

BOARD OF COUNTY COMMISSIONERS

Charles W. Oddo, Chairman
Randy Ognio, Vice Chair
David Barlow
Steve Brown
District 5, Vacant



FAYETTE COUNTY, GEORGIA

Steve Rapson, County Administrator
Dennis A. Davenport, County Attorney
Floyd L. Jones, County Clerk
Tameca P. White, Chief Deputy County Clerk

140 Stonewall Avenue West
Public Meeting Room
Fayetteville, GA 30214

AGENDA

August 27, 2015
7:00 p.m.

Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2nd and 4th Thursday of each month at 7:00 p.m.

Call to Order

Invocation by Commissioner David Barlow

Pledge of Allegiance

Acceptance of Agenda

PROCLAMATION/RECOGNITION:

1. Presentation of two Lights of HOPE luminary bags to the American Cancer Society Cancer Action Network, in memory of Vice Chair Pota Coston, that will be placed at the U.S. Capitol's Reflecting Pool during the 2015 Lights of HOPE ceremony in Washington, D.C. on September 29, 2015.
2. Recognition of Special Olympics' World Game's Athlete Michael Crofton.

PUBLIC HEARING:

3. Public Hearing of Petition No. 1248-15, Max Fuller, Owner, and John P. Knight, Jr., Agent, request to rezone 10.56 acres from A- R to R-75 to develop a Single-Family Residential Subdivision with said property being located in Land Lot 87 of the 5th District and fronting on South Jeff Davis Drive with one (1) condition.
4. Public Hearing of Petition No. RP-056-15, Max Fuller, Owner, and John P. Knight, Jr., Agent request to add two (2) lots to the Minor Subdivision Plat for Max Fuller with said property being located in Land Lot 87 of the 5th District and fronting on South Jeff Davis Drive.

CONSENT AGENDA:

5. Approval for the Fayette County Juvenile Court to file a grant application, in an amount of \$99,000.00, on behalf of the Board of Commissioners with the Criminal Justice Coordinating Council, ratification of the Chairman's signatures required to submit with the grant application by August 21, 2015, and authorization for the Chairman to execute any related documents.
6. Approval of the disposition of tax refunds, in the amount of \$657.15, as recommended by the Tax Assessor's Office.
7. Approval of the August 13, 2015 Board of Commissioners Meeting Minutes.

OLD BUSINESS:

NEW BUSINESS:

8. Consideration of the Selection Committee's recommendation to appoint Mr. Don Wellman, Ms. Letitia Naghise, and Commissioner Randy Ognio to the Public Facilities Authority for a one-year term beginning July 24, 2015 and expiring July 23, 2016.
9. Consideration of Resolution 2015-12 adopting the 2015 Property Tax Millage Rates.
10. Update on the West Fayetteville Bypass / Veterans Parkway Projects (SPLOST No. R-5 and R-28).
11. Consideration of Chairman Oddo's recommendation to authorize the County Administrator, to allow the individual department heads, to reduce to minimal staffing beginning at 1:00 p.m. on Friday, September 4, 2015 in observance of the Labor Day holiday.

PUBLIC COMMENT:

ADMINISTRATOR'S REPORTS:

ATTORNEY'S REPORTS:

COMMISSIONERS' REPORTS:

EXECUTIVE SESSION:

ADJOURNMENT:

COUNTY AGENDA REQUEST

Department: Presenter(s): Meeting Date: Type of Request:

Wording for the Agenda:

Presentation of two Lights of HOPE luminary bags to the American Cancer Society Cancer Action Network, in memory of Vice Chair Pota Coston, that will be placed at the U.S. Capitol's Reflecting Pool during the 2015 Lights of HOPE ceremony in Washington, D.C. on September 29, 2015.

Background/History/Details:

The American Cancer Society Cancer Action Network (ACS CAN) will be honoring those who have been touched by cancer and remembering those lost, during the Lights of Hope ceremony in Washington, D.C. Lights of Hope bags bearing the names of those touched by cancer will line the U.S. Capitol Reflecting Pool in an experience to fight back against cancer. Those unable to join in person are asked to consider donating and having a Light of Hope displayed to honor their loved one.

Lights of Hope began in 2011 at the National Leadership Summit and Lobby Day. 1,200 bags lined the Capitol's Reflecting pool that year celebrating ACS CAN's 10th anniversary.

In 2012, 7,000 Lights of Hope bags lit up the Capitol and in 2013 gave way to a record 14,000 Lights of Hope bags during the celebration of the American Cancer Society's 100th year celebration. 2014 was another monumental year as volunteers and staff from around the country collected nearly 16,000 Lights of Hope.

American Cancer Society Cancer Action Network hopes to make 2015 the most remarkable year yet! (Source: <http://www.acscan.org/lightsofhope>)

What action are you seeking from the Board of Commissioners?

Presentation of two Lights of HOPE luminary bags to the American Cancer Society Cancer Action Network, in memory of Vice Chair Pota Coston, that will be placed at the U.S. Capitol's Reflecting Pool during the 2015 Lights of HOPE ceremony in Washington, D.C. on September 29, 2015.

If this item requires funding, please describe:

Not Applicable.

Has this request been considered within the past two years? If so, when? Is Audio-Visual Equipment Required for this Request?* Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance Reviewed by Legal Approved by Purchasing County Clerk's Approval Administrator's Approval

Staff Notes:

The Lights of HOPE bag will be made available to the various Fayette County departments for those who wish to sign. The Lights of HOPE bag will be placed in safe keeping until the August 27 meeting.

The Georgia Director of the American Cancer Society will offer words.



Contact:

Eric Bailey

Eric.bailey@cancer.org

Honor and Remember Those Who Have Battled Cancer by Participating in National Lights of HOPE Event at U.S. Capitol

[FAYETTE COUNTY] 2015 – On September 29, the U.S. Capitol Reflecting Pool in Washington, D.C., will be aglow with thousands of Lights of HOPE – lighted bags created to honor those who have survived or are fighting cancer or remember those who lost their battle with the disease. Two of those bags will be in Memory of beloved Fayette County Commissioner Pota Coston. Fayette County will be sending two luminary for The Honorable Post Coston to Washington DC, one signed by the Commissioners themselves and the other which will be signed by the entire staff of Fayette County.

“The Lights of HOPE ceremony is an unforgettable reminder that we are all touched by cancer in some way, and that we need to make the fight against cancer a national priority.” said Kim Westwood, ACS CAN volunteer. “Holding this event at the U.S. Capitol sends a clear message to our elected leaders that we need to continue working to find cures and improve the lives of cancer patients in our country.”

Kim Westwood is participating in Lights of HOPE, and she invites residents of Congressional District 3 to be part of this poignant and moving event. All it takes is a minimum \$10 contribution per bag to the American Cancer Society Cancer Action Network (ACS CAN). Contributions for Lights of HOPE can be made by contacting Kim at Kim.Westwood@hotmail.com or by visiting www.acscan.org/lightsofhope. When you place your order, please reference Kim by name. All bags must be arranged for by September 1, 2015.

Contributions or gifts to the American Cancer Society Cancer Action Network, Inc. are not tax-deductible.

The Lights of HOPE ceremony is part of the annual ACS CAN Leadership Summit and Lobby Day, during which volunteer advocates from nearly every congressional district in the country will meet with lawmakers to discuss cancer-related issues including increasing federal funding for cancer research and supporting legislation to improve quality of life for cancer patients. To learn more about these and other issues, visit www.acscan.org.

About the American Cancer Society Cancer Action Network

ACS CAN, the nonprofit, nonpartisan advocacy affiliate of the American Cancer Society, supports evidence-based policy and legislative solutions designed to eliminate cancer as a major health problem. ACS CAN works to encourage elected officials and candidates to make cancer a top national priority. ACS CAN gives ordinary people extraordinary power to fight cancer with the training and tools they need to make their voices heard. For more information, visit www.acscan.org.

**In Memory of
The Honorable Pota Coston
Fayette County, GA**



**Thank you for
your service**

**From your
fellow
Commissioners**

**In Memory of
Commissioner Pota Coston
Fayette County, GA**



**Thank you for
your service**

**From Your
Friends in
Fayette County**

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Recognition of Special Olympics' World Game's Athlete Michael Crofton.

Background/History/Details:

Michael Crofton has been participating in Special Olympics since he was three years old. He's participated in bocce, track & field, swimming, power lifting – just to name a few. Michael became interested in sailing about 12 years ago. He immediately became hooked and was always one of the first ones to agree to go to a regatta for competition. Well, that practice and dedication certainly has paid off!

On July 21st, Michael traveled to California, to begin his ventures of a lifetime at Special Olympics World Games 2015. Michael and his partner, John Kirkland (out of Macon), sailed hard for 6 days straight – improving their skills each day, making new friendships from around the world, and making the memories to cherish for an eternity.

After all the sailing, Michael and John came home sporting a fabulous 4th place in the world, along with pictures and stories to share with everyone!

What action are you seeking from the Board of Commissioners?

Recognition of Special Olympics' World Game's Athlete Michael Crofton.

If this item requires funding, please describe:

Not Applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



Special Olympics
**WORLD
GAMES**
LOS ANGELES 2015

Special Olympics
**WORLD
GAMES**
LOS ANGELES 2015

COUNTY AGENDA REQUEST

Public Hearing #3

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Public Hearing of Petition No. 1248-15, Max Fuller, Owner, and John P. Knight, Jr., Agent, request to rezone 10.56 acres from A- R to R-75 to develop a Single-Family Residential Subdivision with said property being located in Land Lot 87 of the 5th District and fronting on South Jeff Davis Drive with one (1) condition.

Background/History/Details:

Staff recommends approval of rezoning petition 1248-15.

The Planning Commission recommended approval of rezoning petition 1248-15 .

Al Gilbert made a motion to recommend approval of Petition 1248-15. Brian Haren seconded the motion. The motion passed 3-0. Arnold Martin was absent.

This Public Hearing was tabled at the July 23, 2015 Board of Commissioners meeting to provide an opportunity for the applicant meet with Public Works Director Phil Mallon about concerns given by the Board of Commissioners. Engineer comments are located on the second page of supporting documents.

During the July 23, 2015 Public Hearing, Mr. Knight voluntarily agreed to one (1) condition. Specifically, that a 50-foot undisturbed buffer, inclusive of the setback, is required along the western and southern boundary of the subject property. Said buffer shall be shown on the Final Plat and each property deed for the proposed lots shall also state the buffer requirements. Staff concurs with the condition.

What action are you seeking from the Board of Commissioners?

Approval of Petition No. 1248-15, Max Fuller, Owner, and John P. Knight, Jr., Agent, request to rezone 10.56 acres from A- R to R-75 to develop a Single-Family Residential Subdivision with said property being located in Land Lot 87 of the 5th District and fronting on South Jeff Davis Drive with one (1) condition.

If this item requires funding, please describe:

Not Applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

This request is associated with Public Hearing # 4.

ONE RECOMMENDED CONDITION

1. That a 50 foot undisturbed buffer, inclusive of the setback, is required along the western and southern boundary of the subject property. Said buffer shall be shown on the Final Plat and each property deed for the proposed lots shall also state the buffer requirements.

(This recommended condition is based on the July 23, 2015 BOC Meeting when Mr. Knight volunteered a 50- foot undisturbed buffer around the subject property adjacent to the existing subdivisions.)

Engineering Comments for Rezoning 1248-15

Parcels 0119 085 and 0519 087 along South Jeff Davis Road have over 1,380 feet of road frontage. The road has a crest near the boundary of proposed Lots 2 and 3 and falls to the northwest at a grade of approximately 1.9 percent and to the southeast at 2.6 percent. South Jeff Davis is a minor arterial with a posted speed limit of 45 mph.

Per Fayette County's Development Regulations, sight distance requirements for residential access are established using the Georgia Department of Transportation's *Regulations for Driveway and Encroachment Control*. Table 3-4 provides intersection sight distance requirements. Distances are measured using an eye height and object height of 3.5 feet. The distance for 45 mph is 500 feet.

On August 17th, the applicant delineated the proposed lots using stakes and flagging. Fayette County measured sight distance later that day. Engineering offers the following conclusions:

1. Each of the four lots, as proposed, can have a driveway that provides at least 500 feet in both directions. It may require, however, awkward placement with respect to lot build-out and grading.
2. Maximum sight distance would be found with driveways located at the crest of the hill. Driveways at this location provide over 700 feet of sight distance in each location.

If a rezoning to four lots is approved, maximum sight distance is achieved through the use of two shared driveways. One to serve Lots 1 and 2 and a second to serve Lots 3 and 4. The driveways should be located anywhere across the frontage of Lot 3, as shown on the May 30th Concept Plan and flagged in the field on August 17th. Minor adjustments to the lot lines will be required so the driveway serving Lots 1 and 2 can be located on Lot 2.

By: P. Mallon
8/17/15

STATE OF GEORGIA
COUNTY OF FAYETTE

RESOLUTION

NO. 1248-15

WHEREAS, Max Fuller, Owner, and John P. Knight, Agent, having come before the Fayette County Planning Commission on July 1, 2015, requesting an amendment to the Fayette County Zoning Map pursuant to "The Zoning Ordinance of Fayette County, Georgia, 2010"; and

WHEREAS, said request being as follows: Request to rezone 10.556 from A-R to R-75, in the area of South Jeff Davis Drive, Land Lot 87 of the 5th District, for the to add two (2) lots to the Minor Subdivision Plat for Max Fuller; and

WHEREAS, the Fayette County Planning Commission having duly convened, and considered said request;

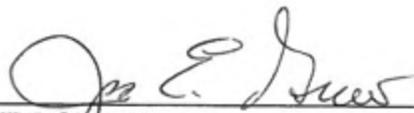
BE IT RESOLVED that the decision of the Fayette County Planning Commission, that said request be APPROVED.

This decision is based on the following reasons:

In compliance with the Fayette County Comprehensive Plan.
Compatible with the surrounding area.

PLANNING COMMISSION
OF
FAYETTE COUNTY

ATTEST:



JIM GRAW
CHAIRMAN



PC SECRETARY

PLANNING COMMISSION RECOMMENDATION

DATE: July 1, 2015

TO: Fayette County Commissioners

The Fayette County Planning Commission recommends that Petition No. 1248-15, the application of Max Fuller to rezone 10.556 from A-R to R-75, be:

Approved ³⁻⁰ Withdrawn Disapproved

Tabled until _____

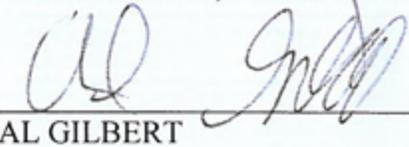
This is forwarded to you for final action.



JIM GRAW, CHAIRMAN



BRIAN HAREN, VICE-CHAIRMAN



AL GILBERT

NOT PRESENT

ARNOLD MARTIN, III

Remarks:

1. Consideration of Petition No. 1248-15, Max Fuller, Owner, and John P. Knight, Jr., Agent, request to rezone 10.56 acres from A-R to R-75 to develop a Single-Family Residential Subdivision. This property is located in Land Lot 87 of the 5th District and fronts on South Jeff Davis Drive.

Chairman Graw asked if the petitioner would like to move ahead with less than a full board.

Jay Knight said he would move ahead with the petition. He stated his group is requesting the rezoning of 10 and one half acres and about 11 months ago the same property was up for rezoning to divide it into 10 one (1) acre lots as the property is adjacent to two (2) subdivisions with one (1) acre lots. He said the biggest concern seemed to be the number of curb cuts on South Jeff Davis Road and there was discussion about shared driveways to eliminate some of the curb cuts. He said what they are proposing is subdividing the property into four (4) lots each over two (2) acres which is larger than the two (2) adjacent subdivisions.

Chairman Graw said the Planning Commission recommended R-50 zoning and the Board of Commissioners denied the request. Chairman Graw asked if there was anyone who would like to speak in favor of the petition. Hearing none he asked if there was anyone who would like to speak in opposition to the petition.

Frank Love said he is the developer on Jeff Davis Plantation Subdivision adjacent to the subject property and he opposes the rezoning. He said the petitioner is wrong that we all have are one (1) acre lots because I have some six (6) acre lots in my R-45 subdivision, so I just don't have one (1) acre lots in my subdivision. He said to be clear R-75 requires a 2,500 square foot home.

Al Gilbert said R-75 requires a 2,500 square foot home.

Frank Love said he wants the record to show that it is 2,500 square feet. He said what is really happening here is he sees a diamond in the rough and he wants to exploit it. He added that he has been working on his subdivision for years and he actually rezoned it in 1984 and what he's got here is 10 acres he can develop if he can get it through the Board of Commissioners. He stated that he can sell to builders and he is gone, so if the house that is put there by the builder meets the criteria for the County then everything is fine with the County and everybody but me and the people in my subdivision. He said that is the problem if there are no covenants and who is going to write them, if there was going to be some, I mean he's not going to write them because he is selling to builders and he doesn't need to write any covenants because he doesn't need to put in a road and he doesn't need to do anything. He added that if people move in they can have their animals and they can cut all their trees down and let all of their water run down into the subdivision because the vegetation is gone and driveways going out to South Jeff Davis on that hill. He said that is what the Board of Commissioners talked about last time and we have people coming in from Clayton County that are speeding. He added that Mr. Fuller is presently zoned for two (2) lots and that is A-R and he might think because he hasn't sold anything already that maybe it won't sell, so he is trying to do something else. He said none of his are really selling anything right now because it is a slow market. He asked that the Planning Commission shut this down here and now and A-R is a low impact solution for this area and not down grading Jeff Davis Plantation and the Woodlands Subdivisions and creating great problems for us in his

attempt to make a few bucks, as we lose money and he makes a few bucks. He said once they go in and the houses are no telling what and not up to the quality, people won't come into my subdivision and the Woodlands.

Tanya Stai said I live at 145 Cavalier and a neighbor brought photos in from the last time the property owner took trees off of the property and the water that ran into our lots and had nowhere to go. She added that if they rip up trees to put in four (4) 2,500 square foot homes that's going to be our problem and who are we going to go to for a solution. She said she has no doubt that the homes will be lovely homes but her concern is where that leaves us as existing home owners. She asked if they are going to have a deceleration lane because cars fly down that road and four (4) driveways are going to be an issue.

David Day said he lives on lot 1 and if you check the traffic records you will find that after the last Board of Commissioners meeting on this property there was a heck of a crash on South Jeff Davis the entrance to the Woodlands and that his concern. He said the road has double yellow lines in the area and he has had people from Clapton County pass him on the road on the hill. He added that his other concern is water runoff and he has had water runoff from those woods ever since he has lived here with a river running down his driveway which has washed out by the sidewalk and doesn't know what would happen if those trees are taken down behind me so I am either going to have to move or get flooded out.

Jay Knight said we would certainly adopt covenants. He added we are a home building company and intend to build the houses and not sell the lots to other builders. He said currently two (2) curb cuts would be allowed now and we would be open to limiting the curb cuts to just two (2). He stated that leaving the property undeveloped has not helped the water flow and he believes standards will apply when we apply for a land disturbance permit and water flow will have to be addressed. He said they would adopt covenants for 2,800 square foot homes as it is in Jeff Davis Plantation Subdivision.

Chairman Graw asked about water runoff.

Jay Knight said part of the process to build is to address water runoff.

Brian Haren said his concern is traffic on South Jeff Davis and would it be possible to put in a deceleration lane and he didn't know if that could be addressed further down the line.

Pete Frisina said his understanding of our Engineering Department's regulations is a deceleration lane would not be required for a driveway.

Chairman Graw said he would like to read something from Public Works as follows:

Public Works/Engineering has reviewed Rezoning Application 1248-15 and RP-056-15. This application is for R-75 zoning and the concept plan shows four lots along South Jeff Davis Road.

Similar to comments for a previous rezoning request, the applicant/property owner will be responsible for ensuring each lot's driveway meets sight-distance requirements. One or more shared driveways may be used (or required) to maximize safety. Based on previous field studies and correspondence, it seems likely that the sight requirements can be satisfied but they will need to be double-checked at plat stage by the design professional.

Chairman Graw said the request conforms to the Fayette County Comprehensive Plan and an R-75 zoning could set precedence for this area. He added that he likes two (2) acre zoning because it helps to set precedence for this area for any future rezonings in the area.

Al Gilbert said it is hard for the County to enforce water problems on raw land but once a land disturbance permit comes into effect the County can address water runoff. He said if there are current water runoff problems, it will only get better when the County gets involved and the request for two (2) acres more than exceeds the Land Use Plan.

Chairman Graw said the Land Use plan is for one (1) to two (2) acre lots

Al Gilbert made a motion to recommend approval of Petition 1248-15. Brian Haren seconded the motion. The motion passed 3-0. Arnold Martin was absent.

PETITION NO: 1248-15 and RP-056-15

REQUESTED ACTION: A-R to R-75

PROPOSED USE: Single-Family Residential Subdivision

EXISTING USE: Single-Family Residential (undeveloped)

LOCATION: South Jeff Davis Drive

DISTRICT/LAND LOT(S): 5th District, Land Lot(s) 87

OWNER: Max Fuller

AGENT: John P. Knight

PLANNING COMMISSION PUBLIC HEARING: July 1, 2015

BOARD OF COMMISSIONERS PUBLIC HEARING: July 23, 2015

APPLICANT'S INTENT

Applicant proposes to rezone from A-R to R-75 to add two (2) lots to the Minor Subdivision Plat for Max Fuller.

STAFF RECOMMENDATION

APPROVAL

1.

1248-15 and RP-056-15

INVESTIGATION

A. PROPERTY SITE

The subject property is a 10.556 tract fronting on South Jeff Davis Drive in Land Lot 87 of the 5th District. South Jeff Davis Drive is classified as an Arterial road on the Fayette County Thoroughfare Plan. The subject property is undeveloped and currently zoned A-R.

History: The Minor Subdivision Plat for Max Fuller consisting of two (2) A-R lots was approved by the Planning Commission on 12/19/2013 and recorded on 2/7/2014 in Book 47, Page 130.

Petitions 1235-14 & RP-052-14 to rezone from A-R to R-45 and add six (6) lots to the Minor Subdivision Plat for Max Fuller consisting 10.56 acres was denied by the Board of Commissioners on August 28, 2014.

B. SURROUNDING ZONING AND USES

The general situation is a 10.556 tract that is zoned A-R. In the vicinity of the subject property is land which is zoned A-R, R-40 & R-45. See the following table and also the attached Zoning Location Map.

The subject property is bound by the following adjacent zoning districts and uses:

Direction	Acreage	Zoning	Use	Comprehensive Plan
North and East (across South Jeff Davis Road)	36.00	A-R	Vacant	Low Density Residential
	5.00	A-R	Single-Family Residential	Low Density Residential
	3.40	A-R	Single-Family Residential	Low Density Residential
	5.00	A-R	Single-Family Residential	Low Density Residential
South	Nine one acre minimum lots	R-40	Single-Family Residential (Jeff Davis Plantation Subdivision)	Low Density Residential
West	Three one acre minimum lots	R-45	Single-Family Residential (The Woodlands Subdivision)	Low Density Residential

C. COMPREHENSIVE PLAN

The subject property lies within an area designated for Low Density Residential (1 Unit/1 to 2 Acres). This request conforms to the Fayette County Comprehensive Plan.

D. ZONING/REGULATORY REVIEW

The applicant proposes to rezone from A-R to R-75 to add two (2) lots to the Minor Subdivision Plat for Max Fuller consisting 10.56 acres. The R-75 zoning district requires a minimum lot size of two (2) acres and a minimum house size of 2,500 heated square feet.

Revision to a Recorded Plat

Sec. 104-595. Approval of subdivisions. (2), k. of the Subdivision Regulations states:

...Proposed revisions to a recorded minor subdivision plat of any existing residential or agricultural-residential subdivisions which add property to, increases the number of platted lots, or changes the principal use on lots will be considered in public hearings before the planning commission and the board of commissioners. The legal notice shall be advertised at least seven calendar days prior to the public hearing before the planning commission, but not more than 45 calendar days, nor less than 15 calendar days prior to the public bearing before the board of commissioners. In the event that the timeframes above cannot be met with one advertisement, the notice shall be published twice.

As stated above, the Minor Subdivision Plat for Max Fuller consisting of two (2) A-R lots was approved by the Planning Commission on 12/19/2014 and recorded on 2/7/2014 in Book 47, Page 130. This is a request to add two (2) additional lots to the subdivision.

Platting

Should this request be approved, the applicant is reminded that before any lots can be sold or building permits issued for the proposed subdivision, the Minor Subdivision Plat for Max Fuller must be revised as a Final Plat as the lots will now be less than five (5) acres in size.

Access

The Concept Plan submitted indicates four (4) possible access points from South Jeff Davis Drive. South Jeff Davis Drive is classified as a Minor Arterial road on the Fayette County Thoroughfare Map. Public Works/Engineering indicates that the applicant/property owner will be responsible for ensuring each lot's driveway meets sight-distance requirements (see Public Works/Engineering comments below).

E. REVIEW OF CONCEPT PLAN

The applicant is advised that the Concept Plan is for illustration purposes only. Any deficiencies must be addressed at the time of submittal of the Preliminary Plat, Final Plat, and/or Site Plan, as applicable. The rear setbacks on lots 2 and 3 are labeled as 75 feet. The rear setback is 50 feet in the R-75 zoning district.

F. DEPARTMENTAL COMMENTS

Water System: Water Available.

Public Works/Engineering: Public Works/Engineering has reviewed Rezoning Application 1248-15 and RP-056-15. This application is for R-75 zoning and the concept plan shows four lots along South Jeff Davis Road.

Similar to comments for a previous rezoning request, the applicant/property owner will be responsible for ensuring each lot's driveway meets sight-distance requirements. One or more shared driveways may be used (or required) to maximize safety. Based on previous field studies and correspondence, it seems likely that the sight requirements can be satisfied but they will need to be double-checked at plat stage by the design professional.

Environmental Management:

Floodplain Per FEMA FIRM panel 13113C0082E and 13113C0084E, the property **DOES NOT** contain floodplain and **DOES NOT** contain future conditions floodplain per the Fayette County 2013 Floodstudy.

Wetlands The property **DOES NOT** contain wetlands per the U.S. Department of the Interior, Fish and Wildlife Service 1994 National Wetland Inventory Map.

Watershed There are **NO** State Waters on subject property. The Fayette County Watershed Protect regulations do not apply to the subject property.

Groundwater The property **IS NOT** within the groundwater recharge area per the Georgia Department of Natural Resources' 1992 Ground-Water Pollution Susceptibility Map of Georgia (Hydrologic Atlas 20).

Stormwater: Downstream stormwater runoff may need to be redirected if it is determined during final plat design that downstream properties could be significantly impacted by proposed development.

Environmental Health Department: Our department has no objections to proposed rezoning.

Fire: No additional comments from the Fire Marshal Office

Sheriff: No issues.

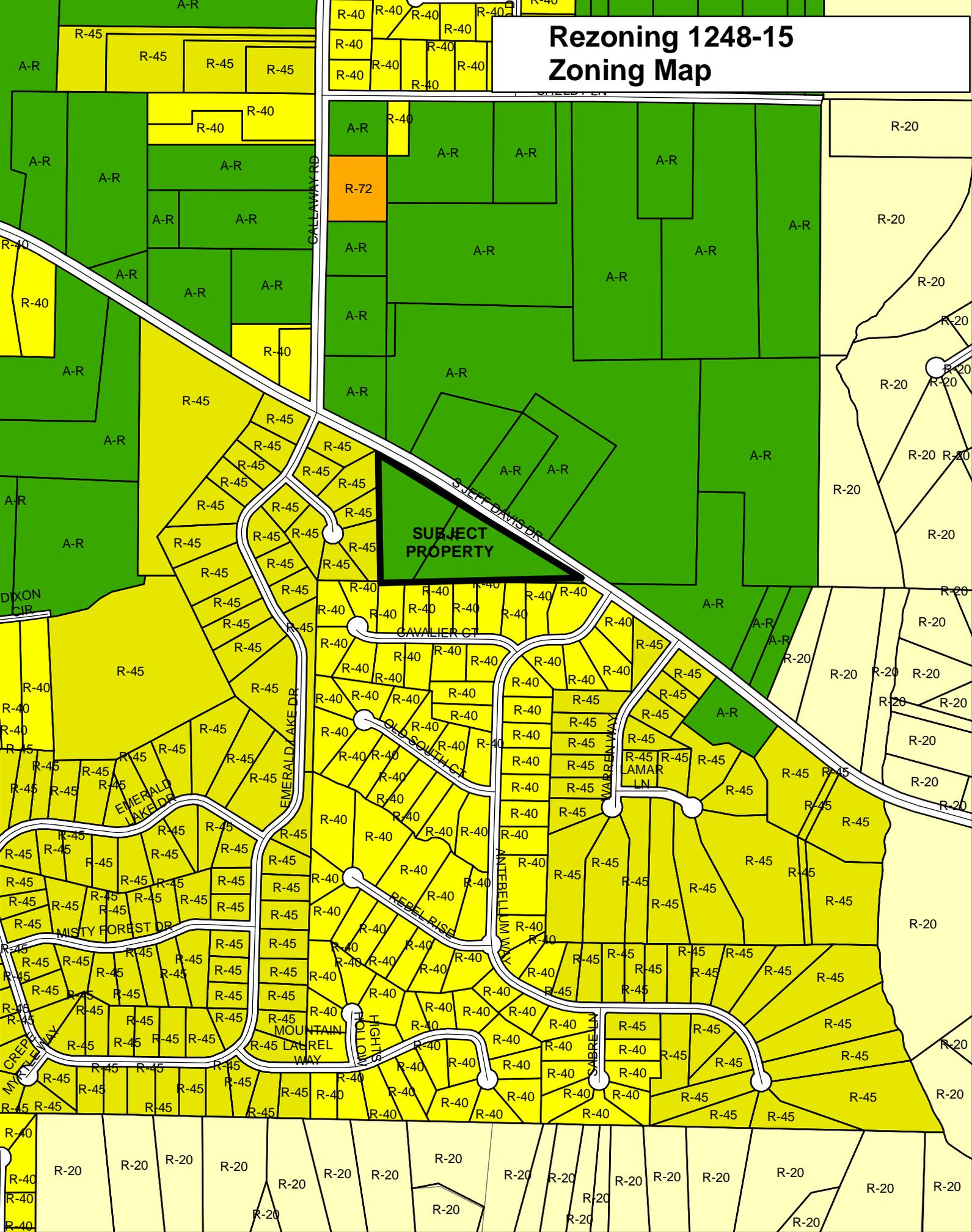
STAFF ANALYSIS

This request is based on the petitioner's intent to rezone said property from A-R to R-75 for the purpose of developing Single-Family Residential Subdivision. Per Section 11-11 of the Fayette County Zoning Ordinance, Staff makes the following evaluations:

1. The subject property lies within an area designated for Low Density Residential (1 Unit/1 to 2 Acres). This request conforms to the Fayette County Comprehensive Plan.
2. The proposed rezoning will not adversely affect the existing use or usability of adjacent or nearby property.
3. The proposed rezoning will not result in a burdensome use of roads, utilities, or schools. Public Works/Engineering indicates that the applicant/property owner will be responsible for ensuring each lot's driveway meets sight-distance requirements (see Public Works/Engineering comments above).
4. Existing conditions and the area's continuing development as a single-family residential district support this petition.

