

BOARD OF COUNTY COMMISSIONERS

Randy Ognio, Chairman
Charles W. Oddo, Vice Chairman
Edward Gibbons
Eric K. Maxwell
Charles D. Rousseau



FAYETTE COUNTY, GEORGIA

Steve Rapson, County Administrator
Dennis A. Davenport, County Attorney
Tameca P. White, County Clerk
Marlena Edwards, Deputy County Clerk

140 Stonewall Avenue West
Public Meeting Room
Fayetteville, GA 30214

AGENDA

October 10, 2019

6:30 p.m.

Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2nd and 4th Thursday of each month at 6:30 p.m.

Call to Order
Invocation and Pledge of Allegiance by Commissioner Charles Rousseau
Acceptance of Agenda

PROCLAMATION/RECOGNITION:

1. Recognition of Senior Financial Analyst, Amanda Schoonover, for earning the Level 1 Local Finance Officer Certification in pursuing professional development in governmental finance, accounting, budgeting, and public finance topics. **(pgs. 3-4)**

PUBLIC HEARING:

PUBLIC COMMENT:

Speakers will be given a five (5) minute maximum time limit to speak before the Board of Commissioners about various topics, issues, and concerns. Speakers must direct comments to the Board. Responses are reserved at the discretion of the Board.

CONSENT AGENDA:

2. Approval of staff's recommendation for Board of Commissioners to approve the bid from Blount Construction Company, Inc. for Bid #1724-B HA 5, High Density Mineral Bond in the amount of \$285,580.74. **(pgs. 5-10)**
3. Approval of staff's recommendation for Board of Commissioners to approve the bid from C.W. Matthews Contracting Company, Inc. for Bid #1714-B Resurfacing McDonough Road and Ramah Road in the amount of \$594,267.24. **(pgs. 11-14)**
4. Approval of the October 10, 2019 Board of Commissioners Meeting Minutes. **(pgs. 15-25)**

OLD BUSINESS:

NEW BUSINESS:

5. Consideration of the County Attorney's recommendation to approve a disposition of tax refund, as requested by Jon and Jaynene Davatz, for tax year 2018 in the amount of \$344.08. **(pgs. 26-27)**

6. Consideration of the County Attorney's recommendation to approve a disposition of tax refund, as requested by Douglas and Iris Gibbs for tax year 2018 in the amount of \$265.06. **(pgs. 28-29)**
7. Consideration of the County Attorney's recommendation to approve a disposition of tax refund, as requested by Eric Hohenstein, for tax year 2018 in the amount of \$566.82. **(pgs. 30-31)**
8. Consideration of the County Attorney's recommendation to approve a disposition of tax refund, as requested by David and Sheree Kern, for tax year 2018 in the amount of \$334.53. **(pgs 32-33)**
9. Consideration of the County Attorney's recommendation to deny a disposition of tax refund, as requested by Paulette Malloy, for tax year 2016, 2017 and 2018. **(pgs. 34-35)**

ADMINISTRATOR'S REPORTS:

A: Quote #1673-A: Concrete Pipe Annual Contract – Contract Award Approval **(pgs. 36-39)**

ATTORNEY'S REPORTS:

COMMISSIONERS' REPORTS:

EXECUTIVE SESSION:

ADJOURNMENT:

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Recognition of Senior Financial Analyst, Amanda Schoonover, for earning the Level 1 Local Finance Officer Certification in pursuing professional development in governmental finance, accounting, budgeting, and public finance topics.

Background/History/Details:

The Local Finance Officer Certification program is awarded through the Carl Vinson Institute of Governmental's financial management training program. Level 1 certification requires finance officers to participate in 108 hours of instruction about the intricacies of government budgeting, purchasing, accounting, and other public finance topics.

"These community leaders strengthened the skills they need to maintain sound accounting practices and build strong financial foundations for their governments", said, Tracy Arner, the Institute's financial management training program manager.

"Earning certification shows that these finance officers are committed to continually improving their skills and make them better equipped to help their local government operate more effectively," said Institute Director Laura Meadows.

What action are you seeking from the Board of Commissioners?

Recognition of Senior Financial Analyst, Amanda Schoonover, for earning the Level 1 Local Finance Officer Certification in pursuing professional development in governmental finance, accounting, budgeting, and public finance topics.

If this item requires funding, please describe:

not applicable

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

University of Georgia

CARL VINSON INSTITUTE OF GOVERNMENT

in cooperation with

Georgia Government Finance Officers Association

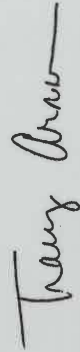
hereby recognize that

Amanda Schoonover

has successfully completed all the requirements of the

Certified Local Government Finance Officer Program – Level I

on June 15, 2019.



Program Manager, Carl Vinson
Institute of Government



Director, Carl Vinson Institute of
Government



COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of staff's recommendation for Board of Commissioners to approve the bid from Blount Construction Company, Inc. for Bid #1724-B HA 5, High Density Mineral Bond in the amount of \$285,580.74.

Background/History/Details:

HA5 is a High Density Bond in a pavement preservation treatment that significantly extends pavement life on residential roadways and parking surfaces. The following subdivisions and roads pavement is structurally in good shape but is in the early stages of showing the effects of age and weathering. HA5, High Density Mineral Bond is a unique tool that when installed extends the life of low load/volume pavement at a reduce cost than the traditional asphalt overlay.

The following sub-divisions and roads are listed on this bid:

- 1.) Brierfield Subdivision off of Westbridge Road
- 2.) Ellen's Ridge Subdivision off of Milam Road
- 3.) Mountain Brook Subdivision off of Redwine Road
- 4.) Annelise Park Subdivision off of Flat Creek Trail
- 5.) Trustin Lake Drive off of Sandy Creek Road
- 6.) Havenbrooke Court off of Sun Road
- 7.) Adams Park Drive off of Adams Road
- 8.) Woolsey Park Drive off of Hampton Road

What action are you seeking from the Board of Commissioners?

Approval of staff's recommendation for Board of Commissioners to approve the bid from Blount Construction Company, Inc. for Bid #1724-B HA 5, High Density Mineral Bond in the amount of \$285,580.74.

If this item requires funding, please describe:

This project is funded in the Pavement Preservation dedicated funds in the Road's Department Technical Services Account.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



Purchasing Department
140 Stonewall Avenue West, Ste 204
Fayetteville, GA 30214
Phone: 770-305-5420
www.fayettecountyga.gov

To: Steve Rapson

From: Ted L. Burgess

Date: October 10, 2019

Subject: ITB #1724-B: HA5 High Density Mineral Bond

A number of products have been developed to extend the life of a road. Pavement rejuvenators (e.g. Reclamite and Bioestor) can extend the life if applied early on. High density mineral bond (HA5) can be used later to prevent cracking and loss of bond between the aggregate and binder, thus extending the life of the road.

HA5® is a high density mineral bond road treatment that was developed by Holbrook Asphalt Company in Utah. It meets specifications adopted by the Standard Specifications Committee of the American Public Works Association and the Associated General Contractors of America.

The Road Department seeks to secure a contractor for application of HA5 at Brierfield, Ellen's Ridge, Mountain Brook, and Annelise Park subdivisions; Trustin Lake Drive; Havenbrooke Court; Adams Park Drive; and Woolsey Park Drive. There is currently one HA5 contractor in Georgia – Blount Construction Company, Inc. To ascertain whether there were additional companies that would do the work, the Purchasing Department issued Invitation to Bid #1724-B. Notice of the opportunity was emailed to 13 companies. Another 358 were contacted through the web-based Georgia Procurement Registry, who had registered under commodity codes 91371 (Maintenance & Repair, Highway & Roads), 91384 (Maintenance & Repair, Streets, Major & Residential), and 91396 (Paving & Resurfacing, Streets, Major & Residential). The offer was also advertised through Fayette News, Greater Georgia Black Chamber of Commerce, Georgia Local Government Access Marketplace, the county website, and Channel 23.

One company – Blount Construction Company, Inc. – submitted a bid (Attachment 1). Being the only Georgia-based contractor, they have been the only bidder for five of the nine times the county has solicited application of high density mineral bond (Attachment 2). Whitaker Contracting in Alabama will come to this area if the project size and other considerations make it profitable for them, and have indeed bid on three of our larger projects. Holbrook Asphalt Company, located in Utah, bid on our first project in 2015 but not since then.

The Road Department recommends award of the contract to Blount Construction Company. A Contractor Performance Evaluation is attached (Attachment 3).

