

Fayette County Recreation Commission Meeting
January 10, 2107

Meeting called to order 6:35 PM

Present:

Charles McCollum (presided)
Bradley Klinger
Lisa Mahaffey
Terrence Williamson
Anita Godbee, Fayette County Recreation
Alan Jones, City of Fayetteville
Phil Mallon, Fayette County
Scott Smith, Peachtree City Rowing Club
Jenny Kent, Fayette County Softball
Darby Holliman, Brooks Area Recreation
Jeremy Payne, Fayette County Baseball
Darrell Sims, Fayette County Baseball
Bryan Thompson, Fayette County Baseball
Geoffrey Fulton, Fayette County Soccer
Jeremy Kent, Fayette County Softball
Dwayne Thomas, Fayette County Football and Cheerleading

Welcome, Invocation, and Pledge led by Charles McCollum

Minutes: Bradley Klinger made a motion to accept the December 2016 minutes. Terrence Williamson 2nd the motion. Motion passed 4-0.

Public Comment:

None

Old Business:

None

New Business:

2017 SPLOST:

Phil Mallon, Division Director of Fayette County Public Works, presented information regarding the upcoming SPLOST Referendum to be voted on March 21, 2017 during the Special Election. The one-cent sales tax, if approved, will be in place for six years generating approximately \$140 million dollars to address mainly infrastructure needs, in particular storm water needs. Phil opened the floor for Q&A and asked the leaders present to help get the word out.

Concussion Laws:

Handouts were given to the association presidents with current concussion protocol information. Presidents were informed the importance of parents signing these forms at the beginning of each season and a signed copy being retained for a period of three years. In addition, coaches need to be trained in concussion protocol at the beginning of every sport season. A digital copy of the form will be sent to all presidents for parents to access via their website.

Mandatory Reporter Law:

Handouts were given containing mandatory reporter information, and everyone was reminded about the mandatory reporter law. Coaches and board members are now all considered legal mandatory reporters and must report any suspected child abuse. A copy of the form was provided, and presidents were instructed to forward a signed copy of all reports made to Anita Godbee. A link to the training module that can be passed on to coaches and board members will be sent.

Update to YAA Manual:

A handout was given highlighting proposed changes to the YAA Manual. The changes will be voted on at the February meeting.

- Financial Reports (pg 4) - Language added where two board members shall have access to bank statements (e.g. President and Treasurer).
- Coaching Certification (pg 12) - Language added stating the county requires all board members and coaches to attend concussion training and mandatory reporter training.
- Background Checks (pg 12) -Language added where checks shall be completed on President and Treasurer before taking office or turning the financial books over to the treasurer.
- Tobacco Use (pg 36) - Language was added prohibiting smoking on all county property, which includes any use of tobacco products, including smokeless tobacco products, as well as non-tobacco products containing nicotine - with the exception of nicotine containing products used as part of a smoking cessation program.
- Appendix A Forms (pg 54) - a mandatory reporter form is included.
- Appendix A Forms (pg 55 & 56) – a Parent/Athlete Concussion Information Sheet and Waiver Form is included.
- Accident/Injury Report Form (pg 58) – this form replaces the General Liability Loss Form. The importance of turning this form in was stressed so a record could be kept regarding how an injury was sustained in case changes need to be made to fields, maintenance, etc..
- Youth Sports Participation Summary (pg 60) – Rowing was added as a sport.

Tournaments:

Notifications for tournaments should take place as soon as the tournament is scheduled, and at a minimum two weeks prior. Last minute notifications will be denied. A reminder was given to clean up all areas (including fields, surrounding areas, and parking lots) before leaving the

facility. An agreement was passed out and reviewed for any co-sponsored groups hosting tournaments. This agreement must be signed by the co-sponsoring groups stating they are aware of the terms and conditions of hosting a tournament (ie. fees, rainouts, clean up, etc.)

Financial Accountability and Audits:

A handout was given to remind all associations to submit a detailed financial report at every monthly meeting. If no meeting is held, the report must still be filled out and a copy given to Anita Godbee at the Rec Department. Associations were reminded executive officers including board members should not be from the same household.

The random audit process was explained. Each year, starting at tonight's meeting, association names will be drawn at random, and an annual audit will be conducted on that association. These audits will cover financials for the past three years. Rowing was drawn, and they will be the first to be audited. An outside auditing agency has been secured to perform the audits and ensure compliance with the terms of the agreement with the county.

Hot Air Balloon Festival:

The annual Hot Air Balloon Festival is set for June 17, 2017 from 3-10pm at the Whitewater High School complex. The venue was changed due to the record attendance numbers last year and parking issues. No games at Kiwanis Park and McCurry Park will be permitted starting at 12:00 noon on event day to allow for overflow parking. A request was made for associations, on a voluntary basis, to set up water tent stations whereby associations could retain all profits from the water sales in exchange for providing 10 festival volunteers from their association. Anyone wanting to be a regular vendor can sign up on the website and pay the necessary vendor fees to sell other items separately.

Lightning Detection Devices:

A grant from Coweta/Fayette EMC provided 5 devices to be used by our associations. Those associations who have not yet received their hand-held lightning detection devices should see Anita Godbee. An inquiry was made as to the general rule regarding lightning. Those rules are stated in the policy manual. A reminder was given there are no safe zones – do not go to the dugouts during lightning, instead get to a car.

Review of Each Associations Accomplishments, Facility Needs and Budget Request:

The associations recognized Anita Godbee for her accessibility and helpfulness. Charles McCollum thanked everyone for the great job they are doing for our community and how good the fields look.

Associations were reminded to provide the Recreation Department a copy of their non-profit 501c3 IRS determination letter or most recently filed Federal 990 form by March 1st as well as their 2016 participation reports for each sport season.

A list was made of each association's 2017 capital project needs over \$50,000, and a summary was given of completed items for 2016.

Each association will be sending a brief update at a later date of their accomplishments.

Board Reports:

None

Bradley Klinger made a motion to adjourn. Terrence Williamson 2nd the motion. Passed 4-0.

Meeting adjourned at 8:15pm.