Based on the foregoing Investigation and Staff Analysis, Staff recommends **APPROVAL**.

Rezoning 1248-15 Zoning Map



Rezoning 1248-15 Land Use Plan

**LOW DENSITY
RESIDENTIAL**

**LOW DENSITY
RESIDENTIAL**

**SUBJECT
PROPERTY**

**CONSERVATION
AREAS**

CALLAWAY RD

AMBERWOOD DR

S JEFF DAVIS DR

DIXON CIR

CAVALIER CT

WARREN WAY

EMERALD LAKE DR

LAMAR LN

EMERALD LAKE DR

OLD SOUTH CT

ANTEBELLUM WAY

MISTY FOREST DR

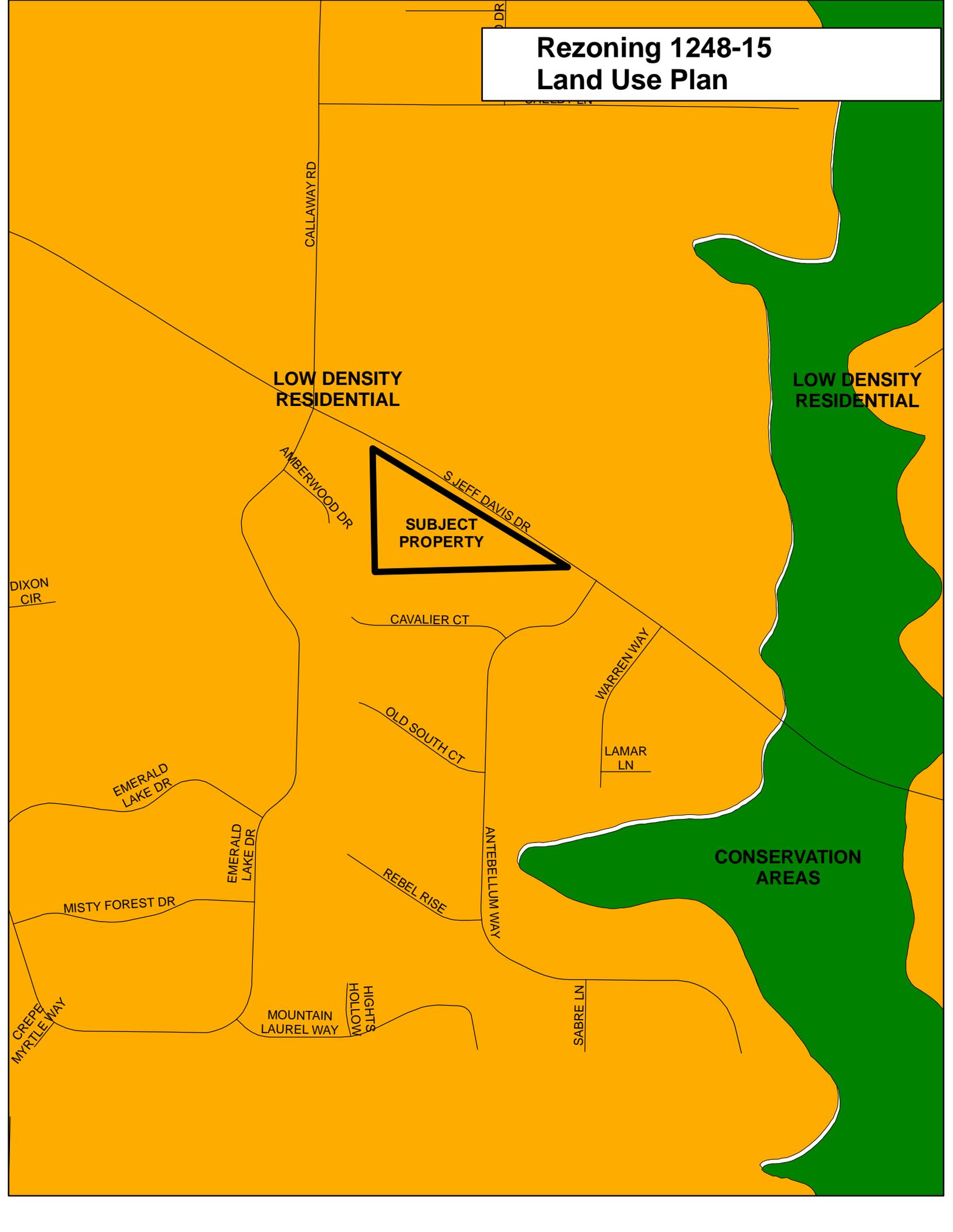
REBEL RISE

CREPE MYRTLE WAY

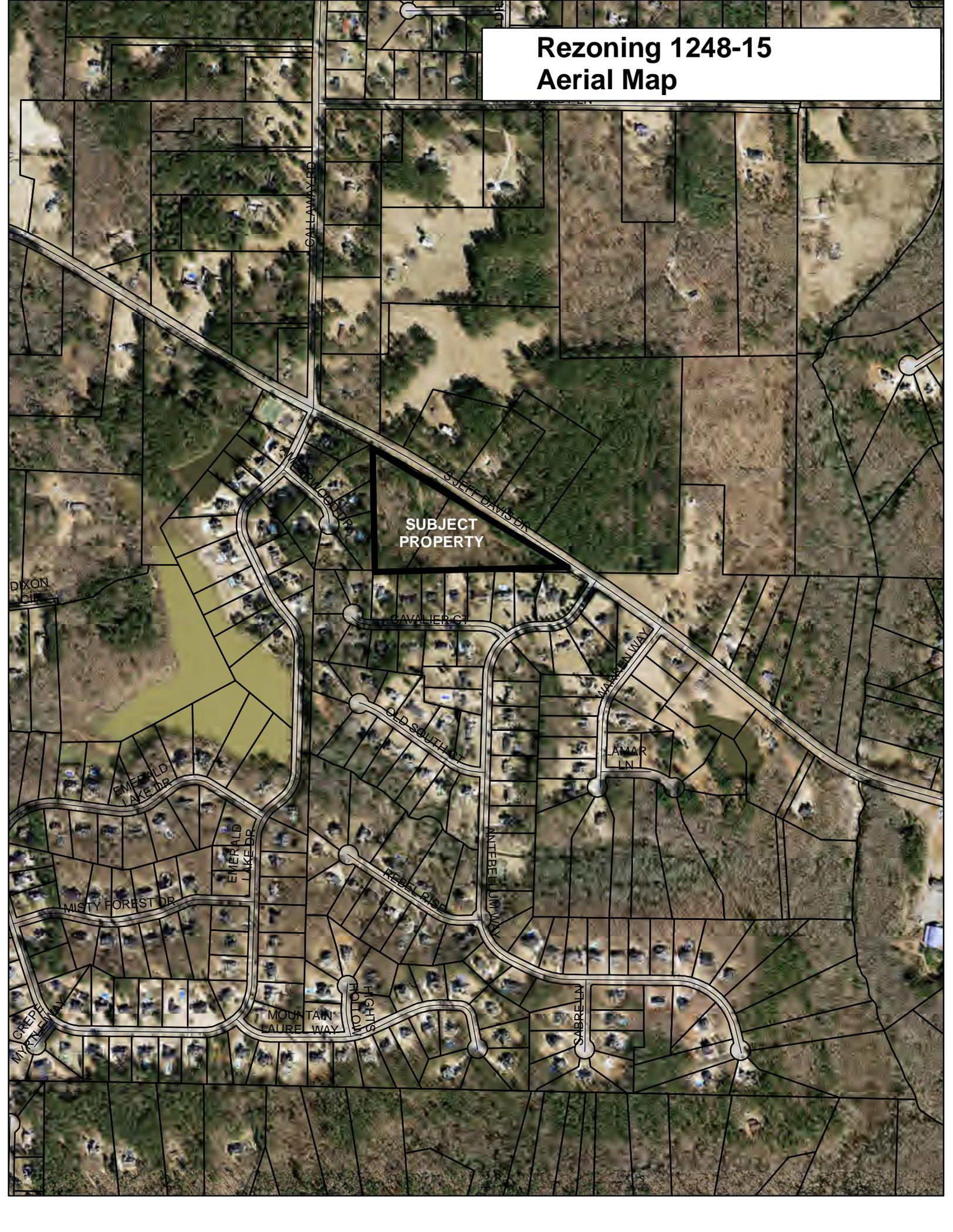
MOUNTAIN LAUREL WAY

WOTJOF HIGHTS HOLLOW

SABRE LN



Rezoning 1248-15 Aerial Map



CALLAWAY RD

**SUBJECT
PROPERTY**

JEFF DAVIS DR

CAVALIER CT

LAMAR LN

EMERALD LAKE DR

EMERALD LAKE DR

MISTY FOREST DR

REBEL BLVD

ANTIBEL LUMWAY

WARREN WAY

HIGHTS
FOLLON

MOUNTAIN
LAURE WAY

SABRE LN

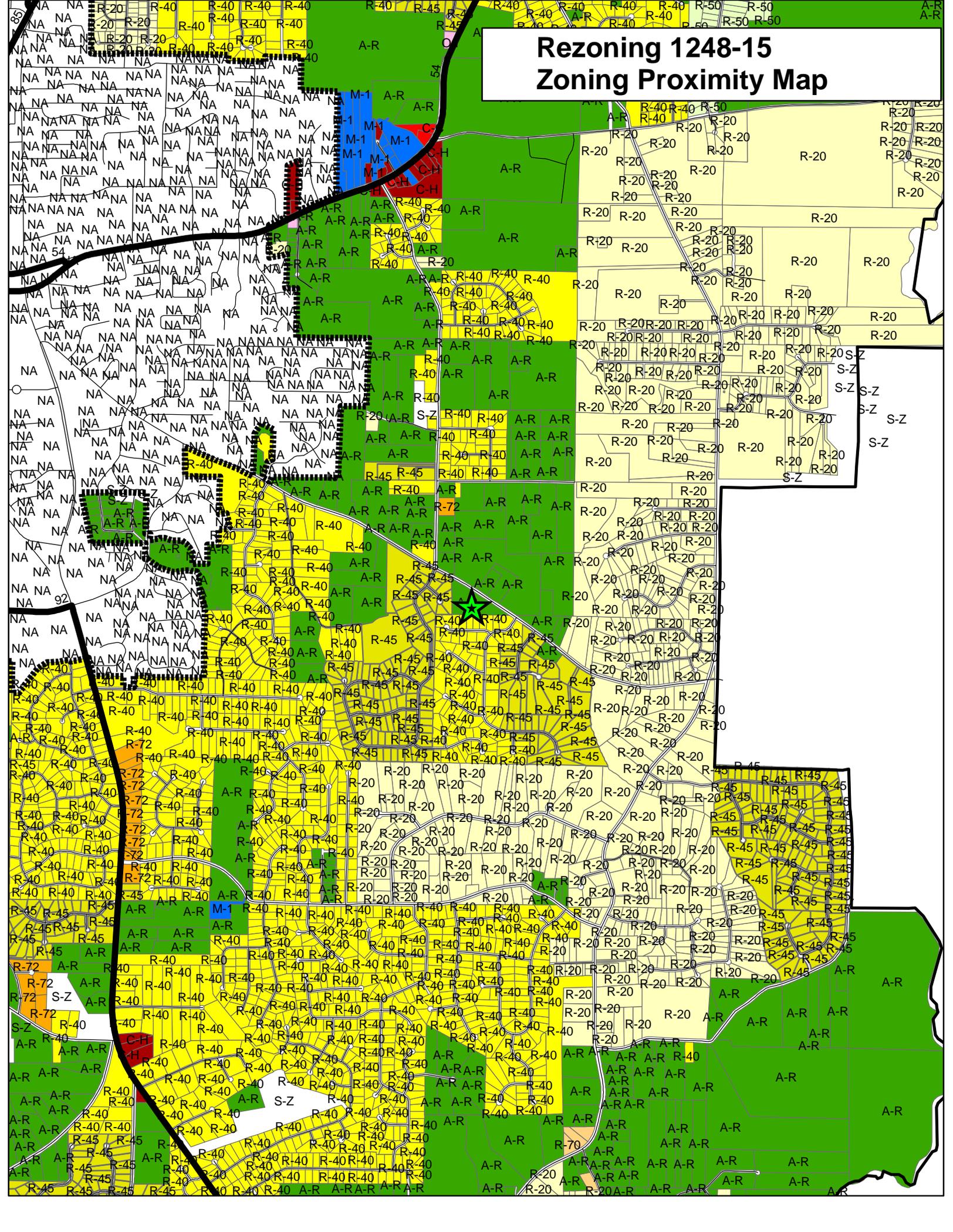
DIXON
DR

MY CREP
HILL LN

PERMOGOLD DR

OLD SOUTH CT

Rezoning 1248-15 Zoning Proximity Map



APPLICATION TO AMEND
TO AMEND THE OFFICIAL ZONING MAP OF FAYETTE COUNTY, GA

PROPERTY OWNERS: Max Fuller

MAILING ADDRESS: 335 Goza Road, Fayetteville, Ga. 30215

PHONE: [REDACTED] FAX: _____

AGENT FOR OWNERS: John P. Knight, Jr. (Builers Profecssional Group, LLC)

MAILING ADDRESS: 9497 Thornton Blvd. Jonesboro, GA 30236

PHONE: [REDACTED] FAX: _____

E-MAIL: [REDACTED]

PROPERTY LOCATION: LAND LOT 87 LAND DISTRICT 5tht PARCEL 0519 085
LAND LOT _____ LAND DISTRICT _____ PARCEL _____

TOTAL NUMBER OF ACRES REQUESTED TO BE REZONED: 10.556

EXISTING ZONING DISTRICT: A-R PROPOSED ZONING DISTRICT: R-750

ZONING OF SURROUNDING PROPERTIES: R-20, Woodlands Subdivision, Jeff Davis Rentation

PRESENT USE OF SUBJECT PROPERTY: Vacant

PROPOSED USE OF SUBJECT PROPERTY: 4 Building lots

LAND USE PLAN DESIGNATION: Low Density Residential (1 unit / 1 to 2 acres)

NAME AND TYPE OF ACCESS ROAD: South Jeff Davis Drive

LOCATION OF NEAREST WATER LINE: in South Jeff Davis Drive

(THIS AREA TO BE COMPLETED BY STAFF): PETITION NUMBER: ZA-1248-15
and RD-056-15

Application Insufficient due to lack of: _____

by Staff: _____ Date: _____

Application and all required supporting documentation is Sufficient and Complete

by Staff: [Signature] Date: 6-1-2015

DATE OF PLANNING COMMISSION HEARING: July 1, 2015

DATE OF COUNTY COMMISSIONERS HEARING: July 23, 2015

Received from John P. Knight a check in the amount of \$ 350.00 for application filing fee, and \$ 20.00 for deposit on frame for public hearing sign(s).

Date Paid: 6/1/2015 Receipt Number: 4781711
4781712

PROPERTY OWNER CONSENT AND AGENT AUTHORIZATION FORM
(Applications require authorization by ALL property owners of subject property).

Name(s) of All Property Owners of Record found on the latest recorded deed for the subject property:

Max Fuller

Please Print Names

Property Tax Identification Number(s) of Subject Property: 0519 085

(I am) (we are) the sole owner(s) of the above-referenced property requested to be rezoned. Subject property is located in Land Lot(s) 87 of the 5th District, and (if applicable to more than one land district) Land Lot(s) of the District, and said property consists of a total of acres (legal description corresponding to most recent recorded plat for the subject property is attached herewith).

(I) (We) hereby delegate authority to John P. Knight to act as (my) (our) Agent in this rezoning. As Agent, they have the authority to agree to any and all conditions of zoning which may be imposed by the Board.

(I) (We) certify that all of the information filed with this application including written statements or showings made in any paper or plans submitted herewith are true and correct to the best of (my) (our) knowledge and belief. Further, (I) (We) understand that this application, attachments and fees become part of the official records of the Fayette County Zoning Department and may not be refundable. (I) (We) understand that any knowingly false information given herein by me/us will result in the denial, revocation or administrative withdrawal of the application or permit. (I) (We) further acknowledge that additional information may be required by Fayette County in order to process this application.

Max Fuller
Signature of Property Owner 1

335 Goza Road
Fayetteville, Ga. 30215

Signature of Property Owner 2

Address

Signature of Property Owner 3

Address

J.P. Knight
Signature of Authorized Agent

9497 Thornton Blvd
Jonesboro, Ga. 30236

Amanda G. Croker
Signature of Notary Public
05.13.15
Date
My Commission Expires August 9, 2016
Signature of Notary Public



Date

Signature of Notary Public

Date

Sharon Battle
Signature of Notary Public

June 1, 2015
Date

NAME: John P. Knight

PETITION NUMBER: ZA-1248-

ADDRESS: 9497 Thornton Blvd, Jonesboro, Ga 30236

PETITION FOR REZONING CERTAIN PROPERTY IN THE UNINCORPORATED AREAS OF FAYETTE COUNTY, GEORGIA.

John P. Knight affirms that he is the owner or the specifically authorized agent of the property described below. Said property is located in a(n) A-R Zoning District. He/She respectfully petitions the County to rezone the property from its present classification and tenders herewith the sum of \$ 350.00/100 to cover all expenses of public hearing. He/She petitions the above named to change its classification to R-75.

This property includes: (check one of the following)

[] See attached legal description on recorded deed for subject property or

[] Legal description for subject property is as follows:

PUBLIC HEARING to be held by the Planning Commission of Fayette County on the 1st day of July, 20 15 at 7:00 P.M.

PUBLIC HEARING to be held by the Board of Commissioners of Fayette County on the 25th day of July, 20 15 at 7:00 P.M.

SWORN TO AND SUBSCRIBED BEFORE ME THIS 1 DAY OF June, 20 15

Sharon E Battle
NOTARY PUBLIC

[Signature]
APPLICANT'S SIGNATURE

CONCEPT PLAN FOR SOUTH JEFF DAVIS PLACE

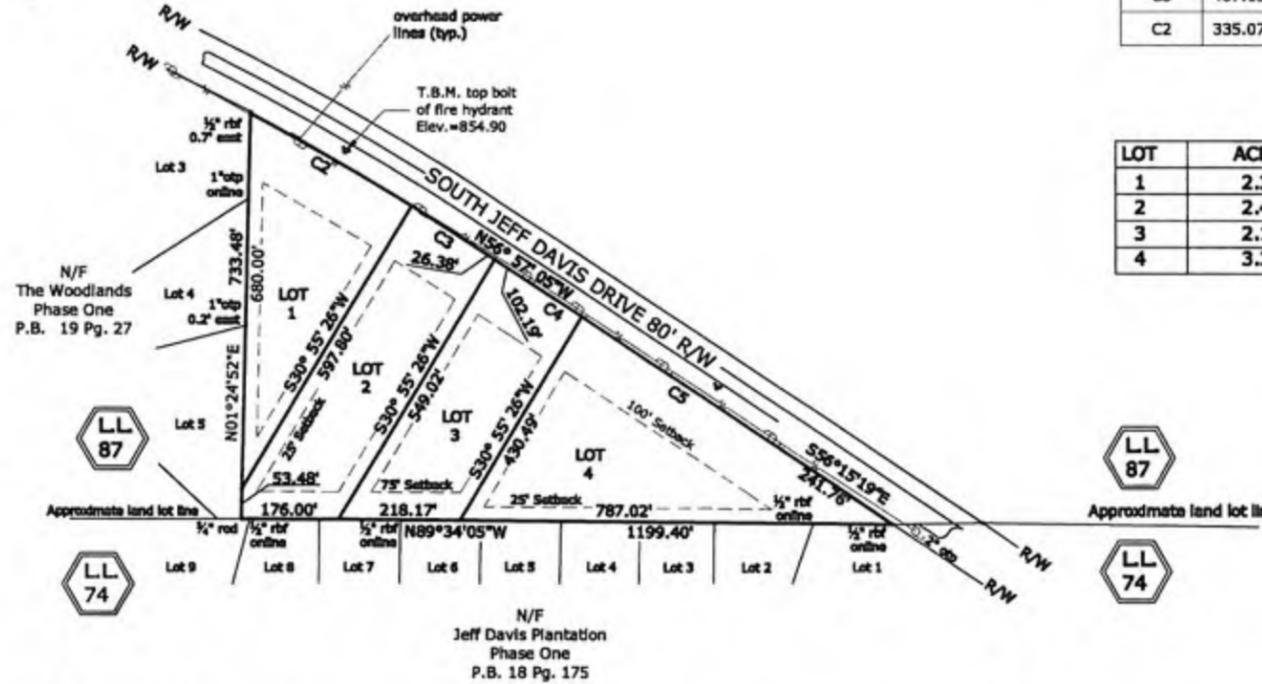
SOUTH JEFF DAVIS DRIVE LAND LOT 87 OF THE 5th DISTRICT FAYETTE COUNTY, GEORGIA MAY 30, 2015



LOCATION MAP
(NOT TO SCALE)

GENERAL NOTES:

1. OWNER/DEVELOPER:
Builders Professional Group, LLC
9497 Thornton Blvd.
Jonesboro, GA 30236
Contact: Jay Knight
(770)527-0323 cell
2. SURVEYOR:
Four Corners Surveying, L.L.C.
P. O. Box 15
Tyronne, GA 30290
770-560-3910
770-823-9377
four_corners@bellsouth.net
3. CLOSURE DATA:
Field Closure=1" IN 10,000+
Angle Point Error=< 20"
Equipment Used=Topcon 3005W,
Sokkia SX, & Topcon Hyper GA GPS System
Adjustment Method=Compass Rule
Plat Closure=1" IN 100,000+
4. SITE DEVELOPMENT DATA:
Location: Land Lot 87 of the 5th District, Fayette County, Georgia
Site Data = 4 Lots
Total area of project = 10.556 Acres 459,811 Sq. Ft.
5. Tax Parcel ID: 0519 085
6. MINIMUM DIMENSIONAL ZONING REQUIREMENTS:
For R-7S Zoning district
Minimum lot width at front setback line = 175'
Minimum floor area of house = 1,200 SF
Minimum lot size = 2.0 ACRES
Front yard = 100'
Side yard = 25'
Rear yard = 75'
Maximum height of structure = 35'
7. Fayette county does not accept the ownership, maintenance or responsibility for any drainage easement or overall drainage plan or the lack of one indicated by this plat.
8. Capped 1/2" re-bar to be set at all lot corners unless otherwise noted.
9. This property does not lie within a special flood hazard area according to FEMA Flood Insurance Rate Map #13113C02116E dated September 26, 2009.
10. There are no state waters on this property.
11. There are no wetlands on this property as per national wetlands inventory.
12. There are no groundwater recharge areas on the property.
13. This survey is subject to all easements right-of-way and restrictions shown or not shown, recorded or not recorded.
14. This survey was performed without the benefit of a current and accurate title search, therefore any covenants, easements, and restrictions of record are to be incorporated with this plat.
15. Sewer service provided by individual septic systems on each lot.
16. Lots water service to be provided by Fayette county water department.
17. All distances shown are horizontal ground distances, no conversion factor used.
18. Plat is oriented to state plane north.
19. There are no existing structures, buildings, or improvements on the property.
20. Each residential building lot has a minimum contiguous area that is free and clear of zoning setbacks, watershed protection buffers and setbacks, jurisdictional wetlands, and easements of any kind.



Curve Table				
Curve #	Length	Radius	Bearing	Chord
C3	151.73'	4751.32'	S57° 10' 13"E	151.73'
C4	85.97'	87968.42'	S56° 22' 58"E	85.97'
C5	437.13'	87968.42'	S56° 33' 12"E	437.13'
C2	335.07'	4751.32'	S60° 06' 20"E	335.00'

LOT	ACERAGE	SQ. FEET	CONTIGUIOUS
1	2.313	100,776	1.054 Ac.
2	2.453	106,842	1.313 Ac.
3	2.115	92,117	1.052 Ac.
4	3.356	146,169	1.477 Ac.

LEGEND:

- GTP=OPEN TOP PIPE
- RSP=REBAR FOUND
- RSS=REBAR SET
- R/W=RIGHT OF WAY
- LL=LAND LOT
- MFFD=MINIMUM FINISHED FLOOR ELEVATION
- A.E.=ACCESS EASEMENT
- D.E.=DRAINAGE EASEMENT
- S/W=SIDEWALK
- U.E.=UTILITY EASEMENT
- P.O.B.=POINT OF BEGINNING
- B/L=BUILDING LINE
- D.E.=DRAINAGE EASEMENT
- N/P=NOW OR FORMERLY
- F.W.P.D.=FIELD WORK PERFORMED DATE
- GV=VALVE
- W=VALVE
- WM=VALVE
- UP=UTILITY POLE
- DI=DIAPHRAGM
- FH=HYDRANT
- WV=VALVE
- LP=LIGHT POLE
- F=PERCE
- DM=DRAINAGE MANHOLE

OWNER'S CERTIFICATE

We, the undersigned owner(s) of the Max Fuller Subdivision, hereby dedicate the rights-of-way for public use, and/or reserve for public use the easements and other ground shown on this plat.

We the undersigned owner(s) understand this Minor Subdivision Plat and any Maintenance Bond and/or Irrevocable Letter-of-Credit shall expire and thus become void if the Minor Subdivision Plat is not recorded into the Fayette County Clerk of Superior Court records within 90 calendar days (____/____/____) of the date of approval by the Planning Commission.

Owner _____ Date _____
Owner _____ Date _____

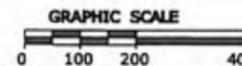
SURVEYOR'S CERTIFICATE:

I HEREBY CERTIFY THAT THIS PLAT IS A TRUE REPRESENTATION OF THE RESULTS OF AN ACTUAL SURVEY BY ME OR UNDER MY SUPERVISION, CONFORMING TO THE NORMAL STANDARDS OF CARE OF PROFESSIONAL SURVEYORS PRACTICING IN THE STATE OF GEORGIA AND THAT ALL MONUMENTS SHOWN HEREON ACTUALLY EXIST OR ARE MARKED "FUTURE" AND THEIR LOCATION, SIZE, TYPE, AND MATERIAL ARE CORRECTLY SHOWN.

BY: _____
GA RLS RONALD T. GOODWIN REGISTERED LAND SURVEYOR NO. _____ DATE _____

DISCLAIMER:

INFORMATION REGARDING THE REPUTED PRESENCE, SIZE, CHARACTER AND LOCATION OF EXISTING UNDERGROUND UTILITIES AND STRUCTURES IS SHOWN HEREON. THERE IS NO CERTAINTY OF THE ACCURACY OF THIS INFORMATION AND IT SHALL BE CONSIDERED IN THAT LIGHT BY THOSE USING THIS DRAWING. THE LOCATION AND ARRANGEMENT OF UNDERGROUND UTILITIES AND STRUCTURES SHOWN HEREON MAY BE INACCURATE AND UTILITIES AND STRUCTURES NOT SHOWN MAY BE ENCOUNTERED. THE OWNER, HIS EMPLOYEES, HIS CONSULTANTS AND HIS CONTRACTORS SHALL HEREBY DISTINCTLY UNDERSTAND THAT THE SURVEYOR IS NOT RESPONSIBLE FOR THE CORRECTNESS OR SUFFICIENCY OF THIS INFORMATION. THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A CURRENT AND ACCURATE TITLE SEARCH, THEREFORE ANY COVENANTS, EASEMENTS, AND RESTRICTIONS OF RECORD ARE TO BE INCORPORATED WITH THIS PLAT.



