

BOARD OF COUNTY COMMISSIONERS

Randy Ognio, Chairman
Charles W. Oddo, Vice Chairman
Edward Gibbons
Eric K. Maxwell
Charles D. Rousseau



FAYETTE COUNTY, GEORGIA

Steve Rapson, County Administrator
Dennis A. Davenport, County Attorney
Tameca P. White, County Clerk
Marlena Edwards, Deputy County Clerk

140 Stonewall Avenue West
Public Meeting Room
Fayetteville, GA 30214

AGENDA

February 14, 2019

6:30 p.m.

Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2nd and 4th Thursday of each month at 6:30 p.m.

Call to Order

Invocation and Pledge of Allegiance by Chairman Randy Ognio

Acceptance of Agenda

PROCLAMATION/RECOGNITION:

PUBLIC HEARING:

CONSENT AGENDA:

1. Approval to award Bid #1612-B: 2017 SPLOST; Stormwater Category I; Graves Road Culvert Replacement to the low bidder, Crawford Grading & Pipeline, Inc., in the amount of \$298,661.86 and to amend the 2017 SPLOST Stormwater fund (32240320) reallocating \$67,048.79 from Category II (19SBO-118 Davis Road) to Graves Road (17SAA). (pgs. 3-8)
2. Approval to add Atkins Place subdivision to Fayette County's Street Light Program. (pgs. 9-11)
3. Approval of the January 24, 2019 Board of Commissioners Meeting Minutes. (pgs. 12-20)

OLD BUSINESS:

NEW BUSINESS:

4. Staff's recommendation to approve the request from Peachtree City Airport Authority for the conveyance of property at the Crosstown Water Treatment Plant for the purpose of relocating the fence extending toward the taxiway. (pgs. 21-28)
5. Chairman Randy Ognio's recommendation to amend Policy 100.19; Board Appointments to appoint the department head of departments directly related to relevant authorities, boards, commissions, committees or similarly established bodies as the Selection Committee for said bodies. (pgs. 29-38)
6. Staff's recommendation to approve a five (5) minute time limit for Public Comments on the agenda. (pgs. 39-52)
7. Staff's recommendation to approve a ten (10) minute time limit for each side during Public Hearings. (pgs. 53-55)

PUBLIC COMMENT:

ADMINISTRATOR'S REPORTS:

- A. Contract #1431-P; Transportation Engineer of Record: Task Order 19-Veterans Parkway Intersection at SR 92, Intersection Control Evaluation (ICE) Analysis and Traffic Signal Design (pg. 56)

ATTORNEY'S REPORTS:

COMMISSIONERS' REPORTS:

EXECUTIVE SESSION:

ADJOURNMENT:

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request: **Item #1**

Wording for the Agenda:

Approval to award Bid #1612-B: 2017 SPLOST; Stormwater Category I; Graves Road Culvert Replacement to the low bidder, Crawford Grading & Pipeline, Inc., in the amount of \$298,661.86 and to amend the 2017 SPLOST Stormwater fund (32240320) reallocating \$67,048.79 from Category II (19SBO-118 Davis Road) to Graves Road (17SAA).

Background/History/Details:

On March 21, 2017, the citizens of Fayette County voted to enact a Special Purpose Local Option Sales Tax (SPLOST) to replace failing infrastructure throughout the unincorporated area of Fayette County. Graves Road Culvert Replacement is listed as a SPLOST Category I project. This project replaces one 48-inch diameter corrugated metal pipe culvert under Graves Road with 66 linear ft. of an 8 ft. X 8 ft. concrete box culvert and relocating a 10-inch water main.

Staff is recommending to award Bid #1612-B: 2017 SPLOST; Stormwater Category I; Graves Road Culvert Replacement for FY2019 to the low bidder, Crawford Grading & Pipeline, Inc., in the amount of \$298,661.86.

Reallocation of additional funding is needed for bid award.

What action are you seeking from the Board of Commissioners?

Approval to award Bid #1612-B: 2017 SPLOST; Stormwater Category I; Graves Road Culvert Replacement to the low bidder, Crawford Grading & Pipeline, Inc., in the amount of \$298,661.86 and to amend the 2017 SPLOST Stormwater fund (32240320) reallocating \$67,048.79 from Category II (19SBO-118 Davis Road) to Graves Road (17SAA).

If this item requires funding, please describe:

Available funding in 2017 SPLOST; Stormwater Category I; Graves Road 17SAA is \$231,613.07. Additional funding of \$67,048.79 would be transferred from 2017 SPLOST Category II 119SBO-118 Davis Road.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



Purchasing Department
 140 Stonewall Avenue West, Ste 204
 Fayetteville, GA 30214
 Phone: 770-305-5420
www.fayettecountyga.gov

To: Steve Rapson
 From: Ted L. Burgess
 Date: February 1, 2019
 Subject: Invitation to Bid #1612-B: Graves Road Culvert Replacement

The 2017 Special Purpose Local Option Sales Tax (SPLOST) list of Category I (Flooding and Safety) projects includes upgrade to a culvert at 287 Graves Road, which was damaged in the flood event of December 2015.

The Purchasing Department issued Invitation to Bid #1612-B for a general contractor for the project. Emails were sent to 25 contractors who are registered on the county's bidders' list or have bid previously. Another 352 were contacted through the web-based Georgia Procurement Registry, using commodity code 91339 (Construction, Pipe Culvert). Notification was provided via the Greater Georgia Black Chamber of Commerce and the Georgia Local Government Access Marketplace (www.glga.org).

Eight companies submitted bids (please see attached). The Environmental Management Department recommends award to the low bidder, Crawford Grading & Pipeline, Inc., in the amount of \$298,661.86.

Project budget #17SAA has a current balance of \$231,613.07. To fully fund the contract Environmental Management recommends transfer of \$67,048.79 from Category II Project #195SBO (118 Davis Road).

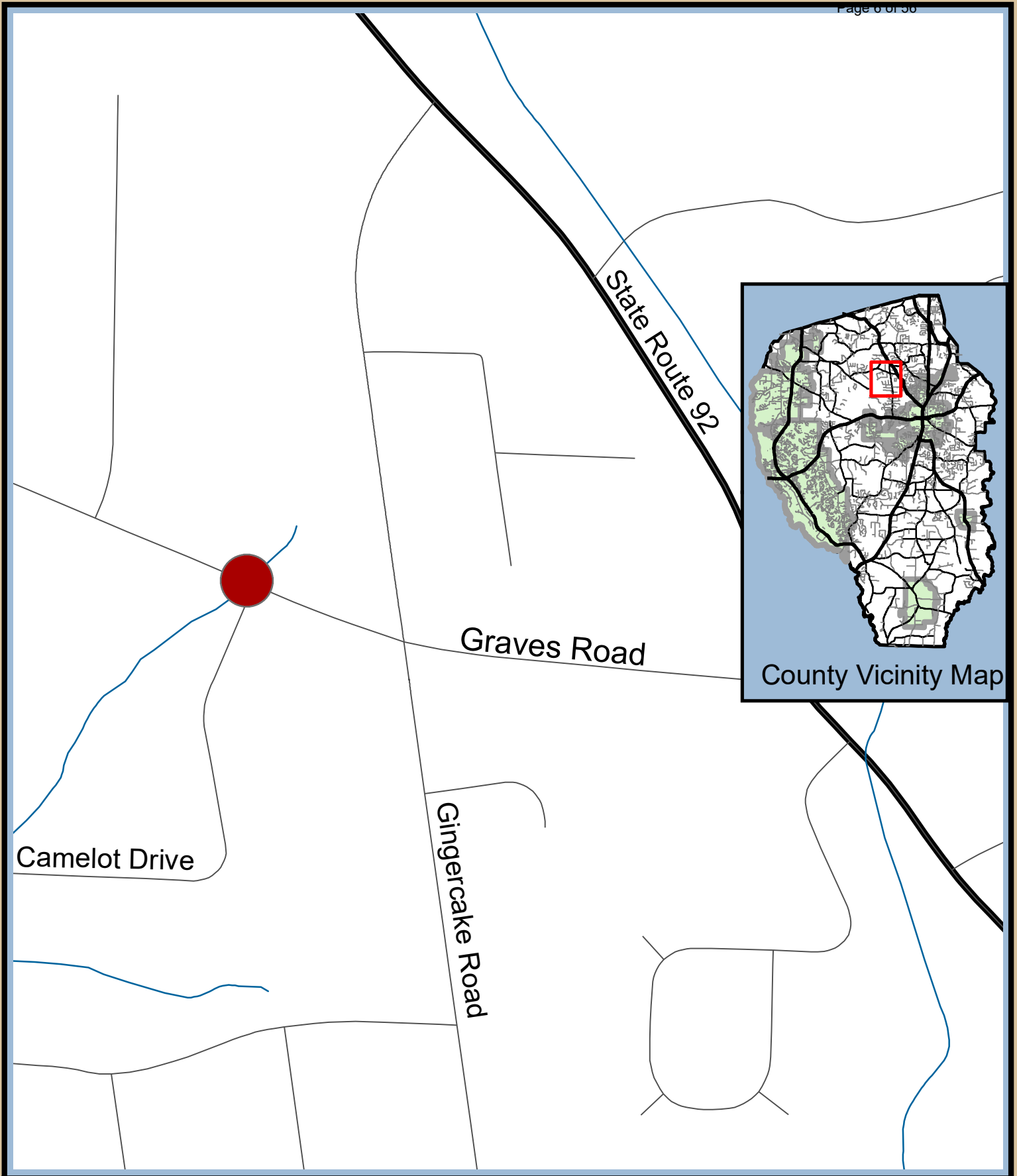
The county currently has a contract with Crawford Grading & Pipeline (#1587-A, Oak Street Culvert Replacement), which the Board awarded on December 13, 2018. Since it is a new contract, and there are no previous contracts with the company, a Contractor Performance Evaluation is not available. Environmental Management staff checked their references, which were satisfactory.

Specifics of the proposed contract are as follows:

| | | |
|-----------------------------|-----------------------------------------|-------------------------------------------|
| Contract Name | 1612-B: Graves Road Culvert Replacement | |
| Contractor | Crawford Grading & Pipeline, Inc. | |
| Not-to-Exceed Amount | \$298,661.86 | |
| Budget: | | |
| Fund | 322 | 2017 SPLOST |
| Organization Code | 32240320 | Stormwater SPLOST |
| Object Code | 541210 | Other Improvements |
| Project Code | 17SAA | 287 Graves Road |
| Available Budget: | | |
| Current Balance | \$231,613.07 | As of 2/1/2019, per Finance Dept. |
| Requested Transfer | <u>67,048.79</u> | From Cat. II Proj. 19SBO - 118 Davis Road |
| Net Available | \$298,661.86 | Upon Approval of Transfer |

Invitation to Bid #1612-B
Graves Road Culvert Replacement

| COMPANY | EROSION CONTROL | CULVERT INSTALLATION | UTILITY RELOCATION | GUARDRAIL INSTALLATION | ALLOWANCE FOR MATERIALS TESTING (SOIL & CONCRETE) | TOTAL LUMP SUM BASE BID |
|-----------------------------------------|------------------------|-----------------------------|---------------------------|-------------------------------|--------------------------------------------------------------|--------------------------------|
| SITE ENGINEERING INC. | \$15,000.00 | \$416,000.00 | \$28,000.00 | \$30,000.00 | \$10,000.00 | \$499,000.00 |
| AM CONSTRUCTION LLC DBA AMCON | \$12,222.00 | \$281,611.00 | \$76,105.00 | \$26,160.00 | \$10,000.00 | \$406,098.00 |
| MCLEROY INC. | \$25,000.00 | \$275,000.00 | \$50,000.00 | \$40,000.00 | \$10,000.00 | \$400,000.00 |
| RYDE GRADING, INC. | \$70,510.27 | \$170,743.81 | \$110,502.88 | \$31,775.52 | \$10,000.00 | \$393,532.48 |
| GEORGIA BRIDGE & CONCRETE, LLC | \$17,495.00 | \$262,470.00 | \$55,000.00 | \$18,300.00 | \$10,000.00 | \$363,265.00 |
| PIEDMONT PAVING, INC. | \$28,915.49 | \$247,849.29 | \$25,908.30 | \$34,100.00 | \$10,000.00 | \$346,773.08 |
| TOPLER CONSTRUCTION & ENGINEERING, INC. | \$34,500.00 | \$209,000.00 | \$62,000.00 | \$20,100.00 | \$10,000.00 | \$335,600.00 |
| CRAWFORD GRADING & PIPELINE, INC. | \$10,000.00 | \$214,920.46 | \$29,241.40 | \$34,500.00 | \$10,000.00 | \$298,661.86 |



 **Project Location**

Fayette County 2017 SPLOST
287 Graves Road - 17SAA
Stormwater Culvert Replacement





Photo 1:



Photo 2:

287 Graves Road

Photo Date:

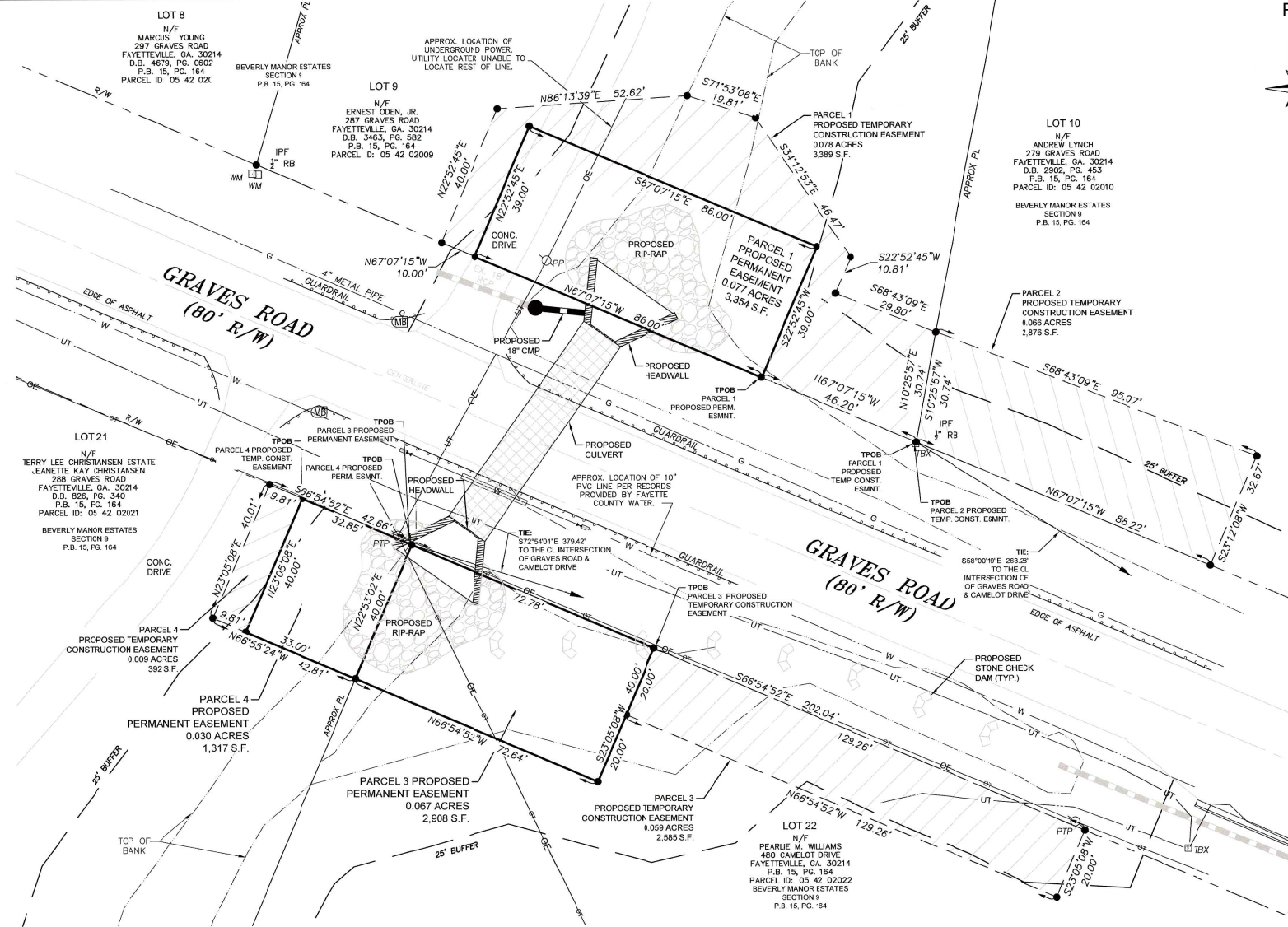
12/29/2015

Taken By:

V.T. Birrell

Page:

1



SURVEY NOTES

1. THE HORIZONTAL DATUM FOR THIS SURVEY IS THE NORTH AMERICAN DATUM OF 1983 (NAD 83) GEORGIA WEST ZONE AND THE VERTICAL DATUM USED IS THE NORTH AMERICAN VERTICAL DATUM OF 1988 (NAV88) AS DETERMINED BY UTILIZING GPS. THE EQUIPMENT USED TO OBTAIN THIS DATA WAS A DUAL FREQUENCY TRIMBLE RB GNSS GPS RECEIVER WITH A TRIMBLE TSC3 DATA COLLECTOR RECEIVING RTK CORRECTIONS VIA A WIRELESS NETWORK FROM BASE STATIONS OPERATED BY TRIMBLE. THE AVERAGE RELATIVE POSITIONAL ACCURACY OBTAINED ON THE POINTS UTILIZED IN THIS SURVEY WAS 0.04 FT. HORIZONTAL AND 0.07 FT. VERTICAL. THESE VALUES WERE DERIVED FROM GPS PROCESSING SOFTWARE.
2. DURING THE FIELD SURVEY PERFORMED ON THIS SITE THERE WERE NO VISIBLE ABOVE GROUND EVIDENCE OF A HUMAN BURIAL AREA OR CEMETERY OBSERVED. HOWEVER, THIS SURVEYOR DID NOT PERFORM A THOROUGH INSPECTION OF THE INTERIOR OF THIS SITE. THEREFORE EXCEPTION IS MADE HEREIN TO ANY HUMAN AREAS OR CEMETERIES THAT MAY EXIST WITHIN THE BOUNDARIES OF THIS SITE.
3. UTILITY MARKINGS WERE PROVIDED BY UTILISURVEY, LLC (404) 312-6912, AND LOCATED BY ROCHESTER & ASSOCIATES, INC. AUGUST 11, 2017.
4. FIELD WORK WAS COMPLETED ON SEPTEMBER 5, 2017.
5. THIS PLAN IS FOR THE EXCLUSIVE USE OF THE ENTITIES SHOWN HEREON; ANY USE BY THIRD PARTIES IS AT THEIR OWN RISK.
6. THE BOUNDARY INFORMATION IS TAKEN FROM TOPOGRAPHIC SURVEY FOR TETRA TECH, PREPARED BY ROCHESTER & ASSOCIATES, INC., DATED 9-15-17, JOB #21505.W16.
7. EASEMENTS SHOWN REFERENCED FROM INFORMATION PROVIDED BY TETRA TECH CAD DRAWING C-SP-GRAVES, DATED 6-20-18.
8. THIS EASEMENT EXHIBIT IS FOR INFORMATION PURPOSES ONLY. IT IS NOT INTENDED TO TRANSFER PROPERTY.
9. THE BOUNDARY LINE RESOLUTION IS BASED ON FIELD EVIDENCE FOUND, RECORD DEEDS, AND RECORD PLATS. THE SURVEY MEETS AND EXCEEDS THE ACCURACY REQUIREMENTS DEFINED IN THE GEORGIA TECHNICAL STANDARDS GA CODE 180-7-03 FOR LAND TITLES AND LOCATIONS AND GA CODE 180-7-04 MEASUREMENTS-HORIZONTAL.



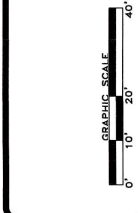
LEGEND

| | |
|--------------------------------|--------------------------------------|
| APPROX- APPROXIMATE | PF - PIPE FOUND |
| CBX - CABLE BOX | PL - PROPERTY LINE |
| CL - CENTER LINE | PM - POWER METER |
| CONC - CONCRETE | POC - POINT OF COMMENCEMENT |
| CONST - CONSTRUCTION | PP - POWER POLE |
| DB, PG - DEED BOOK, PAGE | PLP - POWER & LIGHT POLE |
| DE - DRAINAGE EASEMENT | PTLP - POWER, TELEPHONE & LIGHT POLE |
| DWCB - DOUBLE-WING CATCH BASIN | PTP - POWER & TELEPHONE POLE |
| ESMNT - EASEMENT | PVC - POLYVINYLCHLORIDE PIPE |
| FH - FIRE HYDRANT | RFB - REBAR FOUND |
| GL - GAS LINE | RCP - REINFORCED CONCRETE PIPE |
| GM - GAS METER | R/W - RIGHT OF WAY |
| GP - GUY POLE | SS - SANITARY SEWER LINE |
| GV - GAS VALVE | SF - SQUARE FEET |
| GW - GUY WIRE | SWCB - SINGLE-WING CATCH BASIN |
| HW - HEADWALL | TBX - TELEPHONE BOX |
| JB - JUNCTION BOX | TEMP - TEMPORARY |
| LL - LAND LOT | TMH - TELEPHONE MANHOLE |
| LLL - LAND LOT LINE | TP - TELEPHONE POLE |
| LP - LIGHT POLE | TPOB - TRUE POINT OF BEGINNING |
| MB - MAIL BOX | UT - UNDERGROUND UTILITY |
| N/F - NOW OR FORMERLY | UT - UNDERGROUND COMMUNICATION |
| OE - OVERHEAD ELECTRIC | -UP- - UNDERGROUND POWER |
| OT - OVERHEAD TELEPHONE | -UT- - UNDERGROUND TELEPHONE |
| P - POWER LINE | -W- - WATER LINE |
| -P/T- - POWER & TELEPHONE LINE | WM - WATER METER |
| PBX - POWER BOX | WNH - WATER MANHOLE |
| | WV - WATER VALVE |

Rochester & Associates, Inc.
 286 GA Hwy 314, Suite A • Fayetteville, Georgia 30214
 (770)716.6123 (770)716.6124 Fax • www.rochester-assoc.com

R/W AND EASEMENT EXHIBIT FOR
FAYETTE COUNTY
GRAVES ROAD
 LYING IN US14(KU)
 LAND LOT 101, SECTION 9,
 FAYETTE COUNTY, GEORGIA

| NO. | DATE | DESCRIPTION | REVISIONS |
|-----|---------|------------------------------|-----------|
| 1 | 6/20/18 | REVISED EASEMENTS FOR RP-AMP | |



SHEET **1** OF **1**
 DATE 5/14/18
 JOB NO. 21505.W16
 DRAWN BY: LUG
 FILE NO. EXH

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request: **Item #2**

Wording for the Agenda:

Approval to add Atkins Place subdivision to Fayette County's Street Light Program.

Background/History/Details:

The property owners in the subdivision know as Atkins Place are petitioning the Board of Commissioners to add Atkins Place into the Fayette County Street Light Program.

The Board of Commissioners created Fayette County Street Light Districts in September 1983. The street light ordinance was amended in November 2014 to require a \$100 application fee and prepayment of two (2) years worth of street light bills to cover expenses incurred by Fayette County until the charges could be recouped with the tax bills. Atkins Place has paid Fayette County the required amounts and presented a petition representing 100% of the homeowners in Atkins Place.

The estimated monthly charge is \$159.25. Atkins Place has paid the \$100 application fee and the first two (2) years prepayment for street lights. Each of the thirty-eight (38) parcels will be assessed \$61 annually on the Property Tax Bill.

What action are you seeking from the Board of Commissioners?

Approval to add the Atkins Place subdivision to Fayette County's Street Light Program.

If this item requires funding, please describe:

These additional lights will cost \$159.25 per month per Coweta Fayette EMC. Atkins Place has prepaid the amounts required to become a street light district until the cost may be added onto the property tax bill and the county reimbursed.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

FAYETTE COUNTY PETITION FOR STREET LIGHTING

WE, THE UNDERSIGNED, ALL BEING PROPERTY OWNERS OF THE STREET LIGHT DISTRICT Atkins Place, DO HEREBY PETITION THE FAYETTE COUNTY BOARD OF COMMISSIONERS FOR THE PLACEMENT OF STREET LIGHTS THROUGH OUR SUBDIVISION OR STREET(S).

EACH OF US DOES HEREBY PLEDGE AND CONSENT TO THE LEVYING OF A LIEN BY FAYETTE COUNTY AGAINST PROPERTY WE OWN FOR THE PURPOSE OF PAYMENT OF THE COST OF AND OPERATING THE STREET LIGHTS. THERE ARE 38 NUMBER OF LOTS CURRENTLY EXISTING IN STREET LIGHT DISTRICT Atkins Place, AND EACH OWNER AS SHOWN ON THE TAX RECORDS HAS AFFIRMATIVELY SIGNED THIS PETITION OR INDICATION FOR DISAPPROVAL IS NOTED HEREIN.

THIS PETITION REPRESENTS 38 AFFIRMATIVE VOTES, OR 100 % OF THIS DISTRICT TO BE EFFECTED IN THIS REQUEST. YOUR SIGNATURE ON THIS PETITION INDICATED THAT YOU HAVE READ AND FULLY UNDERSTAND THE REQUIREMENTS FOR APPROVAL OF A STREET LIGHT DISTRICT.

PERSONALLY APPEARED BEFORE ME, A NOTARY PUBLIC, THE UNDERSIGNED AFFIANT, WHO SAYS ON OATH THAT HE, SHE IS ONE OF THE SUBSCRIBING WITNESSES TO THE WITHIN INSTRUMENT; THAT EACH OF SAID WITNESSES SAY THE EXECUTION AND DELIVERY OF THE SAME BY EACH GRANTOR THEREIN FOR THE PURPOSE SET FORTH; AND THAT EACH OF SAID WITNESSES SIGNED THE SAME AS PURPORTED.

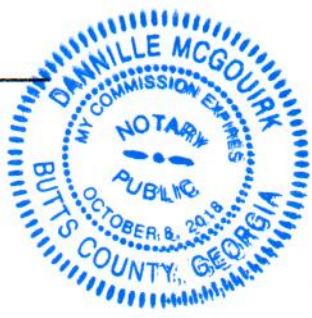
SWORN TO AND SUBSCRIBED BEFORE ME,

THIS 9th DAY OF July, 2018.

[Signature]
Manager In man Atkins LLC
(SUBSCRIBING WITNESS)

[Signature]
NOTARY PUBLIC

FAYETTE COUNTY, STATE OF GEORGIA

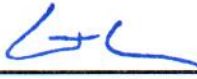


FAYETTE COUNTY STREET LIGHTING PROGRAM SIGNATURE SHEET

1-38
Lot #(s)

Iman Atkins, LLC
Property Owner(s)

ALL LOTS
(Street & No.)

 Manager
Iman Atkins, LLC
Signature

Yes No (Check yes or no for each Address signature)

Signature


Witness

Lot #(s)

Property Owner(s)

(Street & No.)

Signature

Yes No (Check yes or no for each Address signature)

Signature

Witness

Consent #3

BOARD OF COUNTY COMMISSIONERS

Randy Ognio, Chairman
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 Edward Gibbons
 Eric K. Maxwell
 Charles D. Rousseau

**FAYETTE COUNTY, GEORGIA**

Steve Rapson, County Administrator
 Dennis A. Davenport, County Attorney
 Tameca P. White, County Clerk
 Marlena Edwards, Deputy County Clerk

140 Stonewall Avenue West
 Public Meeting Room
 Fayetteville, GA 30214

MINUTES

January 24, 2019

6:30 p.m.

Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2nd and 4th Thursday of each month at 6:30 p.m.

Call to Order

Chairman Randy Ognio called the January 24, 2019 Board of Commissioners meeting to order at 6:30 p.m.

Invocation and Pledge of Allegiance by Vice Chairman Charles Oddo

Vice Chairman Charles Oddo offered the Invocation and led the Pledge of Allegiance.

Acceptance of Agenda

Commissioner Charles Rousseau moved to accept the agenda. Vice Chairman Oddo seconded. The motion passed 5-0.

PROCLAMATION/RECOGNITION:**1. Recognition of Winners of the 2018 Model Water Tower Competition and Water System Staff.**

Water System Director Lee Pope introduced South Fayette Water Treatment Plant Manager Joseph Spann. Mr. Spann recognized the Water System staff, teachers and the students that participated in the Model Water Tower Competition. The winning students were:

Cost Effectiveness: "The Cloud"; Sam Cook, Malia Bender, Ian Fisher and Matthew Yi

Presentation/Judges Choie: "Lookin Sharp"; Katarina Thompson and Claire Metcalf

Structural Excellence: "Juggernauts"; Jackson Lovejoy and Daniel Scott

Most Artistic Design: "Cloud Niners"; Caylin Ingram, Claire Lanford, Sofi Fuenmayoer-Diaz and Greta Barrett

Best Engineering Design: "Just Keep Swimming"; Hannah Coleman, Reagan Vetter and Fiyin Makinde

3rd Place Overall: "Gooble Gang"; Emily White, Maddie Shelton and Angela Giovanelli

2nd Place Overall: "Googly Bears; Vaughn Casarez, Britton Kayne and Emma Bednarowski

1st Place Overall: "We is Smart Peoplez"; Matthew Villigar, Benjamin Utt, Yuang Zhang and Matthew D'Morais

2. Proclamation honoring the life and memory of the late Mayor Herb Frady.

Commissioner Eric Maxwell introduced Georgia Representative Josh Bonner who gave a presentation to the Frady family in honor of the late Mayor Herb Frady. Representative Bonner read the proclamation and shared memories of Mr. Frady. The family offered comments and shared memories of Mr. Frady. The family thanked Representative Bonner and the Board. Commissioner Maxwell also shared memories of Mr. Frady.

PUBLIC HEARING:

3. Consideration of a Petition RP-069-18 to revise the Final Plat of Keyland Woods to add one lot to the subdivision by subdividing Lot 1A into two separate lots; property located in Land Lots 25 & 26 of the 5th District and fronts Lockwood Road & SR 92 South.

Community Development Director Pete Frisina read the *Introduction to Public Hearings for the Rezoning of Property* into the record.

Mr. Dean Webb spoke on behalf of the applicant. He provided a booklet to the Board and County Clerk. He stated that the property was three-and-a-half acres and located on the northeast quadrant of State Route 92 and Lockwood Road in the Keyland Woods Subdivision. The property is zoned R-40, low-density residential on the Future Land Use Map. He stated that the request was to subdivide the property from one lot to two lots and to relocate a house that was on a commercial site next door to the new lot. He stated that both lots met all requirements of the underlying R-40 zoning and both would be consistent with the low-density character area at a minimum of one acre. He continued that code stated that staff must verify that the required information had been submitted and ensure that the request met the underlying zoning requirements. He stated that staff reviewed the application and confirmed the information and recommended approval. He stated that he did not attend the Planning Commission meeting but was made aware of some of the concerns addressed, such as traffic and access. He stated that this was not a rezoning and that was not a factor. He shared information regarding concerns.

No one spoke in favor.

The following spoke in opposition:

George Knight stated that he lived on Lockwood Road for the last 25 years. He stated that he opposed the petition. He continued that the final plat for Keyland Woods was recorded in the 1970's that called for establishing a neighborhood of three plus acre lots with single family homes. He stated that the surrounding neighborhoods opposed this petition as well. He stated that the builder was not a residential developer. He stated that subdividing the lot would diminish the integrity and possibly the property value of the homes. He stated that he was asking the Board to vote no and deny the petition.

Debora Carson provided a petition of signatures of those against this petition. She stated that she lived at Keyland Drive for 41 years. She stated that the neighborhood was a unique neighborhood. She stated that there were several second-generation families in the neighborhood. She stated that they were not opposed to the change that would be happening. She stated that the roundabout would elevate traffic and help the neighbors. She stated that she was opposed to moving the house to another lot because it would be an eyesore and would look odd. She stated that she hoped the Board would follow the recommendation of the Planning Commission and deny this petition.

Michele Goergen stated that she was a relative newcomer to Keyland Drive. She stated that she was attracted to the layout of the lot sizes of three plus acres, wooded areas and rural fields while still being close to town. She stated that the proposed request would start to degrade the nice, long established neighborhood. She stated that she was not in favor of the proposed revisions to the plat.

Keith Williams stated that he lived on Lockwood Road. He stated that his family moved to the neighborhood in 1979 and he graduated Fayette High School in 1983. He stated that he was a second-generation owner. He stated that all the homes were on three plus acres and that it was a very quiet neighborhood. He stated that when moving to the property there was a reasonable expectation that the final plat would keep all properties at three or more acres. He urged the Board not to make a special exception for the new owner and penalize the other owners. He expressed his concerns.

Dr. Brian Tucker stated that he lived at Chestnut Hill in Peachtree City and that he grew up off Lockwood Road. He thanked the Board for their service. He shared his thought regarding the landscape. He stated that houses on three or four acre lots occupy a special spot in the county because of the landscaping. He continued his comments. He stated that the landscape was important and sending a precedent with the lots subdivided would change the character of the neighborhood, as well as, damage the landscape that made it special. He stated that with all the pressures brought to the county and great opportunities brought by Pinewood, it was important that local communities have a say in their local communities.

Dean Webb stated that the Hyde family were not outsiders. He stated that they lived in Fayette County and owned ten acres in the area. He addressed some of the issues raised.

The home that would be moved had been occupied for nine years but was currently vacant. He stated that it was not in perfect shape but there was no point in fixing it up until it was moved. He stated that the intent was to fix it once it was moved.

He stated that several people stated that they bought their property with the expectation that the lots would stay the same and that the expectation was reasonable. He stated that from a legal standpoint he did not believe that expectation was reasonable. He stated that any investigation into the covenant that apply to the subdivision, or the lack thereof, any investigation into the underlining zoning of the properties and what would be allowed by county code, would prove that.

He stated that the request was consistent with the land use plan and rezoning code. He stated that it was in the staff report.

He stated that the issues raised about traffic, volume and condemnation are really issues that are relevant to the zoning process but this was not a zoning process. He stated that it was a request to subdivide a lot and not a discretionary act. He stated that there were no standards to control the Board's exercise of discretion in the code. He stated that the code stated that "staff confirms that the information the code required was submitted and the staff confirms that the request is consistent with the underlining zoning" and staff had done that.

Commissioner Maxwell moved to deny Petition RP-069-18 to revise the Final Plat of Keyland Woods to add one lot to the subdivision by subdividing Lot 1A into two separate lots; property located in Land Lots 25 & 26 of the 5th District and fronts Lockwood Road & SR 92 South. Vice Chairman Oddo seconded.

Commissioner Maxwell stated that he had just received the packet that was given to the Board by Mr. Webb. He stated that there was no way he could read it while the presentation was being given. He stated that with the information that he had from the Planning Commission was a 5-0 for denial, it seemed like an easy one to him. (Further comments were inaudible).

Mr. Davenport directed his comment to Commissioner Maxwell, that if there was a reason to deny and he wanted to provide that reason, it was fine to do so on the record.

Commissioner Maxwell continued his comments. (inaudible)

Commissioner Gibbons stated that he concurred with Commissioner Maxwell. He stated that his concern with reviewing the packet given by staff was that it was a potential watershed event. He stated that his concern was that when people passed away and the property bought up and developed. He stated that there was no reason not to preserve a neighborhood that has three and three-and-half acre lots in its current state. He stated that he would vote against this request.

Vice Chairman Oddo stated that one of his concerns with the property was that it was developed. He stated that meant it was changing. He stated that if it was undeveloped it would be a different argument. He stated that this was a case where the final plat should govern as it is and he would be hard pressed to approve a change to the plat.

Chairman Ognio stated that he agreed with the Board. He stated that he would be voting for the motion but against the request.

Commissioner Maxwell moved to deny Petition RP-069-18 to revise the Final Plat of Keyland Woods to add one lot to the subdivision by subdividing Lot 1A into two separate lots; property located in Land Lots 25 & 26 of the 5th District and fronts Lockwood Road & SR 92 South. Vice Chairman Oddo seconded. The motion passed 5-0.

4. Consideration of a Petition RP-070-18 to revise the Final Plat of North Bend to reconfigure Lot 1 by adding/exchanging property from an adjacent tract; property located in Land Lot 202 of the 5th District and fronts Corinth Road.

Mr. Randy Boyd spoke regarding this petition. He explained the map to the Board. He stated that the church owned the property to the south and was proposing to take a triangle from each side of the frontage and add it to the back of the property. He stated

that the triangle would be moved to the back to make it a one-acre tract. He stated that Planning Commission and staff recommended approval.

No one spoke in favor or in opposition of this petition.

Commissioner Oddo moved to approve Petition RP-070-18 to revise the Final Plat of North Bend to reconfigure Lot 1 by adding/exchanging property from an adjacent tract; property located in Land Lot 202 of the 5th District and fronts Corinth Road. Commissioner Gibbons seconded. The motion passed 5-0.

CONSENT AGENDA:

Commissioner Oddo moved to approve the Consent Agenda as written. Commissioner Gibbons seconded. The motion passed 5-0.

5. **Approval of Resolution 2019-01: Resolution of the Fayette County Commissioners Pledge to Citizens and County Staff on Core Values and Beliefs.**
6. **Approval of staff's recommendation to award Proposal #1576-P for Investment Services to Public Trust Advisors, LLC.**
7. **Water Committee recommendation to close the Lake McIntosh Park on Saturday, March 16, 2019 for the Peachtree City Rowing Club Rowing Scrimmage Event.**
8. **Approval of the January 10, 2019 Board of Commissioners Meeting Minutes.**

OLD BUSINESS:

NEW BUSINESS:

9. **Presentation by Fayette County's auditing firm, Nichols, Cauley & Associates, LLC, of the results of the Fiscal Year 2018 annual audit.**

Chief Finance Officer Mary Parrott introduced Gregory Chapman with Nichols, Cauley & Associates. Mr. Chapman stated that he would give the audit for fiscal year 2018. He spoke regarding the results of the audit, financial trends, discussed comments and recommendations and answered questions. The audit was a clean audit; unmodified opinion. He stated that it was his responsibility to determine if the financial statements were reasonably free of material misstatement. He stated that the internal controls are considered when determining the opinion but no opinion was provided on the internal control structure. The single audit was an audit of the federal award grant dollars. A risk assessment was conducted on the federal grants based on the size of the grant and the type of grants. As a part of the audit, the auditors comment on the county's policies, estimates and disclosures in the financial statements. He stated that regarding the policies, there was a new standard implemented called GASB 75, which refers to the post-employment benefit plan other than pensions; post retirement, health insurance benefits. There was a prior period adjustment made as a result of the new implementation of GASB 75. The material estimates for the county are the uncollectible accounts and the pension and OPEB actuarial assumptions. There were no problems with those. The financial statement disclosures were reviewed to determine if they were consistent with other governments and the required standards and there were no problems with those. There was cooperation from the county management staff and others, including the constitutional officers. There were no disagreements on accounting issues or financial reporting matters. There were some audit adjustments made by the county and the majority of the others were related to GASB 75. Once they receive the evaluation report and once the evaluation arrived the adjustment would be made in the financials. There were no significant issues discussed with management related to the business conditions, plans, or strategies that may have affected the risk assessment. He continued with audit highlights. He stated that the recommendation for the audit under the equitable sharing program was to include a process to review the federal purchases to determine if they were on the federal debarment listing. There was not a compliance issue just an internal control recommendation that was accepted by management. He stated that the following would be

applicable in 2020 due to GASB 84 and would change how the agency funds (tax commissioner, sheriff's office, clerk of courts) are presented in the financials. He also stated that GASB 87 would be applicable in 2021, which dealt with lease agreements to be recorded as a liability under full accrual account. There would be no such thing as operating leases any more.

Commissioner Gibbons thanked staff and Mr. Rapson for doing a great job.

There was no action on this item.

10. Update from the Region Six Department of Behavioral Health and Developmental Disabilities (DBHDD) Advisory Council.

Department of Behavioral Health and Developmental Disabilities (DBHDD) Region 6 Advisory Council Vice Chairperson Irene Cheyne stated that she had served on the DBHDD for the past six years as one of three of the representatives for Fayette County. She stated that she served two years as the chairperson, two years as the chair of the Statewide Leadership Council and currently as the Vice Chair for Region Six. She stated that she was the director of a statewide survey being conducted to identify the recovery and independence needs of people with mental illness, addictive diseases and intellectual developmental disabilities in communities throughout Georgia. She shared her personal story and gave an overview of the survey. She encouraged the Board's support in getting the word out about the survey and having every citizen of Georgia to complete the survey. The survey would include a statewide analysis, a DBHDD regional analysis and a county-by-county analysis. She stated that the Georgia APEX program was successful and Governor Deal included \$8.6 million in his 2020 budget for the APEX program to continue and expand the program.

Mr. Rapson stated that with the Board's approval, staff would place the surveys in different locations and get the information out.

