

WATER COMMITTEE
APRIL 25, 2018
MINUTES

<u>MEMBERS PRESENT:</u>	Pete Frisina, Chairman James Preau, Vice Chairman Steve Rapson, County Administrator Lee Pope, Water System Director
<u>ABSENT:</u>	Commissioner Steve Brown
<u>NON-VOTING MEMBERS:</u>	Patrick Stough, County Attorney
<u>ABSENT:</u>	Jason Bodwell, CH2M
<u>STAFF PRESENT:</u>	Russell Ray, Matt Bergen

The meeting was called to order by Chairman Pete Frisina at 6:30 P.M.

I. APPROVAL OF MINUTES FROM THE MEETING ON MARCH 28, 2018.

Lee Pope made the motion and Steve Rapson seconded, to approve the minutes from the meeting on March 28, 2018. The motion passed unanimously.

II. WATER PLANT UPDATE.

Mr. Pope reported that we have received the PDR of the preliminary design report from CH; a meeting is set up with CH next week on Thursday to discuss the design of the new chemical upgrades at the South Fayette plant. He said the update of the Kedron docks has been initiated; all the docks are being replaced with composite material. Rotten boards have continued to show up and we have begun the replacements.

Mr. Pope said we are still dealing with some issues with the new carbon feeder at Crosstown and looking at doing some safety coating to the floors at that plant. We are also waiting on a final visit from ICS, which is Filter Magic and Zero2Waste; they will bring the iPads on line. That is the last thing to be done. We had to work with our county IT department to get some infrastructure in place so that the iPads would work. Thanks to Phil and his team they have done a great job of getting that up and running. He said we are expecting one more visit from ICS to come in; they will do some final adjustments on some items and then they will also get those iPads up and running.

Mr. Rapson asked how that would work. Mr. Pope said the operators would carry the iPads with them the whole shift and then pass them to the next shift. Everybody won't have an iPad. There will be two at the plant for the operators making the decisions. Mr. Rapson commented that we probably need to have one for the

manager. Mr. Ray said they will be using the wireless there at the water plant. Mr. Pope said the use is for on the site.

Mr. Pope stated the Water Quality Report is out, we had no violations. We received the Gold Awards today. They are being placed in plaques and then we will get with GAWP to come down to do a formal presentation at the Board meeting.

Mr. Pope said the spillway project is going as planned. We just had three inches of rain with four and a half foot of run off, but he thinks they are planning to get back on line. He said he does not anticipate them meeting their deadline of mid-June. He thinks it will probably be in July; that is his opinion. They are working hard to get back on task. With that being said, we are now submitting things to Purchasing to get the pump station painted. There was some discussion about the colors being chosen by Peachtree City. Mr. Rapson said once we get the quotes and get the time line, we need to let the mayor know. Mr. Pope said we will. Mr. Rapson said Peachtree City picked the colors to mirror up with what they are doing by the spillway in that area. The City Manager and the Mayor chose the colors. Mr. Pope stated he would keep the Committee updated.

III. LANDSCAPING DISCUSSION.

Mr. Pope distributed a draft contract he is planning to start utilizing as unit price contracting. This is something the attorney would need to look at once Mr. Rapson says it is okay to look at it. He explained that this is what he has traditionally done in previous water systems. They go out to a vendor that we need to perform certain services and ask them for a price for their personnel based on their rank. For instance, landscaping; you have people who operate equipment, you have operators who are landscape architects. They would give us a price, kind of like how we do with the engineering contract. Then they would give us a cost plus for materials. The reason he says cost plus, we may have to put in an array of different types of sod on different jobs. They would charge us for the sod with a markup that was pre-determined for their supplies. When we needed them to do a job, they would come out and tell us it is going to take ten hours, plus 50 shrubs, or whatever; we would already know what it cost us based on the contract. This is just a unit price contract, but we don't have to do a scope of services for every individual job. Right now, if we do a main repair and it crosses two or three properties, we have to write a separate scope for each property and have companies come in and give a bid, even do pre-bid meetings. He said that is just not very efficient. What we want is something to where when we have a landscaping issue we already have a contract in place that is unit based with a mark-up for supplies. There is a limitation that we can adjust. He said he put in \$5,000.00 so if we go out there and really do some major damage in a subdivision, damage would be part of our repairs. We probably would want to do a scope to bid something like that out, but this is just for those smaller jobs, single family homes, where we go in and damage their front yard; where we can have a professional landscaper go in there and do the repairs with a unit priced agreement where we would know what it would cost us up front,