FOUR CORNERS SURVEYING, L.L.C.
P.O. BOX 15 Tyronne, GA 30290 770-560-3910 & 770-823-9377
four_corners@bellsouth.net

DESCRIPTION:

DATE:

REVISION:

JAY KNIGHT
SOUTH JEFF DAVIS DRIVE
Land Lot 87 of the 5th District Fayette County, Georgia
JOB NUMBER: 13-053CONCEPT
DATE: 05/30/15 DRAWN BY: JCB SCALE: 1" = 200'

SHEET
1
OF
ONE

COUNTY AGENDA REQUEST

Public Hearing #4

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Public Hearing of Petition No. RP-056-15, Max Fuller, Owner, and John P. Knight, Jr., Agent request to add two (2) lots to the Minor Subdivision Plat for Max Fuller with said property being located in Land Lot 87 of the 5th District and fronting on South Jeff Davis Drive.

Background/History/Details:

Staff recommends approval of rezoning petition RP-056-15.

The Planning Commission recommended approval of rezoning petition RP-056-15.

Brian Haren made a motion to recommend approval of Petition RP-056-15. Al Gilbert seconded the motion. The motion passed 3-0. Arnold Martin was absent.

This Public Hearing was tabled at the July 23, 2015 Board of Commissioners meeting to provide an opportunity for the applicant meet with Public Works Director Phil Mallon about concerns given by the Board of Commissioners.

What action are you seeking from the Board of Commissioners?

Approval of Petition No. RP-056-15, Max Fuller, Owner, and John P. Knight, Jr., Agent request to add two (2) lots to the Minor Subdivision Plat for Max Fuller with said property being located in Land Lot 87 of the 5th District and fronting on South Jeff Davis Drive.

If this item requires funding, please describe:

Not Applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

This request is associated with Public Hearing #3.

STATE OF GEORGIA
COUNTY OF FAYETTE

RESOLUTION

NO. RP-056-15

WHEREAS, Max Fuller, Owner, and Shane Shanks, Agent, having come before the Fayette County Planning Commission on July 1, 2015 requesting a revision to a recorded plat as per the Fayette County Subdivision Regulations; and

WHEREAS, said request being as follows: Request approval to revise the Minor Subdivision Plat for Max Fuller to add two lots.

WHEREAS, the Fayette County Planning Commission having duly convened, and considered said request;

BE IT RESOLVED that the decision of the Fayette County Planning Commission, that said request be **APPROVED**.

This decision is based on the following reasons:

Compatible with the surrounding area.

PLANNING COMMISSION
OF
FAYETTE COUNTY

ATTEST:



JIM GRAW
CHAIRMAN

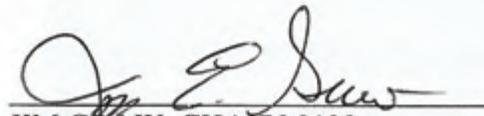
PLANNING COMMISSION RECOMMENDATION

DATE: RP-056-15

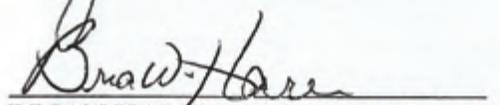
TO: Fayette County Commissioners

The Fayette County Planning Commission recommends that Petition No. RP-056-15 to revise the
Minor Subdivision Plat for Max Fuller to add two (2) lots be:

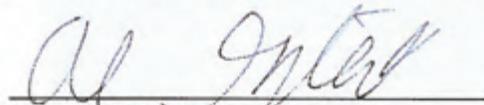
³⁻⁰ Approved Withdrawn Disapproved
 Tabled until _____



JIM GRAW, CHAIRMAN



BRIAN HAREN, VICE-CHAIRMAN



AL GILBERT

NOT PRESENT

ARNOLD MARTIN

Remarks:

6. Consideration of Petition No. RP-056-15, Max Fuller, Owner, and John P. Knight, Jr., Agent request to add two (2) lots to the Minor Subdivision Plat for Max Fuller. This property is located in Land Lot 87 of the 5th District and fronts on South Jeff Davis Drive.

Chairman Graw said since there is a subdivision plat for two (2) five (5) acre A-R lots, the petitioner has to revise the plat to allow two (2) additional lots with the R-75 zoning, which allows two (2) acre lots.

Chairman Graw asked if there was anyone who would like to speak in favor of the petition. Hearing none he asked if there was anyone who would like to speak in opposition to the petition. Hearing none he brought it back to the board.

Brian Haren made a motion to recommend approval of Petition RP-056-15. Al Gilbert seconded the motion. The motion passed 3-0. Arnold Martin was absent.

PETITION NO: 1248-15 and RP-056-15

REQUESTED ACTION: A-R to R-75

PROPOSED USE: Single-Family Residential Subdivision

EXISTING USE: Single-Family Residential (undeveloped)

LOCATION: South Jeff Davis Drive

DISTRICT/LAND LOT(S): 5th District, Land Lot(s) 87

OWNER: Max Fuller

AGENT: John P. Knight

PLANNING COMMISSION PUBLIC HEARING: July 1, 2015

BOARD OF COMMISSIONERS PUBLIC HEARING: July 23, 2015

APPLICANT'S INTENT

Applicant proposes to rezone from A-R to R-75 to add two (2) lots to the Minor Subdivision Plat for Max Fuller.

STAFF RECOMMENDATION

APPROVAL

1.

1248-15 and RP-056-15

INVESTIGATION

A. PROPERTY SITE

The subject property is a 10.556 tract fronting on South Jeff Davis Drive in Land Lot 87 of the 5th District. South Jeff Davis Drive is classified as an Arterial road on the Fayette County Thoroughfare Plan. The subject property is undeveloped and currently zoned A-R.

History: The Minor Subdivision Plat for Max Fuller consisting of two (2) A-R lots was approved by the Planning Commission on 12/19/2013 and recorded on 2/7/2014 in Book 47, Page 130.

Petitions 1235-14 & RP-052-14 to rezone from A-R to R-45 and add six (6) lots to the Minor Subdivision Plat for Max Fuller consisting 10.56 acres was denied by the Board of Commissioners on August 28, 2014.

B. SURROUNDING ZONING AND USES

The general situation is a 10.556 tract that is zoned A-R. In the vicinity of the subject property is land which is zoned A-R, R-40 & R-45. See the following table and also the attached Zoning Location Map.

The subject property is bound by the following adjacent zoning districts and uses:

Direction	Acreage	Zoning	Use	Comprehensive Plan
North and East (across South Jeff Davis Road)	36.00	A-R	Vacant	Low Density Residential
	5.00	A-R	Single-Family Residential	Low Density Residential
	3.40	A-R	Single-Family Residential	Low Density Residential
	5.00	A-R	Single-Family Residential	Low Density Residential
South	Nine one acre minimum lots	R-40	Single-Family Residential (Jeff Davis Plantation Subdivision)	Low Density Residential
West	Three one acre minimum lots	R-45	Single-Family Residential (The Woodlands Subdivision)	Low Density Residential

C. COMPREHENSIVE PLAN

The subject property lies within an area designated for Low Density Residential (1 Unit/1 to 2 Acres). This request conforms to the Fayette County Comprehensive Plan.

D. ZONING/REGULATORY REVIEW

The applicant proposes to rezone from A-R to R-75 to add two (2) lots to the Minor Subdivision Plat for Max Fuller consisting 10.56 acres. The R-75 zoning district requires a minimum lot size of two (2) acres and a minimum house size of 2,500 heated square feet.

Revision to a Recorded Plat

Sec. 104-595. Approval of subdivisions. (2), k. of the Subdivision Regulations states:

...Proposed revisions to a recorded minor subdivision plat of any existing residential or agricultural-residential subdivisions which add property to, increases the number of platted lots, or changes the principal use on lots will be considered in public hearings before the planning commission and the board of commissioners. The legal notice shall be advertised at least seven calendar days prior to the public hearing before the planning commission, but not more than 45 calendar days, nor less than 15 calendar days prior to the public bearing before the board of commissioners. In the event that the timeframes above cannot be met with one advertisement, the notice shall be published twice.

As stated above, the Minor Subdivision Plat for Max Fuller consisting of two (2) A-R lots was approved by the Planning Commission on 12/19/2014 and recorded on 2/7/2014 in Book 47, Page 130. This is a request to add two (2) additional lots to the subdivision.

Platting

Should this request be approved, the applicant is reminded that before any lots can be sold or building permits issued for the proposed subdivision, the Minor Subdivision Plat for Max Fuller must be revised as a Final Plat as the lots will now be less than five (5) acres in size.

Access

The Concept Plan submitted indicates four (4) possible access points from South Jeff Davis Drive. South Jeff Davis Drive is classified as a Minor Arterial road on the Fayette County Thoroughfare Map. Public Works/Engineering indicates that the applicant/property owner will be responsible for ensuring each lot's driveway meets sight-distance requirements (see Public Works/Engineering comments below).

E. REVIEW OF CONCEPT PLAN

The applicant is advised that the Concept Plan is for illustration purposes only. Any deficiencies must be addressed at the time of submittal of the Preliminary Plat, Final Plat, and/or Site Plan, as applicable. The rear setbacks on lots 2 and 3 are labeled as 75 feet. The rear setback is 50 feet in the R-75 zoning district.

F. DEPARTMENTAL COMMENTS

Water System: Water Available.

Public Works/Engineering: Public Works/Engineering has reviewed Rezoning Application 1248-15 and RP-056-15. This application is for R-75 zoning and the concept plan shows four lots along South Jeff Davis Road.

Similar to comments for a previous rezoning request, the applicant/property owner will be responsible for ensuring each lot's driveway meets sight-distance requirements. One or more shared driveways may be used (or required) to maximize safety. Based on previous field studies and correspondence, it seems likely that the sight requirements can be satisfied but they will need to be double-checked at plat stage by the design professional.

Environmental Management:

Floodplain Per FEMA FIRM panel 13113C0082E and 13113C0084E, the property **DOES NOT** contain floodplain and **DOES NOT** contain future conditions floodplain per the Fayette County 2013 Floodstudy.

Wetlands The property **DOES NOT** contain wetlands per the U.S. Department of the Interior, Fish and Wildlife Service 1994 National Wetland Inventory Map.

Watershed There are **NO** State Waters on subject property. The Fayette County Watershed Protect regulations do not apply to the subject property.

Groundwater The property **IS NOT** within the groundwater recharge area per the Georgia Department of Natural Resources' 1992 Ground-Water Pollution Susceptibility Map of Georgia (Hydrologic Atlas 20).

Stormwater: Downstream stormwater runoff may need to be redirected if it is determined during final plat design that downstream properties could be significantly impacted by proposed development.

Environmental Health Department: Our department has no objections to proposed rezoning.

Fire: No additional comments from the Fire Marshal Office

Sheriff: No issues.

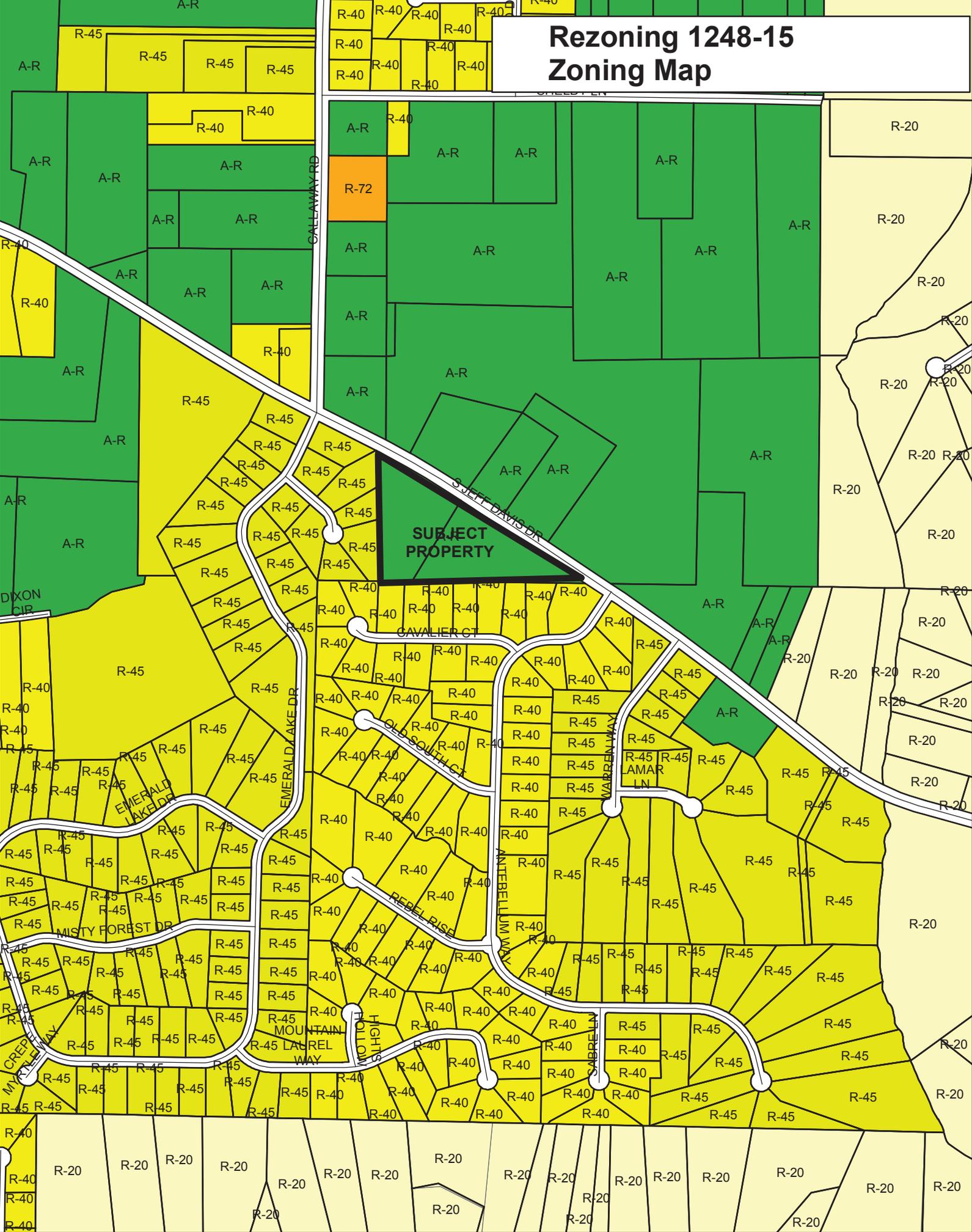
STAFF ANALYSIS

This request is based on the petitioner's intent to rezone said property from A-R to R-75 for the purpose of developing Single-Family Residential Subdivision. Per Section 11-11 of the Fayette County Zoning Ordinance, Staff makes the following evaluations:

1. The subject property lies within an area designated for Low Density Residential (1 Unit/1 to 2 Acres). This request conforms to the Fayette County Comprehensive Plan.
2. The proposed rezoning will not adversely affect the existing use or usability of adjacent or nearby property.
3. The proposed rezoning will not result in a burdensome use of roads, utilities, or schools. Public Works/Engineering indicates that the applicant/property owner will be responsible for ensuring each lot's driveway meets sight-distance requirements (see Public Works/Engineering comments above).
4. Existing conditions and the area's continuing development as a single-family residential district support this petition.

Based on the foregoing Investigation and Staff Analysis, Staff recommends **APPROVAL**.

Rezoning 1248-15 Zoning Map



Rezoning 1248-15 Land Use Plan

**LOW DENSITY
RESIDENTIAL**

**LOW DENSITY
RESIDENTIAL**

**SUBJECT
PROPERTY**

**CONSERVATION
AREAS**

CALLAWAY RD

AMBERWOOD DR

S JEFF DAVIS DR

DIXON CIR

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WARREN WAY

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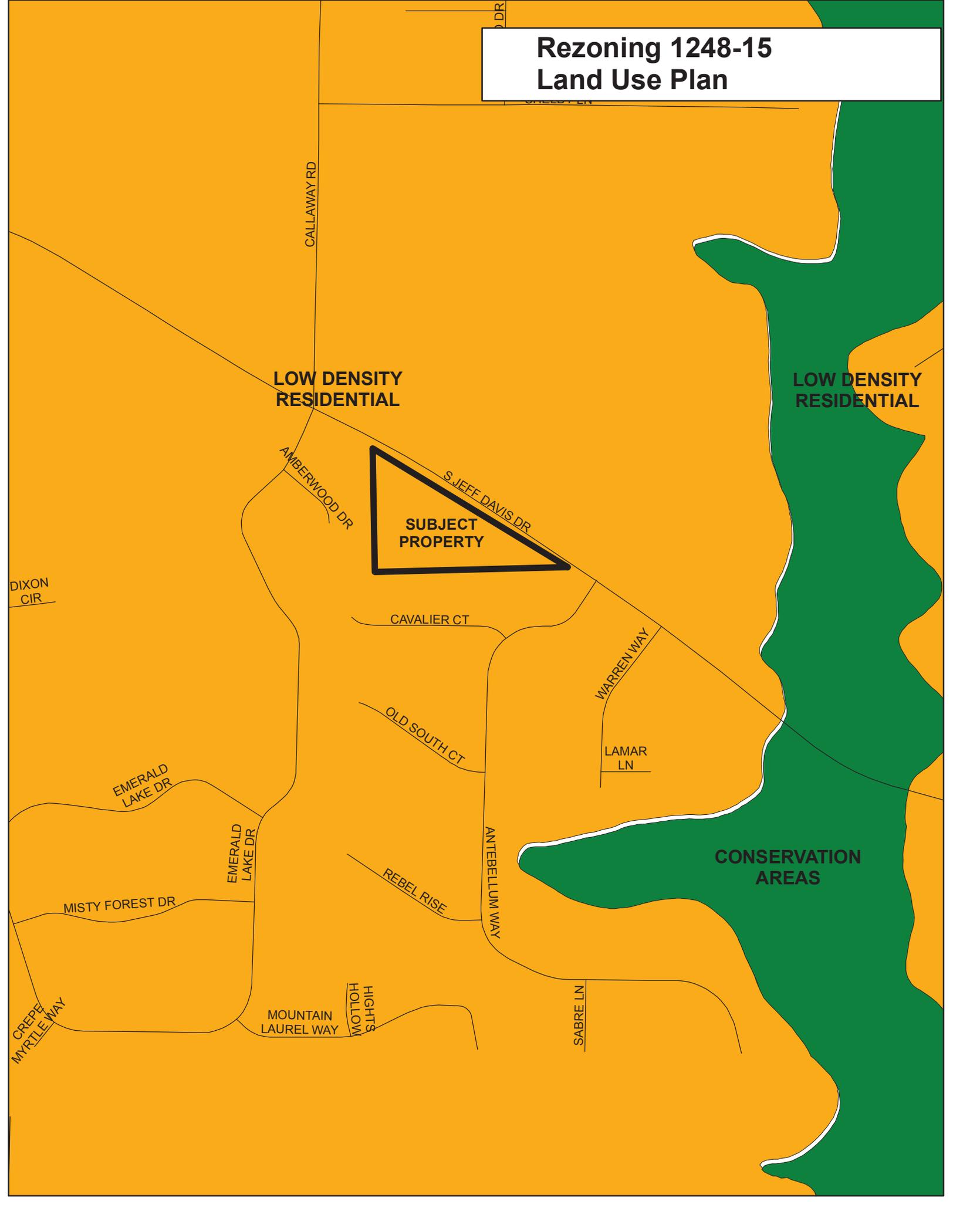
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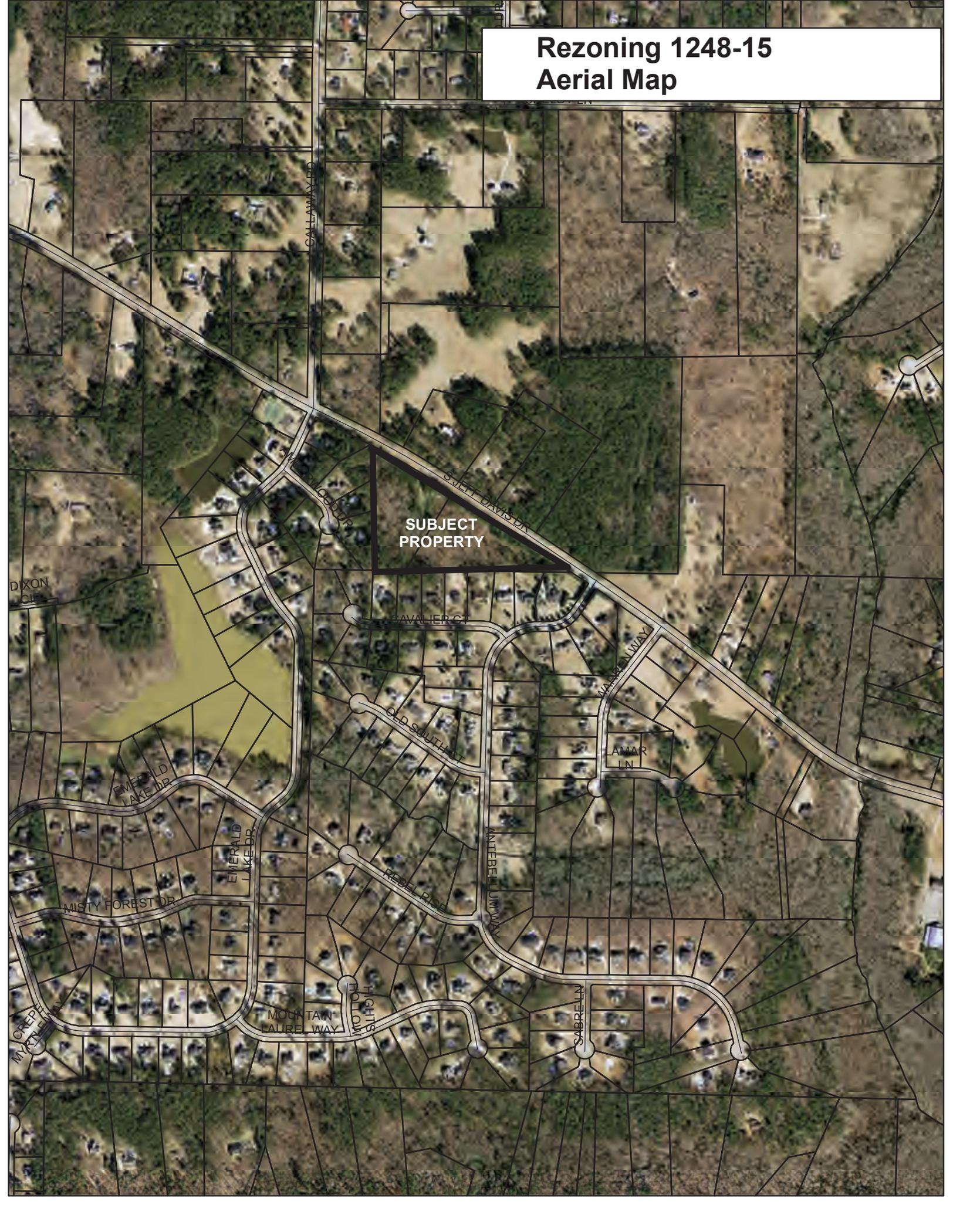
MOUNTAIN LAUREL WAY

MOTTOH HILLS

SABRE LN



Rezoning 1248-15 Aerial Map



**SUBJECT
PROPERTY**

CALLAWAY RD

SWIFT DAVIS DR

CAVALIER CT

OLD SOUTH WAY

REBEL RISE

ANTEBELLUM WAY

LAMAR LN

WARREN WAY

EMERALD LAKE DR

EMERALD LAKE DR

MISTY FOREST DR

MOUNTAIN LAURE WAY

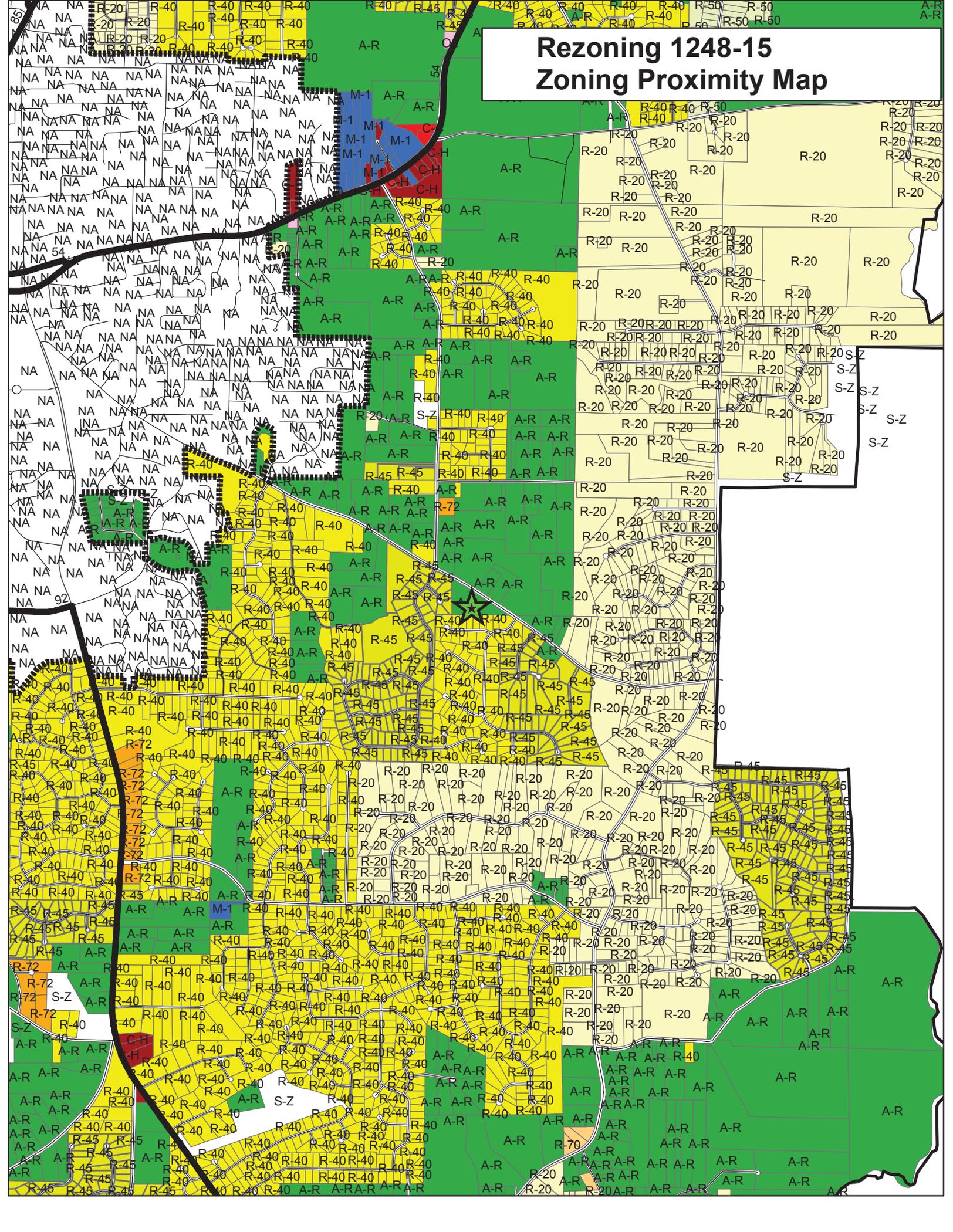
SABRE LN

HEIGHTS BOTTOM

DIXON CIRCLE

MYRTLE WAY

Rezoning 1248-15 Zoning Proximity Map



June 25, 2015

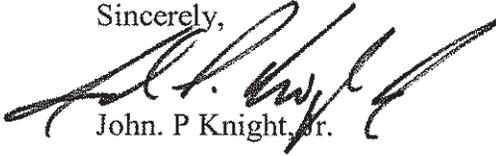
Pete Frisina
Fayette County Community Services/Planning & Zoning
140 Stonewall Avenue West, Suite 202
Fayetteville, GA 30214

Dear Pete,

In conjunction with rezoning petition 1248-15, we are requesting a revision to the Minor Subdivision Plat of Max Fuller to add two (2) lots, bringing the total number of lots up to four (4). This property is zoned A-R and we are requesting to rezone to R-75 Single Family Residential. The Minor Subdivision Plat of Max Fuller consisting of two (2) lots was approved by the Planning Commission on February 7, 2014.

Thank you for your assistance.

Sincerely,



John. P Knight, Jr.

COUNTY AGENDA REQUEST

Department:	<input type="text" value="Juvenile Court"/>	Presenter(s):	<input type="text" value="Katie Cunningham"/>
Meeting Date:	<input type="text" value="Thursday, August 27, 2015"/>	Type of Request:	<input type="text" value="Consent"/>

Wording for the Agenda:
 Approval for the Fayette County Juvenile Court to file a grant application, in an amount of \$99,000.00, on behalf of the Board of Commissioners with the Criminal Justice Coordinating Council, ratification of the Chairman's signatures required to submit with the grant application by August 21, 2015, and authorization for the Chairman to execute any related documents.

Background/History/Details:
 The Criminal Justice Coordinating Council has released a request for proposal (RFP) for the Juvenile Justice Delinquency Prevention and Treatment Program. The basis for the RFP is to expand evidence based services to a larger population of youth who are determined to be low-risk based on the Department of Juvenile Justice's Pre-Disposition Risk Assessment (PDRA). This offering is being made to address the need for prevention activities for at-risk youth in local communities in the initial states of Juvenile Justice system involvement.

