

TITLE: Senior Environmental Technician

ENG/3

DEPARTMENT: Engineering, Fayette County

JOB SUMMARY: This position is responsible for environmental program implementation, supervision of the landfill/transfer station, responding to customer service requests, and assisting with plan preparation and report writing.

MAJOR DUTIES:

- o Implements the Fayette County Stormwater Management Program; maps the Fayette County stormwater infrastructure; conducts public education and outreach programs; conducts training for county departments; conducts public participation activities; conducts the activities of the Stormwater Advisory Committee; conducts stream walks and inspections stormwater outfall and county stormwater facilities.
- o Prepares plans, programs, ordinances, regulations, and reports.
- o Supervises the county landfill and transfer station operation and the day-to-day operations of the closed landfill and transfer station; resolves maintenance problems; coordinate hauling of waste by contractor; supervises and trains personnel.
- o Receives and responds to complaints from citizens regarding violations of county ordinances.
- o Inspects construction projects and development sites for compliance with ordinances.
- o Notifies developers, contractors, and property owners of inspection results and correction requirements; issues and posts notices of violations, stop work orders and citations; re-inspects sites to insure compliance.
- o Prepares and maintains accurate reports and records.
- o Reviews plans, final plats, and rezoning requests; reviews cell tower plans.
- o Performs other related duties as assigned.

KNOWLEDGE REQUIRED BY THE POSITION:

- o Knowledge of federal, state, and local laws and regulations applicable to solid waste and stormwater management.
- o Knowledge of the goals and objectives of EPD and EPA watershed protection programs.
- o Knowledge of computers and job related software programs.

- o Skill in reading and assessing construction drawings, specifications, and plats.
- o Skill in the interpretation and application of regulations and standards.
- o Skill in public and interpersonal relations.
- o Skill in oral and written communication.

SUPERVISORY CONTROLS: The County Engineer assigns work in terms of general instructions. The supervisor spot-checks completed work for compliance with procedures, accuracy, and the nature and propriety of the final results.

GUIDELINES: Guidelines include county development regulations; state laws pertaining to stormwater management and watershed protection; federal laws pertaining to watershed protection, wetlands, and flood plain management; and state laws pertaining to solid waste management and recycling. These guidelines require judgment, selection, and interpretation in application.

COMPLEXITY: The work consists of varied technical duties. Frequent changes to regulations contribute to the complexity of the position.

SCOPE AND EFFECT: The purpose of this position is to implement stormwater and solid waste management programs for the county. Success in this position contributes to the enforcement of county regulations.

PERSONAL CONTACTS: Contacts are typically with other county personnel, developers, builders, property owners, citizens groups, homeowners' association members, students, co-workers, state agents, and members of the general public.

PURPOSE OF CONTACTS: Contacts are typically to give or exchange information; resolve problems; provide services; and motivate and influence persons.

PHYSICAL DEMANDS: The work is typically performed while sitting at a desk or table or while standing or walking.

WORK ENVIRONMENT: The work is typically performed in an office or outdoors. The employee may be exposed to dust, dirt, grease, and occasional cold or inclement weather.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY: This position has direct supervision over Landfill Operator (1).

SPECIAL CERTIFICATIONS AND LICENSES: Possession of a valid State of Georgia driver's license (Class C) and a satisfactory Motor Vehicle Record (MVR) in compliance with County Safety and Loss Control Guidelines. Completion of the State of Georgia Department of Transportation Defensive Driving Course and/or Emergency Vehicle Operation Certification within twelve (12) months of employment.

ADA COMPLIANCE: Fayette County is an Equal Opportunity Employer. ADA requires the County to provide reasonable accommodations to qualified individuals with disabilities. Prospective and current employees are invited to discuss accommodations.

HIPAA COMPLIANCE: The Health Insurance Portability and Accountability Act of 1996, as amended, requires employees to protect the security of Protected Health Information (PHI) however it is obtained, handled, learned, heard or viewed in the course of their work.

DRUG AND ALCOHOL COMPLIANCE: In accordance of Fayette County's Substance Abuse Policy of 1996, as amended, all job applicants offered employment will undergo testing for the presence of illegal drugs and alcohol as a condition of employment. In the course of employment, employees are subject to random, reasonable suspicion, post accident and routine fitness for duty testing for illegal drugs and alcohol abuse. Employees are prohibited to work under the influence, to possess, to distribute or to sell illegal drugs in the work place or abuse alcohol on the job. Confirmed positive is reason for denial of employment and/or termination.

MINIMUM QUALIFICATIONS

- o Knowledge and level of competency commonly associated with completion of specialized training in the field of work, in addition to basic skills typically associated with a high school education.
- o Sufficient experience to understand the basic principles relevant to the major duties of the position, usually associated with the completion of an apprenticeship/internship or having had a similar position for one to two years.
- o Possession of or ability to readily obtain a valid driver's licenses issued by the State of Georgia for the type of vehicle or equipment operated.