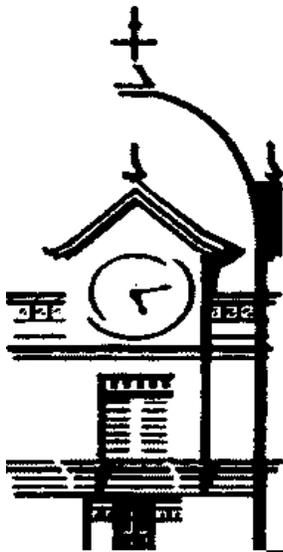


MANUFACTURED HOME & INDUSTRIAL BUILDING SUBMITTAL GUIDE



Fayette
COUNTY

Permits and Inspections Department

140 Stonewall Avenue West, Suite 201

Fayetteville, GA 30214

Phone: 770-305-5403 Fax: 770-305-5212

Web: http://www.fayettecountyga.gov/bldg_permits/infobldg.asp

Revised 8/29/2016

**Everything must be submitted in electronic format.
Vector based PDF files are required. No Secure PDF files will be accepted.**

MANUFACTURED HOME

Installer must apply for the permit

SUBMITTAL CHECKLIST

- _____ Manufactured Home & Industrial Building Permit Application
- _____ **Section 12** of the application must be provided. **Exception DCA number**
- _____ “Structure Specifics” worksheet.
- _____ Installer’s Registration or License Certificate
- _____ **Manufactured Home Manual**
- _____ Deck plans (if a deck is included on permit) – must include framing and footing details
- _____ Some lots in Marnelle MHP may require Engineered Design if in Floodplain
- _____ Affidavits for Electrical, Mechanical, Fuel Gas and Plumbing as applicable.
 - Only exception to electrical is if coupling the electrical connection from the service entrance panel outside the Manf. Housing to the distribution panel board inside the manf. Housing.
 - Only two exceptions to plumbing is connecting the exterior sewer outlets to the above-ground sewer system or connecting the exterior water line to the above-ground water system.

INDUSTRIAL BUILDING

State Licensed Contractor (min. Residential Light) or Authorize Agent must apply for permit

SUBMITTAL CHECKLIST

- _____ **Temporary Trailer permit from Planning & Zoning Dept. (770) 305-5421**
- _____ Manufactured Home & Industrial Building Permit Application
- _____ **Section 12** of the application must be provided.
- _____ “Structure Specifics” worksheet.
- _____ Business License if Company is Out of State
- _____ Residential Light and/or General Contractors License copies as applicable
- _____ Authorize Permit Agent form as applicable
- _____ **Engineer Designed Plans** – Plans prepared & sealed by GA Design Professional
- _____ Footing and anchoring details for the building - Plans prepared & sealed by GA Design Professional
- _____ Deck plans (if a deck is included on permit) – must include framing and footing details
- _____ Electrical Calculations.
- _____ Affidavits for Electrical, Mechanical, Fuel Gas and Plumbing as applicable.
 - The Electrical Affidavit is always required
 - The only exception for the mechanical is if the unit is self-contained
 - The only exception for the plumbing is if there is no connection made at all.

GENERAL REQUIREMENTS FOR Construction Plans

- One (1) complete set of plans and supporting construction documents is required.
- All pages of the plans shall be on the same size paper. The minimum size of plans allowable is 11" x 17". Plans must be legible. **All plans and details are to be drawn to a minimum 1/8" scale.**
- All construction documents must show in detail that the proposed work will be in accordance with the construction codes.

FEE SCHEDULE

\$400.00 or \$0.42 X total square footage, whichever is greater, Plus a Plan Review fee of \$100.00 for Manufactured Home and \$500.00 for Industrial Building.

HELPFUL TELEPHONE NUMBERS

CALL BEFORE YOU DIG	811
Department of Transportation	706-646-6566
Fayette County Clerk of Superior Court	770-716-4290
Water System	770-461-1146
Environmental Health (Septic Tanks/Fields) – Suite 200	770-305-5415
Fayette County Permits & Inspections Department – Suite 201	770-305-5403
Fayette County Environmental Management Dept. – Suite 203	770-305-5410
Fayette County Planning & Zoning Department – Suite 202A	770-305-5419

Any questions you may have concerning the Plan Review Process should be directed to:
Steve Tafoya (770) 305-5127
Joe Scarborough (770) 305-5130