 Each Georgia county is eligible to receive a grant not-in-excess of \$100,000.00 for the project period of October 1, 2015 through September 30, 2016.

 County Administrator Steve Rapson briefed the Board about this request during the August 13, 2015 Administrator's Report.

What action are you seeking from the Board of Commissioners?
 Approval for the Fayette County Juvenile Court to file a grant application, in an amount of \$99,000.00, on behalf of the Board of Commissioners with the Criminal Justice Coordinating Council, ratification of the Chairman's signatures required to submit with the grant application by August 21, 2015, and authorization for the Chairman to execute any related documents.

If this item requires funding, please describe:
 Not Applicable.

Has this request been considered within the past two years?	<input type="text" value="No"/>	If so, when?	<input type="text"/>
Is Audio-Visual Equipment Required for this Request?*	<input type="text" value="No"/>	Backup Provided with Request?	<input type="text" value="Yes"/>

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance	<input type="text" value="Yes"/>	Reviewed by Legal	<input type="text"/>
Approved by Purchasing	<input type="text" value="Not Applicable"/>	County Clerk's Approval	<input type="text" value="Yes"/>
Administrator's Approval	<input type="text"/>		

Staff Notes:

Attachment A-1

State of Georgia – Criminal Justice Coordinating Council JUVENILE JUSTICE DELINQUENCY TREATMENT AND PREVENTION PROGRAM

Application Face Sheet

SECTION 1: APPLICANT AGENCY (for contracting purposes)

Applicant Agency (Legal Name): Fayette County Board of Commissioners

Legal Mailing Address: 140 Stonewall Avenue West, Suite 100

City: Fayetteville County: Fayette State: GA Zip: 30214

Federal Employer I.D. #: 586000826 DUNS #: 099634883. Congressional District #: 3rd and 13th

Executive Officer Name: Mr. Charles Oddo Title: Chairman, Fayette County Board of Commissioners

Street Address: 140 Stonewall Avenue West, Suite 100

City: Fayetteville State: GA Zip: 30214

Telephone: 770-305-5013 FAX: _____ Email: COddo@fayettecountyga.gov

SECTION 2: FISCAL AGENT (if not the applicant agency)

Applicant's Fiscal Agent (Legal Name): Fayette County Board of Commissioners

Street Address: 140 Stonewall Avenue West, Suite 100

City: Fayetteville State: GA Zip: 30214

SECTION 3: FISCAL CONTACT

Fiscal Contact Name: Mary S. Parrott Title: CFO

Street Address: 140 Stonewall Avenue West

City: Fayetteville State: GA Zip: 30214

Telephone: 770-305-5235 FAX: 770-719-5535 Email: mparrott@fayettecountyga.gov

SECTION 4: PROGRAM CONTACT

Program Contact Name: Katie Cunningham Title: Clerk of Juvenile Court

Street Address: 1 Center Drive

City: Fayetteville State: GA Zip: 30214

Telephone: 770-716-4214 FAX: 770-716-4852 Email: kcunningham@fayettecountyga.gov

SECTION 5: GRANT AMOUNT REQUESTED: \$99,000

SECTION 6: AUTHORIZING SIGNATURES

I, the undersigned, an authorized representative of the applicant, have read, understand, and agree to all relative conditions specified in the Governor's Office for Children and Families Request for Proposal and having read all attachments thereto do submit this application on behalf of the applicant agency. If awarded a grant to implement the provision herein, I do certify that all applicable federal and state laws, rules, and regulations thereto will be followed.

APPLICANT AGENCY:
agency)

Charles W. Odds
Signature, Executive Officer Date

CHAIRMAN
Title

FISCAL AGENT (if not applicant)

Signature, Executive Officer Date

Title

SECTION 7: APPLICANT AGENCY FISCAL INFORMATION

1. Month of Fiscal Year End: June
2. Attach to the application, the applicant agency's financial statements as required by RFP Section 6, A-5.
3. Is applicant agency: Public Government Entity Non-Profit 501(c)(3) Entity
4. Is applicant agency delinquent on any federal debt? NO YES If yes, attach a detailed explanation.
5. Did applicant agency receive 80 percent or more of its annual gross revenue in federal awards in its preceding fiscal year; and \$25,000,000 or more in annual gross revenue from federal awards and in so doing is required to comply with "Federal Funding Accountability and Transparency Act"? NO YES
If yes, attach names and total compensation of the five most highly compensated officers of the grantee.

SECTION 8: TARGET POPULATION

Target group (check one): Middle School High School Middle and High School

Gender served (check one): Male only Female only Male and Female

Age range: Age 11 to age 18

Number of youth to be served: 33

SECTION 9: SERVICE DELIVERY AREA

Primary county to be served: Fayette

List other counties to be served: N/A

Congressional District(s) to be served: 3 rd and 13th Congressional District

SECTION 10: PROGRAM ACTIVITIES

Justice:

Community Service /Restitution

Evening Report Center

Juvenile Drug Court

X Diversion Services

Tutoring

X Counseling Services

X Other Evidence-based curriculum/Intervention (List Primary Intervention and secondary):
Strengthening Families

APPLICATION FACE SHEET- INSTRUCTIONS

GENERAL INSTRUCTION: Click on the gray highlighted areas to type responses. Do not press enter. To check boxes: double click box, select "Checked" under Default Value, and click "OK".

SECTION 1: APPLICANT AGENCY (for contracting purposes)

Complete this section to provide legal information for contracting purposes.

1. Enter legal name, address, federal employer identification number, and DUNS number of the applicant agency. The address may include a sub-division of the applicant agency, but may not include the name of an individual.
2. Enter the number of the congressional district for the city/county of the applicant agency.
3. Enter contact information as indicated for the Executive Officer who has the legal authority to enter into contractual agreements on behalf of the applicant agency.

SECTION 2: FISCAL AGENT

Complete this section if the applicant agency has a fiscal agent that manages its financial resources. If applicant agent is also the fiscal agent, please note as "SAME".

SECTION 3: FISCAL CONTACT

Enter the contact information of the person responsible for financial reporting. For entities that have a fiscal agent, indicate the fiscal agent's financial contact person. For non-profit entities, enter the contact information for individual that manages the financial accounts for the applicant agency.

SECTION 4: PROGRAM CONTACT

Enter the contact information of the primary person responsible for managing the program. If the person is not known at time of application, enter contact information of interim person responsible for managing the program.

SECTION 5: GRANT AMOUNT REQUESTED

Using whole dollars enter the total grant amount requested for the grant award period.

SECTION 6: AUTHORIZING SIGNATURES

The application face sheet must be signed in BLUE INK by the Executive Officer who has the legal authority to enter into contractual agreements on behalf of the applicant agency and on behalf of the fiscal agent (if applicant has a fiscal agent).

SECTION 7: APPLICANT AGENCY FISCAL INFORMATION

1. Enter the month of the applicant agency's fiscal year end;
2. Check one box to indicate if the applicant agency is a public government entity OR non-profit 501(c)3 entity;
3. Check one box to indicate if the applicant agency is delinquent on any federal debt. If the applicant agency is delinquent on federal debt, attach to the application the following: Federal Agency, Federal Program, CFDA number, Federal contact person's name and phone number and detailed explanation; and
4. Attach to the application, a copy of applicant's financial statements as required by RFP Section 6. If applicant agency is a non-profit entity attach to the application, a copy of the 501(c)3 non-profit letter issued by the Internal Revenue Service.
5. Check yes if applicant agency receives 80 percent or more of its annual gross revenue in Federal awards in its preceding fiscal year; and \$25,000,000 or more in annual gross revenue from Federal awards. If yes, the applicant agency is required to comply with "Federal Funding Accountability and Transparency Act" by attaching to the application, the names and total compensation of the five most highly compensated officers of the applicant agency.

SECTION 8: TARGET POPULATION

The target population is the youth who receive abstinence education and all youth development activities. Check one target group and gender served. Enter the age range for the target population. Enter the number of youth to be served during the grant period.

SECTION 9: SERVICE DELIVERY AREA

List the service area by: 1) Primary county; 2) Other counties; and 3) Congressional district for the primary county to be served.

SECTION 10: PROGRAM ACTIVITIES

Check the additional service you propose to add to your existing program through this grant opportunity.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is executed by and between Evidence Based Associates, LLC, a limited liability corporation, authorized to do business in Georgia, (hereinafter referred to as "EBA"), and the **Fayette County Commissioners**, a local governmental entity, (hereinafter referred to '**the County**').

EBA is an experienced and successful partner with many governmental entities across the United States. EBA serves as a managing entity on behalf of these governmental agencies to analyze the current investment in services for youth involved in or at risk of involvement in the juvenile justice system. EBA serves as the entity for delivery of therapeutic services to juveniles and their families with the result of significantly reducing recidivism while optimizing governmental resources.

To this end, EBA and **the County** have agreed to work together in assembling a proposal to obtain grants for the implementation of juvenile justice system reforms. EBA brings to this effort a vast delivery of services, web-based performance tracking tools, grant writing resources, an array of evidence-based service options, valuable performance metrics, and a validated risk assessment tool that will result in a well designed, and well-implemented program thereby significantly increasing **the County** chances of the successful selection as a recipient of grant funds.

Based upon **the County's** ability and willingness to follow key EBA recommendations regarding program selection, service delivery procurement and contracting, and staffing, EBA will also collaborate closely with county juvenile court officials in meeting the goals of the Juvenile Justice Incentive Delinquency Prevention and Treatment Program.

Upon receipt of grant funds, it is the intent of **the County** to move forward with EBA as a partner to implement evidence-based programs with EBA serving as the managing entity. EBA will assist with the selection and oversight of service providers, manage the training and quality assurance of the direct service providers, provide reports showing results of the programs and meet the goals established by the State and the County for performance and delivery of services to the families.

Upon selection of grant recipients, EBA and **the County** will execute a contract for Managing Entity Services and immediately commence management of the Grant to meet grant deadlines and provision of services.

Executed this 15th day of August 2015.



Evidence Based Associates, LLC
As its: Authorized Agent



Fayette County Board of Commissioners
As its: Chairman

Attachment A-5
State of Georgia – Criminal Justice Coordinating Council
Justice Grants

ACCOUNTING SYSTEM/INTERNAL CONTROL QUESTIONNAIRE
Applies to All Applicants

SECTION A: ACCOUNTING SYSTEM

1. Which of the following best describes the accounting system? If the applicant is using a commercial accounting package, attach a copy of the cover page of the run manual.

- Manual Automated Combination

2. Is there a chart of accounts? If yes, please attach a copy of the chart of accounts.

- Yes No

3. Are the following books of accounts maintained? Please check "yes" or "no".

<i>Description</i>	<i>Yes</i>	<i>No</i>
General Ledger	✓	
Project Cost Ledger	✓	
Cash Receipts Journal	✓	
Payroll Journal	✓	
Accounts Receivable Ledger	✓	
Accounts Payable Ledger	✓	
Purchase Journal	✓	

4. Does the accounting system adequately identify receipts and expenditures for each grant or contract?

- Yes No

5. Does the accounting system provide for recording of expenses for each program by budget cost category?

- Yes No

6. Are time distribution records maintained for each employee to account for 100 percent of his/her hours?

Please attach a sample of a completed time sheet.

- Yes No

7. Are recording keeping duties for the receipts and the payment of cash separated?

- Yes No

8. Are all accounting entries supported by documentation that gave rise to the transaction?

- Yes No

9. Are budgetary controls in effect to preclude incurring obligations in excess of total funds available for an award?

- Yes No

10. Are budgetary controls in effect to precluding incurring obligations in excess of total funds available for a budget cost category?

Yes No

SECTION B: FUND CONTROL

1. Is a separate bank account maintained for grant/contract funds?

Yes No

2. If federal grant/contract funds are maintained in same bank account as fiscal agent funds, can the federal grant funds and related costs and expenses be readily identified?

Yes No

SECTION C: COMMENTS/EXPLANATIONS

SECTION D: CERTIFICATION

I certify that the above information is complete and correct to the best of my knowledge.

Charles W. Odds

Signature
SOC Applicant Agency, Executive Officer

8/17/15

Date

Mary S Parratt

Signature
SOC Fiscal Agent, Financial Officer
(If fiscal agent is not the applicant agency)

8/13/15

Date

FAYETTE COUNTY, GA



GL CHART OF ACCOUNTS

ORG ACCOUNT	ACCOUNT DESCRIPTION	STAT	TYPE	FA	BUDGETRY	BUD	ENCUMB	REFERENCE	ACCOUNT
100-20-20600-00000-00-00-511105-	JUVENILE COURT								
100-20-20600-00000-00-00-511106-	REGULAR SALARY	A	I	E	N	N	N		
100-20-20600-00000-00-00-511107-	EXCESS SICK LEAVE PAYMENT	A	I	E	N	N	N		
100-20-20600-00000-00-00-511108-	OVERTIME REGULAR	I	I	E	N	N	N		
100-20-20600-00000-00-00-511109-	MEDICAL INSURANCE BC/BS HMO	A	I	E	N	N	N		
100-20-20600-00000-00-00-512110-	SELF INSURANCE MEDICAL	A	I	E	N	N	N		
100-20-20600-00000-00-00-512111-	MEDICAL INSURANCE BC/BS POS	A	I	E	N	N	N		
100-20-20600-00000-00-00-512112-	MEDICAL INSURANCE BC/BS POS	A	I	E	N	N	N		
100-20-20600-00000-00-00-512113-	SELF-INSURANCE DENTAL	A	I	E	N	N	N		
100-20-20600-00000-00-00-512114-	SELF-INSURANCE VISION	A	I	E	N	N	N		
100-20-20600-00000-00-00-512200-	FICA/MEDICARE	A	I	E	N	N	N		
100-20-20600-00000-00-00-512410-	PENSION/COUNTY 4% BASE	A	I	E	N	N	N		
100-20-20600-00000-00-00-512411-	PENSION/COUNTY MATCHING	A	I	E	N	N	N		
100-20-20600-00000-00-00-512420-	DEFINED BENEFITS 2009	A	I	E	N	N	N		
100-20-20600-00000-00-00-512421-	COUNTY MATCH 09 NEW DCOMP	A	I	E	N	N	N		
100-20-20600-00000-00-00-512901-	LIFE INSURANCE PREMIUM	A	I	E	N	N	N		
100-20-20600-00000-00-00-512902-	LONG-TERM DISABILITY INSURAN	A	I	E	N	N	N		
100-20-20600-00000-00-00-512903-	MISCELLANEOUS BENEFITS	A	I	E	N	N	N		
100-20-20600-00000-00-00-512904-	EMPLOYEE ASSISTANCE PROGRAM	A	I	E	N	N	N		
100-20-20600-00000-00-00-512905-	FLEX SERVE ADMINISTRATION FEE	A	I	E	N	N	N		
100-20-20600-00000-00-00-512906-	EMPLOYEE WELLNESS PROGRAM	A	I	E	N	N	N		
100-20-20600-00000-00-00-512907-	DENTAL ADMIN COST	I	I	E	N	N	N		
100-20-20600-00000-00-00-512908-	VISION ADMIN COST	I	I	E	N	N	N		
100-20-20600-00000-00-00-512909-	LEGAL SERVICES	I	I	E	N	N	N		
100-20-20600-00000-00-00-521213-	MEDICAL SERVICES	A	I	E	N	N	N		
100-20-20600-00000-00-00-521216-	TECHNICAL SERVICES	A	I	E	N	N	N		
100-20-20600-00000-00-00-521221-	DATA PROCESSING SERVICES	A	I	E	N	N	N		
100-20-20600-00000-00-00-522110-	DISPOSAL SERVICES	I	I	E	N	N	N		
100-20-20600-00000-00-00-522231-	OFFICE EQUIPMENT SERVICE	I	I	E	N	N	N		
100-20-20600-00000-00-00-522235-	BUILDING MAINTENANCE SERVICE	I	I	E	N	N	N		
100-20-20600-00000-00-00-522236-	SOFTWARE MAINTENANCE	A	I	E	N	N	N		
100-20-20600-00000-00-00-522321-	EQUIPMENT RENTAL	A	I	E	N	N	N		
100-20-20600-00000-00-00-523180-	INSURANCE & BOND SERVICES	A	I	E	N	N	N		
100-20-20600-00000-00-00-523183-	ADMINISTRATOR'S FEES	A	I	E	N	N	N		
100-20-20600-00000-00-00-523201-	COMMUNICATION SERVICES	A	I	E	N	N	N		
100-20-20600-00000-00-00-523202-	POSTAGE SERVICES	A	I	E	N	N	N		
100-20-20600-00000-00-00-523300-	ADVERTISING SERVICES	A	I	E	N	N	N		
100-20-20600-00000-00-00-523390-	TRAVEL ADVANCE	A	I	E	N	N	N		
100-20-20600-00000-00-00-523391-	LODGING & MEALS	A	I	E	N	N	N		
100-20-20600-00000-00-00-523393-	MILEAGE & PARKING	A	I	E	N	N	N		
100-20-20600-00000-00-00-523600-	SEMINARS & DUES	A	I	E	N	N	N		
100-20-20600-00000-00-00-523852-	COURT REPORTER SERVICES	A	I	E	N	N	N		
100-20-20600-00000-00-00-523965-	INDIGENT COURT APPOINTED GAL	A	I	E	N	N	N		
100-20-20600-00000-00-00-523966-	INDIGENT COURT APPOINTED STAT	A	I	E	N	N	N		
100-20-20600-00000-00-00-523967-	INDIGENT COURT APPOINTED TSS	A	I	E	N	N	N		
100-20-20600-00000-00-00-523968-	INDIGENT COURT APPOINTED FDE	A	I	E	N	N	N		
100-20-20600-00000-00-00-523971-	INDIGENT COURT APPOINTED MDE	A	I	E	N	N	N		
100-20-20600-00000-00-00-523969-	INDIGENT DEFENSE SERVICES	A	I	E	N	N	N		
100-20-20600-00000-00-00-523972-	WITNESS SERVICES	I	I	E	N	N	N		
100-20-20600-00000-00-00-531114-	OFFICE SUPPLIES	A	I	E	N	N	N		
100-20-20600-00000-00-00-531115-	COMPUTER SUPPLIES	A	I	E	N	N	N		
100-20-20600-00000-00-00-531116-	OTHER SUPPLIES	I	I	E	N	N	N		
100-20-20600-00000-00-00-531210-	CITY OF FAYETTEVILLE WATER	I	I	E	N	N	N		
100-20-20600-00000-00-00-531211-	GEORGIA POWER COMPANY	I	I	E	N	N	N		

FAYETTE COUNTY, GA



GL CHART OF ACCOUNTS

ORG ACCOUNT	ACCOUNT DESCRIPTION	STAT	TYPE	FA	BUDGTRY	ENCUMB BUD	REFERENCE	ACCOUNT
100 -20-20600-00000-00-00-531441-	SUBSCRIPTIONS, BOOKS & MAGS	A	I	E	N	Y	N	
100 -20-20600-00000-00-00-531701-	UNIFORMS & SUPPLIES	A	I	E	N	Y	N	
100 -20-20600-00000-00-00-542391-	ACCT FURNITURE/FIXTURES	A	I	E	N	Y	N	
100 -20-20600-00000-00-00-542392-	OFFICE EQUIPMENT	A	I	E	N	Y	N	
100 -20-20600-00000-00-00-542410-	COMPUTER SOFTWARE & UPGRADES	A	I	E	N	Y	N	
100 -20-20600-00000-00-00-542420-	COMPUTER EQUIPMENT	A	I	E	N	Y	N	
100 -20-20600-00000-00-00-552110-	SELF-INSURANCE COSTS/HEALTH	I	I	E	N	Y	N	
100 -20-20600-00000-00-00-552111-	SELF-INSURANCE COSTS/DENTAL	I	I	E	N	Y	N	

60 Accounts printed

** END OF REPORT - Generated by Pam Reed **

FAYETTE COUNTY, GA



GL CHART OF ACCOUNTS

ORG ACCOUNT	ACCOUNT DESCRIPTION	STAT TYPE	FA	BUDGTRY	ENCUMB	REFERENCE	ACCOUNT
10020002	JUDICIAL - CHGS FOR SERVICES						
100 -20-00002-00000-00-00-341110-	SUPERIOR COURT FEES	C 1	R	N	N		
100 -20-00002-00000-00-00-341120-	STATE COURT CIVIL FEES	A 1	R	N	N		
100 -20-00002-00000-00-00-341130-	MAGISTRATE COURT FEES	C 1	R	N	N		
100 -20-00002-00000-00-00-341150-	PROBATE COURT FEES	A 1	R	N	N		
100 -20-00002-00000-00-00-341160-	JUVENILE COURT FEES	C 1	R	N	N		
100 -20-00002-00000-00-00-341190-	PRE-TRIAL INTERVENT PRGM FEE	A 1	R	N	N		
100 -20-00002-00000-00-00-341191-	PUB DEF APPLICATION FEES	A 1	R	N	N		
100 -20-00002-00000-00-00-341201-	LEGAL RECORDING FEES	A 1	R	N	N		
100 -20-00002-00000-00-00-341920-	STATE COURT REIMBURSEMENT	C 1	R	N	N		
100 -20-00002-00000-00-00-341930-	MAGISTRATE COURT REIMBURSEME	C 1	R	N	N		
100 -20-00002-00000-00-00-351110-	SUPERIOR COURT FINES	A 1	R	N	N		
100 -20-00002-00000-00-00-351120-	STATE COURT FINES CRIMINAL	A 1	R	N	N		
100 -20-00002-00000-00-00-351130-	MAGISTRATE COURT FINES	A 1	R	N	N		
100 -20-00002-00000-00-00-351150-	PROBATE COURT FINES	A 1	R	N	N		
100 -20-00002-00000-00-00-351160-	JUVENILE COURT FINES	A 1	R	N	N		
100 -20-00002-00000-00-00-351194-	P.D. VICTIMS RESTITUTION	I 1	R	N	N		
100 -20-00002-00000-00-00-381005-	VIDEO RENTAL - SOLICITOR	A 1	R	N	N		

17 Accounts printed

** END OF REPORT - Generated by Pam Reed **



U.S. Department of Justice
Office of Justice Programs
Office of the Comptroller

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510-

A. The applicant certifies that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
- (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620-

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an on-going drug-free awareness program to inform employees about--
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant,

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7th Street, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted--

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check if the State has elected to complete OJP Form 4061/7.

DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620-

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address:

Fayette County Board of Commissioners, 140 Stonewall Ave. West, Suite 100,
Fayetteville, GA 30214

2. Application Number and/or Project Name

Juvenile Justice Delinquency Prevention and Treatment Program

3. Grantee IRS/Vendor Number

4. Typed Name and Title of Authorized Representative

Charles Oddo, Chairman

5. Signature 6. Date

Charles H. Oddo 8/13/2015

NON-SUPPLANTING CERTIFICATION
Applies to All Applicants

Regulations adopted by the Governor's Office for Children and Families (GOCF) require certification to the effect that grant funds will not be used to increase state or local funds that would, in the absence of such grant aid, be made available for the purpose of this grant program.

CERTIFICATION:

I certify that grant funds will not be used to supplant state or local funds that would otherwise be available for implementation of this grant program. I further certify that the program proposed in the grant application meets all the requirements of the applicable GOCF Request for Proposals; that all the information presented is correct; that there has been appropriate coordination with affected agencies; and that the applicant will comply with the provisions of the Governor's Office for Children and Families, all applicable federal and state laws, and the above-mentioned certification should a grant be awarded.

Authorizing Official:

Signature
Applicant Agency Executive Officer

 8/13/2015
Date

IMMIGRATION AND SECURITY FORM
Applies to All Applicants

A. In order to insure compliance with the Immigration Reform and Control Act of 1986 (IRCA), D.L. 99-603 and the Georgia Security and Immigration Compliance Act OCGA 13-10-90 et.seq., Contractor must initial one of the sections below:

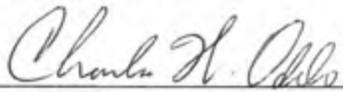
f Contractor has 500 or more employees and Contractor warrants that Contractor has complied with the Immigration Reform and Control Act of 1986 (IRCA), D.L. 99-603 and the Georgia Security and Immigration Compliance Act by registering at <https://www.vis-dhs.com/EmployerRegistration> and verifying information of all new employees; and by executing any affidavits required by the rules and regulations issued by the Georgia Department of Labor set forth at Rule 300-10-1-01 et.seq.

_____ Contractor has 100-499 employees and Contractor warrants that no later than July 1, 2008, Contractor will register at <https://www.visdhs.com/EmployerRegistration> to verify information of all new employees in order to comply with the Immigration Reform and Control Act of 1986 (IRCA), D.L. 99-603 and the Georgia Security and Immigration Compliance Act; and by executing any affidavits required by the rules and regulations issued by the Georgia Department of Labor set forth at Rule 300-10-1-01 et.seq.

_____ Contractor has 99 or fewer employees and Contractor warrants that no later than July 1, 2009, Contractor will register at <https://www.visdhs.com/EmployerRegistration> to verify information of all new employees in order to comply with the Immigration Reform and Control Act of 1986 (IRCA), D.L. 99-603 and the Georgia Security and Immigration Compliance Act; and by executing any affidavits required by the rules and regulations issued by the Georgia Department of Labor set forth at Rule 300-10-1-01 et.seq.

B. Contractor warrants that Contractor has included a similar provision in all written agreements with any subcontractors engaged to perform services under this Contract.

Authorizing Official:

 8/13/2015

Signature

Date

Applicant Agency Executive Officer

Firm Name:

Street/Mailing Address:

City, State, Zip Code:

Telephone Number:

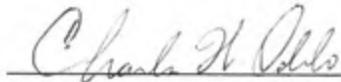
Email Address:

OTHER CERTIFICATIONS
Applies to All Applicants

Regulations adopted by the Governor's Office for Children and Families (GOCF) require certification to the effect that grant funds will not be used to increase state or local funds that would, in the absence of such grant aid, be made available for the purpose of this grant program.

1. Any person associated with the program that has reasonable cause to believe that a child has been or is being abused, shall be required to report or cause report to be made with regard to the abuse as provided in O.C.G.A. 19-7-5.
2. Background investigations (Georgia Crime Information Center) are required on all persons with direct contact with children and youth. It is left to the discretion of the SOC governance partners to determine the methodology for completing these investigations.
3. Establish/enforce an Internet Security Policy when minor participants and/or staff have online access (supervised or unsupervised). This includes any technology provided by GOCF funding and technology used by participants during a GOCF-funded program.
4. The grantee agrees to comply with Public Law 103-227, also known as the Pro-Children Act of 1994, which requires that smoking not be permitted in any portion of any indoor facility owed or leased or contracted for by the grantee and used routinely or regularly for the provision of healthy care, day care, early childhood development services, education or library services to children under the age of 18. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty up to \$1,000 for each violation and/or the imposition of an administrative compliance order on the grantee.

Authorizing Official:



Signature

8/13/2015

Date

Applicant Agency Executive Officer

ASSURANCES (Applies to All Applicants)

The Applicant hereby assures and certifies compliance with all Federal statutes, regulations, policies, guidelines and requirements, including OMB Circulars No. A-21, A-87, A-110, A-122, A-133; E.O. 12372 and Uniform Administrative Requirements for Grants and Cooperative Agreements 28 CFR, Part 66, Common rule, that govern the application, acceptance and use of Federal funds for this federally-assisted project. Also the Applicant assures and certifies that:

1. It possesses legal authority to apply for the grant; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information may be
2. It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and federally -assisted programs.
3. It will comply with provisions of Federal law which limit certain political activities of employees of a State or local unit of government whose principal employment is in connection with an activity financed in whole or in part by Federal grants. (5 USC 1501, et seq.)
4. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act if applicable.
5. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
6. It will give the sponsoring agency or the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.
7. It will comply with all requirements imposed by the Federal sponsoring agency concerning special requirements of law, program requirements, and other administrative requirements.
8. It will insure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify the Federal grantor agency of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.
9. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, . approved December 31, 1976, Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.
10. It will assist the Federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966 as amended (16 USC 470), Executive Order 11593, and the Archeological and Historical Preservation Act of 1966 (16 USC 569 a-1 et seq) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.
11. It will comply, and assure the compliance of all its subgrantees and contractors, with the applicable provisions of Title I of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, the Juvenile Justice and Delinquency Prevention Act, or the Victims of Crime Act, as appropriate, the provisions of the current edition of the Office of Justice Programs Financial and Administrative Guide for Grants, M7100.1; and all other applicable Federal laws, orders, circulars, or regulations.
12. It will comply with the provisions of 28 CFR applicable to grants and cooperative agreements including Part 18, Administrative Review Procedure; Part 20, Criminal Justice Information Systems; Part 22, Confidentiality of Identifiable Research and Statistical Information; Part 23, Criminal Intelligence Systems Operating Policies; Part 30, Intergovernmental Review of Department of Justice Programs and Activities; Part 42, Nondiscrimination/Equal Employment Opportunity Policies and Procedures; Part 61, Procedures for Implementing the National Environmental Policy Act; Part 63, Floodplain Management and Wetland Protection Procedures, and Federal laws or regulations applicable to Federal Assistance Programs.
13. It will comply, and all its contractors will comply, with the nondiscrimination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, 42 USC 3789(d), or Victims of Crime Act (as appropriate), Title VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended, Subtitle A, Title II of the Americans with Disabilities Act (ADA) (1990); Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; Department of Justice Non-Discrimination Regulations, 28 CFR Part 42, Subparts C, D, E, and G, and Department of Justice regulations on disability discrimination, 28 CFR Part 35 and Part 39.
14. In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs.
15. It will provide an Equal Employment Opportunity Program if required to maintain one, where the application is for \$500,000 or more.
16. It will comply with the provisions of the Coastal Barrier Resources Act (P.L. 97-348) dated October 19, 1982 (16 USC 3501 et seq.) which prohibits the expenditure of most new Federal funds within the units of the Coastal Barrier Resources System.

