I indicated that we should be able to make some adjustments to staff responsibilities in order to cover if the staff member does leave. While it would decrease department availability, and increase some turnaround times, it should be able to be handled. Chairman Toles asked to be kept informed and I indicated I would once the staff member makes their decision.</p>
Discussion/BOH Questions	<p>There were no further questions or discussion on EH.</p>

INFORM-PREVENT-PROTECT Presented by: Robert F. Kurbes



Fayette Board of Health Meeting Financial Narrative

Date: July 14, 2020

Topic	Comments
FY20 Budget	FY20 budget is at 98.87% spent YTD.
Financial Report	<p>The Financial report was presented to the Board.</p> <p>Revenue:</p> <p>FY20 Revenues YTD: \$1,789,732 compared to FY19 Revenues YTD: \$1,712,148. An increase of \$77,584.</p> <p>Clinical/Medicaid Fee Rev up by \$8,088 YTD.</p> <p>EH Fee Rev up \$3,111 YTD.</p> <p>Total fee Rev up \$11,198 YTD.</p> <p>Other Rev up \$66,385 YTD.</p> <p>Expenses:</p> <p>FY20 Expenses YTD: \$1,732,644 compared to FY19 Expenses YTD: \$1,634,340.</p> <p>An increase in spending of \$98,304 YTD.</p>
Additional information	

INFORM-PREVENT-PROTECT
Presented by: Teresa McDaniel
District 4



Fayette County Board of Health Meeting WIC & Nutrition Program Narrative

Date: 07.14.2020

Topic	Comments
New WIC Reports	<ul style="list-style-type: none"> The last reporting period was December 2019 through January 2020. This reporting period is February 2020 through May 2020. Many of these graphs represent the month of May 2020.
Caseload/Snapshot	<p><u>Caseload</u></p> <ul style="list-style-type: none"> May rough caseload estimate for Fayette County is 2784. <p><u>Snapshot</u></p> <ul style="list-style-type: none"> Vouchers cashed in November 2019, totaled 5137. The FFY '20 vendor total or federal funds generated by WIC is \$827,435.08 for Fayette County through 13 approved vendors.
Demographics	<p><u>Participant Category</u></p> <ul style="list-style-type: none"> Most of our participants are Children, ages 1-5, at 48%, Women make up 23% and infants 29%. <p><u>Ethnicity</u></p> <ul style="list-style-type: none"> The graph below Participant Category is the Ethnic makeup of our participants.
First Trimester Enrollment/Obesity Report	<ul style="list-style-type: none"> As you can see our first trimester enrollment in January for Fayette County is 37.1%. Our state goal is 60%. The Obesity graph shows the percentage of children that were identified as obese or overweight during the recertification process for the month of May. A total of 87 children were certified or recertified and of those 87, 1 (1.1%) were obese and 1 (1.1%) were overweight/at risk for obesity. A reason for the drop is because we are not currently seeing participant in clinic and are not able to get weight and height measurements.
Clinic Information and Vendors	<p><u>Vendor Monthly Totals</u></p> <ul style="list-style-type: none"> The Vendor Monthly Totals graph shows a breakdown of how many federal dollars were generated in each of the 13 WIC approved Fayette County Vendors. During May, WIC generated \$97,934.97 for the county. <p><u>Most Common Risk Factors</u></p> <ul style="list-style-type: none"> The most common risk factors found in Women were weight related issues. These are self-declared weights because we are not seeing participants in clinic. Infants certified during this month has risk factors of preterm or early term and low birth weight. Most common nutrition risk factors for children include preterm/early term, low birth weight and lactose intolerance.



Fayette County Board of Health Meeting WIC & Nutrition Program Narrative

	<p><u>Clinic Information/Announcements</u></p> <ul style="list-style-type: none"> • The WIC clinic has continued to run at full capacity throughout the pandemic. All services are being done over the phone with permission of a Physical Presence Waiver that was approved by the USDA. Our current waiver is good through the end of July 2020. A few services that need to be done in person are done in the parking lot- these include food changes, breast pump issuance and necessary voucher pick-ups. • The team has been discussing and brainstorming how we will safely see participants in the clinic when that time comes. They are currently equipped with masks, face shields, tabletop barriers, gloves, hand sanitizer and Lysol wipes. • We are currently recruiting for a PT Administrative Assistant that will work between Coweta and Fayette. • A PT Administrative Assistant started for the Fayette team on July 6 and is currently in training. • Reorganization of WIC clinics, I am now Manager of Fayette, Coweta and Meriwether.
<p>Comments/Questions</p>	

INFORM-PREVENT-PROTECT

Presented by: Milena L Perez-Foster RDN, LD- Regional Nutrition Manager



Purchasing Department
 140 Stonewall Avenue West, Ste 204
 Fayetteville, GA 30214
 Phone: 770-305-5420
 www.fayettecountyga.gov

To: Fayette County Board of Health

From: Steve Rapson, County Administrator

Date: September 8, 2020

Subject: Contract #1767-S: Public Health Facility Architectural Services

The county Board of Commissioners values its partnership with the Board of Health in making a new Health Department building, consolidating all of the public health functions, become a reality. On September 26, 2019 and May 28, 2020 the Commissioners allocated a total of \$2,000,000.00 toward the project, and approved a plan to finance an additional portion of the cost over a ten-year period through the Public Facilities Authority.

The firm of Jefferson Browne Gresham Architects, Inc. had been contracted with the Department of Public Health to prepare conceptual draft drawings. Discussions between the firm, Health Department, and County officials have resulted in a further contractual arrangement to complete the project (please see the attached proposal). The firm proposes to provide all of the architectural and related services required from design and construction document development, through the process of hiring a general contractor, and full-service construction administration. The cost of these services will be \$215,865.00. This equates to approximately 4% of the anticipated cost of construction.

If the Board of Health approves of the professional services contract with Jefferson Browne Gresham Architects, Inc., it will be presented to the county Board of Commissioners for their approval, after which the contract will be executed. Specific details of the proposed contract at-a-glance are as follows:

Contract Name	1767-S: Public Health Facility Architectural Services
Proposed Contractor	Jefferson Browne Gresham Architects, Inc.
Type of Contract	Professional service
Contract Amount	\$215,865.00
Budget:	
A. Cash Funded:	
Department of Public Health	\$1,000,000.00
DPH – WIC Program Funds	436,000.00
Board of Commissioners	<u>2,000,000.00</u>
Total Cash Funded	3,436,000.00
B. Ten-Year Financing:	
Public Facilities Authority	1,328,000.00
WIC Operating Funds	<u>436,000.00</u>
Total Ten-Year Financing	<u>1,764,000.00</u>
Total Available Funds	<u>\$5,200,000.00</u>

JEFFERSON_

FAYETTE COUNTY DPH FACILITY

August 7, 2020

Steve A Rapson, County Administrator
Ted L. Burgess, Director of Purchasing
Robert F. Kurbes, Environmental Health County Manager
Fayette County Health Department
140 Stonewall Avenue, West, Suite 200,
Fayetteville, GA 30214

FAYETTE COUNTY DPH FACILITY

Project Location: 3 Center Drive, Fayetteville, GA 30214

Thank you again for this opportunity to work with you on this project. We have outlined this proposal for your review and approval. We met with DPH leadership and staff on 8/6/2020 to confirm program and scope reflects current needs. DPH's IT staff attended the meeting and the proposal below includes coordination with their low-voltage requirements. We also included landscape design and coordination with DPH's FF&E vendors.

Our proposal includes:

Architectural & Engineering Services:

- 1) Provide architectural site plan. (Partially Completed)
- 2) Prepare ADA compliance plans and details.
- 3) Prepare Life Safety compliance plans and details.
- 4) Prepare Fire Protection compliance plans and details.
- 5) Prepare Architectural Conceptual Drawing for review and approval. (Partially Completed)
- 6) Prepare Sealed Architectural Permit Documents.
- 7) Prepare and submit Fire Marshal Submittal Package.
- 8) Prepare Sealed Architectural Construction Documents.
- 9) Provide Sealed Civil, Structural, Mechanical, Plumbing and Electrical Engineer Construction Documents.
- 10) Coordinate with DPH I.T. Department to provide connections for the standard DPH specific Communications and Security systems.
- 11) Low Voltage systems will be designed by DPH I.T. staff.
- 12) Provide interior design and coordination to DPH selected FF&E vendors for specification and selections. Review and provide recommendations of FF&E bids. DPH to provide list and dimensions for existing furniture, fixtures, and equipment (FF&E) that will be relocated to the new facility.

Sincerely,



JEFFERSON

AIA, ALA, LEED AP, BD+C, CPBD, NCBDC, Cal OES,
CEO - JEFFERSON BROWNE GRESHAM ARCHITECTS INC



Paul Gresham

AIA, NCARB, WELL AP
COO - JEFFERSON BROWNE GRESHAM ARCHITECTS INC



SCOPE OF SERVICES

The fee proposal for completing Permit and Construction Documents for a two-story slab on grade, +/- 35,000 square foot (17,500 square feet per story), structural steel building with TPO roof system and brick / precast exterior. The basis of design is schematic design document dated November 1, 2019 inserted in the document below for reference.

WELL and LEED Certification services are not included in the project scope. Healthy building design options will be reviewed during the schematic design phase and fees will be proposed as the scope is defined for bid alternate solutions.

Provide the development package submittal drawings to include the architectural site plan, conceptual architectural building elevations, proposed building footprint, building section, roof plan and proposed exterior building material samples for Planning and Zoning review and development approval.

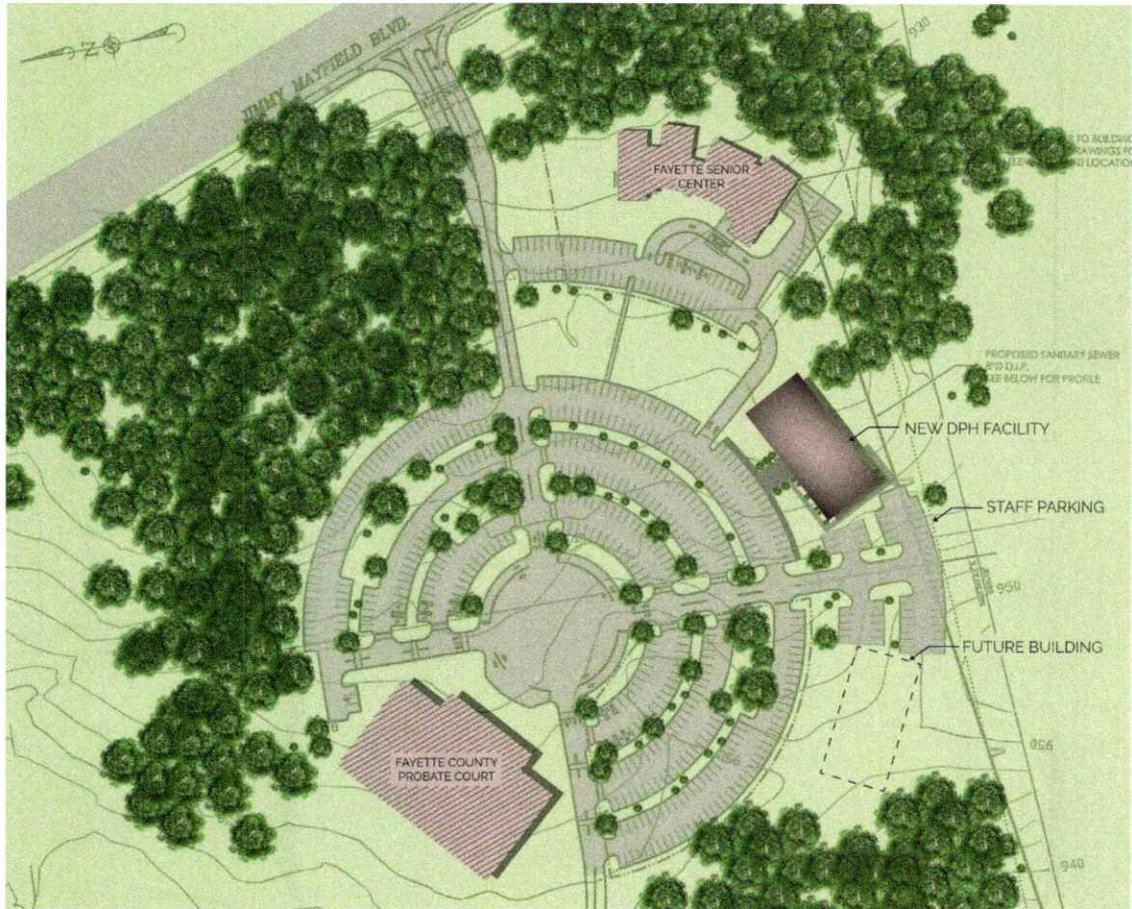
Upon receipt of the development approval letter, JBGA will prepare the architectural construction documents for project permitting and construction.

The tasks are sequenced in the proposed design phase order.

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FAYETTE COUNTY DPH FACILITY

CONCEPTUAL SITE PLAN



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FAYETTE COUNTY DPH FACILITY

FIRST FLOOR



- WIC
± 5450 SQ. FT.
- SHARED PUBLIC SPACE
± 4480 SQ. FT.
- PUBLIC HEALTH DEPARTMENT
± 4500 SQ. FT.
- SHARED STAFF
± 1735 SQ. FT.
- HYPERTENSION CLINIC
± 1190 SQ. FT.

JEFFERSON_

FAYETTE COUNTY DPH FACILITY

DESIGN PHASE TASKS:

TASK # 1 – PROGRAMMING (Completed)

- A. Initial Meeting. (Kick-off meeting).
- B. Architectural Site Plan.

