

## BOARD OF COUNTY COMMISSIONERS

Randy Ognio, Chairman  
Charles W. Oddo, Vice Chairman  
Edward Gibbons  
Eric K. Maxwell  
Charles D. Rousseau



## FAYETTE COUNTY, GEORGIA

Steve Rapson, County Administrator  
Dennis A. Davenport, County Attorney  
Tameca P. Smith, County Clerk  
Marlena Edwards, Chief Deputy County Clerk

140 Stonewall Avenue West  
Public Meeting Room  
Fayetteville, GA 30214

## AGENDA

September 24, 2020

6:30 p.m.

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Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of each month at 6:30 p.m.

Call to Order

Invocation and Pledge of Allegiance by Commissioner Edward Gibbons

Acceptance of Agenda

### PROCLAMATION/RECOGNITION:

### PUBLIC HEARING:

1. Consideration of Petition No. 1293-20, Wright Chancey, LLC, Owner, and, Rod Wright, Agent, request to rezone from R-55 Cond. to R-55 Cond. to amend a condition of rezoning concerning the number of driveway curb cuts; property located in Land Lot 31 of the 5th District and fronts on Redwine Road. Applicant has requested to withdraw this petition. (pages 3-6)
2. Consideration of Petition 1294-20, Iris Williams, Owner, request to rezone 3.00 acres from R-45 conditional to R-40 to develop two single-family residential lot; property located in Land Lot(s) 74 & 75 of the 5th District and fronts on South Jeff Davis Drive. (pages 7-30)

### PUBLIC COMMENT:

*Speakers will be given a five (5) minute maximum time limit to speak before the Board of Commissioners about various topics, issues, and concerns. Speakers must direct comments to the Board. Responses are reserved at the discretion of the Board.*

### CONSENT AGENDA:

3. Approval of staff's recommendation to adopt final supplemental budget adjustments for the fiscal year ended June 30, 2020, and authorization to adjust and close capital projects moving remaining funds to project contingency. (pages 31-39)
4. Approval of staff's recommendation to adopt final supplemental budget adjustments related to the Coronavirus Aid, Relief, and Economic Security Act (CARES) and various other grants, for the fiscal year ended June 30, 2020. (pages 40-41)
5. Approval of staff's recommendation to award Contract #1853-A to B.E. Guthrie Construction Company for Stonewall Complex masonry repairs at \$14,950.00 and to Metro Waterproofing, Inc. for Justice Center masonry repairs at \$15,892.00 and to reallocate \$30,842.00 from General Fund Project Contingency to a Capital Improvement Project (CIP) for this purpose. (pages 42-44)
6. Approval of the August 31, 2020 Special Called Board of Commissioners Meeting Minutes. (pages 45-50)

7. Approval of the September 10, 2020 Board of Commissioners Meeting Minutes. (pages 51-54)

**OLD BUSINESS:**

**NEW BUSINESS:**

8. Consideration of staff's recommendation to award Bid #1845-B, Fayette County Resurfacing Program FY 2020 to the lowest responsive and responsible bidder, ER Snell Contractor, Inc., for the amount of \$3,097,344.97 (2017 SPLOST 19TAG), contingent upon concurrence from Georgia Department of Transportation (GDOT). (pages 55-72)
9. Consideration of staff's recommendation to approve Contract #1431-P, Task Order #38 in the amount of \$159,480 for Construction, Engineering, and Inspection (CEI) services for 19TAG Fayette County Resurfacing Project FY 2020. (pages 73-92)
10. Consideration of staff's request to award bid #1854-B: Type 1 Ambulances to Custom Truck & Body Works, Inc. for (2) two Ford F-450 ambulances totaling \$450,126. (pages 93-97)
11. Consideration of staff's recommendation to award Contract #1837-S to Industrial Control Systems to install the Filter Magic Filter Control system with Zero2Waste Filter Backwash Optimization System at the South Fayette Water Treatment Plant in the amount of \$579,400 and to transfer \$831.65 from Project 6SCAD to Project 7FMSF for this purpose. (pages 98-103)

**ADMINISTRATOR'S REPORTS:**

**ATTORNEY'S REPORTS:**

**COMMISSIONERS' REPORTS:**

**EXECUTIVE SESSION:**

**ADJOURNMENT:**

# COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

**Wording for the Agenda:**

Consideration of Petition No. 1293-20, Wright Chancey, LLC, Owner, and, Rod Wright, Agent, request to rezone from R-55 Cond. to R-55 Cond. to amend a condition of rezoning concerning the number of driveway curb cuts; property located in Land Lot 31 of the 5th District and fronts on Redwine Road. Applicant has requested to withdraw this petition.

**Background/History/Details:**

Staff recommends approval of the request to withdraw.

The Planning Commission recommended approval of the request to withdraw.

Brian Haren made a motion to recommend approval of the request to withdraw Petition 1293-20. Danny England seconded the motion. The motion passed 4-0.

**What action are you seeking from the Board of Commissioners?**

Approval of the request to withdraw Petition 1293-20.

**If this item requires funding, please describe:**

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?\*

Backup Provided with Request?

**\* All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

**Staff Notes:**

**From:** [Rod Wright](#)  
**To:** [Pete Frisina](#); [Steven L. Jones](#); [Rod Wright](#)  
**Subject:** Lot 5 and 6 Hanley Estates rezoning application  
**Date:** Monday, August 24, 2020 7:46:31 AM

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**\*External Email\* Be cautious of sender, content, and links**

Pete

I am requesting to withdraw the application of rezoning for shared driveway cut reconsideration.

Thank you  
Rod Wright

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RODWRIGHTCORP

PO Box 629 - Fayetteville, GA 30214

(770) 294-7990 phone

(770) 460-5109 fax

**CONFIDENTIALITY NOTICE:** This e-mail and any attached documents contain information which is PRIVILEGED, PROPRIETARY and CONFIDENTIAL, are protected by the Electronic Communications Privacy Act, 18 U.S.C. Sections 2510-2521, Federal and State copyright laws, and are intended only for the use of the addressee(s) named herein. No part of this document or any attachments may be reproduced or transmitted without permission from RODWRIGHTCORP, P.G.C., Inc and Roderick Wright. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system.

**STATE OF GEORGIA  
COUNTY OF FAYETTE**

**RESOLUTION**

**NO. 1293-20**

**WHEREAS**, Wright Chancey, LLC, Owner, and Rod Wright, Agent, having come before the Fayette County Planning Commission on September 3, 2020, requesting an amendment to the Fayette County Zoning Map pursuant to "The Zoning Ordinance of Fayette County, Georgia, 2010"; and

**WHEREAS**, said request being as follows: Applicant proposes to amend Condition #1. to increase the number of driveway curb cuts from four (4) to five (5) driveway curb cuts to do away with shared driveway cuts on lots 5 and 6; and

**WHEREAS**, the Fayette County Planning Commission having duly convened, and considered said request;

**BE IT RESOLVED** that the decision of the Fayette County Planning Commission, that said request be **WITHDRAWN**.

This decision is based on the following reasons:

Applicant requested to withdraw the rezoning petition.

**PLANNING COMMISSION  
OF  
FAYETTE COUNTY**

**ATTEST:**

  
\_\_\_\_\_  
**DANNY ENGLAND, VICE-CHAIRMAN**

\_\_\_\_\_  
**HOWARD L. JOHNSON  
PC SECRETARY**

**THE FAYETTE COUNTY PLANNING COMMISSION** met on September 3, 2020 at 7:00 P.M. in the Fayette County Administrative Complex, 140 Stonewall Avenue West, Fayetteville, Georgia.

**MEMBERS PRESENT:** John H. Culbreth, Chairman (via *teleconference*)  
Danny England, Vice-Chairman  
Brian Haren  
Arnold Martin

**STAFF PRESENT:** Pete A. Frisina, Director of Community Services  
Chanelle Blaine, Zoning Administrator

### **PUBLIC HEARING**

- 2. Consideration of Petition No. 1293-20, Wright Chancey, LLC, Owner, and, Rod Wright, Agent, request to rezone from R-55 Cond. to R-55 Cond. to amendment a condition of rezoning concerning the number of driveway curb cuts. This property is located in Land Lot 31 of the 5th District and fronts on Redwine Road.**

Pete Frisina stated that the applicant has requested to withdraw the petition.

The Chairman asked if there was anyone present that would like to make a comment concerning the petition. Hearing none, he asked if there was anyone in the live streaming audience that would like to call into the meeting to make a comment. Hearing none after approximately one minute the Chairman said he would entertain a motion.

Brian Haren made a motion to recommend approval of the request to withdraw Petition 1293-20. Danny England seconded the motion. The motion passed 4-0.

# COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

**Wording for the Agenda:**

Consideration of Petition 1294-20, Iris Williams, Owner, request to rezone 3.00 acres from R-45 conditional to R-40 to develop two single-family residential lots; property is located in Land Lot(s) 74 & 75 of the 5th District and fronts on South Jeff Davis Drive.

**Background/History/Details:**

Staff recommends approval of Petition 1294-20.

The Planning Commission recommended approval of Petition 1294-20.

Brian Haren made a motion to recommend approval of the Petition 1294-20. Arnold Martin seconded the motion. The motion passed 4-0.

**What action are you seeking from the Board of Commissioners?**

Approval Petition 1294-20, Iris Williams, Owner, request to rezone 3.00 acres from R-45 conditional to R-40 to develop two single-family residential lot; property located in Land Lot(s) 74 & 75 of the 5th District and fronts on South Jeff Davis Drive.

**If this item requires funding, please describe:**

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?\*

Backup Provided with Request?

**\* All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

**Staff Notes:**

**STATE OF GEORGIA  
COUNTY OF FAYETTE**

**RESOLUTION**

**NO. 1294-20**

**WHEREAS**, Iris Williams, Owner, having come before the Fayette County Planning Commission on September 3, 2020, requesting an amendment to the Fayette County Zoning Map pursuant to "The Zoning Ordinance of Fayette County, Georgia, 2010"; and

**WHEREAS**, said request being as follows: Request to rezone 3.00 acres from R-45 Conditional to R-40, in the area of S. Jeff Davis Rd., Land Lot 74 & 75 of the 5th District, for the purpose of developing two (2) residential lots; and

**WHEREAS**, the Fayette County Planning Commission having duly convened, and considered said request;

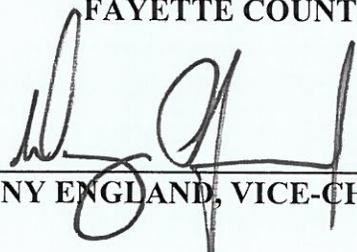
**BE IT RESOLVED** that the decision of the Fayette County Planning Commission, that said request be **APPROVED**.

This decision is based on the following reasons:

In compliance with the Fayette County Comprehensive Plan.  
Compatible with the surrounding area.

**ATTEST:**

**PLANNING COMMISSION  
OF  
FAYETTE COUNTY**

  
\_\_\_\_\_  
**DANNY ENGLAND, VICE-CHAIRMAN**

\_\_\_\_\_  
**HOWARD L. JOHNSON  
PC SECRETARY**

**THE FAYETTE COUNTY PLANNING COMMISSION** met on September 3, 2020 at 7:00 P.M. in the Fayette County Administrative Complex, 140 Stonewall Avenue West, Fayetteville, Georgia.

**MEMBERS PRESENT:** John H. Culbreth, Chairman (via *teleconference*)  
Danny England, Vice-Chairman  
Brian Haren  
Arnold Martin

**STAFF PRESENT:** Pete A. Frisina, Director of Community Services  
Chanelle Blaine, Zoning Administrator

### **PUBLIC HEARING**

**3. Consideration of Petition No. 1294-20, Iris Williams, Owner, request to rezone 3.00 acres from R-45 conditional to R-40 to develop two single-family residential lots. The subject property is located in Land Lot(s) 74 & 75 of the 5<sup>th</sup> District and fronts on South Jeff Davis Drive.**

Iris Williams said he wants to subdivide his property to be able to build a second house.

The Chairman asked if there was anyone present that would like to make a comment concerning the petition. Hearing none, he asked if there was anyone in the live streaming audience that would like to call into the meeting to make a comment. Hearing none after approximately one minute the Chairman said he would entertain a motion.

Arnold Martin asked about the subject property originally being zoned with property that became the Warren Lake Subdivision.

Iris Williams said his understanding was that the property was purchased by the person developing the Warren Lake Subdivision but it was not included in the subdivision.

Brian Haren asked about the current rezoning conditions on the subject property.

Pete Frisina said the conditions were put in place when a larger tract, which included the subject property, was rezoned R-45 for the Warren Lake Subdivision. He added that when the Warren Lake Subdivision was platted the subject property was not included in the subdivision and the conditions relate to the development of the subdivision.

Brian Haren asked if there would be sufficient area for proposed lot 2.

Pete Frisina said that would be determined through the platting process and the R-40 zoning district has a smaller side yard setback which will help. He added by eliminating the current rezoning condition requiring an increased 70 foot front yard setback and going to a standard 60 foot front yard setback will also help as the County will require 10 feet of right-of-way through the platting process. Pete Frisina stated that Mr. Williams has three acres to work with.

Iris Williams said he could shift the property line to the west to give lot 2 more area.

Brian Haren made a motion to recommend approval of the Petition 1294-20. Arnold Martin seconded the motion. The motion passed 4-0.

**PETITION NO: 1294-20**

**REQUESTED ACTION:** R-45 Conditional to R-40

**PROPOSED USE:** Single-Family Residential

**EXISTING USE:** Single-Family Residential

**LOCATION:** South Jeff Davis Drive

**DISTRICT/LAND LOT(S):** 5th District, Land Lot(s) 74 & 75

**OWNER:** Iris Williams

**PLANNING COMMISSION PUBLIC HEARING:** September 3, 2020

**BOARD OF COMMISSIONERS PUBLIC HEARING:** September 24, 2020

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**APPLICANT'S INTENT**

Applicant proposes to develop two (2) single-family residential lots on 3.00 acres.

**STAFF RECOMMENDATION**

**APPROVAL**

**1.**

**1294-20**

## INVESTIGATION

### A. PROPERTY SITE

The subject property is a 3.00 acre tract fronting on South Jeff Davis Drive in Land Lots 74 and 75 of the 5th District. South Jeff Davis Road is classified as a Minor Arterial road on the Fayette County Thoroughfare Plan. The subject property contains a single-family residence.

**History:** On June 25, 1992 the Board of Commissioners approved rezoning request (801-92) to rezone 57 acres from A-R and R-20 to R-45 Conditional for a residential subdivision. The approved conditions are as follows:

1. That the development tie onto the County water system and provide fire hydrants as per plat submitted by the Fayette County Fire Marshal.
2. That the owner/developer dedicate, at no cost to Fayette County, 20 feet of right-of-way to create a total of 50 feet of right-of-way, as measured from the centerline of South Jeff Davis Drive (refer back to E. Zoning/Regulatory Review, Right-of-Way).
3. That all new structures be set back a minimum of 70 feet from the proposed right-of-way of South Jeff Davis Drive.
4. That Lots #1 and #16, as depicted on the Concept Plan, shall not directly access South Jeff Davis Drive.

The subject property was included in this rezoning. The Concept Plan for the rezoning indicates proposed lots in the area of the subject property fronting and accessing South Jeff Davis Drive and not fronting or accessing an internal street. (See attached)

The Final Plat for Warren Lake Subdivision Phase II did not include the subject property as a lot as there was not a lot number depicted on the subject property (See attached Final Plat). The Warranty Deed for the subject property does not reference the Final Plat for Warren Lake Subdivision Phase II.

### B. SURROUNDING ZONING AND USES

The general situation is a 3.0 acre tract that is zoned R-45 Conditional. In the vicinity of the subject property is land which is zoned R-45, R-20 and A-R. See the following table and also the attached Zoning Location Map.

The subject property is bound by the following adjacent zoning districts and uses:

Direction	Acreage	Zoning	Use	Comprehensive Plan
North (across South Jeff Davis Drive)	3.00	R-20	Single-Family Residential	Low Density Residential (1 Unit/1 Acre)
	2.00	A-R	Single-Family Residential	Low Density Residential (1 Unit/1 Acre)
	1.70	A-R	Single-Family Residential	Low Density Residential (1 Unit/1 Acre)
	8.56	A-R	Single-Family Residential	Low Density Residential (1 Unit/1 Acre)
South (lots in Warren Lake Subdivision)	1.76	R-45	Vacant	Low Density Residential (1 Unit/1 Acre)
	2.08	R-45	Vacant	Low Density Residential (1 Unit/1 Acre)
East	3.72	R-45	Single-Family Residential	Low Density Residential (1 Unit/1 Acre)
West	1.00	R-45	Single-Family Residential	Low Density Residential (1 Unit/1 Acre)

### C. COMPREHENSIVE PLAN

The subject property lies within an area designated for Low Density Residential (1 Unit/1 Acre). This request conforms to the Fayette County Comprehensive Plan.

### D. ZONING/REGULATORY REVIEW

The applicant seeks to rezone from R-45 Conditional to R-40 for the purpose of developing two (2) single-family residential lots. One of the lots currently contains a single-family residence of 1,724 square feet which meets the minimum floor area for the R-40 zoning district. The applicant's Letter of Intent indicates the proposed single-family residence will be 1,560 square feet which meets the R-40 zoning district. The R-45 zoning district requires a 1,800 square foot minimum floor area.

#### Comparison of Zoning District Requirements

Zoning District	Zoning Setbacks	Minimum Lot Size	Minimum House Size	Lot Width at Building Line
R-45	F - 60' Arterial F - 60' Collector F - 40' Minor S - 20' R - 35'	1 acre w/water 1.5 acres w/well	1,800 sq ft	125'
R-40	F - 60' Arterial F - 60' Collector F - 40' Minor S - 15' R - 30'	1 acre w/water 1.5 acres w/well	1,500 sq ft	150' - Arterial 150' - Collector 125' - Minor

In addition, the applicant is requesting that the conditions from the previous rezoning be removed through this request for R-40 zoning (See History above). The approved conditions are as follows:

1. That the development tie onto the County water system and provide fire hydrants as per plat submitted by the Fayette County Fire Marshal. *(The Warren Lake Subdivision did tie into the County water system and the Final Plats indicate fire hydrant locations.)*
2. That the owner/developer dedicate, at no cost to Fayette County, 20 feet of right-of-way to create a total of 50 feet of right-of-way, as measured from the centerline of South Jeff Davis Drive (refer back to E. Zoning/Regulatory Review, Right-of-Way). *(The applicant's survey indicates an 80 foot right-of-way. When the applicant submits a Final Plat to subdivide the subject property Sec. 104-597, (7) of the Subdivision Regulations require the dedicated of the needed right-of-way along South Jeff Davis Drive at no cost to the County.)*
3. That all new structures be set back a minimum of 70 feet from the proposed right-of-way of South Jeff Davis Drive. *(With the additional needed right-of way, the existing single-family residence will be setback approximately 65 feet per the County's GIS aerials. The R-40 Zoning district will require a 60 foot setback for the new single-family residence from the new right-of-way. Staff does not have an issue with removing this condition as the location of the new single-family residence will be in character with the existing single-family residence.)*
4. That Lots #1 and #16, as depicted on the Concept Plan, shall not directly access South Jeff Davis Drive. *(The subject property was not indicated as either Lot #1 or #16 on the rezoning Concept Plan (See attached).)*

### **Platting**

Should this request be approved, the applicant is reminded that before any lots can be sold or building permits issued for the proposed subdivision, the subject property must be platted per the Fayette County Subdivision Regulations, as applicable.

## **E. DEPARTMENTAL COMMENTS**

### **Water System**

Fayette County Water System has reviewed the above referenced petition and has no comment at this time.

### **Public Works/Engineering**

South Jeff Davis Drive is a minor arterial, so 50-ft of right-of-way is required as measured from the centerline of the road.

Applicant is advised that minimum sight distance requirements shall be satisfied to create a new lot. For the posted speed limit of 45 mph, 500 feet of sight distance is required. This will be field-checked by Fayette County prior to plat approval.

Applicant is advised to check the minimum contiguous area after the ROW dedication is made.

### **Environmental Management Department**

**Floodplain** The property **DOES NOT** contain floodplain per FEMA FIRM panel 13113C0113E dated Sept 26, 2008. The property **DOES NOT** contain additional floodplain delineated in the FC 2013 Future Conditions Flood Study. The minimum finished floor elevation will be based on 3 feet above the highest elevation the lake impoundment.

**Wetlands** The property **DOES NOT** contain wetlands per the U.S. Department of the Interior, Fish and Wildlife Service 1994 National Wetland Inventory Map. Per Section 8-4 of Fayette County Development Regulations, the applicant must obtain all required permits from the U.S. Army Corps of Engineers prior to issuance of any permits from Fayette County for any phase of development affecting wetlands.

**Watershed** The lake on site **IS** subject to a Watershed Protection buffer of 50 feet rested vegetation (whichever is greater) and a 25 ft. setback from the measured buffer.

**Groundwater** The property **IS NOT** within a groundwater recharge area.

**Stormwater** This development **IS NOT** subject to the Post-Development Stormwater Management Ordinance.

### **Environmental Health Department**

This department has no objections to the proposed rezoning to develop 2 residential lots with Lot 1 having an existing residence on it and lot 2 being undeveloped. Our department has no records of the original septic system for the current residence on Lot 1, but it has been reported previously to departmental staff as being off the left side of the house which may have it crossing the proposed property line. If this is the case, then the septic system for lot 1 will need to be fully relocated within the proposed new property lines of lot 1. Additionally, due to the location of a possible well on lot 1 that will affect the available usable septic area for any future structure proposed for lot 2, it is strongly recommended that the well on lot 1 be properly abandoned, plugged and filled by a GA Licensed Well Driller, and the house be served by public water. Otherwise, there will be a significant impact of available septic areas for the future lot 2 in that any septic system must be at least 100' from all wells. With the amount of area on lot 2 that contains the lake, available septic area will be severely limited. Any future septic system permit application submitted for the proposed lot 2 will require a Level 3 soils report and certificate of insurance from a GA Certified Soil Classifier, in addition to the proposed site plans and proposed floor plan for the residence.

### **STAFF ANALYSIS**

This request is based on the petitioner's intent to rezone said property from R-45 Conditional to R-40 for the purpose of developing two (2) single-family residential lots. Per Section 110-300 of the Fayette County Zoning Ordinance, Staff makes the following evaluations:

1. The subject property lies within an area designated for Low Density Residential (1 Unit/1 Acre). This request conforms to the Fayette County Comprehensive Plan.
2. The proposed rezoning will not adversely affect the existing use or usability of adjacent or nearby property.
3. The proposed rezoning will not result in a burdensome use of roads, utilities, or schools.
4. Existing conditions and the area's continuing development as a single-family residential district support this petition.

Based on the foregoing Investigation and Staff Analysis, Staff recommends **APPROVAL**.

August 9, 2020

Mr. Peter Frisina  
Fayette County Planning and Zoning  
140 Stonewall Avenue West  
Fayetteville, GA 30214

Mr. Iris Williams  
1019 S. Jeff Davis Dr.  
Fayetteville, GA 30215  
RE: Rezoning 1294-20

Dear Mr. Frisina,

My name is Mr. Iris Williams and I have resided at my home at 1019 S. Jeff Davis Dr. Fayetteville, GA 30215 for the past thirteen years. I am submitting this request for consideration to rezone my three-acre property, at the aforementioned address, from R-45 Conditional to R-40.

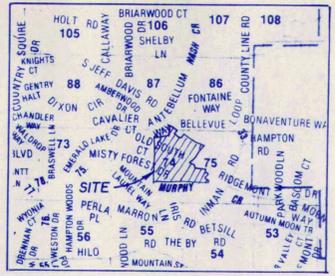
As a parent striving to provide long term opportunities for my family. And as an individual growing in age looking at the realities that the future will bring. I originally applied for rezoning because I was told my property was A-R and I wanted to subdivide my property to build a house for my children. Allowing them the opportunity to experience independence in an economically feasible way. While at the same time having them close enough to assist as age may alter my abilities and capabilities to care for the property and possibly myself.

As a result of my original request, you determined that my property has been rezoned as R-45 Conditional. As my property was included in the rezoning for the Warren Lake subdivision located behind my property. I was unaware of the fact that my property had been included in that rezoning. I am seeking R-40 zoning for my property because I would like to build a house of approximately 1,560 square feet. Which is allowed under R-40 guidelines, where R-45 requires an 1,800 square foot structure.

In addition, I would like consideration for the rezoning conditions to be removed from my property. Especially the condition that increased the setback along South Jeff Davis Dr. from 60 feet to 70 feet. My property includes a run-off lake and that 70-foot setback and dedication of 10 feet of right-of-way will limit the area for the house when I subdivide.

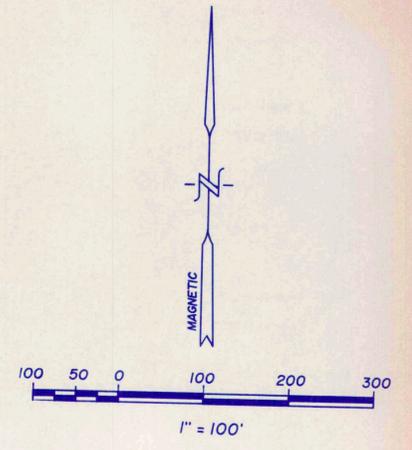
I would greatly appreciate consideration in this matter. And I look forward to being able to move forward with the future for my family.