Specifics of the proposed contract are as follows:

Contract Name	1724-B: HA5 High Density Mineral Bond	
Contractor	Blount Construction Company, Inc.	
Not-to-exceed amount	\$285,580.74	
Budget:		
Fund	100	General Fund
Org Code	10040220	Road Department
Object	521316	Technical Services
Project	N/A	
Available	\$437,606.00	

ATTACHMENT 1

Invitation to Bid #1724-B
HA5 High Density Mineral Bond

ITEM DESCRIPTION	UNIT	EST. QTY.	BLOUNT CONSTRUCTION COMPANY, INC.	
			UNIT PRICE	EXTENDED PRICE
HIGH DENSITY MINERAL BOND	SQUARE YARD	94,173	\$2.59	\$243,908.07
CRACK SEAL	MILE	6.70	4,278.13	28,663.47
MOBILIZATION & TRAFFIC CONTROL	LUMP SUM	1		13,009.20
TOTAL NOT-TO-EXCEED PRICE				\$285,580.74

Bid History - HA5 High Density Mineral Bond

Date Contract Executed	Contract Number	Work Location	Blount Construction (Georgia)		Whitaker Contracting (Alabama)		Holbrook Asphalt Co. (Utah)	
			Sq Yd	Total	Sq Yd	Total	Sq Yd	Total
6/12/2015	975-A	Lawson Lane & S. Morning Dove Drive	2.62	13,135.88	-	-	5.03	39,453.45
8/25/2015	1005-B	Horseman's Run subdivision	1.98	107,451.48	1.95	92,753.56	-	-
5/4/2016	1093-A	210 Hilo Road & Sr. Center parking lot	2.57	17,191.00	-	-	-	-
10/19/2016	1203-A	Kiwanis Park: Parking lot at administrative offices	2.65	16,353.90	-	-	-	-
4/24/2017	1273-B	Northern Oaks, Northridge, Newton Plantation, Felton Court, & Forest Hall Lane	1.94	157,098.72	-	-	-	-
9/7/2017	1362-B	Kiwanis Park parking, roads, & paths; Sheriff's Office parking.	2.19	132,533.89	-	-	-	-
2/9/2018	1426-B	Brechin Park, Providence, Glen Grove, Shoreline Trace, & Still Brook Estates subdivisions.	2.38	230,222.18	2.80	291,691.82	-	-
10/16/2018	1545-B	Milbourne Estates, Grier Woods, New Hope Landing, Applewood Way, Serenity Lake, Platinum Ridge, & Chantilly subdivisions.	2.50	194,317.21	3.35	310,965.60	-	-
TBD	1724-B	Brierfield, Ellen's Ridge, Mountain Brook, & Annelise Park subdivisions; Trustin Lake Drive, Havenbrooke Court, Adams Park Drive, & Woolsey Park Drive.	2.59	285,580.74	-	-	-	-

NOTE: Total contract price shown includes items other than HA5, e.g. crack seal, mobilization, striping and traffic control where applicable.

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: Blount Construction Company, Inc.	Contract Number: 1545-B
Mailing Address: 1730 Sands Place	Contract Description or Title: High Density Mineral Bond
City, St, Zip Code: Marietta, GA 30067	Contract Term (Dates) From: 10/16/2018 To: Completion
Phone Number: 770-541-7333	Task Order Number: NA
Cell Number: 404-358-5894	Other Reference: NA
E-Mail Address: keith.stephens@blountconstruction.com	


DEFINITIONS

- OUTSTANDING** – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.
- EXCELLENT (Exc)** - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.
- SATISFACTORY (Sat)** - Vendor met minimum contractual requirements or performance expectations of the products/services.
- UNSATISFACTORY (UnSat)** - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule			X		
2. Condition of delivered products					X
3. Quality of work		X			
4. Adherence to specifications or scope of work		X			
5. Timely, appropriate, & satisfactory problem or complaint resolution		X			
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens			X		
8. Service Call (On-Call) response time					X
9. Adherence to contract budget and schedule			X		
10. Other (specify):					X
11. Overall evaluation of contractor performance			X		

EVALUATED BY

Signature: 	Date of Evaluation: 9-23-19
Print Name: Bradley Klinger	Department/Division: Road
Title: Assistant Road Department Director	Telephone No: 6039

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of staff's recommendation for Board of Commissioners to approve the bid from C.W. Matthews Contracting Company, Inc. for Bid #1714-B Resurfacing McDonough Road and Ramah Road in the amount of \$594,267.24.

Background/History/Details:

McDonough Road is 2.2 miles from Clayton County to SR 54. This will include 100 linear feet of McElroy and 350 linear feet of County Line Road. Patching for this road has already been completed by the County. Contractor will perform shoulder construction after the resurfacing has been completed.

Ramah Road is 850 linear feet from SR 85 to the City Limits of Fayetteville. This road is to be milled and resurfaced. The contractor has selected the option of performing this work between the hours of 7pm and 6am allowing this road to be completely closed up to 2 nights.

What action are you seeking from the Board of Commissioners?

Approval of staff's recommendation for Board of Commissioners to approve the bid from C.W. Matthews Contracting Company, Inc. for Bid #1714-B Resurfacing McDonough Road and Ramah Road in the amount of \$594,267.24.

If this item requires funding, please describe:

Road's Department Technical Services Account has funding for this project.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

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Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



Purchasing Department
 140 Stonewall Avenue West, Ste 204
 Fayetteville, GA 30214
 Phone: 770-305-5420
 www.fayettecountyga.gov

To: Steve Rapson
 From: Ted L. Burgess
 Date: October 10, 2019
Subject: Invitation to Bid #1714-B: Resurface McDonough & Ramah Roads

The Road Department proposes to resurface two county roads, as follows:

- McDonough Road: From State Route 54 to the Clayton County line.
- Ramah Road: From State Route 85 to Fayetteville city limit.

The Purchasing Department issued Invitation to Bid #1714-B. Notification of the opportunity was emailed to seven companies on the county's vendors' list. We contacted 264 companies who were registered on the Georgia Procurement Registry under Commodity Codes 91395 (Paving & Resurfacing, Highway and Road) and 91396 (Paving and Resurfacing, Streets, Major and Residential). We also notified vendors via the county website, the Georgia Local Government Marketplace website (glga.org), and Fayette News.

Five companies submitted bids (Attachment #1). The Road Department recommends the low bidder, C. W. Matthews Contracting Company, Inc., for this project. As demonstrated by their Contractor Performance Evaluation (Attachment 2), they are satisfied with C.W. Matthews' performance.

Specifics of the proposed contract are as follows:

Contract Name	1714-B: Resurface McDonough & Ramah Roads
Vendor	C.W. Matthews Contracting Company, Inc.
Not-to-Exceed Amount	\$594,267.24

Budget:

Fund	100	General Fund
Org. Code	10040220	Road Department
Object Code	521316	Technical Services
Project Code	N/A	
Available Budget	\$1,333,472.92	As of 9/21/2019