TASK # 2 – CONCEPTUAL DESIGN (Partially Completed)

- A. Develop Conceptual Floor Plan for review and approval.
- B. Develop Conceptual Elevation Plan options for review and approval.
- C. Receive Concept Floor Plan Approval.
- D. Receive Concept Elevation Approval.
- E. Due to the complexity of this phase of the work, an hourly allowance has been established for this scope of work. The design hours will be logged against the conceptual design budget. All under budget hours will be credited to the Owner. All over budget hours will be billed as additional services on a weekly basis. The completion of the conceptual design phase will be established upon the receipt of the signed and dated concept floor plan and exterior elevation approvals from the Owner.

TASK # 3 – PLANNING & ZONING DESIGN SUBMITTAL

- A. Overlay Requirements.
- B. Material and fenestration requirements.
- C. Development applications.
- D. Sight line studies.
- E. Development architectural submittal and calculations.
- F. Color Rendering. Front Elevation.
- G. Exterior finishes building material submittal.
- H. All required Workshops, City Council, and Mayor Meetings.

TASK # 4 – DESIGN DEVELOPMENT

- A. Start this phase upon the approval of concept floor plan and exterior elevation.
- B. Our goal is to minimize the possibility of major modifications.
- C. The design team will work out a clear, coordinated description of the outlined aspects of the design, including architectural, mechanical, electrical, plumbing, fire protection, and structural engineering.
- D. Project outline specification established.
- E. Complete the Design Development approvals of the buildings systems.

TASK # 5 – CONSTRUCTION DOCUMENTS

- A. Upon approval of design development phase, prepare the construction documents.
- B. Prepare the architectural permit drawings and specifications.
- C. Prepare and coordinate the construction drawing sets.

JEFFERSON_

FAYETTE COUNTY DPH FACILITY

TASK # 6 – CONTRACT ADMINISTRATION

- A. Attend pre-bid conference, respond to CG RFIs and review / level GC bids.
- B. Shop drawing reviews,
- C. Foundation reinforcement observations,
- D. Wall and Framing observations,
- E. Electrical and Mechanical rough in observations,
- F. Close-in Fire Protection observations,
- G. Final Walk-Through and PDF As-Built Drawings.

TASK # 7 – APPLICATIONS and PERMITTING

- A. Planning and Zoning Submittal Package,
- B. County Building Department Submittal Package.
- C. All permit and applications fees paid by the Owner.

ADDITIONAL SERVICES – RENDERING OPTIONS

Level 1 – Static Renderings (\$5,400)

- A. Static high-resolution images in JPG, TIF and PNG format.
- B. 4-5 views included for each facility.
- C. Key spaces rendered including:
 - a. Main Lobby
 - b. Clinic Waiting Room

Level 2 – 360 VR Renderings (\$8,500)

- A. Static 360 high resolution images for use in interactive web viewer.
- B. Includes spaces in Level-1 services.
- C. Includes still renderings of Level-1.
- D. For an example, see <https://www.jeffersonbrownearchitects.com/thedraft2020>

Level 3 – 3D VR Walk-Thru (\$12,500)

- A. Interactive 360 high resolution images in interactive 3D VR system.
- B. Includes modeling of additional interior spaces including the training room and primary corridors.



DELIVERABLES:

Project Drawings- Architectural

- A001 Cover Sheet Index Codes
- A002 General Notes Appendix and Legends
- A003 Building Envelope Com Check
- A100 Life Safety Plan and Details
- A101 ADA Compliance Plans and Details
- A105 Floor Plan
- A107 Roof Plan
- A200 Floor Plan Details
- A300 Elevations
- A400 Sections
- A500 Building Envelope Details
- A600 Schedules- Window and Door
- A700 Entry Interior Elevations
- F-100 Fire Protection Details

Project Drawings- Engineer Consultants

Civil Engineering

Construction Documents as required.

Electrical Engineer

- E-1 Electrical Power
- E-2 Electrical Lighting
- E-3 Electrical Systems ComCheck
- E-4 Panelboard Schedules Diagrams

Mechanical Engineer

- M-1 HVAC Schedule Details
- M-2 HVAC Details & ComCheck
- M-3 HVAC Specification

Plumbing Engineer

- P-1 Plumbing Specifications
- P-2 Plumbing Details, Legends, and Schedules
- P-3 Plumbing Water Plan
- P-4 Plumbing Sanitary Plan

Structural Engineer

- S-1 Structural Specifications Design Loads
- S-2 Foundations and Foundation Details
- S-3 Connections and Connection Details

Exclusions (design services not provided as basic services)

- 1-Enhanced Acoustic Abatement System Design.
- 3-Enhanced Virtual Reality, Animations, and Renderings beyond standard scope.

JEFFERSON_

FAYETTE COUNTY DPH FACILITY

SCHEDULE OF FEES

Fee Basis: Stipulated Sum as indicated below:

ARCHITECTURAL FEES

Task #1	PRE-DESIGN	\$9,625.00
Task #2	SCHEMATIC DESIGN	\$19,250.00
Task #3	DESIGN DEVELOPMENT	\$14,437.50
Task #4	CONSTRUCTION DOCUMENTS	\$38,500.00
Task #5	CONTRACT ADMINISTRATION	\$14,437.50
Task #6	CONSULTANT COORDINATION	\$5,250.00
Architectural Fees Total		\$101,500.00

PROJECT CONSULTANT FEE ALLOWANCES

Task #1	MECHANICAL, ELECTRICAL & PLUMBING ENGINEERING	\$35,000.00
Task #2	STRUCTURAL ENGINEERING	\$17,500.00
Consultant Fee Allowances Total		\$52,500.00

INCLUDED ADDITIONAL SERVICES

AS1	CIVIL ENGINEERING DESIGN & DOCUMENT ALLOWANCE	\$17,000.00
AS2	INTERIOR DESIGN (COLOR, FINISH AND MATERIAL SELECTIONS)	\$9,500.00
AS3	STORMWATER CALCULATIONS (assuming existing detention facility)	\$2,150.00
AS4	GEOTECHNICAL SURVEY AND REPORT	\$5,615.00
AS5	WETLANDS & STATE WATERS DELINEATIONS	\$1,000.00
AS6	FF&E BID COORDINATION (DPH SELECTED VENDORS)	\$1,840.00
AS7	PERMITTING ALLOWANCE (8 HOUR ALLOWANCE CIVIL / BUILDING)	\$1,240.00
AS8	LANDSCAPE DESIGN	\$1,200.00
Optional Additional Services Fees Total		\$39,545.00

Total of Standard AIA Scope of Services (3.7%): \$193,545.00

OPTIONAL Additional Architectural Services (if requested)

AS9	CONSTRUCTION ADMINISTRATION FULL SERVICE	\$22,320.00
Optional Additional Services Fees Total		\$22,320.00

JEFFERSON_

FAYETTE COUNTY DPH FACILITY

NOTES

- This proposal will form the basis for the final agreement in the form of the standard AIA B104-2017 Standard Abbreviated Form of Agreement Between Owner and Architect.
- Architectural and Building Engineering services are based on the client’s estimate of construction cost at \$5,250,000.00.
- Sustainability (LEED) & Healthy Building Design (WELL) enhancements - proposed as separate scopes of work if requested.
- Enhanced building modeling (BIM/Revit), VR and enhanced 3D computer animations are not included in the project scope.
- The Owner is responsible for all governmental agency fees associated with the project.
- All consultant budgets are allowances and will be confirmed at the completion of Design Development.
- JBGA adds 15% to additional consultant(s) fees for coordination.
- Invoicing will be on a bi-monthly schedule based on design progress.
- Meetings: All project related meetings beyond standard meetings will be billed hourly with prior approval.
- Renderings: See options under Design Phase Tasks – Additional Services.

CLARIFICATIONS

- Planning and Zoning Building Package: Included in base proposal
- Renderings: Standard exterior renderings are included. VR and interior renderings are not standard architectural services.
- Bid Services: Included in base fee. County to select, advertise, distribute, receive, and conduct public opening. Architect to attend pre-bid conference, answer GC RFIs, attend bid opening, level bids and provide bid summary to County.
- As-Built Docs: As-built documents (construction set with G.C. Markups) will be provided in PDF format within base fee.
- Lighting selection and design are included in the base fees. Specialty lighting consultants to be quoted if requested.

FEES OF ADDITIONAL WORK & SERVICES

(Upon written approval from Owner)
 JBGA Architects shall be reimbursed for expenses incurred for the project plus 10%.
 - Plots / Black line reproductions
 - Models / Animations / Renderings
 - Postage & Shipping

SCHEDULE OF HOURLY RATES

Principal Architect	\$155.00/hr.
Project Architect	\$125.50/hr.
Project Manager	\$105.00/hr.
Interior Designer	\$95.00/hr.
Administrative	\$57.50/hr.

Proposal accepted by: _____

Date: _____

Title: _____

Sincerely,

JEFFERSON

AIA, ALA, LEED AP, BD+C, CPBD, NCBDC, Cal OES,
 CEO - JEFFERSON BROWNE GRESHAM ARCHITECTS INC

Paul Gresham

AIA, NCARB, WELL AP
 COO - JEFFERSON BROWNE GRESHAM ARCHITECTS INC

**RESOLUTION OF
FAYETTE COUNTY BOARD OF HEALTH
ADHERANCE TO CDC GUIDELINES TO MINIMIZE RISK OF
INFECTION**

WHEREAS, Fayette County has experienced an event of critical significance as a result of the Coronavirus (COVID-19) disease; and

WHEREAS, wearing masks, practicing social distancing, and washing hands frequently are recommended by the Centers for Disease Control and Prevention (CDC) to prevent the continued spreading of the illness in the community; and

WHEREAS, to prevent or minimize the spread of infection or harm to people resulting from this pandemic, the Fayette County Board of Health finds that certain actions are required, including but not limited to, wearing of masks, social distancing measures, and washing hands frequently as recommended by the CDC; and

WHEREAS, pursuant to OCGA § 31-3-4, the Fayette County Board of Health has the express right, duty, power, privilege, and authority to take such steps as may be necessary to prevent and suppress disease and conditions deleterious to health and to determine compliance with health laws and rules, regulations, and standards adopted thereunder; and

NOW, THEREFORE, BE IT RESOLVED that the Fayette County Board of Health does hereby strongly encourage following safe daily habits to reduce the risk of exposure to COVID-19 to help reduce the spread of the virus by adhering to all CDC safety guidelines including wearing face coverings in public settings, practicing social distancing, and washing hands frequently..

SO ADOPTED this ___ day of September, 2020.

FAYETTE COUNTY BOARD OF HEALTH

By: _ _ _ _ _
Ted Toles, Chairman
Fayette County Board of Health

Attest: _ _ _ _ _
Clerk/Secretary

How to Protect Yourself and Others

Accessible version: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

Know how it spreads



- There is currently no vaccine to prevent coronavirus disease 2019 (COVID-19).
- **The best way to prevent illness is to avoid being exposed to this virus.**
- The virus is thought to spread mainly from person-to-person.
 - » Between people who are in close contact with one another (within about 6 feet).
 - » Through respiratory droplets produced when an infected person coughs, sneezes or talks.
 - » These droplets can land in the mouths or noses of people who are nearby or possibly be inhaled into the lungs.
 - » Some recent studies have suggested that COVID-19 may be spread by people who are not showing symptoms.

Everyone should

Clean your hands often



- **Wash your hands** often with soap and water for at least 20 seconds especially after you have been in a public place, or after blowing your nose, coughing, or sneezing.
- If soap and water are not readily available, **use a hand sanitizer that contains at least 60% alcohol**. Cover all surfaces of your hands and rub them together until they feel dry.
- **Avoid touching your eyes, nose, and mouth** with unwashed hands.

Avoid close contact



- **Limit contact with others as much as possible.**
- **Avoid close contact** with people who are sick.
- **Put distance between yourself and other people.**
 - » Remember that some people without symptoms may be able to spread virus.
 - » This is especially important for **people who are at higher risk of getting very sick**. www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-at-higher-risk.html



[cdc.gov/coronavirus](https://www.cdc.gov/coronavirus)

Cover your mouth and nose with a cloth face cover when around others



- **You could spread COVID-19 to others** even if you do not feel sick.
- **Everyone should wear a cloth face covering in public settings** and when around people not living in their household, especially when social distancing is difficult to maintain.
 - » Cloth face coverings should not be placed on young children under age 2, anyone who has trouble breathing, or is unconscious, incapacitated or otherwise unable to remove the mask without assistance.
- **The cloth face cover is meant to protect other people** in case you are infected.
- Do **NOT** use a facemask meant for a healthcare worker.
- Continue to **keep about 6 feet between yourself and others**. The cloth face cover is not a substitute for social distancing.

Cover coughs and sneezes



- **Always cover your mouth and nose** with a tissue when you cough or sneeze or use the inside of your elbow.
- **Throw used tissues** in the trash.
- Immediately **wash your hands** with soap and water for at least 20 seconds. If soap and water are not readily available, clean your hands with a hand sanitizer that contains at least 60% alcohol.

Clean and disinfect



- **Clean AND disinfect frequently touched surfaces** daily. This includes tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, and sinks. www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/disinfecting-your-home.html
- **If surfaces are dirty, clean them:** Use detergent or soap and water prior to disinfection.
- **Then, use a household disinfectant.** You can see a list of [EPA-registered household disinfectants here](#).

- Inform.
- Prevent.
- Protect.