Sincerely,  
 



LOCATION MAP NOT TO SCALE

**LEGEND**  
 N/F NOW OR FORMERLY  
 R/W RIGHT-OF-WAY  
 BLDG LINE BUILDING LINE  
 CL CENTERLINE  
 L.L.L. LAND LOT LINE  
 U UTILITY POLE



**NOTES:**  
 1. CURRENT ZONING = A-R  
 2. PROPOSED ZONING = R-45  
 3. TOTAL TRACT = 57.0 ACRES  
 4. BOUNDARY TAKEN FROM PLATS BY SWINSON A. GASKINS DATED OCT. 21, 1991 & DELTA SURVEYORS, INC. DATED 1/18/92.  
 5. MIN. LOT SIZE:  
   OUTSIDE 1000' FROM NASH CREEK = 1 ACRE  
   INSIDE 1000' FROM NASH CREEK = 2 ACRES

**OWNER/APPLICANT**  
 EARNEST R. BANKS  
 EARNEST E. BANKS  
 1039 S. JEFF DAVIS DRIVE  
 FAYETTEVILLE, GA. 30214  
 404-461-7263

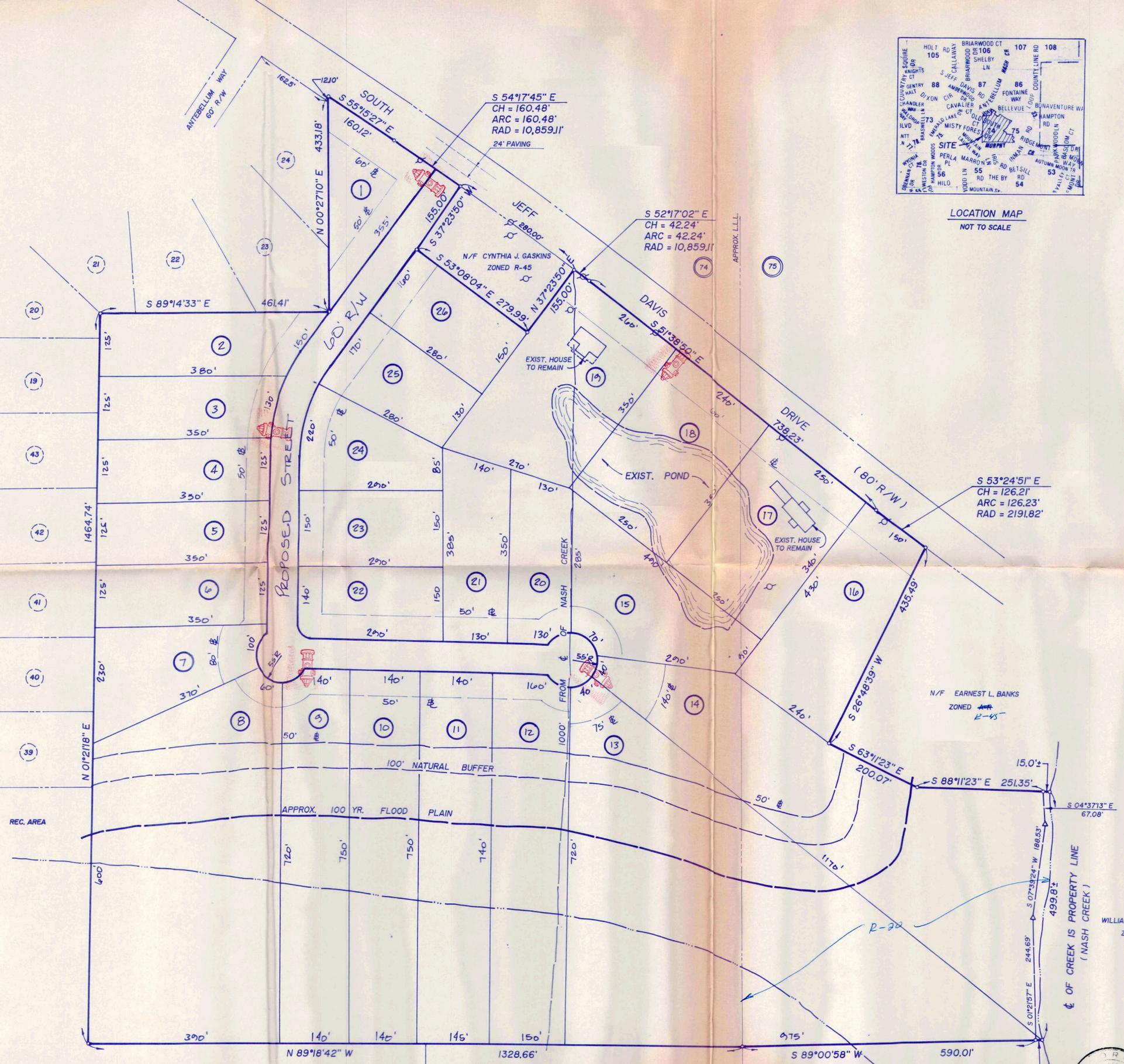
FAYETTE COUNTY  
 BUREAU FIRE PREVENTION  
**APPROVED**  
*[Signature]*  
 5/13/92

REZONING / CONCEPT PLAN FOR  
**EARNEST R. BANKS**  
**EARNEST E. BANKS**  
 LOCATED IN  
 LAND LOTS 74 & 75 5TH DISTRICT  
 FAYETTE COUNTY, GEORGIA  
 SCALE: 1" = 100' DATE: 4/30/92

**SOUTHEASTERN ENGINEERS & SURVEYORS, INC.**  
 planning • engineering • surveying  
 185 South Lee Street • P.O. Box 703 • Fayetteville, GA 30214 • 461-4292



N/F JEFF DAVIS PLANTATION ZONED R-40



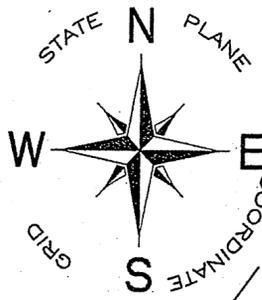
N/F THE WOODLANDS ZONED R-40

N/F THE WOODLANDS ZONED A-R

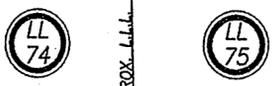
N/F FRANK LOVE ZONED A-R

N/F WILLIAM T. SHARP, JR., et.al. ZONED R-20

CL OF CREEK IS PROPERTY LINE (NASH CREEK)



**COPY**



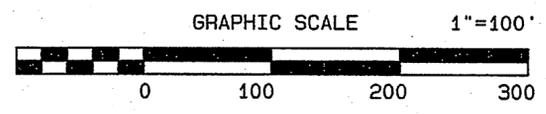
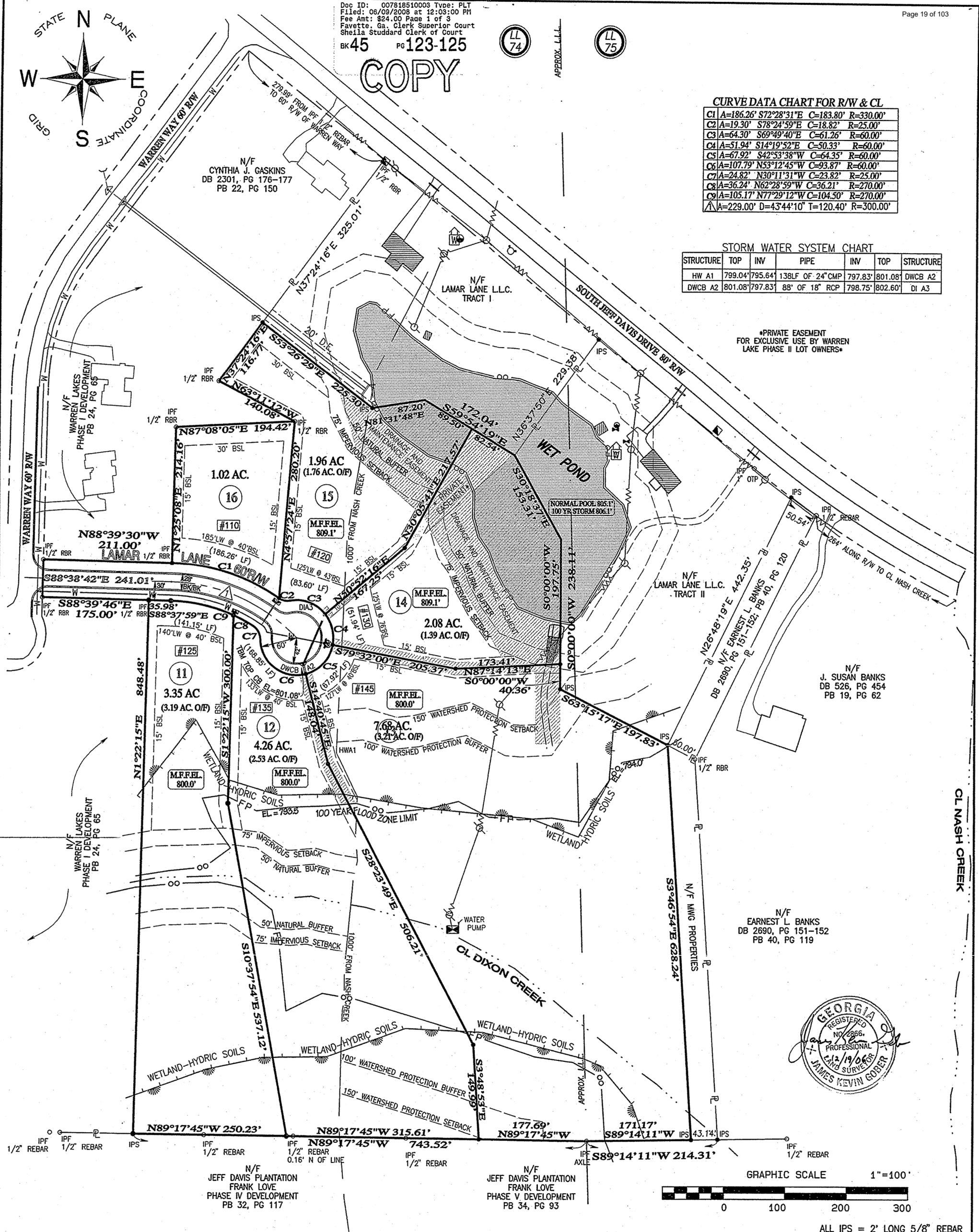
**CURVE DATA CHART FOR R/W & CL**

C1	A=186.26'	S72°28'31"E	C=183.80'	R=330.00'
C2	A=19.30'	S78°24'59"E	C=18.82'	R=25.00'
C3	A=64.30'	S69°49'40"E	C=61.26'	R=60.00'
C4	A=51.94'	S14°19'52"E	C=50.33'	R=60.00'
C5	A=67.92'	S42°53'38"W	C=64.35'	R=60.00'
C6	A=107.79'	N53°12'45"W	C=93.87'	R=60.00'
C7	A=24.82'	N30°11'31"W	C=23.82'	R=25.00'
C8	A=36.24'	N62°28'59"W	C=36.21'	R=270.00'
C9	A=105.17'	N77°29'12"W	C=104.50'	R=270.00'
Δ	A=229.00'	D=43°44'10"	T=120.40'	R=300.00'

**STORM WATER SYSTEM CHART**

STRUCTURE	TOP	INV	PIPE	INV	TOP	STRUCTURE
HW A1	799.04'	795.64'	138LF OF 24" CMP	797.83'	801.08'	DWCB A2
DWCB A2	801.08'	797.83'	88' OF 18" RCP	798.75'	802.60'	DI A3

\*PRIVATE EASEMENT FOR EXCLUSIVE USE BY WARREN LAKE PHASE II LOT OWNERS\*



ALL IPS = 2' LONG 5/8" REBAR

**WARREN LAKE PHASE II**

**CORNERSTONE ENGINEERING & LAND SURVEYING INC.**

PROJECT NO. -06 DATE: 9/28/06

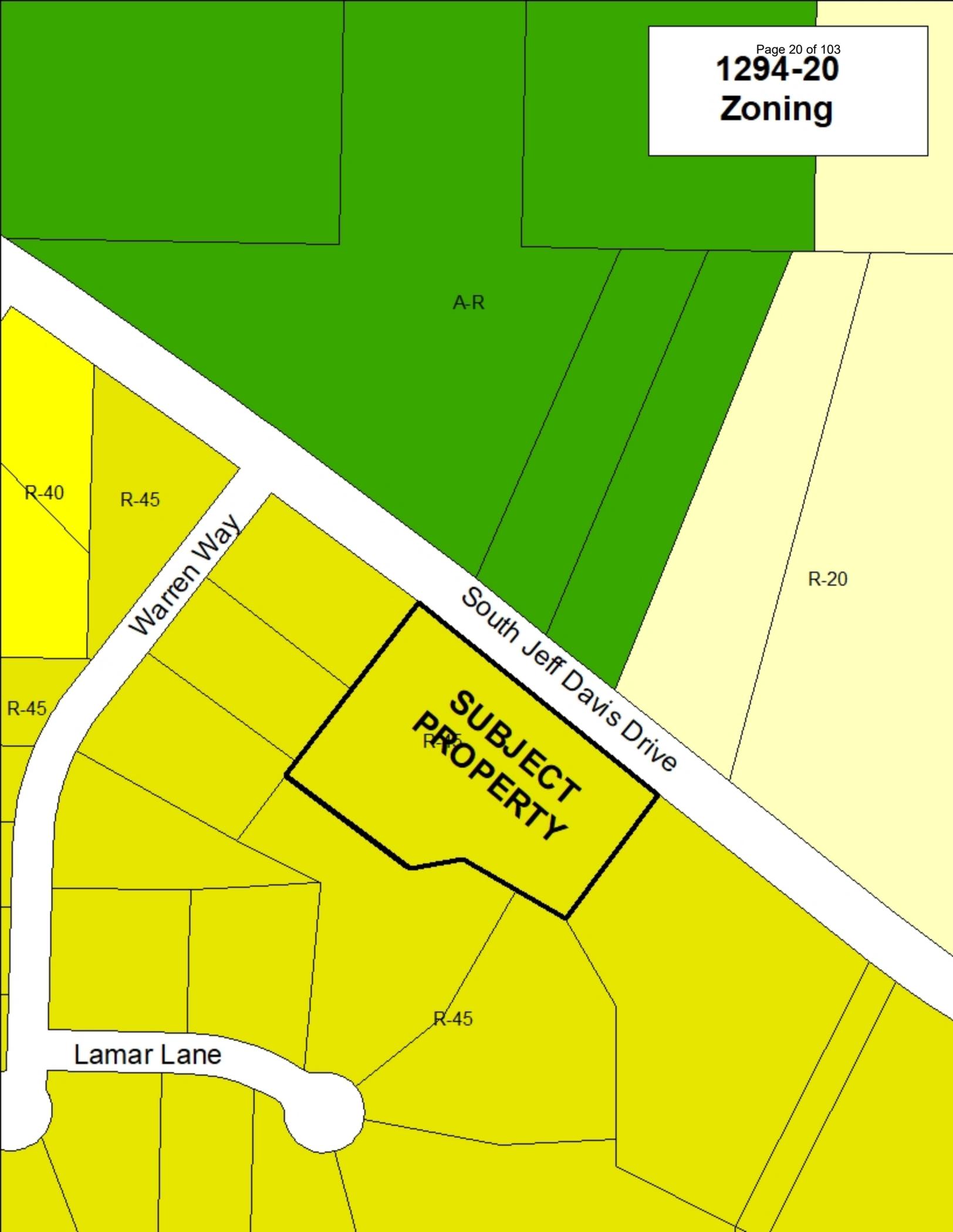
NO.	DATE	REVISION
1	12/18/06	AS PER COUNTY COMMENTS

LOCATED IN LAND LOTS 74 & 75 ~ 5th DISTRICT FAYETTE COUNTY, GEORGIA

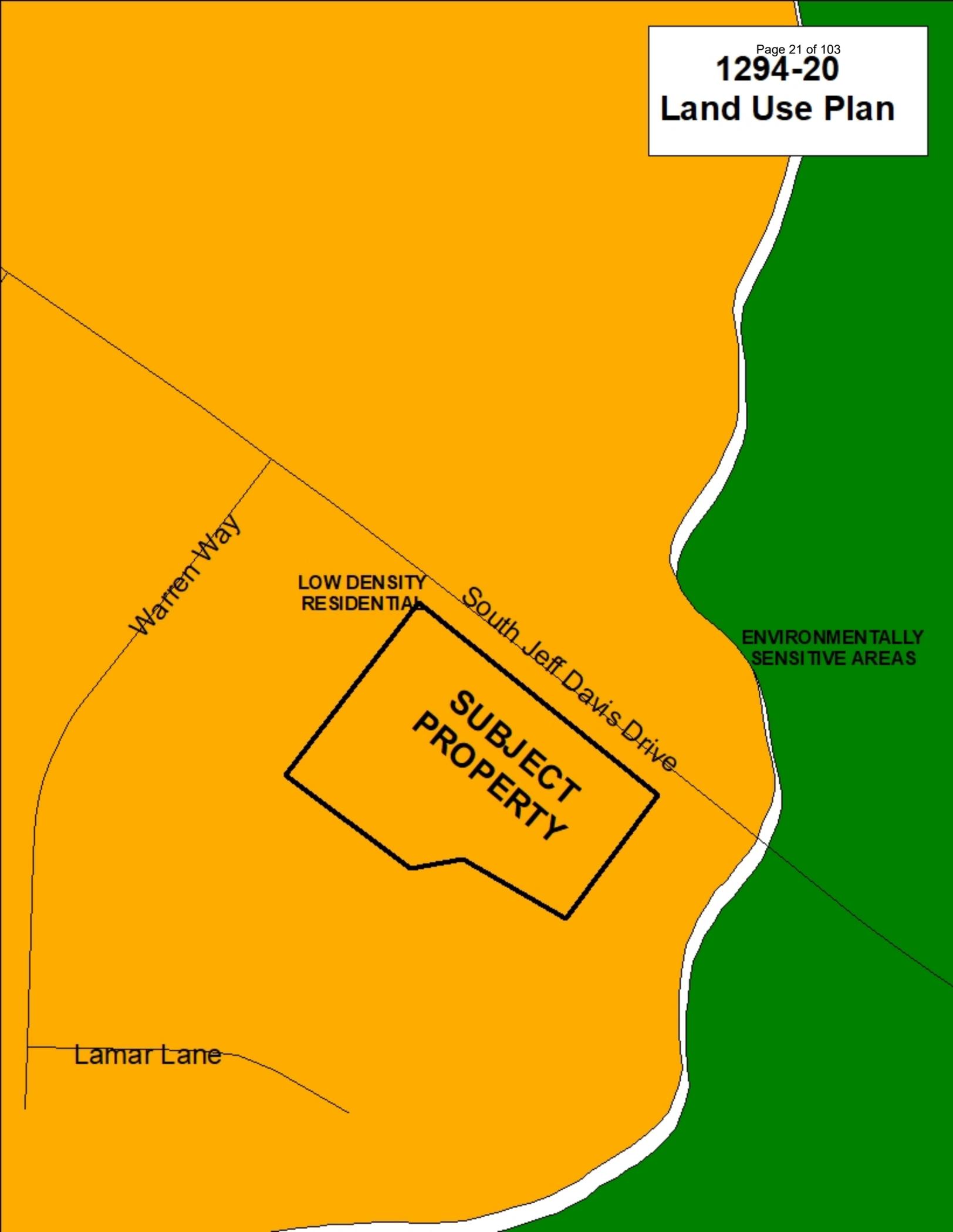
P.O. BOX 474 FAYETTEVILLE, GA 30214 770 616-8475

SCALE: 1" = 100' SHEET NO. 2 OF 3

# 1294-20 Zoning



# 1294-20 Land Use Plan



Warren Way

LOW DENSITY  
RESIDENTIAL

South Jeff Davis Drive

ENVIRONMENTALLY  
SENSITIVE AREAS

SUBJECT  
PROPERTY

Lamar Lane

# 1294-20 Aerials



Warren Way

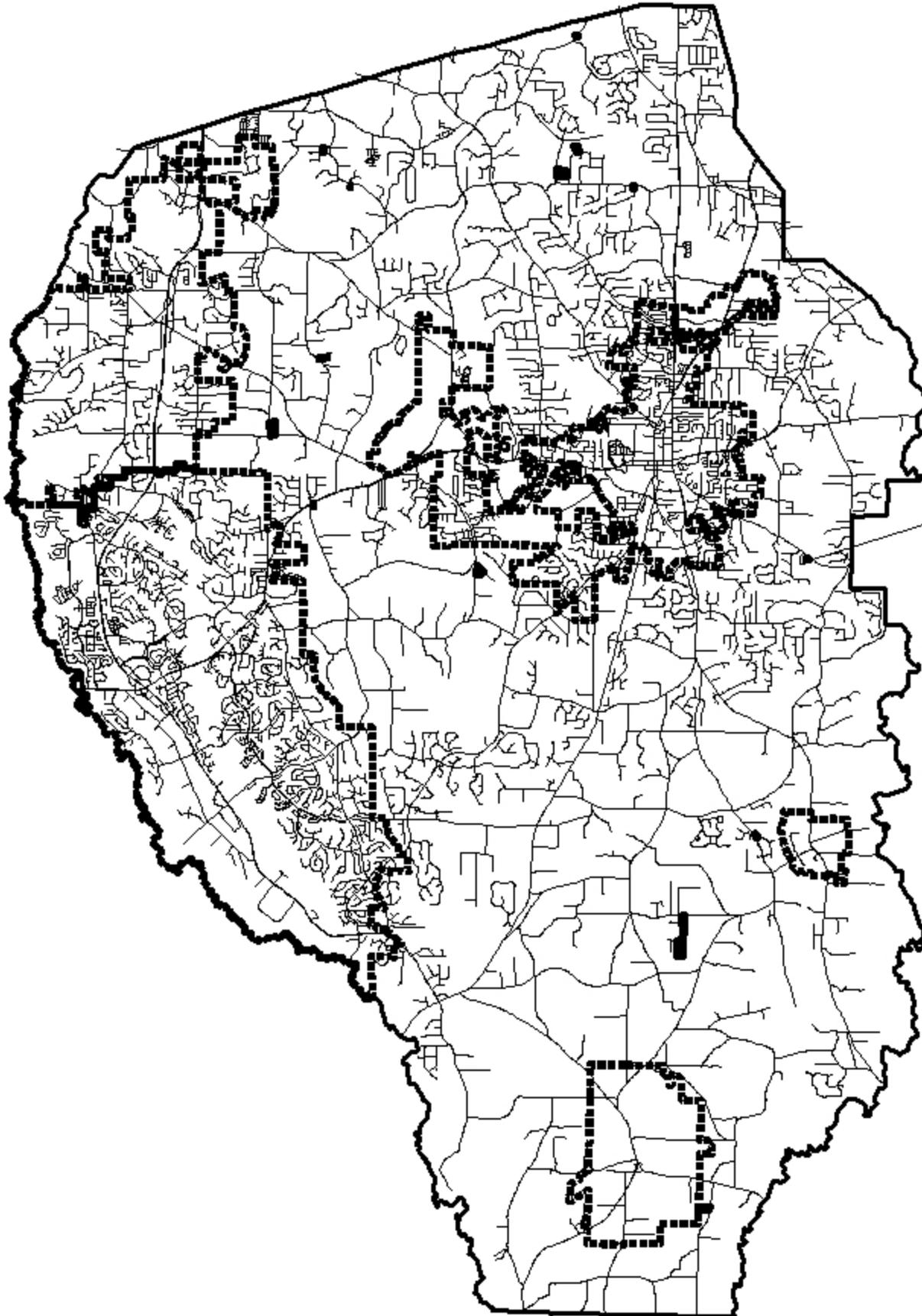
South Jeff-Davis Drive

**SUBJECT  
PROPERTY**

Lamar Lane

**1294-20**

**County Proximity**



**SUBJECT  
PROPERTY**

SOUTH JEFF DAVIS D

231.5'

222.1'

LOT 2

1.33 AC

25' SETBACK

50' BUFFER

LOT 1

1.67 AC

60' BL

48'

60' BL

50.6'

61.4'

20' BL

20' BL

20' BL

40' BL

40' BL

TRAVEL PA



Case 1294-20

THE FIELD DATA ON WHICH THIS PLAT IS BASED HAS A CLOSURE PRECISION OF ONE FOOT IN 69,000 FEET, AND AN ANGULAR ERROR OF 2 SECONDS PER ANGLE POINT, AND WAS ADJUSTED USING THE COMPASS RULE

FIELD INFORMATION WAS OBTAINED WITH A TOPCON GTS-35 AND A STEEL TAPE

THIS PLAT HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN ONE FOOT IN 100,000 FEET

DATE OF LAST FIELD WORK: MAY 2005

J. KEVIN GOBER  
GEORGIA REGISTERED LAND SURVEYOR #2866

IN MY OPINION THIS PLAT IS A CORRECT REPRESENTATION OF THE LAND PLATTED AND HAS BEEN PREPARED IN CONFORMITY WITH THE MINIMUM STANDARDS AND REQUIREMENTS OF LAW.

