TITLE: Equipment Operator I RD/6-615

DEPARTMENT: Road, Fayette County

JOB SUMMARY: This position is responsible for operating a variety of heavy and light equipment as a member of a crew that specializes in laying asphalt, grading operations, drainage construction/maintenance or other public works crew operations involved in the construction, repair, and maintenance of roads and public properties.

MAJOR DUTIES:

- Operates heavy and light equipment, including but no limited to hay blower, hydroseeder, rollers, mowers, tractors with various implements, rubber-tire backhoe, rubber-tire loader, tack wagon and single axle dump truck.
- Asphalt construction.
- Grading construction.
- Flags traffic and installs traffic control devices.
- Uses hand tools, such as shovels, lutes, chain saws, weed trimmers, brush cutters, cutoff saws, concrete saws and bush axe.
- Patches roadways.
- Installs drain pipes and culverts.
- Maintains assigned equipment and tools.
- Supervises inmate laborers as assigned.
- Assists in the construction, repair, and maintenance of road signs.
- Performs other related duties as assigned.

KNOWLEDGE REQUIRED BY THE POSITION:

- Knowledge of the principles and practices of road construction, repair, and maintenance.
- Knowledge of drainage principles, including proper installation procedures, concrete placement, formwork, and finishing.
- Knowledge of Manual of Uniform Traffic Control Devices standards as it applies to work zone safety.

- Skill in the operation of heavy and light equipment and hand tools.
- Skill in public and interpersonal relations.
- Skill in oral and written communication.

SUPERVISORY CONTROLS: The Assistant Road Director assigns work in terms of general instructions. The supervisor spot-checks completed work for compliance with procedures, accuracy, and the nature and propriety of the final results.

GUIDELINES: Guidelines include county policies and procedures, the Manual of Uniform Traffic Control Devices, OSHA regulations, and Georgia Department of Transportation construction standards. These guidelines are generally clear and specific, but may require some interpretation in application.

COMPLEXITY: The work consists of related equipment operation duties. Heavy traffic and inclement weather contribute to the complexity of the position.

SCOPE AND EFFECT: The purpose of this position is to operate heavy and light equipment in the repair and maintenance of the county's roadways. Success in this position provides safe and well maintained roads for county residents and visitors.

PERSONAL CONTACTS: Contacts are typically with co-workers and members of the general public.

PURPOSE OF CONTACTS: Contacts are typically to give or exchange information; resolve problems; and provide services.

PHYSICAL DEMANDS: The work is typically performed while intermittently sitting, standing, walking, bending, crouching, or stooping. The employee occasionally lifts light and heavy objects and uses tools or equipment requiring a high degree of dexterity.

WORK ENVIRONMENT: The work is typically performed outdoors. The employee is exposed to noise, dust, dirt, grease, machinery with moving parts, and occasional cold or inclement weather. The work requires the use of protective devices such as masks, goggles, or gloves.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY: This position may provide temporary supervision over Road Maintenance Worker.

SPECIAL CERTIFICATIONS AND LICENSES: Possession of a valid State of Georgia driver's license (Class C) and a satisfactory Motor Vehicle Record (MVR) in compliance with County Safety and Loss Control Guidelines. Completion of the State of Georgia Department of

Transportation Defensive Driving Course and/or Emergency Vehicle Operation Certification within twelve (12) months of employment.

ADA COMPLIANCE: Fayette County is an Equal Opportunity Employer. ADA requires the County to provide reasonable accommodations to qualified individuals with disabilities. Prospective and current employees are invited to discuss accommodations.

HIPAA COMPLIANCE: The Health Insurance Portability and Accountability Act of 1996, as amended, requires employees to protect the security of Protected Health Information (PHI) however it is obtained, handled, learned, heard or viewed in the course of their work.

DRUG AND ALCOHOL COMPLIANCE: In accordance of Fayette County's Substance Abuse Policy of 1996, as amended, all job applicants offered employment will undergo testing for the presence of illegal drugs and alcohol as a condition of employment. In the course of employment, employees are subject to random, reasonable suspicion, post accident and routine fitness for duty testing for illegal drugs and alcohol abuse. Employees are prohibited to work under the influence, to possess, to distribute or to sell illegal drugs in the work place or abuse alcohol on the job. Confirmed positive is reason for denial of employment and/or termination.

MINIMUM QUALIFICATIONS

- High School Diploma or GED.

- Ability to read, write and perform basic mathematical calculations.

- Sufficient experience to understand the basic principles relevant to the major duties of the position.

- Possession of or ability to readily obtain a valid Class C driver's license issued by the State of Georgia.

- Posession of GDOT approved traffic flagging certification within nine (9) months from the date of hire or promotion.

- Within nine (9) months from the date of hire or promotion the employee must be skilled in the operation of at least six (6) of the nine (9) pieces of equipment listed in the MAJOR DUTIES section of this job description.