CLINICAL REPORT
FAYETTE COUNTY BOARD OF HEALTH
 September 8, 2020

Reporting Period
 Current Jul-20 Aug-20
 Prior Jul-19 Aug-19



**Georgia Department
 of Public Health**

Kathleen Toomey, MD, Commissioner |
 Brian Kemp, Governor

Beverley Townsend, M.D., MBA, FAAFP
 Interim, District Health Director

301 Main St., La Grange, Georgia 30240
 Phone: (706) 845-4035 www.district4health.org

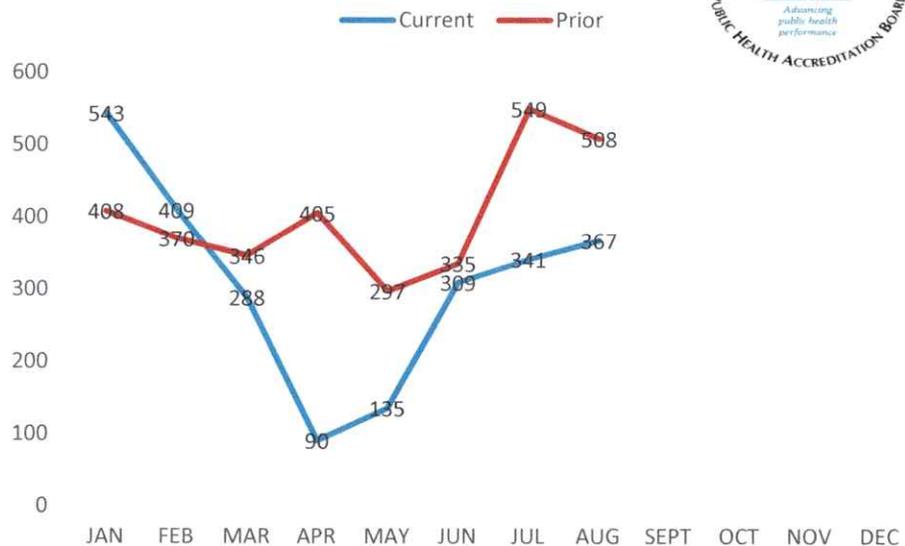
STAFFING

Total Employees

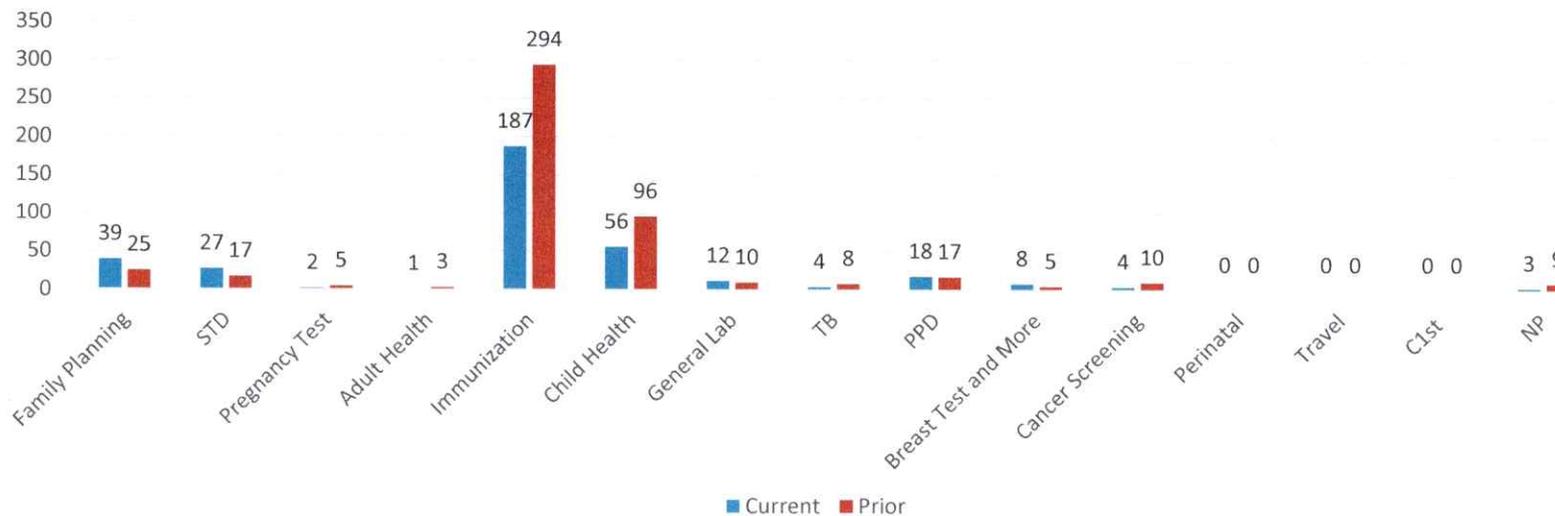


CUSTOMER SERVICE REPS		4
Lab Tech		1
NURSES		
	CNM	1
	RN	2
	LPN	2
	NP	1

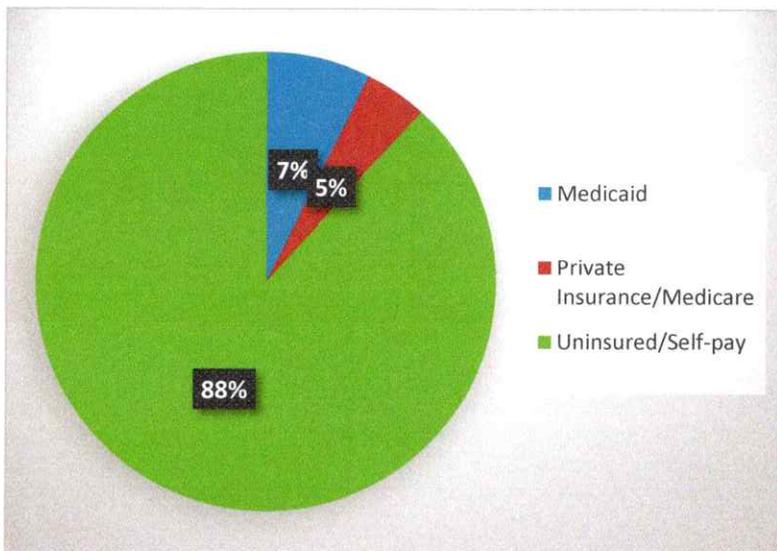
SERVICES PROVIDED TOTALS



SERVICES PROVIDED PER PROGRAM



INSURANCE STATUS



COMMUNITY OUTREACH EVENTS

What we have planned:
 COVID-19 Testing every Tuesday from 8AM-7PM
 COVID-19 Testing every Friday from 8AM-1PM
 COVID-19 Testing 2nd Saturdays of the month until further notice
 Back to School Bash, Sept 2nd from 1 - 4:30PM free IMM & HVDN screens

What we have done:
 1,992 COVID-19 test performed (57 positive)
 Distributed over 11,000 cloth masks to local partners & faith based org
 Outreach with the Fayette Senior Center provide COVID-19 information



Kathleen Toomey, MD, Commissioner | Brian Kemp, Governor

Beverley A. Townsend, MD, MBA, FAAP
Interim District Health Director

301 Main St., La Grange, Georgia 30240
Phone: (706) 845-4035 www.district4health.org

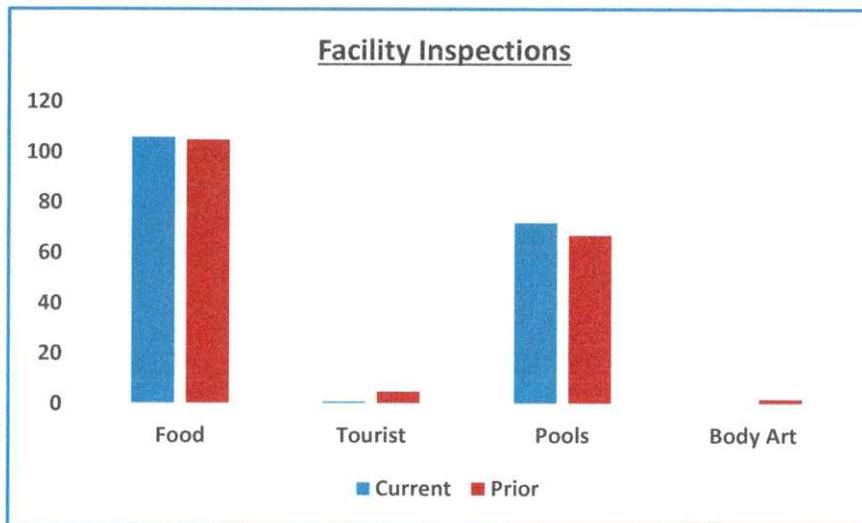


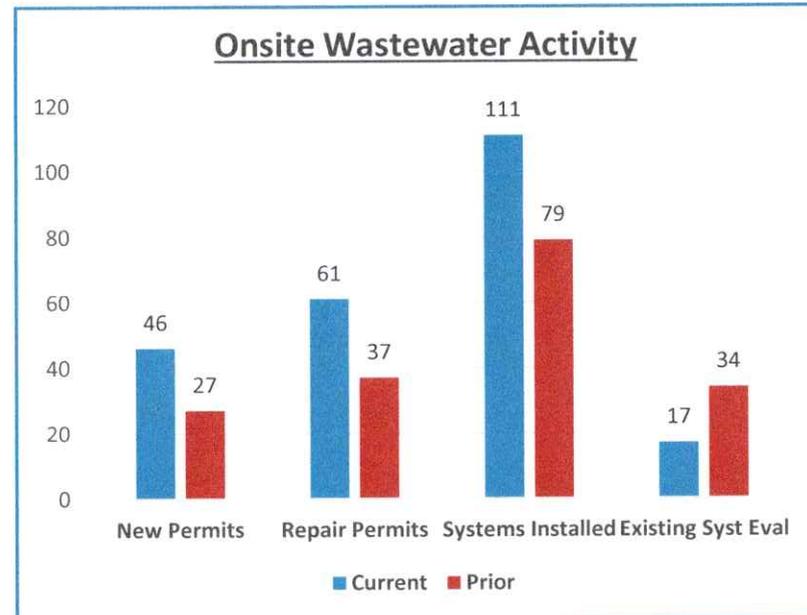
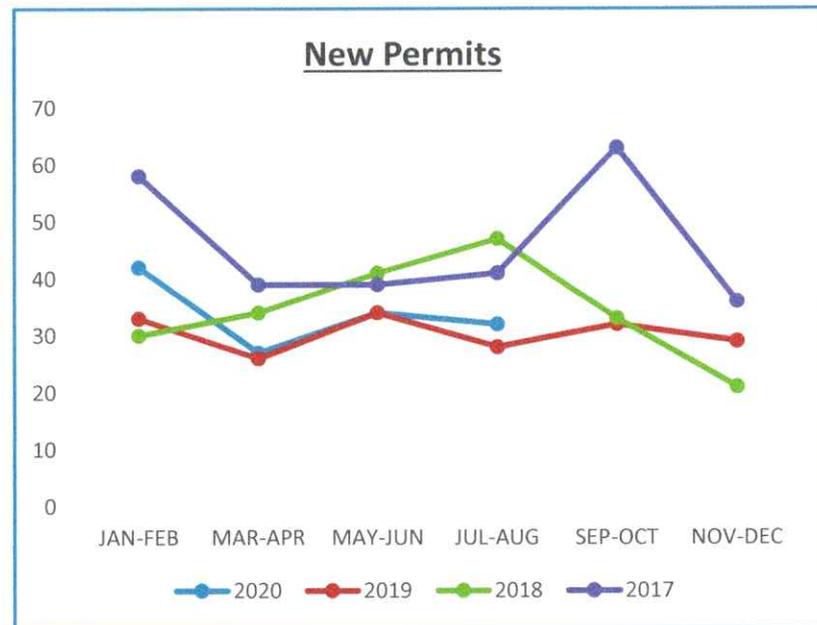
ENVIRONMENTAL HEALTH REPORT
September 8, 2020

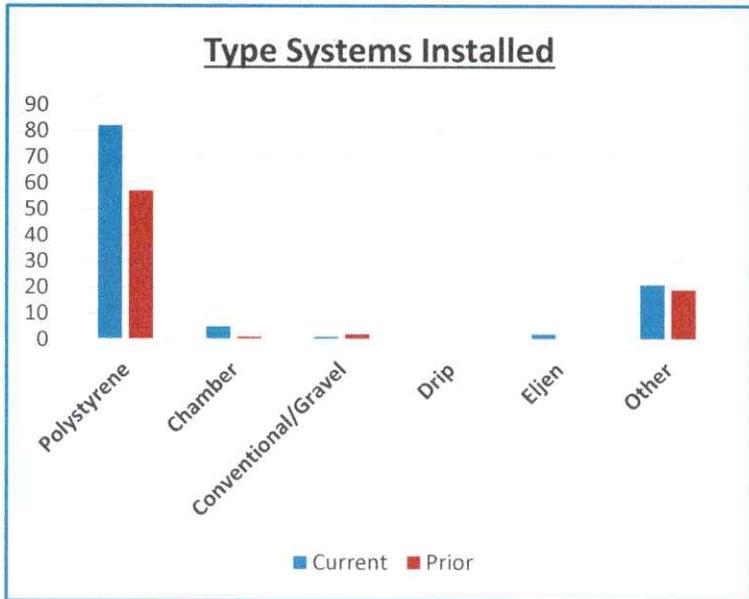
Reporting Period
Current Year (C) - June - July 2020
Prior Year (P) - June - July 2019