REFERENCES

1. WARRANTY DEED TO EARNEST R. BANKS RECORDED OCTOBER 16, 1985 IN DEED BOOK 361, PAGE 355, FAYETTE COUNTY, GEORGIA RECORDS
2. WARRANTY DEED TO EARNEST R. BANKS RECORDED AUGUST 12, 1968 IN DEED BOOK 76, PAGE 231, AFORESAID RECORDS
3. PLAT OF SURVEY FOR EARNEST BANKS BY LEE ENGINEERING CO RECORDED AUGUST 12, 1968 IN PLAT BOOK 4, PAGE 123, AFORESAID RECORDS

THE SUBJECT PROPERTY SHOWN HEREON IS LOCATED WITHIN A FLOOD HAZARD ZONE PER THE FEDERAL EMERGENCY MANAGEMENT AGENCY FLOOD INSURANCE RATE MAP; COMMUNITY PANEL NUMBER 13113C0085 D, EFFECTIVE MARCH 18, 1996. FLOOD ZONE WAS FIELD LOCATED USING ELEVATIONS LISTED AS RM 65 AND RM 86 LOCATED ALONG THE R/W OF CALLAWAY ROAD

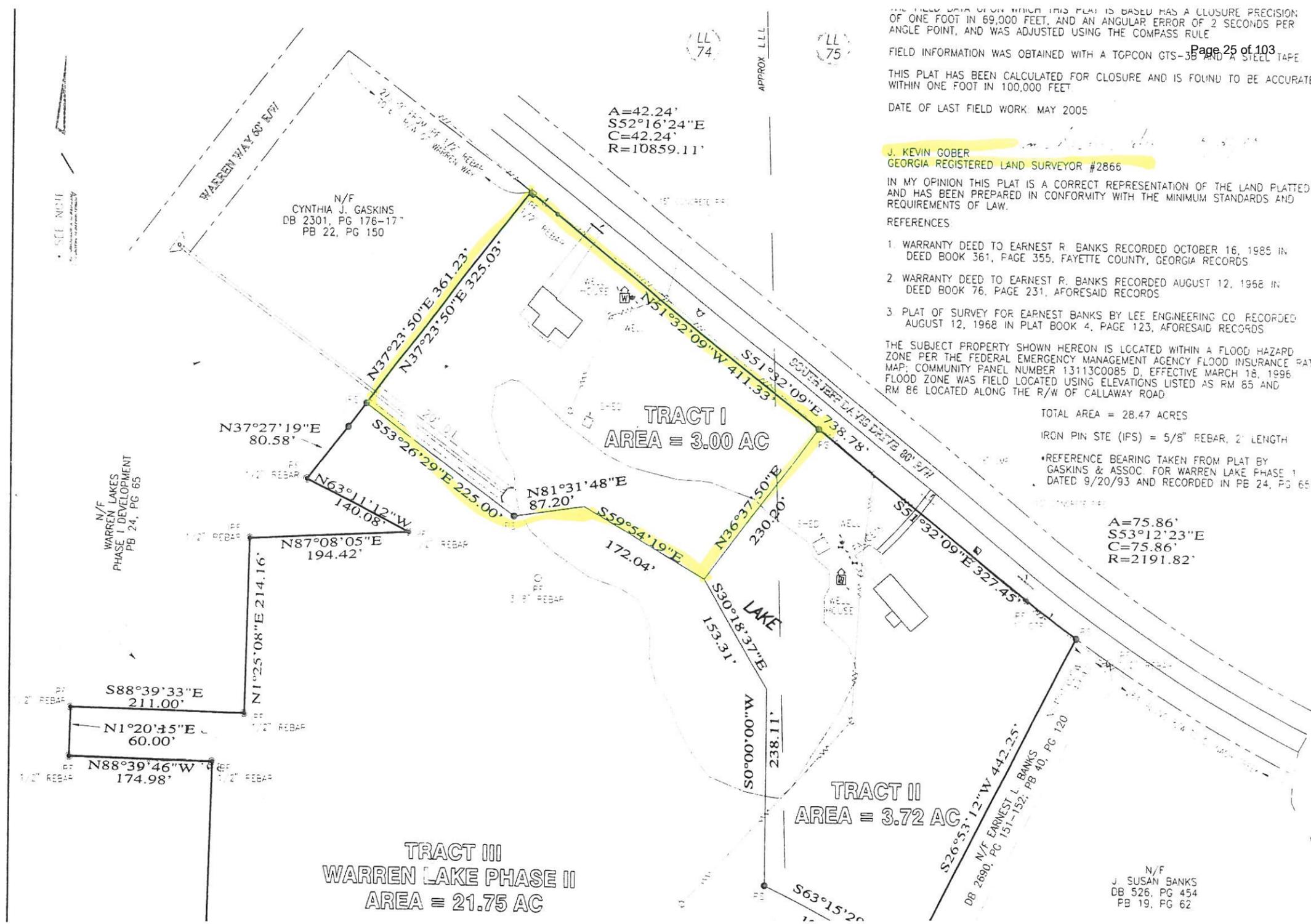
TOTAL AREA = 28.47 ACRES

IRON PIN STE (IFS) = 5/8" REBAR, 2' LENGTH

REFERENCE BEARING TAKEN FROM PLAT BY GASKINS & ASSOC. FOR WARREN LAKE PHASE 1 DATED 9/20/93 AND RECORDED IN PB 24, PG 65

A=75.86'  
S53°12'23"E  
C=75.86'  
R=2191.82'

N/F  
J. SUSAN BANKS  
DB 2690, PG 151-152; PB 40, PG 120  
DB 2690, PG 151-152; PB 40, PG 120



LL 74

LL 75

APPROX L.L.L.

APPLICATION TO AMEND  
TO AMEND THE OFFICIAL ZONING MAP OF FAYETTE COUNTY, GA

PROPERTY OWNERS: Iris Williams

MAILING ADDRESS: 1019 S. JEFF DAVIS DR Fayetteville, GA 30215

PHONE: 302 242 8953 E-MAIL: iwmselectric@gmail.com

AGENT FOR OWNERS: NA

MAILING ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

PROPERTY LOCATION: LAND LOT 74/75 LAND DISTRICT 5 PARCEL 0519015  
LAND LOT 75 LAND DISTRICT 5 PARCEL \_\_\_\_\_

TOTAL NUMBER OF ACRES REQUESTED TO BE REZONED: 3

EXISTING ZONING DISTRICT: R-45 Land PROPOSED ZONING DISTRICT: R-40

ZONING OF SURROUNDING PROPERTIES: R-45

PRESENT USE OF SUBJECT PROPERTY: Residential

PROPOSED USE OF SUBJECT PROPERTY: Residential

LAND USE PLAN DESIGNATION: Low Density Residential (1 Unit/Acre)

NAME AND TYPE OF ACCESS ROAD: S. JEFF DAVIS DRIVE

LOCATION OF NEAREST WATER LINE: South JEFF DAVIS

(THIS AREA TO BE COMPLETED BY STAFF): PETITION NUMBER: 1294-20

[ ] Application Insufficient due to lack of: \_\_\_\_\_

by Staff: \_\_\_\_\_ Date: \_\_\_\_\_

[  ] Application and all required supporting documentation is Sufficient and Complete

by Staff: [Signature] Date: 8/26/2020

DATE OF PLANNING COMMISSION HEARING: September 3<sup>rd</sup>, 2020

DATE OF COUNTY COMMISSIONERS HEARING: September 24, 2020

Received from Iris L. Williams a check in the amount of \$ 250<sup>00</sup> for application filing fee, and \$ 20<sup>00</sup> for deposit on frame for public hearing sign(s).

Date Paid: 8/3/2020 Receipt Number: 008054

PROPERTY OWNER CONSENT AND AGENT AUTHORIZATION FORM Page 27 of 103  
(Applications require authorization by ALL property owners of subject property).

Name(s) of All Property Owners of Record found on the latest recorded deed for the subject property:

IRIS WILLIAMS

Please Print Names

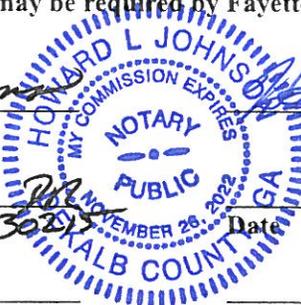
Property Tax Identification Number(s) of Subject Property: \_\_\_\_\_

(I am) (we are) the sole owner(s) of the above-referenced property requested to be rezoned. Subject property is located in Land Lot(s) 74 & 75 of the 5<sup>th</sup> District, and (if applicable to more than one land district) Land Lot(s) \_\_\_\_\_ of the \_\_\_\_\_ District, and said property consists of a total of 3.00 acres (legal description corresponding to most recent recorded plat for the subject property is attached herewith).

(I) (We) hereby delegate authority to \_\_\_\_\_ to act as (my) (our) Agent in this rezoning. As Agent, they have the authority to agree to any and all conditions of zoning which may be imposed by the Board.

(I) (We) certify that all of the information filed with this application including written statements or showings made in any paper or plans submitted herewith are true and correct to the best of (my) (our) knowledge and belief. Further, (I) (We) understand that this application, attachments and fees become part of the official records of the Fayette County Zoning Department and may not be refundable. (I) (We) understand that any knowingly false information given herein by me/us will result in the denial, revocation or administrative withdrawal of the application or permit. (I) (We) further acknowledge that additional information may be required by Fayette County in order to process this application.

Iris Williams  
Signature of Property Owner 1



Howard L. Johns  
Signature of Notary Public

1019 S. JEFF DAVIS DR  
Address FAYETTEVILLE, GA 30215

8/3/2020  
Date

Signature of Property Owner 2

Signature of Notary Public

Address

Date

Signature of Property Owner 3

Signature of Notary Public

Address

Date

Signature of Authorized Agent

Signature of Notary Public

Address

Date

NAME: Iris Williams PETITION NUMBER: Page 28 of 103

ADDRESS: 1019 S. JEFF DAVIS DR Fayetteville 30215

PETITION FOR REZONING CERTAIN PROPERTY IN THE UNINCORPORATED AREAS OF FAYETTE COUNTY, GEORGIA.

Iris Williams affirms that he is the owner or the specifically authorized agent of the property described below. Said property is located in a(n) A-R Zoning District. He/She respectfully petitions the County to rezone the property from its present classification and tenders herewith the sum of \$ 270<sup>00</sup> to cover all expenses of public hearing. He/She petitions the above named to change its classification to R-20.

This property includes: (check one of the following)

See attached legal description on recorded deed for subject property or

Legal description for subject property is as follows:

PUBLIC HEARING to be held by the Planning Commission of Fayette County on the 3<sup>rd</sup> day of September, 20 20 at 7:00 P.M.

PUBLIC HEARING to be held by the Board of Commissioners of Fayette County on the 24<sup>th</sup> day of September, 20 20 at 7:00 P.M.

SWORN TO AND SUBSCRIBED BEFORE ME THIS 3<sup>rd</sup> DAY OF AUGUST, 20 20

[Signature]  
NOTARY PUBLIC

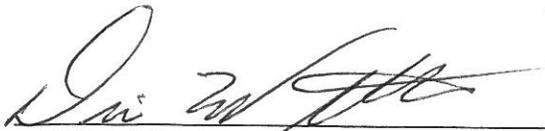
[Signature]  
APPLICANT'S SIGNATURE

DEVELOPMENTS OF REGIONAL IMPACT (DRI)

Rezoning Applicant:

- A. Please review the attached "Developments of Regional Impact Tiers and Development Thresholds" established by the Georgia Department of Community Affairs (DCA) to determine if the proposed project meets or exceeds these thresholds. If the proposed project does not meet the established thresholds (is less than those listed) then skip to section C. below and complete.
- B. If the project does meet or exceed the established thresholds for the type of development proposed, the Georgia Department of Community Affairs (DCA) "Developments of Regional Impact: Request for Review Form" is available online at the following website address: [www.dca.state.ga.us/DRI/](http://www.dca.state.ga.us/DRI/).
- C. I have reviewed and understand the attached "Thresholds: Developments of Regional Impact".  
 The proposed project related to this rezoning request DOES NOT meet or exceed the established DRI thresholds  
 The proposed project related to this rezoning request DOES meet or exceed the established DRI thresholds and documentation regarding the required DRI Request for Review Form is attached.

Signed this 3 day of AUG., 2020.

  
APPLICANT'S SIGNATURE

### DISCLOSURE STATEMENT

Please check one:

Campaign contributions -  No  Yes (see attached disclosure report)

TITLE 36. LOCAL GOVERNMENT  
PROVISIONS APPLICABLE TO COUNTIES AND MUNICIPAL CORPORATIONS  
CHAPTER 67A. CONFLICT OF INTEREST IN ZONING ACTIONS

O.C.G.A. § 36-67A-3 (2011)

#### § 36-67A-3. Disclosure of campaign contributions

(a) When any applicant for rezoning action has made, within two years immediately preceding the filing of that applicant's application for the rezoning action, campaign contributions aggregating \$250.00 or more to a local government official who will consider the application, it shall be the duty of the applicant to file a disclosure report with the governing authority of the respective local government showing:

(1) The name and official position of the local government official to whom the campaign contribution was made; and

(2) The dollar amount and description of each campaign contribution made by the applicant to the local government official during the two years immediately preceding the filing of the application for the rezoning action and the date of each such contribution.

(b) The disclosures required by subsection (a) of this Code section shall be filed within ten days after the application for the rezoning action is first filed.

(c) When any opponent of a rezoning action has made, within two years immediately preceding the filing of the rezoning action being opposed, campaign contributions aggregating \$250.00 or more to a local government official of the local government which will consider the application, it shall be the duty of the opponent to file a disclosure with the governing authority of the respective local government showing:

(1) The name and official position of the local government official to whom the campaign contribution was made; and

(2) The dollar amount and description of each campaign contribution made by the opponent to the local government official during the two years immediately preceding the filing of the application for the rezoning action and the date of each such contribution.

(d) The disclosure required by subsection (c) of this Code section shall be filed at least five calendar days prior to the first hearing by the local government or any of its agencies on the rezoning application.

**HISTORY:** Code 1981, § 36-67A-3, enacted by Ga. L. 1986, p. 1269, § 1; Ga. L. 1991, p. 1365, § 1; Ga. L. 1993, p. 91, § 36.

*[Handwritten Signature]* 8/3/20

# COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

**Wording for the Agenda:**

Approval of staff's recommendation to adopt final supplemental budget adjustments for the fiscal year ended June 30, 2020, and authorization to adjust and close capital projects moving remaining funds to project contingency.

**Background/History/Details:**

Georgia law requires a final balanced budget be adopted by County governments for its governmental funds. Staff is recommending budget adjustments for each fund and each department with an unfavorable variance between budget and actual expenditures. Staff is also recommending to close projects that have been completed and to move remaining funds to project contingency. These supplemental budget adjustments must be approved by the Board of Commissioners and posted to the ledger before the accounting records can be closed and the auditors can begin their fieldwork for the fiscal year audit.

**What action are you seeking from the Board of Commissioners?**

Approval of staff's recommendation to adopt final supplemental budget adjustments for the fiscal year ended June 30, 2020, and authorization to adjust and close completed capital projects moving those remaining funds to project contingency.

**If this item requires funding, please describe:**

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?\*

Backup Provided with Request?

**\* All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

**Staff Notes:**

**FAYETTE COUNTY, GEORGIA**  
**RECOMMENDED YEAR-END BUDGET ADJUSTMENTS TO THE REVISED FY 2020 BUDGET**  
**FOR FISCAL YEAR ENDED JUNE 30, 2020**

<u>ORG</u>	<u>OBJ</u>	<u>Proj</u>	<u>FUND/ DEPARTMENT/PROJECT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>Expenditure Increase (Dec)</u>	<u>Revenue Increase (Dec)</u>	<u>Fund Balance Increase (Dec)</u>
<b>I. The following requested year-end budget adjustments are for the Confiscated funds controlled by the Sheriff. The State Confiscated Property Fund, the US Customs Fund, and the Federal Confiscated Property Fund are not included in the original annual budget due to the unpredictability of annual activity. At year-end, budgets are established for these funds to fulfill the Georgia law requirement of balanced budgets for Governmental Funds.</b>							
<b>A. To establish FY 2020 operating budget for the State Confiscated Property Fund</b>							
21000001	361000			INTEREST INCOME		992	992
21000001	389002			MISCELLANEOUS INCOME		5,660	5,660
21030003	351370			STATE CONFISCATED FUNDS		2,893	2,893
21030390	521216			MEDICAL SERVICES	349		(349)
21030390	521217			PUBLIC RELATIONS SERVICES	8,330		(8,330)
21030390	521316			TECHNICAL SERVICES	350		(350)
21030390	523201			COMMUNICATION SERVICES	340		(340)
21030390	523989			BANK SERVICE FEES	41		(41)
21030390	531106			COMMUNICATION SUPPLIES	350		(350)
21030390	531116			OTHER SUPPLIES	975		(975)
21030390	531270			GASOLINE VENDORS	70		(70)
21030390	531600			SMALL EQUIPMENT	800		(800)
21030390	542510			FIREARMS & PROTECTIVE DEVICES	9,585		(9,585)
21030390	542530			BUSINESS/COMM MACHINES	24,335		(24,335)
					<b>45,525</b>	<b>9,545</b>	<b>(35,980)</b>
<b>B. To establish FY 2020 operating budget for the US Customs Fund</b>							
21100001	344218			OTHER REVENUE		2,866	2,866
21100001	361000			INTEREST INCOME		734	734
21130003	351380			FEDERAL CONFISCATED FUNDS		132,087	132,087
21130390	521316			TECHNICAL SERVICES	2,388		(2,388)
21130390	522320			CAR RENTAL	346		(346)
21130390	523180			INSURANCE SERVICES	3,745		(3,745)
21130390	523593			MILEAGE & PARKING	8		(8)
21130390	523989			BANK SERVICE FEES	10		(10)
21130390	531114			OFFICE SUPPLIES	876		(876)
21130390	531116			OTHER SUPPLIES	1,091		(1,091)
21130390	531117			SAFETY SUPPLIES	19,512		(19,512)
21130390	531600			SMALL EQUIPMENT	1,199		(1,199)
21130390	541320	5565H		BUILDINGS & STRUCTURES	60,103		(60,103)
21130390	542420			COMPUTER EQUIPMENT	5,041		(5,041)
					<b>94,319</b>	<b>135,687</b>	<b>41,368</b>
<b>C. To establish FY 2020 operating budget for the Federal Confiscated Property Fund</b>							
21200001	344218			OTHER REVENUE		6,172	6,172
21200001	351360			SALE OF CONFISCATED PROPERTY		63,505	63,505
21200001	361000			INTEREST INCOME		2,285	2,285
21230003	351380			FEDERAL CONFISCATED FUNDS		77,932	77,932
21230390	521217			PUBLIC RELATIONS SERVICES	2,729		(2,729)
21230390	521316			TECHNICAL SERVICES	5,443		(5,443)
21230390	521318			OTHER FEES AND SERVICES	30		(30)
21230390	522310			LAND & BUILDING RENTAL	7,200		(7,200)
21230390	522320			CAR RENTAL	665		(665)
21230390	523201			COMMUNICATION SERVICES	80,459		(80,459)
21230390	523205			COMCAST	4,622		(4,622)
21230390	523591			LODGING & MEALS	31,289		(31,289)
21230390	523592			AIR FARE	1,161		(1,161)
21230390	523593			MILEAGE & PARKING	322		(322)
21230390	523600			SEMINARS & DUES	19,389		(19,389)
21230390	523989			BANK SERVICE FEES	48		(48)
21230390	531114			OFFICE SUPPLIES	132		(132)
21230390	531117			SAFETY SUPPLIES	33,264		(33,264)
21230390	531270			GASOLINE VENDORS	1,219		(1,219)
21230390	531701			UNIFORMS & SUPPLIES	2,986		(2,986)
21230390	531704			FURNITURE & FIXTURES <\$1,000	56,955		(56,955)
21230390	541320			BUILDINGS & STRUCTURES	4,695		(4,695)
21230390	542167			SURVEILLANCE EQUIPMENT	2,000		(2,000)

**FAYETTE COUNTY, GEORGIA**  
**RECOMMENDED YEAR-END BUDGET ADJUSTMENTS TO THE REVISED FY 2020 BUDGET**  
**FOR FISCAL YEAR ENDED JUNE 30, 2020**

<u>ORG</u>	<u>OBJ</u>	<u>Proj</u>	<u>FUND/ DEPARTMENT/PROJECT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>Expenditure Increase (Dec)</u>	<u>Revenue Increase (Dec)</u>	<u>Fund Balance Increase (Dec)</u>
21230390	542391			ACCT FURNITURE/FIXTURES	28,311		(28,311)
21230390	542420			COMPUTER EQUIPMENT	15,917		(15,917)
21230390	542510			FIREARMS & PROTECTIVE DEVICES	159,485		(159,485)
21230390	542520			SAFETY EQUIPMENT	8,811		(8,811)
					<b>467,132</b>	<b>149,894</b>	<b>(317,238)</b>
<b>II. Donations in FY 2020:</b>							
<b>A. Animal Control received a restricted donation of \$10,000 in April 2020. This donation is restricted to be used for the new Animal Shelter Building. Recommend increasing the revenue budget for Animal Control restricted donations and to transfer the \$10,000 to the Animal Shelter Building project, project 203AR - zero net effect across funds.</b>							
10030003	371009		GENERAL FUND	DONATION-RESTRICTED ANIMAL CNTL		10,000	10,000
37530910	541320	203AR	ANIMAL CONTROL PROJECTS	BUILDINGS & STRUCTURES	10,000		(10,000)
					<b>10,000</b>	<b>10,000</b>	<b>-</b>
<b>III. Grants in FY 2020:</b>							
<b>A. The DUI Court received an additional supplemental reimbursement grant award of \$11,584 for the period of 4/13/2020 to 6/30/2020. No local match required. The expenditures covered by the grant award are already included in the DUI Court operating budget. Recommend increasing the grant revenue budget in the Accountability State Court Fund by the amount of the award - increasing the Accountability State Court fund balance</b>							
21420003	334219	DUI	ACCOUNTABILITY STATE COURT FU	GRANTS		11,584	11,584
					-	<b>11,584</b>	<b>11,584</b>
<b>B. The Elections Department submitted an application for the Help America Vote Act (HAVA) grant. The amount of the grant award is \$12,889 with a local match of \$8,764. The local match is covered with expenditures already approved in the Elections Department operating budget. Recommend increasing the grant revenue budget in the GF by the amount of the award - increasing GF balance.</b>							
10010003	334219		GENERAL FUND	GRANTS		12,889	12,889
					-	<b>12,889</b>	<b>12,889</b>
<b>C. The Emergency Medical Services department received two grants totaling \$9,537 from the Georgia Trauma Commission. These grants are for the purchase of trauma related equipment to equip ambulances and based on a set amount per ambulance. The expenditures covered by the grants are already included in the EMS operating budget. Recommend increasing the grant revenue budget in the EMS fund by the amount of the total award - increasing EMS balance.</b>							
27200001	334219		EMS FUND	GRANTS		9,537	9,537
					-	<b>9,537</b>	<b>9,537</b>
<b>D. The Fire Department applied in FY2019 for a grant for the purchase and installation of a generator for Fire Station #6 - 75% federal share, 10% state share, and 15% local share. The generator was purchased in FY2019 with a total cost of \$45,208. The grant award was received in FY2020, total of \$38,426. Recommend increasing the grant revenue budget in the Fire Services fund by the amount of the total award - increasing Fire Services fund balance.</b>							
27030003	331150		FIRE SERVICES FUND	FEDERAL INDIRECT REIMBURSEMENTS		33,906	33,906
27030003	334210		FIRE SERVICES FUND	STATE DIRECT REIMBURSEMENTS		4,520	4,520
					-	<b>38,426</b>	<b>38,426</b>
<b>E. The work associated to the Local Maintenance Improvements Grant (LMIG) for FY2019 and FY2020 has not been completed as of the end of the fiscal year. Recommend year-end budget adjustments to move the available budget amounts in FY2020 to FY2021 to provide the funding necessary to complete the LMIG work - year-to-year zero net effect to fund balance.</b>							
<b>For 2019 LMIG</b>							
<b>1. Year-End Budget Adjustments in FY2020</b>							
<b>a. For FY2019 LMIG</b>							
10040220	521316	LMIG9	Road Department	Technical Services	(345,820)		345,820
10040220	531171	LMIG9	Road Department	Asphalt & Tack	(35,479)		35,479
					<b>(381,299)</b>	<b>-</b>	<b>381,299</b>
<b>2. Budget Adjustments in FY2021</b>							
10040220	521316	LMIG9	Road Department	Technical Services	145,820		(145,820)
10040220	522111	LMIG9	Road Department	Hauling Services	50,000		(50,000)
10040220	531171	LMIG9	Road Department	Asphalt & Tack	185,479		(185,479)
					<b>381,299</b>	<b>-</b>	<b>(381,299)</b>

**FAYETTE COUNTY, GEORGIA**  
**RECOMMENDED YEAR-END BUDGET ADJUSTMENTS TO THE REVISED FY 2020 BUDGET**  
**FOR FISCAL YEAR ENDED JUNE 30, 2020**