Authorizing Official:

Charles H. Odde
Signature
Applicant Agency Executive Officer

8/13/2015
Date



The Criminal Justice Coordinating Council (CJCC) is pleased to announce that it is seeking applications for competitive funding for qualified counties in the State of Georgia.

2016 Request for Proposal (RFP)

JUVENILE JUSTICE DELINQUENCY PREVENTION AND TREATMENT PROGRAMS

Eligibility

Applications to support juvenile court projects must be made by county commissions/boards of commissioners on behalf of the juvenile court.

Moreover, all local units of government are required to be in compliance with the Georgia Service Delivery Strategy Act in order to be eligible for state administered financial assistance.

This RFP is a competitive request for proposal only open to current recipients.

No new programs or applications will be accepted.

Award Period

October 1, 2015 – September 30, 2016

Award Amount

Up to \$100,000

Deadline

All applications are due at 5:00 p.m. on August 21st, 2015

Contact Information

For assistance with the requirements of this solicitation, contact:

Matthew Pitts, Planning and Policy Development Specialist, at 404-657-2014 or Matthew.Pitts@cjcc.ga.gov

Release Date: July 24, 2015

State of Georgia - Criminal Justice Coordinating Council

JUVENILE JUSTICE DELINQUENCY PREVENTION AND TREATMENT PROGRAMS

Request for Proposals (RFP)

Deadline: Applications due at 5:00 p.m. on August 21st, 2015

Criminal Justice Coordinating Council

The Criminal Justice Coordinating Council (CJCC) is designated by the Governor of Georgia as the State Administering Agency for criminal justice and victims' assistance programs. Created by the General Assembly (O.C.G.A. § 35-6A-2), the Council is comprised of twenty-four members representing various components of the criminal justice system. CJCC is charged with fiscal oversight of the Juvenile Accountability Grant Program and the Title II Formula Grant Program.

Overview

The aim for all proposed projects for this funding must be to improving juvenile accountability for offending behaviors through increased accountability programming for juvenile offenders and improved juvenile justice system accountability to juvenile offenders. This funding cannot be used for youth who are brought before the court at no fault of their own (dependency cases). Juvenile Justice Delinquency Prevention and Treatment Programs grant funding may not be used to serve CHINS youth. All youth in programs funded through this solicitation should be involved with the juvenile court through a delinquency case.

Recipients of the 2016 grant funding **MUST** serve youth offenders who score a maximum of a 1 on the Pre-Disposition Risk Assessment (PDRA). Programs should focus on prevention for youth with beginning involvement with the juvenile justice system. This offering is being made to address the need for prevention activities for at-risk youth in local communities in the initial stages of justice system involvement.

Applicants are required to continue evidenced based or evidence-informed program models that have been shown to reduce juvenile recidivism and are aimed at preventing and diverting youth from deeper involvement with the juvenile justice system.

Applicants are encouraged to review the Office of Justice Program's Crime Solutions website to ensure that their continued juvenile intervention proposal has a sound basis. This can be accessed at: <http://www.crimesolutions.gov>.

Availability of funds is dependent on appropriations from the U.S. Department of Justice and the Georgia State Legislature. The Office reserves the right to reduce the amount of funds available based on government budgetary actions.

***Please note that available funding for this grant award period is less than the previous award period, therefore continuation awards are not guaranteed at previously awarded amounts.*

Eligibility

An eligible applicant must meet all of the following criteria:

- Be a public government entity;
- Serve as the fiscal agent for the grant and the point of contact to CJCC;
- Be responsible, liable, and oversee financial, program and post-award reporting requirements;
- Be a current Juvenile Justice Delinquency Prevention and Treatment Programs grant recipient.

Applications to support juvenile court projects must be made by county commissions/boards of commissioners on behalf of the juvenile court. Moreover, all local units of government are required to be in compliance with the Georgia Service Delivery Strategy Act in order to be eligible for state- administered financial assistance.

For more information on Service Delivery Strategy visit the link below:
<http://www.dca.ga.gov/development/PlanningQualityGrowth/Pages/Regional/SDS.asp>

Grant Award Agreement

Grant Award Amount: Applicants are applying for twelve months of funding through this RFP. Applicants are eligible to apply for a maximum of \$100,000 for this grant year, a 12 month period.

Grant Award Period: *The grant award period is from October 1, 2015 – September 30, 2016.*
All services must be fully implemented within thirty (30) days of the grant award agreement beginning date.

Continuation Funding: A continuation proposal is required annually. *An initial grant does not guarantee continued funding.* The annual submission allows grantees to improve or modify objectives or activities, as well as assess the performance of the previous year. Continuation grants are awarded to applicants that demonstrate the following:

1. Professional management of grant funds and compliance with administrative requirements;
2. Accurate and prompt submission of required program and financial data and reports;
3. Positive performance history with **achievement** of program goals and objectives; and
4. Cohesive continuation plan for their program.

Please note that continuation funding is contingent on several factors including achievement of goals, organizational capacity, performance history, contractual compliance, and availability of funds.

Modification of Funds

The Criminal Justice Coordinating Council (CJCC) reserves the right to make changes to the application budget at the time of the grant award and will communicate any changes to the applicant. CJCC may negotiate all or part of any proposed budget after award of the grant award agreement due to funding or program requirements provisions. If, during the term of the grant award period, the funds appropriated are reduced or eliminated by the Federal Government, CJCC may immediately reduce or terminate the grant award by written notice to the grantee.

Reporting Requirements

CJCC requires that sub-grantees comply and fully participate in the financial, program, and evaluation reporting for this grant program.

Finance

This is a **reimbursement grant**. *If awarded funds, your county will be required to submit check stubs and copies of invoices to CJCC for reimbursement on a monthly or quarterly basis.*

Subgrant Expenditure Report (SER): Grantees must submit SER Reports on a monthly or quarterly basis. Grantees are required to maintain supporting documentation on file such as timesheets, equipment purchases, travel logs, supply purchases, inventory records, and consultant contracts. This documentation may be requested at any time.

Grantees must attend any scheduled grant management workshop (if required) prior to the release of grant funds.

Program

Grantees must submit programmatic reports on a quarterly basis as requested. Failure to submit programmatic reports in a timely fashion could result in an end to grant funding.

Final Report: A Final Report is due at the end of the grant award period. This report must be received and approved prior to the release of the final payment. The final report is due no later than October 15, 2016.

Evaluation: CJCC will conduct a study of grantee programs to determine effectiveness. Grantees will have the following roles and responsibilities related to evaluation:

1. Collect, enter, and maintain participant-level implementation and outcome data.
2. Submit youth enrollment, activity attendance, and necessary reports to evaluator.
3. Must participate if chosen as a focus site for evaluation.

Program Design

Purpose

The aim for all proposed renewal projects for this funding must be to improve juvenile accountability for offending behaviors through increased accountability programming for juvenile offenders and improved juvenile justice system accountability to juvenile offenders. Juvenile Justice Delinquency Prevention and Treatment Programs grant funding may not be used to serve CHINS youth. All youth in programs funded through this solicitation should be involved with the juvenile court through a delinquency case.

Applicants are required to continue evidenced based or evidence-informed program models that have been shown to reduce juvenile recidivism and are aimed at preventing and diverting youth from deeper involvement with the juvenile justice system.

Considerable evidence has been found to show that assessing each youth's risk of re-arrest can help with classifying youth for both appropriate levels/types of programming, as well as, the necessary intensiveness of services. Therefore, applicant counties will have the benefit of utilizing a standardized risk assessments to aid in decision-making. The instruments include, at a minimum, the Department of Juvenile Justice's Pre-Disposition Risk Assessment (PDRA), Detention Assessment Instrument (DAI), and/or Criminogenic Needs Assessment (CNA).

Recipients of this grant funding **MUST** serve youth offenders who score at low-risk, and no higher, on the Pre-Disposition Risk Assessment (PDRA). Programs should focus on prevention for youth with beginning involvement with the juvenile justice system. This offering is being made to address the need for prevention activities for at-risk youth in local communities in the initial stages of justice system involvement to reduce future recidivism.

No new programs or applications will be accepted.

Renewal projects must target the following Purpose Area:

Allowable Program Area

Accountability Programming: Establishing and maintaining accountability-based programs designed to reduce recidivism among juveniles.

CJCC asks that applicants fully describe how their project has reduced risk factors of participants through the use of an evidence-based model that addresses family engagement, reduces negative peer association, increases pro-social activities, and is tailored to the individual cognitive and maturational levels of their participants.

Additional resources that may prove especially helpful to applicants include:

<http://www.ncmhjj.com/pdfs/publications/FinalRecommendations.pdf>

<http://www.ndci.org/publications/drug-court-review/special-issue-juvenile-drug-courts>

Program Requirements

Religion

Grantee programs may not promote, discuss, or teach religion. Program activities and services are required to be accessible to any interested participant, regardless of religious affiliation.

Federal Criminal Background Checks

All Grantees must conduct federal criminal background checks on all personnel who will have direct contact with youth served by the grant project. These background checks must take place prior to the provision of services by program personnel and the grantee must maintain a copy of these records for CJCC auditing purposes.

Internet Security Policy

CJCC requires all grantees to establish and enforce an Internet Security Policy when minor participants and/or staff have access (supervised or unsupervised) to the Internet. This includes any technology provided by CJCC funding and technology utilized by participants during a CJCC funded program component.

Other

Applicants must comply with all forms, assurances, and certifications attached to this RFP. Projects may not provide incentives (e.g., trophies/plaques, rewards for individual accomplishments, gift certificates, gas cards, etc.). Items such as motivational tools, training aids, and educational materials may be purchased. These items must be provided to all participants. Projects are allowed to provide food/snacks to all participants as part of a "substantial work" activity.

Program Period

The grant award period is twelve months.

Target Population

Youth who have involvement with the juvenile court system in Georgia.

Goals and Objectives

Each applicant must utilize the following goals and objectives for its project. Applicants may add additional goals or objectives specific to their program.

Goals:

1. Increase the number and percent of youth completing program requirements.
2. Increase the use of evidence-based practices in Georgia's juvenile justice system by initiating community-based juvenile justice programs.
3. Reduce the recidivism rate of youth involved with Georgia's juvenile justice system.
4. Demonstrate a cost-savings to citizens of Georgia through provision of research-informed services to youth in juvenile justice system.

Performance Objectives

1. Project will demonstrate project specific reduction in recidivism
2. Project will maintain:
 - a. number of evidence-based services over previous year
 - b. overall percentage of court's evidence-based programs
3. Project will report cost-savings per youth by calculating average cost to provide targeted intervention subtracted from average cost to detain youth.

Proposal Submission Instructions

The application must be submitted both electronically and by mail to the Criminal Justice Coordinating Council.

The application (including *all* attachments) **must be converted in one (1) PDF** and electronically submitted to the following e-mail: Matthew.Pitts@cjcc.ga.gov.

The application must also be submitted by mail (**hard copy**) to the following address:

ATTN: Matthew Pitts
Criminal Justice Coordinating Council
Juvenile Justice Unit
104 Marietta Street, NW Suite 440
Atlanta, Georgia 30303

The application should include: application narrative, application budget request, and application attachments with all signature pages. The application must follow the outline as described on **page 14** of this RFP. The proposal package must be completed and submitted in accordance with RFP guidelines for submission and disqualification factors or the proposal may be disqualified.

Submission Date

Applications must be submitted by 5:00 pm on August 21st, 2015. Only complete applications received by the deadline will be reviewed. Applications submitted after that date will be classified as late and may not be considered. **When an application is received by CJCC, there is no commitment on the part of CJCC to fund an application or to fund it at the amount requested.** All areas of the budget are subject to review and approval. Decisions related to these budget areas are based on both eligibility and reasonableness. CJCC has full discretion to determine the reasonableness of budget items based on both objective and subjective decision-making tools. See "Restrictions on Use of Funds" subsection below to determine whether budget items requested are allowable prior to submitting your budget. Applications for funding will undergo several reviews. At any point during these reviews, a decision not to fund a project or any part thereof may be made. These decisions are within the complete discretion of CJCC.

Disqualification Factors

Any application electronically time-stamped after 5:00pm on the August 21st, 2015 deadline will be regarded as late, excluding extenuating circumstances, and may not be considered for funding. It is the responsibility of the applicant to ensure the proposal is received by the specified deadline.

Additionally, CJCC may not consider funding any applicant that fails to comply with all application requirements. Disqualification factors may include any of the following:

- Applicant is not a current Juvenile Justice Delinquency Prevention and Treatment Programs grant recipient;
- Failure to include application narrative, application budget, and application attachments;
- Failure to provide appropriate number of copies and format requested;
- Applicant is not a public government entity;
- Application lacks original signatures where appropriate.

Questions

CJCC asks that applicants direct all questions to Matthew Pitts, Planning and Policy Development Specialist. Applicants may reach Mr. Pitts by email Matthew.Pitts@cjcc.ga.gov, or by phone at (404) 657-2014. Although questions will be permitted until the date of the RFP submission, they will be answered subject to staff availability. As such, applicants are strongly encouraged to pose all questions as early as possible in the RFP process.

Performance Deliverables

<i>REPORTING PERIOD</i>	<i>PERFORMANCE REQUIREMENTS</i>	<i>DUE ON OR BEFORE THE FOLLOWING DATES</i>
Initial Allotment	<ul style="list-style-type: none"> Fully executed grant award agreement and attachments 	October 1, 2015
FIRST PERIOD	<ul style="list-style-type: none"> Quarterly Progress Report Quarterly Reimbursement Request 	January 15, 2016
SECOND PERIOD	<ul style="list-style-type: none"> Quarterly Progress Report Quarterly Reimbursement Request 	April 15, 2016
THIRD PERIOD	<ul style="list-style-type: none"> Quarterly Progress Report Quarterly Reimbursement Request 	July 15, 2016
FOURTH PERIOD	<ul style="list-style-type: none"> Final Progress Report Final Reimbursement Request 	October 15, 2016

*For any deliverable not met and reported by the due date, a penalty may be imposed at the discretion of CJCC.

Proposal Narrative

The following information provides a description of necessary components to be contained in the narrative portion of your proposal. Limit the narrative to eleven (11) pages and use the outline format described in this section. The narrative is a detailed statement of the work to be undertaken and answers who, what, when, where, why, and how statements about the grant proposal. *CJCC requires that applicants restate and number each Narrative Section followed by the response.*

1. Statement of Need/Summary (½ page)

Provide a clear and concise statement of need, including the following:

- Statement of the community problem

For the purposes of this RFP applicants are instructed, **at a minimum**, to use each of the following metrics as justification of need for programming:

- At-Risk Population
- New Instances of Secure Detention (RYDC)
- Cases Resulting in Commitment to DJJ
- New Instances of Confinement in Secure Juvenile Correction Facilities (YDC)

- Current Numbers of Offenders Scoring a 1 or Lower on the PDRA

This information for each county can be found at:

<http://juveniledata.georgia.gov/DataReports.aspx?report=RRIDataEntryReport>

- A description of how the problem relates to the mission of the implementing agency.
- Overview of the Target Population to be served.
- Description of the chosen program area for renewal and evidence based service used
- Brief description of the activities requesting CJCC funds.

2. Administration (½ page)

- Name the implementing agency. Provide a brief description of the implementing agency. Name the applicant and fiscal agents, if these agencies are different from the implementing agency.
- List the agency's qualifications and experience with managing grants.
- List the Community Partners and their description and contribution, if any, to the proposed program.
- After the initial allotment, this grant will transition to a reimbursement-only grant. Does the fiscal agent have the ability to maintain a positive cash-flow once reimbursements are provided on a quarterly basis?

3. Target Population (½ page)

Provide a detailed description of the clearly defined target population to be served in the grant period, including the following:

- Target group/age range: a) middle school; b) high school; or c) both middle and high schools;
- How and Why Target Population was selected?
- Number of projected youth to be served (list projected number of low risk PDRA youth if data available);
- Gender: a) male only; b) female only; or c) male and female;
- County or counties to be served;
- Other demographics, including at-risk population(s); and
- List assessment instruments to be used for selected target population and how they will be used to screen youth. (More fully described in Section 4.d. regarding Intake).

4. Methods and Procedures (6 pages)

Service Delivery

- Describe the overall format and design of the program, addressing the following:
 - Program type (i.e., Youth Reporting Center, community-based, school-based, peer court, or other);
 - Program time (i.e., during school hours, after school, weekends, summer, and/or year-round);
 - Program frequency (i.e., the number of times the program is implemented or, in other words, the number of program cycles);
 - Program duration (i.e., the length of the program in days, weeks, and/or months);
 - Program hours (i.e., the minimum number of program hours per youth).
- Complete the Program Timeline (Attachment A-2). Provide a detailed timeline of planned grant activities including, but not limited to, program start and end dates for each site, special events, and planning period activities.
- List the specific site(s) where programming will occur (i.e., the site name and the street address). Please describe how the proposed program site is a safe and conveniently accessible location for youth and parents to receive services. Attach any Memorandum(s) of Understanding for sites not under the jurisdiction of the applying or implementing agency (Attachment A-3).

- d. Fully describe the intake process. List the criteria to determine which individuals will be offered program services.
- e. Describe how parental consent is obtained for youth to participant in the program. Explain if additional information (e.g., intake form, participant application, and /or needs assessment) is obtained for a youth to be enrolled in the program.
- f. Describe the services and supports provided to all individuals in the target population using CJCC grant funds and which agencies will provide these services.
- g. State and describe any other developmental activities program participants will receive in addition to the curriculum or intervention listed above. Explain how each of these developmental activities will be implemented.

Insert a chart that indicates the activity, the type of activity, and the number of hours per activity per youth.

- An example chart is follows:

Activity	Type	Number of Hours per Youth*
Primary Evidence-Based Juvenile Justice Intervention	Teen Peer Court	6
Developmental	Community Service	1
Developmental	Educational Services	1
Developmental	Counseling	3
Developmental	Tutoring	1
Total Program Hours Per Youth		12

*approximate

- h. Describe the CJCC grant-funded services provided to youth in the target group who may or may not be receiving intensive services, if applicable.
- i. Describe the parent involvement and/or community awareness activities provided using CJCC grant funds, if applicable.

Staffing

- Describe the primary roles and responsibilities for each grant-funded position. Attach a job description for each position discussed (Attachment A-4).
- Explain the plan for orientation and training of grant-funded staff.

5. Goals, Objectives, and Evaluation (2 pages)

- a. List the required program goals as outlined in the RFP. List any additional program goals in a clearly defined and measurable manner.
- b. List the required program objectives as outlined in the RFP. List any additional program objectives in a clearly defined and measurable manner.
- c. Explain fully how all stated goals and objectives will be reached and evaluated.

- d. Explain how they currently collect data on youth served and how they plan to expand this collection to include source of referral information.

6. Sustainability (1 page)

- a. Describe the specific activities that will take place during this upcoming grant period to ensure sustainability.
- b. List the current funding sources and amount of funding for your organization.
- c. Identify potential state, federal, and or/private funding streams for program support.
- d. Identify any staff or volunteers that have assigned, dedicated efforts towards sustainability.
- e. Identify potential ways to increase current evidence-based service capacity for the target population.
- f. Describe any local actions taken to specifically support evidence-based services

7. Previous Accomplishments (½ page)

Provide a detailed description of any previous successful interventions or grant funding received for similar programs. Include a detailed summary of activities, number/percent of youth served to-date, and supporting data to demonstrate whether or not the project objectives and goals were met.

If problems were encountered in previous grants or objectives were not fully achieved, please provide a full description detailing issues and corrective action(s) taken to address. This information is an essential component of all applications.

FISCAL RESPONSIBILITY & PROPOSAL BUDGET WORKSHEET

The applicant agency must provide an adequate accounting system (see Accounting System/Internal Control Questionnaire) described in Forms, Assurances, and Certifications, and should meet the following criteria as outlined below:

1. Accounting records provide information needed to identify each grant awarded (State, Federal, Local Government, and Private) to applicant by identifying the receipt of funds for each grant and the expenditure of funds for each grant award;
2. Entries in accounting records refer to subsidiary records and/or documentation which support the entry and can be readily located;
3. The accounting system provides accurate and current financial reporting information; and
4. The accounting system integrates with an adequate system of internal controls to safeguard the funds and assets covered, check the accuracy and reliability of accounting data, promote operational efficiency, and encourage adherence to prescribed management policies.

Proposal Budget Worksheet: Complete the Budget workbook (Attachment A-8). The Excel workbook contains a budget summary for the applicant. The budget summary must provide computation of requested funds and justification of costs in relation to activities. A detailed budget narrative should be submitted for clarity of expenses requested in the different budget categories. Applicants must provide details on each cost item in the budget. For example, if an applicant includes a cost item for "Speaker Contracts," the applicant must describe what the purpose is, who the speaker is, what event is happening, and a justification of including this cost and value-add to the grant.

Grantees are responsible for obtaining and executing necessary agreements with partners or contractors providing services under this agreement. Documentation and copies of agreements can be requested by CJCC at any time during the contract period. No indirect costs will be permitted on this grant. The following is a brief list of common indirect costs and costs that will need to be justified as direct costs:

Indirect Costs:

- Grants Manager
- Finance Director/Accountant/Bookkeeper
- Trainer
- Bookkeeping costs
- Financial and/or programmatic audit costs
- Rent and/or mortgage on administrative offices
- Utilities on administrative offices
- Office supplies for staff
 - Pens, paper, etc.
- Insurance
- Employee travel to grantee trainings
- Printing
- Meeting Expenses
- Copier
- Postage
- Vehicle Maintenance
- Background Investigations

Costs that will require justification to be considered direct service:

- Trainings
- Conferences
- Travel
 - Outside of direct service travel
- Equipment
- Administrative Staff and Supervisors
 - Who also provides direct service
 - Supervision of any staff is not direct service, only hands-on work with community
- Volunteers
- Copier
 - Use of the copier for direct service
- Cell phones for direct service employees requiring travel
- Meeting expenses for outreach and awareness activities

Allowable and Unallowable Costs: A list of allowable and unallowable costs is provided at the back of the budget workbook. Examples of allowable expenses are defined under the budget categories.

Supplanting

Funds must be used to supplement existing funds for program activities and cannot replace or supplant funds that have been appropriated for the same purpose.

Application Attachments: Application Forms, Assurances, Certifications, and Financial Statements

The applicant is required to comply with the following as described in the RFP attachments. The grantee will be responsible for ensuring that any service delivery partners comply with the following forms applicable to the partner.

A-2 **Program Timeline:** A detailed timeline of grant activities.

A-3 **Memorandum(s) of Understanding:** Signed agreement(s) between the applying agency and program site(s) not under the jurisdiction of the applying agency, if applicable.

A-4 **Job Descriptions:** Job description for each grant-funded position.

A-5 **Forms, Assurances, and Certifications:** To certify intent to comply with all of the following, the chief executive officer of the applying agency must review, complete, sign, and submit all of the following forms:

1. Questionnaire Accounting and Financial Capability Information
2. Non-Supplanting Certification
3. Service Delivery Strategy Act Compliance Certification
4. Immigration and Security Form
5. Child Abuse Reporting, Background Investigation, Internet Security Policy Requirements
6. Certificates Regarding Lobbying; Debarment Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements

A-6 **Budget Worksheet:** Submit budget detail worksheet electronically.

Application Review

The Criminal Justice Coordinating Council will review all eligible applications. CJCC will not review incomplete applications and will not permit applicants to add information to their application after submission, unless a clarification or additional information is requested.

POST-AWARD REQUIRED ACTIVITIES

Applicants are strongly encouraged to include costs that might be associated with the required and non-required activities (e.g., travel, lodging, food, etc.) within their proposed budgets.

CJCC Grant Management Workshop

If an applicant is awarded a grant, grantee may be required to attend a CJCC grant management workshop.

Site Visits

CJCC staff will conduct a site visit to each grantee during the grant period. CJCC's site visit is fiscal in nature and is separate from the programmatic and performance evaluations performed by CJCC. Additional visits may be conducted, but each grantee will have at least one visit from CJCC staff during the grant year. Site visits will be scheduled with the grantee in advance. Site visits will be conducted to monitor the program for progress, implementation, adherence to outcomes, and to view program and financial documents.

Additional Training, Technical Assistance, and Events

CJCC will offer a number of non-mandatory post-award training and technical assistance opportunities and special events.

Grantees will be informed of events via e-mail, and the events will be posted on the CJCC website. CJCC staff also will give ongoing, individual technical assistance and other support activities to grantees as needed or requested throughout the year.

Application Submission Instructions

Disqualification Factors:

- Applicant is not a current Juvenile Justice Delinquency Prevention and Treatment Programs grant recipient;
- Applicant is not a public government entity;
- Mail or electronic submission fails to be time-stamped by the deadline date;
- Application lacks original signatures where appropriate.

Format:

- Number of every page submitted as part of your application
- Use type that is 12-point font size and one inch margins
- The application narrative should be typed on white paper that is 8 ½ x 11 inches
- Include a footer identifying the applying agency
- Adhere to page limits
- Application documents should be in word or excel format with the exception of the Memorandum of Understanding (MOU).
- Applicants must restate and number each proposal narrative question followed by the response

Application:

Use the table below to ensure that all requested information is included and your documents are appropriately named and saved as a word or excel

Required Application Document	Maximum Page Limit	Applicant Checklist (Y/N)
Application Narrative:	11	
A. Statement of Need/Summary	½	
B. Administration	½	
C. Target Population	½	
D. Methods and Procedures	6	
E. Goals, Objectives, and Evaluation	2	
F. Sustainability	1	
G. Previous Accomplishments	½	
Application attachments: A-1 Application Face Sheet A-2 Program Timeline A-3 Memorandum(s) of Understanding (Word or PDF Format) A-4 Job Descriptions A-5 Forms, Assurances, and Certifications A-6 Budget Worksheet	N/A	

Additional Resources

Office of Juvenile Justice & Delinquency Prevention Model Programs Guide

www.ojjdp.gov/mpg/

Evidence Based Programs

www.strengtheningfamilies.org

crimesolutions.gov/

JDAI (Juvenile Detention Alternatives Initiative)

www.jdaihelpdesk.org

Balanced and Restorative Justice (BARJ)

www.ojjdp.gov/pubs/implementing/balanced.html

Juvenile Accountability Block Grant (JABG)

www.ojjdp.gov/grantees/pm/solicitations.html

Family Connection Collaborative

www.gafcp.org/

Georgia Juvenile Data Clearinghouse

<http://juveniledata.georgia.gov/>

COUNTY AGENDA REQUEST

Consent #6

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of the disposition of tax refunds, in the amount of \$657.15, as recommended by the Tax Assessor's Office.

Background/History/Details:

When a taxpayer feels that an error has occurred with respect to taxes paid to Fayette County on Real Estate and Personal Property tax bills, they have the right to request a Refund under O.C.G.A. 48-5-380. This request is given to the Tax Assessors' Office in order to be reviewed in detail and the appropriate recommendation(s) are then forwarded to the Board of Commissioner's for their final approval of said requests.

The Board of Assessors recommends approval of a refund request from William and Eileen Jackson in the amount of \$657.15. Mr. Jackson contacted the Board of Assessors inquiring why his homestead exemption has been removed. Research determined that the homestead exemption was removed in error in 2014 per out-of-state address and no response to letters.

Two other refund requests from Ms. Tayra Sanders and Mr. Richard Shelley are recommended for denial by the Board of Assessors.

What action are you seeking from the Board of Commissioners?

Approval of the disposition of tax refunds, in the amount of \$657.15, as recommended by the Tax Assessor's Office.

If this item requires funding, please describe:

The funding required will be for those refund requests where the overpayment of taxes (voluntarily or involuntarily) was a direct result of property that had previously been erroneously assessed and taxes have already been collected from the taxpayer(s).

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

Refund Requests	BOC		8/27/2015			
Owner/Parcel	Year(s)	Property	Basis for Request	Recommendation	Reason	Amount Per Year
Jackson, William D. Jackson, Eileen R 05-3602-009	2014	Residential	Taxpayer came and inquired as to why his homestead had been removed. Research determined that the homestead exemption had been removed in tax year 2014 per out-of-state address and no response to letters.	Approve	The Taxpayer contacted our office to advise his homestead exemption was removed. After further research, his homestead had been removed per an address off the PT-61 closing papers. The address should have been changed to the location address at that time per the Return of Value. He informed this office that they have always lived at that address and still reside in the home. Since the homestead was removed in error, the BOA recommends the homestead be reinstated and that the refund request be approved for tax year 2014.	2014 - \$657.15
Sanders, Tayra A. 0543 -112	2012 2013 2014	Residential	Taxpayer mailed a letter requesting to apply for a refund of any overpaid taxes. Research determined that the Disabled Veterans exemption had been applied for in tax year 2015.	Deny	Per the taxpayers application, the exemption was applied for in tax year 2015 and granted in tax year 2015. Phone calls have not been returned and with the current informatin at hand, the BOA is recommending to deny a refund for prior years. The BOA also recommended a letter be written to the taxpayer to request additional information.	2012 - \$1,888.97 2013 - \$1,929.45 2014 - \$1,999.75
Shelley, Richard E. 07-38-118	2013 2014	Commercial	Taxpayer requesting refund for tax years 2013 smf 2014 per Town of Tyrone's zoning changes in 2012 from C2 to C1.	Deny	Zoning has been corrected for 2015 and forward. BOA denied refund request for tax years 2013 and 2014. No refund amounts have been calculated as the estimation would be based on assumed information and speculative, at best, in regards to a difference of an opinion in the actual value. of the property.	2013 - \$0.00 2014 - \$0.00
Total Number Requested	6					
Total Amount Requested	\$6,475.32					
Total Number Approved	1					
Total Amount Recommended for Approval	\$657.15					

BOARD OF COUNTY COMMISSIONERS

Charles W. Oddo, Chairman
Randy Ognio, Vice Chairman
David Barlow
Steve Brown
District Five, Vacant

FAYETTE COUNTY, GEORGIA

Steve Rapson, County Administrator
Dennis A. Davenport, County Attorney
Floyd L. Jones, County Clerk
Tameca P. White, Chief Deputy County Clerk



140 Stonewall Avenue West
Public Meeting Room
Fayetteville, GA 30214

MINUTES

August 13, 2015
7:00 p.m.