Commissioner Rousseau thanked Mrs. Cheyne for her service and for being transparent with her own issues with her family. He asked Mrs. Cheyne to speak with the Department of Public Health and use that as a medium to raise awareness. He asked if there had been a conversation with the school board about including the service in the school's service delivery strategy. Mrs. Cheyne stated that she did not know.

Commissioner Rousseau moved that the County Administrator and staff work to place the information and survey associated with the Department of Behavioral Health and Developmental Disabilities (DBHDD) on all various social outreach networks and websites and to speak with the local delegation to make them aware of the APEX dollars going to the schools to address this issue. Vice Chairman Oddo seconded. The motion passed 5-0.

11. Consideration of a recommendation from Vice Chairman Charles Oddo to nominate Janice Carson, John Woody and Michele Bass Lord to the Fayette County Hospital Authority for consideration of appointment to serve a term beginning June 1, 2018 and expires May 31, 2022.

Janice Carson, John Woody and Michele Bass Lord was present for comments.

Vice Chairman Oddo moved to approve to nominate Janice Carson, John Woody and Michele Bass Lord to the Fayette County Hospital Authority for consideration of appointment to serve a term beginning June 1, 2018 and expires May 31, 2022. Commissioner Gibbons seconded. The motion passed 5-0.

12. Consideration of a recommendation from Vice Chairman Charles Oddo to nominate Tami Morris (incumbent), Gina Martin and Michael Rocker to the Fayette County Hospital Authority for consideration of appointment to serve a term beginning June 1, 2018 and expires May 31, 2022.

Gina Martin was present for comments.

Vice Chairman Oddo moved to approve to nominate Tami Morris (incumbent), Gina Martin and Michael Rocker to the Fayette County Hospital Authority for consideration of appointment to serve a term beginning June 1, 2018 and expires May 31, 2022. Commissioner Gibbons seconded. The motion passed 5-0.

13. Consideration of a new contract with the University of Georgia Cooperative Extension which provides for transitioning two-part time positions currently fully funded through the County budget over to the University of Georgia payroll.

Human Resource Director Lewis Patterson stated that the county contracted with the University of Georgia (UGA) for personnel services in the local Cooperative Extension office. There were six positions in that office and four of the employees are paid through UGA payroll. There were two part-time employees paid through Fayette County payroll and it had been setup this way for many years. He stated that it was awkward to have two employees on Fayette County's payroll, subject to the policies and procedures of the county and being managed by a UGA employee who was under a different set of policies and procedures. He stated that the request was to transition the two positions to UGA so that everyone would be on the same page.

District Extension Director Sheldon Hammond was present on behalf of University of Georgia. He stated that he concurred with Mr. Patterson that it would make management and fiscal policies easier to have everyone under one contract.

There was zero impact to the budget. The money would be moved from salaries and moved to technical services where the contract was paid from.

Commissioner Maxwell asked if the two part-time positions would remain part-time. Mr. Hammond stated that the intension of UGA was that the positions would remain as part-time positions. He further explained the process. He stated that because the positions were part-time, there were no benefits associated with the positions. Any changes made to the positions to become full-time would be done through a change in the contract.

Commissioner Gibbons moved to approve a new contract with the University of Georgia Cooperative Extension for personnel expenses for the remainder of fiscal year 2019 in the amount of \$65,203, authorization of budget amendment moving \$12,853 from personnel to technical services and to authorize the chairman to execute all documents. Commissioner Oddo seconded. The motion passed 5-0.

14. Delegation/Appointments by the Chairman for Board appointments to the following:

Commissioner Rousseau requested to postpone the discussion of the Board of Health appointment until he could determine if he would still be available to serve.

Vice Chairman Oddo agreed to continue serving on the Water Committee and Retirement/Pension Committee.

- A. Board of Health**
- B. Water Committee**
- C. Retirement/Pension Committee**

PUBLIC COMMENT: None.

ADMINISTRATOR'S REPORTS:

A. Contract #1586-A: Stonewall New Flooring

Antebellum Way: Mr. Rapson stated that there was an unexpected traffic delay for Antebellum Way that would be posted on the website for the citizens to be aware. The delay was due to the freezing temperatures and saturated soil.

Newton Plantation: He stated that he sent the Board an update regarding Newton Plantation. He stated that he would have Water System Director Lee Pope to send that information to the citizens at Newton Plantation as well.

Peachtree City-Water and Sewer Authority: He stated that due to some of the federal government shut down, there was some concern that residents may be affected because they are not getting a pay check. He stated that staff would like to put in a deferment program for the water department for those that can validate they are a federal employee that was not being paid. The payments would be deferred while they were not getting paid and their water would remain on. Once they get paid, they would settle their accounts for the amount owed minus the penalties and interest. He stated that it had not become a problem but he wanted to bring it to the Board.

Vice Chairman Oddo moved to waive the fees. Commissioner Rousseau seconded.

Commissioner Rousseau asked if there were other areas where that could be done. Mr. Rapson stated the county had discretion in waiving penalties in the area of permits. Commissioner Rousseau stated that he was not for that.

Commissioner Maxwell stated that with the car tags, it would be a similar issue. He stated that there were other examples. He confirmed the process for the water bill.

Commissioner Rousseau stated that he would modify his second, to include "failure to pay within the timeline would cause shutoff and/or..." Mr. Rapson stated that he would email the parameters.

Vice Chairman Oddo moved to waive the fees. Commissioner Rousseau seconded. The motion passed 5-0.

ATTORNEY'S REPORTS:

Notice of Executive Session: County Attorney Dennis Davenport stated that there was one item of pending litigation, one item of threatening litigation and the review of the Executive Session Minutes for January 10, 2019.

COMMISSIONERS' REPORTS:

Vice Chairman Oddo:

Thanked staff:

Vice Chairman Oddo thanked Finance Department and staff for another wonderful audit.

Board Appointment Policy:

He stated that he wanted staff to look at revision to the Board Appointment policy. He stated that he believed that there were some changes that staff could offer to make the policy better. He stated that he would like for staff to look at the policy and bring back some recommendations to the Board.

Vice Chairman Oddo moved to have staff look at Policy 100.19; Board Appointment and bring back some recommendations to the Board. Commissioner Gibbons seconded.

Commissioner Gibbons stated that he thought it was a good idea because he did not want the Board to be the bottleneck that prevented some of the positions from being interviewed and selected. The Board would still have oversight of the process.

Vice Chairman Oddo moved to have staff look at Policy 100.19; Board Appointment and bring back some recommendations to the Board. Commissioner Gibbons seconded. The motion passed 5-0.

Chairman Ognio:

Public Comments:

Chairman Ognio stated that he would like to look at changing the Public Comment section of the agenda and limit it to five minutes per person.

Chairman Ognio made a motion that Public Comments be limited to five minutes per person.

Commissioner Maxwell asked if the rule would apply to the zoning hearings.

Chairman Ognio stated that he would like to have a ten minute per side maximum for people who come up to the podium and speak. He stated that there were time limits in the past for each side and each side was allowed equal amount of time. He stated that it is not currently working that way and it was best to set up time limits.

Mr. Rapson stated that changes to the public hearing would have to go to the Planning Commission and then through ordinance. He stated that if that was the request, then the Board could direct staff to do that part.

Chairman Ognio stated yes.

Mr. Davenport stated that there were public hearings for things other than zoning, such as alcohol permits. He stated that there were state law requirements for zoning public hearings. He stated that each side had ten minutes per state law and the Board use to have that same limit but allowed unlimited public comments, so it made no sense to have a ten-minute limit under public hearings. The ten-minutes for public hearings were removed. He continued that if the request was for a ten-minute limit, it would have to go to the Planning Commission and then back the Board of Commissioners. He stated that there are other public hearings that are not for zoning and can be treated differently.

Commissioner Rousseau stated that he would encourage the Board to look at the nuances and then present something to the Board. He continued that, in addition, to discuss this at the end of the meeting might do the Board a disservice to vote on this matter at this time. He stated that he would like Mr. Davenport, as parliamentarian and as attorney, to look at those nuances on state law. He stated that he understood this to just be for public comments. He stated that he would hesitate on that because the public was not given the benefit to know that the Board would be making that change.

Chairman Ognio stated that he wanted to give staff direction for the public hearings because it had to go to the Planning Commission. He stated that for the public comments he wanted to limit each person to five minutes.

Commissioner Gibbons stated that he would personally like to see a time limit for the total number. He stated that most of the counties that were in a recent article by the Atlanta Journal Constitution (AJC) gave a comparison of the counties and what they do with their boards. He stated that the only one that was unlimited was Cobb County and the others had a thirty-minute total time limit on the public comments.

Commissioner Rousseau stated that he did not disagree but those mentioned meet during the day and this Board met at night so there were some nuances. They held meetings during business hours and the Board was on "off" hours. He stated that he was not prepared to vote tonight.

Commissioner Gibbons stated that the Board was willing to be available as individuals to meet, along with the expert staff. He stated that most people are looking for an answer and the Board did not answer during public comments. He encouraged people to contact the Board and set up meetings to provide a better answer.

Chairman Ognio stated that the Board met in the evenings and that "tied up" staff and when they had to stay until morning hours and then return that day for work, it was something the Board had to evaluate.

The original motion was withdrawn.

Commissioner Gibbons moved to direct the county attorney and staff to look at policies on public comments, to make them more inline with best practices recommended by the Association of County Commissioners of Georgia, as well as Georgia law. Chairman Ognio seconded. The motion passed 5-0.

Happy Anniversary: Chairman Ognio wished his wife a happy anniversary.

EXECUTIVE SESSION:

Notice of Executive Session: County Attorney Dennis Davenport stated that there was one item of pending litigation, one item of threatening litigation and the review of the Executive Session Minutes for January 10, 2019.

One Item of Pending Litigation, One Item of Threatening Litigation and review of the January 10, 2019 Executive Session Minutes: Chairman Ognio moved to go into Executive Session. Vice Chairman Oddo seconded. The motion passed 5-0. The Board recessed into Executive Session at 9:01 p.m. and returned to Official Session at 9:14 p.m.

Return to Official Session and Approval to Sign the Executive Session Affidavit: Chairman Ognio moved to return to Official Session and for the Chairman to sign the Executive Session Affidavit. Vice Chairman Oddo seconded. The motion passed 5-0.

Approval of the January 10, 2019 Executive Session Minutes: Vice Chairman Ognio moved to approve the January 10, 2019 Executive Session Minutes. Commissioner Gibbons seconded. The motion passed 5-0.

ADJOURNMENT:

Chairman Ognio moved to adjourn the January 24, 2019 Board of Commissioners meeting. Commissioner Rousseau seconded. The motion passed 5-0.

The January 24, 2019 Board of Commissioners meeting adjourned at 9:15 p.m.

Tameca P. White, County Clerk

Randy C. Ognio, Chairman

The foregoing minutes were duly approved at an official meeting of the Board of Commissioners of Fayette County, Georgia, held on the 14th day of February 2019. Referenced attachments are available upon request at the County Clerk's Office.

Tameca P. White, County Clerk

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request: **Item # 4**

Wording for the Agenda:

Staff's recommendation to approve the request from Peachtree City Airport Authority for the conveyance of property at the Crosstown Water Treatment Plant for the purpose of relocating the fence extending toward the taxiway.

Background/History/Details:

The fence along the property line at the Crosstown Water Treatment Plant extends toward the taxiway and has been identified as a potential issue with wingtip clearance for larger aircraft. The Peachtree City Airport Authority's goal is to relocate the fence and leave the Water System access to a manhole cover in that area. The Airport Authority is requesting conveyance of the County to donate this portion of land to the Airport Authority. The Airport Authority agrees to pay the total of \$12,444.50 to fund the property conveyance. The County has surveyed the property and there will be an easement for the Water System to access the manhole with a personal gate for access.

At its December 20, 2018 meeting, the Peachtree City Airport Authority agreed to fund the property conveyance project in the total amount of \$12,444.50.

Surveying and engineering cost - \$4,500.00, Legal Fees - \$1,017.50, Access Gate - \$1500.00, Fencing - \$5,427.00.

What action are you seeking from the Board of Commissioners?

Approval of the request from Peachtree City Airport Authority for the conveyance of property at the Crosstown Water Treatment Plant for the purpose of relocating the fence extending toward the taxiway.

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

LAW OFFICES
McNALLY, FOX, GRANT & DAVENPORT

A PROFESSIONAL CORPORATION

100 HABERSHAM DRIVE

FAYETTEVILLE, GEORGIA 30214-1381

TELEPHONE: (770) 461-2223

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 (770) 461-5863

WILLIAM R. McNALLY
 PATRICK J. FOX
 PHILIP P. GRANT
 DENNIS A. DAVENPORT
 PATRICK A. STOUGH
 MEREDITH F. McCLURE
 E. ALLISON IVEY COX

MEMORANDUM

TO: FAYETTE COUNTY BOARD OF COMMISSIONERS
 FROM: MCNALLY, FOX, GRANT & DAVENPORT
 RE: AIRPORT AUTHORITY RUNWAY CONVEYANCE
 DATE: FEBRUARY 8, 2019

E. Allison Ivey Cox

The expansion of the runway at Falcon Field has been an ongoing project. Final approval by the Board of Commissioners is required to complete the sale of a small portion of Fayette County property in exchange for the costs of the transfer. The conveyance will provide the area needed for expansion of the runway. The costs are detailed below the synopsis of events, below.