Invitation to Bid #1714-B: Resurface McDonough & Ramah Roads

ITEM DESCRIPTION	UNIT	EST. QTY.	C.W. MATTHEWS CONTRACTING		ER SNELL CONTRACTOR		BALDWIN PAVING COMPANY, INC.		CECIL KEY PAVING, INC.		STEWART BROS., INC.	
			UNIT PRICE	EXTEN-DED PRICE	UNIT PRICE	EXTEN-DED PRICE	UNIT PRICE	EXTEN-DED PRICE	UNIT PRICE	EXTEN-DED PRICE	UNIT PRICE	EXTEN-DED PRICE
150-1000 TRAFFIC CONTROL	LUMP SUM	1		\$71,268.31		\$58,300.00		\$47,477.41		\$61,900.00		\$126,100.00
210-0200 GRADING PER MILE	MILE	4.29	\$7,176.02	30,785.13	\$7,560.00	32,432.40	\$7,021.86	30,123.78	\$3,770.00	16,173.30	\$26,820.00	115,057.80
402-3101 9.5mm TYPE1 (LEVELING)	TON	390	92.37	36,024.30	91.00	35,490.00	117.31	45,750.90	123.00	47,970.00	130.40	50,856.00
402-3130 12.5 MM	TON	3,746	88.59	331,858.14	89.20	334,143.20	96.78	362,537.88	108.00	404,568.00	121.30	454,389.80
402-3190 19MM	TON	415	85.58	35,515.70	81.90	33,988.50	89.57	37,171.55	115.00	47,725.00	123.30	51,169.50
413-0750 BITUM TACK COAT	GAL	3,508	2.31	8,103.48	2.30	8,068.40	2.93	10,278.44	8.50	29,818.00	3.80	13,330.40
432-5010 MILL APH CONC PVMT, VARIABLE DEPTH	SQ YD	7,611	5.53	42,088.83	9.60	73,065.60	5.93	45,133.23	4.45	33,868.95	17.20	130,909.20
653-1704 THEMO SOLID TRAF STRIPE 24", WHITE	LINEAR FEET	108	7.50	810.00	8.32	898.56	8.94	965.52	4.50	486.00	8.25	891.00
653-1501 THEMO SOLID TRAF STRIPE 5", WHITE	LINEAR FEET	26,643	0.45	11,989.35	0.50	13,321.50	0.54	14,387.22	1.00	26,643.00	0.50	13,321.50
653-1502 THEMO SOLID TRAF STRIPE 5", YELLOW	LINEAR FEET	25,860	0.45	11,637.00	0.50	12,950.00	0.54	13,964.40	1.00	25,860.00	0.50	12,930.00
653-3501 THEMO SKIP TRAF STRIPE 5", WHITE	GLF	610	0.30	183.00	0.33	201.30	0.36	219.60	1.00	610.00	0.33	201.30
653-6004 THEMO SY WHITE	SQ YD	791	4.00	3,164.00	4.44	3,512.04	4.77	3,773.07	0.25	197.75	4.40	3,480.40
653-6006 THEMO SY YELLOW	SQ YD	369	4.00	1,476.00	4.44	1,638.36	4.77	1,760.13	0.25	92.25	4.40	1,623.60
653-0110 THEMO ARROW TYPE 1	EACH	30	65.00	1,950.00	72.13	2,163.90	77.48	2,324.40	125.00	3,750.00	72.00	2,160.00
653-0120 THEMO ARROW TYPE 2	EACH	8	65.00	520.00	72.13	577.04	77.48	619.84	167.00	1,336.00	72.00	576.00
653-0130 THEMO ARROW TYPE 3	EACH	2	150.00	300.00	166.47	332.94	178.81	357.62	297.00	594.00	165.00	330.00
654-1001 RAISED PVMT MARKERS, TP 1	EACH	680	4.50	3,060.00	4.99	3,393.20	5.36	3,644.80	10.00	6,800.00	5.00	3,400.00
700-6910 PERMANENT GRASSING	ACRE	1.24	2,850.00	3,534.00	3,161.90	3,920.76	4,904.17	6,081.17	5,900.00	7,316.00	3,100.00	3,844.00
TOTAL BID PRICE			\$594,267.24		\$618,377.70		\$626,570.96		\$715,708.25		\$984,570.50	

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION**COMPLETE ALL APPLICABLE INFORMATION**

Company Name: C.W. Matthews Contracting Company, Inc.	Contract Number: #1236-B
Mailing Address: 1600 Kenview Drive	Contract Description or Title: Resurface Three Roads
City, St, Zip Code: Marietta, GA 30060	Contract Term (Dates) From: 3-10-17 To: Completion
Phone Number: 770-422-7520	Task Order Number:
Cell Number: 404-277-3637	Other Reference:
E-Mail Address: mikek@cwmatthews.com	

DEFINITIONS

OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.


SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule		X			
2. Condition of delivered products			X		
3. Quality of work			X		
4. Adherence to specifications or scope of work			X		
5. Timely, appropriate, & satisfactory problem or complaint resolution			X		
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens			X		
8. Service Call (On-Call) response time					X
9. Adherence to contract budget and schedule			X		
10. Other (specify):					
11. Overall evaluation of contractor performance			X		

EVALUATED BY

Signature: 	Date of Evaluation: 9-23-19
Print Name: Bradley Klinger	Department/Division: Road
Title: Assistant Director	Telephone No: 6039

BOARD OF COUNTY COMMISSIONERS

Randy Ognio, Chairman
Charles W. Oddo, Vice Chairman
Edward Gibbons
Eric K. Maxwell
Charles D. Rousseau

Consent Item #4



FAYETTE COUNTY, GEORGIA

Steve Rapson, County Administrator
Dennis A. Davenport, County Attorney
Tameca P. White, County Clerk
Marlena Edwards, Deputy County Clerk

140 Stonewall Avenue West
Public Meeting Room
Fayetteville, GA 30214

Minutes

September 26, 2019

6:30 p.m.

Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2nd and 4th Thursday of each month at 6:30 p.m.

Call to Order

Chairman Randy Ognio called the September 26, 2019 Board of Commissioners meeting to order at 6:30 p.m. A quorum of the Board was present.

Invocation and Pledge of Allegiance by Chairman Randy Ognio

Chairman Randy Ognio offered the Invocation and led the Board and audience in the Pledge of Allegiance.

Acceptance of Agenda

Vice-Chairman Charles Oddo moved to accept the agenda as written. Commissioner Rousseau seconded. The motion passed 5-0.

PROCLAMATION/RECOGNITION:

PUBLIC HEARING:

CONSENT AGENDA:

Commissioner Maxwell moved to accept the Consent Agenda with the exception of items #2 and #5. Vice-Chairman Oddo seconded. The motion passed 5-0.

1. **Approval of staff's recommendation to adopt final supplemental budget adjustments for the fiscal year ended June 30, 2019, and authorization to adjust and close capital projects moving remaining funds to project contingency.**
2. **Approval to maintain vehicle #23109; 2009 Chevy medic unit in the fleet and designate vehicle #23336; 2006 Chevy as surplus and approve this unit for disposal through established procedures as a part of the vehicle replacement program.**

Commissioner Rousseau asked as clarification if vehicle #23336; 2006 Chevy would in fact be classified as surplus.

County Administrator Steve Rapson confirmed that vehicle #23109 would be designated as a surplus vehicle upon Board approval.

Commissioner Rousseau moved to approve to maintain vehicle #23109; 2009 Chevy medic unit in the fleet and designate vehicle #23336; 2006 Chevy as surplus and approve this unit for disposal through established procedures as a part of the vehicle replacement program. Vice- Chairman Oddo seconded. The motion passed 5-0.

3. **Approval of Georgia Department of Transportation's (GDOT) supplemental agreement to the Project Framework Agreement for PI 0012878 - Fayetteville Multi-Use Path and Bridge project and approval for the Chairman to sign supplemental agreement No. 1 and associated paperwork.**
4. **Acknowledgment of Sheriff Barry H. Babb's decision to dispose/trade two-hundred-forty-nine (249) weapons in the purchase of new comparable replacement weapons and the decision to dispose of two (2) Glock 9mm handguns.**
5. **Approval of the revisions to the Parks and Recreation Policy and Procedures Manual as presented by the Recreation Commission; effective beginning the 2019 Sport Season.**

Chairman Ognio stated that he had a concern regarding a statement outlined in the Fayette County Parks and Recreation Code of Conduct on page 60, which stated that: "As a Fayette County Parks and Recreation staff member, volunteer, official, or contracted employee I will be housed in an overnight settings in separate sleeping area form children when possible. If this is not possible, parent/guardian should be furnished a letter explaining the situation and informing the parent/guardian that his/her child will be housed with an adult in the same room but in separate beds". Chairman Ognio stated that he felt the County needed to require that said letter, be signed and returned to Fayette County Parks and Recreation as documentation of parent(s) acknowledgement and approval.

Fayette County Parks and Recreation Director Anita Godbee suggested adding language that would state Fayette County Parks and Recreation would be furnished a letter signed by the parent explaining the applicale situation.

Chairman Ognio move to approve (with added language stating that parent(s) would have to sign and return consent form). Commissioner Maxwell seconded. The motion passed 5-0.

6. **Approval of the September 12, 2019 Board of Commissioners Meeting Minutes.**

OLD BUSINESS:

NEW BUSINESS:

7. **Consideration of the Public Facilities Authority Selection Committee's recommendation to appoint Alice Reeves to the Public Facilities Authority for a term beginning July 24, 2019 and expiring July 23, 2020.**

Commissioner Rousseau stated that he was in objection of the nomination of Alice Reeves to the Public Facilities Authority. He continued stating that his objection was based upon the fact that the full interview panel was not present at the time of the interview thus skewing the interviewees ranking, in addition to it not being wise or prudent to appoint family members of staff.

Commissioner Maxwell asked if there was a policy stating that family members could not be appointed to various Committees, Board, and/or Authorities established, overseen, or ratified, by the Board of Commissioners.

Commissioner Rousseau stated "no", adding that that was not his assertion, however he did feel it was not wise and prudent nor best practices in his estimation to appoint family members of staff.

Commissioner Maxwell moved to approve the Public Facilities Authority Selection Committee's recommendation to appoint Alice Reeves to the Public Facilities Authority for a term beginning July 24, 2019 and expiring July 23, 2020. Commissioner Gibbons seconded. The motion passed 4-1, with Commissioner Rousseau voting in opposition.

8. Consideration of the Public Facilities Authority Selection Committee's recommendation to appoint Edward Outlaw to the Public Facilities Authority for a term beginning July 24, 2019 and expiring July 23, 2020.

Commissioner Rousseau advised the Board that Mr. Outlaw served as an Officer on his last campaign, and that although this does not preclude him from voting he wanted the Board to be aware.