FACILITY MANAGEMENT Total Facilities

	RESTAURANTS & SCHOOLS	401
	TOURIST ACCOMODATIONS	12
	PUBLIC POOLS	149
	BODY ART STUDIOS	5



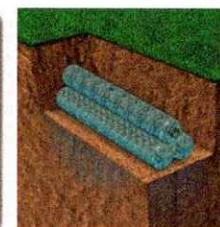




Gravel



Chamber



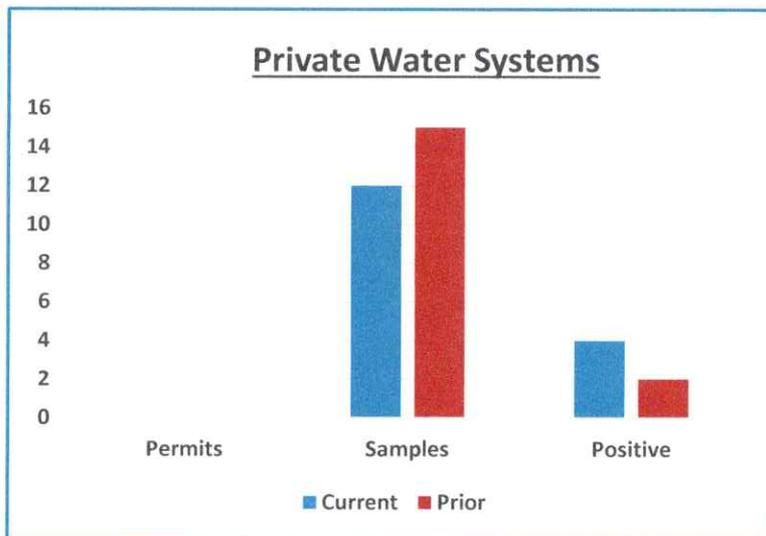
Polystyrene



Drip Emitter



Eljen

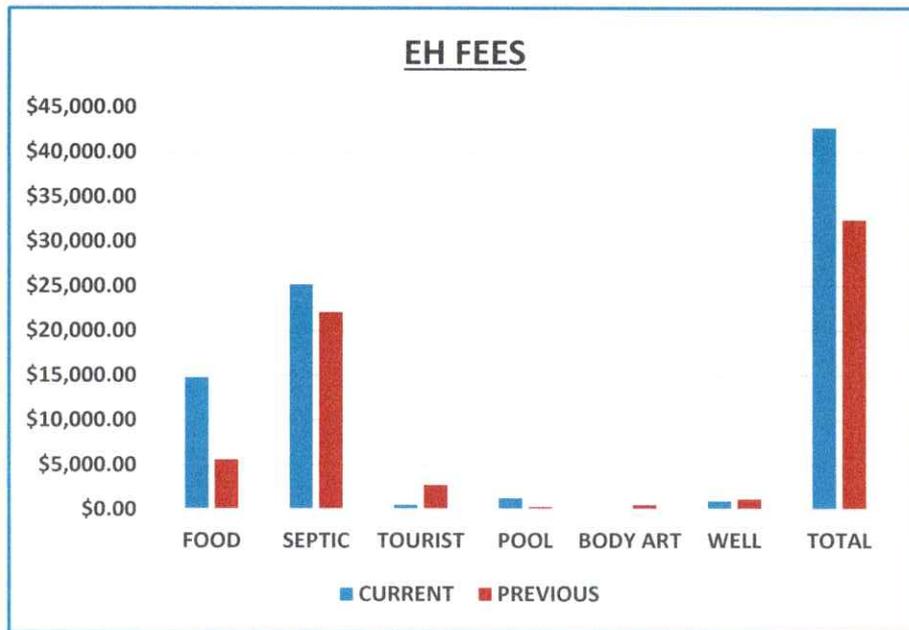


DRILLED



BORED

Rabies Program





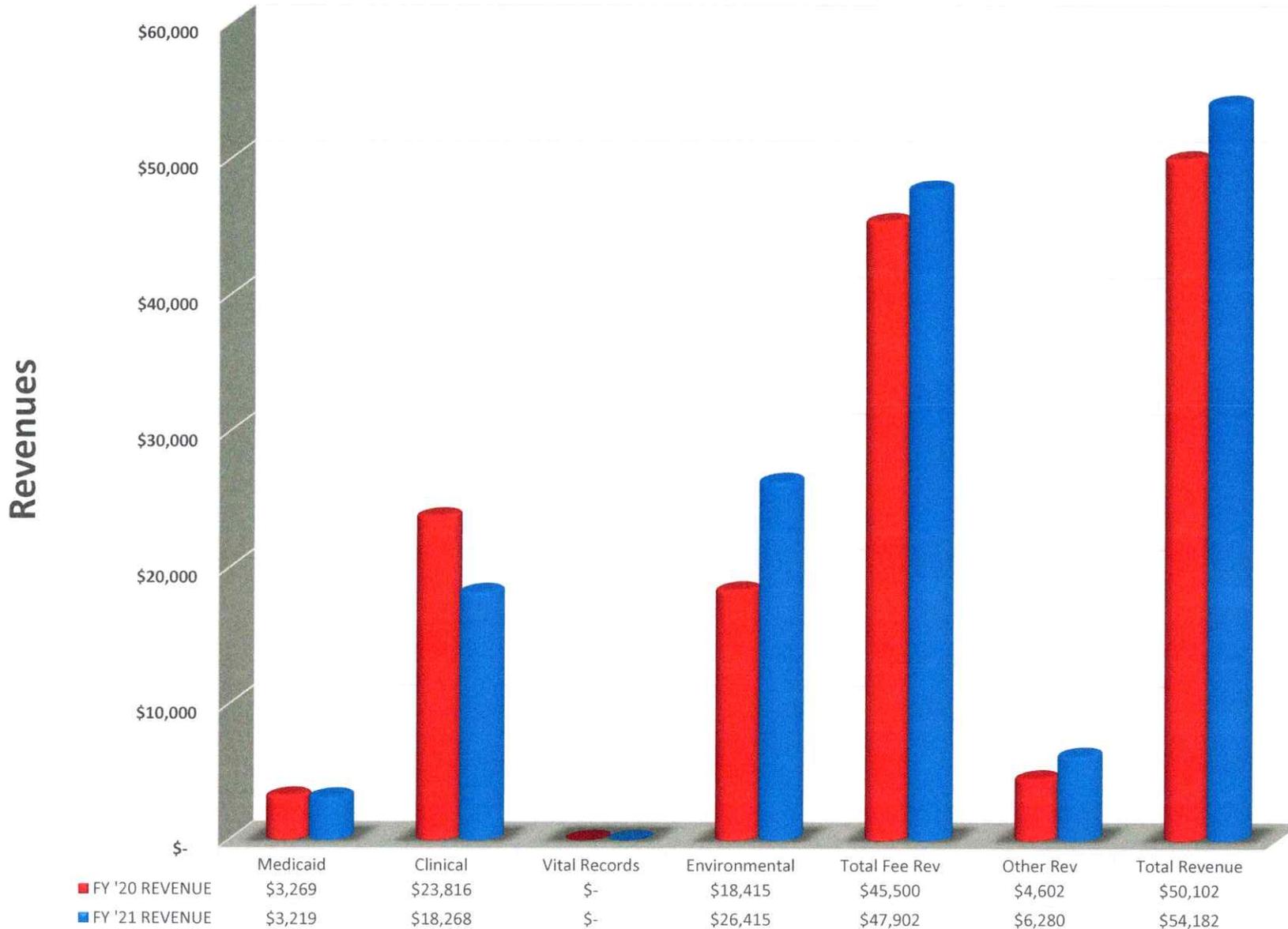
Fayette County Health Department Financial Report FY 2021



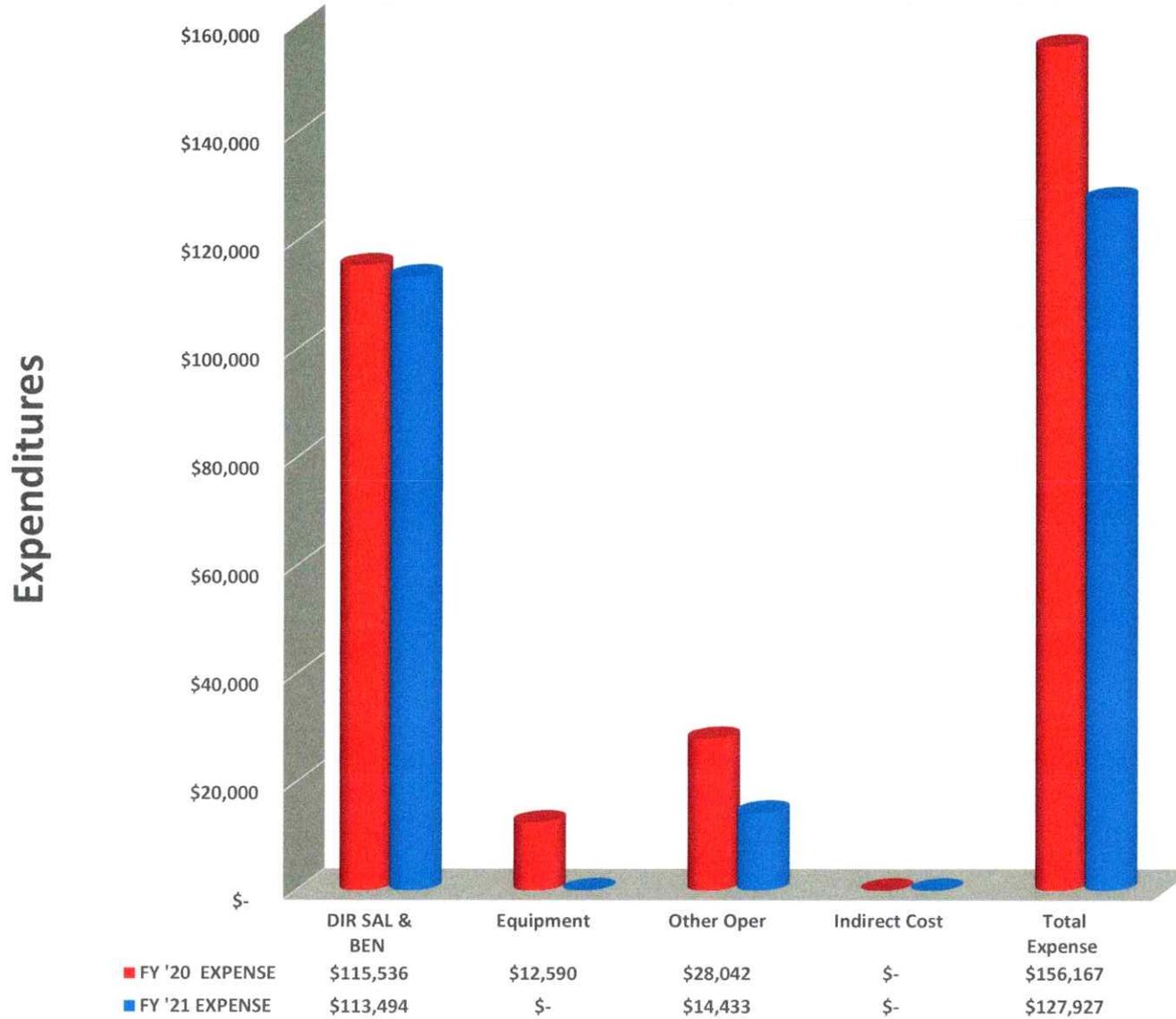
8-Sep-2020

FAYETTE COUNTY REVENUE REPORT															
FY '21 REVENUE															
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	YTD	Budgeted	%YTD
Medicaid	\$ 3,219												\$ 3,219		
Clinical	\$ 18,268												\$ 18,268		
Vital Records	\$ -												\$ -		
Environmental	\$ 26,415												\$ 26,415		
Total Fee Rev	\$ 47,902	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,902		
Other Rev	\$ 6,280												\$ 6,280		
Total Revenue	\$ 54,182	\$ -	\$ 54,182	\$ 1,710,879	3.17										
FAYETTE COUNTY REVENUE REPORT															
FY '20 REVENUE															
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	YTD	Budgeted	%YTD
Medicaid	\$ 3,269												\$ 3,269		
Clinical	\$ 23,816												\$ 23,816		
Vital Records	\$ -												\$ -		
Environmental	\$ 18,415												\$ 18,415		
Total Fee Rev	\$ 45,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,500		
Other Rev	\$ 4,602												\$ 4,602		
Total Revenue	\$ 50,102	\$ -	\$ 50,102	\$ 1,752,471	2.86										
FAYETTE COUNTY EXPENSE REPORT															
FY '21 EXPENSE															
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	YTD	Budgeted	%YTD
DIR SAL & BEN	\$ 113,494												\$ 113,494		
Equipment	\$ -												\$ -		
Other Oper	\$ 14,433												\$ 14,433		
Indirect Cost	\$ -												\$ -		
Total Expense	\$ 127,927	\$ -	\$ 127,927	\$ 1,710,879	7.48										
FAYETTE COUNTY EXPENSE REPORT															
FY '20 EXPENSE															
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	YTD	Budgeted	%YTD
DIR SAL & BEN	\$ 115,536												\$ 115,536		
Equipment	\$ 12,590												\$ 12,590		
Other Oper	\$ 28,042												\$ 28,042		
Indirect Cost	\$ -												\$ -		
Total Expense	\$ 156,167	\$ -	\$ 156,167	\$ 1,752,471	8.91										

Fayette County Health Department Revenues FY 2021 vs. FY 2020



Fayette County Health Department Expenditures FY 2021 vs. FY 2020



FAYETTE COUNTY WIC & NUTRITION REPORT

09.08.2020

WIC MANAGER:

Milena Perez-Foster, RDN, LD
PHONE #: 706 594 0325

Kathleen Toomey MD, MPH Commissioner | Brian Kemp, Governor

Beverly Townsend, MD, MBA, FAAFP
Interim District Health Director
301 Main St., LaGrange, Georgia 30240
Phone: (706) 845-4035 www.district4health.org

