New Business #10

COUNTY AGENDA REQUEST

Department:	Parks and Recreation	Presenter(s):	Anita Godbee, Director
Meeting Date:	Thursday, September 25, 2014	Type of Request:	New Business

Wording for the Agenda:

Consideration of staff's recommendation to award Bid #910- Sports Lighting to Donald Camp, Inc., in the amount of $257,000.00, for lighting at McCurry Park's Soccer Field #4 and Softball Field #6, and approval to utilize $132,000.00 from the McCurry Park Contingency Fund for this purpose.

Background/History/Details:

In 2003, the Parks and Recreation Department began a process of refurbishing the sports lighting at all Fayette County parks due to safety concerns. A study was conducted to determine which fields would need immediate attention and, beginning in 2004, Fayette County has refurbished lighting needs for twenty different fields at Kiwanis, McCurry, and Brooks Parks. This request is a continuation of Fayette County's plan to refurbish lighting at its various parks.

Invitation to Bid #910 was released to obtain bids for Soccer Field #4 and Softball Field #6 at McCurry Park. The Purchasing Department direct-mailed notices to 21 companies, and invitations were extended via the Fayette News, the county's website, Georgia Local Government Access Marketplace, and Channel 23. Through the Georgia Procurement Registry, an additional 325 vendors were notified. Three companies submitted bids. The one with the lowest overall bid was Donald Camp, Inc., at $257,000.00. This bid included an Exception, which stated "Camp Electric will only accept the contract if awarded both fields #4 and #6. Even with the exception, Donald Camp, Inc. submitted the lowest overall price. The Parks and Recreation Department recommends Donald Camp, Inc. for this project, and the Purchasing Department concurs with this recommendation. The budgeted amount for this project is $125,000.00. Contingency funds, in the amount of $132,000.00, are requested for the balance of this request.

What action are you seeking from the Board of Commissioners?

Approval of staff's recommendation to award Bid #910- Sports Lighting to Donald Camp, Inc., in the amount of $257,000.00, for lighting at McCurry Park's Soccer Field #4 and Softball Field #6, and approval to utilize $132,000.00 from the McCurry Park Contingency Fund for this purpose.

If this item requires funding, please describe:

The aggregate project cost is $257,000.00. The Fiscal Year 2015 budget includes $125,000.00 for sports lighting at McCurry Park - project 5110L. An additional $132,000 is requested from the McCurry Park Contingency Fund in order to fully fund this project.

Has this request been considered within the past two years?	No	If so, when?	
Is Audio-Visual Equipment Required for this Request?*	No	Backup Provided with Request?	Yes

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance	Yes	Reviewed by Legal	
Approved by Purchasing	Yes	County Clerk's Approval	Yes
Administrator's Approval			

Staff Notes:

Fayette County
"Where Quality Is a Lifestyle"
Parks and Recreation
980 Redwine Road
Fayetteville, Georgia 30214
Phone: 770-716-4320
www.fayettecountyga.gov

TO: Steve Rapson

FROM: Anita Godbee

DATE: September 4, 2014

SUBJECT: Long Term Sports Lighting Refurbishment Plan

In 2003, we began the process of refurbishing the sports lighting at all our parks due to safety concerns related to poles. We also evaluated the electrical panel boxes at each of our sport fields. As we began the process, we obtained field light readings to determine the light levels on the various fields. The light levels and the condition of the electrical panel boxes helped us determine which fields would need to be addressed first.

The following chart depicts the fields we have refurbished to date:

Refurbished Date	Field Refurbished	Warranty
February 2004	• Kiwanis Park Baseball Field #3	• 10 year
April 2005	• Kiwanis Park Baseball Field #1 • McCurry Park Softball Field #4	• 10 year • 10 year
October 2006	• Kiwanis Park Baseball Field #5 • Kiwanis Park Baseball Field #6	• 25 year • 25 year
December 2006	• McCurry Park Softball Field #1 • McCurry Park Softball Field #2	• 25 year • 25 year
January 2007	• Brooks Park Baseball Field #1 • Brooks Park Baseball Field #2	• 25 year • 25 year
June 2007	• McCurry Park Soccer Field #7	• 25 year
February 2011	• Kiwanis Park Baseball Field #7 • McCurry Park Softball Field #3	• 25 year • 25 year
February 2012	• Kiwanis Park Tennis Courts #1-#4 • McCurry Park Softball Field #5 • McCurry Park Soccer Field #2 • McCurry Park Soccer Field #3 • McCurry Park Football Field #1	• 25 year • 25 year • 25 year • 25 year • 25 year
April 2013	• Kiwanis Park Baseball Field #11 • McCurry Park Softball Field #7 • McCurry Park Football Field #3	• 25 year • 25 year • 25 year

The fields we still need to refurbish include:

Priority order for Refurbishment as of 09/04/14	Original Installation Date
McCurry Park Soccer Field #1	1986-1987
McCurry Park Softball Field #6	1989-1990
McCurry Park Soccer Field #4	1986-1987
McCurry Park Soccer Field #5	1986-1987
McCurry Park Soccer Field #6	1986-1987
McCurry Park Football Field #2	1991
McCurry Park Soccer Field #21	1999-2000
McCurry Park Soccer Field #22	1999-2000
McCurry Park Soccer Field #23	1999-2000
McCurry Park Soccer Field #24	1999-2000
McCurry Park Soccer Field #25	1999-2000
Kiwanis Park Baseball Field #2	1999
Kiwanis Park Baseball Field #4	1999

We know we need to address pole and electrical panel box issues on the following fields:

- McCurry Park Soccer Field #4
- McCurry Park Softball Field #6
- McCurry Park Soccer Field #1
- McCurry Park Soccer Field #5
- McCurry Park Soccer Field #6

At this point, we need to do another analysis on the following fields:

- McCurry Park Football Field #2
- McCurry Park Soccer Field #21
- McCurry Park Soccer Field #22
- McCurry Park Soccer Field #23
- McCurry Park Soccer Field #24
- McCurry Park Soccer Field #25
- Kiwanis Park Baseball Field #2
- Kiwanis Park Baseball Field #4

Since FY2004, we have requested funds in the CIP budget to refurbish the lighting systems. As of 06/30/14, there were funds remaining for field lighting in the CIP budget for FY2012 and FY2013. In the CIP Budget for FY2015, funds were allocated for light refurbishment. In the 5-year CIP Plan, funds were proposed for future budget years.

This year (2014) McCurry Park Soccer Field #4 and Softball Field #6 were chosen for refurbishment. Soccer field #4 has some pole issues and electrical problems. McCurry Softball Field #6 was chosen due to the wooden poles which have a tendency to rot and due to the fact the electrical panel has breakers

which can no longer be purchased. An invitation to bid was sent out to obtain pricing for installation of new field lights at these two fields. The low bidder quoted a total price of $257,000.00. See attached tally sheet. To fund this year's project we will need to look at combining funds from FY2015 and funds moved to the McCurry Park Contingency Account.

As we begin preparing for future years, we really need to look at adjusting the funds allocated in the CIP budget. We have noticed an increase in prices each year we send out an invitation to quote/bid. For instance:

Year	**Field**	**Quote**
2012	• McCurry Park Soccer Field #4 • McCurry Park Softball Field #6	• $109,000.00 • $114,000.00
2013	• McCurry Park Soccer Field #4 • McCurry Park Softball Field #6	• $119,945.00 • Was not quoted

I propose we continue to refurbish at least two field lighting systems each year as we continue our light refurbishment program.

Please let me know if you have any questions!

BID NUMBER: #910

BID NAME: SPORTS LIGHTING - FY 2015

OPENING DATE: 3:00PM, WEDNESDAY, AUGUST 27, 2014

TALLY SHEET

	DESCRIPTION	MCCURRY PARK SOCCER FIELD #4	MCCURRY PARK SOFTBALL FIELD #6	DISCOUNT IF AWARDED BOTH FIELDS	NET DISCOUNT AMOUNT FOR BOTH FIELDS
1.	DONALD CAMP, INC.	$139,500.00	$119,500.00	$2,000.00	$257,000.00
2.	J.M. CLAYTON COMPANY	$135,225.00	$138,400.00	$4,500.00	$269,125.00
3.	MIDDLE GEORGIA OUTDOOR LIGHTING, INC.	$141,750.00	$130,500.00	$6,000.00	$266,250.00

Fayette County

"Where Quality Is a Lifestyle"

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140 Stonewall Avenue West, Ste 204
Fayetteville, Georgia 30214
Phone: 770-305-5420
www.fayettecountyga.gov

To: Steve Rapson

From: Ted L. Burgess

Date: September 25, 2014

Subject: Bid #910 – Sports Lighting for McCurry Park Soccer Field #4 & Softball Field #6

Invitation to Bid #910 was released to obtain bids for Soccer Field #4 and Softball Field #6 at McCurry Park. The Purchasing Department direct-mailed notices to 21 companies. Invitations were extended via the Fayette News, the county website, Georgia Local Government Access Marketplace (www.glga.org), and Channel 23. Through the Georgia Procurement Registry, an additional 325 vendors were notified.

Three companies submitted bids (Attachment 1). The one with the lowest overall bid was Donald Camp, Inc., at $257,000. This bid included an Exception, which stated "Camp Electric will only except (*sic*) the contract if awarded both fields #4 and #6" (Attachment 2). Given the Exception, Donald Camp, Inc. submitted the lowest overall price.

The Parks and Recreation Department recommends Donald Camp, Inc. I support this recommendation. The amount of $125,000 is available in Project 5110L. It is requested that the remainder of $132,000 be transferred from the contingency fund.

Attachments

BID NUMBER: #910

Attachment 1

BID NAME: SPORTS LIGHTING - FY 2015

OPENING DATE: 3:00PM, WEDNESDAY, AUGUST 27, 2014

TALLY SHEET

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Attachment 2

BID #910

EXCEPTIONS TO SPECIFICATIONS

Camp Electric will only except the contract if awarded both fields #4 and #6

COMPANY NAME Donald Camp, Inc.