without having to write a separate scope identifying what kind of sod it is, what kind of grass, what kind of shrubs, what kind of trees. Landscapers would know that and be able to come out and tell us this is what the repairs are going to be. There is also a provision there for emergencies. He said he does not anticipate any emergencies for landscaping, but you don't ever know if you have to take a tree down or something of that nature. This is to address the ongoing landscaping issues, separate from what we are about to talk about on landscaping issues with the five sites that Mr. Bergen will go over.

Mr. Pope explained the document he distributed is for the Committee to review, it is a draft. Mr. Rapson said to give it to Ted Burgess and have him put it in the contract form we have, which has all the liability waivers that the attorneys have looked at, then put it on the street for a three year contract. It is really just an hourly rate contract based on different provisions, weekend, holiday rates and that type of stuff. He said give it to Mr. Burgess and he can tweak it and put it in RFP format and put it on the street.

Mr. Pope said if he does not mind if the Board wants to review it and get back to him with any comments. Mr. Rapson said once Mr. Burgess puts it in that format, we have a 20 page term contract that will be our contract, until you put into an RFP and figure out who the vendor is, then the vendor looks at the contract and they have any edits, then we get with Dennis and once we have it all finalized, then we will bring that back before the Board. Mr. Pope said he would give it to Mr. Burgess and then bring it back to the Board.

Mr. Rapson said he thinks it is a great idea to have a standby contract. Mr. Pope said once it gets on our radar to handle landscaping it may take two to three months because you have to go through the whole bid process, advertise, do a scope, do a pre-bid meeting, all of that to replace \$1,000.00 worth of sod. Mr. Pope said the last comment we got was they could go buy the sod and install it; you all just let me do it and pay me back. Mr. Pope said that is not our process, but he does understand that he could do it this weekend. He said in his opinion, at Rockdale, what they did was they finished a repair and then they did an immediate service order to get the landscaping addressed, so that it came right in behind. Then they had Customer Service call the customer and say we had main a break at your home last week and we want to make sure you are satisfied with the way with we left it. Right now, we are months behind on landscaping.

Chairman Frisina asked if they are documenting what it looks like before they get started. Mr. Pope said James has started taking pictures because mainly when we do concrete damage, we want to make sure we know what it looks like. Unless it is the middle of the night and it is raining and snowing.

Mr. Pope explained we have several properties here in the Water System, he referred to a property Mr. Bergen had showing on the screen. Originally, a road was planned, and when the waterline was put in, they thought the road was going to

continue on. It is not a traditional set up. Mr. Bergen explained when they originally did this development that was supposed to be a road with a right of way, all the utilities went in and then they decided they didn't want to spend the money to put it into road standards and they changed and nothing else got changed.

Mr. Pope said what we have right now is a waterline on private property where we are going in and making repairs. There is a question about the easement. Mr. Rapson said every single one of these pieces of property, we will need to pull the parcel, pull what we own. Mr. Bergen said he can't find anything on this property specifically as far as us having any recorded easement.

Mr. Rapson said Mr. Davenport is going to look at those properties and look through all the easements and then we will figure out what is what. Any of these properties we think we have ultimately they are going to have to route through legal to tell us what the issues are.

Mr. Bergen reviewed the other properties; Peachtree East Shopping Center, all the way behind it and to the back, the waterline is on private property. We typically do a master meter for shopping centers. Mr. Rapson said Mr. Davenport is going to want to know where the line is, and any meters that we have or any hydrants and where they are located. Ultimately, if we are trying to get a permitted easement or a temporary easement we need to know how much space we need to be able to fix what we need to fix when we need to get in there to fix it.