<u>ORG</u>	<u>OBJ</u>	<u>Proj</u>	<u>FUND/ DEPARTMENT/PROJECT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>Expenditure Increase (Dec)</u>	<u>Revenue Increase (Dec)</u>	<u>Fund Balance Increase (Dec)</u>
<b>For 2020 LMIG</b>							
<b>1. Year-End Budget Adjustments in FY2020</b>							
<b>a. For FY2020 LMIG</b>							
10040220	521316	LMIG0	Road Department	Technical Services	(172,766)		172,766
10040220	522111	LMIG0	Road Department	Hauling Services	(79,009)		79,009
10040220	531171	LMIG0	Road Department	Asphalt & Tack	(941,912)		941,912
					<b>(1,193,687)</b>	<b>-</b>	<b>1,193,687</b>
<b>2. Budget Adjustments in FY 2021</b>							
10040220	521316	LMIG0	Road Department	Technical Services	172,766		(172,766)
10040220	522111	LMIG0	Road Department	Hauling Services	79,009		(79,009)
10040220	531171	LMIG0	Road Department	Asphalt & Tack	941,912		(941,912)
					<b>1,193,687</b>	<b>-</b>	<b>(1,193,687)</b>
<b>IV. 2017 SPLOST Projects Recommendations</b>							
<b>A. Project 17TAB, Kenwood Road School Zone, received in FY2020 \$147,997 in funding per an IGA with the Fayette County Board of Education. This project was completed. Project 17TAB was originally priced so it could be outsourced; however, the majority of the work was performed in-house. Original budget \$600,000, total expenditures \$321,318, remaining funds \$278,682. Recommend increasing budget revenue by the amount received from the BOE, close the project, and transfer remaining funds to SPLOST Transportation Contingency.</b>							
32200004	336048	17TAB	2017 SPLOST	CONTRIBUTION-BOE IGA		147,997	147,997
32240220	541210	17TAB	ROAD DEPARTMENT SPLOST	OTHER IMPROVEMENTS	(278,682)		278,682
32240599	579000	TRANS	TRANSPORTATION CONTINGENCY	CONTINGENCY	278,682		(278,682)
					<b>-</b>	<b>147,997</b>	<b>147,997</b>
<b>B. The following projects are part of the 2017 SPLOST Transportation Corridors Study: 17TAP Banks Road, 17TAQ Tyrone &amp; Palmetto Roads, and 17TAT SR 279. Funding for the projects is a combination of ARC grant funds and a local match. These study projects were completed on-schedule and within budget. The Board of Commissioners approved these projects on December 12, 2019. Recommend adjusting the budget grant amounts to the actual amounts received and to transfer remaining funds in these projects to SPLOST Transportation Contingency.</b>							
<b>1. To adjust the projects budget grant amounts to match the grant amounts received</b>							
<b>a. 17TAP Banks Road Planning Study</b>							
32640220	334219	17TAP	2017 SPLOST GR ROADS	GRANTS		(1,718)	(1,718)
32640220	541210	17TAP	2017 SPLOST GR ROADS	OTHER IMPROVEMENTS	(1,718)		1,718
					<b>(1,718)</b>	<b>(1,718)</b>	<b>-</b>
<b>b. 17TAQ Tyrone &amp; Palmetto Road Planning Study</b>							
32640220	334219	17TAQ	2017 SPLOST GR ROADS	GRANTS		(35,190)	(35,190)
32640220	541210	17TAQ	2017 SPLOST GR ROADS	OTHER IMPROVEMENTS	(35,190)		35,190
					<b>(35,190)</b>	<b>(35,190)</b>	<b>-</b>
<b>c. 17TAT SR 279 Planning Study</b>							
32640220	334219	17TAT	2017 SPLOST GR ROADS	GRANTS		(37,200)	(37,200)
32640220	541210	17TAT	2017 SPLOST GR ROADS	OTHER IMPROVEMENTS	(37,200)		37,200
					<b>(37,200)</b>	<b>(37,200)</b>	<b>-</b>
<b>2. To transfer remaining funds in the projects to SPLOST Transportation Contingency</b>							
<b>a. 17TAP Banks Road Planning Study</b>							
32240220	541210	17TAP	ROAD DEPARTMENT SPLOST	OTHER IMPROVEMENTS	(8,719)		8,719
32240599	579000	TRANS	TRANSPORTATION CONTINGENCY	CONTINGENCY	8,719		(8,719)
					<b>-</b>	<b>-</b>	<b>-</b>
<b>b. 17TAQ Tyrone &amp; Palmetto Road Planning Study</b>							
32240220	541210	17TAQ	ROAD DEPARTMENT SPLOST	OTHER IMPROVEMENTS	(44,727)		44,727
32240599	579000	TRANS	TRANSPORTATION CONTINGENCY	CONTINGENCY	44,727		(44,727)
					<b>-</b>	<b>-</b>	<b>-</b>
<b>c. 17TAT SR 279 Planning Study</b>							
32240220	541210	17TAT	ROAD DEPARTMENT SPLOST	OTHER IMPROVEMENTS	(44,873)		44,873
32240599	579000	TRANS	TRANSPORTATION CONTINGENCY	CONTINGENCY	44,873		(44,873)
					<b>-</b>	<b>-</b>	<b>-</b>

**FAYETTE COUNTY, GEORGIA**  
**RECOMMENDED YEAR-END BUDGET ADJUSTMENTS TO THE REVISED FY 2020 BUDGET**  
**FOR FISCAL YEAR ENDED JUNE 30, 2020**

<u>ORG</u>	<u>OBJ</u>	<u>Proj</u>	<u>FUND/ DEPARTMENT/PROJECT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>Expenditure Increase (Dec)</u>	<u>Revenue Increase (Dec)</u>	<u>Fund Balance Increase (Dec)</u>
<b>V. Capital/CIP Projects Recommendations - projects completed to be closed, new projects, transfer of funds between projects, transfer of funds from projects to M&amp;O, and funding transfers into/out of Project Contingency line-items</b>							
<b>A. The following projects have been completed. Recommend closing these projects and to transfer remaining funds to the corresponding Projects Contingency accounts.</b>							
<b>1. Project 201AC Justice Center Tunnel Floor - the project has been completed. Recommend closing the project and transfer remaining funds to GF Projects Contingency.</b>							
37210565	541210	201AC	BUILDING & GROUNDS PROJECTS	OTHER IMPROVEMENTS	(2,735)		2,735
37510599	579000		GF PROJECTS CONTINGENCY	CONTINGENCY	2,735		(2,735)
					-	-	-
<b>2. 203AD Security Card Entry &amp; Cameras - the project has been completed. Recommend closing the project and transfer remaining funds to Fire Projects Contingency.</b>							
37530550	541210	203AD	FIRE SERVICES PROJECTS	OTHER IMPROVEMENTS	(450)		450
37510599	579000	FIRE	FIRE PROJECTS CONTINGENCY	CONTINGENCY	450		(450)
					-	-	-
<b>3. 186AD McCurry Park Fencing Field #3 - it has been completed. Recommend closing the project and transfer remaining funds to Parks Projects Contingency.</b>							
37560110	541210	186AD	RECREATION PROJECTS	OTHER IMPROVEMENTS	(1,800)		1,800
37510599	579000	PARKS	GF PROJECTS CONTINGENCY	CONTINGENCY	1,800		(1,800)
					-	-	-
<b>4. 206AG Fence Cap Material - Base/Softball - it has been completed. Recommend closing the project and transfer remaining funds to Parks Projects Contingency.</b>							
37260110	541210	206AG	RECREATION PROJECTS	OTHER IMPROVEMENTS	(2,584)		2,584
37510599	579000	PARKS	PARKS PROJECTS CONTINGENCY	CONTINGENCY	2,584		(2,584)
					-	-	-
<b>5. 206AI Electronic Message Boards (2) - it has been completed. Recommend closing the project and transfer remaining funds to Parks Projects Contingency.</b>							
37560110	542165	206AI	RECREATION PROJECTS	OTHER NON-MOTORIZED EQUIPMENT	(3,330)		3,330
37510599	579000	PARKS	PARKS PROJECTS CONTINGENCY	CONTINGENCY	3,330		(3,330)
					-	-	-
<b>6. 203AF HVAC Equipment - it has been completed. Recommend closing the project and transfer remaining funds to GF Projects Contingency.</b>							
37530310	541210	203AF	SHERIFF PROJECTS	OTHER IMPROVEMENTS	(380)		380
37510599	579000		GF PROJECTS CONTINGENCY	CONTINGENCY	380		(380)
					-	-	-
<b>7. 7220G Road/Swanson Road Paving - it has been completed. Recommend closing the project and transfer remaining funds to GF Projects Contingency.</b>							
37540220	541210	7220G	ROAD PROJECTS	OTHER IMPROVEMENTS	(43,101)		43,101
37510599	579000		GF PROJECTS CONTINGENCY	CONTINGENCY	43,101		(43,101)
					-	-	-
<b>8. 201AB Phillip's Cemetery Fencing - it has been completed. Recommend closing the project and transfer remaining funds to GF Projects Contingency.</b>							
37510565	541210	201AB	BUILDING & GROUNDS PROJECTS	OTHER IMPROVEMENTS	(3,577)		3,577
37510599	579000		GF PROJECTS CONTINGENCY	CONTINGENCY	3,577		(3,577)
					-	-	-
<b>9. 194AD Fuel Management System - it has been completed. Recommend closing the project and transfer remaining funds to GF Projects Contingency.</b>							
37540900	541210	194AD	FLEET MANAGEMENT PROJECTS	OTHER IMPROVEMENTS	(36,066)		36,066
37510599	579000		GF PROJECTS CONTINGENCY	CONTINGENCY	36,066		(36,066)
					-	-	-

**FAYETTE COUNTY, GEORGIA**  
**RECOMMENDED YEAR-END BUDGET ADJUSTMENTS TO THE REVISED FY 2020 BUDGET**  
**FOR FISCAL YEAR ENDED JUNE 30, 2020**

<u>ORG</u>	<u>OBJ</u>	<u>Proj</u>	<u>FUND/ DEPARTMENT/PROJECT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>Expenditure Increase (Dec)</u>	<u>Revenue Increase (Dec)</u>	<u>Fund Balance Increase (Dec)</u>
<b>B. The following projects have been completed. Recommend closing the projects and to transfer funds from the corresponding Projects Contingency accounts to cover the budget overages.</b>							
<b>1. Project 206AL Repurpose the Library's Children Area - over budget by \$1,703.</b>							
37510599	579000		GF PROJECTS CONTINGENCY	CONTINGENCY	(1,703)		1,703
37560500	541210	206AL	LIBRARY PROJECTS	OTHER IMPROVEMENTS	1,703		(1,703)
					-	-	-
<b>2. Project 181AL Historic Courthouse Interior - complete electrical overhaul of previous lighting system - over budget by \$32,152.</b>							
37510599	579000		GF PROJECTS CONTINGENCY	CONTINGENCY	(32,152)		32,152
37510565	541320	181AL	BUILDING & GROUNDS PROJECTS	BUILDINGS & STRUCTURES	32,152		(32,152)
					-	-	-
<b>C. Project 183AS FS#1 Septic System Fire - the project has been completed. The initial scope of the project, without access to neighbors properties, was for the replacement of the septic system. Subsequently, after the neighbors granted access to their properties, the existing tank was able to be repaired with the installation of a flow line. Approved funding = \$138,800, total expenditures = \$20,331, capitalized amount = \$16,335, expenditures not capitalized \$3,696. Recommend moving the amount not capitalized to the Fire Services M&amp;O, close the project, and transfer the remaining funds to Fire Projects Contingency.</b>							
<b>1. Move the \$3,696 for septic invoices not capitalized to the Fire Services M&amp;O.</b>							
37230550	541210	183AS	FIRE SERVICES PROJECTS	OTHER IMPROVEMENTS	(3,696)		3,696
27030550	541210		FIRE SERVICES	OTHER IMPROVEMENTS	3,696		(3,696)
					-	-	-
<b>2. Transfer remaining funds to Fire Projects Contingency.</b>							
37230550	541210	183AS	FIRE SERVICES PROJECTS	OTHER IMPROVEMENTS	(118,469)		118,469
37510599	579000	FIRE	FIRE PROJECTS CONTINGENCY	CONTINGENCY	118,469		(118,469)
					-	-	-
<b>D. Project 5110K McCurry/Installation of Splash Pad was approved in the FY 2015 budget. No actual expenditures have been incurred for this project. Recommending to close this project and transfer the available budget to project 206AD McCurry Park Soccer Lighting Refurbishment.</b>							
37560110	541210	5110K	RECREATION PROJECTS	OTHER IMPROVEMENTS	(150,000)		150,000
37560110	541210	206AD	RECREATION PROJECTS	OTHER IMPROVEMENTS	150,000		(150,000)
					-	-	-
<b>E. Recommending two projects for the Sheriff's Office: Bullet Traps for Training, \$5,316 total and Courthouse Ballistic panels, \$7,000 total. Funding for these projects to be transferred from inactive project 7326A Data Extraction and Storage.</b>							
<b>1. To fund project 203AT Bullet Traps for Training with a transfer of \$5,316 from project 7326A Data Extraction and Storage to cover actual expenditures incurred for the project. No other expenditures for project 203AT. Recommending to close project 203AT.</b>							
37530326	542410	7326A	SHERIFF'S PROJECTS	COMPUTER SOFTWARE	(5,316)		5,316
37230310	542510	203AT	SHERIFF'S PROJECTS	FIREARMS & PROTECTIVE SERVICES	5,316		(5,316)
					-	-	-
<b>2. To fund project 203AU Courthouse Ballistic Panels with a transfer of \$7,000 from project 7326A Data Extraction and Storage.</b>							
37530326	542410	7326A	SHERIFF'S PROJECTS	COMPUTER SOFTWARE	(7,000)		7,000
37230310	542510	203AU	SHERIFF'S PROJECTS	FIREARMS & PROTECTIVE SERVICES	7,000		(7,000)
					-	-	-
<b>F. Project 203AH Reconfiguration of Jail Lobby needs additional funding of \$30,000 to be completed. Recommend funding the additional \$30,000 with transfers from the following:</b>							
<b>1. Transfer of remaining funds of \$1,844 in inactive project 7326A Data Extraction and Storage. Close project 7326A.</b>							
37530326	542410	7326A	SHERIFF'S PROJECTS	COMPUTER SOFTWARE	(1,844)		1,844
37530326	541210	203AH	SHERIFF'S PROJECTS	OTHER IMPROVEMENTS	1,844		(1,844)
					-	-	-

**FAYETTE COUNTY, GEORGIA**  
**RECOMMENDED YEAR-END BUDGET ADJUSTMENTS TO THE REVISED FY 2020 BUDGET**  
**FOR FISCAL YEAR ENDED JUNE 30, 2020**

<u>ORG</u>	<u>OBJ</u>	<u>Proj</u>	<u>FUND/ DEPARTMENT/PROJECT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>Expenditure Increase (Dec)</u>	<u>Revenue Increase (Dec)</u>	<u>Fund Balance Increase (Dec)</u>
<b>2. Transfer of remaining funds of \$19,599 in completed project 183AK Sheriff Office Refurbishment. Close project 183AK.</b>							
37530310	541210	183AK	SHERIFF'S PROJECTS	OTHER IMPROVEMENTS	(19,599)		19,599
37530326	541210	203AH	SHERIFF'S PROJECTS	OTHER IMPROVEMENTS	19,599		(19,599)
					-	-	-
<b>3. Transfer of \$8,557 from GF Projects Contingency to cover shortfall.</b>							
37510599	579000		GF PROJECTS CONTINGENCY	CONTINGENCY	(8,557)		8,557
37530326	541210	203AH	SHERIFF'S PROJECTS	OTHER IMPROVEMENTS	8,557		(8,557)
					-	-	-
<b>G. Recommending two projects for the Recreation Department: McCurry Park Parking Lot Repair, \$63,000 total and Safety Netting for Kiwanis Field #7, \$42,000 total. Recommend funding for the new projects to be transferred from the following:</b>							
<b>1. To fund FY2020 Capital Project 203AN McCurry Park Parking Lot Repair with a transfer of \$63,000 from cancelled project 196AA Multi Purpose Trails.</b>							
37560110	541210	196AA	RECREATION PROJECTS	OTHER IMPROVEMENTS	(63,000)		63,000
37560110	541210	203AN	RECREATION PROJECTS	OTHER IMPROVEMENTS	63,000		(63,000)
					-	-	-
<b>2. To fund FY2020 Capital Project 203AM Safety Netting for Kiwanis Field #7 with a transfer of \$37,000 from cancelled project 196AA Multi Purpose Trails and a transfer of \$5,000 from cancelled project 186AB McCurry Park Dog Park, total transfers \$42,000</b>							
37560110	541210	196AA	RECREATION PROJECTS	OTHER IMPROVEMENTS	(37,000)		37,000
37560110	542140	203AM	RECREATION PROJECTS	FIELD EQUIPMENT	37,000		(37,000)
37560110	541210	186AB	RECREATION PROJECTS	OTHER IMPROVEMENTS	(5,000)		5,000
37560110	542140	203AM	RECREATION PROJECTS	FIELD EQUIPMENT	5,000		(5,000)
					-	-	-
<b>H. 6110N All Parks Restroom Stalls - it has been completed. Recommend closing the project and transfer remaining funds to project 206AC McCurry Pk N. Soccer Restroom</b>							
37560110	541210	6110N	RECREATION PROJECTS	OTHER IMPROVEMENTS	(42,238)		42,238
37560110	541320	206AC	RECREATION PROJECTS	BUILDINGS & STRUCTURES	42,238		(42,238)
					-	-	-
<b>I. The following projects have been completed or subsequently deemed not necessary. All or part of the funding available in these projects was used to fund other projects. Recommend closing the projects and transfer any remaining funds to the respective Projects Contingency account.</b>							
<b>1. The following projects have no remaining available funds.</b>							
		196AA	Multi Purpose Trails	Not necessary, funding = \$100,000, expenditures = 0, all funding transferred to other projects			
<b>2. 186AB McCurry Park Dog Park - not necessary, transferred \$5,000 to project 203AM, remaining funding of \$20,000 to Parks Projects Contingency</b>							
37560110	541210	186AB	RECREATION PROJECTS	OTHER IMPROVEMENTS	(20,000)		20,000
37510599	579000	PARKS	PARKS PROJECTS CONTINGENCY	CONTINGENCY	20,000		(20,000)
					-	-	-
<b>J. The following study projects have been completed. Funding for these projects is a combination of ARC grant funds and a local match. Recommend closing the projects, adjust the budget grant amounts to the actual amounts received, and to transfer remaining funds to GF Projects Contingency.</b>							
<b>1. 6220J Road Department - Path Study</b>							
37540220	334219	6220J	ROAD PROJECTS	GRANTS		(210)	(210)
37540220	521316	6220J	ROAD PROJECTS	TECHNICAL SERVICES	(263)		263
37510599	579000	PARKS	PARKS PROJECTS CONTINGENCY	CONTINGENCY	53		(53)
					(210)	(210)	-
<b>2. 6220K Road Department - Transportation Study</b>							
37540100	334219	6220K	PUBLIC WORKS PROJECTS	GRANTS		(90)	(90)
37540100	521316	6220K	PUBLIC WORKS PROJECTS	TECHNICAL SERVICES	(93)		93
37510599	579000	PARKS	PARKS PROJECTS CONTINGENCY	CONTINGENCY	3		(3)
					(90)	(90)	(0)
<b>K. Project 191AH AV Upgrades is being expanded to include enhanced capabilities for virtual meetings in the Commission chambers. Recommend additional funding of \$20,000 to fund this enhancement. The additional funding to be transferred from GF Projects Contingency.</b>							
37510599	579000		GF PROJECTS CONTINGENCY	CONTINGENCY	(20,000)		20,000
37510535	542420	191AH	INFO SYSTEMS PROJECTS	COMPUTER EQUIPMENT	20,000		(20,000)
					-	-	-

**FAYETTE COUNTY, GEORGIA**  
**RECOMMENDED YEAR-END BUDGET ADJUSTMENTS TO THE REVISED FY 2020 BUDGET**  
**FOR FISCAL YEAR ENDED JUNE 30, 2020**

<u>ORG</u>	<u>OBJ</u>	<u>Proj</u>	<u>FUND/ DEPARTMENT/PROJECT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>Expenditure Increase (Dec)</u>	<u>Revenue Increase (Dec)</u>	<u>Fund Balance Increase (Dec)</u>
<b>VI. Vehicle Replacement Budget Adjustments</b>							
<b>A. Project 203AG was approved in FY2020 to purchase and equip two new ambulances. At the end of FY2020, the project has remaining funding of \$5,812. In FY2021, an additional \$1,078 was spent in equipment for the ambulances. The ambulances are now ready to be placed in service. Recommend moving to FY2021, \$1,078 of the remaining funds in FY2020 to cover the additional expenditures - year-to-year zero net effect to the Vehicle Replacement fund balance.</b>							
<b>1. Year-End Budget Adjustment in FY 2020</b>							
61030600	542200	203AQ	EMS VEHICLES	VEHICLES	(1,078)		1,078
<b>2. Corresponding Budget Adjustment in FY 2021</b>							
61030600	542200	203AQ	EMS VEHICLES	VEHICLES	1,078		(1,078)
					-	-	-
<b>VII. Water System CIP Projects Adjustments</b>							
<b>A. Three Water System CIP Projects were completed in FY2020. Recommend closing these projects.</b>							
<b>1. 9WSNL Old Norton Road Water Line - approved funding \$195,500, actual expenses \$135,704, remaining funds \$59,796. Recommend remaining funds to be moved to Water System R&amp;E.</b>							
507	117607	9WSNL	WATER SYSTEM CIP PROJECTS	BID W/L EXTENSIONS	(59,796)		59,796
507	610915		WATER SYSTEM CIP PROJECTS	WATER SYSTEM R&E	59,796		(59,796)
					-	-	-
<b>2. 9SEMS SEMS Asset management System - approved funding \$31,604, actual expenses \$31,604, no remaining funds.</b>							
<b>3. 9WSAR WS Administration Roof - approved funding \$88,270, actual expenses \$80,200, remaining funds \$8,070. The \$80,200 spent will not be capitalized as it is considered repairs. Recommend transferring funding equal to the \$80,200 actual expenses to the Water System M&amp;O and to move the \$8,070 funds remaining to Water System R&amp;E.</b>							
507	117607	9WSAR	WATER SYSTEM CIP PROJECTS	BUILDING MAINTENANCE SERVICES	(88,270)	-	88,270
50541010	522235		WATER SYSTEM ADMIN	BUILDING MAINTENANCE SERVICES	80,200	-	(80,200)
507	610915		WATER SYSTEM CIP PROJECTS	WATER SYSTEM R&E	8,070	-	(8,070)
					-	-	-
<b>VIII. M&amp;O Budget Adjustments</b>							
<b>A. The Jail Surcharge Fund is estimated to have a negative fund balance of approximately \$25,000 as of the end of FY2020. Recommend transferring \$40,000 from the General Fund to cover the negative fund balance - zero net effect across funds</b>							
10090110	610216		TRANSFERS TO OTHER FUNDS	TRANSFERS TO OTHER FUNDS	25,000		(25,000)
21600001	390100		JAIL SURCHARGE FUND	TRANSFERS FROM OTHER FUNDS		25,000	25,000
					25,000	25,000	-
<b>B. The following General Fund departments have budget deficits as of the end of FY2020. Recommend covering these budget deficits with remaining budget amounts from other departments within the General Fund - zero net effect to General Fund balance.</b>							
<b>1. Non-Departmental Judicial - replacement of compressors for HVAC units A&amp;B.</b>							
10020090	522252		NON-DEPARTMENTAL JUDICIAL	HEATING/COOLING	450		(450)
<b>2. Public Defender</b>							
10020800	523201		PUBLIC DEFENDER	COMMUNICATION SERVICES	220		(220)
<b>3. Emergency Management - outsourcing of Hazard Mitigation Plan.</b>							
10030930	521316	G810D	EMERGENCY MANAGEMENT	TECHNICAL SERVICES	6,770		(6,770)
<b>4. Public Health</b>							
10050110	522233		PUBLIC HEALTH	VEHICLE REPAIRS	1,231		(1,231)
<b>5. Non-Departmental Culture &amp; Recreation</b>							
10060090	523201		NON-DEPARTMENTAL CULT&REC	COMMUNICATION SERVICES	325		(325)
<b>6. Code Enforcement Section</b>							
10070483	522233		CODE ENFORCEMENT SECTION	VEHICLE REPAIRS	88		(88)
<b>7. Development Authority</b>							
10070510	531210		DEVELOPMENT AUTHORITY	CITY OF FAYETTEVILLE WATER	232		(232)
				TOTAL DEFICITS	9,316	-	(9,316)
<b>8. Department budget deficits to be covered with remaining budget in the Road Department.</b>							
10040220	521316		ROAD DEPARTMENT	TECHNICAL SERVICES	(9,316)		9,316
					-	-	-

**FAYETTE COUNTY, GEORGIA**  
**RECOMMENDED YEAR-END BUDGET ADJUSTMENTS TO THE REVISED FY 2020 BUDGET**  
**FOR FISCAL YEAR ENDED JUNE 30, 2020**

<u>ORG</u>	<u>OBJ</u>	<u>Proj</u>	<u>FUND/ DEPARTMENT/PROJECT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>Expenditure Increase (Dec)</u>	<u>Revenue Increase (Dec)</u>	<u>Fund Balance Increase (Dec)</u>
<b>C. There is a shortfall in fund 602 Dental/Vision. Recommend transferring of \$20,000 from Fund 603 Health Stabilization to cover the shortfall. This will be an actual journal. Funds 602 and 603 record actuals, no budget. - zero net effect across funds.</b>							
60390110	610602		HEALTH STABILIZATION FUND	TRANSFERS TO OTHER FUNDS	20,000		(20,000)
60200001	390603		DENTAL/VISION FUND	TRANSFERS FROM OTHER FUNDS		20,000	20,000
					20,000	20,000	-
<b>D. Fund 271 Street Lights has an expenditures budget deficit of \$284 as of the end of FY 2020. The budget shortage is in the Coweta Fayette Power expenditure line. This is a result of subdivisions that are added during the year after the original budget is approved. Recommend to use part of the FY 2020 excess revenue of \$4,176 to cover the expenditures budget deficit - zero net effect to the Street Lights fund balance.</b>							
27100001	389271		STREET LIGHTS FUND	PREPAY UTILITIES		284	284
27140260	531230		STREET LIGHTS	COWETA FAYETTE POWER	284		(284)
					284	284	-

# COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

**Wording for the Agenda:**

Approval of staff's recommendation to adopt final supplemental budget adjustments related to the Coronavirus Aid, Relief, and Economic Security Act (CARES) and various other grants, for the fiscal year ended June 30, 2020.