Call to Order

Chairman Oddo called the August 13, 2015 Board of Commissioners meeting to order at 7:02 p.m.

Invocation by Commissioner Steve Brown

Commissioner Brown offered the Invocation.

Pledge of Allegiance

Commissioner Barlow led the Board and audience in the Pledge of Allegiance.

Acceptance of Agenda

Commissioner Brown moved to accept the Agenda as published. Commissioner Barlow seconded the motion. No discussion followed. The motion passed 4-0.

ORGANIZATIONAL SESSION:

1. Election of the Board Vice-Chairman for the duration of Calendar Year 2015.

Commissioner Barlow moved to nominate Commissioner Randy Ognio as Vice Chair. Commissioner Brown seconded the motion. No discussion followed. The motion passed 4-0.

PROCLAMATION/RECOGNITION:

2. Recognition of Battalion Chief Jeff Hill for completing the Executive Fire Officer program at the National Fire Academy.

Fire Chief David Barlow and the Board recognized Battalion Chief Jeff Hill for completing the Executive Fire Officer program. A copy of the request, identified as "Attachment 1," follows these minutes and is made an official part hereof.

PUBLIC HEARING:

There was no Public Hearing item on the Agenda.

CONSENT AGENDA:

Commissioner Brown asked to remove Consent Agenda Items 8 and 10 for discussion.

Commissioner Brown moved to approve the Consent Agenda excluding Items 8 and 10. Commissioner Ognio seconded the motion. No discussion followed. The motion passed 4-0.

3. **Approval of staff's recommendation to continue the maintenance agreement (Contract #977-S) between Fayette County and Motorola for the 800 MHz ASTRO Simulcast System and to authorize the Chairman to sign the renewal contract, in the amount of \$496,015.36 for the term of July 1, 2015 through June 30, 2016. Copies of the request and maintenance agreement, identified as "Attachment 2," follow these minutes and are made an official part hereof.**
4. **Approval of Fire & Emergency Services' request to accelerate replacement of a 2006 General Motors MedTec Medic Unit, which is currently scheduled for replacement in Fiscal Year 2017, into Fiscal Year 2016, authorize staff to obtain proposals for replacement, and authorize purchase of a replacement vehicle in an amount not-to-exceed \$158,100.00 utilizing the Vehicle Replacement Fund. A copy of the request, identified as "Attachment 3," follows these minutes and is made an official part hereof.**
5. **Approval of staff's recommendation to accept the 2014 Assistance to Firefighters Grant in the amount of \$136,355.00, authorize a 10% local match in the amount of \$13,635.00, amend the Fiscal Year 2016 budget to increase both revenues and expenditures by \$136,355.00 for the purpose of purchasing additional portable radios, and authorize the Chairman to sign any related documents. A copy of the request, identified as "Attachment 4," follows these minutes and is made an official part hereof.**
6. **Approval of the Sheriff's request to authorize the Chairman to sign the annual Equitable Sharing Agreement and Certification document, as required by the United States Department of Justice and the United States Department of Treasury. A copy of the request, identified as "Attachment 5," follows these minutes and is made an official part hereof.**
7. **Approval of the Sheriff's decision to dispose of vehicle that was purchased utilizing Federal Seizure Funds by trading said vehicle for the purchase of a new comparable replacement vehicle that will also be purchased using Federal Seizure Funds. A copy of the request, identified as "Attachment 6," follows these minutes and is made an official part hereof.**
8. **Approval of the State Court Judge's request for authorization to accept a grant award from the Criminal Justice Coordinating Council up to the federal funds award amount of \$66,950.00, to authorize the expenditure of 10% local matching funds up to the amount of \$7,439.00, and authorization for the Chairman to sign grant-related documentation.**

Commissioner Brown mentioned that once a program is stated it is rarely ended and he asked County Administrator Steve Rapson who would pay for the program on a long-term basis. Mr. Rapson replied that the program being enacted by the State Court would last for about three or four years and that the position would remain so long as there is grant funding available. He added that additional funding of the position would have to be approved by the Board of Commissioners during the annual budget process.

Commissioner Brown moved to approve Consent Agenda #8 as written. Commissioner Ognio seconded the motion. No discussion followed. The motion passed 4-0. A copy of the request, identified as "Attachment 7," follows these minutes and is made an official part hereof.

9. **Approval of staff's recommendation to award Bid #961-B Annual Contract for Waterline Extensions for Fiscal Year 2016 to the low bidder Shockley Plumbing in an amount not to exceed \$579,362.50, and authorization for the County Manager to execute the contract and related documents. Copies of the request and annual contract, identified as "Attachment 8," follow these minutes and are made an official part hereof.**
10. **Approval of the July 23, 2015 Board of Commissioners Meeting Minutes and the August 5, 2015 Special Called Meeting Minutes.**

Commissioner Brown suggested that minutes should be listed separately on the Agenda on a go-forward basis. County Administrator Steve Rapson agreed with the request.

Commissioner Brown stated that Item #10 on July 23, 2015 Minutes began by stating Commissioner Brown read Resolution 2015-11 into the record, but he mentioned that the resolution did not appear in the record and was not in the minutes. Mr. Rapson replied that resolutions that are typically adopted by the Board are incorporated into the minutes as an attachment. He referred to Page 9 of the July 23 Minutes and stated that "Attachment 10", as written in the minutes, includes Resolution 2015-11. He said attachments follow minutes and are official parts of the minutes even though the verbiage is not actually incorporated into the minutes. Commissioner Brown stated that previously what was read into the record has been incorporated into the minutes themselves since, when someone looks up the electronic versions of the minutes, the attachments are not located with the minutes. He said he would like to have the resolution in the minutes since that has occurred previously. Mr. Rapson stated that he had seen resolutions placed into the minutes as well and he asked the County Clerk to provide an explanation.

County Clerk Floyd Jones replied that typical practice is when there is a resolution, ordinance or similar document that document is not placed in the minutes. He stated that there have been exceptions when a Commissioner has asked for that to occur but he reported that he was not asked by a Commissioner to include the verbatim Resolution 2015-11 into the minutes. He reported that the minutes were written as typically done and the Resolution was referenced in the minutes. Commissioner Brown stated he read the resolution in the record, and Mr. Rapson agreed that while the resolution was read it was not interpreted as direction to include the verbatim resolution into the minutes.

Commissioner Brown moved to approve Agenda Item #10 with the addition of Resolution 2015-11 written into the July 23, 2015 Minutes. Commissioner Ognio seconded the motion. No discussion followed. The motion passed 4-0.

OLD BUSINESS:

There was no Old Business item on the Agenda.

NEW BUSINESS:

11. **Consideration of the City of Peachtree City's annexation of 28.3 acres (Bradshaw Family LLP Tract), and the rezoning of said property from A-R (Agricultural-Residential) to 10.5 acres of Limited Use residential (LUR), 8.0 acres of Office-Institutional (O-I), 5.2 acres of General Commercial (G-C), 3.6 acres of Open Space (OS), and 1.0 acre for roads.**

Chairman Oddo stated that the Bradshaw Company had withdrawn the annexation request and he read the withdrawal letter from Mr. R. Scott Bradshaw into the record. He asked County Attorney Dennis Davenport if there was anything for the Board to vote on. Mr. Davenport stated there was no need for the Board to take a vote since the annexation request has been withdrawn by the petitioner.

Commissioner Brown stated that the annexation request was "trounced" unanimously by the Peachtree City Planning Commission, and he asked Community Development Director Pete Frisina if there was a way for these types of items to "cycle through their Planning Commission before they send it to us." Mr. Frisina answered that annexation requests are controlled by state law so that once an application has been submitted the clock starts to tick. He said there was nothing wrong with the city coming to the county prior to the annexation application is submitted in order to work with the county, but he reiterated that once an application is submitted the state law demands timely action from the various jurisdictions. Commissioner Brown asked if the County had an option to have a meeting to let the petitioner and city know the Board's position. Mr. Frisina replied that this regularly scheduled meeting was the first opportunity the Board has had to discuss the request and there would be an additional ten days after the meeting to object if that was the Board's intent. County Administrator Steve Rapson added that Special Called Meetings could be called to hear annexation requests but that, ultimately, it was up to the applicant whether or not an annexation request moves forward. Mr. Davenport explained that the portion of state law referred to by Mr. Frisina is amended on a regular basis and that previous requirement created a hardship for counties. He said cities cannot make a final decision since they are required to wait on the counties to make a decision. Mr. Davenport stated that the state law is creating a difficult process and he hoped it would be cleared up by the state. A copy of the request, identified as "Attachment 9," follows these minutes and is made an official part hereof.

PUBLIC COMMENT:

Wanda Clark: Ms. Clark, an educator in Fulton County, stated that for the last eight years she has been picking up trash on White Road and State Route 314. She stated she emailed the Commissioners about the trash on State Route 314 and was at wit's end about the matter. She acknowledged that the Georgia Department of Transportation (GDOT) was responsible to keep the road clean from trash and that the last time she called GDOT the grass was cut. She said the area an eye-sore that was lowering property values and peoples' perceptions of Fayetteville and Fayette County. She explained that the fastest route from the airport to Pinewood Studios is State Route 314 and the road is not giving a good first impression. She acknowledged that the County's funds are limited and she reported that her partner is helping with a clean-city initiative for Fayetteville. She mentioned that the Fayette Pavilion is one of the top tax-paying locations in Fayette County, and she asked why the Cities of Fayetteville and Peachtree City are kept up while the area around north Fayette County is not

cleaned up. She suggested using the Pavilion's taxes to clean up the area. Ms. Clark implored the Board to consider ways to clean up north Fayette County, particularly around State Route 314. She asked, if the citizens do their part to clean up the city, if the public officials would do their part too. Ms. Clark included in her remarks that it is a problem when Clayton County looks cleaner than north Fayette County.

Frank Gardner: Mr. Gardner stated that during the July 23, 2015 Board meeting there was quite a discussion about the thoroughfare in Fayette County with safety being the top concern. He thought about the discussion and he looked on the internet for additional information. He stated that roundabouts will make Fayette County safer based on numerous State of Georgia studies, and he spoke about the safety and efficiency of the roundabout at Grady Avenue. Mr. Gardner then spoke about a letter written to *Fayette News* by Chairman Oddo entitled "*The Sky is Not Falling.*" He said as he read the letter he was confused about whether or not the county had actually approved a 2% Cost of Living Adjustment (COLA) increase for the "blue-collar workers." He said he was at the June 25, 2015 Board meeting and knew the COLA had not been approved. He asked if a COLA had been approved. Chairman Oddo replied that no COLA had been approved and that he would take more care in reviewing his letters.

ADMINISTRATOR'S REPORTS:

Re-establishment of the Selection Committee for the Region Six Mental Health Planning Board: County Administrator Steve Rapson requested the Board to re-establish the Selection Committee for the Region Six Mental Health Planning Board. He stated that this board has one vacancy and that three citizens have applied, and he explained that the original Selection Committee was comprised of Commissioners Barlow and Coston. Chairman Oddo and Commissioner Barlow were appointed to the Selection Committee.

Update to the West Fayetteville Bypass / Veterans Parkway: County Administrator Steve Rapson stated that the update for the West Fayetteville Bypass / Veterans Parkway would be provided during the August 27, 2015 Board of Commissioners meeting.

Upcoming Criminal Justice Coordinating Council Grant: County Administrator Steve Rapson stated that another Criminal Justice Coordinating Council (CJCC) grant request would be placed on the August 27, 2015 Agenda. He explained it was for the Juvenile Justice Delinquent Prevention and Treatment Facility, that the grant was for \$99,000.00, and that it was a grant that the Juvenile Court gets every year. He said the Juvenile Court is always given very short notice when the grants awards are available and that is why the grant request would be on the next Agenda.

Municode Supplement #1: County Administrator Steve Rapson stated that County Clerk Floyd Jones has reported that Municipal Code Supplement #1 has been forwarded for codification. He stated that since the County Code was adopted in April 2014 the Fayette County Board of Commissioners has adopted 27 ordinances.

Fayette County's Transfer Station Closed on August 29, 2015: County Administrator Steve Rapson reported that the Fayette County Transfer Station will be closed on Saturday, August 29, 2015 for maintenance purposes.

Report on Two Contracts: County Administrator Steve Rapson reported two recently approved contracts. The first contract was with Whitaker Contracting Corporation for high-density material; a solvent that is put on roads to extend a road's life. He said the contract was for \$92,753.00 and the approved budget for the contract was \$120,000.00. He said the contract would be posted on-line. Mr. Rapson stated the second contract was to four-bidders for water distribution parts. He stated that these were "stand-by contracts" that would enable the county to purchase parts if needed. He said the

contract was for \$173,283 and the approved budget for the contract was \$300,000.00. He stated that the second contract would also be posted on-line. Copies of the two contracts, identified as "Attachment 10," follow these minutes and are made an official part hereof.

ATTORNEY'S REPORTS:

Notification of Executive Session: County Attorney Dennis Davenport reported that he had two items of Pending Litigation for Executive Session as well as review of the July 23, 2015 Executive Session Minutes and the August 5, 2015 Special Called Meeting Executive Session Minutes.

COMMISSIONERS' REPORTS:

Commissioner Barlow

Response to Ms. Clark: Commissioner Barlow asked if there was a volunteer organization in the City of Peachtree City that picks up trash in the city. Commissioner Brown replied that there was a volunteer organization called the "Clean and Beautiful Committee," and he added that they receive government funds and use people who are working off their "fines" through the State Court. Commissioner Barlow said he had seen the volunteers and he thought it was a wonderful thing. He asked Ms. Clark to contact him when the citizens' initiative "kicked off" since he would be glad to help pick up trash in north Fayette County.

County Leadership: Commissioner Barlow spoke about his recent attendance at the Global Leadership Conference and of some of the national leaders involved in the conference. He said as he sat at the conference it struck him that when he goes to the Department Head meetings he sees leaders and he thought it was a shame that most people do not get to see how County Administrator Steve Rapson conducts the meeting. He stated that Mr. Rapson is an excellent leader and that the Department Heads have all "stepped up" because of his leadership. He said there was a synergy in the room due to Mr. Rapson's leadership. Commissioner Barlow said he takes it personally when anyone "attacks" Mr. Rapson when they do not know what they are talking about. He said he gets to see what staff is doing and how they are soaring due to Mr. Rapson. He asked the citizens to do their diligence and learn about the county's day-to-day operations.

Commissioner Brown

Response to Ms. Clark: Commissioner Brown said he appreciated Ms. Clark's comments. He said staff could probably say he is the "number one pain in the butt" on getting grass cut and working on trash. He said, in fairness to the staff, it is the responsibility of trash pickup along the state routes belonged to the Georgia Department of Transportation (GDOT.) He said it was unfortunate that GDOT has shirked from its responsibility and has left many cities and counties trying to find money to do the job. He said the Georgia Legislature just gave the GDOT a \$1 billion annual revenue increase so it would help if the citizens contacted GDOT and compelled them to mow their grass and do their jobs. He said he once met with people who wanted to put an expensive business in the county but he had to take an alternate route into Fayette County since the grass was so high. Commissioner Brown said he has suggested that Public Works Director Phil Mallon consider ground covers as opposed to grass in an effort to get out of the "grass-cutting business." He stated that both the City of Peachtree City and the City of Fayetteville have already begun working with ground cover and that the County should consider similar measures. He said GDOT owed it to Fayette County to maintain the county, and he agreed that the City of Riverdale does look better than Fayette County and is doing a fabulous job.

Fayette County Art Awards: Commissioner Brown stated that Fayette County is going to give out Art Awards to people who have been promoting, teaching, or participating in the arts. He said the County's website has a link that allows for nominations for various arts in Fayette County, and he asked the people to make the nominations.

2nd Annual Scarecrow Competition: Commissioner Brown reminded everyone that the 1st Annual Scarecrow Competition was held last year and that it was a lot of fun. He asked for churches and organizations to participate in the scarecrow competition this year and he said it would coincide with the City of Fayetteville's Halloween competition.

Floating Dock at Lake Horton: Commissioner Brown mentioned that a long time ago Mr. Frank Gardner had brought up the idea of having a dock at Lake Horton, and he asked for a report on the issue. County Administrator Steve Rapson replied that the County had received quotes for a floating dock but that the quotes have to be coordinated with the Environmental Protection Division. Commissioner Brown mentioned that senior citizens need help loading and unloading their boats into the water. Mr. Rapson replied that the floating dock would be compatible with the Americans with Disabilities Act.

Request for Contracts approved by the County Administrator Placed on Agendas: Commissioner Brown stated that he still wanted to see the approved contracts that are between \$50,000.00 to \$200,000.00 provided in the Agenda packet. He said it would give the citizens a chance to look at the contracts and comment on them publically. Mr. Rapson replied that all of the supporting documents for the contracts are posted on the county website and that more material provided on the website than is typically made available. He stated that citizens who have concerns about the contracts can come to the Board meetings or call him to discuss. Commissioner Brown replied that he had not changed his position on the subject.

Commissioner Ognio:

Response to Ms. Clark: Commissioner Ognio stated that there were multiple areas in Fayette County where grass was not being cut on state routes. He said the county has much more mileage to cut than the cities but that it is the responsibility of the Georgia Department of Transportation (GDOT) to cut the grass along state routes. He said he had been looking into how Clayton County uses prisoners to cut the grass, but he added that it would require the purchase of equipment. He stated that Coweta County has a lot of citizens who have adopted sections of roads to pick up trash, but he added that there would have to be approval for citizens to pick up the garbage.

School Back in Session: Commissioner Ognio reminded everyone that school is back in session. He asked everyone to be aware of the school zones and to take appropriate pre-cautions in the school zones.

Chairman Oddo:

Congratulations to Vice Chairman Randy Ognio: Chairman Oddo congratulated Commissioner Ognio for being appointed as Vice Chairman to the Board of Commissioners. He said Vice Chairman Ognio would do a very good job in his capacity. He further added that Fayette County has very capable people on the Board.

Response to Mr. Gardner: Chairman Oddo replied to Mr. Gardner saying his letter was intended to show the level of character and loyalty among Fayette County's staff. He said that level of character is not seen in many places when each Department Head was willing to give up, voluntarily, one-by-one, any Cost of Living Adjustment (COLA) increase that would have helped the Board make a decision to give a COLA. He said everyone who lives in and pays taxes in Fayette County needs to appreciate the employees of Fayette County since it is an incredible and rare thing they did.

Review of Draft Ethics Revision: Chairman Oddo stated that the Ethics Ordinance has been under revision for a long time and that essentially a new product had been drafted. He explained how the revisions were made and that the Commissioners have had the material since April 2015. He gave each Commissioner a copy of the draft revisions and he asked each of the Commissioners to review the document and provide any suggestions to County Attorney Dennis Davenport by the end of August. He said the changes would be incorporated into a final product and presented to the Board on the September 24, 2015 Agenda. The Commissioners agreed to provide their suggestions as requested.

Discussion of Ethics: Chairman Oddo admitted he would be out of character and would digress because his approach typically was not expected from him, but he said it was an appropriate time to discuss ethics to understand what the real meaning of ethics is. He said his mom raised him with the saying: "If you can't say something nice, don't say anything at all." Chairman Oddo said there was a lot of wisdom in the statement since it avoids misunderstanding and because it does not eliminate communication so that difficulties and differences in opinion can be avoided. He said he has conducted himself as professionally as possible and has not made public comments in an effort to keep the Board on a level playing field so business can be conducted. He said this [concern] has been going on for a long time and that he has turned his cheek so many times he is getting dizzy. Chairman Oddo announced he was not going to debate before he read a blog posted by Commissioner Brown to *The Citizen* in which Commissioner Brown wrote the following:

"Randy Ognio is the natural choice. While Oddo depends upon Barlow to back him up on some of the backdoor and "go-along to get-along" stuff, he would never vote for Barlow for Vice Chairman. Oddo simply cannot take that kind of collateral damage. There's little loyalty in politics."

Chairman Oddo stated that if Commissioner Brown had ended his blog with "Randy Ognio is the natural choice" that would have been fine. He challenged Commissioner Brown to publically back-up his second statement regarding "backdoor" dealings since everyone knows what was meant, and he admonished Commissioner Brown to not put that kind of "trash" in public. He said for a man who took offense when someone called him a racist "to hurl the invectives that you do at me, at him [County Administrator Steve Rapson], and at anybody else who gets in the way, I'm not going to go on, I'm going to go back to my professionalism, but tonight I've had it up to here." Chairman Oddo said he had acted very professionally toward Commissioner Brown and that he had done no backdoor dealings. He acknowledged that he talks to Commissioner Barlow as much as he talks to Commissioner Ognio, but that he does not talk as much to Commissioner Brown because Commissioner Brown does not talk to him. He concluded, "That is ethics." Commissioner Brown asked if Chairman Oddo wanted a response. Chairman Oddo replied that he did want a response and he wanted Commissioner Brown to tell him what backdoor dealings that he has had.

Commissioner Brown replied that he has an item on the Agenda on the August 27, 2015 Agenda, and that the item has to do with giving holiday time to the employees. He said the Board does not vote on giving holiday time to employees since it was agreed to "because three people said, outside of a public meeting, that it is acceptable to do." Chairman Oddo countered that it was Commissioner Brown's opinion and he asked for facts. He again admonished Commissioner Brown to not infer there are "backdoor shenanigans" and to not say things without proof. Commissioner Brown responded that he supplied documentation for the August 27, 2015 Agenda and that staff has the documentation. Chairman Oddo replied that there is no documentation about backdoor dealings but only Commissioner Brown's comment, which is not proof. Commissioner Brown said he would discuss this item at the August 27, 2015 Board of Commissioners meeting. He pointed out that Chairman Oddo had asked him to remove the item from the Agenda but that he would not remove the item from the Agenda even though the actions he complained about have been rescinded. Commissioner Brown said the concerns needed discussion since there are items he has heartburn with over which he has raised his concerns on several occasions.

Chairman Oddo again asked Commissioner Brown to explain what backdoor dealings he referred to in the paper. Commissioner Brown replied that Chairman Oddo was one of the people who said "go ahead and do the holiday pay." Chairman Oddo again pressed Commissioner Brown to tell what backdoor dealings have occurred. Chairman Oddo said all Commissioners discuss items and give their opinions and he again asked what backdoor dealings have occurred. Commissioner Brown replied that his earlier example was one of them. Chairman Oddo replied that it is not backdoor dealings to give an opinion. Commissioner Brown replied that Chairman Oddo gave his approval. Chairman Oddo countered he gave his opinion, that Commissioner Brown was trying to put words in his mouth without evidence, and that Commissioner Brown has continued to accuse him of conducting backdoor dealings. Chairman Oddo again acknowledged that he had left his usual, calm, demeanor since Commissioner Brown has pushed the issue, since this is not the only time the issue had been pushed, and since he is tired of reading lies. He stated that if Commissioner Brown wants to discuss something he should discuss facts but that he should not put lies out there. Chairman Oddo said he wanted the candidates running for office to understand that Commissioners should not put lies "out there" since people should "win on their ideas."

Commissioner Brown replied that, prior to the Board holding its Retreat in April 2015, he asked for a copy of the Agenda package two weeks in advance and was told "no." He said he then asked a week in advance and was told "no." He stated the reason he was told "no" was because there was a Board consensus not to give the Agenda package until fifteen minutes before the Retreat. He said there were Retreat items that included a Recreation package that had never gone through the Recreation Commission or was approved by the Board of Commissioners but was going to be constructed. He said many of the projects never appeared on a plan but were going to be constructed. He asked how that happened.

Chairman Oddo replied that Commissioner Brown still had not told him what backdoor dealings he was referring to. Commissioner Brown stated that Chairman Oddo had given his approval for the County Administrator to proceed with giving out additional holiday time. Chairman Oddo replied that he had only given an opinion just like everyone else had. Chairman Oddo stated that Commissioner Brown was expressing his opinion but that he had no evidence. Chairman Oddo then asked County Administrator Steve Rapson to brief the Board on the matter.

Mr. Rapson stated that this discussion needed to start at the very beginning. He said at the April 2013 Retreat there was talk about the delegation of powers for the policies- including financial policies. He said the Board conceded it was a good idea and the item was put on the March 26, 2013 Agenda. He said the policy was delayed to April 9, 2013 and was unanimously approved. Mr. Rapson continued saying he was working on recollection, but in May 2015 the issue was brought back up again at Commissioner Brown's direction as two separate agenda items and both were denied by the Board. He said it is "simply not true when Commissioner Brown talks about polling going on with three Commissioners." He said the Board delegated the authority to him and to Human Resources Director Lewis Patterson to initiate policies, and he said one of the policies included the Holiday Policy. He said he had direction when authority was delegated by the Board on two separate occasions to initiate policies. Mr. Rapson said he knew the Commissioner Brown had issues with allowing employees to leave early prior to a three or four day holiday and that is why a Holiday Policy was created. He said Commissioner Brown requested to have the Holiday Policy placed on the August 27, 2015 Agenda but that he had recently revoked the policy. He reported that any type of holiday leave would now go before the Board of Commissioners for a vote. He said he revoked the policy since he did not think it was healthy for the Board, the county, or the employees to continue to debate whether there should be holiday pay or not. Mr. Rapson stated that his personal feeling was that this policy was not about giving an additional holiday but instead, by providing the employees the ability to go home early on a three or four day holiday, it was one of the "soft, warm and fuzzy things that everybody in corporate America does." He added that most counties of similar size to Fayette County do "hard closings" meaning they shut down the entire county at noon before a holiday. He said all the policy was saying was that employees could leave early and he said the only employees who were a cost to the county are the non-exempt employees. He explained that he was not paying any of the senior staff any more

money with the policy. He mentioned that one of the things Commissioner Brown wrote in his memo was that “the County Administrator is writing policies for the County Administrator.” Mr. Rapson said he was a little offended by that allegation since he worked until 10:00 p.m. on the last three-day holiday. He said he has never left early on a three-day holiday and he said Commissioner Brown can attest to that fact since for the two years he was Chairman he was in the office every day and knows the County Administrator did not leave early. Mr. Rapson said he has never taken advantage of the early holiday leave primarily because that is what leaders do. He said his Department Heads stay on staff throughout the day while letting other staff leave, and he repeated that the policy was associated with hourly employees who cut grass and blow leaves. He repeated the reason the policy is in place and followed is because it is a soft-benefit that can be provided to the employees, especially since they have not had Cost of Living Adjustments for the past eight or nine years. Mr. Rapson said it was an easy decision to make and he maintained that it was the correct decision to make. Mr. Rapson said he would concede the issue since Commissioner Brown wanted to discuss this issue on the Agenda for the fourth time and since it is just not worth the time and effort since it sends the wrong message to the employees. He thought letting the employees go before a three or four-day holiday was a simple thing to do and that all he is doing is moving the Christmas Eve party from 2:00 p.m. to 10:00 a.m. that morning. He stressed that Fayette County does not close early even though he felt people were being misled to believe the county was closing early. He said it was a “soft-close” meaning there are enough people remaining in their offices until 5:00 p.m. to do the business of the residents. Mr. Rapson stated that there has not been a permit that has been slowed down and there has not been a citation that has slowed down. Mr. Rapson stated that Commissioner Brown had mentioned that there were these “mystical, magical pollings” of three Commissioners and he repeated that it simply was not the case. He said if he wanted to do something then he already had the authority to do it. He explained he was trying to “couch and weigh” what all of the Commissioners think and he thought he does a pretty good job communicating with each Commissioner what his positions are. Mr. Rapson stated all 106 policies, including all of the personnel policies, are posted online and he would discuss any policy with any Commissioner. He disputed the concept that no one can get the policies even though they are available in the County Clerk’s Office, even though there is access to himself, the Human Resources Director, and the Chief Financial Officer, and even though all policies are posted on the website. Mr. Rapson stated that he was not sure how much more transparent he could be and he added that he has not had one single resident, since all of the concerns have been raised, to call him to discuss specific policies. He reported, as far as financial information is concerned, all approved contracts between \$50,000.00 and \$200,000.00 are being read into the record and all the documentation is posted on the website.

