

BOARD OF COUNTY COMMISSIONERS

Eric K. Maxwell, Chairman
Randy Ognio, Vice Chairman
Steve Brown
Charles W. Oddo
Charles D. Rousseau

**FAYETTE COUNTY, GEORGIA**

Steve Rapson, County Administrator
Dennis A. Davenport, County Attorney
Tameca P. White, County Clerk
Marlena Edwards, Deputy County Clerk

140 Stonewall Avenue West
Public Meeting Room
Fayetteville, GA 30214

AGENDA

September 28, 2017
6:30 p.m.

Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2nd and 4th Thursday of each month at 6:30 p.m.

Call to Order

Invocation and Pledge of Allegiance by Commissioner Charles Oddo

Acceptance of Agenda

PROCLAMATION/RECOGNITION:**PUBLIC HEARING:****CONSENT AGENDA:**

1. Approval of staff's recommendation to declare miscellaneous shop equipment as unserviceable and to sell the assets utilizing the GovDeals internet web site and for all proceeds to be returned to the General Fund. (pages 3-9)
2. Approval of staff's recommendation to declare 37 county vehicles and 1 Boat & Trailer as unserviceable and to sell the assets utilizing the GovDeals internet web site and for all proceeds to be returned to the Vehicle Replacement fund. (pages 10-11)
3. Approval of staff's recommendation to adopt a final supplemental budget adjustment for the fiscal year ended June 30, 2017, and authorization to adjust and close completed Capital Improvement Projects within the Capital Improvement Projects program moving those remaining funds to project contingency. (pages 12-24)
4. Approval of the September 14, 2017 Board of Commissioners Meeting Minutes. (pages 25-41)

OLD BUSINESS:

5. Approval of staff's request to award Contract #1301-P to the Howell Group Inc. for architectural and engineering services for the design and specifications for Fire Station 4 in the amount of \$179,130.00. This item was tabled at the September 14, 2017 Board of Commissioners meeting. (pages 42-53)

NEW BUSINESS:

6. Approval of a Firefighter and EMT Training Classes Intergovernmental Agreement with the City of Riverdale for the purpose of providing training and certification for Firefighters and Emergency Medical Technicians as outline in the agreement and for the Chairman to sign said agreement. (pages 54-57)
7. Consideration of staff's request to establish an Equestrian Park/Trail and to have staff move forward with discussions with the Board of Education regarding the use of a portion of existing trials located behind Inman Elementary School for establishing the Fayette County Equestrian Park/Trail. (pages 58-61)
8. Consideration of an Agreement between Fayette County and the U. S. Department of the Interior Geological Survey (USGS) that provides for the required monitoring of water flow, stream monitoring data for quality, and CFS flow monitoring in the amount of \$302,400.00, from October 1, 2017 through September 30, 2018. (pages 62-70)
9. Consideration of Task Order Proposal FC-18-02 to Contract #1221-P, Water System Engineer of Record, for CH2M South Fayette Chemical Improvements in the amount of \$198,393.00 and authorization for the County Administrator to sign all required documents. (pages 71-78)
10. Consideration of staff's recommendations to award RFQ #1375-A Surry Park Drive Full Depth Reclamation (FDR) to the low bidder Atlanta Paving and Concrete Construction Inc. in the amount of \$127,533.00. (pages 79-82)
11. Presentation of the Fayette Humane Society and other animal welfare advocates to consider the need to create a task force for the near term and subsequently, an Advisory Board in the long-term, for the purpose of updating animal ordinances and operational procedures concerning animal welfare for Fayette County. (pages 83-99)

PUBLIC COMMENT:

ADMINISTRATOR'S REPORTS:

ATTORNEY'S REPORTS:

COMMISSIONERS' REPORTS:

EXECUTIVE SESSION:

ADJOURNMENT:

COUNTY AGENDA REQUEST

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Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of staff's recommendation to declare miscellaneous shop equipment as unserviceable and to sell the assets utilizing the GovDeals internet web site and for all proceeds to be returned to the General Fund.

Background/History/Details:

The Fleet Maintenance Department replaced various pieces of shop equipment during the past budget year. These assets no longer serve the County's purposes.

Asset's included are;

- 1) HEFTEE 2000 Mower Lift - Serial #9442
- 1) Corgi 20" Tire changer - Serial #7021445
- 1) Rotary portable lift system (Includes 4 single post lifts) - Serial #4488810050

What action are you seeking from the Board of Commissioners?