**Background/History/Details:**

Georgia law requires a final balanced budget be adopted by County governments for its governmental funds. Staff is recommending budget adjustments related to grants and reimbursement for CARES/COVID related expenses. See attachment for details.

1. CARES - \$816,231.30 of CARES related reimbursement funding will be recognized in FY2020 in the General Fund, Fire Services, and EMS. Fayette County submitted expenses for reimbursement on behalf of Fayette Senior Services. With the Board of Commissioners' approval, Fayette Senior Services will be reimbursed \$7,376.55.
2. CIGNA - \$16,439.81 of CIGNA reimbursement funding related to PPE purchases in the General Fund and EMS.
3. ELPPE - \$2,433.69 of State reimbursement funding (grant) related to PPE purchases within the Elections Department.
4. USHHS - \$53,028.86 of Federal Health and Human Services funding (allocated based upon medical transports). This funding will be spent in FY2021 for various EMS/ambulance equipment.
5. COVID - PPE related expenses purchased March 2020 through June 2020 to be adjusted based upon CARES reimbursement. See Item #1.

**What action are you seeking from the Board of Commissioners?**

Approval of staff's recommendation to adopt final supplemental budget adjustments related to the Coronavirus Aid, Relief, and Economic Security Act (CARES) and various other grants, for the fiscal year ended June 30, 2020.

**If this item requires funding, please describe:**

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?\*

Backup Provided with Request?

**\* All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

**Staff Notes:**



# COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

**Wording for the Agenda:**

Approval of staff's recommendation to award Contract #1853-A to B. E. Guthrie Construction Company for Stonewall Complex masonry repairs at \$14,950.00 and to Metro Waterproofing, Inc. for Justice Center masonry repairs at \$15,892.00 and to reallocate \$30,842.00 from General Fund Project Contingency to a Capital Improvement Project (CIP) for this purpose.

**Background/History/Details:**

The exterior structure(s) and its many elements are exposed to various weather conditions and over time these elements will deteriorate and begin to fail. In the case of the Administration Complex, as with the Justice Center, the exterior sealants and mortar joints have begun to rapidly deteriorate and require immediate attention. Building and Grounds understands that many of the facilities we maintain are used by or are visible to the citizens of Fayette County and we strive to provide a product or facility that reflects positively on the County.

**What action are you seeking from the Board of Commissioners?**

Approval of staff's recommendation to award Contract #1853-A to B. E. Guthrie Construction Company for Stonewall Complex masonry repairs at \$14,950.00 and to Metro Waterproofing, Inc. for Justice Center masonry repairs at \$15,892.00 and to reallocate \$30,842.00 from General Fund Project Contingency to a Capital Improvement Project (CIP) for this purpose.

**If this item requires funding, please describe:**

This project will be funded from the General Fund Project Contingency account. The balance in this account is \$594,231.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?\*

Backup Provided with Request?

**\* All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

**Staff Notes:**



**Purchasing Department**  
 140 Stonewall Avenue West, Ste 204  
 Fayetteville, GA 30214  
 Phone: 770-305-5420  
 www.fayettecountyga.gov

To: Steve Rapson  
 From: Natasha Duggan  
 Date: September 24, 2020  
 Subject: #1853-A: Masonry Repairs

The Purchasing Department issued a request for quote for the above referenced project. Notices of the opportunity to quote were emailed to 25 contractors. Another 276 contractors were contacted through the Georgia Procurement Registry.

The Purchasing Department received four quotes. Award is recommended to the low bidder for each of the two locations (please see attached). It is requested that \$30,842.00 be transferred from the General Fund Project Contingency account to establish a project and pay for the repairs. A search did not produce any contracts with either of the two companies, so performance evaluations are not available.

Specifics of the proposed contract are as follows:

<b>Contract Name</b>	#1853-A: Masonry Repairs	
<b>Vendor &amp; Contract Amount:</b>		
B.E. Guthrie Construction Co.	\$14,950.00	Stonewall Complex repairs
Metro Waterproofing, Inc.	<u>15,892.00</u>	Justice Center repairs
Total	\$30,842.00	
<b>Budget:</b>		
General Fund Project Contingency	\$594,231.00	Current balance
Transfer to masonry repair project	<u>(30,842.00)</u>	
Net Contingency Balance	\$563,389.00	

## Request for Quotes #1853-A

## Masonry Repairs

	B.E. GUTHRIE CONSTRUCTION COMPANY	METRO WATERPROOFING, INC.	INTERNATIONAL COMMERCIAL SERVICES, INC.	MIDWEST MAINTENANCE, INC.
<b>STONEWALL COMPLEX</b>				
STONEWALL COMPLEX - PRICE TO COMPLETE THE REPAIRS AT THE FAYETTE COUNTY GOVERNMENT COMPLEX	\$7,150.00	\$15,600.00	\$11,300.00	\$25,800.00
<b>ALTERNATES:</b>				
REPAIR HORIZONTAL CRACKS ON THE SECOND FLOOR	\$3,900.00	\$3,840.00	\$8,250.00	\$1,970.00
REPAIR CRACKS UNDER THE RAILING ON THE SECOND FLOOR	\$3,900.00	\$4,367.00	\$2,500.00	\$907.00
<b>STONEWALL COMPLEX TOTAL, INCLUDING ALTERNATES</b>	<b>\$14,950.00</b>	<b>\$23,807.00</b>	<b>\$22,050.00</b>	<b>\$28,677.00</b>
<b>JUSTICE CENTER</b>				
REPAIRS AT THE FAYETTE COUNTY JUSTICE CENTER	\$22,503.00	\$14,632.00	\$24,200.00	\$47,400.00
RESET MINIMUM OF 7 PAVERS	EACH/ TOTAL \$ 170.00 / \$ 1,547.00	EACH/ TOTAL \$ 180.00 / \$ 1,260.00	EACH/ TOTAL 250.00 / \$ 1,750.00	\$ EACH/ TOTAL 115.00 / \$ 805.00
<b>JUSTICE CENTER TOTAL, INCLUDING PAVERS</b>	<b>\$24,050.00</b>	<b>\$15,892.00</b>	<b>\$25,950.00</b>	<b>\$48,205.00</b>
<b>TOTAL QUOTED PRICE</b>	<b>\$39,000.00</b>	<b>\$39,699.00</b>	<b>\$48,000.00</b>	<b>\$76,882.00</b>

**BOARD OF COUNTY COMMISSIONERS**

Randy Ognio, Chairman  
 Charles W. Oddo, Vice Chairman  
 Edward Gibbons  
 Eric K. Maxwell  
 Charles D. Rousseau

**FAYETTE COUNTY, GEORGIA**

Steve Rapson, County Administrator  
 Dennis A. Davenport, County Attorney  
 Tameca P. Smith, County Clerk  
 Marlena Edwards, Chief Deputy County Clerk

140 Stonewall Avenue West  
 Public Meeting Room  
 Fayetteville, GA 30214

## MINUTES Special Called

August 31, 2020  
 6:00 p.m.

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Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of each month at 6:30 p.m.

**Call to Order**

Chairman Randy Ognio called the August 31, 2020 Board of Commissioners meeting to order at 6:30 p.m. A quorum of the Board was present.

**Invocation and Pledge of Allegiance by Chairman Randy Ognio**

Chairman Randy Ognio offered the Invocation and led the Board and audience in the Pledge of Allegiance.

**Acceptance of Agenda**

Chairman Randy Ognio moved to accept the agenda with the change of moving Public Comment before New Business. Commissioner Charles Rousseau seconded. The motion passed 5-0.

**PUBLIC COMMENT:**

**Caroline Flood** stated that she was in favor of the requested election ballot boxes. Mrs. Flood stated that in light of the COVID-19 Pandemic and its heightened risk for citizens 65 and older, election ballot boxes would provide an alternate option for Fayette County citizens to vote without the risk of potential COVID-19 exposure with face-to-face voting and lessen the potential of overwhelming the postal service via mail-in ballots.

**Bradley Sanders** relayed the feelings and thoughts of an elderly citizen. Mr. Bradley stated that because of the heightened risk of COVID-19 for citizens 65 and older the election ballot boxes would be a preferred option. He stated that the goal was to provide every citizen the opportunity to vote without the risk of injury, illness, or possibly death.

**Brenda Cox** relayed the feelings, thoughts, and concerns of three families in Fayette County who were unable to attend the meeting but, were in favor of the elections ballot boxes. Ms. Cox implored the Board to consider the seniors, those who were immune compromised, and essential workers with alternate work schedules when deciding on the election ballot boxes. Ms. Cox stated that "a free and fair election was a fundamental right for all citizens". She concluded that the election ballot boxes would help provide safety considering the current pandemic, provide flexibility, help lessen the strain of long lines for the disabled, and be more convenient for citizens throughout the County.

**Laura Line** stated that although a senior and having concerns related to the Pandemic and heightened risk for seniors and the medically fragile, she was opposed to the elections ballot boxes. She stated that as a poll worker she was familiar with several options already available for citizens to use to ensure they were able to cast their vote. Mrs. Line stated that in previous years

there had not been a major issue regarding mail-in ballots received via the postal service. She noted that as a part of the most recent primary election, the Elections Office took extensive precautions to help limit the risk of exposure to include social distancing and sanitizing during the voting process. Mrs. Lane stated that her major concern regarding the elections ballot boxes was the potential for theft of ballot boxes and the risk of voter tampering.

**Heidi Danis** stated that she was in favor of the elections ballot boxes. Ms. Danis stating that voting was extremely important, and that all citizens needed to be provided the opportunity to vote and to do so safely. She stated that because of the potential risk of exposure to COVID-19, elections ballot boxes provided citizens the opportunity to vote safely.

**State Representative Derrick Jackson** stated that “voting is a right”. Representative Jackson stated that elected official in all levels of government should exercise the proper leadership, judgement, and resources to ensure that every citizen was allowed to exercise their right to vote. He stated that because of COVID-19, every methodology and resources available should be utilized to ensure the safety of the citizens as it relates to voting, and elections ballot boxes was a resource. He stated that the Board, as representatives of the citizens in Fayette County, should explore all avenues of voting that could benefit its citizens. He stated that there were policies and procedures in place to ensure the safety and security of the ballot boxes.

**Angela Bean** expressed her concern regarding the security of the ballot boxes and asked how it would be protected against tampering.

#### **NEW BUSINESS:**

##### **1. Consideration of a request from the Board of Elections to allocate \$6,000 from the General Fund to purchase three (3) election ballot boxes and associated camera equipment.**

Darryl Hicks the Elections Board Chairman expressed his appreciation to Chairman Ognio for presenting this request before the Board of Commissioners. He stated that he understood the position it put Chairman Ognio in presenting the topic at such a “late hour” or seemingly rushed. He extended his appreciation to the Board for allowing the topic to be heard at a Special Called Meeting. Mr. Hicks stated that the reason the Board received the request so late was because the Fayette County Elections Board was awaiting guidance from the State Elections Board regarding the ballot boxes. He stated that the ballot boxes had originally been approved for use in the June 9<sup>th</sup> election. Mr. Hicks stated that during that time however, staff was solely focused on learning the operations of new voting machines and equipment and implementation of COVID-19 safety protocols and procedures. He stated that running a successful election took priority and the ballot boxes request was temporality placed on the backburner. He continued that the rules and regulations regarding the use of the ballot boxes via the Secretary of State continued to change, as a result the Elections Board paused presenting the request to the Board of Commissioners until the guidelines, rules, and regulation were confirmed. Mr. Hicks relayed his apologies to the Board for the missed deadline and hastened request. He provided an overview of what the ballot boxes would look like and history of the ballot boxes which was in response to the COVID- 19 Pandemic and the need to ensure safety for citizens when voting. He stated that during the June 9<sup>th</sup> Election, the Secretary of State (SOS) sent ballot applications to all registered voters in the state, approximately 86,000 to Fayette County. He stated that this resulted in about 25,000 applications being returned to Elections staff and ultimately about 17,000 ballots being cast by mail. Mr. Hicks stated that conceivably thinking the upcoming election there would be between two to three times as many ballots. In July 2020 - the State Elections Board (SEB) extended the Emergency Drop Box rule to cover the November 3, 2020 General Election. He stated that at the August 25<sup>th</sup> Fayette County Board of Election Meeting the Elections Board approved, with a 2-1 vote, to move forward with purchasing and installing ballot boxes. Mr. Hicks stated that as of July 2020 the SEB stated that there was not a date limitation for the ballot boxes and the ballot box was to be emptied every 72 hours. He continued that starting on the 2<sup>nd</sup> Monday prior to the election, the ballot box was to be emptied at least once every 24 hours and after emptying the drop box at 7 p.m. on Election Day, the collection team shall close the drop box and indicate on the ballot transfer form that the drop box was emptied and closed. Mr. Hick stated that the ballot boxes could only be located on county or municipal government property accessible to the public. Chairman Hicks stated that the ballot boxes could only be placed 49 days before Election Day and closed at 7:00 p.m. on Election Day. Chairman Hicks stated that the location of the ballot boxes must have adequate lighting. He stated that the ballot boxes must have a video recording device for each drop box location and the video devices must either continuously record the drop box location or use motion detection that records one frame, per minute, until

detection of motion triggers continuous recording. He stated that the ballot boxes video footage must be retained by the county registrar for 30 days after final certification or until conclusion of the contest, whichever is later, and made available to SOS Inspectors upon request. The ballot boxes must be securely fastened to the ground or immovable fixture and the ballot box signage must be labeled "OFFICIAL ABSENTEE BALLOT DROP BOX", displaying clear signage developed by the SOS regarding absentee ballot harvesting and destroying, defacing, or delaying delivery of ballots. Mr. Hicks stated that there was a concern regarding the technical requirements needed to ensure that proper procedures were followed as outlined by the Secretary of State. He stated that if those technical requirements could be met, the Elections Board would not move forward with the request. He stated that the updated estimated costs for the requested ballot boxes was \$7,500 and that there was a grant via SOS that would allow reimbursement of \$3,000. The cameras cost approximately \$20 each and two packs of SD cards would cost between \$100 and \$140, and additional **Cradle points** start at \$99. Mr. Hicks stated that all memory cards and their maintenance will be in the sole custody of the County Registrar and the Elections Office. He stated that the locations under consideration were the Fayette County Administrative Complex - between the County Commission Meeting Chamber and Heritage Park, the Peachtree City's City Hall near Planning and Zoning, and the Tyrone Public Library. Mr. Hicks stated that the goal of these ballot boxes was to provide an additional safe and secure way for Fayette County citizens to vote.

Chairman Ognio asked about the longevity of use of the ballot boxes and if the Secretary of State would use them in future elections.

Mr. Hick concurred with Chairman Ognio's thoughts, stating that the Secretary of State nor the State Elections Board had advised if the ballot boxes could be used in future elections.

Chairman Ognio asked if the ballot boxes would be collected and stored after the election. Mr. Hick stated "No", after the election, the ballot boxes would be locked so that they could not be used. He stated that once guidance was received from the State a decision would be made regarding continued use in future elections or removal of the ballot boxes.

Chairman Ognio asked about the availability of the ballot boxes and if approved when would they arrive for placement and use. Mr. Hick stated that upon discussion with the vendor, even if ordered on Tuesday, September 1, 2020, the ballot boxes would not be available for delivery until sometime in October. He stated that if approved, the ballot boxes would not be in place the full 49 days prior to the election.

Chairman Ognio asked if the ballot boxes were a sole-sourced item. Mr. Hicks stated there were other vendors however the vendor selected was the lowest bidder.

County Administrator Steve Rapson stated that there were two vendors that could meet the standards and specifications required by the Secretary of State Office, which was the recommended vendor from the Elections Board and the lowest bidder.

Vice-Chairman Oddo stated that he had received several emails from citizens expressing their concerns regarding COVID-19 and safety when voting. He questioned the safety protocol when using the ballot boxes, noting that a voter would still have to touch the ballot boxes to insert their vote.

Mr. Hicks stated that he could not speak from a health professional perspective regarding the viability of the virus on the surface of the ballot boxes. However, he would assume that each citizen would merely slide their ballots in the ballot boxes, being cautious to limit contact with all outside surfaces. Mr. Hicks stated that the ballot boxes provided an additional opportunity for citizens to vote as opposed to face-to-face voting.

Vice-Chairman Oddo stated that he wanted citizens to be aware that even with the ballot boxes the spread and/or exposure of COVID-19 was still a possibility. He asked Mr. Rapson to briefly explain the CARES funding.

Mr. Rapson stated for clarification that the County does not have \$2.7M sitting in the bank to spend on these type of expenditure. He stated that this purchase would be funded from the General Fund Contingency and that the \$2.7 received via CARES funding

was for expenditures that occurred from March 1- September 1, 2020, primarily for the Sheriff's Office, Emergency Services, and the Fire Department.

Commissioner Edward Gibbons expressed his concerns regarding the physical ballot boxes security and ensuring that if a citizen casts their vote using the ballot box that it would get counted. He asked if the ballot boxes would be accessible after hours, if the camera system would be daylight only or augmented reality (AR), and if the Elections Office was adequately staffed or if additional staff was needed, was there funding available.

Mr. Steve Rapson stated that the County's Information Technology Department would ensure the camera system met all required guidelines.

Mr. Hicks stated that the ballot boxes would be accessible afterhours. He stated that the ballots would be retrieved according to the outlined protocol provided by the Secretary of State and anyone acting on behalf of the registrar who opens a box prior to an election, must have sworn an oath in the same form as poll officers prior to opening the box. He stated that there may be a need for additional part-time staff like the prior elections, dependent upon the number of absentee ballots received. He stated that the Elections Office generally would make projections based on a general election and add staff to that, however there could always be exceptions.

Mr. Rapson added that the Election Office was adequately funded.

Commissioner Gibbons asked what the number of voting machine per precinct was, as it relates to social distancing. Mr. Hicks stated that the State requires a voting machine per every 250 voters. He stated that the Elections Office works diligent to adhere to those guidelines. He added that this year they would be running double elections which creates additional challenges as it relates to early voting, social distancing, and adequate spacing.

Commissioner Gibbons stated that his goal was to ensure that Fayette County citizens had alternate ways to vote, because "it was a privilege". He asked if the issues raised at the previous Board meeting regarding voting logistic at the County Office had been addressed. Mr. Rapson stated that the Elections Office, the Library, and the Extension Office were in discussions regarding logistics for voting during the upcoming elections,

Commissioner Eric Maxwell expressed his concern regarding the delay in receiving the ballot boxes. He expressed his frustration stating that if a citizens requested an absentee ballot and received it by mid-September the voter would not be able to use the ballot boxes, because they would not be available for delivery and placement until mid-October. He addressed comments mentioning "voter suppression tactics" stating that his goal was to ensure all citizens are allowed the opportunity to vote. Commissioner Maxwell stated that he had reached out to the County Administrator regarding the upcoming elections and inquiring if the County Library could be a viable option as an alternate voting location. He stated that he has expressed his concerns regarding the current voting location on the 2<sup>nd</sup> floor of the Administrative Complex. Commissioner Maxwell stated for clarification the costs associated with the ballot boxes was not the issue, the issue was if the ballot boxes would provide a safer or a more dangerous elections as it relates to fraud. He stated that he had issues with the delayed request itself and that the State Elections Board began discussion regarding ballot boxes in May or June, but the Board of Commissioner was just receiving information related to ballot boxes. He asked for an explanation for why the Board of Election had initially voted to deny the request to purchase the ballot boxes in April, however a few months later voted to approve the request. He was interested in knowing why Aaron Wright, Elections Board Member, voted to deny the request for ballot boxes.

Mr. Hicks stated that the initial vote to deny the purchase of the ballot boxes was motivated by two factors. The first was that the rules and regulations regarding the use of the ballot boxes via the State Elections Board continued to change, as a result the Elections Board paused presenting the request to the Board of Commissioners until the guidelines, rules, and regulation were confirmed. Secondly, the fact that during that time staff was solely focused on learning the operations of new voting machines and equipment and implementation of COVID-19 safety protocol and procedures. Mr. Hicks stated that running a successful election took priority and the ballot boxes request was temporality placed on the backburner. He stated that he did not want to

speak on behalf of Mr. Wright but based on his discussion at the Board of Elections meeting, Mr. Wright felt there were enough options currently available for citizens to successfully vote.

Mr. Addison Lester, Elections Board Member, stated in his opinion the ballot boxes provided citizens an additional and convenient way to vote, giving citizens peace of mind regarding safety at minimum cost.

Commissioner Maxwell expressed his concern regarding ballots casted in a ballot box that potential could be stolen.

Mr. Hicks acknowledged that this was a valid concern. He continued that the ballot boxes had been used in other counties throughout the state and that the empirical data received does show this as a concern.

Commissioner Maxwell asked why ballot boxes weren't considered for the Town of Brooks and The Town of Woolsey.

Mr. Hicks acknowledged that the goal of the request was to be cost efficient and consideration was given to locations that would benefit most, historically based on analysis citizens in those towns typically voted in person and very few absentee ballots were received from those areas. Mr. Hicks added however, if five boxes could be purchased then locations in those areas would also be considered.

Commissioner Rousseau stated that as this current voting cycle progressed, it has continued to morph and change and adaptation was required. He stated that he had also received various emails from citizens expressing concerns regarding the current voting experience and the need for enhanced safety measures. He stated that these ballot boxes were a response to citizens' requests and would be an enhancement providing citizens an additional way to vote. Commissioner Rousseau applauded Mr. Hicks along with the Elections Board for their efforts in working to meet the needs of the citizens of the county.

He asked if the Administrative Complex ballot box location current camera system were going to be utilized and how the Board of Elections would maintain control of footage e.g. usage, storage, collection, and the like.

Mr. Rapson stated that the Administrative Complex ballot box location would not be utilizing existing cameras. He stated that the cameras used would be isolated and have separate SIM cards for the expressed purpose that the video does not go to the cloud and not be accessible.

Commissioner Rousseau asked who would be installing the ballot boxes once they arrive. Mr. Rapson stated that if approved the ballot boxes would be installed internally and the Information Technology Office would assist with the camera installation. He stated once completed, logistically everything would be managed by the Elections Office.

Commissioner Rousseau asked if there would be an internal service charge for the installation of the ballot boxes. Mr. Rapson stated no.

Commissioner Rousseau asked if these expenses met the criteria for the CARES Act funding. Mr. Rapson stated perceivable in his opinion yes, but the expense would have to be submitted for reimbursement to make that determination. He stated that as it relates to the Elections Office the goal was never to capture the full cost but to ensure each citizen was afforded the opportunity to vote.

Commissioner Rousseau asked County Attorney Dennis Davenport if there was a need to enhance the County Ordinance as it relates to tampering, removing, and/or damaging a ballot box. Mr. Davenport stated no.

Commissioner Rousseau moved to approve request from the Board of Elections to allocate not to exceed \$10,000 from the General Fund with the approval that staff requests the \$3,000 grant reimbursement, to purchase election ballot boxes and associated camera equipment; with the condition that if the Secretary of State requirements cannot be met the ballot boxes would not be purchased. Commissioner Gibbons seconded. The motion passed 4-1, with Commissioner Maxwell voting in opposition.

**ADJOURNMENT:**

Vice Chairman Oddo moved to adjourn the August 31, 2020 Board of Commissioners Meeting. Commissioner Gibbons seconded. The motion passed 5-0.

The August 31, 2020 Board of Commissioners Meeting adjourned at 7:49 p.m.

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Marlena Edwards, Chief Deputy County Clerk

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Randy C. Ognio, Chairman

The foregoing minutes were duly approved at an official meeting of the Board of Commissioners of Fayette County, Georgia, held on the 24<sup>th</sup> day of September 2020. Referenced attachments are available upon request at the County Clerk's Office.

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Marlena Edwards, Chief Deputy County Clerk

**BOARD OF COUNTY COMMISSIONERS**

Randy Ognio, Chairman  
Charles W. Oddo, Vice Chairman  
Edward Gibbons  
Eric K. Maxwell  
Charles D. Rousseau

**FAYETTE COUNTY, GEORGIA**

Steve Rapson, County Administrator  
Dennis A. Davenport, County Attorney  
Tameca P. Smith, County Clerk  
Marlena Edwards, Chief Deputy County Clerk



140 Stonewall Avenue West  
Public Meeting Room  
Fayetteville, GA 30214

**MINUTES**

September 10, 2020

6:30 p.m.

Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of each month at 6:30 p.m.

**Call to Order**

Chairman Randy Ognio called the September 10, 2020 Board of Commissioners meeting to order at 6:30 p.m. A quorum of the Board was present. Commissioner Charles Rousseau as well as County Administrator Steve Rapson attended the meeting virtually via Microsoft Teams as allowed during the pandemic.

**Invocation and Pledge of Allegiance by Commissioner Charles Rousseau**

Commissioner Charles Rousseau offered the Invocation and led the Board and audience in the Pledge of Allegiance.

**Acceptance of Agenda**

Vice Chairman Oddo moved to accept the agenda as written. Commissioner Edward Gibbons seconded. The motion passed 5-0.