Commissioner Brown stated that the efforts described by Mr. Rapson were “technically transparent,” but he added that the County “could do a lot better.” He suggested “a lot better” would include putting the contracts in the Agenda meeting packet so that the citizens could see the contracts without having “to wind through a maze” on the County’s website trying to figure out where to find the contracts. He said after the website was redone he could not find the contracts. Chairman Oddo interjected that he could find the contracts on the website. Commissioner Brown continued that it would be hard for the citizens to find the contracts if he, who is familiar with the website, was having a hard time finding the contracts. Commissioner Brown stated that the caveat to authorizing the County Administrator to approve policies was that “if any single Commissioner had an objection to any of the policies that he was going to bring forward, that the policy would immediately be placed on the next meeting Agenda of the Board of Commissioners.” He stated that it never happened. He said he raised issues and was consistently told by the County Administrator that he has three Commissioners stating the policy does not have to go on an Agenda and, therefore, it was not placed on an Agenda. Commissioner Brown said that was what “ruined the whole deal.” He agreed that there were initial, personal conversations about the policies where he was told some of the policies had to be re-written and that it would take a great deal of work, so he understood that. He said the Board was to get access to the policies and see them but that he did not get the policies. He said he made several requests for red-line versions of the minutes but since none were provided it was unknown what the original policy was. Commissioner Brown stated that the issue was not about “Steve Brown wanting to play Scrooge and kill everyone’s holiday

time.” He said what is actually to the point is that the Board has a fiduciary responsibility to the taxpayers of Fayette County to vote on such things. He said those things should be done in public and not out of the Administrator’s Office since, even though similar decisions can be done in private industry, they cannot be made in government. Commissioner Brown referenced DeKalb County, Cobb County, and other unnamed cities and counties that are having “these massive ethical problems.” He suggested that the other counties were having the problems since they do not have accountability measures in place. Commissioner Brown stated that the policies needed to be as transparent as possible and there would be very little problems. He said that is all he has ever asked for from the beginning. He asked for the Board to vote on its fiduciary responsibility for holiday time. He said that is why he asked for the Board “to do this” and that is why he would continue to do it. Commissioner Brown stated he would not do or support anything against his principles. He referred to Ms. Lois Lerner of the Internal Revenue Service who was screening conservative groups for tax-exemption and he said he could not do a thing about it. He referred to the National Security Agency (NSA) and Director James Clapper who lied to the United States Congress on several occasions saying they were not tapping phone calls and recording data, and he said he could not do anything about the NSA. Commissioner Brown stated he cannot do anything about the Governor and the Speaker of the House when they “pull all kinds of crap on us and cheat us on different ways as citizens and taxpayers.” Commissioner Brown then said he could do something about this policies procedure, and when it is under his job description to make the fiduciary responsibilities and decisions on behalf of the people who put him into office that is what he is going to do. He said if he has an objection then he will unashamedly object. He added that he would not apologize in the least for trying to make things more transparent than they are currently.

Mr. Rapson replied that “we’re not DeKalb County, and we’re not the IRS, and we’re not the White House.” He said when he was hired he was given certain missions by the Commissioners during his original interview and that he has delivered on what he was asked to do and then some. He said there have been three budgets and all three have been balanced without deficit budgeting. He said this year’s budget is balanced to the tune where it is adding almost \$900,000.00 of fund balance. He said Fayette County is the only governmental entity in the county and surrounding counties that did not give the employees a COLA and did not have a tax increase. He said the fact is that all of the other jurisdictions in the County as well as the School Board are having tax increases. Mr. Rapson disagreed with Commissioner Brown concerning the first two years when Commissioner Brown was Chairman, every edit that he had and every red-line policy that was adopted ran through the Chairman’s office. He said Commissioner Brown, as Chairman, had multiple changes to the contracts. He concluded that he looked at the changes as well as did the County Clerk, Chief Deputy Clerk, and Department Heads.

Commissioner Brown replied that he would strongly disagree with Mr. Rapson’s last statement since he asked for red-line versions of policies and never got them. He maintained that he was told that the items would not be put on the Agenda as promised. Commissioner Brown stated that the reason he first voted to give the County Administrator authority in approving contracts was because of the promise to place objected policies on the Agenda, and instead, he was continuously told that there are “three people who said I don’t have to put it on an Agenda.” Commissioner Brown closed his comments saying, “That is backroom dealing.”

Chairman Oddo stated that he had been provided no evidence of backdoor dealing and that, apparently, lying was not against Commissioner Brown’s character. Commissioner Brown stated that he was asked for evidence, that it was given, and that this issue would be talked about again at the August 27, 2015 Board of Commissioners meeting. Chairman Oddo replied that he was not talking about the issue to be addressed on August 27, 2015 but rather the comment written to the newspaper. He concluded that he would let the matter drop but that the “backdoor dealing stuff that you come up with, it is insulting. I have done nothing but be ethical in this office. Absolutely nothing.”

Commissioner Barlow commented that there were people sitting in the audience who have heard him identify that he is on the McIntosh Trail Community Service Board. He said some of the people heard him mention that he had been to the Executive Retreat where twenty-six chief executive officers, along with a psychiatrist and a doctor were at the conference. He said the psychiatrist came to him and said had been observing Commissioner Brown for a number of years and that the psychiatrist stated "he is the classic example of a narcissistic, egotistical individual." He said the doctor said his wife is a physician and maybe she could get professional help for him. Commissioner Barlow said he mentioned that to Mr. Rapson but he said he would never "say it." He said that he decided to tell what the psychiatrist stated because Commissioner Brown constantly attacks him and has admitted to lying about him with regard to House Bill 170. Commissioner Barlow acknowledged that there are people who do not care about him but he thought that was fine since he serves Christ and his identity is in Christ Jesus. He said no one could name a specific example of some of the things of which he has been accused. Commissioner Barlow stated that Commissioner Brown has blogged about him calling him a racist and a bigot. He said that was fine but he has not responded to the accusations since the Bible has an answer for everything. He said if someone reads the Sermon on the Mount they will find Jesus saying "Do not cast your pearls before swine because they will turn and attack you." He said he interpreted the teaching to mean "don't waste your time attacking someone who doesn't deserve it." Commissioner Barlow said he felt compelled to say something since Chairman Oddo and Mr. Rapson have suffered immeasurably because of the activities that Commissioner Brown continues. He speculated that once he starts running for re-election people will send letters to the newspapers that Commissioner Brown has written for them and that the letters will be parroting Commissioner Brown. He asked the people to remember that what is written will not be true and he asked the people to call him since he will be glad to discuss the issues with them. Commissioner Barlow closed saying "there is nothing about me that is not transparent," and he thanked Chairman Oddo for trying to "hang in there."

Commissioner Brown stated that, as one who has been clinically diagnosed from afar, someone would have "to ask the "Demoncrats" and the ugly Democratic women that you talked about." Commissioner Brown stated that he has been gaveled down when he tried to speak on an issue he believed in and that he was gaveled down because someone did not like the issue he was bringing up. He said he has had the Chairman say he is going to take his item off the Agenda because he disagrees with it requiring him to ask the Chairman where he has the authority to do that. Chairman Oddo asked when he ever took Commissioner Brown's item off the Agenda. Chairman Oddo stated that everyone has had their say and asked for a motion to go into Executive Session to take care of business.

EXECUTIVE SESSION:

Two Items of Pending Litigation and Review of the July 23, 2015 Executive Session Minutes and the August 5, 2015 Executive Session Minutes: Commissioner Brown moved to recess into Executive Session. Commissioner Barlow seconded the motion. No discussion followed. The motion passed 4-0.

The Board recessed into Executive Session at 8:18 p.m. and returned to Official Session at 8:34 p.m.

Return to Official Session and Approval of the Executive Session Affidavit: Commissioner Ognio moved to exit Executive Session and for the Chairman to sign the Executive Session Affidavit. Commissioner Barlow seconded the motion. No discussion followed. The motion passed 4-0. A copy of the Executive Session Affidavit, identified as "Attachment 11," follows these minutes and is made an official part hereof.

Settlement Agreement with Darryl Henry: County Attorney Dennis Davenport reported that the County has recently received an opportunity to settle a pending Workers Compensation claim involving former employee Darryl Henry. He said the attorney representing the county conferred with Mr. Henry's attorney and both sides have come to terms on a settlement

in the amount of \$20,000.00. He said the settlement would include all future medical bills "be shut off" as of the date of approval by the State Board of Workers Compensation. He reported that this would be a settlement of all claims within the actual injury claim itself and a general release that Mr. Henry would sign in favor of the county to cut off any potential claims that about which the County is unaware. Mr. Davenport asked for the Board to let him know if the Board was favorable with the settlement and he added that the Board's approval would still have to go to the State Board of Workers Compensation for final approval.

Commissioner Ognio moved to approve the settlement as stated by the County Attorney. Commissioner Barlow seconded the motion. No discussion followed. The motion passed 4-0.

Approval of the July 23, 2015 Executive Session Minutes: Commissioner Ognio moved to approve the July 23, 2015 Executive Session Minutes. Commissioner Barlow seconded the motion. No discussion followed. The motion passed 4-0.

Approval of the August 5, 2015 Executive Session Minutes: Commissioner Ognio moved to approve the August 5, 2015 Executive Session Minutes. Commissioner Barlow seconded the motion. No discussion followed. The motion passed 4-0.

ADJOURNMENT:

Commissioner Ognio moved to adjourn the August 13, 2015 Board of Commissioners meeting. Commissioner Barlow seconded the motion. No discussion followed. The motion passed 4-0.

The meeting was adjourned at 8:36 p.m.

Floyd L. Jones, County Clerk

Charles W. Oddo, Chairman

The foregoing minutes were duly approved at an official meeting of the Board of Commissioners of Fayette County, Georgia, held on the 27th day of August 2015. Referenced attachments are available upon request at the County Clerk's Office.

Floyd L. Jones, County Clerk

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of the Selection Committee's recommendation to appoint Mr. Don Wellman, Ms. Letitia Naghise, and Commissioner Randy Ognio to the Public Facilities Authority for a one-year term beginning July 24, 2015 and expiring July 23, 2016.

Background/History/Details:

The Fayette County Public Facilities Authority is comprised of three individuals who serve for one-year terms each. Currently, all the terms for all three members on the Public Facilities Authority have expired.

The positions for the Public Facilities Authority were advertised for one month. Five Fayette County citizens applied for consideration to the authority.

The Selection Committee, comprised of Commissioner David Barlow and Commissioner Steve Brown, interviewed each applicant and have nominated Mr. Don Wellman, Ms. Letitia Naghise, and Commissioner Randy Ognio for the three available positions.

Copies of applications are submitted as supporting documentation for these recommendations.

What action are you seeking from the Board of Commissioners?

Approval of the Selection Committee's recommendation to appoint Mr. Don Wellman, Ms. Letitia Naghise, and Commissioner Randy Ognio to the Public Facilities Authority for a one-year term beginning July 24, 2015 and expiring July 23, 2016.

If this item requires funding, please describe:

Not Applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

Letitia “Tish” Naghise Application

9 am

APPLICATION FOR APPOINTMENT
Fayette County Public Facilities Authority

Thank you for your interest in being considered for appointment to the Public Facilities Authority.

Applicants must be a legal resident of the State of Georgia and have been a resident of Fayette County for at least six months prior to the date an application is submitted.

The Public Facilities Authority is comprised of three members appointed to one-year terms. Meetings are held on an as-needed basis, and generally not more than once a year. Said meetings take place at the Fayette County Administrative Complex, 140 Stonewall Avenue West, Fayetteville, Georgia. Please do not apply if you will be unable to attend a minimum of eighty percent (80%) of all meetings. **Applicants are encouraged to attend as many Public Facilities Authority meetings as possible in an effort to become familiar with the responsibilities of the post.**

Please take a few minutes to complete the form and answer the questions on the reverse side of this form and return it with a resume, if available, to Floyd Jones, County Clerk, 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 no later than 5:00 p.m. on July 17, 2015.

If you have any questions, please call (770) 305-5102.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME Letitia Lenon Naghise (Tish)

ADDRESS [REDACTED]

[REDACTED]

TELEPHONE (day) [REDACTED]

(evening) same

(email address) [REDACTED]

[Handwritten Signature]
Signature

7-10-15
Date

1. How long have you been a resident of Fayette County?

13 years

2. Why are you interested in serving on the Public Facilities Authority?

I enjoy serving the community in any way. I want to improve the quality of life for everyone.

3. What qualifications and experience do you possess that should be considered for appointment to the Public Facilities Authority?

The education and experience I have accumulated over the years will provide our community with an array of knowledge. I am a Certified Fraud Examiner (CFE) with high morals, standards and ethics. I am a Small Business Owner and I will bring that knowledge to this appointment.

4. List your recent employment experiences to include name of company and position.

T & C Transportation Enterprises, Inc. - schedules, supervises, and directs employees,

Cahaba GBA LLC - Electronic Data Interchange (EDI) Analyst

5. Do you have any past experience related to this position? If so, please describe.

No,

6. Are you currently serving on a commission/board/authority or in an elected capacity with any government? No

7. Have you attended any Public Facilities Authority meetings in the past two years and, if so, how many? No, none scheduled during my tenure

8. Are you willing to attend seminars or continuing education classes at county expense?

Yes

9. What is your vision of the county's future related to the duties of the Public Facilities Authority? I envision Fayette operating in compliance with the budget constraints. Always

researching and analyzing to determine what is best for our public facilities and how to improve.

10. Would there be any possible conflict of interest between your employment or your family and you serving on the Public Facilities Authority? No

11. Are you in any way related to a County Elected Official or County employee? If so, please describe. No

12. Describe your current community involvement.

I am a volunteer in my homeowners' association serving on the hospitality committee. I volunteer as the treasurer for a woman's group. I volunteer at my church giving out food to the needy.

13. You have been given a copy of the county's Ethics Ordinance. Is there any reason you would not be able to comply with the ordinance? Yes

14. Is there any reason you would not be able to comply with the ordinance? No

LETITIA L. NAGHISE, CFE AHFI

CAREER GOAL

Contribute to risk management, investigate, research and analyze data for the benefit of any organization.

TRANSFERABLE SKILLS

▪ Attention to Detail	▪ Time Management	▪ Excellent Organizer & Planner
▪ Problem Resolution	▪ Interpersonal Skills	▪ Strong Work Ethic
▪ Analytical Thinker	▪ Exercise Sound Judgment	▪ Quick Learner

EDUCATION

- **Emory University Continuing Education**, Atlanta, GA; *Paralegal Certificate* (2013)
- **Clayton State University**, Atlanta, GA; *Bachelor of Arts – Liberal Arts* (2010)
- **Atlanta Metropolitan College**, Atlanta, GA; *Associate Degree* (2006)
- **Certified Fraud Examiner Association** of Certified Fraud Examiners (2014)
- **Notary Public for Fayette County, GA**

PROFESSIONAL HISTORY

Cahaba GBA, LLC – Atlanta, GA

2011 – present

Electronic Data Interchange (EDI) Analyst (08/11 – present) 40 hrs

Supervisor Scott Danson scott.danson@cahabagba.com 205.220.1787

- Selected by management to participate on a special project involving redesigning the corporate website. Researched best practices and navigability of similar sites increasing user friendliness and creating a new website that became a better resource for clients.
- Lead team tasked with educating clients on the benefits of electronic reimbursement for Medicare Part A and Part B. Met 2012 target goal within three (3) months for Part B and met the targeted goals in 2013 for both Part A/B.
- Ascertain reasons for rejected enrollment applications and liaise with providers, billing and clearinghouses to rectify errors and facilitate compliance.
- Audit providers that send paper claims to determine if they are in compliance to send paper claims under the Administration Simplification Compliance Act (ASCA)
- Answers high volume phone calls from providers to resolve problems with their claims
- Working with team on the ICD-10 billing coding assisting testers
- Analyze data to select the best possible candidates to test for ICD-10
- Wrote an analyzed report on finding and presented to the manager.

T & C Transportation Enterprises, Inc. Fayetteville, GA

Office Manager (04/2004 – present)

20 hrs

2004 – present

Charles Naghise Co-Owner [REDACTED]

- Effectively schedules, supervises, and directs transportation personnel, ensuring excellent customer service and optimal performance.
- Ensures on-time delivery of products or services. Schedule loads for drivers.
- Executes established goals and ensures that transportation policies support and compliment company strategies, mission, vision, and values.
- Maintain safety records for all drivers. Coordinates annual training for personnel
- Ensures that personnel understand and implement safety and regulatory policies and procedures.
- Conducts performance appraisals as required.
- Process bi-weekly payroll.
- Maintain Accounts Payable.
- Manage Account Receivables.
- Conducts internal investigations of misconduct.

Human Resources Technician (09/03 – 04-08) 40 hrs

Ann Williams, DHR awilliams@smcmed.com 404.546.6941

- Under the direction of the Human Resources Director, performed a wide range of duties relative to the maintenance and processing of personnel records and reports.
- Supported organizational recruiting efforts for all exempt and non- exempt personnel including collecting, verifying and forwarding of employee new hire paperwork, perform background and pre-employment checks.
- Ensured employment law compliance of HR documentation and files.
- Arranged for advertising or posting of job vacancies, maintains HRIS records and compiles reports from databases, conducted audits, HRIS data entry, compile information and put data into spreadsheets, assisted with staff benefits, licensing credentials, and wage compensation areas of HR.
- Conducted initial investigations of employee complaints, documented findings, analyzes situation for potential liability, and forwarded management as directed.

PROFESSIONAL AFFILIATIONS

▪ Association of Certified Fraud Examiners	▪ Gate City Bar Association Paralegal Section
▪ Georgia Association of Paralegals	▪ Society of Human Resource Management

COMPUTER PROFICIENCIES

▪ MS Word	▪ MS PowerPoint	▪ MS Excel
▪ MS Outlook	▪ PeopleSoft	▪ Westlaw/LexisNexis
▪ HRIS	▪ MS Project Manager	▪

INTERNSHIP

City of Atlanta Public Defenders Office

Intern Investigator – November -2014 – present

- Interview clients for accuracy before attorney is assigned
- Write reports on the circumstances for attorney's office
- Research laws and ordinances for the benefit of attorney
- Assist with any Social Services clients may need (i.e. housing, substance abuse, higher education)

Fulton County Court

Civil Division (02/2014 – 05/14) 25 hrs/wkly

- Initiated case numbers of Legal Complaints
- Keyed plaintiff, defendant, and garnishee data into database
- Entered garnishment financial information into database
- Keyed Complaints and Answers into database
- Sorted mail to ensure proper handling

International Refugee Committee (IRC)

Intern in Education Dept. June 1, 2010 – August 2010 25 hrs/wkly

- Taught English to Refugees
- Planned assignments with teacher
- Prepared clients for the work force with job vocabulary and life skills
- Prepared clients for Employment Orientation by holding mock interviews
- Gave tips on what to expect in an interview with employers
- Still on volunteer roster

Awards

- Business Women of the Year 2013
- Ernest Broadwell Leadership Award 2014
- Georgia Women's Legislature Caucus Servant Leadership Award 2015

Randy Ognio Application

10 am

APPLICATION FOR APPOINTMENT
Fayette County Public Facilities Authority

Thank you for your interest in being considered for appointment to the Public Facilities Authority.

Applicants must be a legal resident of the State of Georgia and have been a resident of Fayette County for at least six months prior to the date an application is submitted.

The Public Facilities Authority is comprised of three members appointed to one-year terms. Meetings are held on an as-needed basis, and generally not more than once a year. Said meetings take place at the Fayette County Administrative Complex, 140 Stonewall Avenue West, Fayetteville, Georgia. Please do not apply if you will be unable to attend a minimum of eighty percent (80%) of all meetings. Applicants are encouraged to attend as many Public Facilities Authority meetings as possible in an effort to become familiar with the responsibilities of the post.

Please take a few minutes to complete the form and answer the questions on the reverse side of this form and return it with a resume, if available, to Floyd Jones, County Clerk, 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 no later than 5:00 p.m. on July 17, 2015.

If you have any questions, please call (770) 305-5102.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

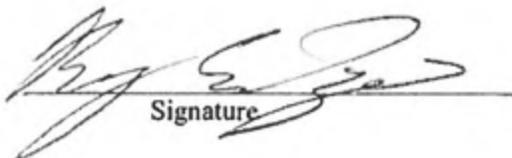
NAME Randy C Ognio

ADDRESS [REDACTED]

TELEPHONE(day) [REDACTED]

(evening) [REDACTED]

(email address) [REDACTED]


Signature

6/23/2015
Date

1. How long have you been a resident of Fayette County? 22 years
2. Why are you interested in serving on the Public Facilities Authority? To help communications between the Public Facilities Authority and the Board of Commissioners.
3. What qualifications and experience do you possess that should be considered for appointment to the Public Facilities Authority? I have a back ground in construction and I am familiar with the cost associated with facilities. I also have been in charge of finances for two companies.
4. List your recent employment experiences to include name of company and position. B & O Electric Company Inc. President, A.G. Construction Company President
5. Do you have any past experience related to this position? If so, please describe. I help manage the Facilities for B & O Electric Company Inc. and A. G. Construction Company
6. Are you currently serving on a commission/board/authority or in and elected capacity with any government? Yes, Board of Commissioners
7. Have you attended any Public Facilities Authority meetings in the past two years and, if so, how many? No
8. Are you willing to attend seminars or continuing education classes at county expense? Yes
9. What is your vision of the county's future related to the duties of the Public Facilities Authority? Pay down debt. Address facility needs.
10. Would there be any possible conflict of interest between your employment or your family and you serving on the Public Facilities Authority? No
11. Are you in any way related to a County Elected Official or County employee? If so, please describe. Yes I am on the Board of Commissioners
12. Describe your current community involvement. County Commissioner
13. Have been given a copy of the county's Ethics Ordinance? Yes
14. Is there any reason you would not be able to comply with the ordinance? No

Don Wellman Application

APPLICATION FOR APPOINTMENT
Fayette County Public Facilities Authority

Thank you for your interest in being considered for appointment to the Public Facilities Authority.

Applicants must be a legal resident of the State of Georgia and have been a resident of Fayette County for at least six months prior to the date an application is submitted.

The Public Facilities Authority is comprised of three members appointed to one-year terms. Meetings are held on an as-needed basis, and generally not more than once a year. Said meetings take place at the Fayette County Administrative Complex, 140 Stonewall Avenue West, Fayetteville, Georgia. Please do not apply if you will be unable to attend a minimum of eighty percent (80%) of all meetings. **Applicants are encouraged to attend as many Public Facilities Authority meetings as possible in an effort to become familiar with the responsibilities of the post.**

Please take a few minutes to complete the form and answer the questions on the reverse side of this form and return it with a resume, if available, to Floyd Jones, County Clerk, 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 no later than 5:00 p.m. on April 18, 2014.

If you have any questions, please call (770) 305-5102.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME Don Wellman

ADDRESS [REDACTED]

TELEPHONE (day) [REDACTED]

(evening) [REDACTED]

(email address) [REDACTED]

Don J. Wellman

Signature

06/24/15

Date

1. How long have you been a resident of Fayette County?

14 years

2. Why are you interested in serving on the Public Facilities Authority?

Would like to contribute in assisting the county to be very competitive in attracting new businesses and new homeowners, which will increase tax revenue.

3. What qualifications and experience do you possess that should be considered for appointment to the Public Facilities Authority?

I sat on the Planning & Zoning Board and Facilities Board in Hennepin County, MN. I also have been an Asset/Portfolio Director for my firm over the past 6 years.

4. List your recent employment experiences to include name of company and position.

I am currently the Director, Leasing & Operations for Vision Development Services, Inc. I have served in this capacity for the past 6 years.

5. Do you have any past experience related to this position? If so, please describe.

I currently manage the acquisition, leasing, maintenance, operations and disposition of my firms portfolio, which includes various types of real estate property.

6. Are you currently serving on a commission/board/authority or in an elected capacity with any government?

No, only on 1 private board.

7. Have you attended any Public Facilities Authority meetings in the past two years and, if so, how many?

Would like to contribute in assisting the county to be very competitive in attracting new businesses and new homeowners, which will increase tax revenue.

8. Are you willing to attend seminars or continuing education classes at county expense?

Yes.

9. What is your vision of the county's future related to the duties of the Public Facilities Authority?

10. Would there be any possible conflict of interest between your employment or your family and you serving on the Public Facilities Authority?

No.

11. Are you in any way related to a County Elected Official or County employee? If so, please describe.

No.

12. Describe your current community involvement.

I currently coach Baseball and Football for Fayette County Blue Devils and volunteer at my kids elementary schools.

13. Have been given a copy of the county's Ethics Ordinance?

Yes.

14. Is there any reason you would not be able to comply with the ordinance?

No.

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of Resolution 2015-12 adopting the 2015 Property Tax Millage Rates.

Background/History/Details:

Each year, the Board of Commissioners set millage rates for the purpose of levying property taxes. At the Board of Commissioners' August 27, 2015 meeting staff will request the Board to adopt Resolution 2015-12 to establish the 2015 property tax millage rates.

The proposed 2015 millage rates are as follows:

General Fund's Maintenance and Operations - 5.171 mills, down from 5.602 or 7.69%

Fire Services - 3.070 mills, no change

EMS Services - 0.456 mills, no change

E-911 Services - 0.210 mills, no change

What action are you seeking from the Board of Commissioners?

Adoption of Resolution 2015-12 adopting the 2015 Property Tax Millage Rates.

If this item requires funding, please describe:

Not Applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

State of Georgia;
County of Fayette

**RESOLUTION LEVYING COUNTY TAX
FOR YEAR 2015
No. 2015 - 12**

Upon motion duly made and unanimously passed, it is hereby ordered by the Board of Commissioners of Fayette County, Georgia, duly convened this 27th day of August, 2015, that upon \$1,792,816,897 the value of all property taxable for County purposes in Fayette County, Georgia, as appears upon the digest thereof, and upon all other taxable property in unincorporated Fayette County, Georgia, there be levied and collected for County general maintenance and operations purposes as set forth in the Official Code of Georgia Annotated, Section 48-5-220, and as hereinafter amended and as otherwise authorized by law, a tax, ad valorem, for the year 2015, for all such purposes of \$5.171 per \$1,000.00 of assessed valuation, constituting a tax levy for County general maintenance and operations purposes of 5.171 mills.

Upon motion duly made and unanimously passed, it is hereby ordered by the Board of Commissioners of Fayette County, Georgia, duly convened this 27th day of August, 2015, that upon \$2,967,357,302 the value of all property taxable for County purposes in Fayette County, Georgia, as appears upon the digest thereof, and upon all other taxable property in incorporated Fayette County, Georgia, there be levied and collected for County general maintenance and operation purposes, as set forth in the Official Code of Georgia Annotated, Section 48-5-220, as hereinafter amended and as otherwise authorized by law, ad valorem, for the year 2015, at the aggregated rate for all such purposes to be levied as follows:

1. All property located within the City of Fayetteville will be assessed at \$5.171 per \$1000.00 of assessed valuation, constituting an ad valorem tax levy for County general maintenance and operations purposes in Fayetteville of 5.171 mills;
2. All property located within the City of Peachtree City will be assessed at \$5.171 per \$1000.00 of assessed valuation, constituting an ad valorem tax levy for County general maintenance and operations purposes in Peachtree City of 5.171 mills;
3. All property located within the Town of Tyrone will be assessed at \$5.171 per \$1000.00 of assessed valuation, constituting an ad valorem tax levy for County general maintenance and operations purposes in Tyrone of 5.171 mills;
4. All property located within the Town of Brooks will be assessed at \$5.171 per \$1000.00 of assessed valuation, constituting an ad valorem tax levy for County general maintenance and operations purposes in Brooks of 5.171 mills;

5. All property located within the Town of Woolsey will be assessed at \$5.171 per \$1000.00 of assessed valuation, constituting an ad valorem tax levy for County general maintenance and operations purposes in Woolsey of 5.171 mills.

In accordance with provisions within the Constitution of the State of Georgia and the Official Code of Georgia, Fayette County has created a special tax district for the purpose of providing Fire Protection Services to its citizens, said special tax district encompassing all of Fayette County with the exception of that portion of Fayette County which constitutes the City of Peachtree City and the City of Fayetteville. Upon \$2,160,654,036 the value of all property taxable within the Special Fire District, as appears on the digest thereof, there shall be levied and collected a tax of \$3.070 per \$1,000.00 of assessed valuation, constituting a total tax levy for the Special Fire Tax District of 3.070 mills.

In accordance with provisions within Constitution of the State of Georgia and the Official Code of Georgia, Fayette County has created a special tax district for the purpose of providing Emergency Medical Services to its citizens, said special tax district encompassing all of Fayette County with exception of that portion of Fayette County which constitutes the City of Peachtree City. Upon \$2,892,763,996 the value of all property taxable within the Special EMS Tax District, as appears upon the digest thereof, there shall be levied and collected a tax of \$0.456 per \$1,000.00 of assessed valuation, constituting a total tax levy for the Special EMS Tax District of 0.456 mills.

In accordance with provisions within the Constitution of the State of Georgia and the Official Code of Georgia, Fayette County has created a special tax district for the purpose of providing E-911 Communication Services to its citizens, said tax district encompassing all of Fayette County. Upon \$4,760,174,199 the value of all property within the Special E-911 Tax District, as appears upon the digest thereof, there shall be levied and collected a tax of \$0.210 per \$1,000.00 of assessed valuation, constituting a total tax levy of the Special E-911 Tax District of 0.210 mills.