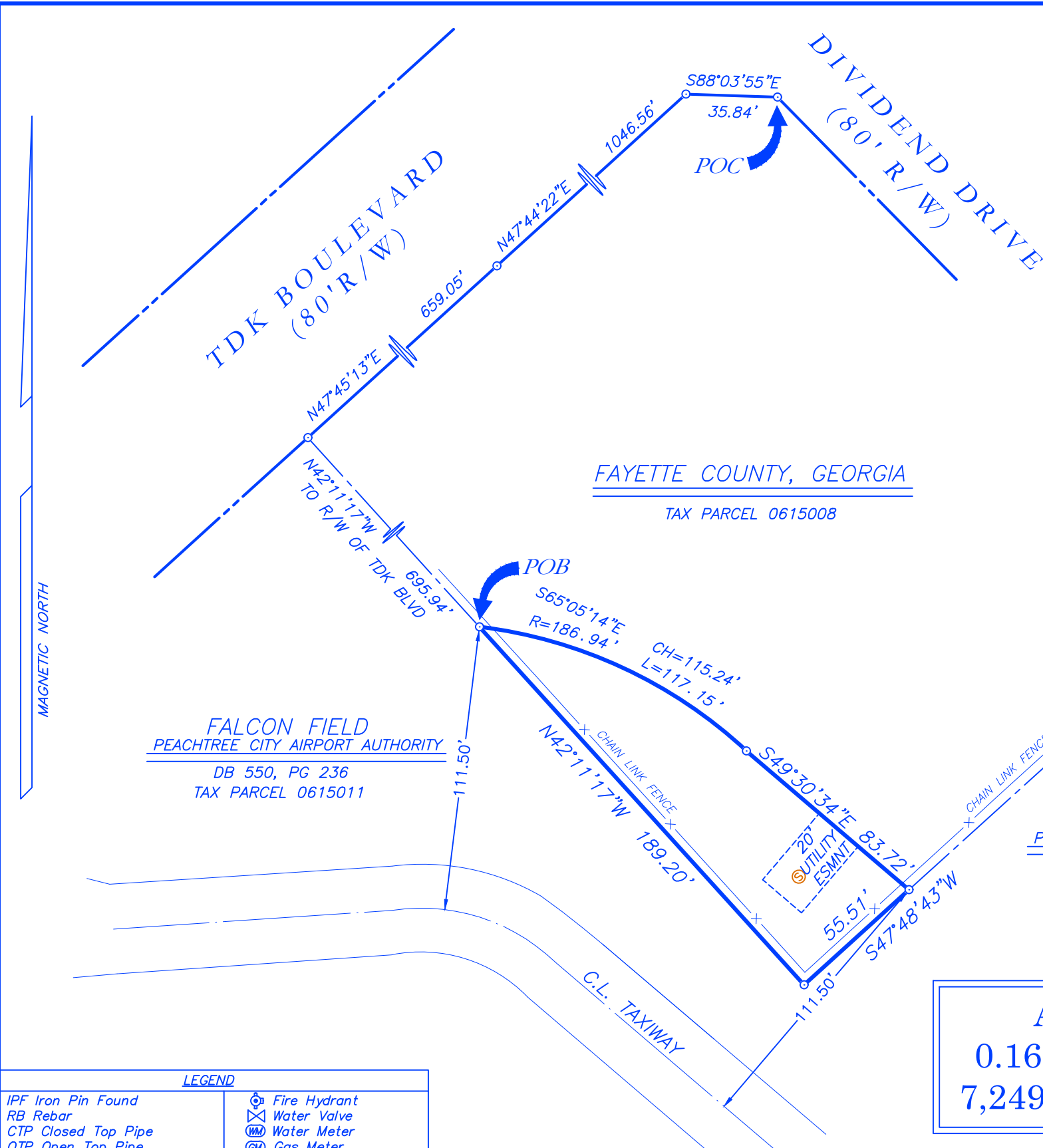
SYNOPSIS:

The FAA requires specific wingspan clearance minimums for operation of aircraft. It has become necessary to operate larger aircraft out of Falcon Field. The FAA requires clearance of 111.5 feet from the centerline of the runway to operate these aircraft. In order to accommodate these larger wingspans, a small portion of the present runway will need to be expanded. Fayette County owns the property adjacent to that segment of runway. The County conveyance of a 0.166-acre portion of the southernmost corner of this property to the Airport Authority will provide the area necessary to conform to the FAA runway clearance minimums.

The property at issue is currently encumbered by a sewer access, covered by a manhole. To maintain the county's access, the property conveyance will exclude a permanent easement across the 0.166 acres and require a swinging gate to safeguard the access to the manhole. Fayette County has agreed to convey the property to the Airport Authority in exchange for the costs of conveyance. The Airport Authority has agreed to bear these costs.

(COSTS ON FOLLOWING PAGE)

| | |
|--------------------------------------------------------------------------------|---------------------------------------------------------------------------------|
| I. Surveying and engineering | This element has been completed and is a final cost. |
| Mallett Consulting Inc. | |
| Surveying: | \$2750.00 |
| Engineering: | \$1750.00 |
| Total surveying and engineering cost | \$4500.00 |
| | |
| II. Legal | This element has been completed and is a final cost. |
| McNally, Fox, Grant & Davenport | |
| Dennis Davenport: 3.1 Hours at \$175 per hour | \$542.50 |
| Ali Cox: 3 hours at \$175 per hour | \$475.00 |
| | |
| Total legal cost | \$1017.50 |
| | |
| III. Fencing | The completion of this element is uncertain, but the cost estimate is reliable. |
| Fayette County Public Works | |
| 12-foot swing gate to access the sewer easement | \$1500.00 |
| 201 linear feet of fence at \$27 per linear foot to remove and reconstruct. | \$5,427.00 |
| | |
| Total fence cost: | \$6927.00 |
| | |
| TOTAL ESTIMATED PROJECT COST = | \$12,444.50 |



LEGEND

| | |
|------------------------------|----------------------|
| IPF Iron Pin Found | Fire Hydrant |
| RB Rebar | Water Valve |
| CTP Closed Top Pipe | Water Meter |
| OTP Open Top Pipe | Gas Meter |
| CMF Concrete Monument Fnd | o.c.o. San. Cleanout |
| Drop Inlet | San. Sewer Manhole |
| Junction Box | San. Sewer Line |
| Catch Basin | Power Pole |
| CMP Corrugated Metal Pipe | Light Pole |
| RCP Reinforced Concrete Pipe | Guy Wire |
| Monitoring Well | Overhead Power Line |
| TPED Telephone Pedestal | Fence Line |



FIELD CLOSURE: OPEN TRAVERSE
ANG. ERROR: N/A. ADJUSTED BY: N/A
EQUIPMENT USED: TOPCON GTS-303
W/ JET DATA COLLECTOR PLAT CLOSURE: >
1/98,240

IN MY OPINION THIS PLAT IS A CORRECT REPRESENTATION OF THE LAND PLATTED AND HAS BEEN PREPARED IN CONFORMITY WITH THE MINIMUM STANDARDS AND REQUIREMENTS OF THE LAW.

| | |
|------------|------------------------|
| LOCATED IN | LAND LOTS 54 |
| | 6TH DISTRICT |
| | SECTION |
| | FAYETTE COUNTY, |
| | CITY OF PEACHTREE CITY |
| | GEORGIA |

| | | | | |
|-----------|-------|-------------|-------------------|------------|
| JOB NO. | 4846B | REVISIONS | 9/9/16 REVISE TIE | DATE |
| DRAWN BY: | JV | CHECKED BY: | - | DATE |
| | | | | 12-14-15 |
| | | | | SCALE |
| | | | | 1"=50' |
| | | | | FIELD DATE |

SURVEYS PLUS, INC.
3565 SOUTH COBB DR., S.E.
SMYRNA, GEORGIA 30080
PHONE: (770) 444-9736
FAX: (770) 444-9739

ALL TYPES OF SURVEYS PLUS ENGINEERING AND CONSTRUCTION MANAGEMENT.

FAYETTE COUNTY, GEORGIA

Peachtree City Airport Authority (PCAA)
Regular Minutes
Thursday, March 10th, 2016
Aviation Center, Peachtree City-Atlanta Regional Airport
7:00 p.m.

Members Present: Bill Flynn – Vice Chairman and Treasurer, Skip Barnette – Member, Mike Mitchell – Member, Tom Fulton - Member, Greg Garmon – Alternate, Doug Warner – Airport Attorney and Airport Manager –Hope Macaluso, A.A.E.

Members Not Present: Bryan LaBrecque – Chairman

I. CALL THE MEETING TO ORDER

Bill Flynn called the meeting to order at 7:01 p.m.

II. APPROVAL OF MINUTES

Skip Barnette made a motion to approve the February 2016 Minutes, seconded by Tom Fulton.

Motion carried, 4/0.

III. REPORTS

Finance & Capital Budgeting – (Bill Flynn)

Bill deferred to Hope's report.

Operations – Manager of Operations, (Mike Melton)

New gate codes have been issued. We are still working through a few distribution and access questions on our part but things are moving along. We did, however, have someone with the code write the code in permanent marker on the Leo Giles Gate keypad. This has since been removed and we have filed a police report with the Peachtree City Police Department for Property Damage.

We are in the process of working with the T Hangar tenants to resolve a long standing issue with water vapor or condensation on the floor of the hangars. This accelerates rust on anything metallic in those hangars. We are researching a solution for this, as this needs to be resolved.

Mike Melton reported Hope attended a recent Peachtree City Council workshop where the availability of land at the airport was brought up. We plan on continuing to work with

the Fayette County Development Authority to strategize marketing the available land here at the airport for aviation oriented businesses.

In reference to March fuel sales, we have continued to exceed budget on both AvGas and Jet Fuel. While Jet Fuel is a little behind budget this month, AvGas is just above budget primarily due to the nice weather. Hangar inquiries continue to be the number one question from individuals looking to relocate to this area. While most are asking for T Hangars, there are a number of other customers we have been working with that are interested in relocating their jets to the field. We are also working to repair our Ground Power Unit to extend its life past the 45 years it has been in operation.

IV. FINANCIAL REVIEW - Airport Manager – (Hope Macaluso)

Hope reported:

Revenue Highlights:

Overall revenues were above forecast for February. The main driver continues to be strong fuels sales. We are lagging behind in hangar leases. This is due to having lost two based aircraft from the FBO hangar after having approved the budget. We expect to replace some of that income soon.

Expense Highlights:

We were extremely close to budget this month and are also very close to the year to date projection.

Upcoming Capital Items not Grant Related:

Cameras- The need for additional cameras on the airfield is becoming more evident. We will likely have to implement cameras based on priority to an area and not be able to install an entire system at once. Temporary solutions can likely be achieved within our monthly maintenance budget.

Flight School- The flight school that leases space in the FBO hangar offices has requested some cosmetic upgrades to their leased space including new carpet and paint. We will keep the expense down by doing much of the work ourselves.

Aircraft Wash Rack- This will be a significant cost, but continues to be a high priority issue with our tenants. Estimates we have received have been in the range of \$50,000. The closest airport to us with a wash rack is DeKalb-Peachtree Airport (PDK). That one is run and owned by a private company. One solution may be to issue a Requested for Proposals for a private company to install one here. Skip Barnette asked if there would be

any revenue potential for the airport on the RFP option, Hope responded that it would be a ground lease in that instance and that we would.

There are other issues looming, but these are the highest in priority at this time.

V. OLD AGENDA ITEMS

None

VI. NEW AGENDA ITEMS

16-03-01 Request to enter into a Ground Lease with Paul Bernth to build a 2 unit hangar

Bill Flynn mentioned that the airport had been talking to a customer regarding building a two unit hangar for storage of aircraft. Bill Flynn recommended that the authority authorize Bryan LaBrecque negotiate and execute a ground lease agreement with Paul Bernth.

Mike Mitchell made a motion to authorize Bryan LaBrecque to negotiate and enter into an agreement with Paul Bernth to build a proposed two unit hangar, seconded by Skip Barnette.

Motion carried 4/0

16-03-02 Consider Requesting Property Conveyance from Fayette County Board of Commissioners

Hope explained that on Taxiway Alpha, near the Crosstown Water Treatment plant, the fence extends toward the taxiway and has been identified as a potential issue with wingtip clearance for larger aircraft. In order to accomplish the goal of relocating the fence and still allow the Fayette County Water Authority access to a manhole cover in that area, the Airport Authority needs to request this conveyance of the County to donate the small portion of land to the Airport Authority. The Airport Authority would only need to pay the legal fees for the paperwork, which is reimbursable in a later grant project. Bill Flynn mentioned that Doug Warner could possibly execute the proper paperwork for a lower amount. Bill asked if there are any environmental issues regarding the donation of the land. Hope responded that there were no issues, that the land had already been surveyed by the County and that there would be an easement that would allow the Water Authority to access the manhole with a personal gate for access.

Tom Fulton made a motion to approve the request for conveyance of the property from the Fayette County Board of Commissioners to the Airport Authority, seconded by Skip Barnette.

Motion carried 4/0

VII. Adjournment

Skip Barnette made a motion to adjourn the meeting at 7:18pm, seconded by Tom Fulton.

Motion carried 4/0



Attest



Bill Flynn, Vice-Chairman

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Chairman Randy Ognio's recommendation to amend Policy 100.19; Board Appointments to appoint the department head of departments directly related to relevant authorities, boards, commissions, committees or similarly established bodies as the Selection Committee for said bodies.

Background/History/Details:

This request is to recommend amending Policy 100.19; Board Appointments to appoint department heads as the Selection Committee for the following: Library Board; Library Director, Planning Commission; Planning and Zoning Director, Zoning Board of Appeals; Planning and Zoning Director, Public Arts Committee; Parks and Recreation Director, Recreation Commission; Parks and Recreation Director, Public Facilities; Finance Director, Board of Tax Assessors; Chief Tax Assessor, Transportation Committee; Public Works Director, Two Rivers Resource, Conservation and Development Council; Environmental Management Director, Water Committee; Water System Director, Region 4 EMS Council; Fire Chief, and Region 6 Mental Health Board; Chief Jailer.
All recommendations will come before the Board of Commissioners for final approval.

The Selection Committee, comprised of two Commissioners, will continue to make recommendations to the full Board for the following: Board of Health, McIntosh Trail Community Service Board, Development Authority and Joint Development Authority.

What action are you seeking from the Board of Commissioners?

Approval to amend Policy 100.19; Board Appointments to appoint the department head of departments directly related to relevant authorities, boards, commissions, committees or similarly established bodies as the Selection Committee for said bodies.

If this item requires funding, please describe:

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

FAYETTE COUNTY POLICIES AND PROCEDURES

ADMIN-APPOINTMENTS Board Appointment Policy 100.19

PURPOSE

The intent of this policy is to establish procedures for advertising appointments to Fayette County's authorities, boards, commissions, committees and similarly established bodies; to establish procedures for accepting applications for advertised positions; and for appointing members to said bodies.

POLICY

There shall be specific procedures for advertising appointments to Fayette County's authorities, boards, commissions, committees and similarly established bodies; procedures for accepting submitted applications for advertised positions; and procedures for appointing members to said bodies.

PROCEDURE

Inasmuch as it is recognized that in order to promote and protect the integrity of the Board of Commissioners, staff, and Fayette citizens who have expressed interest in and are appointed to the County's authorities, boards, commissions, committees and similarly established bodies, the following procedures for the appointment of interested and qualified applicants shall be enacted and applied:

1. All vacancies to authorities, boards, commissions, committees, and similarly established bodies will be advertised ninety days in advance of a term expiring.
2. The County Clerk or his/her appointee will advertise for all vacant positions for a period of one month with deadlines for receiving applications to be established by the County Clerk. Advertisements will be provided to the County's legal organ, to other newspapers deemed appropriate by the County Clerk, and will be posted to the County's website.
3. The Board of Commissioners will appoint ~~up to two commissioners (referred to as the Selection Committee) to review, and recommend a qualified~~ applicant for ~~consideration of appointment to the vacant~~ positions on the following:
 - A. Board of Health;
 - B. McIntosh Trail Community Service Board;
 - C. Fayette County Development Authority;

- D. Joint Development Authority;
- E. Board of Elections;
- F. Board of Family and Children Services;
- G. Fayette County Hospital Authority; and
- H. Fayette County Board of Tax Assessors.

4. ~~In addition, to the extent that the purpose of the relevant~~ All other authority ~~authorities,~~ boards, ~~commission~~ commissions, ~~committee~~ committees or similarly established ~~body~~ bodies which are directly ~~relates~~ related to one of the County's established departments, ~~shall have vacancies filled by the Board of Commissioners shall have the discretion to appoint the head of said~~ said the respective department, ~~or his/her designee, as a non-voting member of the Selection Committee receiving, reviewing and recommending an applicant for consideration for appointment to the vacant position(s) to the Board of Commissioners for the following:~~

- A. Library Board – Library Director;
- B. Planning Commission – Planning and Zoning Director;
- C. Zoning Board of Appeals – Planning and Zoning Director;
- D. Public Arts Committee – Parks and Recreation Director;
- E. Recreation Commission – Parks and Recreation Director;
- F. Public Facilities Authority – Finance Director;
- G. Transportation Committee – Public Works Director
- H. Two Rivers Resource, Conservation and Development Council – Environmental Management Director
- I. Water Committee – Water System Director
- J. Region 4 EMS Council – Fire Chief; and
- K. Region 6 Mental Health Board – Chief Jailer.

4. ~~Vacancies and resignations shall occur during the thirty day advertisement may be filled by the Selection Committee.~~

- ~~5. The County Clerk or his/her designee will schedule interviews between the Selection Committee and the applicants.~~
- ~~6. Selection Committee meetings will be conducted in accordance with Title 50 of the Official Code of Georgia as it pertains to open meetings and open records.~~
- ~~7. The County Clerk or his/her designee will provide a meeting agenda and supporting documents to the Selection Committees prior to scheduled meetings.~~
- ~~8. The Selection Committee will designate a member to produce the Action Agenda and Minutes of the meeting. The Action Agenda and Minutes will be provided to the County Clerk or his/her designee for keeping as official county records.~~
- ~~9. The Selection Committee will inform the County Clerk of its selection(s) once the interviews are completed. The County Clerk will then place the selection(s) on the next available agenda for the Board of Commissioners' formal appointment. The agenda item will include all applications with existing incumbents identified, as applicable.~~
- ~~10. After all applicants have been interviewed, the Selection Committee may unanimously recommend re-advertising the vacancy. This recommendation will be submitted to the County Clerk and re-advertisement will be authorized upon written approval by the Selection Committee. Once re-advertisement is authorized, the process, as specified in steps 2 through 9 will be repeated.~~
- ~~11. If the Selection Committee cannot agree upon a recommendation after the re-advertisement has occurred, the County Clerk will provide each County Commissioner with all applications that have been received from both advertisements and seek Board direction.~~
124. Notwithstanding anything to the contrary contained herein, all appointments to authorities, boards, commissions, committees and similarly established bodies which are mandated by state law or local ordinance will be made in accordance with the applicable state law or county ordinance.
- ~~13. The Board of Commissioners shall make every effort to avoid appointing an individual to more than one of Fayette County's authorities, boards, commissions, committees and similarly established bodies at the same time, except to the extent expressly permitted or provided by state or local law.~~
- ~~14. Except as otherwise provided by law, no member of the Board of Commissioners shall be eligible to serve on any of the County's authorities, boards, commissions, committees and similarly established bodies.~~
155. In the event that a position on one of the County's authorities, boards, commissions, committees or similarly established bodies becomes vacant prior to the expiration of its term, the vacancy shall be filled in the manner described above. If less than one year

remains at the time an individual is appointed to fill such a vacancy, that individual shall also be reappointed to the position for the next successive term.

ADMINISTRATIVE GUIDELINES

It shall be the responsibility of each employee to be familiar with and to comply with this policy. Department heads and supervisory personnel shall be responsible for ensuring adherence to this policy. Reasonable limits, including time restrictions, shall be imposed by department heads or other supervisory persons to ensure maximum productivity of all employees with respect to this policy. Violation of this policy may result in disciplinary action in accordance with the County's Personnel Policy.

STATE OF GEORGIA

COUNTY OF FAYETTE

ORDINANCE

NO. 2019-__

AN ORDINANCE TO AMEND THE POLICIES AND PROCEDURES MANUAL FOR FAYETTE COUNTY, GEORGIA; TO REVISE THE APPOINTMENT PROCESS FOR VACANCIES ON BOARDS, COMMISSIONS, COMMITTEES OR SIMILARY SITUATED ESTABLISHED BODIES; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE FOR SEVERABILITY; TO PROMOTE THE PUBLIC HEALTH, SAFETY AND WELFARE; AND FOR OTHER PURPOSES.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF FAYETTE COIUNTY AND IT IS HEREBY ENACTED PURSUANT TO THE AUTHORITY OF THE SAME THAT THE POLICIES AND PROCEDURES MANUAL OF FAYETTE COUNTY BE AMENDED AS FOLLOWS:

Section 1. By deleting Policy Number 100.19 as it pertains to the Board Appointment Policy in its entirety, and by enacting a new policy entitled “ADMIN-APPOINTMENTS – Board Appointment Policy” to be numbered and to read as follows:

**ADMIN-APPOINTMENTS
Board Appointment Policy
100.19**

PURPOSE

The intent of this policy is to establish procedures for advertising appointments to Fayette County’s authorities, boards, commissions, committees and similarly established bodies; to establish procedures for accepting applications for advertised positions; and for appointing members to said bodies.

POLICY

There shall be specific procedures for advertising appointments to Fayette County's authorities, boards, commissions, committees and similarly established bodies; procedures for accepting submitted applications for advertised positions; and procedures for appointing members to said bodies.

PROCEDURE

Inasmuch as it is recognized that in order to promote and protect the integrity of the Board of Commissioners, staff, and Fayette citizens who have expressed interest in and are appointed to the County's authorities, boards, commissions, committees and similarly established bodies, the following procedures for the appointment of interested and qualified applicants shall be enacted and applied:

1. All vacancies to authorities, boards, commissions, committees, and similarly established bodies will be advertised ninety days in advance of a term expiring.
2. The County Clerk or his/her appointee will advertise for all vacant positions for a period of one month with deadlines for receiving applications to be established by the County Clerk. Advertisements will be provided to the County's legal organ, to other newspapers deemed appropriate by the County Clerk, and will be posted to the County's website.
3. The Board of Commissioners will appoint a qualified applicant for the vacant positions on the following:
 - A. Board of Health;
 - B. McIntosh Trail Community Service Board;
 - C. Fayette County Development Authority;
 - D. Joint Development Authority;
 - E. Board of Elections;
 - F. Board of Family and Children Services;
 - G. Fayette County Hospital Authority; and
 - H. Fayette County Board of Tax Assessors.
4. All other authorities, boards, commissions, committees or similarly established bodies which are directly related to one of the County's established departments, shall have vacancies filled by the head of said the respective department receiving, reviewing and

recommending an applicant for consideration for appointment to the vacant position(s) to the Board of Commissioners for the following:

- A. Library Board – Library Director;
 - B. Planning Commission – Planning and Zoning Director;
 - C. Zoning Board of Appeals – Planning and Zoning Director;
 - D. Public Arts Committee – Parks and Recreation Director;
 - E. Recreation Commission – Parks and Recreation Director;
 - F. Public Facilities Authority – Finance Director;
 - G. Transportation Committee – Public Works Director
 - H. Two Rivers Resource, Conservation and Development Council – Environmental Management Director
 - I. Water Committee – Water System Director
 - J. Region 4 EMS Council – Fire Chief; and
 - K. Region 6 Mental Health Board – Chief Jailer.
4. Notwithstanding anything to the contrary contained herein, all appointments to authorities, boards, commissions, committees and similarly established bodies which are mandated by state law or local ordinance will be made in accordance with the applicable state law or county ordinance.
5. In the event that a position on one of the County’s authorities, boards, commissions, committees or similarly established bodies becomes vacant prior to the expiration of its term, the vacancy shall be filled in the manner described above. If less than one year remains at the time an individual is appointed to fill such a vacancy, that individual shall also be reappointed to the position for the next successive term.

ADMINISTRATIVE GUIDELINES

It shall be the responsibility of each employee to be familiar with and to comply with this policy. Department heads and supervisory personnel shall be responsible for ensuring adherence to this policy. Reasonable limits, including time restrictions, shall be imposed by department heads or other supervisory persons to ensure maximum productivity of all employees with respect to this policy. Violation of this policy may result in disciplinary action in accordance with the County’s Personnel Policy.

Section 2. This ordinance shall become effective immediately upon its adoption by the Board of Commissioners of Fayette County.

Section 3. All other ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 4. In the event any section, subsection, sentence, clause or phrase of this ordinance shall be declared or adjudged invalid or unconstitutional, such adjudication shall in no manner affect other sections, subsections, sentences, clauses or phrases of this ordinance, which shall remain in full force and effect as if the section, subsection, sentence, clause or phrase so declared or adjudged invalid or unconstitutional were not a part hereof. The Board of Commissioners hereby declares that it would have passed the remaining parts of this ordinance if it had known that such part or parts hereof would be declared or adjudged invalid or unconstitutional.

[THIS SPACE INTENTIONALLY LEFT BLANK]

SO ENACTED this ____ day of _____, 2019.

BOARD OF COMMISSIONERS OF
FAYETTE COUNTY

(SEAL)

By: _____
RANDY OGNIO, Chairman

ATTEST:

Tameca P. White, County Clerk

Approved as to form:



County Attorney

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request: **Item #6**

Wording for the Agenda:

Staff's recommendation to approve a five (5) minute time limit for Public Comments on the agenda.

Background/History/Details:

The Board of Commissioners requested staff review best practices throughout Georgia's local government in regards to conducting Public Comments.

The Board of Commissioners has allowed unlimited time for speakers for the past five years during the Public Comments portion of an agenda, prior to that change, residents were provided a three (3) minute limit per resident.

Staff recommends a five (5) minute limit per speaker.

What action are you seeking from the Board of Commissioners?

Approval of a five (5) minute time limit for Public Comments on the agenda.

If this item requires funding, please describe:

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.*

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

PUBLIC COMMENT

Public comment exists in various forms in Board of Commissioner meetings. There is an agenda item named “Public Comment.” There is the ability for members of the public to comment on agenda items at the time each agenda item is taken up by the Board of Commissioners. There is also public comment when the Board of Commissioners conducts a public hearing. There are three types of public hearings that routinely come before the Board of Commissioners: 1. Zoning (and related) issues; 2. Alcohol; and 3. Those topics which the state may require a public hearing, e.g., abandonment of a road.

Currently, any member of the public may comment for an unlimited amount of time within any one of these public comment areas. The Board of Commissioners has determined it would like to review best practices for what should be in place to facilitate the conducting of County business, generally, in an orderly fashion. The first topic to explore is the public comment as it relates to public hearings for zoning (and related) issues. The “and related” part is intended to cover issues such as a final plat revision (part of the Subdivision Regulations, not a part of the Zoning Ordinance), or any other codified public hearing requirement set out by the Board of Commissioners.

Within the class of zoning (and related) issues, zoning is set apart due to state law requirements providing specific direction on how this type of public comment is to be regulated. This direction is provided in the state’s Zoning Procedures Law, O.C.G.A. § 36-66-1 et seq. Specifically, the Zoning Procedures Law sets out the following:

Local governments shall adopt policies and procedures which govern calling and conducting hearings required [for zoning decisions], and printed copies of such policies and procedures shall be available for distribution to the general public. Such policies and procedures shall specify a minimum time period at hearings on proposed zoning decisions for presentation of data, evidence, and opinion by proponents of each zoning decision and an equal minimum time period for presentation by opponents of each proposed zoning decision, such minimum time period to be no less than ten minutes per side.

O.C.G.A. § 36-66-5 (a). With respect to public comment on public hearings for zoning issues, state law declares that each side must get a minimum of ten minutes. There are no minimum requirements for the other public hearings, such as final plat revisions, that are in the County Code.

The Public Comment portion of each agenda is provided to allow any member of the public to comment on any item he or she choose to comment on. There is no legal requirement that public comment such as this is required. However, it is an opportunity to allow participation by members of the public at a meeting where they ordinarily would not have the ability to comment. A recent article by Arielle Kass in the Atlanta Journal Constitution, January 7, 2019, provided a survey of nearby local governments and their respective policies on time limits, if any, for public comment. Examples of policies of other nearby counties, according to Ms. Kass, are:

Clayton County: An aggregate time limit of 30 minutes at the beginning of the meeting with individual speakers limited to three (3) minutes apiece;

Cobb County: Two comment periods – one at the beginning of the meeting and one at the end of the meeting, each lasting 30 minutes. Individuals are limited to five (5) minutes apiece;

DeKalb County: An aggregate limit of 30 minutes at the start of the meeting with individuals limited to three (3) minutes apiece;

Fulton County: An aggregate limit of 30 minutes at the start of the meeting with individuals limited to two (2) minutes apiece; and

Gwinnett County: There is no aggregate time limit and public comment occurs at the end of the meeting with individuals limited to three (3) and five (5) minutes apiece (the article did not say “three to five,” it said “three and five.” No further information was provided.).

Fayette County currently has an unlimited time for each individual to address the Board of Commissioners. The only limitation I am aware of is that the Public Comment portion of the agenda is not a forum for candidates running for office to come in and campaign. Other than that, the topics to comment on are virtually wide open.

The last area of public comment occurs where members of the public are invited to comment on agenda items, even though those agenda items are not public hearing items where public input is required. Generally the agenda item is presented and, prior to any motion and discussion by the Board of Commissioners, members of the public are allowed to comment on the item. This procedure was enacted at or about the same time as when restrictions were lifted on the length of time for making public comments. I know of no requirement where members of the public provide comments on agenda items other than those public hearing items previously discussed.

In conclusion, public comment can be separated into several areas: 1. Public Hearings (with its subcategories); 2. Public Comment portion of the agenda; and 3. Public Comment on agenda items (other than public hearings). Providing the minimum standard of ten (10) minutes per side for public hearings on zoning issues is state law. The Board of Commissioners may increase the amount of time provided per side so long as each side receives equal time. Other public hearings could follow the same guidelines with respect to those set up for the zoning public hearings to provide for consistency of enforcement. With respect to the Public Comment portion of the agenda, a limitation of five (5) minutes per individual has been proposed. There was no discussion of there being an aggregate time limit. Five (5) minutes per individual should be a reasonable amount. Consideration should be given to eliminate public comment on agenda items other than public hearing items.

Steve Rapson

From: Wills, Dave <DWills@ACCG.org>
Sent: Friday, January 25, 2019 1:24 PM
To: Steve Rapson
Cc: Twomey, Bill; Christie, Jeff
Subject: RE: public speaking

External Email Be cautious of sender, content, and links

Hi Steve,

In my nearly nine years in the role of Government Relations Manager for ACCG, during which I attended county commission meetings in over 100 counties, I gained significant knowledge about the variety of ways that counties engage the public or otherwise allow the public to address the county commission. But by far, the most common practice with regard to public comment involved limiting the total time for public comment, limiting each individual speaker, and therefore necessarily limiting the total number of persons allowed to address the commission with public comments. For example, although the details vary among the counties, a typical practice, adopted through a resolution (could be included in rules of decorum) is to limit public comments to 15 minutes, with no more than five speakers, each of whom is limited to a maximum of three minutes each. A sign-up sheet is typically placed in the meeting room and speakers are selected on a first-come, first-sign in basis. If fewer than five speakers sign up, the smaller number of speakers are still restricted to not more than three minutes each. In other words, if only a single person signs up, he/she is not then permitted to use the entire 15 minutes, but only three minutes.

The other, almost universal practice I observed, was that commissioners, by virtue of the policy adopted, did not respond to anything said by the speaker. In other words, the public comment period was not intended to be an opportunity to create public debate.

In every instance I observed, public comment was either first or last on the meeting agenda, but most commonly was first. In some cases the county commission restricted public comment to non-agenda items, but the most common practice was to not place any restrictions on the subject matter. However, the speech offered had to comport with the standard rules of decorum.

Steve, based on my own public service and my observations in counties across the state, I can state definitively that the overwhelming majority of counties in Georgia limit public comment in a manner similar to the one described.

I have copied Bill Twomey on my reply in case he has other comments to offer.

Thanks,

Dave Wills
Executive Director

- **Atlanta City Council** -- Public comment is allowed at the start of the meeting. There is no total time limit; two minutes allotted to each speaker, with exceptions (see above for details). Speakers cannot address zoning matters, which have separate public hearings. Speaker sign-ups end when the meeting begins at 1 p.m. The council can vote to extend the public comment.

Here are the particulars regarding public comment for Clayton County and the various cities within it. For more information, please click on the links below to visit that government's website.

- **Clayton County Commission** -- Public comment is allowed at the start of the meeting. 30 minutes total allowed with three minutes allotted to each speaker ([see website for details](#)). No limits on what speakers may address. Speakers must sign up in advance (before 7 p.m.).
- **Forest Park** -- Public comment is allowed at the start of the meeting. 21 minutes total allowed with three minutes allotted to each speaker ([see website for details](#)). Speakers may address only matters on the agenda or matters city council has jurisdiction over. Speakers must sign up in advance.
- **Jonesboro** -- Public comment is allowed at the start of the meeting. There is no total time limit; three minutes allotted to each speaker ([see website for details](#)). No limits on what speakers may address. Speakers must sign up in advance.
- **Lake City** -- Public comment is allowed at the end of the meeting. There is no total time limit; no time limits for each speaker ([see website for details](#)). No limits on what speakers may address, but comments that are abusive or disrupted will be ended. Speakers not required to sign up in advance.
- **Lovejoy** -- Public comment is allowed toward the end of the meeting. Time limit at discretion of presiding officer; five minutes allotted to each speaker ([see website for details](#)). No limits on what speakers may address. Speakers must sign up in advance, but presiding officer can decide if comments are allowed from those who aren't signed up.
- **Morrow** -- Public comment is allowed at the start of the meeting. 30 minutes total allowed with three minutes allotted to each speaker ([see website for details](#)). Speakers may address only new business on that day's agenda. Speakers must fill out a comment card.
- **Riverdale** -- Public comment is allowed at the start of the meeting. 15 minutes total allowed with three minutes allotted to each speaker ([see website for details](#)). Speakers may address only matters on the agenda. Speakers must fill out a comment card.

Here are the particulars regarding public comment for Cobb County and the various cities within it. For more information, please click on the links below to visit that government's website.

- **Cobb County Commission** -- Public comment is allowed at the start and end of the meeting. 60 minutes total (30 before meeting; 30 after meeting) allowed with five minutes allotted to each speaker ([see website for details](#)). Salaried members of the county staff and political candidates can't speak. Speakers must sign up, but there is no time limit until the slots are full.
- **Acworth** -- Public comment is allowed before and after regular business. There is no total time limit; five minutes allotted to each speaker ([see website for details](#)). No limits on what speakers may address. Speakers not required to sign up in advance.
- **Austell** -- Public comment is allowed at the start of the meeting. There is no total time limit; five minutes allotted to each speaker ([see website for details](#)). No limits on what speakers may address. Only speakers addressing zoning issues must sign up.
- **Kennesaw** -- Public comment is allowed at the beginning of the meeting for items listed on the agenda and a second at the end of the meeting. The mayor determines the total time limit; five minutes allotted to each speaker ([see website for details](#)). Comments made at the beginning of the meeting must relate to agenda items; comments at the end don't have to be related to items on the agenda. Speakers can sign up in advance or when they go to the podium.
- **Marietta** -- Public comment is allowed at the beginning of the meeting for people who have signed up in advance and at the end of the meeting for people who have not. 20 minute time limit at the beginning of the meeting; 30 minutes at the end, which can be extended by a council vote; five minutes allotted to each speaker ([see website for details](#)). No limits on what speakers may address. Speakers must sign up by 10 a.m. on the day the draft agenda is posted for scheduled time. They are not asked to sign up in advance for unscheduled time.
- **Powder Springs** -- Public comment is allowed at the start of the meeting. One hour total allowed with five minutes allotted to each speaker ([see website for details](#)). No limits on what speakers may address. Speakers must sign up in advance, but will be allowed to speak if they didn't understand it was required.
- **Smyrna** -- Public comment is allowed at the end of the meeting. There is no total time limit; three minutes allotted to each speaker ([see website for details](#)). No limits on what speakers may address. Speakers asked to sign up in advance. If they arrive late, they are asked to give their name, address and topic to the mayor before they speak.

- **DeKalb County Commission** -- Public comment is allowed at the start of the meeting. 30 minutes total allowed with three minutes allotted to each speaker ([see website for details](#)). No limits on what speakers may address. Speakers must submit speaker cards; DeKalb County residents will have first priority in speaking.
- **Avondale Estates** -- Public comment is allowed at the beginning of the meeting and after each agenda item. Time limits are 15 minutes for broad comments and 10 minutes for comments per agenda item; three minutes allotted to each speaker ([see website for details](#)). No limits on what speakers may address. Speakers not required to sign up in advance.
- **Brookhaven** -- Public comment is allowed both before and after regular business. 60 minutes total allowed (30 before the meeting and 30 after the meeting; three minutes allotted to each speaker ([see website for details](#)). No limits on what speakers may address. Speakers asked to sign up on a comment card, and are called in order. After comment cards are exhausted, they are invited to speak and asked to fill out a card afterward.
- **Chamblee** -- Public comment is allowed at the end of the meeting. There is no total time limit; three minutes allotted to each speaker ([see website for details](#)). No limits on what speakers may address. Speakers not required to sign up in advance.
- **Clarkston** -- Public comment is allowed at the start of the meeting. 15 minutes total allowed with three minutes allotted to each speaker ([see website for details](#)). No limits on what speakers may address. Speakers not required to sign up in advance.
- **Decatur** -- Public comment is allowed before and after regular business. There is no total time limit, unless specified by mayor at the meeting; no time limits for each speaker ([see website for details](#)). Public comment is divided between comment on agenda action items at the beginning and requests, reports and petitions at the end. Speakers not required to sign up in advance.
- **Doraville** -- Public comment is allowed at the start of the meeting. There is no total time limit; three minutes allotted to each speaker ([see website for details](#)). No limits on what speakers may address. Speakers not required to sign up in advance.
- **Dunwoody** -- Public comment is allowed before and after regular business. 30 minutes total time limit for first period with no limit for the second; three minutes allotted to each speaker ([see website for details](#)). No limits on what speakers may address. Speakers asked to fill out a card so they can be called on.
- **Lithonia** -- Public comment is allowed at the start of the meeting and if residents have comment throughout the meeting. 20 minutes total allowed with two minutes allotted to each speaker ([see website for details](#)). No limits on what speakers may address. Speakers asked to sign up in advance.
- **Pine Lake** -- Public comment is allowed at the beginning and the end of the meeting. There is no total time limit; three minutes allotted to each speaker ([see website for details](#)). No limits on what speakers may address. Speakers not required to sign up in advance.
- **Stonecrest** -- Public comment is allowed toward the beginning of the meeting, after public hearings. 30 minutes total allowed with three minutes allotted to each speaker ([see website for details](#)). No limits on what speakers may address. Speakers asked to sign up in advance, and the clerk can stop their comments if they have not signed up.
- **Stone Mountain** -- Public comment is allowed at the start of the meeting. There is no total time limit; three minutes allotted to each speaker ([see website for details](#)). Speakers cannot address agenda items. Speakers must sign up in advance, but will be allowed to speak if they didn't understand it was required.

• Tucker -- Public comment is allowed at the start of the meeting. 20 minutes total allowed with two minutes allotted to each speaker (see website for details). No limits on what speakers may address. Speakers who sign up online or in person speak first. After they are done, the city calls for anyone else who wants to speak.

Here are the particulars regarding public comment for Fulton County and the various cities within it. For more information, please click on the links below to visit that government's website.

- **Fulton County Commission** -- Public comment is allowed at the start of the meeting. 30 minutes total allowed with two minutes allotted to each speaker ([see website for details](#)). No limits on what speakers may address. Speakers must submit speaker cards. Once public comment has begun, they will no longer be accepted.
- **Alpharetta** -- Public comment is allowed at the end of the meeting and in response to public hearings, business items and workshop items. There is no total time limit; three minutes allotted to each speaker ([see website for details](#)). Speakers' comments on agenda items must be related to those items. General public comment can't relate to something that was already on the agenda. Speakers are asked to complete a comment card before they speak. At the end of the meeting, they can also complete one after they speak.
- **Chattahoochee Hills** -- Public comment is allowed at the start of the meeting. There is no total time limit; three minutes allotted to each speaker ([see website for details](#)). No limits on what speakers may address. Speakers must fill out cards, but can do so after the public comment period has begun.
- **College Park** -- Public comment is allowed at the start of the meeting. There is no total time limit, but there is a limit of nine minutes per topic; three minutes allotted to each speaker ([see website for details](#)). If a speaker wants to discuss an agenda item, it must be one that has a public hearing. Speakers must sign in and state their name and address for the record.
- **East Point** -- Public comment is allowed toward the beginning of the meeting, after public hearings. One hour total allowed with three minutes allotted to each speaker ([see website for details](#)). Speakers must only address items related to the city of East Point. Speakers must sign up between 6 p.m. and 6:20 p.m. on the day of the council meeting. Council can choose to extend the time.
- **Fairburn** -- Public comment is allowed at the start of the meeting. 30 minutes total allowed; three minutes allotted to each speaker ([see website for details](#)). No limits on what speakers may address. Speakers required to fill out a card before the council meeting starts at 7 p.m.
- **Hapeville** -- Public comment is allowed at the start of the meeting. Total time limits are 15 minutes for people who have signed up; 10 minutes for people who have not; three minutes allotted to each speaker if someone has signed up; two minutes if they have not ([see website for details](#)). No limits on what speakers may address. Speakers asked to sign up in advance and will be permitted one less minute to speak if they do not.
- **Johns Creek** -- Public comment is allowed before and after regular business. 30 minutes total time limit for first period with no limit for the second; three minutes allotted to each speaker ([see website for details](#)). No limits on what speakers may address. Speakers asked to sign up in advance, but are only required to state their names.
- **Milton** -- Public comment is allowed at the start of the meeting and before each business item on the agenda. There is no total time limit; five minutes allotted to each speaker ([see website for details](#)). No limits on what speakers may address during the general comment period. People must discuss the business items they come up for at other parts of the meeting. Once an agenda item is called, someone

come up for at other parts of the meeting. Once an agenda item is called, someone may only speak if they have filled out a card.

- **Mountain Park** -- Public comment is allowed at any point during the meeting, once council members have spoken on the topic. There is no total time limit; three to five minutes, then another three to five minutes once everyone who wants to speak has done so ([see website for details](#)). No limits on what speakers may address. Speakers asked to email 24 hours before a meeting if they want to speak on a specific topic, but can raise their hands at any point during the meeting to weigh in and speak.
- **Palmetto** -- Public comment is allowed at the end of the meeting, after public hearings. 30 minutes total allowed with two minutes allotted to each speaker ([see website for details](#)). No limits on what speakers may address. Speakers not required to sign up in advance.
- **Roswell** -- Public comment is allowed in response to each regular agenda item, on that topic. During open forum meetings (on the fifth Monday of a month) residents can address any topic. There is no total time limit; five minutes allotted to each speaker ([see website for details](#)). Speakers must address the agenda item they're speaking on. There are no limits during an open forum meeting. Speakers asked to fill out a card, so the city has their name.
- **Sandy Springs** -- The first meeting of the month has two public comment periods, one at the beginning of the meeting and one at the end. The second meeting has one comment period toward the end of the agenda. There is no total time limit; three minutes allotted to each speaker ([see website for details](#)). Speakers must only address items related to the city of Sandy Springs. Speakers' cards must be submitted before the meeting begins, or their names will not be called.
- **South Fulton** -- Public comment is allowed at the start of the meeting. 30 minutes total allowed, but can be added by a majority vote of council. Two minutes allotted to each speaker ([see website for details](#)). No limits on what speakers may address. Speakers' cards must be completed.
- **Union City** -- Public comment is allowed at the start of the meeting. There is no total time limit; two minutes allotted to each speaker ([see website for details](#)). No limits on what speakers may address. Speakers not required to sign up in advance.

Here are the particulars regarding public comment for Gwinnett County and the various cities within it. For more information, please click on the links below to visit that government's website.

- **Gwinnett County Commission** -- Public comment is allowed at the end of the meeting. There is no total time limit; three to five minutes allotted to each speaker ([see website for details](#)). No limits on what speakers may address. Speakers not required to sign up in advance.
- **Auburn** -- Public comment is allowed at the beginning and the end of the meeting. 20 minutes total (10 at the beginning; 10 at the end) allowed with two minutes allotted to each speaker ([see website for details](#)). The first comment period is for items on the agenda; the second is open. Speakers not required to sign up in advance.
- **Berkeley Lake** -- Public comment is allowed at the end of the meeting and in response to agenda items. There is no total time limit; two minutes allotted to each speaker ([see website for details](#)). Comments on agenda items must be related to those items; there is no limit on times at the end of the meeting. Speakers not required to sign up in advance.
- **Braselton** -- Public comment is allowed at the start of the meeting. There is no total time limit; two minutes allotted to each speaker ([see website for details](#)). People can't speak on zoning requests if a public hearing hasn't been scheduled. Speakers can fill out a card before or after they speak.
- **Buford** -- Public comment is allowed at the end of the meeting. There is no total time limit ([see website for details](#)). No limits on what speakers may address. Speakers not required to sign up in advance.
- **Dacula** -- Public comment is allowed at the end of the meeting. There is no total time limit; 10 minutes allotted to each speaker ([see website for details](#)). No limits on what speakers may address. Speakers are asked to sign in in advance, but are not prohibited from speaking if they do not.
- **Duluth** -- Public comment is allowed at the end of the meeting. There is no total time limit ([see website for details](#)). No limits on what speakers may address. The city prefers that speakers sign up in advance to comment, but does not require it.
- **Grayson** -- Public comment is allowed at the start of the meeting. 30 minutes total time limit; three minutes allotted to each speaker ([see website for details](#)). People can speak on topics of safety and concern for residents. Speakers not required to sign up in advance.
- **Lawrenceville** -- Public comment is allowed at the start of the meeting. There is no total time limit; two minutes allotted to each speaker ([see website for details](#)). No limits on what speakers may address. Speakers are asked to contact the city clerk before the meeting; there are no comment cards.
- **Lilburn** -- Public comment is allowed at the start of the meeting. There is no total time limit, but council can set one; three minutes allotted to each speaker, but council can reduce the time ([see website for details](#)). People are asked to speak only on items they have previously discussed with staff. People are asked to talk to staff ahead of the meeting; a meeting may be scheduled to address their concerns instead of allowing them to speak during public comment.

- **Loganville** -- Public comment is allowed at the end of the meeting. There is no total time limit; one minute allotted to each speaker, but mayor and council can allow additional time (see website for details). Speakers must only address topics that directly relate to Loganville. Speakers not required to sign up in advance.
- **Norcross** -- Public comment is allowed at the start of the meeting. There is no total time limit; five minutes allotted to each speaker (see website for details). No limits on what speakers may address. People who want to speak must submit their name and topic three business days before the meeting, but the stipulation is not enforced.
- **Peachtree Corners** -- Public comment is allowed at the start of the meeting. There is no total time limit; three minutes allotted to each speaker (see website for details). No limits on what speakers may address. Speakers are asked to fill out cards in advance, but the mayor invites anyone else up who wants to comment once those have been exhausted.
- **Rest Haven** -- N/A
- **Snellville** -- Public comment is allowed at the end of the meeting. There is no total time limit; five minutes allotted to each speaker (see website for details). No limits on what speakers may address. Speakers are asked to sign up in advance, but can also sign up after they speak.
- **Sugar Hill** -- Public comment is allowed at the start of the meeting. There is no total time limit; 10 minutes allotted to each speaker (see website for details). No limits on what speakers may address. Speakers are asked to state their name and address.
- **Suwanee** -- Public comment is allowed toward the start of the meeting. There is no total time limit (see website for details). Speakers cannot address public hearing topics. Speakers not required to sign up in advance.

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Staff's recommendation to approve a (20) twenty minute time limit for each side during Public Hearings.

Background/History/Details:

The Board of Commissioners requested staff review best practices throughout Georgia's local government in regards to conducting Public Hearings.

The Board of Commissioners recently revised the Public Hearings to allow unlimited time for speakers in September 2018, prior to that change, historically allowed a (20) twenty minute time limit for each side during Public Hearings.

State Law requires a minimum of (10) minute time limit for each side during a Public Hearing.

Staff recommends a (20) twenty minute time limit for each side during Public Hearings.

What action are you seeking from the Board of Commissioners?

Approval of a (20) twenty minute time limit for each side during Public Hearings.

If this item requires funding, please describe:

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

PUBLIC COMMENT

Public comment exists in various forms in Board of Commissioner meetings. There is an agenda item named “Public Comment.” There is the ability for members of the public to comment on agenda items at the time each agenda item is taken up by the Board of Commissioners. There is also public comment when the Board of Commissioners conducts a public hearing. There are three types of public hearings that routinely come before the Board of Commissioners: 1. Zoning (and related) issues; 2. Alcohol; and 3. Those topics which the state may require a public hearing, e.g., abandonment of a road.

Currently, any member of the public may comment for an unlimited amount of time within any one of these public comment areas. The Board of Commissioners has determined it would like to review best practices for what should be in place to facilitate the conducting of County business, generally, in an orderly fashion. The first topic to explore is the public comment as it relates to public hearings for zoning (and related) issues. The “and related” part is intended to cover issues such as a final plat revision (part of the Subdivision Regulations, not a part of the Zoning Ordinance), or any other codified public hearing requirement set out by the Board of Commissioners.

Within the class of zoning (and related) issues, zoning is set apart due to state law requirements providing specific direction on how this type of public comment is to be regulated. This direction is provided in the state’s Zoning Procedures Law, O.C.G.A. § 36-66-1 et seq. Specifically, the Zoning Procedures Law sets out the following:

Local governments shall adopt policies and procedures which govern calling and conducting hearings required [for zoning decisions], and printed copies of such policies and procedures shall be available for distribution to the general public. Such policies and procedures shall specify a minimum time period at hearings on proposed zoning decisions for presentation of data, evidence, and opinion by proponents of each zoning decision and an equal minimum time period for presentation by opponents of each proposed zoning decision, such minimum time period to be no less than ten minutes per side.

O.C.G.A. § 36-66-5 (a). With respect to public comment on public hearings for zoning issues, state law declares that each side must get a minimum of ten minutes. There are no minimum requirements for the other public hearings, such as final plat revisions, that are in the County Code.

The Public Comment portion of each agenda is provided to allow any member of the public to comment on any item he or she choose to comment on. There is no legal requirement that public comment such as this is required. However, it is an opportunity to allow participation by members of the public at a meeting where they ordinarily would not have the ability to comment. A recent article by Arielle Kass in the Atlanta Journal Constitution, January 7, 2019, provided a survey of nearby local governments and their respective policies on time limits, if any, for public comment. Examples of policies of other nearby counties, according to Ms. Kass, are:

Clayton County: An aggregate time limit of 30 minutes at the beginning of the meeting with individual speakers limited to three (3) minutes apiece;

Cobb County: Two comment periods – one at the beginning of the meeting and one at the end of the meeting, each lasting 30 minutes. Individuals are limited to five (5) minutes apiece;

DeKalb County: An aggregate limit of 30 minutes at the start of the meeting with individuals limited to three (3) minutes apiece;

Fulton County: An aggregate limit of 30 minutes at the start of the meeting with individuals limited to two (2) minutes apiece; and

Gwinnett County: There is no aggregate time limit and public comment occurs at the end of the meeting with individuals limited to three (3) and five (5) minutes apiece (the article did not say “three to five,” it said “three and five.” No further information was provided.).

Fayette County currently has an unlimited time for each individual to address the Board of Commissioners. The only limitation I am aware of is that the Public Comment portion of the agenda is not a forum for candidates running for office to come in and campaign. Other than that, the topics to comment on are virtually wide open.


The last area of public comment occurs where members of the public are invited to comment on agenda items, even though those agenda items are not public hearing items where public input is required. Generally the agenda item is presented and, prior to any motion and discussion by the Board of Commissioners, members of the public are allowed to comment on the item. This procedure was enacted at or about the same time as when restrictions were lifted on the length of time for making public comments. I know of no requirement where members of the public provide comments on agenda items other than those public hearing items previously discussed.


In conclusion, public comment can be separated into several areas: 1. Public Hearings (with its subcategories); 2. Public Comment portion of the agenda; and 3. Public Comment on agenda items (other than public hearings). Providing the minimum standard of ten (10) minutes per side for public hearings on zoning issues is state law. The Board of Commissioners may increase the amount of time provided per side so long as each side receives equal time. Other public hearings could follow the same guidelines with respect to those set up for the zoning public hearings to provide for consistency of enforcement. With respect to the Public Comment portion of the agenda, a limitation of five (5) minutes per individual has been proposed. There was no discussion of there being an aggregate time limit. Five (5) minutes per individual should be a reasonable amount. Consideration should be given to eliminate public comment on agenda items other than public hearing items.

**Purchasing Department**

140 Stonewall Avenue West, Ste 204
 Fayetteville, GA 30214
 Phone: 770-305-5420
 www.fayettecountyga.gov

To: Steve Rapson

Through: Ted L. Burgess 

From: Trina C. Barwicks 

Date: January 11, 2019

Subject: Contract #1431-P: Transportation Engineer of Record: Task Order 19 –
 Veterans Parkway Intersection at SR 92, Intersection Control Evaluation (ICE)
 Analysis and Traffic Signal Design

The current Transportation Engineer of Record, Croy Engineering has issued Task Order #19 to, perform an ICE Analysis and Traffic Signal Design for Veterans Parkway Intersection at SR 92.

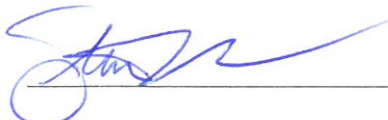
On July 26, 2018, Fayette County opened the connection of Veterans Parkway to SR 92 creating the fourth leg of an intersection opposite Westbridge Road. SR 92 is the through street and Veterans Parkway and Westbridge Road are stop controlled. The County has tasked Croy with performing a required Georgia Department of Transportation, ICE Analysis to substantiate the practical signalized option, coordinating with GDOT, and preparing traffic signal plans and construction turn lane plans to improve the operations of the intersection.

Specifics of the Task Order are as follows:

| | |
|--------------------|-------------------------------------------------------------------------------------|
| Contract Name: | #1431-P: Transportation Engineer of Record |
| Task Order: | #19: Veterans Parkway Intersection at SR 92, ICE Analysis and Traffic Signal Design |
| Contractor: | Croy Engineering |
| Total Amount: | \$87,190.00 |
| Budget: | |
| Organization Code: | 32140220 (Splost Roads County-Wide) |
| Object Code: | 541210 (Other Improvements) |
| Project: | R-5F (West Fayetteville Bypass Phase 2) |

Awarding Authority: County Administrator

Approval Signature



Date: 1/11/19