**PROCLAMATION/RECOGNITION:**

**PUBLIC HEARING:**

**PUBLIC COMMENT:**

**Roy Bishop** expressed his appreciation for a job well done on the intersection development at Westbridge Road and State Route 92.

**CONSENT AGENDA:**

Vice Chairman Oddo moved to accept the Consent Agenda as written. Commissioner Gibbons seconded. The motion passed 5-0.

- 1. Approval of the August 27, 2020 Board of Commissioners Meeting Minutes.**

**OLD BUSINESS:**

**NEW BUSINESS:**

- 2. Consideration of staff's recommendation to award Contract 1360-A, Renewal 1 with Shi International Corporation for a three-year Microsoft Enterprise Agreement (EA) to provide "Software as a Service" (Office 365 with Email) and enterprise volume software licensing with software assurance at a three-year cost not to exceed \$320,827.17.**

Commissioner Gibbons moved to approve staff's recommendation to award Contract 1360-A, Renewal 1 with Shi International Corporation for a three-year Microsoft Enterprise Agreement (EA) to provide "Software as a Service" (Office 365 with Email) and enterprise volume software licensing with software assurance at a three-year cost not to exceed \$320,827.17. Vice Chairman Oddo seconded. The motion passed 5-0.

### **ADMINISTRATOR'S REPORTS:**

County Administrator Steve Rapson advised the Board of the following executed contracts:

#### **WATER TREATMENT CHEMICALS**

- 1667-B Liquid allum for water treatment
- 1802-B Various water treatment chemicals
- 1691-S Carusol 20 permanganate
- 1697-S Cal-Flo lime slurry
- 1807-S Purate
- 1732-A Seaquest phosphate corrosion control

#### **ROADS & INFRASTRUCTURE**

- 1431-P Transportation Engineer of Record
- 1815-A Road stabilization & dust control
- 1812-B Annual stone contract
- 1839-A Crosstown WTP roof
- 1789-A McCurry Park track resurfacing

#### **MAINTENANCE & OPERATIONS**

- 1831-S Siemens automation service
- 1699-A Kiwanis & McCurry Park grass cutting
- 1799-A Firefighter uniforms
- 1840-S Comcast Ethernet services

### **Hot Projects**

County Administrator Steve Rapson advised that an updated "Hot Projects" listing was sent out via email to the Board to keep them abreast of the status of various projects throughout the county, he added that there would be a Grand Opening for Fire Station #4 on September 24, 2020.

### **ATTORNEY'S REPORTS:**

**Notice of Executive Session:** County Attorney Dennis Davenport stated there was one item for executive session. The Review of the August 13, 2020 Executive Session Minutes for consideration in Executive Session.

### **COMMISSIONERS' REPORTS:**

#### **Commissioner Gibbons**

Commissioner Gibbons wished County Administrator Steve Rapson a speedy recovery,

### **Commissioner Maxwell**

#### **Well Wishes and 9-11**

Commissioner Maxwell expressed his concern for Mr. Rapson. He stated that his thoughts and prayers were with everyone, acknowledging that Friday would be the 19<sup>th</sup> anniversary of 9-11. He expressed how that event impacted the world and stated that “we would never forget”.

### **Vice Chairman Oddo**

#### **Well Wishes and 9-11**

Vice Chairman Oddo concurred with the thoughts expressed by Commissioner Maxwell acknowledging the memorial of 911 and expressing well wishes to Mr. Rapson.

### **Commissioner Rousseau**

#### **Well Wishes and 9-11**

Commissioner Rousseau reiterated the thoughts regarding 9-11 anniversary and extended his wishes of a speedy recovery to Mr. Rapson.

#### **Free COVID-19 testing**

Commissioner Rousseau reminded the Board and advised citizens that he would be participating in a pop-up COVID-testing site on September 17, 2020 being hosted at the Olivet Church in Fayetteville from 9:00 a.m.-1:00 p.m.

### **Chairman Ognio**

#### **2020 Census**

Chairman Ognio encouraged Fayette County citizens who had not already done so to participate in the 2020 Census.

#### **2020 Legislative Package**

Chairman Ognio stated that he would like input from the Board for the legislative package that the County sends to the State each year.

#### **YMCA**

Chairman Ognio stated that the YMCA of Georgia was hosting a 2020 virtual Leadership series.

#### **9-11**

Chairman Ognio reiterated the importance of remembering the anniversary of 9-11, and advised that the City of Fayetteville would be hosting a memorial celebration on Friday September 11, 2020 at the Southern Ground Amphitheater with the gates opening at 5:00 p.m.

#### **Atlanta Regional Commission**

Chairman Ognio stated that the Atlanta Regional Commission would have the State of the Region breakfast virtually on November 13, 2020, with the theme “Finding Our Courage”

### **County Administrator**

Chairman Ognio extended his wishes of a speedy recovery to Mr. Rapson.

### **EXECUTIVE SESSION:**

**The Review of the August 13, 2020 Executive Session Minutes for consideration in Executive Session.** Vice Chairman Oddo moved to go into Executive Session. Commissioner Gibbons seconded. The motion passed 5-0.

The Board recessed into Executive Session at 6:43 p.m. and returned to Official Session at 6:48 p.m.

**Return to Official Session and Approval to Sign the Executive Session Affidavit:** Chairman Ognio moved to return to Official Session and for the Chairman to sign the Executive Session Affidavit. Vice Chairman Oddo seconded the motion. The motion passed 5-0.

**Approval of the August 13, 2020, 2020 Executive Session Minutes:** Chairman Ognio moved to approve the August 13, 2020 Executive Session Minutes. Vice Chairman Oddo seconded the motion. The motion passed 4-0. Commissioner Rousseau was absent.

**ADJOURNMENT:**

Commissioner Gibbons moved to adjourn the September 10, 2020 Board of Commissioners meeting. Vice Chairman Oddo seconded the motion. The motion passed 5-0.

The September 10, 2020 Board of Commissioners meeting adjourned at 6:49 p.m.

\_\_\_\_\_  
Marlena M. Edwards, Chief Deputy County Clerk

\_\_\_\_\_  
Randy C. Ognio, Chairman

The foregoing minutes were duly approved at an official meeting of the Board of Commissioners of Fayette County, Georgia, held on the 24<sup>th</sup> day of September 2020. Documents are available upon request at the County Clerk's Office.

\_\_\_\_\_  
Marlena M. Edwards, Chief Deputy County Clerk

# COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

**Wording for the Agenda:**

Consideration of staff's recommendation to award Bid #1845-B, Fayette County Resurfacing Program FY 2020 to the lowest responsive and responsible bidder, ER Snell Contractor, Inc., for the amount of \$3,097,344.97 (2017 SPLOST 19TAG), contingent upon concurrence from the Georgia Department of Transportation (GDOT).

**Background/History/Details:**

On May 11, 2017 the Board approved staff to submit an application to the Atlanta Regional Commission(ARC) in response to their open solicitation for Transportation Improvement Program (TIP) projects. In a follow-up action on July 13, 2017, the Board approved Resolution No. 2017-12, which committed the County's required local match (a minimum of 20%) to the project. The application was for a multi-jurisdictional resurfacing project for roads in unincorporated Fayette County, Peachtree City, Fayetteville and Tyrone. On April 21, 2020 the Board approved to accept 2017 Transportation Improvement Program (TIP) grant award for SPLOST project 19TAG Fayette County Resurfacing Program FY 2020. The project includes 7.45 miles of resurfacing between the City of Peachtree City, the City of Fayetteville, and the Town of Tyrone. The project has been advertised for bids in accordance with all federal requirements and staff is recommending award as noted above.

The are no County-owned roads under this contract. All road improvements for this project are located within the jurisdictions of Peachtree City, the City of Fayetteville, and the Town of Tyrone. Reimbursement from the municipalities will be governed by the Intergovernmental Agreement fully executed May 20th, 2020.

**What action are you seeking from the Board of Commissioners?**

Approval to award Bid #1845-B, Fayette County Resurfacing Program FY 2020 to the lowest responsive and responsible bidder, ER Snell Contractor, Inc., for the amount of \$3,097,344.97 (2017 SPLOST 19TAG), contingent upon concurrence from the Georgia Department of Transportation (GDOT).

**If this item requires funding, please describe:**

Funding for this project is available from the 2017 SPLOST - Fayette County Resurfacing Program FY2020 (19TAG) project. Reimbursement from the municipalities will be governed by the Intergovernmental Agreement fully executed May 20th, 2020.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?\*

Backup Provided with Request?

**\* All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

**Staff Notes:**

This is a grant project. 80% of the \$3,097,344.97 should be coded to 32640220 541210 19TAG (\$2,477,875.98). Available balance \$3,113,444. 20% should be coded to 32240220 541210 19TAG (\$619,468.99). Available balance is \$939,607.78.



**Purchasing Department**  
140 Stonewall Avenue West, Ste 204  
Fayetteville, GA 30214  
Phone: 770-305-5420  
www.fayettecountyga.gov

To: Steve Rapson

From: Natasha M. Duggan 

Date: September 24, 2020

Subject: Contract 1845-B: Fayette County Resurfacing Program FY 2020

The Purchasing Department issued Invitation to Bid #1845-B: Fayette County Resurfacing Program FY 2020 to secure a contractor for a multi-jurisdictional resurfacing project. The project includes 7.45 miles of resurfacing between the City of Peachtree City, the City of Fayetteville and the Town of Tyrone. There are no County owned roads under this contract. All road improvements for this project are located within the jurisdictions of Peachtree City, Fayetteville and the Town of Tyrone.

Notice of the opportunity was emailed to 26 companies. Another 282 were contacted through the web-based Georgia Procurement Registry, who had registered under commodity code #91395 (Paving and Resurfacing, Highway and Road), #91396 (Paving and Resurfacing, Streets, Major and Residential). The offer was also advertised through Georgia Local Government Access Marketplace, Channel 23, Fayette County News, and the Fayette County Website. In compliance with Federal Regulations, we emailed nine companies from the Small Business Administration's list of small, minority, and women's business enterprises.

Three (3) Companies submitted bids. (Attachment 1).

Public Works recommends awarding to the lowest responsive and responsible bidder E. R. Snell Contractor, Inc. A Contractor Performance Evaluation is attached for their contract supplying asphalt material to the county. (Attachment 2) This will be the first time the county has contract with E. R. Snell Contractor, Inc. as a construction contractor.

In compliance with Federal Regulations, we queried the system for Award Management to assure that E. R. Snell Contractor, Inc. is not currently suspended or debarred by the Federal Government. The query showed that they are in good standing.

Specifics of the proposed contract are as follows:

<b>Contract Name</b>	#1845-B: Fayette County Resurfacing Program FY 2020		
<b>Contractor</b>	E. R. Snell Contractor, Inc.		
<b>Not to Exceed Amount</b>	\$3,097,344.97		
<b>Budget:</b>			
	2017 SPLOST	2017 SPLOST Grant	
Fund	322	326	
Org Code	32240220	32640220	Road Department
Object	541210	541210	Other Improvements
Project	19TAG	19TAG	Resurfacing Program
Available	\$939,607.78	\$3,113,444.00	\$4,053,051.78
Contract Amount	\$619,468.99	\$2,477,875.98	\$3,097,344.97

**#1845-B Fayette County Resurfacing FY 2020  
Tally Sheet  
Bid Opening 3:00 p.m., 8/12/2020**

	Tyrone Road	Beauregard/Redwine Road	Peachtree Parkway	Total Bid Price
C. W. Matthews	\$311,478.78	\$1,033,567.17	\$2,632,531.29	\$3,977,577.24
Baldwin Paving	313,872.56	909,860.65	2,324,636.40	3,548,369.61
E. R. Snell	250,155.06	742,500.41	2,104,689.50	3,097,344.97

## FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: E. R. Snell Contractor, Inc.	Contract Number: 1299-B (Primary Vendor)
Mailing Address: 1785 Oak Road	Contract Description or Title: Asphalt
City, St, Zip Code: Snellville, GA 30078	Contract Term (Dates) From: 6/27/2017-6/30/2020
Phone Number: 770-985-0600	Task Order Number:
Cell Number: N/A	Other Reference: For award of 1838-B (Secondary Vendor)
E-Mail Address: <a href="mailto:nmurphy@ersnell.com">nmurphy@ersnell.com</a>	

### DEFINITIONS

**OUTSTANDING** – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

**EXCELLENT (Exc)** - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

**SATISFACTORY (Sat)** - Vendor met minimum contractual requirements or performance expectations of the products/services.

**UNSATISFACTORY (UnSat)** - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

### EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule			X		
2. Condition of delivered products			X		
3. Quality of work			X		
4. Adherence to specifications or scope of work			X		
5. Timely, appropriate, & satisfactory problem or complaint resolution			X		
6. Timeliness and accuracy of invoicing		X			
7. Working relationship / interfacing with county staff and citizens			X		
8. Service Call (On-Call) response time					X
9. Adherence to contract budget and schedule			X		
10. Other (specify):					X
11. Overall evaluation of contractor performance			X		

### EVALUATED BY

Signature: <i>Steven L. Hoffman</i>	Date of Evaluation: <i>7/7/2020</i>
Print Name: <i>Steven L. Hoffman</i>	Department/Division: <i>Road Dept.</i>
Title: <i>Road Dept. Director</i>	Telephone No: <i>770-320-6012</i>

**STATE OF GEORGIA**

**COUNTY OF FAYETTE**

**ROAD RESURFACING AGREEMENT**

This Agreement entered into this 20<sup>th</sup> day of May,  
2020 between the Town of Tyrone, the City of Peachtree City and the City of  
Fayetteville municipal corporations lying wholly within Fayette County, Georgia, acting by  
and through their Mayors and Councils, and hereinafter referred to as the "City/Cities", and  
FAYETTE COUNTY, GEORGIA, a political subdivision of the State of Georgia, acting by  
and through its Board of Commissioners, hereinafter referred to as "the County" to provide  
for certain road resurfacing within the corporate limits of the Cities, hereinafter referred to as  
the "Agreement."

**WITNESSETH:**

WHEREAS, local roads are an essential part of a community's infrastructure system providing  
access to both local properties and regional thoroughfares; and

WHEREAS, the cost to maintain local roads is a significant burden to local governments; and

WHEREAS, State and Federal grant programs for infrastructure maintenance are available  
and are more successfully obtained by those localities wherein cooperation among local governments  
and agencies can be found; and

WHEREAS, Fayette County has applied for, and has been awarded funding for two  
resurfacing projects through the Surface Transportation Block Grant Program (STBG) by the Atlanta  
Regional Commission (ARC) and the Georgia Department of Transportation (GDOT) for 18.9  
centerline miles of roads within Fayette County and its Cities; and

WHEREAS, Fayette County, the City of Fayetteville, the City of Peachtree City, and the  
Town of Tyrone have each selected roads to include in the grant projects, based on GDOT

Functional Classifications and pavement evaluations; and

WHEREAS, construction funding for the projects through the STBG is split between fiscal years 2019 and 2020, commencing on July 1, 2018 running through June 30, 2020; and

WHEREAS, the estimated construction cost for the projects is \$3,620,389 million for FY 2019 and \$3,891,805 million for FY 2020; and

WHEREAS, each City and the County has established the scope of work and associated construction cost estimates for the roads within its jurisdiction; and

WHEREAS, a competitive selection process was used by Fayette County to identify and contract with Croy Engineering, LLC. for design, permitting, management, letting and provision of construction engineering and inspection services for the projects, in accordance with GDOT's Plan Development Process; and

WHEREAS, no right-of-way acquisition nor utility relocation is required for the projects; and

WHEREAS, all costs for preconstruction engineering (PE) shall be paid by the Cities and the County; and

WHEREAS, all costs for construction engineering and inspection (CEI) shall be paid by the Cities and the County; and

WHEREAS, construction costs shall be paid using Federal Aid and local money using an 80/20 ratio for all costs up to the approved Federal Aid amount; and

WHEREAS, the Cities and County shall pay one hundred percent (100 %) of all construction costs above the approved Federal Aid amount; and

WHEREAS, Fayette County is the sponsor for the projects and the projects shall be locally let by Fayette County for construction.

NOW THEREFORE, for and in consideration of the premises contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Cities and the County, the Cities and the County do hereby agree as follows:

1.

#### DISTRIBUTION OF COSTS

##### A. PRECONSTRUCTION ENGINEERING SERVICES.

Fayette County shall not seek federal aid for work associated with preconstruction engineering (PE). The estimated costs for PE services are provided in Exhibit A, attached hereto and hereby incorporated herein. The actual costs for PE services that are common to all roads that are to be addressed under the terms of this agreement, hereinafter referred to as Project Roads as named in Exhibit A, shall be determined by allocating the pro-rata share of these costs to each City and the County based upon the number of centerline miles of Project Road located within the City and/or County. If additional work is required for a particular Project Road then those fees shall be one hundred percent (100%) paid by the City and/or County in which that Project Road is located.

##### B. CONSTRUCTION ENGINEERING AND INSPECTION SERVICES.

Fayette County shall seek federal aid for construction engineering and inspection (CEI) services, if it becomes eligible. Currently CEI costs are programmed to be fully funded through City and/or County funds. The estimated costs for CEI services are provided in Exhibit A. The actual costs for CEI services will be tracked and invoiced on a per-Project Road basis. Each City or County shall be one hundred percent (100%) responsible (less federal aid, if awarded) for fees expended for a Project Road within its jurisdictional limits.

##### C. STATE OVERSIGHT SERVICES.

The Georgia Department of Transportation (GDOT) may require reimbursement for the costs associated with State oversight during construction. These estimated costs are shown in Exhibit A

(see "GDOT Ovst" column). Should such reimbursement be necessary, the actual fees expended by each City and/or the County to cover these costs shall be determined by allocating the pro-rata share of these costs to each City and the County based upon the number of centerline miles of Project Road that City and/or County has within its jurisdictional limits.

D. CONSTRUCTION COSTS.

- i. Federal aid shall be used to fund up to eighty percent (80%) of the cost of construction of the Project Roads. For Fiscal Year 2019 the Federal Aid expenditure on Project Roads shall not exceed \$2,896,311. For Fiscal Year 2020 the Federal Aid expenditure on Project Roads shall not exceed \$3,113,444. The remaining twenty percent (20%) of the cost of Project Roads plus one hundred percent (100%) of any costs in excess of the maximum federal aid expenditure described in this paragraph, shall be paid by the City/County in which the Project Road lies. All federal aid shall be distributed for Project Roads among the Cities and/or County according to the cost estimates listed in Exhibit A attached hereto.
- ii. City and/or County construction costs, including but not limited to those required for the twenty percent (20%) match, plus any construction costs above the approved federal-aid match, shall be one hundred percent (100%) paid by the City or County having the Project Road within its jurisdictional limits.
- iii. All construction costs shall be tracked and invoiced based upon the Project Road.

2.

SCOPE OF AGREEMENT

A. The limits and scope of the work anticipated by the terms of this agreement shall not be increased or expanded.

B. Fayette County shall advertise for bids, award construction contract to the contractor, and administer the contracts for the implementation of the road resurfacing project. The projects shall be administered and delivered following the GDOT Plan Development Process.

C. Each City and the County shall be individually responsible for the following activities for and within the limits of its own jurisdiction:

- i. Execution of contracts, agreements and related documents required for the Road Projects;
- ii. Preparation of road logs;
- iii. Providing Right-of-Way certification;
- iv. Providing Materials Quality Assurance Forms;
- v. Providing ADA compliance letters;
- vi. Designating areas and quantities for patching and milling;
- vii. Providing notification to their citizens;
- viii. Serving as "Owner" for work within their jurisdiction; and
- ix. Performing the final inspection and acceptance of the work.

D. All parties agree that the selected Contractor shall be responsible for all construction activities, including but not limited to the following:

- i. Traffic Control;
- ii. Patching and/or Full Depth Reclamation (FDR);
- iii. Single surface treatment;
- iv. Milling - variable depth;
- v. Tack (bituminous);
- vi. Paving (9.5 mm Type 2 or other);
- vii. Hauling;
- viii. Temporary Striping;
- ix. Thermoplastic Striping & Reflective Pavement Markings (RPMs);
- x. Grading (shoulder filling); and
- xi. Permanent Stabilization (grassing, fertilization, matting, mulch, etc.).

E. Fayette County's project manager shall work in conjunction with Croy Engineering to ensure

all preconstruction engineering (PE) requirements are identified and completed in a timely manner. This may include written and verbal communication with the City of Fayetteville, Peachtree City, the Town of Tyrone; GDOT; ARC and any other necessary party.

3.

#### DISTRIBUTION OF EXCESS FUNDS

Each City and/or the County shall be responsible for a minimum of twenty percent (20%) of the cost of construction of the Project Roads within its jurisdictional limits, regardless of the actual construction costs. Should extra federal funds become available from one or more Project Roads, they may be reallocated to Project Roads where actual costs are running above previously estimated costs. If required, the allocation shall be equitable among the Cities and/or County impacted by the unanticipated cost increase.

4.

#### CONSULTING FEES

Consulting fees will be charged on a time and material basis. These fees will be invoiced in accordance with the provisions of Paragraph 7 and may include, but are not limited to:

- A. Completion of Preconstruction Engineering (PE) activities;
- B. Development of Bid Package and Specifications;
- C. Bidding assistance;
- D. Construction management; and
- E. Construction Engineering and Inspection (CEI) services.

5.

#### COST ESTIMATES

The fees shown in Exhibit A are estimates of the project costs. Actual costs/fees may be more or less than shown therein. Fayette County shall notify each City before costs are incurred that exceed

the estimated values set forth in Exhibit A.

6.

#### TITLE

A. The Cities and the County agree that the roads or road segments identified in Exhibit "A" are part of the road systems of the listed City or County and, as such, shall be completely and solely within the jurisdiction and control of the City/County listed on Exhibit A. The resurfacing of the roads within any City/County is at the direction of the City/County listed in Exhibit A. No City/County assumes any interest in the title of any portion of the Project Road outside of that listed in Exhibit A. Under no circumstance shall any portion of any Project Road within a City be deemed a County road. Unless otherwise agreed, the maintenance and repair of the portion of the Project Road(s) within any City, other than the roadwork contemplated herein, shall be the sole responsibility of the City/County listed in Exhibit A.

B. The Cities and County warrant that they own or have rights to resurface the portion of the Project Road(s) within the limits of the Cities/County and further warrant that the performance of work on the portions of the Project Road(s) within the Cities/County will not violate any restrictions, covenants, local or state law.

7.

#### INVOICING

Upon completion of the road work, the County will invoice the appropriate City for its share of the costs as set forth above and in accordance with Exhibit A and Paragraph 1 of this agreement. Each City shall submit the payment due within thirty (30) days of receipt of the invoice from the County.

8.

## INDEMNIFICATION

To the fullest extent permitted by law, the Cities agree to and hereby do defend, hold harmless and indemnify the County and its officers, directors, employees, agents and representatives from and against any and all claims, damages, demands, actions, judgments, losses, costs, penalties, liabilities, assessments and expenses including, but not limited to, attorney's fees incurred or suffered by the County that arise out of, or result from, the work associated with the Project Roads set forth in Exhibit A, and which are not incurred or suffered due to the negligence of the County.

To the fullest extent permitted by law, the County agrees to and hereby does defend, hold harmless and indemnify the Cities and their officers, directors, employees, agents and representatives from and against any and all claims, damages, demands, actions, judgments, losses, costs, penalties, liabilities, assessments and expenses including, but not limited to, attorney's fees incurred or suffered by the City that arise out of, or result from, the work associated with the Project Roads set forth in Exhibit A, and which are not incurred or suffered due to the negligence of the City.

9.

## CONFLICT BETWEEN TERMS

Any additional terms and conditions which may exist between the parties may be found in Exhibit "A." To the extent that there may exist a conflict between the terms and conditions in this Agreement and the terms and conditions in Exhibit "A," the parties agree that any terms and conditions in Exhibit "A" supersede any terms and and conditions within this Agreement.

10.

## ENTIRE AGREEMENT

This Agreement is a full and complete statement of the agreement of the parties as to the subject matter hereof and has been authorized by proper action of the respective parties.

11.

SEVERABILITY

Should any provision of this Agreement or application thereof to any person or circumstance be held invalid or unenforceable, the remainder of this Agreement or the application of such provision to any person or circumstance, other than those to which it is held invalid or unenforceable, shall not be affected thereby, and each provision of this Agreement shall be valid and enforceable to the full extent permitted by law.

12.

CHOICE OF LAWS

This agreement shall be construed, controlled and enforced in accordance with the laws of the State of Georgia. Any and all disputes arising out of or in any way related to this Agreement shall be submitted to the State or Superior Court of Fayette County Georgia and the parties expressly consent to the venue and jurisdiction therein.

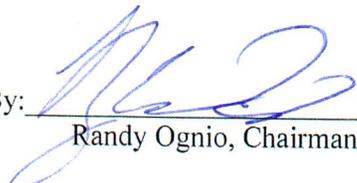
(SIGNATURES TO FOLLOW ON NEXT PAGE)

IN WITNESS WHEREOF, the parties herein have set their hands and seals on the date first above written.