Commissioner Gibbons moved to approve the Public Facilities Authority Selection Committee's recommendation to appoint Edward Outlaw to the Public Facilities Authority for a term beginning July 24, 2019 and expiring July 23, 2020. Vice-Chairman Oddo seconded. The motion passed 5-0.

9. Consideration of the Public Facilities Authority Selection Committee's recommendation to appoint Thomas Gray to the Public Facilities Authority for a term beginning July 24, 2019 and expiring July 23, 2020.

Vice-Chairman Oddo moved to approve the Public Facilities Authority Selection Committee's recommendation to appoint Thomas Gray to the Public Facilities Authority for a term beginning July 24, 2019 and expiring July 23, 2020. Commissioner Gibbons seconded. The motion passed 5-0.

10. Consideration of staff's request for authorization to refinance the Fayette County Public Facilities Authority's Refunded Revenue Series 2011 Bonds with an outstanding principal amount of \$23,970,000.

Chief Financial Officer Mary Parrott introduced Stifel placement agent Andrew Tripp. Mrs. Parrott continued stating that the purpose of this item was to gain Board approval to move forward with refinancing the Fayette County Public Facilities Authority's Refunded Revenue Series 2011 Bonds. Mrs. Parrott stated that because of the current financial environment there was the opportunity for the County to save \$2.3 million based upon interest rates. Mrs. Parrott stated that the current rate on the Bonds was 4.53% the new rate would be 2.1% which would be a significant difference and savings.

Commissioner Maxwell moved to approve staff's request for authorization to refinance the Fayette County Public Facilities Authority's Refunded Revenue Series 2011 Bonds with an outstanding principal amount of \$23,970,000. Commissioner Gibbons seconded. The motion passed 5-0.

Chairman Ognio stated that the Board was provided additional information on the dais from both Stifel and Stephens Inc. a separate brokerage and investment banking firm, he added that as a part of the proposal from Stephens Inc. the savings would only be \$1.7 million and the closing costs would be more. Chairman Ognio stated that the closing costs were not disclosed on the proposal provided by Stifel, and asked what the amount would be.

Mrs. Parrott stated that the closing cost was \$195,000, she continued stated that the previous deal closing cost was \$335,000. Mrs. Parrott stated that this deal would be a little different because it was a private placement which saves the County on the costs.

County Administrator Steve Rapson stated for citizen clarification that the purpose of this was to take the Bonds that the County currently holds and sell them then take the debt that the County has and privately place it with the bank. Mr. Rapson stated that the offer primarily stemmed from the relationship the County's adviser had with the Bank which equates to a savings for the County. Mr. Rapson also added that the second unsolicited proposal was received from Stephens Inc. which outlined a similar transaction with the same type of refunding, but the present value was only about \$1.8 million compared to the \$2.3 million with closing costs of about \$100,000 more.

Chairman Ognio asked if he could offer an amendment to the motion to include approval to spend the \$195,000 in closing cost which would cover legal fees, escrow, and underwriting costs.

Commissioner Maxwell asked County Attorney Dennis Davenport if the Board needed to add the closing cost to the motion.

Mr. Davenport stated that as part of the Bond Issuance the cost of issuance was built within the Bond Issuance itself and outlined in the transaction document, he added that the general authorization to proceed forward with the refinancing would include the costs as understood.

Chairman Ognio stated that because this was an expense he felt it beneficial to include and approve the closing cost amount.

Commissioner Maxwell amended his motion and moved to approve staff's request for authorization to refinance the Fayette County Public Facilities Authority's Refunded Revenue Series 2011 Bonds with an outstanding principal amount of \$23,970,000 and to approve \$195,000 for closing cost which included the legal fees, escrow, and underwriting costs. Commissioner Gibbons amended his second.

Commissioner Rousseau asked for clarification as to when the proposals were submitted.

Mr. Rapson stated that Stephens Inc. submitted their proposal about six days prior to the September 26, 2019 Board meeting, he added that Stifel submitted theirs about three prior, with the understanding that the bank would hold the rates for 30-days.

Commissioner Maxwell amended his motion and moved to approve staff's request for authorization to refinance the Fayette County Public Facilities Authority's Refunded Revenue Series 2011 Bonds with an outstanding principal amount of \$23,970,000 and to approve \$195,000 for closing cost which included the legal fees, escrow, and underwriting costs. Commissioner Gibbons amended his second. The motion passed 5-0.

11. Consideration of funding \$1,000,000.00 capital for the design and building of a new modern animal shelter.

Commissioner Gibbons stated that that the goal for the Animal Shelter was a facility that meets current best practices of animal care and animal control.

Animal Shelter Director Jerry Collins stated yes that is the goal, he added that the current Animal Shelter was adequate however we needed a facility that is more modern, easier to clean which would assist in keeping down disease, and a facility the is more appealing to look and inviting for families looking to adopt.

Chairman Ognio stated for citizen clarification that this item's purpose was only to place funds to the side for a future project.

Mr. Rapson stated that the project would immediately go out for design once those costs are received they would be presented to the Board for project approval.

Commissioner Gibbons moved to approve funding \$1,000,000.00 capital for the design and building of a new modern animal shelter. Vice Chairman Oddo seconded. The motion passed 5-0.

11a. Consideration of funding \$1,000,000.00 capital to the Fayette County Health Department toward a new building facility.

Mr. Rapson stated that the desire of the Fayette County Health Department was to establish a facility that would house the existing offices which include the Environmental Management Health Office, the Health Department, and the WIC Office together. He added that the goal is to have the Fayette County Health Department build a new building. Mr. Rapson stated that as of September 26, 2019 the Health Department had acquired a design and some possible site locations. Mr. Rapson stated that one discussion was to co-locate those offices at the Justice Center since parking and sewer was already established. Mr. Rapson stated that currently the estimates would be between \$5,000,000 and \$8,000,000 building, of which the Health Department doesn't have costs for yet. Mr. Rapson stated that the County would reserve funding of \$1,000,000.00 in capital in its Fund Balance designated to the Fayette County Health Department toward a new building facility while they collect the remaining funding.

Commissioner Maxwell asked how item 11a ended up on the agenda, he continued stating that it was no included on the agenda that was posted to the County website and sent to the Board for review on Friday October 20th.

Chairman Ognio stated that item 11a had been discussed at pre-agenda, but pulled awaiting additional information. Chairman Ognio stated that upon further consideration and discussion it was decided that since consideration for funding \$1,000,000.00 capital for the design and building of a new modern animal shelter would be discussed with limited information 11a could also be added for consideration and approval.

Commissioner Maxwell stated that there was a procedure and applicable deadlines in place to add items to the Fayette County Board of Commissioner meeting agenda. He added that item 11a was not added to the agenda according to procedure. Commissioner Maxwell added that although he did receive an email on Monday stating that the agenda had been revised the citizens do not receive that same courtesy. Commissioner Maxwell stated that he is not against building a Health Department Office, however he stated he was in favor of the policy and adhering to it.

Mr. Rapson stated that the County's practice had been that the agenda released on Friday was the approved agenda; however modification are allowed. He added stating that his intent was to place item 11a on the dais for the Board raise it as an agenda item at the beginning of the Board of Commissioners Meeting which was consistent with what was done in the past.

Commissioner Gibbons stated that he was a follower of the rules, policy, regulation and procedure however he didn't want the Board to get caught up in so rigidly following the policy that they lost sight of what was in the best interest of the citizens.

Vice-Chairman Oddo stated that he understood Commissioner Maxwell's concerns however the best way to handle this issue was to discuss it amongst the Board and develop a formal policy debating it in a public forum was not best practices.

Commissioner Rousseau stated that in emergency situation the Board had in the past added agenda items to an agenda after the deadline had passed for Board review, discussion and approval. Commissioner Rousseau stated that he took responsibility for asking for this item, he added stating that it had been on the County Administrators agenda for a while. Commissioner Rousseau stated that he had been advocating and working with the Health Department for two years, he added that he would be remiss if he voted for a new animal shelter before he voted for human needs and care.

Commissioner Maxwell moved to table. The motion failed 2-3 with Vice-Chairman Oddo, Commissioner Gibbons, and Commissioner Rousseau voting I opposition.

Commissioner Rousseau moved to approve funding \$1,000,000.00 capital to the Fayette County Health Department toward a new building facility. Commissioner Gibbons seconded. The motion passed 5-1, with Commissioner Maxwell voting in opposition.

12. Consideration of the Transportation Committee's recommendation for Fayette County Public Works to develop four project applications in response to the Atlanta Regional Commission's 2019 solicitation for Transportation Improvement Program (TIP) project funding proposals.

Public Works Director Phil Mallon advised the Board of staff's recommendation for the Fayette County Public Works to develop project applications for submittal to receive grant funding in response to the Atlanta Regional Commission's 2019 solicitation for Transportation Improvement Program (TIP) project funding proposals. He continued stating that the decisions made tonight would have significant ramification on which transportation project would advance. Mr. Mallon stated that upon Board project(s) approval, he would return at a later date to request the Board approve and sign off on a formal Resolution outlining the local match funding commitment.