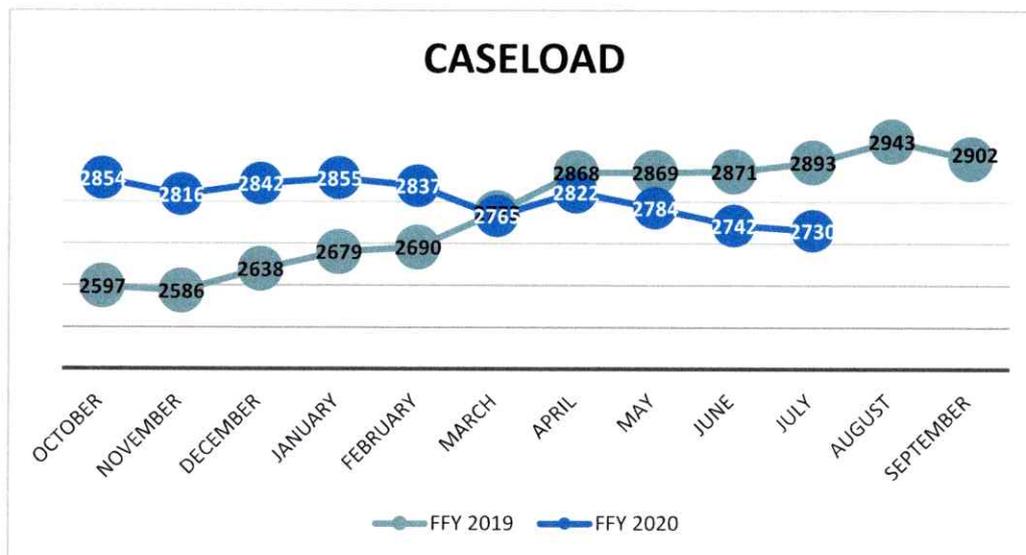


HOURS OF OPERATION:

Mon-Fri: 8am-5pm

REPORTING PERIOD:

Current: JUNE 2020- JULY 2020
Prior: FEBRUARY 2020-MAY 2020



REPORT SNAPSHOT

Caseload: 2730

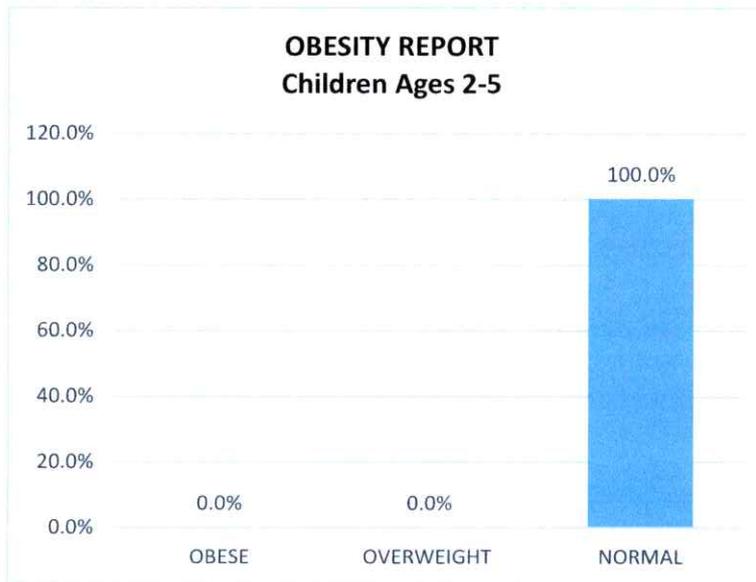
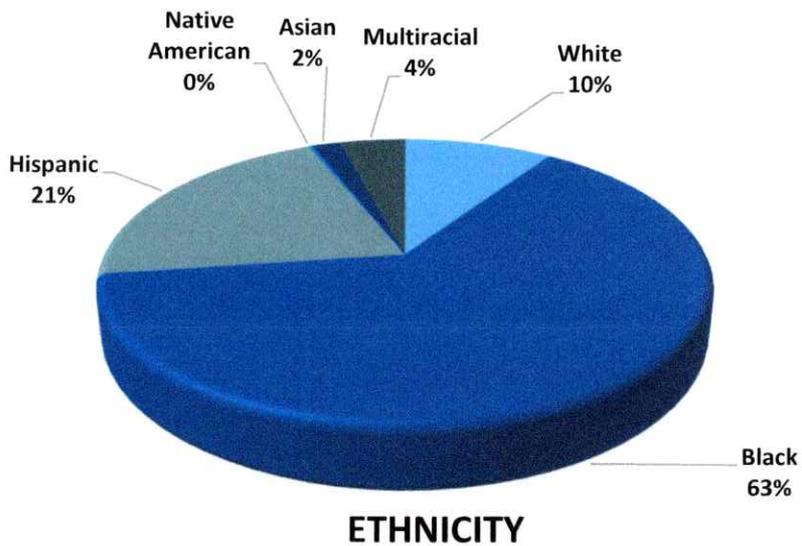
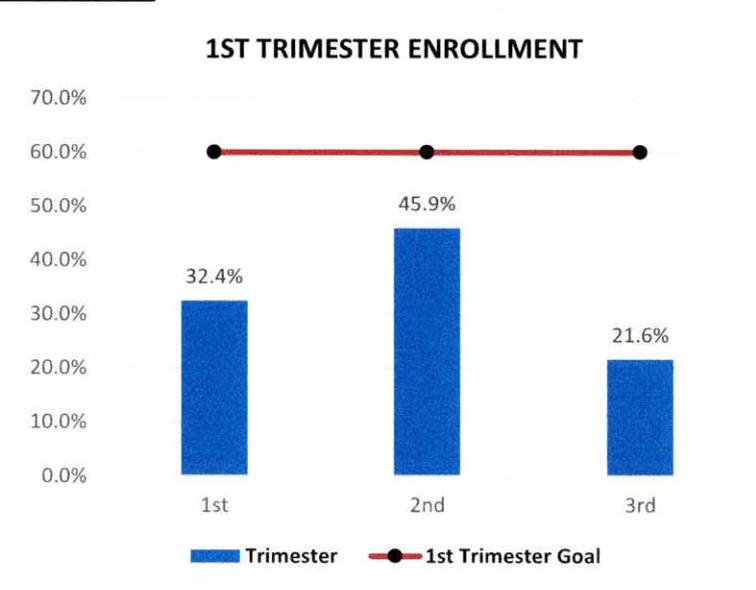
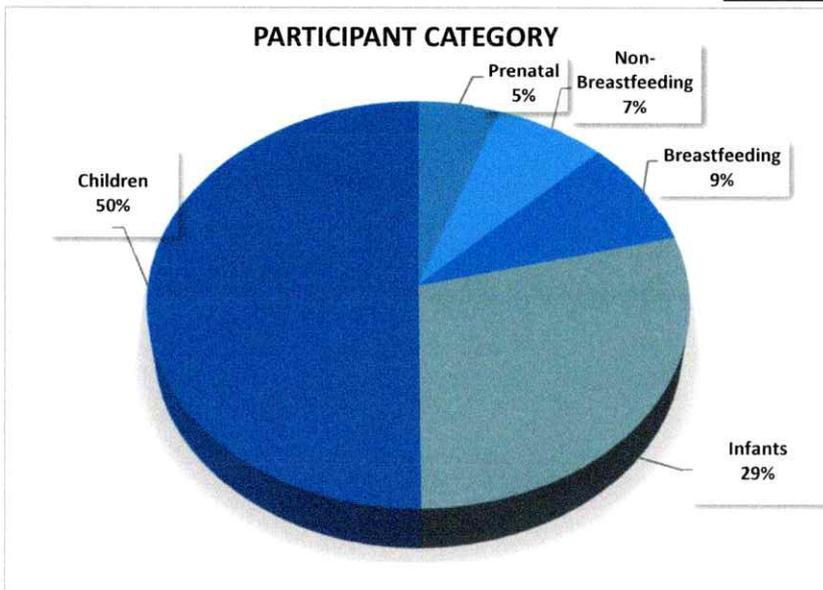
Vouchers Cashed: 5,540

**FFY '20 Vendor Total:
\$1,033,023.65**

**First Trimester Enrollment:
12/37 (32.4%)**

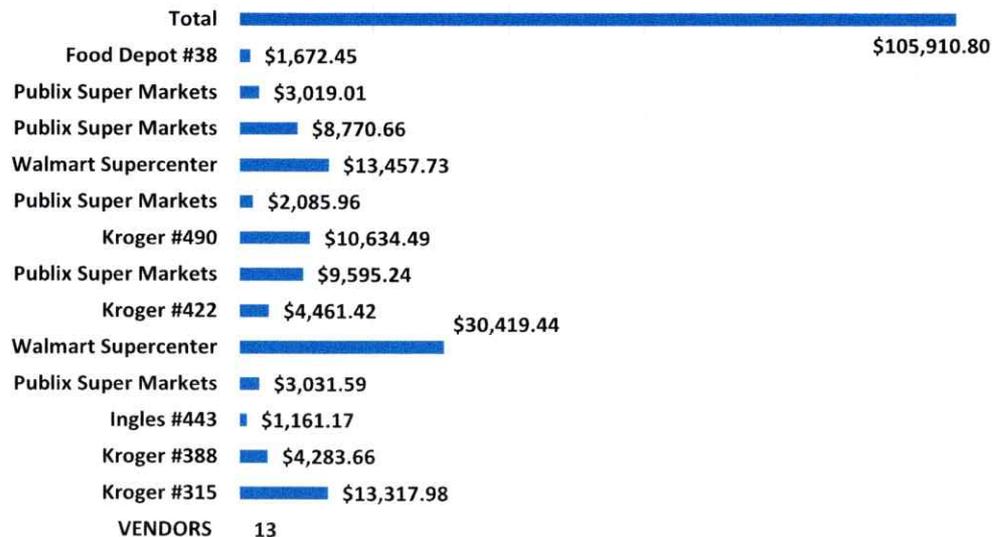
Obesity Report: 0/105 (0%)

DEMOGRAPHICS



CLINIC INFORMATION & VENDORS

VENDOR MONTHLY TOTALS



<u>STAFF</u>	<u>CLINIC STAFF</u>	
	<u>CURRENT</u>	<u>VACANCIES</u>
NUTRITIONIST	1.72	1.28
ADMINISTRATIVE ASSISTANT	2.45	0.55
PEER COUNSELOR	0	1
NUTRITION ASST	1	0

ANNOUNCEMENTS

1. Full Schedule being done via phone calls.
2. Vouchers are being mailed.
3. Barriers, Face Shields, masks have been purchased for when clinic opens to public. Currently, month to month waiver approval for anthropometrics.

MOST COMMON RISK FACTORS

PRENATAL

1. Overweight (27)
2. High Maternal Wt. Gain (3)
3. Underweight (3)

INFANTS

1. PreTerm or Early Term (18)
2. Low Birth Weight (4)
- 0

NON-BREASTFEEDING

1. Overweight (14)
2. High Maternal Wt. Gain (4)
3. Short Interpreg Interval (2)

CHILDREN

1. PreTerm or Early Term (16)
2. Low Birth Weight (11)
3. Lactose Intolerance (6)

BREASTFEEDING

1. Overweight (15)
2. High Maternal Wt. Gain (7)
3. Hx of Preterm/Early Term. (4)

WIC Impact Analysis

FTE	Staff Description	Value FTE State Paid	Est Revenue Generated
1.00	WIC Nutritionist	\$53,460	\$0
1.00	WIC Nutritionist	\$53,460	\$0
1.00	Administrative Clerk	\$40,500	\$0
1.00	Administrative Clerk	\$40,500	\$0
0.50	Breast Feeding Coordinator	\$24,300	\$0
0.50	Breast Feeding Coordinator	\$24,300	\$0
5.00		\$236,520	\$0

Voucher Program	Fayette Co.	Generated
WIC Vouchers Redemption	\$91,010	\$0

Occupancy Lease (Overhead/Operating Costs)	Generated
WIC Lease (22% Est. 5,750 SF Occupancy)	\$51,260

Subtotal WIC Impact	\$327,530	\$51,260
----------------------------	------------------	-----------------

Base Salary + State Benefit Load (62%)

Health Dept. Impact Analysis

FTE	Staff Description	Value FTE State Paid	Est Revenue Generated
1.00	Nurse	\$80,498	\$50,000
1.00	Nurse	\$80,498	\$50,000
2.00		\$160,996	\$100,000

Self Pay Program	Est Yrly	Generated
Incremental Nurses	\$130,000	\$26,000

3rd Party Insurance	Est Yrly	Generated
Clinical Traffic Increase	\$65,000	\$13,000

Travel Clinic	Est Yrly	Generated
Designated Nurse	\$30,231	\$6,046

Subtotal Health Dept. Impact	\$386,227	\$145,046
-------------------------------------	------------------	------------------

Environmental Health Impact Analysis

New Program/Training	Est Yrly	Generated
Training Restaurant Workers	\$25,000	\$25,000

Subtotal Env. Health Impact	\$25,000	\$25,000
------------------------------------	-----------------	-----------------

Grand Total Impact	\$738,757	\$221,306
---------------------------	------------------	------------------

Base Salary + State Benefit Load (62%)

FY2019 Public Health Contribution \$275,360 10050110-572016

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of staff's recommendation to award Contract #1825-B, Annual Contract for Waterline Extensions for Fiscal Year 2021, to the low bidder Shockley Plumbing, with not-to-exceed or fixed prices established for each project as assigned, not-to-exceed a total contracted amount of \$1,302,100.

Background/History/Details:

This is an annual contract. Having this contract enables the Water System to immediately attend to emergencies and expedite waterline installations for those citizens that have an immediate need. The previous contract with Shockley Plumbing expired on June 30, 2020.

What action are you seeking from the Board of Commissioners?

Approval of staff recommendation to award Contract #1825-B, Annual Contract for Waterline Extensions for Fiscal Year 2021, to the low bidder Shockley Plumbing, with not-to-exceed or fixed prices established for each project as assigned, not-to-exceed a total contracted amount of \$1,302,100.