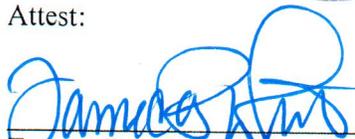


(SEAL)

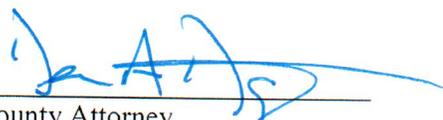
BOARD OF COMMISSIONERS OF  
FAYETTE COUNTY, GEORGIA

By:   
Randy Ognio, Chairman

Attest:

  
Tameca P. White, County Clerk

Approved as to form:

  
County Attorney



(SEAL)

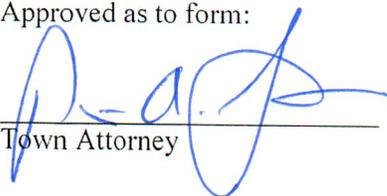
TOWN OF TYRONE

By:   
Eric Dial, Mayor

Attest:

  
Dee Baker, Town Clerk

Approved as to form:

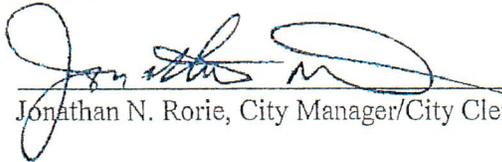
  
Town Attorney

(SEAL)

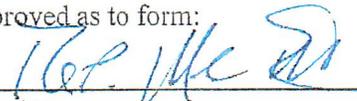
CITY OF PEACHTREE CITY

By:   
Vanessa Fleisch, Mayor

Attest:

  
Jonathan N. Rorie, City Manager/City Clerk

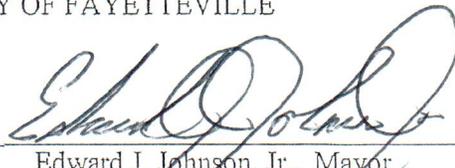
Approved as to form:

  
City Attorney

(SEAL)



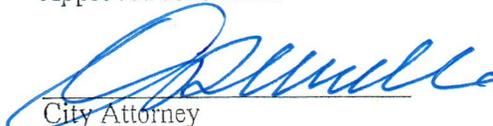
CITY OF FAYETTEVILLE

By:   
Edward J. Johnson, Jr., Mayor

Attest:

  
Anne Barksdale, City Clerk

Approved as to form:

  
City Attorney

## IGA EXHIBIT A

## Fayette County Resurfacing Program FY 2019 (GDOT PI 0016058)

Street	Length (Miles)	Local PE <sup>1</sup>	Local CEI <sup>1</sup>	Local CST <sup>2</sup>	Local GDOT Ovst <sup>3</sup>	Local Total	Federal Aid CST	CST Total	Project Total
<b>Fayetteville Roads</b>									
Grady Avenue from SR 85 to SR 54	0.93	\$6,111	\$22,365	\$45,678	\$930	\$75,083	\$182,710	\$228,388	\$257,794
<i>Fayetteville Totals</i>	<i>0.93</i>	<i>\$6,111</i>	<i>\$22,365</i>	<i>\$45,678</i>	<i>\$930</i>	<i>\$75,083</i>	<i>\$182,710</i>	<i>\$228,388</i>	<i>\$257,794</i>
<b>Fayette County Roads</b>									
Sandy Creek Road from SR 74 to City limit	4.24	\$27,860	\$79,450	\$187,653	\$4,240	\$299,203	\$750,613	\$938,266	\$1,049,816
Peachtree Pkwy from Redwine to City limit	0.35	\$2,300	\$13,180	\$34,462	\$350	\$50,291	\$137,847	\$172,308	\$188,138
Hampton Rd from SR 92 to County line	0.93	\$6,111	\$23,485	\$54,825	\$930	\$85,351	\$219,299	\$274,124	\$304,650
<i>Fayette County Totals</i>	<i>5.52</i>	<i>\$36,270</i>	<i>\$116,115</i>	<i>\$276,940</i>	<i>\$5,520</i>	<i>\$434,845</i>	<i>\$1,107,759</i>	<i>\$1,384,699</i>	<i>\$1,542,604</i>
<b>Peachtree City Roads</b>									
Robinson Road from SR 54 to City limit	5.00	\$32,854	\$96,115	\$401,461	\$5,000	\$535,429	\$1,605,842	\$2,007,303	\$2,141,272
<i>Peachtree City Totals</i>	<i>5.00</i>	<i>\$32,854</i>	<i>\$96,115</i>	<i>\$401,461</i>	<i>\$5,000</i>	<i>\$535,429</i>	<i>\$1,605,842</i>	<i>\$2,007,303</i>	<i>\$2,141,272</i>
<b>FY 2019 Totals</b>	<b>11.45</b>	<b>\$75,235</b>	<b>\$234,595</b>	<b>\$724,078</b>	<b>\$11,450</b>	<b>\$1,045,358</b>	<b>\$2,896,312</b>	<b>\$3,620,390</b>	<b>\$3,941,670</b>

PE = Preconstruction Engineering; CEI = Construction Engineering &amp; Inspection; CST = Construction; Ovst = Construction Oversight

1 - Costs are NTE based on written quote; 2 - estimates, actual cost to be based on quote; 3- estimate, actual cost based on GDOT charge

IGA EXHIBIT A

Fayette County Resurfacing Program FY 2020 (GDOT PI 0016083)

Street	Length (Miles)	Local PE <sup>1</sup>	Local CEI <sup>1</sup>	Local CST <sup>2</sup>	Local GDOT Ovst <sup>3</sup>	Local Total	Federal Aid CST	Total CST	Project Total
<b>Fayetteville Roads</b>									
Beauregard/Redwine Roads from SR 85 to City limit	2.24	\$20,413	\$43,520	\$119,376	\$2,240	\$185,548	\$477,503	\$596,879	\$663,052
<i>Fayetteville Totals</i>	<i>2.24</i>	<i>\$20,413</i>	<i>\$43,520</i>	<i>\$119,376</i>	<i>\$2,240</i>	<i>\$185,548</i>	<i>\$477,503</i>	<i>\$596,879</i>	<i>\$663,052</i>
<b>Peachtree City Roads</b>									
Peachtree Pkwy South from SR 54 to City limit	4.40	\$40,096	\$87,390	\$573,985	\$4,400	\$705,871	\$2,295,941	\$2,869,926	\$3,001,812
<i>Peachtree City Totals</i>	<i>4.40</i>	<i>\$40,096</i>	<i>\$87,390</i>	<i>\$573,985</i>	<i>\$4,400</i>	<i>\$705,871</i>	<i>\$2,295,941</i>	<i>\$2,869,926</i>	<i>\$3,001,812</i>
<b>Tyrone Roads</b>									
Tyrone Road from Anthony to Handley Rd	0.81	\$7,381	\$28,570	\$85,000	\$810	\$121,761	\$340,000	\$425,000	\$461,761
<i>Tyrone Totals</i>	<i>0.81</i>	<i>\$7,381</i>	<i>\$28,570</i>	<i>\$85,000</i>	<i>\$810</i>	<i>\$121,761</i>	<i>\$340,000</i>	<i>\$425,000</i>	<i>\$461,761</i>
<b>FY 2020 Totals</b>	<b>7.45</b>	<b>\$67,890</b>	<b>\$159,480</b>	<b>\$778,361</b>	<b>\$7,450</b>	<b>\$1,013,181</b>	<b>\$3,113,444</b>	<b>\$3,891,805</b>	<b>\$4,126,625</b>

PE = Preconstruction Engineering; CEI = Construction Engineering & Inspection; CST = Construction; Ovst = Construction Oversight

1 - Costs are NTE based on written quote; 2 - estimates, actual cost to be based on quote; 3- estimate, actual cost based on GDOT charge

# COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

**Wording for the Agenda:**

Consideration of staff's recommendation to approve Contract #1431-P, Task Order #38 in the amount of \$159,480 for Construction, Engineering, and Inspection (CEI) services for 19TAG Fayette County Resurfacing Project FY 2020.

**Background/History/Details:**

The purpose of this Task Order is to ensure that all state and federal requirements associated with the construction and delivery of the projects are satisfied by proper inspection, testing, documentation, record keeping, payment processing and other items deemed necessary. Fees for work provided will be charged on a Not to Exceed time and material basis specific to 19TAG GDOT PI 0016083 – FY 2020.

Staff is recommending to approve Task Order #38 in the amount of \$159,480 for CEI services for 19TAG Fayette County Resurfacing Project FY 2020.

There are no County-owned roads under this contract. All road improvements for this project are located within the jurisdictions of Peachtree City, the City of Fayetteville, and the Town of Tyrone. Reimbursement from each municipality will be governed by the Intergovernmental Agreement fully executed May 20, 2020.

**What action are you seeking from the Board of Commissioners?**

Approval of Contract #1431-P, Task Order #38 in the amount of \$159,480 for Construction, Engineering, and Inspection (CEI) services for 19TAG Fayette County Resurfacing Project FY 2020.

**If this item requires funding, please describe:**

Available funding from the 2017 SPLOST 19TAG project is \$939,607, Reimbursement from each municipality will be governed by the Intergovernmental Agreement fully executed May 20th, 2020.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?\*

Backup Provided with Request?

**\* All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

**Staff Notes:**



**Purchasing Department**  
 140 Stonewall Avenue West, Ste 204  
 Fayetteville, GA 30214  
 Phone: 770-305-5420  
 www.fayettecountyga.gov

To: Steve Rapson

From: Natasha M. Duggan 

Date: September 24, 2020

Subject: Contract #1431-P: Transportation Engineer of Record  
 Task Order #38: Fayette County Resurfacing Program – FY 2020, CEI and Material Testing Services

The current Transportation Engineer of Record, Croy Engineering, has issued Task Order 38 for Construction, Engineering, and Inspections (CEI) Services for the 19TAG Fayette County Resurfacing Projects FY 2020. The primary purpose of this Task Order is to assist the County to ensure that all state and federal requirements associated with the construction and delivery of the project are satisfied by proper inspection, testing, documentation, recordkeeping, payment processing and other items deemed necessary. Funding for this task order is available from the 2017 Special Local Option Sales Tax program.

Specifics of the proposed Task Order are as follows:

<b>Contract Name</b>	#1431-P: Transportation Engineer of Record	
<b>Contractor</b>	Croy Engineering, LLC	
<b>Task Order</b>	38 – Fayette County Resurfacing Program – FY 2020, CEI and Material Testing Services	
<b>Not to Exceed Amount</b>	\$159,480.00	
<b>Budget:</b>		
Fund	322	2017 SPLOST
Org Code	32240220	Road SPLOST
Object	541210	Other Improvements
Project	19TAG	Resurfacing
Available	\$939,607.78	As of 9/9/2020

# Task Order

**Contract Number:** 1431-P

**Task Order Number:**38

**Contract Name:** Transportation Engineer of Record

**Contractor:** Croy Engineering

This Task Order is issued by Fayette County, Georgia in accordance with the above-named Contract and as described in the accompanying of the task(s).

**Task Order Description:**

To include: Task Order #38 – Fayette County Resurfacing Program – FY 2020,  
CEI and Material Testing Services  
Fayette County Project Number: 19TAG  
GDOT PI 0016083  
ARC TIP FA-100B  
Surface Transportation Block Grant (STBG)

**Fayette County’s Task Order Manager:**

Name: Courtney Hassenzahl Phone: 770-305-5229 Email: [chassenzahl@fayettecountyga.gov](mailto:chassenzahl@fayettecountyga.gov)

**Task Orders Not-To-Exceed Price:** \$159,480

**Task Order #38**

**CONTRACTOR:**

Signature: 

Print Name: Chris Rideout

Title: Program Manager

Date: 02/12/2020

**FAYETTE COUNTY, GEORGIA:**

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Scope of Work - Task Order #38  
Resurfacing – 2020 ARC TIP Pavement Rehab – FA-100B  
CEI and Material Testing Services  
February 12, 2020



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# **Proposal to Fayette County for Task Order #38 Fayette County Resurfacing Program FY 2020 CEI and Material Testing Services**

***Submitted to:***

Fayette County  
Fayette County Georgia Administrative Complex  
140 Stonewall Ave. West, Suite 203  
Fayetteville, Georgia 30214

Phil Mallon  
Email: [pmallon@fayettecountyga.gov](mailto:pmallon@fayettecountyga.gov)  
Phone: (770) 320-6009

***Submitted by:***

Croy Engineering  
200 Cobb Parkway North  
Building 400, Suite 413  
Marietta, Georgia 30062

Chris Rideout  
Email: [crideout@croyengineering.com](mailto:crideout@croyengineering.com)  
Phone: (770) 971-5407

February 12, 2020

Scope of Work - Task Order #38  
 Resurfacing – 2020 ARC TIP Pavement Rehab – FA-100B  
 CEI and Material Testing Services  
 February 12, 2020



## A. Introduction

The project is for resurfacing 7.45 centerline miles of roads, less 1.10 miles of exceptions, within Fayette County and its jurisdictions. The roads were selected based on pavement evaluations. Per the Georgia Department of Transportation (GDOT) Functional Classification Map, all of the roads are classified as Major Collectors or above. Funding for this project is through the Surface Transportation Block Grant (STBG) program and covers fiscal year 2020 (July 1<sup>st</sup> to June 30<sup>th</sup>). Listed below are the roads segments included in this Task Order.

Croy understands this is a federal-aid project and that the primary purpose of this Task Order is to assist the County to ensure that all state and federal requirements associated with the construction and delivery of the project are satisfied by proper inspection, testing, documentation, recordkeeping, payment processing and other items deemed necessary.

### GDOT PI 0016083 – FY 2020

<u>Road Name</u>	<u>Begin</u>	<u>End</u>	<u>Length (mi)</u>
Tyrone Road	Anthony Road	Handley Road	0.81
Beauregard/Redwine	SR 85	Fayetteville City Limit	2.24
Peachtree Pkwy S	SR 54	Peachtree City Limits	<u>4.40</u>
<i>Total</i>			7.45

This project is being performed under Croy Engineering, LLC's (Croy) Transportation Engineer of Record (#1431-P) contract with Fayette County. Fees for work provided will be charged on a time and material basis and include:

- Construction, Engineering and Inspection Services; and
- Material Testing.



## B. Scope of Work

Croy's scope of work for this Task Order includes the items described below.

### Task 1. Construction Engineering and Inspection (CEI) and Material Testing services

Croy will provide construction management, CEI and material testing services for construction of this project. The following tasks are included:

- Prepare for and conduct a Pre-Construction meeting.
- Provide a field representative to oversee the construction phase of the project.
- Maintain a daily report including a description of the work completed, measure and document the quantities, document the weather, and document the progress with photos.
- Review and approve submittals.
- Process Contractor Requests for Information (RFI).
- Process Materials Quality Assurance Forms.
- Review and certify that Davis-Bacon wage determination is being met.
- Verify that Disadvantaged Business Enterprise (DBE) requirements are satisfied.
- Process Pay Requests.
- Coordinate any construction issues with the Contractors, Owners, Architects, Engineers, or any third-party companies.
- Monitor the Contractor's traffic control and notify the Contractor of any deficiencies.
- Monitor the Contractor's erosion control and BMP's and notify the Contractor of any deficiencies.
- Coordinate the scheduling of material testing services with the geotechnical companies.
- Coordinate any utility conflicts with the Contractor and utility companies.
- Review material testing reports and coordinate any deficiencies with the Contractor.
- Interact with homeowners adjacent to the project and the general public as necessary.
- Conduct final inspection with County Staff and prepare punch list.
- Maintain project files.
- Prepare for and attend GDOT and/or FHWA audits (including close-out).
- Material Testing – Contour (Scope attached)

Note: Croy Engineering, along with Contour Engineering, are GDOT prequalified in all the necessary area classes to perform the above described scope of services. These include: 6.01 A&B, 6.02, 6.03, 6.04 A&B, 6.05, 8.01, 9.01, 9.02, and 9.03. Please see attached prequalification forms for reference.

Deliverables: Notice to Proceed Letter to Contractor, Contractor Pay Applications, and Punch List

Scope of Work - Task Order #38  
 Resurfacing – 2020 ARC TIP Pavement Rehab – FA-100B  
 CEI and Material Testing Services  
 February 12, 2020



## C. Project Cost

Croy's project cost for the scope of work defined herein is \$159,480 and is based on an overall estimated construction contract time of 85 days. This work will be completed as an hourly not to exceed fee project. Invoicing will be progressive and will be submitted monthly for work completed to date less previous payments. If construction activities for any road surpass the estimated duration of construction outlined in this task order, Croy Engineering will provide CEI services on a time and material basis using the rates established in Croy's Contract with Fayette County for Engineering Services (#1431-P).

Municipality	Road Name	Duration of Const. (working days)	CEI Budget	Testing Contour	Total
Tyrone	Tyrone Road	10	\$11,300	\$17,270	\$28,570
Fayetteville	Beauregard/Redwine Rd	25	\$28,250	\$15,270	\$43,520
Peachtree City	Peachtree Pkwy South	50	\$56,490	\$30,900	\$87,390
<b>PROJECT TOTALS</b>		<b>85</b>	<b>\$96,040</b>	<b>\$63,440</b>	<b>\$159,480</b>

Croy shall track charges cumulatively against the NTE value but invoices shall be prepared specific to GDOT PI 0016083 – FY 2020 (FA-100B).

## D. Project Schedule

Croy Engineering understands that this project is funded for Fiscal Year 2020. It is anticipated that the paving activities will occur in early 2020. Croy Engineering will work with Fayette County to meet project deadlines.

**STATE OF GEORGIA**

**COUNTY OF FAYETTE**

**ROAD RESURFACING AGREEMENT**

This Agreement entered into this 20<sup>th</sup> day of May,  
2020 between the Town of Tyrone, the City of Peachtree City and the City of  
Fayetteville municipal corporations lying wholly within Fayette County, Georgia, acting by  
and through their Mayors and Councils, and hereinafter referred to as the "City/Cities", and  
FAYETTE COUNTY, GEORGIA, a political subdivision of the State of Georgia, acting by  
and through its Board of Commissioners, hereinafter referred to as "the County" to provide  
for certain road resurfacing within the corporate limits of the Cities, hereinafter referred to as  
the "Agreement."

**WITNESSETH:**

WHEREAS, local roads are an essential part of a community's infrastructure system providing  
access to both local properties and regional thoroughfares; and

WHEREAS, the cost to maintain local roads is a significant burden to local governments; and

WHEREAS, State and Federal grant programs for infrastructure maintenance are available  
and are more successfully obtained by those localities wherein cooperation among local governments  
and agencies can be found; and

WHEREAS, Fayette County has applied for, and has been awarded funding for two  
resurfacing projects through the Surface Transportation Block Grant Program (STBG) by the Atlanta  
Regional Commission (ARC) and the Georgia Department of Transportation (GDOT) for 18.9  
centerline miles of roads within Fayette County and its Cities; and

WHEREAS, Fayette County, the City of Fayetteville, the City of Peachtree City, and the  
Town of Tyrone have each selected roads to include in the grant projects, based on GDOT

Functional Classifications and pavement evaluations; and

WHEREAS, construction funding for the projects through the STBG is split between fiscal years 2019 and 2020, commencing on July 1, 2018 running through June 30, 2020; and

WHEREAS, the estimated construction cost for the projects is \$3,620,389 million for FY 2019 and \$3,891,805 million for FY 2020; and

WHEREAS, each City and the County has established the scope of work and associated construction cost estimates for the roads within its jurisdiction; and

WHEREAS, a competitive selection process was used by Fayette County to identify and contract with Croy Engineering, LLC. for design, permitting, management, letting and provision of construction engineering and inspection services for the projects, in accordance with GDOT's Plan Development Process; and

WHEREAS, no right-of-way acquisition nor utility relocation is required for the projects; and

WHEREAS, all costs for preconstruction engineering (PE) shall be paid by the Cities and the County; and

WHEREAS, all costs for construction engineering and inspection (CEI) shall be paid by the Cities and the County; and

WHEREAS, construction costs shall be paid using Federal Aid and local money using an 80/20 ratio for all costs up to the approved Federal Aid amount; and

WHEREAS, the Cities and County shall pay one hundred percent (100 %) of all construction costs above the approved Federal Aid amount; and

WHEREAS, Fayette County is the sponsor for the projects and the projects shall be locally let by Fayette County for construction.

NOW THEREFORE, for and in consideration of the premises contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Cities and the County, the Cities and the County do hereby agree as follows:

1.

#### DISTRIBUTION OF COSTS

##### A. PRECONSTRUCTION ENGINEERING SERVICES.

Fayette County shall not seek federal aid for work associated with preconstruction engineering (PE). The estimated costs for PE services are provided in Exhibit A, attached hereto and hereby incorporated herein. The actual costs for PE services that are common to all roads that are to be addressed under the terms of this agreement, hereinafter referred to as Project Roads as named in Exhibit A, shall be determined by allocating the pro-rata share of these costs to each City and the County based upon the number of centerline miles of Project Road located within the City and/or County. If additional work is required for a particular Project Road then those fees shall be one hundred percent (100%) paid by the City and/or County in which that Project Road is located.

##### B. CONSTRUCTION ENGINEERING AND INSPECTION SERVICES.

Fayette County shall seek federal aid for construction engineering and inspection (CEI) services, if it becomes eligible. Currently CEI costs are programmed to be fully funded through City and/or County funds. The estimated costs for CEI services are provided in Exhibit A. The actual costs for CEI services will be tracked and invoiced on a per-Project Road basis. Each City or County shall be one hundred percent (100%) responsible (less federal aid, if awarded) for fees expended for a Project Road within its jurisdictional limits.

##### C. STATE OVERSIGHT SERVICES.

The Georgia Department of Transportation (GDOT) may require reimbursement for the costs associated with State oversight during construction. These estimated costs are shown in Exhibit A

(see "GDOT Ovst" column). Should such reimbursement be necessary, the actual fees expended by each City and/or the County to cover these costs shall be determined by allocating the pro-rata share of these costs to each City and the County based upon the number of centerline miles of Project Road that City and/or County has within its jurisdictional limits.

D. CONSTRUCTION COSTS.

- i. Federal aid shall be used to fund up to eighty percent (80%) of the cost of construction of the Project Roads. For Fiscal Year 2019 the Federal Aid expenditure on Project Roads shall not exceed \$2,896,311. For Fiscal Year 2020 the Federal Aid expenditure on Project Roads shall not exceed \$3,113,444. The remaining twenty percent (20%) of the cost of Project Roads plus one hundred percent (100%) of any costs in excess of the maximum federal aid expenditure described in this paragraph, shall be paid by the City/County in which the Project Road lies. All federal aid shall be distributed for Project Roads among the Cities and/or County according to the cost estimates listed in Exhibit A attached hereto.
- ii. City and/or County construction costs, including but not limited to those required for the twenty percent (20%) match, plus any construction costs above the approved federal-aid match, shall be one hundred percent (100%) paid by the City or County having the Project Road within its jurisdictional limits.
- iii. All construction costs shall be tracked and invoiced based upon the Project Road.

2.

SCOPE OF AGREEMENT

A. The limits and scope of the work anticipated by the terms of this agreement shall not be increased or expanded.

B. Fayette County shall advertise for bids, award construction contract to the contractor, and administer the contracts for the implementation of the road resurfacing project. The projects shall be administered and delivered following the GDOT Plan Development Process.

C. Each City and the County shall be individually responsible for the following activities for and within the limits of its own jurisdiction:

- i. Execution of contracts, agreements and related documents required for the Road Projects;
- ii. Preparation of road logs;
- iii. Providing Right-of-Way certification;
- iv. Providing Materials Quality Assurance Forms;
- v. Providing ADA compliance letters;
- vi. Designating areas and quantities for patching and milling;
- vii. Providing notification to their citizens;
- viii. Serving as "Owner" for work within their jurisdiction; and
- ix. Performing the final inspection and acceptance of the work.

D. All parties agree that the selected Contractor shall be responsible for all construction activities, including but not limited to the following:

- i. Traffic Control;
- ii. Patching and/or Full Depth Reclamation (FDR);
- iii. Single surface treatment;
- iv. Milling - variable depth;
- v. Tack (bituminous);
- vi. Paving (9.5 mm Type 2 or other);
- vii. Hauling;
- viii. Temporary Striping;
- ix. Thermoplastic Striping & Reflective Pavement Markings (RPMs);
- x. Grading (shoulder filling); and
- xi. Permanent Stabilization (grassing, fertilization, matting, mulch, etc.).

E. Fayette County's project manager shall work in conjunction with Croy Engineering to ensure

all preconstruction engineering (PE) requirements are identified and completed in a timely manner. This may include written and verbal communication with the City of Fayetteville, Peachtree City, the Town of Tyrone; GDOT; ARC and any other necessary party.

3.

#### DISTRIBUTION OF EXCESS FUNDS

Each City and/or the County shall be responsible for a minimum of twenty percent (20%) of the cost of construction of the Project Roads within its jurisdictional limits, regardless of the actual construction costs. Should extra federal funds become available from one or more Project Roads, they may be reallocated to Project Roads where actual costs are running above previously estimated costs. If required, the allocation shall be equitable among the Cities and/or County impacted by the unanticipated cost increase.

4.

#### CONSULTING FEES

Consulting fees will be charged on a time and material basis. These fees will be invoiced in accordance with the provisions of Paragraph 7 and may include, but are not limited to:

- A. Completion of Preconstruction Engineering (PE) activities;
- B. Development of Bid Package and Specifications;
- C. Bidding assistance;
- D. Construction management; and
- E. Construction Engineering and Inspection (CEI) services.

5.

#### COST ESTIMATES

The fees shown in Exhibit A are estimates of the project costs. Actual costs/fees may be more or less than shown therein. Fayette County shall notify each City before costs are incurred that exceed

the estimated values set forth in Exhibit A.

6.

#### TITLE

A. The Cities and the County agree that the roads or road segments identified in Exhibit "A" are part of the road systems of the listed City or County and, as such, shall be completely and solely within the jurisdiction and control of the City/County listed on Exhibit A. The resurfacing of the roads within any City/County is at the direction of the City/County listed in Exhibit A. No City/County assumes any interest in the title of any portion of the Project Road outside of that listed in Exhibit A. Under no circumstance shall any portion of any Project Road within a City be deemed a County road. Unless otherwise agreed, the maintenance and repair of the portion of the Project Road(s) within any City, other than the roadwork contemplated herein, shall be the sole responsibility of the City/County listed in Exhibit A.

B. The Cities and County warrant that they own or have rights to resurface the portion of the Project Road(s) within the limits of the Cities/County and further warrant that the performance of work on the portions of the Project Road(s) within the Cities/County will not violate any restrictions, covenants, local or state law.

7.

#### INVOICING

Upon completion of the road work, the County will invoice the appropriate City for its share of the costs as set forth above and in accordance with Exhibit A and Paragraph 1 of this agreement. Each City shall submit the payment due within thirty (30) days of receipt of the invoice from the County.

8.

## INDEMNIFICATION

To the fullest extent permitted by law, the Cities agree to and hereby do defend, hold harmless and indemnify the County and its officers, directors, employees, agents and representatives from and against any and all claims, damages, demands, actions, judgments, losses, costs, penalties, liabilities, assessments and expenses including, but not limited to, attorney's fees incurred or suffered by the County that arise out of, or result from, the work associated with the Project Roads set forth in Exhibit A, and which are not incurred or suffered due to the negligence of the County.

To the fullest extent permitted by law, the County agrees to and hereby does defend, hold harmless and indemnify the Cities and their officers, directors, employees, agents and representatives from and against any and all claims, damages, demands, actions, judgments, losses, costs, penalties, liabilities, assessments and expenses including, but not limited to, attorney's fees incurred or suffered by the City that arise out of, or result from, the work associated with the Project Roads set forth in Exhibit A, and which are not incurred or suffered due to the negligence of the City.

9.

## CONFLICT BETWEEN TERMS

Any additional terms and conditions which may exist between the parties may be found in Exhibit "A." To the extent that there may exist a conflict between the terms and conditions in this Agreement and the terms and conditions in Exhibit "A," the parties agree that any terms and conditions in Exhibit "A" supersede any terms and and conditions within this Agreement.

10.

## ENTIRE AGREEMENT

This Agreement is a full and complete statement of the agreement of the parties as to the subject matter hereof and has been authorized by proper action of the respective parties.

11.

SEVERABILITY

Should any provision of this Agreement or application thereof to any person or circumstance be held invalid or unenforceable, the remainder of this Agreement or the application of such provision to any person or circumstance, other than those to which it is held invalid or unenforceable, shall not be affected thereby, and each provision of this Agreement shall be valid and enforceable to the full extent permitted by law.

12.

CHOICE OF LAWS

This agreement shall be construed, controlled and enforced in accordance with the laws of the State of Georgia. Any and all disputes arising out of or in any way related to this Agreement shall be submitted to the State or Superior Court of Fayette County Georgia and the parties expressly consent to the venue and jurisdiction therein.

(SIGNATURES TO FOLLOW ON NEXT PAGE)

IN WITNESS WHEREOF, the parties herein have set their hands and seals on the date first above written.



(SEAL)

BOARD OF COMMISSIONERS OF  
FAYETTE COUNTY, GEORGIA

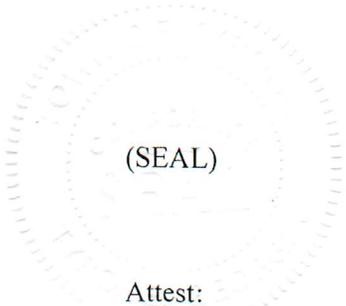
By: [Signature]  
Randy Ognio, Chairman

Attest:

[Signature]  
Tameca P. White, County Clerk

Approved as to form:

[Signature]  
County Attorney



(SEAL)

TOWN OF TYRONE

By: [Signature]  
Eric Dial, Mayor

Attest:

[Signature]  
Dee Baker, Town Clerk

Approved as to form:

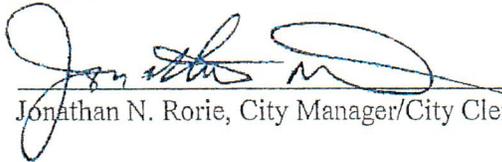
[Signature]  
Town Attorney

(SEAL)

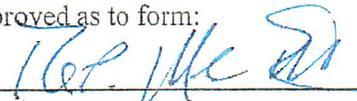
CITY OF PEACHTREE CITY

By:   
Vanessa Fleisch, Mayor

Attest:

  
Jonathan N. Rorie, City Manager/City Clerk

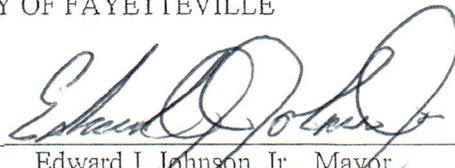
Approved as to form:

  
City Attorney

(SEAL)



CITY OF FAYETTEVILLE

By:   
Edward J. Johnson, Jr., Mayor

Attest:

  
Anne Barksdale, City Clerk

Approved as to form:

  
City Attorney

## IGA EXHIBIT A

## Fayette County Resurfacing Program FY 2019 (GDOT PI 0016058)

Street	Length (Miles)	Local PE <sup>1</sup>	Local CEI <sup>1</sup>	Local CST <sup>2</sup>	Local GDOT Ovst <sup>3</sup>	Local Total	Federal Aid CST	CST Total	Project Total
<b>Fayetteville Roads</b>									
Grady Avenue from SR 85 to SR 54	0.93	\$6,111	\$22,365	\$45,678	\$930	\$75,083	\$182,710	\$228,388	\$257,794
<i>Fayetteville Totals</i>	<i>0.93</i>	<i>\$6,111</i>	<i>\$22,365</i>	<i>\$45,678</i>	<i>\$930</i>	<i>\$75,083</i>	<i>\$182,710</i>	<i>\$228,388</i>	<i>\$257,794</i>
<b>Fayette County Roads</b>									
Sandy Creek Road from SR 74 to City limit	4.24	\$27,860	\$79,450	\$187,653	\$4,240	\$299,203	\$750,613	\$938,266	\$1,049,816
Peachtree Pkwy from Redwine to City limit	0.35	\$2,300	\$13,180	\$34,462	\$350	\$50,291	\$137,847	\$172,308	\$188,138
Hampton Rd from SR 92 to County line	0.93	\$6,111	\$23,485	\$54,825	\$930	\$85,351	\$219,299	\$274,124	\$304,650
<i>Fayette County Totals</i>	<i>5.52</i>	<i>\$36,270</i>	<i>\$116,115</i>	<i>\$276,940</i>	<i>\$5,520</i>	<i>\$434,845</i>	<i>\$1,107,759</i>	<i>\$1,384,699</i>	<i>\$1,542,604</i>
<b>Peachtree City Roads</b>									
Robinson Road from SR 54 to City limit	5.00	\$32,854	\$96,115	\$401,461	\$5,000	\$535,429	\$1,605,842	\$2,007,303	\$2,141,272
<i>Peachtree City Totals</i>	<i>5.00</i>	<i>\$32,854</i>	<i>\$96,115</i>	<i>\$401,461</i>	<i>\$5,000</i>	<i>\$535,429</i>	<i>\$1,605,842</i>	<i>\$2,007,303</i>	<i>\$2,141,272</i>
<b>FY 2019 Totals</b>	<b>11.45</b>	<b>\$75,235</b>	<b>\$234,595</b>	<b>\$724,078</b>	<b>\$11,450</b>	<b>\$1,045,358</b>	<b>\$2,896,312</b>	<b>\$3,620,390</b>	<b>\$3,941,670</b>

PE = Preconstruction Engineering; CEI = Construction Engineering & Inspection; CST = Construction; Ovst = Construction Oversight

1 - Costs are NTE based on written quote; 2 - estimates, actual cost to be based on quote; 3- estimate, actual cost based on GDOT charge

## IGA EXHIBIT A

## Fayette County Resurfacing Program FY 2020 (GDOT PI 0016083)

Street	Length (Miles)	Local PE <sup>1</sup>	Local CEI <sup>1</sup>	Local CST <sup>2</sup>	Local GDOT Ovst <sup>3</sup>	Local Total	Federal Aid CST	Total CST	Project Total
<b>Fayetteville Roads</b>									
Beauregard/Redwine Roads from SR 85 to City limit	2.24	\$20,413	\$43,520	\$119,376	\$2,240	\$185,548	\$477,503	\$596,879	\$663,052
<i>Fayetteville Totals</i>	<i>2.24</i>	<i>\$20,413</i>	<i>\$43,520</i>	<i>\$119,376</i>	<i>\$2,240</i>	<i>\$185,548</i>	<i>\$477,503</i>	<i>\$596,879</i>	<i>\$663,052</i>
<b>Peachtree City Roads</b>									
Peachtree Pkwy South from SR 54 to City limit	4.40	\$40,096	\$87,390	\$573,985	\$4,400	\$705,871	\$2,295,941	\$2,869,926	\$3,001,812
<i>Peachtree City Totals</i>	<i>4.40</i>	<i>\$40,096</i>	<i>\$87,390</i>	<i>\$573,985</i>	<i>\$4,400</i>	<i>\$705,871</i>	<i>\$2,295,941</i>	<i>\$2,869,926</i>	<i>\$3,001,812</i>
<b>Tyrone Roads</b>									
Tyrone Road from Anthony to Handley Rd	0.81	\$7,381	\$28,570	\$85,000	\$810	\$121,761	\$340,000	\$425,000	\$461,761
<i>Tyrone Totals</i>	<i>0.81</i>	<i>\$7,381</i>	<i>\$28,570</i>	<i>\$85,000</i>	<i>\$810</i>	<i>\$121,761</i>	<i>\$340,000</i>	<i>\$425,000</i>	<i>\$461,761</i>
<b>FY 2020 Totals</b>	<b>7.45</b>	<b>\$67,890</b>	<b>\$159,480</b>	<b>\$778,361</b>	<b>\$7,450</b>	<b>\$1,013,181</b>	<b>\$3,113,444</b>	<b>\$3,891,805</b>	<b>\$4,126,625</b>

PE = Preconstruction Engineering; CEI = Construction Engineering & Inspection; CST = Construction; Ovst = Construction Oversight

1 - Costs are NTE based on written quote; 2 - estimates, actual cost to be based on quote; 3- estimate, actual cost based on GDOT charge

# COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

**Wording for the Agenda:**

Consideration of staff's request to award bid #1854-B: Type 1 Ambulances to Custom Truck & Body Works, Inc. for (2) two Ford F-450 ambulances totaling \$450,126.

**Background/History/Details:**

Fire and Emergency Services was approved for (2) two ambulances for fiscal year 2021. Vehicle replacement fund 61030600-542200-213AJ; \$431,920 will be used to fund purchase price of \$450,126.

Request balance of \$18,206 (\$9,103 per unit) to come from vehicle replacement fund 61030600.

**What action are you seeking from the Board of Commissioners?**

Approval to award bid #1854-B: Type 1 Ambulances to Custom Truck & Body Works, Inc. for (2) two Ford F-450 ambulances totaling \$450,126.

**If this item requires funding, please describe:**

Funding is available, per the FY2021 approved CIP, in 61030600-542200-213AJ: \$431,920  
A transfer of \$18,206 is required from 61030600 to cover the additional costs.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?\*

Backup Provided with Request?

**\* All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

**Staff Notes:**



**Purchasing Department**  
 140 Stonewall Avenue West, Ste 204  
 Fayetteville, GA 30214  
 Phone: 770-305-5420  
 www.fayettecountyga.gov

To: Steve Rapson  
 From: Natasha M. Duggan   
 Date: September 24, 2020  
 Subject: Contract 1854-B: Type 1 Ambulances (2)

Vehicle Replacement Funds budgeted for Fiscal Year 2021 include \$431,920 to replace two ambulances. The Purchasing Department issued Invitation to Bid #1854-B to contract with a company for the vehicles. Notice of the opportunity was emailed to 39 companies. Another 68 were contacted through the web-based Georgia Procurement Registry, who had registered under commodity code #07103 (Ambulances and Rescue Vehicles). The offer was also advertised through Georgia Local Government Access Marketplace, Channel 23, Fayette County's website and the Fayette County News.

Three (3) companies submitted bids. (Attachment 1). The Department recommends award of the contract to the lowest responsive bidder, Custom Truck & Body Works, Inc. in the amount of \$450,126.00.

To adequately fund the acquisition, Fire/EMS requests that \$18,206 (\$9,103 per unit) be transferred from the Vehicle Replacement Fund.

Fire and EMS recommends awarding to Custom Truck & Body Works, Inc. A Contractor Performance Evaluation is attached. (Attachment 2)

Specifics of the proposed contract are as follows:

<b>Contract Name</b>	#1854-B: Type 1 Ambulances (2)	
<b>Contractor</b>	Custom Truck & Body Works, Inc.	
<b>Contract Amount</b>	\$450,126.00	
<b>Budget:</b>		
Fund	610	Vehicles/Equipment
Org Code	61030600	EMS
Object	542200	Vehicles
Project	213AJ	
Available	\$431,920.00	EMS Ambulances
Requested Transfer	\$ 18,206.00	From Vehicle Replacement Fund
Available after BOC Approval	\$450,126.00	

## Tally Sheet

### ITB #1854-B: Type 1 Ambulances (2)

	Custom Truck & Body Works, Inc.			ETR			First Class Emergency Vehicles		
	First Unit	Second Unit	Total	First Unit	Second Unit	Total	First Unit	258924	Total
<b>Base Price</b>	225,063.00	225,063.00	450,126.00	237,672.00	237,672.00	475,344.00	258,924.00	258,924.00	517,848.00
<b>Allowance for lettering</b>	-	-	-	-	-	-	2,750.00	2,750.00	5,500.00
<b>Total Bid Price</b>	225,063.00	225,063.00	450,126.00	237,672.00	237,672.00	475,344.00	261,674.00	261,674.00	523,348.00
<b>No. of days to deliver</b>	90-120 after receipt of chassis			240			180		
<b>Model Yr. Bid is Based On</b>	-			-			2020		
<b>F-450 or F-550</b>	-			-			F-550		
<b>Address of service facility</b>	13787 White House Rd., Woodbury, GA 30293			225 Willingham Dr., Suite A, Juliette, GA 31046			Mobile Svc at our facility or 342 Chastain St. SE, Atlanta, jGA 30316		

\*Deduct \$2,600 if lettering is to be done locally  
(\$215,907 each unit w/o graphics)

## FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

**VENDOR INFORMATION****COMPLETE ALL APPLICABLE INFORMATION**

Company Name: Custom Truck & Body Works, Inc.	Contract Number: 1557-B
Mailing Address: 13787 White House Road	Contract Description or Title: Type 1 Ambulances
City, St, Zip Code: Woodbury, GA 30293	Contract Term (Dates) From: 11/15/2018-5/16/2019
Phone Number: 706-9553-9178	Task Order Number: N/A
Cell Number: 706-977-7095	Other Reference: for award of Contract 1854-B Type 1 Ambulances (2)
E-Mail Address: jimmy@customtruckandbodyworks.com	

**DEFINITIONS**

**OUTSTANDING** – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

**EXCELLENT (Exc)** - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

**SATISFACTORY (Sat)** - Vendor met minimum contractual requirements or performance expectations of the products/services.

**UNSATISFACTORY (UnSat)** - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

**EVALUATIONS (Place "X" in appropriate box for each criterion.)**

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule			X		
2. Condition of delivered products		X			
3. Quality of work		X			
4. Adherence to specifications or scope of work			X		
5. Timely, appropriate, & satisfactory problem or complaint resolution			X		
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens			X		
8. Service Call (On-Call) response time			X		
9. Adherence to contract budget and schedule			X		
10. Other (specify):					X
11. Overall evaluation of contractor performance			X		

**EVALUATED BY**

Signature: 	Date of Evaluation: 09/09/2020
Print Name: Michael Pollard	Department/Division: Fire/ EMS
Title: Division Chief	Telephone No: 770-305-5492



# COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

**Wording for the Agenda:**

Consideration of staff's recommendation to award Contract #1837-S to Industrial Control Systems to install the Filter Magic Filter Control system with Zero2Waste Filter Backwash Optimization System at the South Fayette Water Treatment Plant in the amount of \$579,400 and to transfer \$831.65 from Project 6SCAD to Project 7FMSF for this purpose.

**Background/History/Details:**

South Fayette currently uses a gravity filter system that requires consistent backwashing to wash away suspended solids collected in the filter media. The crucial step in this procedure is high-washing with treated, potable water, where maximum water flow is applied to clean the media. This flow rate is higher than necessary and causes excessive rewash or wasted water that then is sent to the backwash lagoons. This proposed Filter Control Consoles and Zero2Waste Backwash Optimization System systems measures real time turbidity and the media expansion to control the amount of high wash, thus reducing wasted water providing operation continuity, reduced plant maintenance costs and substantial water savings.

In 2016 the Board of Commissioners approved installation of this system at the Crosstown Water Treatment Plant in response to the charge to treat and eliminate backwash return flows and solids listed in the Consent Order #EPD-WS-2991 issued for Annual Sanitary Survey 2013. This system has reduced the volume of the backwash waste stream by 46 percent according to Crosstown Water Treatment data collected after system installation. This represents an additional \$133,770 revenue from Crosstown. Last year South Fayette plant performed 455 backwashes each averaging 103,126 gallons of potable water used representing additional revenue of \$69,717 annually.

**What action are you seeking from the Board of Commissioners?**

Approval to award Contract #1837-S to Industrial Control Systems to install the Filter Magic Filter Control system with Zero2Waste Filter Backwash Optimization System at the South Fayette Water Treatment Plant in the amount of \$579,400 and to transfer \$831.65 from Project 6SCAD to Project 7FMSF for this purpose.

**If this item requires funding, please describe:**

Funding is available in the Water System 507 Water CIP 7FMSF Filter Mod (South Fayette) of \$493,168.35 and 507 Water CIP 6SCAD SCADA System of \$199,052.48 = \$692,220.83.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?\*

Backup Provided with Request?

**\* All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

**Staff Notes:**

DATE: 5/15/2020  
TO: Ted Burgess, Purchasing  
FROM: Vanessa Tigert, Water System  
Susan Lee, Water System

RE: Filter Control Consoles and Zero2Waste Backwash Optimization System Bid

Attached is the Filter Control Consoles and Zero2Waste Backwash Optimization System bid from Industrial Control Systems, Inc. Industrial Control Systems is the manufacturer of this system and the only provider/installer of this system. This system was installed at the Crosstown Water Treatment Plant in 2016 reducing the amount of water wasted during the backwash process by **46 percent** or 39 million gallons annually. This equates to \$133,770 of additional revenue per year.

South Fayette currently uses a gravity filter system that requires consistent backwashing to wash away suspended solids collected in the filter media. The crucial step in this procedure is high washing, where maximum water flow is applied to clean the media. This flow rate is higher than necessary and causes excessive rewash or wasted water.

This proposed system measures real time turbidity and the media expansion to control the amount of high wash, thus reducing wasted water and has the “unique capabilities” to provide operation continuity, reduced plant maintenance costs and substantial water savings. It is the only system of its kind that meets all these requirements.

**Continuity of Operations.** Continuity-of-operations between Crosstown and South Fayette Plants is a major goal and focus of this administration. Continuity-of-operations will allow for successful water operator cross training. Operators will be able to perform the same highly technical filtering operations at both plants and reduce the chance of operator error by creating a more safe, efficient, and environmentally compliant plant.

As part of Consent Order #EPD-WS-2991 issued for Annual Sanitary Survey 2013, the charge to treat and eliminate backwash return flows and solids - the Magic Filter backwash system reduces the volume of the backwash waste stream by 46 percent according to data collected after this system was installed at the Crosstown Water Treatment Plant in 2014.

#### **Reduced Maintenance Costs**

The Magic Filter backwash system reduced the volume of the backwash waste stream by 46 percent at the Crosstown plant. Components of the backwashing process requiring maintenance include check, filter and effluent valves, air-scour blowers, pumps, and media. Additionally, less backwash reduces wastewater to the lagoons and reduces the amount of time and money required for solids handling and disposal.

At South Fayette, lagoon dredging is estimated to be \$387,000 and valve maintenance costs were \$20,000.

**Water Savings.** This filter backwashing process will conservatively save 46 percent (as seen at Crosstown) of wasted water. Every gallon of water used in the backwash process is treated to potable water standards – that is water that could be sold to customers. Every backwash at the South Fayette plant uses, on average, 103,126 gallons of potable water. Using Crosstown’s savings of 46 percent, the Filter Magic system will save 47,437 gallons per backwash. Last year South Fayette performed 455 backwashes equaling a savings of 21, 584,271 gallons of potable water or \$69,717 in savings annually.

In summary, total water savings and reduce maintenance costs plus the ability to provide continuity-of-operations for continued compliant and safety operations demonstrate the unique capabilities only this system offers.



**Purchasing Department**  
 140 Stonewall Avenue West, Ste 204  
 Fayetteville, GA 30214  
 Phone: 770-305-5420  
 www.fayettecountyga.gov

To: Steve Rapson

Through: Ted L. Burgess

Date: September 24, 2020

**Subject: Contract 1837-S: South Fayette WTP Filter Control System**

On July 9, 2015, the Board of Commissioners (BOC) awarded Contract #960-B to Lakeshore Engineering, LLC for filtration system improvements at the Crosstown Water Treatment Plant (WTP). On August 11, 2016, the BOC approved amending the contract to include a Filter Magic Zero-2-Waste upgrade. The upgrade was supplied and installed by Industrial Control Systems, Inc. (ICS).

The Water System needs to replace the filter control system for the six filters at the South Fayette WTP. Their recommendation is to contract with ICS to install the same system, which is comprised of:

Filter Magic filter control system with Zero2Waste backwash optimization	\$494,000.00
Filter Magic control room SCADA system with VTScada software	<u>85,400.00</u>
Total	\$579,400.00

To align the budgets with proposed expenditures, it is requested that \$831.65 be transferred from Project 6SCAD (SCADA Systems) to Project 7FMSF (Filter Modifications – South Fayette).

A Contractor Performance Evaluation for ICS' sub-contract work at the Crosstown WTP project is attached.

Specifics of the proposed contract are as follows:

<b>Contract Name</b>	#1837-S: South Fayette WTP Filter Control System
<b>Contractor</b>	Industrial Control Systems, Inc.
<b>Type of Contract</b>	Turnkey – Engineering, Manufacture, Installation & Activation
<b>Contract Amount</b>	\$579,400.00

**Budget:**

Fund	Project	Available	Requested Transfer	Net Available
507 Water CIP	7FMSF Filter Mod – S. Fayette	\$493,168.35	\$831.65	\$494,000.00
507 Water CIP	6SCAD SCADA System	<u>199,052.48</u>	(831.65)	<u>198,220.83</u>
Total		<u>\$692,220.83</u>		<u>\$692,220.83</u>

## FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: <b>Industrial Control Systems, Inc.</b>	Contract Number: <b>960-B (Sub-Contractor)</b>
Mailing Address: <b>20 West Williamsburg Road</b>	Contract Description or Title: <b>Crosstown WTP Improvements</b>
City, St, Zip Code: <b>Sandston, VA 23150</b>	Contract Term (Dates) From: <b>8/3/2015</b> To: <b>Completion</b>
Phone Number: <b>(804) 737-1700</b>	Task Order Number: <b>Industrial Control Systems was a sub-contractor</b>
Cell Number:	Other Reference: <b>Prime contractor was Lakeshore Engineering, LLC</b>
E-Mail Address:	

### DEFINITIONS

**OUTSTANDING** – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

**EXCELLENT (Exc)** - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

**SATISFACTORY (Sat)** - Vendor met minimum contractual requirements or performance expectations of the products/services.

**UNSATISFACTORY (UnSat)** - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

### EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule		X			
2. Condition of delivered products		X			
3. Quality of work		X			
4. Adherence to specifications or scope of work		X			
5. Timely, appropriate, & satisfactory problem or complaint resolution		X			
6. Timeliness and accuracy of invoicing		X			
7. Working relationship / interfacing with county staff and citizens		X			
8. Service Call (On-Call) response time		X			
9. Adherence to contract budget and schedule		X			
10. Other (specify):					
11. Overall evaluation of contractor performance		X			

### EVALUATED BY

Signature: 	Date of Evaluation: August 27, 2020
Print Name: Thomas Henninger	Department/Division: Water System
Title: Water Treatment Plant Manager	Telephone No: 770-320-6081

Fayette County Water System					
Filter Magic Zero2Waste System Installation					
		Crosstown		S. Fayette	
<b>Number of Filters</b>			8		6
<b>Engineering</b>			100,000.00		30,000.00
<b>Instrumentation</b>					
	Venturi Flow Meters	9	90,000.00		
	Level Transmitter	8	125,000.00	6	40,000.00
	Flow Transmitters	9			
	LOH Transmitters	8			
	Valve Actuator Sets	49	293,944.30		
	Air Compressor	1	40,000.00		
	Zero2Waste Backwash Analyzers		60,000.00	6	60,000.00
<b>Panels</b>					
	Dual FM AS-I Panels	4	375,000.00		
	FM FCCs	4	Incl	6	264,000.00
	FM Slave FCCs	4	Incl		
	FM FMCP	1	Incl		
<b>Other Services</b>					
	FM SCADA Computer System		30,000.00		
	Install / Startup	8	97,000.00	6	90,000.00
	O&M / As-Built Documents		5,000.00		10,000.00
<b>Total</b>			1,215,944.30		494,000.00