Approval of staff's recommendation to declare miscellaneous shop equipment as unserviceable and to sell the assets utilizing the GovDeals internet web site and for all proceeds to be returned to the General Fund.

If this item requires funding, please describe:

No funding required for this request.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:




HEFTIE
2000

TRANSMISSION FLUID



20"
A9419
T.I.

CORCHI
ARTIGLIO A9419



20"

A
9
4
1
9
T.
I.





**CAPACITY
12,000 LBS.**
NP243



transpo-lift system

MADE IN U.S.A.

ORDER NO. L566173

MODEL NO. PBL443

SERIAL NO. 438810050

TOT. HP. 2 **TOT. CAP** 48000 LBS.

POWER

240/48

ROTARY LIFT

A

DOVER

INDUSTRIES CO.

MADISON, IN.

MEMPHIS, TN.

N P 208



WARNING

Keep feet clear
of lift when
lowering.

COUNTY AGENDA REQUEST

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Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of staff's recommendation to declare 36 county vehicles and 1 Boat & Trailer as unserviceable and to sell the assets utilizing the GovDeals internet web site and for all proceeds to be returned to the Vehicle Replacement fund.

Background/History/Details:

Over the course the year a total of 36 vehicles and 1 Boat & Trailer have been turned into Fleet Maintenance as surplus and/or removed from service as a result of reaching their useful life. These assets no longer serve the County's purposes.

Asset list attached

What action are you seeking from the Board of Commissioners?

Approval of staff's recommendation to declare 36 County vehicles and 1 Boat & Trailer unserviceable, to sell the vehicles utilizing the GovDeals internet website and for all proceeds to be returned to the Vehicle Replacement Fund.

If this item requires funding, please describe:

No funding required for this request.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

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Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

Department	Vehicle #	VIN #	Year	Vehicle Type	Current Mileage
BUILDING & GROUNDS	91556	1FTHF25YXTLB28079	1996	FORD F-250	104,616
BUILDING & GROUNDS	91747	1FTHF25HOVEB68808	1997	FORD F-250	101,377
BUILDING & GROUNDS	91757	1FTHF25H2VEB68809	1997	FORD F-250	107,963
BUILDING & GROUNDS	91804	1FTHF25Y5RNB62735	1994	FORD F-250	104,041
DISTRICT ATTORNEY	118986	2FAFP71V88X118986	2008	FORD CROWN VIC	151,905
FIRE SERVICE	23267	3GNGK26KX7G278298	2007	CHEVY SUBURBAN	195,370
FLEET MAINTENANCE	20072	1J4GK48K72W308668	2002	JEEP LIBERTY	151,443
HEALTH DEPARTMENT	91988	2G1WL52M2W9231066	1998	CHEVY LUMINA	129,553
MARSHAL	25189	1FTRF14W69KA75930	2009	FORD F-150 XL 4X4	175,984
PERMITS & INSPECTIONS	21412	2FTPF17Z12CA66902	2002	FORD F-150 XL	212,326
PERMITS & INSPECTIONS	21443	2FTPF17Z93CA51226	2003	FORD F-150 XL	122,809
RECREATION	92039	1FMRU17L5XLB62664	1999	FORD EXPEDITION	148,723
ROAD DEPARTMENT	20111	2FTPF17Z61CA92815	2001	FORD F-150 XL BI-FUEL	140,669
ROAD DEPARTMENT	20121	3FTNW20L61MA53228	2001	FORD F-250 CREW CAB	210,205
SHERIFF	148821	2FAFP71W86X148821	2006	FORD CROWN VIC	115,979
SHERIFF	148826	2FAFP71W76X148826	2006	DODGE CHARGER	144,557
SHERIFF	150045	2FAFP71W97X150045	2007	FORD CROWN VIC	147,994
SHERIFF	174011	1FAFP71W4WX174011	1998	FORD CROWN VIC	130,851
SHERIFF	185622	2B3KA43G86H185622	2006	DODGE CHARGER	88,032
SHERIFF	206125	6G3NS5U21GL206125	2016	CHEVY CAPRICE	1,745
SHERIFF	285852	2B3KA43H58H285852	2008	DODGE CHARGER	130,328
SHERIFF	285868	2B3KA43H98H285868	2008	DODGE CHARGER	138,648
SHERIFF	285872	2B3KA43H08H285872	2008	DODGE CHARGER	132,921
SHERIFF	285877	2B3KA43HX8H285877	2008	DODGE CHARGER	136,630
SHERIFF	309225	1GNEC13Z92J309225	2002	CHEVY TAHOE	135,349
SHERIFF	314668	2G1WD58C079314668	2007	CHEVY IMPALA	139,006
SHERIFF	557522	2B3CL1CT7BH557522	2011	DODGE CHARGER	149,386
SHERIFF	560477	2C3CDXAT9DH560477	2013	DODGE CHARGER	86,436
SHERIFF	600826	2B3CL1CT2BH600826	2011	DODGE CHARGER	125,403
SHERIFF	600829	2B3CL1CT8BH600829	2011	DODGE CHARGER	133,316
SHERIFF	600830	2B3CL1CT4BH600830	2011	DODGE CHARGER	143,998
SHERIFF	600977	1J4GK48KX3W600977	2003	JEEP LIBERTY	121,319
SHERIFF	708654	2B3KA43H57H708654	2007	DODGE CHARGER	144,025
SHERIFF	708705	2B3KA43H77H708705	2007	DODGE CHARGER	114,938
WATER SYSTEM	22204	2FTPF17Z34CA81467	2004	FORD F-150 XL	197,008
WATER SYSTEM	22391	2FTPF17Z31CA92819	2001	FORD F-150 XL	189,587
WATER SYSTEM	92383	SYL15610F393	1993	SYLVAN BOAT & TRAILER	

COUNTY AGENDA REQUEST

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Department: Finance Department

Presenter(s): Chief Financial Officer Mary S. Parrott

Meeting Date: Thursday, September 28, 2017

Type of Request: Consent #3

Wording for the Agenda:

Approval of staff's recommendation to adopt a final supplemental budget adjustment for the fiscal year ended June 30, 2017, and authorization to adjust and close completed Capital Improvement Projects within the Capital Improvement Projects program moving those remaining funds to project contingency.

Background/History/Details:

Georgia law requires a final balanced budget be adopted by County Governments for its governmental funds. Staff is recommending a supplemental budget adjustment for each fund and each department with an unfavorable variance between the current budget and actual expenditures. These supplemental budget adjustments must be approved by the Board of Commissioners and posted to the budget ledger before the accounting records can be closed and the auditors can begin their fieldwork for the fiscal year audit.

What action are you seeking from the Board of Commissioners?

Approval of staff's recommendation to adopt a final supplemental budget adjustment for the fiscal year ended June 30, 2017, and authorization to adjust and close completed Capital Improvement Projects within the Capital Improvement Projects program moving those remaining funds to project contingency.

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years? Yes

If so, when? Annually

Is Audio-Visual Equipment Required for this Request? No

Backup Provided with Request? Yes

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance Yes

Reviewed by Legal

Approved by Purchasing Not Applicable

County Clerk's Approval Yes

Administrator's Approval Yes

Staff Notes:

FAYETTE COUNTY, GEORGIA

GOVERNMENTAL FUNDS

SCHEDULE OF BUDGET-TO-ACTUAL WITH PROPOSED ADJUSTMENT INFORMATION
FOR THE FISCAL YEAR ENDED JUNE 30, 2017

	ORIGINAL ADOPTED	AMENDED BUDGET TO DATE	PRELIMINARY YEAR END ACTUALS	FAVOR (UNFAV) VARIANCE	PROPOSED BUDGET ADJUSTMENTS
GENERAL FUND					
<i>FUNDING SOURCES:</i>					
Revenues	\$ 49,218,450	\$ 49,661,500	\$ 49,271,989	\$ (389,511)	\$ (401,690)
Appropriated Fund Balance:					
Operations	-	-	-	-	-
TOTAL FUNDING SOURCES	\$ 49,218,450	\$ 49,661,500	\$ 49,271,989	\$ (389,511)	\$ (401,690)
<i>FUNDING USES:</i>					
APPROPRIATIONS					
General Government:	\$ 8,796,997	\$ 8,882,767	\$ 8,218,994	\$ 663,773	\$ 6,813
Non-Departmental	\$ 354,877	\$ 354,877	\$ 320,433	\$ 34,444	\$ -
Commissioners	496,745	496,745	439,875	56,870	2,730
Administration	342,440	342,440	324,093	18,347	-
Elections	670,254	670,254	542,523	127,731	-
Finance	1,189,676	1,193,551	1,129,995	63,556	-
Purchasing	204,609	204,609	203,899	710	-
Law Department	256,600	256,600	260,682	(4,082)	4,083
Information Systems	1,011,977	1,041,977	942,454	99,523	-
Human Resources	432,177	460,427	454,663	5,764	-
Tax Commissioner	1,124,171	1,124,171	1,060,889	63,282	-
Tax Assessor	976,621	976,621	907,568	69,053	-
Bldgs & Grounds Maintenance	1,473,345	1,496,990	1,404,221	92,769	-
Engineering Office	257,445	257,445	227,698	29,747	-
Contingency	6,060	6,060	-	6,060	-
Judicial:	\$ 5,029,701	\$ 5,371,883	\$ 5,252,369	\$ 119,514	\$ 78,012
Non-Departmental	\$ 192,793	\$ 192,793	\$ 173,736	\$ 19,057	\$ -
Superior Court Judges	74,990	451,612	480,808	(29,196)	29,197
Clerk of Superior Court	1,323,636	1,323,636	1,286,757	36,879	3,909
Board of Equalization-Clerk of Courts	16,706	16,706	13,382	3,324	-
District Attorney	341,522	341,522	301,523	39,999	-
Clerk of State Court	299,817	299,817	297,518	2,299	-
State Court Solicitor	678,747	678,747	647,828	30,919	-
State Court Judge	362,117	362,117	368,013	(5,896)	5,897
Magistrate Court	460,130	460,130	452,208	7,922	-
Probate Court	360,003	360,003	367,927	(7,924)	11,174
Juvenile Court	432,331	397,891	376,093	21,798	27,835
Public Defender	486,909	486,909	486,575	334	-

FAYETTE COUNTY, GEORGIA

GOVERNMENTAL FUNDS

SCHEDULE OF BUDGET-TO-ACTUAL WITH PROPOSED ADJUSTMENT INFORMATION
FOR THE FISCAL YEAR ENDED JUNE 30, 2017

	ORIGINAL ADOPTED	AMENDED BUDGET TO DATE	PRELIMINARY YEAR END ACTUALS	FAVOR (UNFAV) VARIANCE	PROPOSED BUDGET ADJUSTMENTS
Public Safety:	\$ 19,245,329	\$ 19,243,999	\$ 19,031,921	\$ 212,078	\$ 3,732
Non-Departmental	\$ 949,319	\$ 949,319	\$ 934,888	\$ 14,431	\$ -
Sheriff's Office	17,437,973	17,436,643	17,298,190	138,453	3,732
County Coroner	143,700	143,700	129,576	14,124	-
Animal Control	398,648	398,648	360,433	38,215	-
Emergency Management	315,689	315,689	308,834	6,855	-
Public Works:	\$ 7,378,682	\$ 7,629,472	\$ 6,455,464	\$ 1,174,008	\$ (24,809)
Public Works Admin	\$ 152,391	\$ 152,391	\$ 145,102	\$ 7,289	\$ -
Road Department	6,145,167	6,378,647	5,273,507	1,105,140	(24,809)
Environmental Management	486,961	503,796	486,371	17,425	-
Fleet Maintenance	594,163	594,638	550,484	44,154	-
Health and Welfare	\$ 805,363	\$ 805,363	\$ 794,390	\$ 10,973	\$ -
Public Health	\$ 285,057	\$ 285,057	\$ 283,943	\$ 1,114	\$ -
Fayette Counseling Center	125,380	125,380	125,380	-	-
Dept of Family & Child Svs	39,325	39,325	39,325	-	-
Fayette Community Options	59,270	59,270	59,270	-	-
Fayette Factor Family Connect	47,000	47,000	47,000	-	-
Senior Citizen Center	229,588	229,588	219,729	9,859	-
Bloom/Youth Protection	19,743	19,743	19,743	-	-
Culture and Recreation	\$ 2,187,551	\$ 2,240,205	\$ 2,194,682	\$ 45,523	\$ 9,286
Recreation	\$ 1,139,086	\$ 1,187,740	\$ 1,193,610	\$ (5,870)	\$ 5,871
Library	1,048,465	1,052,465	1,001,072	51,393	3,415
Housing & Development:	\$ 1,369,768	\$ 1,385,768	\$ 1,288,838	\$ 96,930	\$ (40,506)
County Extension	\$ 138,088	\$ 138,088	\$ 120,959	\$ 17,129	\$ -
Georgia Forestry Commission	3,336	3,336	3,336	-	-
Building Safety	601,512	617,512	583,921	33,591	(41,540)
Planning & Zoning	292,960	292,960	263,619	29,341	-
Code Enforcement	94,623	94,623	76,720	17,903	-
Development Authority	239,249	239,249	240,283	(1,034)	1,034
Debt Service:	\$ 3,260,167	\$ 3,260,167	\$ 3,260,056	\$ 111	\$ -
Criminal Justice Center	\$ 3,260,167	\$ 3,260,167	\$ 3,260,056	\$ 111	\$ -
Operating Transfers Out:	\$ 1,025,417	\$ 760,031	\$ 760,031	\$ -	\$ -
Operating Transfers	\$ 1,025,417	\$ 760,031	\$ 760,031	\$ -	\$ -
TOTAL APPROPRIATIONS	\$ 49,098,975	\$ 49,579,655	\$ 47,256,746	\$ 2,322,910	\$ 32,528
Workers Compensation Claims in FY 2017			\$ 638,000		\$ 638,000
REVENUES OVER APPROPRIATIONS	\$ 119,475		\$ 1,377,243		