Mr. Mallon stated that the Transportation Committee recommended four project applications be submitted, the realignment of State Route 279 with Corinth Road would provide direct connection between State Route SR 279 and the East Fayetteville Bypass, would eliminate one traffic signal, would correct the sharp curve on Corinth Road, and would provide new access to Kenwood Business Park, he added that this project would have substantial right-of-way impacts. Mr. Mallon advised that there was significant public support for this project

Commissioner Maxwell asked if the portion of the new roadway ran through developed or undeveloped lots.

Mr. Mallon confirmed that it was a combination of undeveloped lots and about four to five homes that would have to be purchased by the County.

Mr. Mallon stated that the Banks Road Corridor improvement proposal was a capacity increase project which would widen the road to four traffic lanes, would provide additional turn lanes, would provide access management and intersection improvements to State Route 85 and Ellis Road, this project would also create paths and road geometry improvements.

Commissioner Maxwell asked if there were any homes that the County had to purchase.

Mr. Mallon stated, "No".

Mr. Mallon continued stating that the third project suggestion was Tyrone Road-Capacity and intersection improvement project. Mr. Mallon stated that Tyrone Road needed capacity and intersection improvements from State Route 54 to Dogwood Trail this project, safety project, and would accommodate anticipated future growth in the area. Mr. Mallon stated that this proposal encompassed various options which included road widening at the Tyrone Road and State Route 54 Intersection, a potential traffic light and/or roundabout at the Tyrone Road Flat Creek Trail Intersection. Mr. Mallon stated that he felt based on the data and cost estimates this project would take the County out of the competitive range for Federal Assistance, he added that although he agreed that it was a needed project, it wasn't the best candidate for this grant submittal.

Commissioner Maxwell asked if there were any homes that the County had to purchase at the Flat Creek intersection.

Mr. Mallon started that if it's done in conjunction with a road widening, which is being proposed, then yes it probably would.

Mr. Mallon stated that the fourth proposal developed was a multi-jurisdictional roadway resurfacing, he added that this project was an efficient use of federal aid, had an 80/20 match and if approved would be Fayette County's 4th federal-aid resurfacing project.

Chairman Ognio stated as clarification, that this item was to provide approval to develop project applications for grant funding through the Atlanta Regional Commission that may or may not be approved once reviewed, but all of the submitted projects upon approval by the Atlanta Regional Commission would require County match. Chairman Ognio asked in reference to the proposal for the Banks Road Corridor improvement if the City of Fayetteville had committed to providing funding match because a portion of the roadway within that project reside in the City of Fayetteville.

Mr. Mallon stated, "Yes", he added that it was presented to City of Fayetteville City Counsel and they are in support of the project.

Commissioner Maxwell asked regarding the State Route 279 project, why the County would be involved in the State Road portion of the project.

Mr. Mallon stated that there was another component to the 279 project, which was a widening of 279 up to State Route 138, he continued stating that that project should be a Georgia Department of Transportation (GDOT) lead project. Mr. Mallon stated that he intended on providing Georgia Department of Transportation (GDOT) with the project information so that it would be on their radar as a future project. Mr. Mallon stated that the proposed realignment of State Route 279 with Corinth Road project equally effected Georgia Department of Transportation (GDOT) and the County as a function of the East Fayetteville Bypass and Corinth Road. Mr. Mallon stated that it was a known fact that if you want improvements at intersections along State Routes it takes local money to more those project forward.

Commissioner Maxwell acknowledged that one of the most difficult decisions he had to make in the past was to take someone's home. Commissioner Maxwell stated he'd want to limit the need to have to do that as much as possible.

Commissioner Oddo asked Mr. Mallon could the Board approval all four projects.

Mr. Mallon stated, "Yes", the Board could approval all four project however he stated that he felt it would be realistic to think the County would receive \$26 million in funding. Mr. Mallon added that it would cause an issue of asking for more projects than the County would have local match for.

Commissioner Gibbons moved to approve staff's recommendation for Fayette County Public Works to develop four project applications in response to the Atlanta Regional Commission's 2019 solicitation for Transportation Improvement Program (TIP) project funding proposals. Vice- Chairman Oddo seconded.

Commissioner Gibbons withdrew his motion.

Commissioner Gibbons moved to approve staff's Committee's recommendation for Fayette County Public Works to develop a project applications in response to the Atlanta Regional Commission's 2019 solicitation for Transportation Improvement Program (TIP) project funding proposals for the Realignment of SR 279 with Corinth Road with up to a 10% variance in cost allowance. Vice-Chairman Oddo seconded. The motion passed 4-1, with Commissioner Maxwell voting in opposition.

Commissioner Gibbons moved to approve staff's recommendation for Fayette County Public Works to develop a project applications in response to the Atlanta Regional Commission's 2019 solicitation for Transportation Improvement Program (TIP) project funding proposals for Resurfacing with up to a 10% variance in cost allowance. Commissioner Maxwell seconded. The motion passed 5-0.

Commissioner Gibbons moved to approve staff's Committee's recommendation for Fayette County Public Works to develop a project applications in response to the Atlanta Regional Commission's 2019 solicitation for Transportation Improvement Program (TIP) project funding proposals for Banks Road Corridor Improvements with up to a 10% variance in cost allowance. Commissioner Maxwell seconded. The motion passed 5-0.

13. Consideration of staff's request to submit an application to the Georgia Transportation Infrastructure Bank (GTIB) Grant Program for \$450,000 in grant funding assistance with the Redwine Road, Bernard Road, Peachtree Pkwy Roundabout (17TAL) transportation project.

Fayette County Transportation Engineer Joseph Robison stated that the Georgia Transportation Infrastructure Bank, had made available up to \$25 million in loans and grants for transportation projects during the 2019 call for projects. He added that the application was for a grant. Mr. Robison stated that staff had reviewed existing and possible future projects and had identified the Redwine, Bernhard Road and Peachtree Parkway Roundabout (17TAL) as a project that met the Georgia Transportation Infrastructure Bank (GTIB) funding criteria in terms of regional connectivity, was close to start of construction, includes innovative transportation solutions and had a high degree of feasibility. Mr. Robison stated that a cost estimate generated by the Project Engineer, at the 80% completion level, put construction costs at \$1,648,678.78.

Vice-Chairman Oddo moved to approve of staff's request to submit an application to the Georgia Transportation Infrastructure Bank (GTIB) Grant Program for \$450,000 in grant funding assistance with the Redwine Road, Bernard Road, Peachtree Pkwy Roundabout (17TAL) transportation project. Commissioner Gibbons seconded. The motion passed 5-0.

Chairman Ognio stated that he would like to publicly thank the Georgia Department of Transportation (GDOT) for funding the equipment for this project.

14. Consideration of staff's request to an submit application to the Georgia Transportation Infrastructure Bank (GTIB) Grant Program for funding assistance with the Veterans Parkway, State Route 92, Westbridge Road Intersection (R-5F) reconfiguration to traffic signal control (\$150,000).

Fayette County Transportation Engineer Joseph Robison stated that the Veterans Parkway, State Route 92, Westbridge Road Intersection was an on-going project that was completed in July of 2018. Mr. Robison stated that once the road was opened numerous complaints were received from the community in reference to the safety of the intersection. Mr. Robison stated that there had been 27 accidents there since the road was opened. Mr. Robison stated that initially Georgia Department of Transportation (GDOT) didn't allow a County to put a traffic signal at the intersection, but only a stop control measure at the intersection, Mr. Robison added after analysis and traffic studies it was determined that the intersection did warrant a traffic signal. Mr. Robison advised the Board that they have received signal permit and encroachment permits for the intersection and that Georgia Department of Transportation (GDOT) had agreed to donate signal equipment, estimated to be close to \$45,000.

Mr. Robison stated that the current budget totaled \$727,717.74. A cost estimate generated by the project engineer, at the 80% plan completion level, puts construction costs at \$599,129.62. Mr. Robison stated that Georgia Department of Transportation (GDOT) this grant would comprise 25% of overall construction costs. Fayette County will cover the costs for design and right of way acquisition.

Mr. Robison stated that through the Georgia Transportation Infrastructure Bank, had made available up to \$25 million in loans and grants for transportation projects during their 2019 call for projects. This application was for a grant. Mr. Robison stated that staff had reviewed existing and possible future projects and have identified this project (R-5F) as a project meets GTIB funding criteria in terms of regional connectivity, is close to start of construction and has a very high degree of feasibility.