Upon recommendation of the Fayette County Board of Education, it is ordered that upon \$4,212,615,416 the value of all property taxable for educational purposes in Fayette County as appears upon the digest thereof, and upon all other property in Fayette County, both real and personal, there be levied a tax, ad valorem, for the year 2015, for educational purposes in the amount of \$20.000 per \$1,000.00 of the assessed valuation on the digest as aforesaid, constituting a total tax levy for educational purposes of 20.000 mills.

It is further ordered that upon \$4,249,745,416 the value of all taxable property in said County as appears upon the digest thereof, computed by deducting only the special homestead exemption for certain persons 65 years of age and over, and upon all other taxable property in said County, both real and personal, there be levied and collected a tax, ad valorem, for the year 2015, for the purpose of

providing a sinking fund for retiring bonded indebtedness and discharging interest thereof, of the Fayette County School District, in the amount of \$1.35 per \$1,000.00 of assessed valuation, constituting a total tax levy of 1.35 mills.

It is hereby ordered by the Board of Commissioners of Fayette County, Georgia, this 27th day of August, 2015, that all taxes, as described and as levied by the adoption of this Resolution, shall be due and collected by the Tax Commissioner of Fayette County, by the close of the business day on November 15, 2015.

So resolved this, the 27th day of August, 2015, by the

BOARD OF COMMISSIONERS
FAYETTE COUNTY, GEORGIA

Charles W. Oddo, Chairman

Attest:

Floyd L. Jones, County Clerk

2015 Property Tax Digest / Millage Rates

**Fayette County, GA
Board of Commissioners**

August 27, 2015



Events impacting 2015 Tax Digest

- Phase out of annual Motor Vehicle Ad Valorem Tax
 - Title Ad Valorem Tax (TAVT) effective March 1, 2013
 - Any vehicle purchased or transferred paying TAVT is no longer subject to the annual motor vehicle ad valorem tax.
 - The impact to the 2015 Motor Vehicle values is a reduction of \$77,986,860 County-wide, or 26.3%.
 - Vehicles represent 4.3% of the total digest, down from 6.3% in 2014.
 - The shortfall in property tax ad valorem is trued up from TAVT collections, now a sales tax.

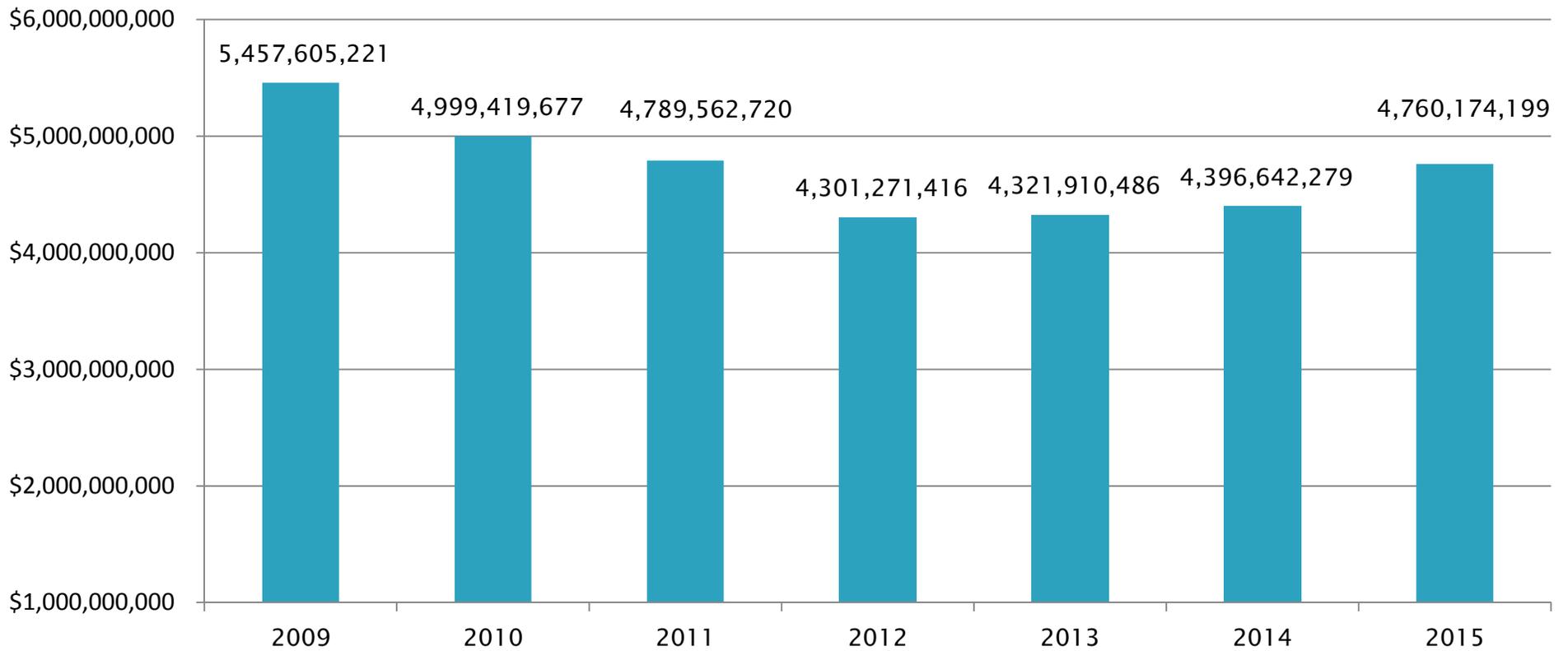
Events impacting 2015 Tax Digest (con't)

- Reassessment of existing Real Property
 - 2008-2013 had negative reassessments.
 - 2014 had a positive reassessment of 2.2%.
 - 2015 has a positive reassessment of 9.1% or \$366,222,670.
 - Rollback rates apply.

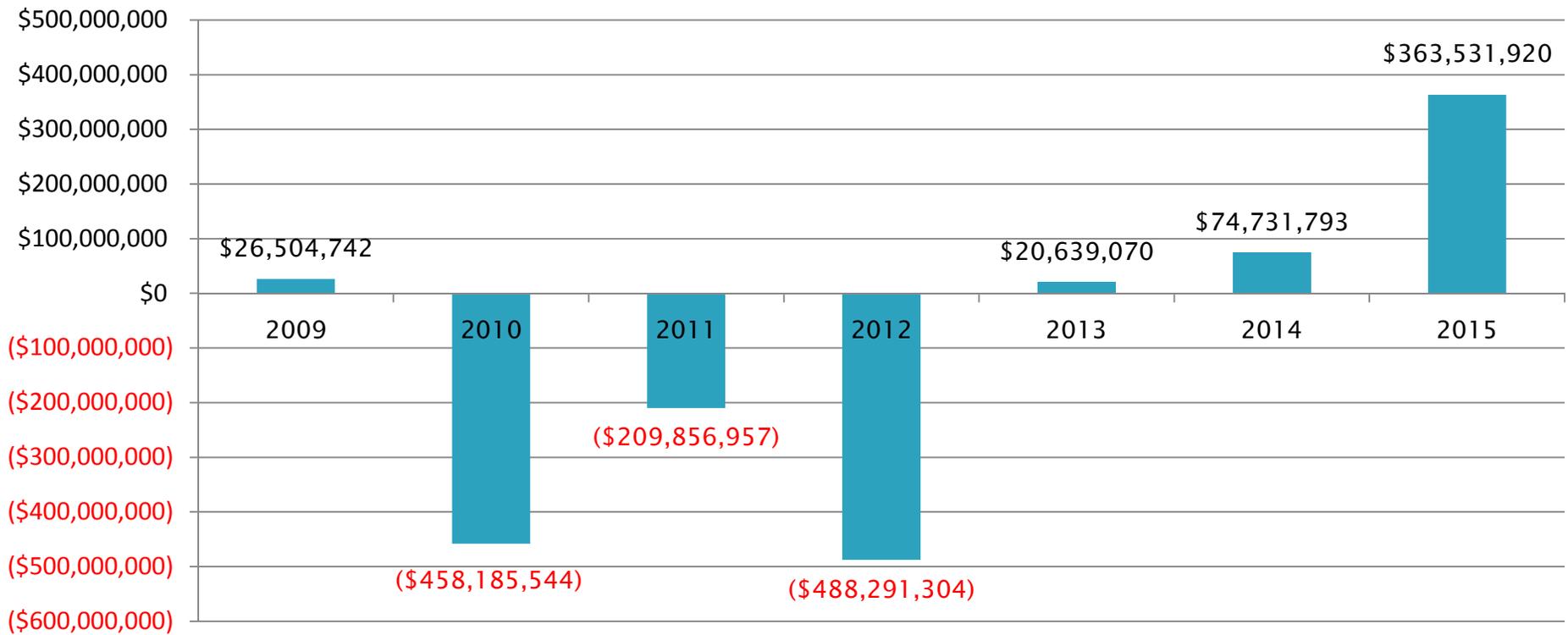
 - Increase in County-wide Exemptions
 - 2015 compared to 2014 is \$8,655,661 or 3.0% more.

 - Overall impact to Tax Digest
 - All changes are an increase of \$363,531,920 or 8.3%.
 - However, this increase will be offset by a rollback of the County's Maintenance and Operations Millage Rate.
- 

Fayette County, GA Taxable Digest 2009–2015



Fayette County, GA Change in Taxable Digest 2009-2015



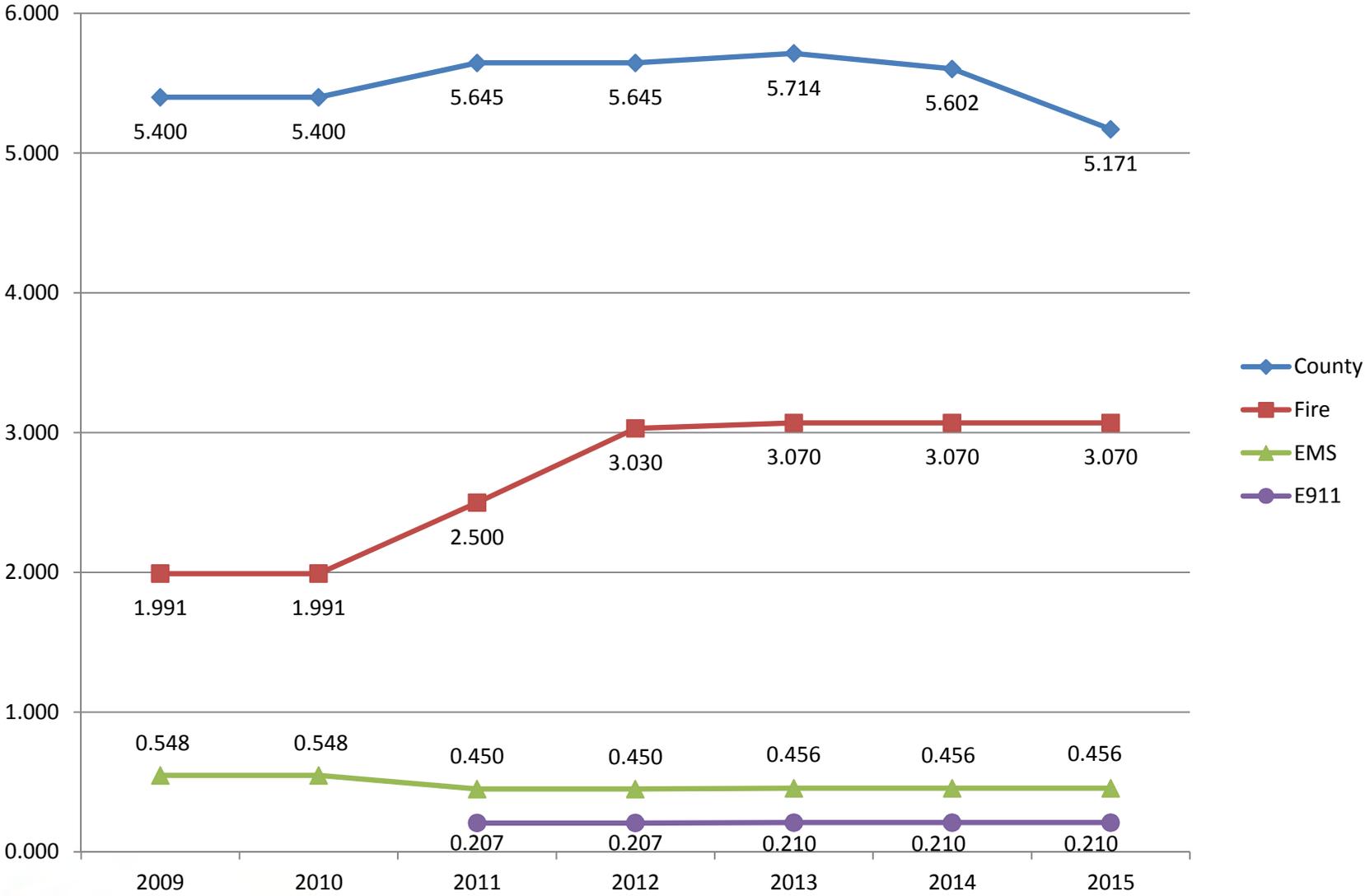
Digest Change Detail – 2015

❖ 2014 Digest		\$4,396,642,279
➤ Growth (Decrease) in Digest		\$5,974,911
➤ Real Property	\$60,107,948	
➤ Personal Property	\$24,355,139	
➤ Motor Vehicles/Other	<u>(\$78,488,176)</u>	
➤ Reassessments		
➤ Real Property		\$366,222,670
➤ Increase in Exemptions		<u>(\$8,665,661)</u>
➤ Positive Change in Net Digest		\$363,531,920
❖ 2015 Digest		\$4,760,174,199

2015 PROPOSED Millage Rates

Description	Proposed 2015	Adopted 2014	Millage Rate Recapture (Decrease)	Percent Change
General Fund Maintenance & Operations	5.171	5.602	(0.431)	-7.69%
Fire Services	3.070	3.070	-0-	na
Emergency Medical Services	0.456	0.456	-0-	na
E911 Services	0.210	0.210	-0-	na

Fayette County, GA
Property Tax Rates-General Fund, Fire Fund, EMS Fund, E911 Fund
2009-2014



Questions?



COUNTY AGENDA REQUEST

New Business #10

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Update on the West Fayetteville Bypass / Veterans Parkway Projects (SPLOST No. R-5 and R-28).

Background/History/Details:

The West Fayetteville Bypass is defined as three phases in Fayette County's 2003 Transportation Plan. The projects are funded with local transportation Special Purpose Local Option Sales Tax (SPLOST) dollars and have been worked on for over seven years.

Recently the Board of Commissioners requested an update on the project, with particular focus on the intersection of Veterans Parkway and SR 92, across from Westbridge Road. The presentation for this agenda item provides a summary of the project's history, a review of issues delaying the intersection design at SR 92, and identification of next steps and schedule for construction.

What action are you seeking from the Board of Commissioners?

No Action Required.

If this item requires funding, please describe:

The project is funded with transportation SPLOST money. No funding is requested as part of this agenda item.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

Fayette County Transportation SPLOST

West Fayetteville Bypass/Veterans Parkway Update
Fayette County Board of Commissioners
August 27, 2015

SPLOST Background

- Resolution **2004-09** passed by voters of Fayette County on November 2, 2004
- Authorized 1% **Special Purpose Local Option Sales Tax**
 - valid from **April 1, 2005** thru **March 31, 2010**
 - **\$102,977,949** in SPLOST revenue to-date

West Fayetteville Bypass

Phase	Description
Phase 1 (R-28)	1.6 miles of new road from Bennett's Middle School to South Sandy Creek Road. Work included traffic signal at SR 54 and multi-use path along portion of Lester. Complete.
Phase 2 (R-5)	4.4 miles of mostly new road construction from South Sandy Creek to SR 92. Includes several stop-control intersections, a roundabout, and a 647-ft bridge over Whitewater Creek. Complete except for intersection with SR 92 and pedestrian tunnel at Pinewood Atlanta.
Phase 3 (R-28)	Concept work only. Goal is to improve connection between Lester Road and SR 85. Funding has been removed. No further action planned.

West Fayetteville Bypass

Phase	Cost
WFB Phase 1 (R-28)	\$8,574,880
WFB Phase 2 (R-5)	Total Budget: \$17,050,086 Expenditures to-date: \$11,743,606 Intersection budget: \$1,500,000 Outstanding ROW costs: unknown
WFB Phase 3 (R-28)	Concept level cost estimate: up to \$14,100,000 Expenditures to-date: \$23,484

West Fayetteville Bypass

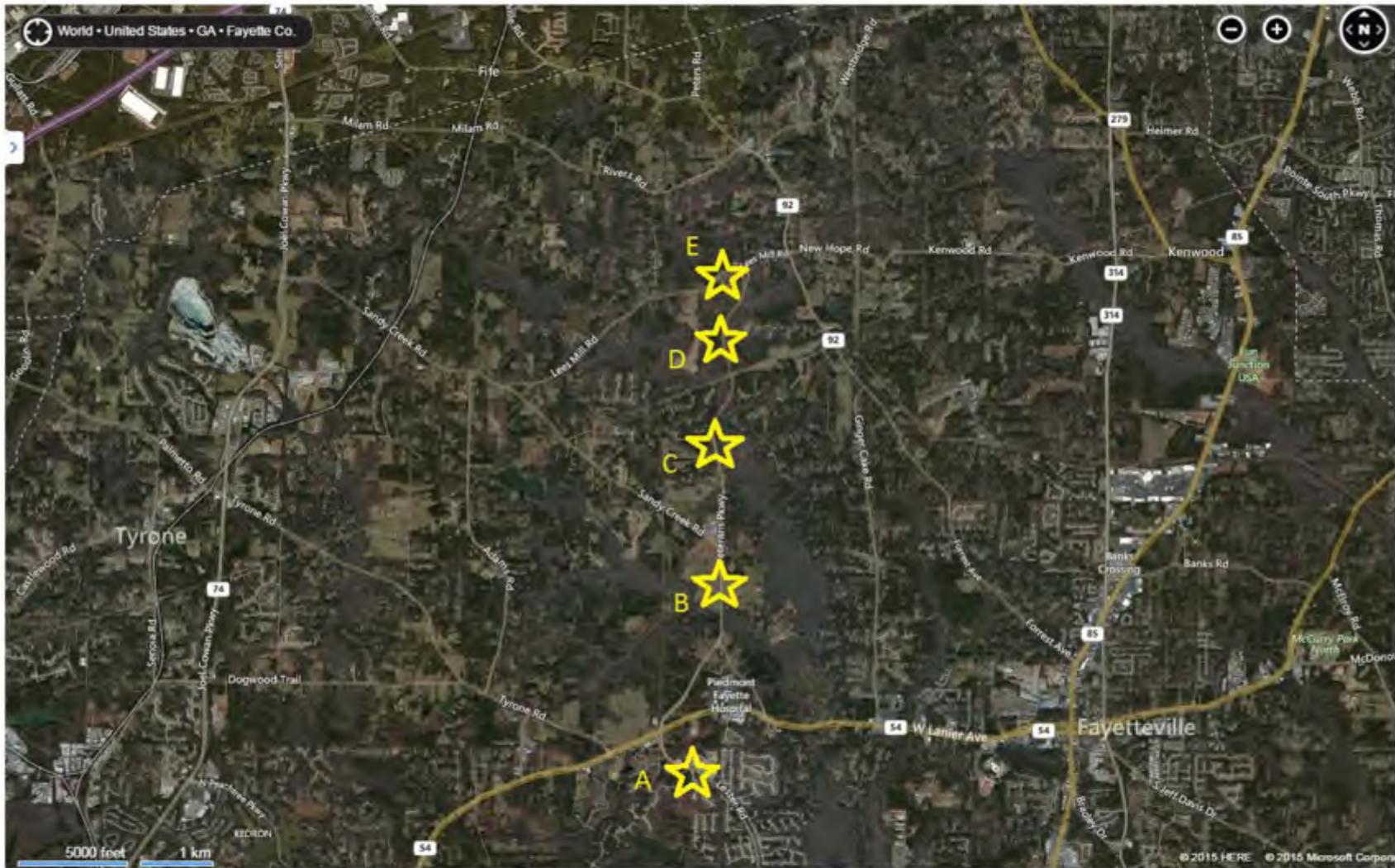
Date	Milestones
1985	Project first recommended by Roberts and Company as part of a Land Use Plan for Fayette County.
1990	Fayette County's first comprehensive transportation improvement plan. The documents recommends both the WFB and the EFB. The WFB is called the "Central Parkway".
1995 to 1997	The Association of Fayette County Governments works with ARC to identify priority transportation projects and potential funding sources.

West Fayetteville Bypass

Date	Milestones
April 2003	Fayette County's Transportation Plan Update prepared by URS Corporation.
October 2003	A list of ten countywide transportation project priorities was adopted by the BOC.
May 2004	The BOC passes Resolution 2004-09, calling for a SPLOST referendum.
November 2004	Transportation SPLOST referendum passed by voters.

West Fayetteville Bypass

Date	Milestones
September 2005	The BOC issues Mallett Consulting, Inc. a Notice to Proceed for select SPLOST projects, including the WFB.
June 2008	Groundbreaking for WFB Phase 1 start of construction.
November 2009	Signal permit for WFB and SR 54 approved by GDOT.
October 2010	Phase 1 complete (Capitalized).
June 2014	Phase 2 complete thru Lees Mill Road.



Title: Veterans Parkway		Page 1 of 10
Date 7/30/15		



Title: Signal at SR 54	
Date 7/30/15	

Page 2 of 10



Title: Veterans "A"		Page
Date 7/30/15		3 of 10



Title: Street View – Veterans “B”

Date 7/30/15

Page

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Title: Veterans "C"		Page
Date 7/30/15		5 of 10



Title: Bridge over Whitewater Creek

Date 7/30/15

Page

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Title: Veterans "D"		Page
Date 7/30/15		7 of 10



Title: Veterans "E"

Date 7/30/15

Page

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© 2015 Pictometry



Title: Roundabout at Lees Mill Road		Page 9 of 10
Date 7/30/15		



Title: Veterans at SR 92

Date 7/30/15

Page

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Intersection Highlights

- Intersection is part of WFB 2 (SPLOST R-5)
- Development is/was in parallel with design, land acquisition and construction of other segments
- Intersection control dictated by GDOT
 - 2-way stop control
 - Roundabout
 - Traffic Signal

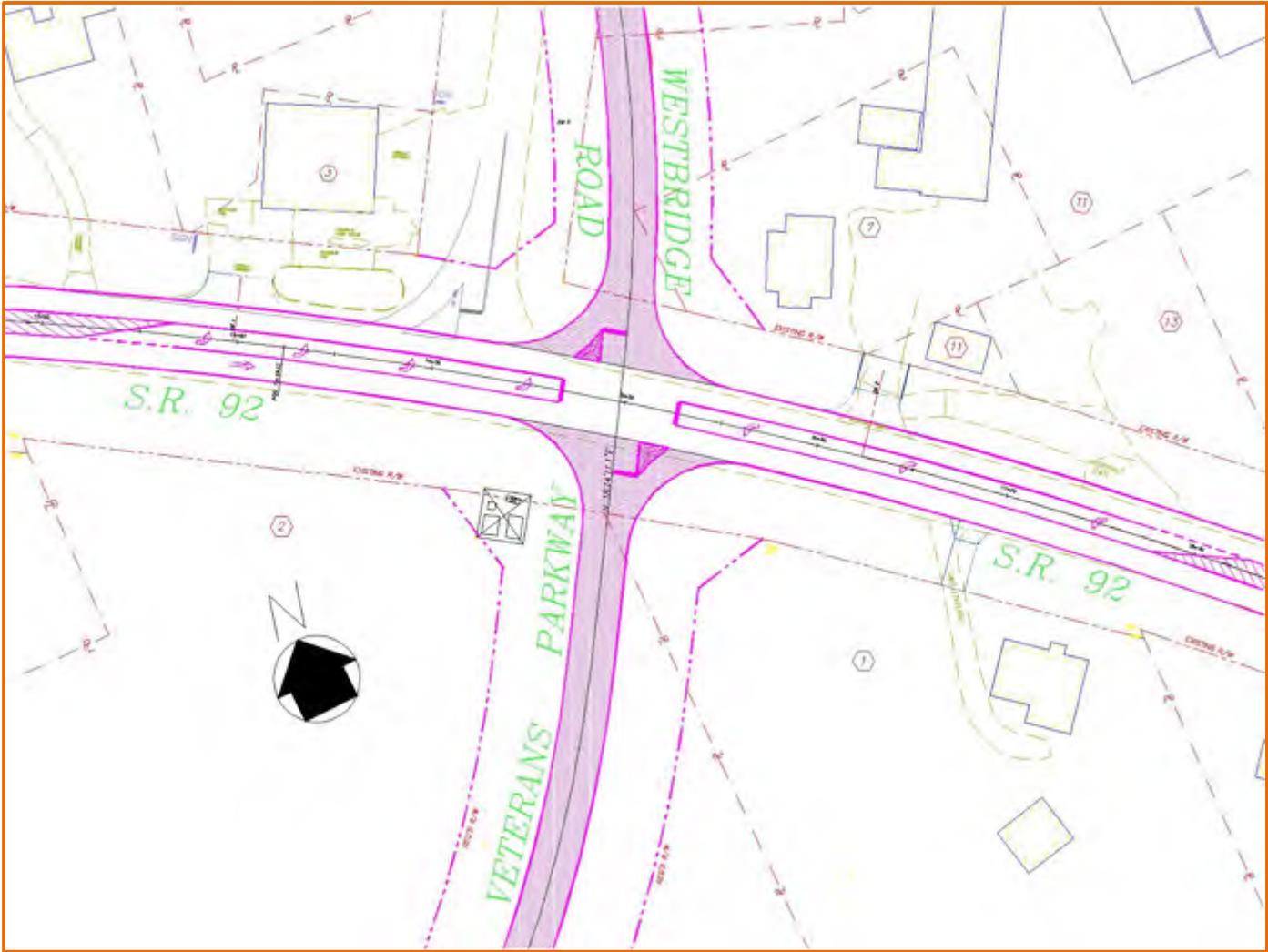
Intersection Highlights

- Evolving design criteria has resulted in multiple iterations. Contributing factors include:
 - Traffic Volumes & Warrants
 - Property Impacts
 - Environmental Liabilities (e.g., underground storage tanks)
 - Utility Conflicts
 - Roundabout & Signal Geometry Standards
 - Peer Reviews

Plan Components

- Partial Sheet Index (> 60 sheets)
 - Typical Sections
 - Summary of Quantities
 - Plan Views
 - Profiles (mainline and driveways)
 - Grading
 - Drainage (hydrology & hydraulics)
 - Cross-Sections
 - Sign & Striping
 - Construction Details
 - Right-of-Way

Concept for Stop-Control Intersection



Next Steps

- Concept approval from GDOT (complete)
- Update traffic study (on-going)
- Completion of stop-control design
- Outsource Erosion Control Plan
- GDOT approval and permitting
- ROW acquisition
- Procurement for Construction phase
- Construction

Schedule to Start Construction

Schedule for Intersection of Veterans Parkway and SR 92 (SPLOST R-5f)

Task	8/2/15	8/9/15	8/16/15	8/23/15	8/30/15	9/6/15	9/13/15	9/20/15	9/27/15	10/4/15	10/11/15	10/18/15	10/25/15	11/1/15
Stop-Control Concept to GDOT	Completed													
GDOT Review and Comment		Completed	Completed	Completed										
Traffic Study / Update			Scheduled	Scheduled	Scheduled									
Final Design for Stop Control			Scheduled	Scheduled	Scheduled	Scheduled								
ROW Plans					Scheduled	Scheduled	Scheduled							
Erosion Control Plan					Scheduled	Scheduled	Scheduled							
GDOT Review and Approval								Scheduled	Scheduled	Scheduled	Scheduled			
Resubmit (as needed)									Scheduled	Scheduled	Scheduled			
ROW Acquisition (6 months)												Scheduled	→→	
CST Procurement	Overlap with ROW Acquisition													
Anticipated NTP for CST	May 2016													

Prepared by P. Mallon, August 11, 2015

 Scheduled Activity

 Completed Activity

Fayette County Contact

Phil Mallon, P.E.
Director of Public Works
115 McDonough Road
Fayetteville, Georgia 30215
770-320-6010
pmallon@fayettecountyga.gov

COUNTY AGENDA REQUEST

New Business #11

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of Chairman Oddo's recommendation to authorize the County Administrator, to allow the individual department heads, to reduce to minimal staffing beginning at 1:00 p.m. on Friday, September 4, 2015 in observance of the Labor Day holiday.

Background/History/Details:

Each year, Fayette County establishes a Holiday Calendar based on federal holidays. Labor Day is among the federal holidays.

Staff is seeking Board approval to authorize department heads to allow employees to leave early on Friday, September 4, 2015 beginning at 1:00 p.m.

Exempt employees who are allowed to leave early will be paid in accordance with the Fair Labor Standards Act (FLSA). Non-exempt employees who are allowed to leave early will be paid at their regular hourly rate for the normally scheduled hours which they do not work.

It is recognized that this authorization is not practical to implement in all departments and service responsibilities to citizens should be considered when making a determination. Department heads will be required to maintain sufficient staff for basic operations throughout the county.

What action are you seeking from the Board of Commissioners?

Approval of Chairman Oddo's recommendation to authorize the County Administrator, to allow the individual department heads, to reduce to minimal staffing beginning at 1:00 p.m. on Friday, September 4, 2015 in observance of the Labor Day holiday.

If this item requires funding, please describe:

Not Applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes: