

MANUFACTURED HOME & INDUSTRIAL BUILDING SUBMITTAL GUIDE



Permits and Inspections Department

140 Stonewall Avenue West, Suite 201

Fayetteville, GA 30214

Phone: 770-305-5403 Fax: 770-305-5258

Web: http://www.fayettecountyga.gov/bldg_permits/infobldg.asp

EFFECTIVE January 1, 2007

MANUFACTURED HOME

Installer must apply for the permit

SUBMITTAL CHECKLIST

_____ Manufactured Home & Industrial Building Permit Application

_____ **Section 10** of the application must be provided. **Exception DCA number**

_____ “Structure Specifics” worksheet.

_____ Copy of Installer’s Registration or License Certificate

_____ **Copy of the Manufactured Home Manual**

_____ Deck plans (if a deck is included on permit) – must include framing and footing details

_____ **Original Affidavits** for Electrical, Mechanical, Fuel Gas and Plumbing as applicable.

-Only exception to electrical is if coupling the electrical connection from the service entrance panel outside the manf. Housing to the distribution panel board inside the manf. Housing.

-Only two exceptions to plumbing is connecting the exterior sewer outlets to the above-ground sewer system or connecting the exterior water line to the above-ground water system.

INDUSTRIAL BUILDING

State Licensed Contractor (min. Residential Light) or Authorize Agent must apply for permit

SUBMITTAL CHECKLIST

_____ Copy of Temporary Trailer permit from Planning & Zoning Dept. (770) 305-5421

_____ Manufactured Home & Industrial Building Permit Application

_____ **Section 10** of the application must be provided.

_____ “Structure Specifics” worksheet.

_____ Copy of Business License if Company is Out of State

_____ Residential Light and/or General Contractors License copies as applicable

_____ Authorize Permit Agent form as applicable

_____ **Engineer Designed Plans** – Plans prepared & sealed by GA Design Professional

_____ Footing and anchoring details for the building - Plans prepared & sealed by GA Design Professional

_____ Deck plans (if a deck is included on permit) – must include framing and footing details

_____ Electrical Calculations as applicable.

_____ **Original Affidavits** for Electrical, Mechanical, Fuel Gas and Plumbing as applicable.

- The Electrical Affidavit is always required
- The only exception for the mechanical is if the unit is self-contained
- The only exception for the plumbing is if there is no connection made at all.

GENERAL REQUIREMENTS FOR Construction Plans

- One (1) complete set of plans and supporting construction documents is required.
- Must be in permanent ink
- All pages of the plans shall be on the same size paper. The minimum size of plans allowable is 11" x 17". Plans shall be firmly bound on one edge. Plans must be legible and clear for electronic imaging. **All plans and details are to be drawn to a minimum 1/8" scale.**
- All construction documents must show in detail that the proposed work will be in accordance with the construction codes.

FEE SCHEDULE

\$200.00 or \$0.21 X total square footage, whichever is greater.
FOR DETERMINING TOTAL SQUARE FOOTAGE, INCLUDE AREAS WITHIN THE SURROUNDING EXTERIOR WALLS.
AREAS OF THE STRUCTURE NOT PROVIDED WITH SURROUNDING WALLS SHALL BE INCLUDED IN THE BUILDING AREA IF SUCH AREAS ARE INCLUDED WITHIN THE HORIZONTAL PROJECTION OF THE ROOF OR FLOOR ABOVE.

HELPFUL TELEPHONE NUMBERS

CALL BEFORE YOU DIG	811
Department of Transportation	706-646-6566
Fayette County Clerk of Superior Court	770-716-4290
Water System	770-461-1146
Environmental Health (Septic Tanks/Fields) – Suite 200	770-305-5415
Fayette County Permits & Inspections Department – Suite 201	770-305-5403
Fayette County Stormwater Department – Suite 203	770-305-5410
Fayette County Planning & Zoning Department – Suite 202A	770-305-5419

Any questions you may have concerning the Plan Review Process should be directed to:
Steve Tafoya (770) 305-5127
Joe Scarborough (770) 305-5130