Commissioner Gibbons moved to approve staff's request to an submit application to the Georgia Transportation Infrastructure Bank (GTIB) Grant Program for funding assistance with the Veterans Parkway, State Route 92, Westbridge Road Intersection (R-5F) reconfiguration to traffic signal control (\$150,000). Commissioner Rousseau seconded. The motion passed 5-0.

Chairman Ognio stated that he would like to publicly thank the Georgia Department of Transportation (GDOT) for funding the equipment for this project.

15. Consideration of Ordinance 2019-06 to add provisions to the County's Code that would regulate the placement of wireless facilities and antennas, known as "small cells" in the county's rights-of-way.

Public Works Director Phil Mallon stated that this ordinance is in response to SB 66, which was passed by the General Assembly in March 2019 and significantly restricts the county's ability to regulate small cells in rights-of-way.

County Attorney Dennis Davenport stated that the reason for Board approval is because adopting the State Law provides the County with some flexibility and allows the County to charge a permit fee, he continued stating that the adoption of the Ordinance would allow the County to have little bit of internal regulations.

Commissioner Rousseau moved to approve Ordinance 2019-06 to add provisions to the County's Code that would regulate the placement of wireless facilities and antennas, known as "small cells" in the county's rights-of-way. Commissioner Gibbons seconded. The motion passed 5-0.

16. Consideration of the request from Chairman Randy Ognio to move Public Comments immediately after Public Hearings on the agenda.

Chairman Ognio stated that he would like for Public Comments to be moved to right after the Public Hearings, if there are no Public Hearings Public Comments would be directly after proclamations/recognitions during the Fayette County Board of Commissioners Meeting.

Commissioner Rousseau moved to approve request from Chairman Randy Ognio to move Public Comments immediately after Public Hearings on the agenda. Vice-Chairman Ognio seconded. The motion passed 5-0.

PUBLIC COMMENT:

ADMINISTRATOR'S REPORTS:

County Administrator Steve Rapson advised the Board that they needed a selection committee to appoint a replacement on the Board of Tax Assessor

Chairman Ognio moved to appoint Commissioner Rousseau and Vice-Chairman Oddo to serve on the selection committee for the Board of Tax Assessor. Commissioner Gibbons seconded. The motion passed.

Mr. Rapson provided the Public Works "Hot" Project Update stating that:

Graves Road

Graves Road was opened to all traffic on Friday September 20th, 2019. Guardrail installation and final striping will complete this project by the first week of October 2019.

Dogwood Trail – no change

Dogwood Trail is currently closed to thru-traffic. Utility relocations are in progress and expected to be complete by the end of October 2019. Clearing and erosion control activities began this week and are expected to be complete by next week. Some of the drainage structures and smaller pipe have been delivered and are being stored onsite, the arch culvert structure will be delivered and installed in December 2019. The contractor's current schedule shows the road opening in mid-February and a final completion in late February 2020.

Starr's Mill Tunnel (Robinson Road) Project

Tunnel was moved to Robinson Rd based on input from the FCBOE and progress was delayed as staff finalized details with Peachtree City; staff anticipates construction in summer break of 2020.

The SPLOST referendum allocated \$900,000 to the tunnel project. Fayette County and the Consultant have been negotiating scope and cost. A revised Task Order was received for County review on 9/26/19. Fayette County is requesting a pre-design field meeting with Peachtree and the Consultant.

Kenwood School Project

Paving, concrete work, final grading and grassing are complete, mulch will be finished 9/27/19. The striping contractor (Peek) planned to finish this work in stages starting this week and will be complete sometime next week. See pictures of the asphalt, concrete and grading.

Swanson Road Paving Project

Road Department crews have finished all items on the punch list, only thing left is to get some gradual rainfall for the seed to germinate.

Redwine Road Timber Bridge

Road Department has started replacing boards and the work is progressing without problem. Approximately 20% of the decking will be replaced. The work will be completed by end of October.

- A. Quote #1699-A: Grass Cutting Services for Kiwanis & McCurry Parks – Contract Award
- B. RFQ #1700-A: Extrication Equipment

ATTORNEY'S REPORTS:

Notice of Executive Session: County Attorney Dennis Davenport stated that there were three items involving real estate, one item of pending litigation, and the review of the Executive Session minutes for September 12, 2019.

COMMISSIONERS' REPORTS:

Commissioner Rousseau expressed his appreciation to staff in the Public Works Department for their hard work and diligent effort and advised that the work they do does not go unnoticed. Commissioner Rousseau commended Fayette County Clerk Tameca P. White who was recent appointment to the ACCG Lifelong Learning Academy Committee. Commissioner Rousseau reminded the Board and the public that he would be hosting his 3rd annual HOA Bootcamp on Oct. 5th from 10 a.m. - 2 p.m. at the Fayette County Administrative Office in the Public Meeting Room. Commissioner Rousseau concluded by sending his regards and condolences to the Pressburg family for their recent loss.

Chairman Ognio stated that the Atlanta Regional Commission is hosting a "Pop Up" Open House and invites the public to attend the closes event location to Fayette County was Jonesboro, Georgia at the Ark in Clayton County on October 9th from 5p.m -8 p.m.

EXECUTIVE SESSION:

Notice of Executive Session: County Attorney Dennis Davenport stated that there was three items handling real estate, one item of pending litigation, and the review of the Executive Session minutes for September 12, 2019. Vice-Chairman Oddo moved to go into Executive Session. Commissioner Gibbons seconded. The motion passed 5-0.

The Board recessed into Executive Session at 8:19 p.m. and returned to Official Session at 8:39 p.m.

Return to Official Session and Approval to Sign the Executive Session Affidavit: Chairman Ognio moved to return to Official Session and for the Chairman to sign the Executive Session Affidavit. Vice-Chairman Oddo seconded the motion. The motion passed 5-0.

Approval of the September 12, 2019 Executive Session Minutes: Chairman Ognio moved to approve the September 12, 2019 Executive Session Minutes. Vice Chairman Oddo seconded. The motion passed 5-0.

ADJOURNMENT:

Commissioner Gibbons moved to adjourn the September 26, 2019 Board of Commissioners meeting. Commissioner Rousseau seconded. The motion passed 5-0.

The September 26, 2019 Board of Commissioners meeting adjourned at 8:39 p.m.

Marlena Edwards, Deputy County Clerk

Randy C. Ognio, Chairman

The foregoing minutes were duly approved at an official meeting of the Board of Commissioners of Fayette County, Georgia, held on the 10th day of October 2019. Referenced attachments are available upon request at the County Clerk's Office.

Marlena Edwards, Deputy County Clerk

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of the County Attorney's recommendation to approve a disposition of tax refund, as requested by Jon and Jaynene Davatz, for tax year 2018 in the amount of \$344.08.

Background/History/Details:

When a taxpayer feels that an error has occurred with respect to taxes paid to Fayette County on Real Estate and Personal Property tax bills, they have the right to request a Refund under O.C.G.A. 48-5-380. This request is given to the Tax Assessors' Office in order to be reviewed in detail by the County Attorney. Appropriate recommendation(s) are then forwarded to the Board of Commissioner's for their final approval of said requests.

A memo from the County Attorney is provided as backup with an explanation to approve tax year 2018 in the amount of \$344.08.

What action are you seeking from the Board of Commissioners?

Approval of a disposition of tax refund, as requested by Jon and Jaynene Davatz, for tax year 2018 in the amount of \$344.08.

If this item requires funding, please describe:

The funding required will be for those refund requests where the overpayment of taxes (voluntarily or involuntarily) was a direct result of property that had previously been erroneously assessed and taxes have already been collected from the taxpayer(s).

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

LAW OFFICES
McNALLY, FOX, GRANT & DAVENPORT

A PROFESSIONAL CORPORATION

100 HABERSHAM DRIVE

FAYETTEVILLE, GEORGIA 30214-1381

WILLIAM R. McNALLY
 PATRICK J. FOX
 PHILIP P. GRANT
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MEMORANDUM

To: Fayette County Board of Commissioners

From: McNally, Fox, Grant & Davenport, P.C.

E. Allison Ivey Cox

Date: September 25, 2019

Re: Tax Refund Request – Davatz – parcel

Mr. and Mrs. Davatz have requested a refund of taxes assessed and paid on their residence at 505 Lakewood Lane in Peachtree City, since the time of their acquisition, in April of 2017.

The assessors initially valued the property based upon the preliminary sketch of the residence. In April 2017, the Davatzes purchased this home. In reviewing the property record card at that time of purchase, they found that the valuation for assessment included a finished basement. A visit to the property revealed that the basement was in fact unfinished. The property record card has been amended and an appropriate adjustment made to decrease the home's valuation for assessment. For tax year 2017 this difference is \$29,500.00. It is \$41,270 for 2018. The difference in each of the above years represents the value that was erroneously assessed for taxation. Taxes on these values were timely paid in each year. However, for tax year 2017 Mr. and Mrs. Davatz were not billed for taxes on this property by Fayette County nor did they pay these taxes to Fayette County.

A refund of local property taxes is recommended in two scenarios. Taxes have been assessed and collected in error or illegally; or taxes were voluntarily or involuntarily overpaid. The correction of an error in the record of assessment, discovered after payment of taxes, is precisely the protection the refund provisions were crafted to provide. An error has occurred in the assessment of this residence for tax year 2017 and 2018. The basement of this home is unfinished. This is an error in the record that resulted in over valuation. A refund is recommended for tax year 2018 based on this error. For tax year 2019 and future tax years an appropriate adjustment in square footage has been made on the property record card. No refund is needed or recommended for 2017. The tax dollars due in 2017 were not collected from the Davatzes.

Year	Amount	Recommendation
2017	\$ 263.01	Deny – Not billed to or paid by this taxpayer
2018	\$ 344.08	Approve

TOTAL RECOMMENDED REFUND \$344.08

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of the County Attorney's recommendation to approve a disposition of tax refund, as requested by Douglas and Iris Gibbs for tax year 2018 in the amount of \$265.06.

Background/History/Details:

When a taxpayer feels that an error has occurred with respect to taxes paid to Fayette County on Real Estate and Personal Property tax bills, they have the right to request a Refund under O.C.G.A. 48-5-380. This request is given to the Tax Assessors' Office in order to be reviewed in detail by the County Attorney. Appropriate recommendation(s) are then forwarded to the Board of Commissioner's for their final approval of said requests.

A memo from the County Attorney is provided as backup with an explanation to approve tax year 2018 in the amount of \$265.06.

What action are you seeking from the Board of Commissioners?

Approval of a disposition of tax refund, as requested by Douglas and Iris Gibbs for tax year 2018 in the amount of \$265.06.

If this item requires funding, please describe:

The funding required will be for those refund requests where the overpayment of taxes (voluntarily or involuntarily) was a direct result of property that had previously been erroneously assessed and taxes have already been collected from the taxpayer(s).

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

LAW OFFICES
McNALLY, FOX, GRANT & DAVENPORT

A PROFESSIONAL CORPORATION

100 HABERSHAM DRIVE

FAYETTEVILLE, GEORGIA 30214-1381

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 MEREDITH F. McCLURE
 E. ALLISON IVEY COX

MEMORANDUM

To: Fayette County Board of Commissioners
 From: McNally, Fox, Grant & Davenport, P.C. *E. Allison Ivey Cox*
 Date: September 25, 2019
 Re: Tax Refund Request – Gibbs – parcel 06-03-102

The Gibbs are requesting a partial refund of local property taxes paid on a property at 509 Portal Drive in Peachtree City. The Gibbs appealed the valuation of their property for tax year 2018. The appeal was resolved triggering a three-year value freeze on this property, in accordance with law. The request was submitted following the discovery of an increase in property value for 2019.

When dissatisfied with the valuation of property for local ad valorem tax purposes, a taxpayer may file an appeal of value. This appeal will trigger a procedure whereby the property is more closely examined, and a new value may be found. Under the appeals provisions, if a new value is found, this new value is then locked in place for the year at issue and the next two years, a three-year value freeze. During the 2018 assessment, this freeze was dropped on several Fayette County properties due to a system error. The freeze was not applied to this property for the appealed 2018 tax year. As a result, the property value was automatically increased from 462,500 to 481,300, violating the freeze provisions of the appeal statute. Unfortunately, the error was not discovered until after the 2018 tax bill was paid and the 2019 assessment was sent. Upon discovery of the error, the assessors notified those taxpayers impacted by the erroneous removal; issued a revised 2019 assessment for those taxpayers; and notified the taxpayer of the ability to request a 2018 refund. The assessors have taken steps to improve their systems and prevent this error in the future. The Gibbs are among these taxpayers.

The refund provisions operate to return taxes assessed and collected either in error or illegally or return taxes that were voluntarily or involuntarily overpaid by the taxpayer. The failure to apply this value freeze the result of software error. This error, documented in the assessment and appeal record for 2018, caused an increase in the valuation of the property of \$18,800. This increase caused the tax liability to increase as well. A partial refund in the amount attributable to the erroneous value increase in 2018 is recommended.

The error has been corrected for future tax years. The recommended refund is set forth below.

TAX YEAR	AMOUNT	RECOMMENDED ACTION
2018	\$265.06	Approval
Total recommended refund = \$265.06		

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of the County Attorney's recommendation to approve a disposition of tax refund, as requested by Eric Hohenstein, for tax year 2018 in the amount of \$566.82.

Background/History/Details:

When a taxpayer feels that an error has occurred with respect to taxes paid to Fayette County on Real Estate and Personal Property tax bills, they have the right to request a Refund under O.C.G.A. 48-5-380. This request is given to the Tax Assessors' Office in order to be reviewed in detail by the County Attorney. Appropriate recommendation(s) are then forwarded to the Board of Commissioner's for their final approval of said requests.

A memo from the County Attorney is provided as backup with an explanation to approve tax year 2018 in the amount of \$566.82.

What action are you seeking from the Board of Commissioners?

Approval a disposition of tax refund, as requested by Eric Hohenstein, for tax year 2018 in the amount of \$566.82.

If this item requires funding, please describe:

The funding required will be for those refund requests where the overpayment of taxes (voluntarily or involuntarily) was a direct result of property that had previously been erroneously assessed and taxes have already been collected from the taxpayer(s).

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

LAW OFFICES
McNALLY, FOX, GRANT & DAVENPORT

A PROFESSIONAL CORPORATION

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MEMORANDUM

To: Fayette County Board of Commissioners

From: McNally, Fox, Grant & Davenport, P.C.

Date: September 25, 2019

Re: Tax Refund Request – Eric V. Hohenstein – parcel 06-0218-016

E. Allison Ivey Cox

Mr. Hohenstein is requesting a partial refund of local property taxes paid on his property at 430 Conservatory Point in Fayetteville. Mr. Hohenstein appealed his valuation for tax year 2017. The appeal was resolved triggering a three-year value freeze on this property, in accordance with law. The request was submitted following the discovery of an increase in property value for 2019.

When dissatisfied with the valuation of property for local ad valorem tax purposes, a taxpayer may file an appeal of value. This appeal will trigger a procedure whereby the property is more closely examined, and a new value may be found. Under the appeal provisions, if a new value is found, this new value is then locked in place for the year at issue and the next two tax years, a three-year value freeze. During the 2018 assessment, this freeze was dropped on several Fayette County properties due to a system error. This error occurred on the Hohenstein property for 2018. As a result, the property value was increased from \$850,000 to \$898,900. This increase violates the freeze provisions of the appeal statute. Upon discovery of the error, the assessors notified those taxpayers impacted by the erroneous removal; issued a revised 2019 assessment for those taxpayers; and notified each taxpayer of the ability to request a 2018 refund. The assessors have taken steps to improve their systems and prevent this error in the future. Mr. Hohenstein is among the of taxpayers impacted by dropped freeze.

The refund provisions operate to return taxes assessed and collected either in error or illegally or return taxes that were voluntarily or involuntarily overpaid by the taxpayer. The removal of this value freeze was the result of a software error. This error, documented in the assessment and appeal record for 2018, caused an increase in the valuation of the property of \$48,900. This increase caused the tax liability to increase as well. A partial refund in the amount attributable to the erroneous value increase in 2018 is recommended.

The error has been corrected for future tax years. The recommended refund is set forth below.

TAX YEAR	AMOUNT	RECOMMENDED ACTION
2018	\$566.82	Approval

Total recommended refund = \$566.82

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of the County Attorney's recommendation to approve a disposition of tax refund, as requested by David and Sheree Kern, for tax year 2018 in the amount of \$334.53.

Background/History/Details:

When a taxpayer feels that an error has occurred with respect to taxes paid to Fayette County on Real Estate and Personal Property tax bills, they have the right to request a Refund under O.C.G.A. 48-5-380. This request is given to the Tax Assessors' Office in order to be reviewed in detail by the County Attorney. Appropriate recommendation(s) are then forwarded to the Board of Commissioner's for their final approval of said requests.

A memo from the County Attorney is provided as backup with an explanation to approve tax year 2018 in the amount of \$334.53.

What action are you seeking from the Board of Commissioners?

Approval a disposition of tax refund, as requested by David and Sheree Kern, for tax year 2018 in the amount of \$334.53.

If this item requires funding, please describe:

The funding required will be for those refund requests where the overpayment of taxes (voluntarily or involuntarily) was a direct result of property that had previously been erroneously assessed and taxes have already been collected from the taxpayer(s).