If this item requires funding, please describe:

Funds are budgeted in the Water System M&O (\$238,136) and various Water System Fiscal Year 2021 CIP projects (\$1,335,341), totaling \$1,573,477.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

M&O Repairs to Waterlines \$238,136; 20WSC SR92 Roundabout WL Reloc \$222,878; 8NWEP North Waterline \$252,667; 8WTEX Waterline Extension \$304,072; 9SWAL Adams Road \$224,024; 20WSA WS Yard Piping CT \$331,700



Purchasing Department
 140 Stonewall Avenue West, Ste 204
 Fayetteville, GA 30214
 Phone: 770-305-5420
www.fayettecountyga.gov

To: Steve Rapson

Through: Ted L. Burgess 

From: Natasha M. Duggan 

Date: October 8, 2020

Subject: Contract 1825-B: Annual Contract for Waterline Extensions

The Water System must respond to needs for emergency or other non-routine repairs, extensions, or similar work on the water distribution system. To go through bid or price quote process each time would be inefficient and would require some customers to wait for unnecessary periods of time for services. To address this issue, the county enters into a contract for as-needed services each fiscal year.

Shockley Plumbing, Inc. held the Annual Contract for Waterline Extensions which expired June 30, 2020. They were offered a renewal contract, but declined due to fluctuating prices. The Water System and the Purchasing Department worked together to issue Invitation to Bid #1825-B to acquire waterline extension services for Fiscal Year 2021. Notices of the opportunity were emailed to 19 vendors. Another 467 were contacted through the web-based Georgia Procurement Registry who registered under #91356 (Construction, Utility and Underground Projects, #96185 (Utility Services, Water), and #96879 (Telephone, Utility, Light Pole Installation, and Relocation Service). In addition, invitations were extended via the Fayette News, the county website, Georgia Local Government Access Marketplace (www.glga.org), and Channel 23.

Two (2) Companies submitted bids, as follows:

<u>Vendor</u>	<u>Total Base Bid</u>
Shockley Plumbing, Inc.	\$1,302,100.00
The Corbett Group, LLC	\$1,476,375.00

The Water System recommends award of the contract to Shockley Plumbing, Inc. While task orders will be issued that establish a not-to-exceed or fixed price for each project, the total, cumulative not-to-exceed price is \$1,302,100.00. A Contractor Performance Evaluation for their previous contract is attached. (Attachment 1)

A price comparison of the two bidding companies is included as Attachment 2.

Specifics of the recommended contract are as follows:

Contract Name	#1825-B: Annual Contract for Waterline Extensions
Contractor	Shockley Plumbing, Inc.
Type of Contract	Annual, indeterminate quantity, fixed unit price contract
Contract Amount	Cumulative total \$1,302,100.00 (all task orders combined)
Budget	
Misc. CIP's	\$1,335,341.00
Misc. M&O	<u>238,136.00</u>
Total Budget	\$1,573,477.00

1825-B Annual Contract for Waterline Extensions

Bid Comparisons							
		Unit	Est. Quantity	Shockley Plumbing		The Corbett Group	
				Unit Price	Extended Price	Unit Price	Extended Price
1	Mobilization - Primary	EA.	10	\$ 2,000.00	\$ 20,000.00	\$ 2,000.00	\$ 20,000.00
1A	Mobilization - Secondary	EA.	1	\$ 2,000.00	\$ 2,000.00	\$ 8,500.00	\$ 8,500.00
2	20" Diameter (Dia.) Class 300 Ductile Iron Pipe (DIP), complete	L.F.	100	\$ 115.00	\$ 11,500.00	\$ 110.00	\$ 11,000.00
3	16" Dia. Class 300 DIP, complete	L.F.	100	\$ 90.00	\$ 9,000.00	\$ 100.00	\$ 10,000.00
4	12" Dia. Class 300 DIP, complete	L.F.	600	\$ 55.00	\$ 33,000.00	\$ 75.00	\$ 45,000.00
5	10" Dia. Class 300 DIP, complete	L.F.	600	\$ 46.00	\$ 27,600.00	\$ 70.00	\$ 42,000.00
6	8" Dia. Class 300 DIP, complete	L.F.	5000	\$ 42.50	\$ 212,500.00	\$ 75.00	\$ 375,000.00
7	6" Dia. Class 300 DIP, complete	L.F.	600	\$ 39.00	\$ 23,400.00	\$ 45.00	\$ 27,000.00
8	Ductile Iron (DI) Fittings, complete	TON	10	\$ 7,500.00	\$ 75,000.00	\$ 9,000.00	\$ 90,000.00
9	Fire Hydrant Assembly, complete	EA.	20	\$ 4,000.00	\$ 80,000.00	\$ 3,500.00	\$ 70,000.00
10	30" Dia. Steel Casing & 20" Dia. Carrier Pipe w/Casing Spacers						
10A	Bore & Jack	L.F.	40	\$ 400.00	\$ 16,000.00	\$ 390.00	\$ 15,600.00
10B	Placed in open trench	L.F.	20	\$ 350.00	\$ 7,000.00	\$ 250.00	\$ 5,000.00
11	24" Dia. Steel Casing & 16" Dia. Carrier Pipe w/Casing Spacers						
11A	Bore & Jack	L.F.	40	\$ 325.00	\$ 13,000.00	\$ 335.00	\$ 13,400.00
11B	Placed in open trench	L.F.	20	\$ 275.00	\$ 5,500.00	\$ 215.00	\$ 4,300.00
12	24" Dia. Steel Casing & 12" Dia. Carrier Pipe w/Casing Spacers						
12A	Bore & Jack	L.F.	40	\$ 250.00	\$ 10,000.00	\$ 290.00	\$ 11,600.00
12B	Placed in open trench	L.F.	20	\$ 220.00	\$ 4,400.00	\$ 170.00	\$ 3,400.00
13	20" Dia. Steel Casing & 10" Dia. Carrier Pipe w/Casing Spacers						
13A	Bore & Jack	L.F.	40	\$ 225.00	\$ 9,000.00	\$ 275.00	\$ 11,000.00
13B	Placed in open trench	L.F.	20	\$ 200.00	\$ 4,000.00	\$ 150.00	\$ 3,000.00
14	16" Dia. Steel Casing & 8" Dia. Carrier Pipe w/Casing Spacers						
14A	Bore & Jack	L.F.	200	\$ 220.00	\$ 44,000.00	\$ 225.00	\$ 45,000.00
14B	Placed in open trench	L.F.	60	\$ 180.00	\$ 10,800.00	\$ 125.00	\$ 7,500.00
15	12" Dia. Steel Casing & 6" Dia. Carrier Pipe w/Casing Spacers						
15A	Bore & Jack	L.F.	65	\$ 200.00	\$ 13,000.00	\$ 180.00	\$ 11,700.00
15B	Placed in open trench	L.F.	10	\$ 180.00	\$ 1,800.00	\$ 125.00	\$ 1,250.00
16	2" Dia. Combination Vacuum/Air Release Valve (C/ARV), complete	EA.	1	\$ 1,500.00	\$ 1,500.00	\$ 3,000.00	\$ 3,000.00
17	2" Dia. C/ARV, complete Including saddle tap for, 16" Dia. Pipe	EA.	1	\$ 1,500.00	\$ 1,500.00	\$ 3,000.00	\$ 3,000.00
18	2" Dia. C/ARV, complete Including saddle tap for, 12" Dia. Pipe	EA.	1	\$ 1,500.00	\$ 1,500.00	\$ 3,000.00	\$ 3,000.00
19	2" Dia. C/ARV, complete Including saddle tap for, 10" Dia. Pipe	EA.	1	\$ 1,500.00	\$ 1,500.00	\$ 3,000.00	\$ 3,000.00
20	Freebore for 20" pipe w/out casing, complete	L.F.	60	\$ 200.00	\$ 12,000.00	\$ 230.00	\$ 13,800.00
21	Freebore for 16" pipe w/out casing, complete	L.F.	60	\$ 140.00	\$ 8,400.00	\$ 225.00	\$ 13,500.00
22	Freebore for 12" pipe w/out casing, complete	L.F.	60	\$ 120.00	\$ 7,200.00	\$ 1,560.00	\$ 93,600.00
23	Freebore for 10" pipe w/out casing, complete	L.F.	60	\$ 120.00	\$ 7,200.00	\$ 140.00	\$ 8,400.00
24	Freebore for 8" pipe w/out casing, complete	L.F.	500	\$ 100.00	\$ 50,000.00	\$ 110.00	\$ 55,000.00
25	Freebore for 6" pipe w/out casing, complete	L.F.	100	\$ 90.00	\$ 9,000.00	\$ 140.00	\$ 14,000.00
26	20" Dia. Butterfly Valve (BV) w/box & valve marker, complete	EA.	1	\$ 6,000.00	\$ 6,000.00	\$ 14,000.00	\$ 14,000.00
27	16" Dia. BV w/box & valve marker, complete	EA.	1	\$ 4,000.00	\$ 4,000.00	\$ 6,000.00	\$ 6,000.00
28	12" Dia. GV w/box & valve marker, complete	EA.	3	\$ 2,400.00	\$ 7,200.00	\$ 2,200.00	\$ 6,600.00
29	10" Dia. GV w/box & valve marker, complete	EA.	3	\$ 1,800.00	\$ 5,400.00	\$ 1,500.00	\$ 4,500.00
30	8" Dia. GV w/box & valve marker, complete	EA.	10	\$ 1,400.00	\$ 14,000.00	\$ 1,100.00	\$ 11,000.00
31	6" Dia. GV w/box & valve marker, complete	EA.	1	\$ 1,000.00	\$ 1,000.00	\$ 750.00	\$ 750.00
32	Clearing and Grubbing, complete	ACRE	2	\$ 500.00	\$ 1,000.00	\$ 5,000.00	\$ 10,000.00
33	Pavement Repair (asphalt)	TON	50	\$ 425.00	\$ 21,250.00	\$ 150.00	\$ 7,500.00
33A	Pavement Repair (concrete)	C.Y.	10	\$ 750.00	\$ 7,500.00	\$ 225.00	\$ 2,250.00

1825-B Annual Contract for Waterline Extensions

Bid Comparisons							
		Unit	Est. Quantity	Shockley Plumbing		The Corbett Group	
				Unit Price	Extended Price	Unit Price	Extended Price
34	Trench Rock Excavation, complete	C.Y.	100	\$ 150.00	\$ 15,000.00	\$ 80.00	\$ 8,000.00
35	Unsuitable Materials, complete	C.Y.	200	\$ 10.00	\$ 2,000.00	\$ 38.00	\$ 7,600.00
36	3/4" Short-Side service tie-ins	EA.	10	\$ 700.00	\$ 7,000.00	\$ 310.00	\$ 3,100.00
37	3/4" Long-Side service tie-ins, complete	EA.	10	\$ 1,400.00	\$ 14,000.00	\$ 500.00	\$ 5,000.00
38	1" Short-Side Service Tie in, complete	EA.	5	\$ 1,100.00	\$ 5,500.00	\$ 400.00	\$ 2,000.00
39	1" Long-Side service tie-ins, complete	EA.	10	\$ 2,000.00	\$ 20,000.00	\$ 600.00	\$ 6,000.00
40	2" Short-Side Service Tie in, complete	EA.	1	\$ 2,500.00	\$ 2,500.00	\$ 800.00	\$ 800.00
41	2" Long-Side service tie-ins, complete	EA.	1	\$ 3,500.00	\$ 3,500.00	\$ 1,000.00	\$ 1,000.00
42A	Grassing (DS3), complete	ACRE	5	\$ 5,500.00	\$ 27,500.00	\$ 900.00	\$ 4,500.00
42B	Sod Replacement (DS4), complete	S.F.	3000	\$ 2.50	\$ 7,500.00	\$ 1.25	\$ 3,750.00
43	Silt Fence (Sd1), complete	L.F.	5000	\$ 2.50	\$ 12,500.00	\$ 1.75	\$ 8,750.00
44	Ditch Checks (Cd), complete	EA.	100	\$ 220.00	\$ 22,000.00	\$ 60.00	\$ 6,000.00
45	Rip-Rap (St), GDOT Type 3	TON	100	\$ 50.00	\$ 5,000.00	\$ 40.00	\$ 4,000.00
46	Mulch Mat (Ss), complete	S.Y.	2500	\$ 2.00	\$ 5,000.00	\$ 1.25	\$ 3,125.00
47	Concrete Encasement, complete	C.Y.	10	\$ 75.00	\$ 750.00	\$ 200.00	\$ 2,000.00
48	Concrete Thrust Blocking, complete	C.Y.	20	\$ 200.00	\$ 4,000.00	\$ 300.00	\$ 6,000.00
49	24" x 10" Wet Tap, complete	EA.	1	\$ 10,000.00	\$ 10,000.00	\$ 15,000.00	\$ 15,000.00
50	24" x 8" Wet Tap, complete	EA.	1	\$ 10,000.00	\$ 10,000.00	\$ 15,000.00	\$ 15,000.00
51	24" x 6" Wet Tap, complete	EA.	1	\$ 10,000.00	\$ 10,000.00	\$ 14,500.00	\$ 14,500.00
52	20" x 10" Wet Tap, complete	EA.	1	\$ 8,500.00	\$ 8,500.00	\$ 12,000.00	\$ 12,000.00
53	20" x 8" Wet Tap, complete	EA.	1	\$ 8,500.00	\$ 8,500.00	\$ 11,000.00	\$ 11,000.00
54	20" x 6" Wet Tap, complete	EA.	1	\$ 8,500.00	\$ 8,500.00	\$ 10,500.00	\$ 10,500.00
55	Omitted	N/A					
56	Omitted	N/A					
57	16" x 10" Wet Tap, complete	EA.	1	\$ 8,500.00	\$ 8,500.00	\$ 9,000.00	\$ 9,000.00
58	16" x 8" Wet Tap, complete	EA.	1	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00
59	16" x 6" Wet Tap, complete	EA.	1	\$ 8,500.00	\$ 8,500.00	\$ 8,000.00	\$ 8,000.00
60	Omitted	N/A					
61	12" x 10" Wet Tap, complete; as described in Item 52, w/10" GV	EA.	1	\$ 5,000.00	\$ 5,000.00	\$ 4,500.00	\$ 4,500.00
62	12" x 8" Wet Tap, complete; as described in Item 52, w/8" GV	EA.	1	\$ 5,000.00	\$ 5,000.00	\$ 4,500.00	\$ 4,500.00
63	12" x 6" Wet Tap, complete; as described in Item 52, w/6" GV	EA.	1	\$ 4,000.00	\$ 4,000.00	\$ 4,500.00	\$ 4,500.00
64	10" x 10" Wet Tap, complete	EA.	1	\$ 4,000.00	\$ 4,000.00	\$ 4,700.00	\$ 4,700.00
65	10" x 8" Wet Tap, complete	EA.	1	\$ 4,000.00	\$ 4,000.00	\$ 3,800.00	\$ 3,800.00
66	10" x 6" Wet Tap, complete	EA.	1	\$ 4,000.00	\$ 4,000.00	\$ 3,300.00	\$ 3,300.00
67	8" x 8" Wet Tap, complete	EA.	1	\$ 4,000.00	\$ 4,000.00	\$ 3,000.00	\$ 3,000.00
68	8" x 6" Wet Tap, complete	EA.	1	\$ 3,000.00	\$ 3,000.00	\$ 2,700.00	\$ 2,700.00
69	6" x 6" Wet Tap, complete	EA.	1	\$ 2,000.00	\$ 2,000.00	\$ 3,600.00	\$ 3,600.00
70	Stabilization Stone or Crusher Run for gravel driveway repair	TON	200	\$ 35.00	\$ 7,000.00	\$ 25.00	\$ 5,000.00
71	REPAIR OF EXISTING WATERLINE W/OWNER PROVIDED MATERIALS INCLUDING TRAVEL TIME TO AND FROM SITE						
71A	Trackhoe	HOUR	300	\$ 150.00	\$ 45,000.00	\$ 60.00	\$ 18,000.00
71B	Rubber Tire Backhoe	HOUR	150	\$ 140.00	\$ 21,000.00	\$ 50.00	\$ 7,500.00
71C	5 Man Crew	HOUR	200	\$ 250.00	\$ 50,000.00	\$ 200.00	\$ 40,000.00
71D	3 Man Crew	HOUR	200	\$ 150.00	\$ 30,000.00	\$ 100.00	\$ 20,000.00
72	3/4" Short-Side service tie-in to existing waterline	EA.	20	\$ 750.00	\$ 15,000.00	\$ 400.00	\$ 8,000.00
73	3/4" Long-Side service tie-in to existing waterline	EA.	20	\$ 900.00	\$ 18,000.00	\$ 700.00	\$ 14,000.00
74	1" Short-Side service tie-in to existing waterline	EA.	10	\$ 1,000.00	\$ 10,000.00	\$ 400.00	\$ 4,000.00
75	1" Long-Side service tie-in to existing waterline	EA.	10	\$ 1,500.00	\$ 15,000.00	\$ 800.00	\$ 8,000.00
76	OVERDEPTH TRENCH EXCAVATION, BACKFILL & COMPACTION FOR WATERMAIN INSTALLATIONS DEEPER THAN SIX FEET (6')						
76A	6' - 8' Trench Depth	L.F.	500	\$ 1.00	\$ 500.00	\$ 5.00	\$ 2,500.00
76B	8' - 10' Trench Depth	L.F.	100	\$ 3.00	\$ 300.00	\$ 15.00	\$ 1,500.00
76C	10' - 12' Trench Depth	L.F.	100	\$ 4.00	\$ 400.00	\$ 20.00	\$ 2,000.00
76D	12' - 14' Trench Depth	L.F.	100	\$ 5.00	\$ 500.00	\$ 20.00	\$ 2,000.00
77	Payment & Performance Bonds	L.S.			\$ 20,000.00		\$ 30,000.00
78	Material Not Provided by Owner						
Total of Base Bid					\$ 1,302,100.00		\$ 1,476,375.00

Maximum Annual Unit Price Escalation Rate

5%

10%

1825-B Annual Contract for Waterline Extensions

Bid Comparisons							
		Unit	Est. Quantity	Shockley Plumbing		The Corbett Group	
				Unit Price	Extended Price	Unit Price	Extended Price
	July 1, 2021 - June 30, 2022				\$ 1,367,205.00		\$ 1,624,012.50
	and July 1, 2022 - June 30, 2023				\$ 1,435,565.25		\$ 1,786,413.75

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION**COMPLETE ALL APPLICABLE INFORMATION**

Company Name: Shockley Plumbing, Inc.	Contract Number: 1506-B
Mailing Address: 1749 Habersham Church Road	Contract Description or Title: Annual Contract for Waterline Extensions
City, St, Zip Code: Perkins, GA 30442	Contract Term (Dates) From: 7/1/2018-6/30/2020
Phone Number: N/A	Task Order Number: N/A
Cell Number: 770-550-5085	Other Reference: for award of contract 1825-B Annual Contract for Waterline Extensions
E-Mail Address: robertshockley@att.net	

DEFINITIONS

OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule			X		
2. Condition of delivered products			X		
3. Quality of work			X		
4. Adherence to specifications or scope of work			X		
5. Timely, appropriate, & satisfactory problem or complaint resolution			X		
6. Timeliness and accuracy of invoicing				X	
7. Working relationship / interfacing with county staff and citizens			X		
8. Service Call (On-Call) response time			X		
9. Adherence to contract budget and schedule			X		
10. Other (specify):					
11. Overall evaluation of contractor performance			X		

EVALUATED BY

Signature: <i>James Munster</i>	Date of Evaluation: 09/24/2020
Print Name: James Munster	Department/Division: Water System
Title: Distribution Manager	Telephone No: 770-320-6082

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of the County Attorney's recommendation to hear the disposition of tax refund, as requested by Gracie McClinton for tax year 2019. No decision is necessary.

Background/History/Details:

When a taxpayer feels that an error has occurred with respect to taxes paid to Fayette County on Real Estate and Personal Property tax bills, they have the right to request a Refund under O.C.G.A. 48-5-380. This request is given to the Tax Assessors' Office in order to be reviewed in detail by the County Attorney. Appropriate recommendation(s) are then forwarded to the Board of Commissioner's for their final approval of said requests.

A memo from the County Attorney is provided as backup with an explanation to "No decision is necessary".

What action are you seeking from the Board of Commissioners?

No decision is necessary.

If this item requires funding, please describe:

The funding required will be for those refund requests where the overpayment of taxes (voluntarily or involuntarily) was a direct result of property that had previously been erroneously assessed and taxes have already been collected from the taxpayer(s).

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

RECEIVED
JUL 21 2020
FAYETTE COUNTY
Board of Assessors

7/21/2020

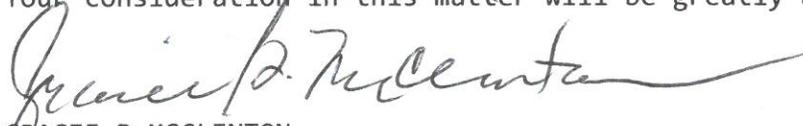
To: Fayette County Board of Tax Assessors

After the death of my husband George E. McClinton, Sr. I did not know the homestead exemption would discontinue. I was obviously notified of the cancellation, however during this period of grief and other business relative to his death I overlooked the notice.

I recently received notification from my mortgage company that an increase of \$700.00 monthly will be added to my mortgage immediately to cover the deficit of my taxes due to lack of homestead exemptions. This will create an extreme hardship for me and my family as I also provide financial assistance to my grandchildren.

I applied for the exemption on 7/20/2020 but request exception to this omission and reinstatement of homestead exemption for tax year 2019.

Your consideration in this matter will be greatly appreciated.



GRACIE B. MCCLINTON
125 GRAY FOX POINT
FAYETTEVILLE, GA 30214
(909) 835-5384

RECEIVED
JUL 21 2020
By 

#3,543.99
PW
for 2019
Lt-applied for

LAW OFFICES
McNALLY, FOX, GRANT & DAVENPORT

A PROFESSIONAL CORPORATION

100 HABERSHAM DRIVE

FAYETTEVILLE, GEORGIA 30214-1381

WILLIAM R. McNALLY
 PATRICK J. FOX
 PHILIP P. GRANT
 DENNIS A. DAVENPORT
 PATRICK A. STOUGH
 MEREDITH F. McCLURE
 E. ALLISON IVEY COX

TELEPHONE: (770) 461-2223

FACSIMILE: (770) 719-4832
 (770) 461-5863

MEMORANDUM

To: Fayette County Board of Commissioners
 From: McNally, Fox, Grant & Davenport, P.C. *E. Allison Ivey Cox*
 Date: September 22, 2020
 Re: Tax Refund Request – Gracie McClinton – Parcel 0707 12014

On July 21, 2020 The Fayette County Board of Commissioners received a request for a partial refund of 2019 taxes from Ms. Gracie McClinton for application of homestead exemption.

On October 29, 2015 Mr. and Mrs. George McClinton purchased a residence at 125 Gray Fox Point in Fayetteville, Georgia. On March 24, 2016, Mr. George McClinton returned an application for an L4 tax exemption. This exemption qualified him for 100 % exemption of the value of his homestead from school taxation based on his age and net taxable income less than \$15,000. Mr. George McClinton passed in 2018. Ms. McClinton was notified of pending homestead exemption removal in February 2019 because Mr. McClinton was the only signor on the L4 application. The L4 exemption expired. Thereafter, her mortgage company notified Ms. McClinton of an increase in monthly billing to cover the homestead exemption removal. This increase prompted Ms. McClinton to request a refund. In addition, Ms. McClinton submitted her own properly executed application for homestead exemption. She applied for a 100 % school tax exemption on July 30, 2020 based upon her status as the surviving spouse of a disabled veteran. At that time Ms. McClinton submitted a supporting letter from the U.S. Department of Veterans Affairs. The letter, issued on December 29, 2017, declared Mr. McClinton 100% service-connected disabled as of the date of issuance. This submission triggered an automatic refund of any taxes paid above the 100% disabled veteran exemption for tax year 2018 and 2019. (Please see attached summary of the Board of Assessors action on veterans refunds). All future tax bills will receive the one hundred percent (100%) disabled veterans homestead exemption.

Under these circumstances, the refund request made to the Board of Commissioners has been made moot. No decision is necessary. The application of the one hundred percent (100%) disabled veterans homestead exemption has provided a full remedy for Ms. McClinton.

Year	Recommendation	Reason
2019	No Decision is Necessary	Full relief received as surviving spouse of a 100% disabled veteran



September 30, 2020

Gracie B. McClinton
125 Gray Fox Point
Fayetteville, GA 30214

RE: Tax Refund Request

Dear Ms. McClinton:

This letter is to notify you that your request for tax refund has been slated to appear on the Thursday October 8, 2020 agenda of the regularly scheduled meeting of the Fayette County Board of Commissioners, at 6:30 P.M.

That meeting will take place in the Public Meeting Room of the Board of Commissioners located at 140 Stonewall Avenue West, Fayetteville 30214.

Your request will be discussed and a decision to grant or deny your request will be made at that meeting.

Should you desire to be heard on the matter, please be present and prepared to address the commissioners at the appropriate time. Please review the updated public meeting procedures included with this letter.

Sincerely,

Tameca P. Smith, MBA, CMC
County Clerk

Cc: Joel Benton, Chief Tax Assessor
Kristie King, Tax Commissioner
Ali Cox, Assistant County Attorney

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of the County Attorney's recommendation to deny the disposition of tax refund, as requested by Donna Jackson for tax year 2019 in the amount of \$985.01.

Background/History/Details:

When a taxpayer feels that an error has occurred with respect to taxes paid to Fayette County on Real Estate and Personal Property tax bills, they have the right to request a Refund under O.C.G.A. 48-5-380. This request is given to the Tax Assessors' Office in order to be reviewed in detail by the County Attorney. Appropriate recommendation(s) are then forwarded to the Board of Commissioner's for their final approval of said requests.

A memo from the County Attorney is provided as backup with an explanation to deny this tax refund request.

What action are you seeking from the Board of Commissioners?

Deny the disposition of tax refund, as requested by Donna Jackson for tax year 2019 in the amount of \$985.01.

If this item requires funding, please describe:

The funding required will be for those refund requests where the overpayment of taxes (voluntarily or involuntarily) was a direct result of property that had previously been erroneously assessed and taxes have already been collected from the taxpayer(s).

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

From: [Donna Jackson](#)
To: [Tameca P. Smith](#)
Subject: 2019 Property Tax
Date: Wednesday, July 29, 2020 12:37:04 PM

***External Email* Be cautious of sender, content, and links**

I'm writing to request a property tax refund for 2019. I wasn't given my L4 homestead exemption. Due to miscommunication/incorrect information I only received an L3 designation. Therefore I was forced to pay twice the amount I would've paid with the correct homestead exemption.

I provided all documentation required and have made several visits/phone calls to tax assessors office trying to correct the error and resolve the issue.

I've been granted the correct L4 exemption for 2020.

Please feel free to contact me. Thanks for your consideration in this matter.

Donna Jackson
154 Sumner Rd.
Fayetteville, GA 30214
(404) 202-7474

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LAW OFFICES
McNALLY, FOX, GRANT & DAVENPORT

A PROFESSIONAL CORPORATION

100 HABERSHAM DRIVE

FAYETTEVILLE, GEORGIA 30214-1381

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 MEREDITH F. McCLURE
 E. ALLISON IVEY COX

TELEPHONE: (770) 461-2223

FACSIMILE: (770) 719-4832
 (770) 461-5863

MEMORANDUM

To: Fayette County Board of Commissioners
 From: McNally, Fox, Grant & Davenport, P.C. *E. Allison Ivey Cox*
 Date: September 22, 2020
 Re: Tax Refund Request – Donna Jackson – Parcel 0719 021

On July 29, 2020 Ms. Donna Jackson e-mailed a request for partial refund of her 2019 property for application of homestead exemption.

On April 1, 2019 Ms. Jackson returned an application for the L3 homestead exemption. This exemption is granted to the resident taxpayers of Fayette County who are totally disabled or have reached 65 years of age AND have a net taxable income of MORE than \$15,000. If qualified, a taxpayer will receive an exemption of fifty percent (50%) of their homestead's assessed value from Fayette County school taxation. Ms. Jackson qualified for the L3 exemption and it was applied to the 2019 tax year. On June 24, 2019, Ms. Jackson called the tax assessors' office to inquire as to her eligibility for an L4 exemption. She was advised that proof in income was necessary. On November 15, 2019, Ms. Jackson submitted proof of her income and made application for the L4 Homestead Exemption. This, more expansive, exemption qualifies recipients, for exemption of one hundred percent (100%) of the assessed value of their homestead from Fayette County school taxation. Recipients must have a net taxable income of \$15,000 or LESS, in addition to the requirements for L3 exemption. Ms. Jackson was granted the L4 exemption for tax year 2020.

To qualify for an L4 exemption, an applicant must meet the above listed requirements. and file by April 1 of the tax year in which the exemption is to be applied. There is no dispute as to Ms. Jackson's age, residency or her income as of November 15, 2019. She was 67 years old and owned/occupied her home at 154 Summer Road beginning November 30, 2018. Additionally, she provided an affidavit as to her income on November 15, 2019 to satisfy that requirement. However, Ms. Jackson did not apply for the L4 exemption or submit appropriate proof of income until November 15, 2019. To qualify for an L4 exemption for 2019, the application must be submitted by April 1 of 2019. Her application for the L3 exemption was timely for 2019, her L4 application was not.

The Tax Commissioner provides notice of all available tax exemptions annually. It is incumbent upon the taxpayer to apply for the exemption appropriate to their circumstance by April 1 of the calendar year in which they would like to receive the exemption.

No error or illegal action in the assessment or collection of Ms. Jackson’s tax liability has occurred to qualify her for refund under these circumstances. Her application was not timely.

The requested refund of \$985.01 is recommended for full denial.

Year	Recommendation	Reason
2019	Deny	Failure to timely Apply
TOTAL RECOMMENDED REFUND		\$0



September 30, 2020

Donna Jackson
154 Summer Rd
Fayetteville, GA 30214

RE: Tax Refund Request

Dear Ms. Jackson:

This letter is to notify you that your request for tax refund has been slated to appear on the Thursday October 8, 2020 Agenda of the regularly scheduled meeting of the Fayette County Board of Commissioners, at 6:30 P.M.

That meeting will take place in the Public Meeting Room of the Board of Commissioners located at 140 Stonewall Avenue West, Fayetteville 30214.

Your request will be discussed and a decision to grant or deny your request will be made at that meeting.

Should you desire to be heard on the matter, please be present and prepared to address the commissioners at the appropriate time. Please review the updated public meeting procedures included with this letter.

Sincerely,

Tameca P. Smith, MBA, CMC
County Clerk

Cc: Joel Benton, Chief Tax Assessor
Kristie King, Tax Commissioner
Ali Cox, Assistant County Attorney

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of Commissioner Charles D. Rousseau's request to create a 200th Anniversary Committee to provide a balance in the interpretations and feelings of contribution from various members of the community that represent Fayette County.

Background/History/Details:

Fayette County will celebrate its 200th anniversary on May 15, 2021. Commissioner Rousseau is requesting that a committee, representing diversity, be comprised of a representative from the senior community, a representative from the youth community, a representative of the Historical Society, a representative of the municipalities in Fayette and a representative of the Native American community in Fayette to make recommendations and suggestions on how to celebrate 200 years.

Forming such a committee provides a system of checks and balances, community engagement and organized planning. Members of this committee would be selected through the county's Board Appointment; Policy 100.19, to serve a term to expire December 31, 2021 and would only serve during this time.

What action are you seeking from the Board of Commissioners?

Approval to create a 200th Anniversary Committee to provide a balance in the interpretations and feelings of contribution from various members of the community that represent Fayette County.

If this item requires funding, please describe:

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

From: [Steve Rapson](#)
To: [Commissioners Group](#)
Cc: [Tameca P. Smith](#)
Subject: 200th anniversary
Date: Friday, August 28, 2020 10:30:48 AM
Attachments: [image001.png](#)
[100.19 Board Appointments Policy.pdf](#)

Honorable Commissioners,

Staff thought it might be helpful to outline what is currently being done regarding the 200th anniversary.

Currently Tameca is taking lead for managing the 200th anniversary celebration. She is working primarily with members of the Historical Society on the planning of the anniversary, marketing, design and events, as discussed during the budget process.

Vicki Turner as a member of Fayetteville MainStreet, and past designer for the Christmas ornaments that are sold via Fayetteville Mainstreet, she created the 200th anniversary Christmas ornament.

The Historical Society and Fayetteville Mainstreet purchased the Christmas ornaments and any proceeds are retained by the Historical Society or Fayetteville Mainstreet.

No county funds have been spent to purchase Christmas ornaments to date.

However, if County funds are used to purchase future Christmas ornaments, commemorative coins etc. - those funds would be reimbursed and any proceeds would be retained by whoever sold them to help promote our anniversary.

Pending items, such as marketing, banners and events (if we are able to hold them due to COVID), are being considered through various vendors and with the feedback from citizens and other jurisdictions in Fayette County.

The \$50,000 set aside for the 200th anniversary was approved and placed in the Board of Commissioners' budget and expenses associated are paid from that accounting line.

If the Commission prefers to create of a committee to manage this process then

we would need the Commission to establish the committee and follow our Policy 100.19; Board Appointments.(Attached)

If you require any further clarification please give me a call.

Steven Rapson
Fayette County
County Manager, C.P.A.
srapson@fayettecountyga.gov
770.305.5100



Fayette County offices have reopened to the general public but in abundance of caution, concerning Coronavirus (COVID-19), we request our residents continue to contact us via phone, email, or our website to keep any exposure to a minimum.

PURPOSE

The intent of this policy is to establish procedures for advertising appointments to Fayette County's authorities, boards, commissions, committees and similarly established bodies; to establish procedures for accepting applications for advertised positions; and for appointing members to said bodies.

POLICY

There shall be specific procedures for advertising appointments to Fayette County's authorities, boards, commissions, committees and similarly established bodies; procedures for accepting submitted applications for advertised positions; and procedures for appointing members to said bodies.

PROCEDURE

Inasmuch as it is recognized that in order to promote and protect the integrity of the Board of Commissioners, staff, and Fayette citizens who have expressed interest in and are appointed to the County's authorities, boards, commissions, committees and similarly established bodies, the following procedures for the appointment of interested and qualified applicants shall be enacted and applied:

1. All vacancies to authorities, boards, commissions, committees, and similarly established bodies will be advertised ninety days in advance of a term expiring.
2. The County Clerk or his/her appointee will advertise for all vacant positions for a period of one month with deadlines for receiving applications to be established by the County Clerk. Advertisements will be provided to the County's legal organ, to other newspapers deemed appropriate by the County Clerk, and will be posted to the County's website.
3. The Board of Commissioners will appoint a qualified applicant for the vacant positions on the following:
 - A. Board of Health;
 - B. McIntosh Trail Community Service Board;
 - C. Fayette County Development Authority;
 - D. Joint Development Authority;
 - E. Board of Elections;

- F. Board of Family and Children Services;
 - G. Fayette County Hospital Authority; and
 - H. Fayette County Board of Tax Assessors.
4. All other authorities, boards, commissions, committees or similarly established bodies which are directly related to one of the County's established departments, shall have vacancies filled by the head of said the respective department receiving, reviewing and recommending an applicant for consideration for appointment to the vacant position(s) to the Board of Commissioners for the following:
- A. Library Board – Library Director;
 - B. Planning Commission – Planning and Zoning Director;
 - C. Zoning Board of Appeals – Planning and Zoning Director;
 - D. Public Arts Committee – Parks and Recreation Director;
 - E. Recreation Commission – Parks and Recreation Director;
 - F. Public Facilities Authority – Finance Director;
 - G. Transportation Committee – Public Works Director
 - H. Two Rivers Resource, Conservation and Development Council –
Emergency Management Director
 - I. Water Committee – Water System Director
 - J. Region 4 EMS Council – Fire Chief; and
 - K. Region 6 Mental Health Board – Chief Jailer.
4. Notwithstanding anything to the contrary contained herein, all appointments to authorities, boards, commissions, committees and similarly established bodies which are mandated by state law or local ordinance will be made in accordance with the applicable state law or county ordinance.

5. In the event that a position on one of the County's authorities, boards, commissions, committees or similarly established bodies becomes vacant prior to the expiration of its term, the vacancy shall be filled in the manner described above. If less than one year remains at the time an individual is appointed to fill such a vacancy, that individual shall also be reappointed to the position for the next successive term.

ADMINISTRATIVE GUIDELINES

It shall be the responsibility of each employee to be familiar with and to comply with this policy. Department heads and supervisory personnel shall be responsible for ensuring adherence to this policy. Reasonable limits, including time restrictions, shall be imposed by department heads or other supervisory persons to ensure maximum productivity of all employees with respect to this policy. Violation of this policy may result in disciplinary action in accordance with the County's Personnel Policy.

From: [Tameca P. Smith](#)
To: [Charles Rousseau](#)
Cc: [Commissioners Group](#)
Subject: RE: 200 Anniversary
Date: Thursday, September 10, 2020 1:42:00 PM
Attachments: [Invoice_3074_from_PSP_GROUP-signed.pdf](#)
[image002.png](#)
[200th anniversary.msg](#)

Honorable Commissioner Rousseau,

In response to your questions, please see below. I hope this helps.

As a follow up to the concerns I shared during our last BOC meeting, I like to know the following about your course of action with respect to the above. I been advised you are the POC or committee chair.

When was there an authorization to commission a Christmas ornament? **Fayette County is not part of that process. This is done through Fayetteville Mainstreet, not the county.**

Were members of the art community advised, solicited or considered for commission? **No.**

Who reviewed and blessed the depictions/inscriptions on said ornament? **Fayetteville Mainstreet and Historical Society.**

Who is paying for the production of said ornament? **Fayetteville Mainstreet and Historical Society purchased the ornaments and will sell the ornaments as they have done in times past. No county funds were used, in any way, for the production and/or design of the ornaments.**

Is there a committee you have established? **No. As stated in the email attached from Mr. Rapson, the creation of a committee would have to be established by the Board.**

Who are the members of that committee? (I'd like to make a few recommendations)

When are the scheduled meetings?

If there is a committee, diversity and inclusive representation is critically important to me?

To date, have any expenditures been incurred? **\$1995 for a full page ad in THE SOURCE MAGAZINE (approved invoice attached)**

What are those and to whom? (a spreadsheet will do) **See attachment.**

Has a calendar of events and or activities in 2020 or 2021 been established or considered? **One event has currently scheduled. A parade on May 15, 2021...the actual day of the county's anniversary. Consideration of other events and activities were discussed prior to COVID, but are questionable at this time.**

Please let me know a timeline comfortable for you as to when I can anticipate a response.

I thank you in advance for your attention to this request.

Tameca P. Smith, MBA, CMC, CCO

County Clerk
Fayette County Board of Commissioners

140 Stonewall Avenue West, Suite 100
Fayetteville, GA 30214
Office: 770-305-5103
Fax: 770-719-5524
www.fayettecountyga.gov

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Upcoming training: None

Vacation scheduled: None

Holiday scheduled: None

Please note: This message is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential, and exempt from disclosure under applicable law. If the reader(s) of this message is not the intended recipient(s), you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, please immediately notify the sender.

From: Charles Rousseau <crousseau@fayettecountyga.gov>

Sent: Thursday, September 10, 2020 11:40 AM

To: Tameca P. Smith <tsmith@fayettecountyga.gov>

Subject: 200 Anniversary

As a follow up to the concerns I shared during our last BOC meeting, I like to know the following about your course of action with respect to the above. I been advised you are the POC or committee chair.

When was there an authorization to commission a Christmas ornament?

Were members of the art community advised, solicited or considered for commission?

Who reviewed and blessed the depictions/inscriptions on said ornament?

Who is paying for the production of said ornament?

Is there a committee you have established?

Who are the members of that committee? (I'd like to make a few recommendations)

When are the scheduled meetings?

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To date, have any expenditures been incurred?

What are those and to whom? (a spreadsheet will do)

Has a calendar of events and or activities in 2020 or 2021 been established or considered?

Please let me know a timeline comfortable for you as to when I can anticipate a response.

I thank you in advance for your attention to this request.

Get [Outlook for iOS](#)

10010110 521316



PSP GROUP
254 North Broad Street
Monroe, GA 30655
770-207-6187
accounting@myspsgroup.com



BILL TO
Tameca Smith
Fayette County Historical
Society
PO Box 421
Fayetteville, GA 30214

INVOICE 3074

DATE 08/17/2020 TERMS Due on receipt

DUE DATE 08/17/2020

ACTIVITY	QTY	RATE	AMOUNT
Advertising FAYETTE COUNTY CHAMBER OF COMMERCE MAGAZINE FULL PAGE AD	1	1,995.00	1,995.00

TOTAL DUE \$1,995.00

Peach State Publications is now PSP Group!
Payments can be made out to either company name.