Mr. Bergen commented when we do an easement typically we do no less than ten foot, twenty is ideal. Mr. Rapson said he would agree, if there was not a building sitting there. Mr. Bergen said that may be the other part of it because one of the others is even worse. If we have a main break we are not looking at landscape restoration, we are looking at a foundation and parking lots.

Mr. Rapson suggested we look at every parcel and make an individual decision case by case depending on what Mr. Davenport finds when he looks at the parcels. Mr. Pope said Mr. Davenport can look at these after we give him all the information and he can make a recommendation. Mr. Rapson said we will need to gather all the information, and come back to the Water Committee with the information on each one.

Mr. Pope stated that Mr. Bergen would gather the information and then a meeting would be scheduled with Mr. Davenport to go over the details for each location.

Mr. Bergen brought up the issue of a tree needing to be taken out, and homeowners expecting the Water System to put it back even though it encroaches and it is in the right of way. Mr. Rapson said if it is in the right of way and it encroaches, no, we won't put it back.

IV. REQUEST TO ADD ADDITIONAL FUNDING TO SINGLE FAMILY RESIDENTIAL TOILET REBATE PROGRAM.

Mr. Pope explained the funds for the Single Family Toilet Rebate Program funds have nearly been exhausted; funds are down to \$3,250.00. We are requesting approval to add \$50,000.00. Generally, we have put \$50,000.00 in and let that go until it runs out and it generally lasts several years. We are asking to appropriate \$50,000.00 to that program so the Metropolitan Planning District can continue to run that program for us. Mr. Rapson asked if the money is in the budget. Mrs. Speegle said yes.

Mr. Rapson made a motion to request the Board of Commissioners approve to continue the participation of the District's Single Family Toilet Rebate Program. Mr. Pope seconded. The motion passed unanimously.

V. PUBLIC COMMENT.

Mr. Rapson commented one reason why we moved this meeting was so we have a night meeting to give the public the ability to be here. We don't have any public here, but he still thinks it is a good idea to have a couple of meetings at night. He said he thinks this facilitates what the Board wanted to do.

Mr. Pope reported we have been requested by one of the Commissioners and Mr. Rapson to set up meetings with EPD about some of the groundwater systems and water quality issues. He said he left a message with EPD's Lewis Hayes, who is over all compliance a couple of weeks ago. Today, his name and number has disappeared from the org chart from EPD, so now Mr. Pope said he has left a message with Mr. Lewis' boss Gail Cowie, because her name and contact number is left on the org chart for EPD. He said hopefully he will get a call back from her.

Mr. Rapson said the lady in question sequestered two of those Commissioners last night and asked when are we going to meet? Mr. Pope said he is trying to set it up. He was really surprised he had not heard back from Lewis and today he went online and looked at the org chart and he was gone.

Mr. Pope mentioned the Employee Appreciation Fiesta luncheon is on May 5 at Starr's Mill. We will close the park from 11:00 to 2:30 for the lunch for staff and their families. He invited the Water Committee to attend. Twisted Taco will be catering lunch. We will probably have 50 to 75 people there for two hours.

Mr. Rapson said this is a good event. He went last year to the event at Lake McIntosh.

Mr. Pope reported the Starr's Mill pump house roof repairs have started and are almost finished. They have done a pretty good job, but the winds from the rain have torn some of the metal off that they just put on; so they will have to back up

and start over. They are trying to get that roof repaired. He said we appreciate Building & Grounds for all they have done to get that rolling, but unfortunately, the contractor is facing some weather.

Mr. Pope said he did an update to the Board at Retreat and he thinks everything went well at Retreat. We have some directives from them and we will be pursuing that for some of our plans and goals for our department moving forward. We will definitely bring stuff like that before the Water Committee for updates.

VI. ADJOURNMENT.

Steve Rapson made a motion to adjourn the Water Committee April 25, 2018 meeting. Vice Chairman Jimmy Preau seconded. The motion passed unanimously.

There being no further business, Chairman Pete Frisina adjourned the meeting at 6:55 P.M.

Peter A. Frisina

The foregoing minutes were approved at the regular Water Committee meeting on the 9th day of May, 2018.

Lisa Speegle