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

LAW OFFICES
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MEMORANDUM

To: Fayette County Board of Commissioners
 From: McNally, Fox, Grant & Davenport, P.C. *E. Allison Ivey Cox*
 Date: September 25, 2019
 Re: Tax Refund Request – David and Sheree Kern – parcel 060721004

David and Sheree Kern are requesting a partial refund of local property taxes paid on their property at 508 Whitehall Close in Peachtree City. The Kerns appealed their valuation for tax year 2017. The appeal was resolved triggering a three-year value freeze on this property, in accordance with law. The request was submitted following the discovery of an increase in property value for 2019.

When dissatisfied with the valuation of property for local ad valorem tax purposes, a taxpayer may file an appeal of value. This appeal will trigger a procedure whereby the property is more closely examined, and a new value may be found. Under the appeal provisions, if a new value is found, this new value is then locked in place for the year at issue and the next two tax years, a three-year value freeze. During the 2018 assessment, this freeze was dropped on several Fayette County properties due to a system error. This error occurred on the Kern property for 2018. As a result, the property value was automatically increased from \$409,250 to \$435,500, violating the freeze provisions of the appeal statute. Upon discovery of the error, the assessors notified those taxpayers impacted by the erroneous removal; issued a revised 2019 assessment for those taxpayers; and notified the taxpayer of the ability to request a 2018 refund. The assessors have taken steps to improve their systems and prevent this error in the future. The Kerns are among this group of taxpayers.

The refund provisions operate to return taxes assessed and collected either in error or illegally or return taxes that were voluntarily or involuntarily overpaid by the taxpayer. The removal of this value freeze was the result of a software error. This error, documented in the assessment and appeal record for 2018, caused an increase in the valuation of the property of \$26,250. This increase caused the tax liability to increase as well. A partial refund in the amount attributable to the erroneous value increase in 2018 is recommended.

The error has been corrected for future tax years. The recommended refund is set forth below.

TAX YEAR	AMOUNT	RECOMMENDED ACTION
2018	\$334.53	Approval

Total recommended refund = \$334.53

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of the County Attorney's recommendation to deny a disposition of tax refund, as requested by Paulette Malloy, for tax year 2016, 2017 and 2018.

Background/History/Details:

When a taxpayer feels that an error has occurred with respect to taxes paid to Fayette County on Real Estate and Personal Property tax bills, they have the right to request a Refund under O.C.G.A. 48-5-380. This request is given to the Tax Assessors' Office in order to be reviewed in detail by the County Attorney. Appropriate recommendation(s) are then forwarded to the Board of Commissioner's for their final approval of said requests.

A memo from the County Attorney is provided as backup with an explanation to deny tax years 2016, 2017 and 2018.

What action are you seeking from the Board of Commissioners?

Deny a disposition of tax refund, as requested by Paulette Malloy, for tax year 2016, 2017 and 2018.

If this item requires funding, please describe:

The funding required will be for those refund requests where the overpayment of taxes (voluntarily or involuntarily) was a direct result of property that had previously been erroneously assessed and taxes have already been collected from the taxpayer(s).

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

LAW OFFICES
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MEMORANDUM

To: Fayette County Board of Commissioners
From: McNally, Fox, Grant & Davenport, P.C.
Date: September 25, 2019 *E. Allison Ivey Cox*
Re: Tax Refund Request – Malloy – 073205076

Ms. Paulette Malloy has requested a refund of ad valorem taxes assessed against her residence at 201 Cedar Drive in Peachtree City, Georgia since her acquisition of the property in May of 2000.

Ms. Malloy asserts two claims. First, she claims that she has been assessed for a finished basement. Second, she claims that she was not informed of her appeal rights. In response to the claim of assessment for finished basement, the assessors made a site visit to her property to measure the home. Measurement of the basement revealed a full basement with 325 square feet of finished area. The property record card had the home valued with a full basement with only 300 finished square feet of basement area. They also found a previously unrecorded and unassessed deck.



Ms. Malloy also claims that she was unaware of her right to appeal her assessment. A record review revealed that in accordance with the law, Ms. Malloy was mailed an assessment notice in each of the tax years at issue. That notice includes a synopsis of taxpayer appeal rights, including instructions on initiation of an appeal.

A denial of the refund of local property taxes is recommended in this case. No taxes have been assessed and collected either in error or illegally. Further, no taxes were voluntarily or involuntarily overpaid. No error has been made in the record of this assessment. In fact, a revaluation of the property for the relevant tax years indicates an increase in her home's value which could result in a tax increase for Ms. Malloy. Further, the record indicates proper notification of her appeal rights in each tax year. A denial of the refund claims set forth by Ms. Malloy is recommended based on measurement, proper notification and a bar by the statute of limitations in those years previous to 2016.

Year	Recommendation
2001 through 2015	Barred by Statute of Limitations
2016	\$ 0 Deny
2017	\$ 0 Deny
2018	\$ 0 Deny
TOTAL RECOMMENDED REFUND	\$ 0

**Purchasing Department**

140 Stonewall Avenue West, Ste 204
Fayetteville, GA 30214
Phone: 770-305-5420
www.fayettecountyga.gov

To: Steve Rapson
Through: Ted L. Burgess 
From: Trina C. Barwicks 
Date: July 30, 2019
Subject: Quote #1673-A: Concrete Pipe Annual Contract – Contract Award Approval

Road Department has an approved budget to purchase precast concrete pipe for County projects.

Toward this end, the Purchasing Department issued Request for Quote #1673-A: Concrete Pipe Annual Contract. Notices of the opportunity to quote were emailed to four suppliers that responded to other solicitations for concrete pipe or similar products. The RFQ was also advertised on the Georgia Procurement Registry, and the Local Government Access Marketplace websites.

The Purchasing Department received 3 quotes, tally sheet attached.

The Department recommends award to the lowest responders for each line item, F.M. Shelton, Inc., and Oldcastle Infrastructure.

A Contractor Performance Evaluation is attached for both Suppliers.

Specifics of the proposed contract are as follows:

Contract Name:	#1673-A: Concrete Pipe Annual Contract
Vendors:	F.M. Shelton, Inc., and Oldcastle Infrastructure
NTE Amount:	\$79,898.96

Awarded Amounts:

F.M. Shelton, Inc.
Oldcastle Infrastructure

**Contract
Amount**

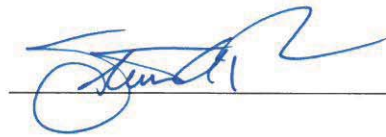
\$15,886.96
\$64,012.00
\$79,898.96

Budgets:

Org	Obj	Proj	Budget
10040220	531172	M&O	\$10,000.00
37540220	541210	194AA	<u>\$250,000.00</u>
			\$260,000.00

Awarding Authority: County Administrator

Approval Signature



Date: 7/30/19

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: Oldcastle Precast	Contract Number: 1467-B
Mailing Address: 27 Amlajack Blvd	Contract Description or Title: Precast Concrete Storm Drainage Products
City, St, Zip Code: Newnan, GA 30265	Contract Term (Dates) From: July 2018 To: June 2019
Phone Number: 770-493-5420	Task Order Number:
Cell Number: 470-725-7655	Other Reference:
E-Mail Address: Chad.Cope@oldcastle.com	

DEFINITIONS

OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.


SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule		X			
2. Condition of delivered products			X		
3. Quality of work			X		
4. Adherence to specifications or scope of work			X		
5. Timely, appropriate, & satisfactory problem or complaint resolution					X
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens					X
8. Service Call (On-Call) response time					X
9. Adherence to contract budget and schedule					X
10. Other (specify):					
11. Overall evaluation of contractor performance			X		

EVALUATED BY

Signature: 	Date of Evaluation: 7/17/19
Print Name: Bradley Klinger	Department/Division: ROAD
Title: Assistant Director	Telephone No: 6039

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: F.M. Shelton, Inc.	Contract Number: 1467-B
Mailing Address: 1434 Ralph D. Abernathy Blvd. SW, Unit 1	Contract Description or Title: Precast Concrete Storm Drainage Products
City, St, Zip Code: Atlanta, GA 30310	Contract Term (Dates) From: July 2018 To: June 2019
Phone Number: 404-755-9448	Task Order Number:
Cell Number: 404-964-6511	Other Reference:
E-Mail Address: fmshelton@bellsouth.net	

DEFINITIONS

OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.


SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule			X		
2. Condition of delivered products			X		
3. Quality of work			X		
4. Adherence to specifications or scope of work			X		
5. Timely, appropriate, & satisfactory problem or complaint resolution					X
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens					X
8. Service Call (On-Call) response time					X
9. Adherence to contract budget and schedule					X
10. Other (specify):					
11. Overall evaluation of contractor performance			X		

EVALUATED BY

Signature: 	Date of Evaluation: 7/17/19
Print Name: Bradley Klinger	Department/Division: ROAD
Title: Assistant Director	Telephone No: 6039