FAYETTE COUNTY, GEORGIA

GOVERNMENTAL FUNDS

**SCHEDULE OF BUDGET-TO-ACTUAL WITH PROPOSED ADJUSTMENT INFORMATION
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

	<u>ORIGINAL ADOPTED</u>	<u>AMENDED BUDGET TO DATE</u>	<u>PRELIMINARY YEAR END ACTUALS</u>	<u>FAVOR (UNFAV) VARIANCE</u>	<u>PROPOSED BUDGET ADJUSTMENTS</u>
FIRE FUND					
Revenues	\$ 10,005,600	\$ 10,007,867	\$ 10,102,436	\$ 94,569	
APPROPRIATIONS					
Public Safety	\$ 8,879,540	\$ 8,881,807	\$ 9,085,505	\$ (203,698)	\$ 267,698
Revenues Over (Under) Appropriations	\$ 1,126,060	\$ 1,126,060	\$ 1,016,931	\$ (109,129)	\$ (267,698)

EMS FUND					
Revenues	\$ 3,307,550	\$ 3,307,550	\$ 3,262,371	\$ (45,179)	\$ -
APPROPRIATIONS					
Public Safety	\$ 3,228,828	\$ 3,228,828	\$ 3,220,219	\$ 8,609	\$ -
Revenues Over (Under) Appropriations	\$ 78,722	\$ 78,722	\$ 42,152	\$ (36,570)	\$ -

E-911 FUND					
Revenues	\$ 3,414,800	\$ 3,414,800	\$ 3,652,559	\$ 237,759	\$ -
APPROPRIATIONS					
Public Safety	\$ 2,936,504	\$ 2,936,504	\$ 2,685,350	\$ 251,154	\$ 500
Revenues Over (Under) Appropriations	\$ 478,296	\$ 478,296	\$ 967,209	\$ 488,913	\$ (500)

Law Library Surcharge Fund					
Revenues	\$ 52,000	\$ 52,000	\$ 61,545	\$ 9,545	\$ -
APPROPRIATIONS					
Judicial	\$ 52,000	\$ 52,000	\$ 53,705	\$ (1,705)	\$ 1,705
Revenues Over (Under) Appropriations	\$ -	\$ -	\$ 7,840	\$ 7,840	\$ (1,705)

FAYETTE COUNTY, GEORGIA

GOVERNMENTAL FUNDS

**SCHEDULE OF BUDGET-TO-ACTUAL WITH PROPOSED ADJUSTMENT INFORMATION
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

	<u>ORIGINAL ADOPTED</u>	<u>AMENDED BUDGET TO DATE</u>	<u>PRELIMINARY YEAR END ACTUALS</u>	<u>FAVOR (UNFAV) VARIANCE</u>	<u>PROPOSED BUDGET ADJUSTMENTS</u>
Jail Surcharge Fund					
Revenues	\$ 358,057	\$ 358,057	\$ 372,534	\$ 14,477	\$ 54,477
APPROPRIATIONS					
Judicial	\$ 358,057	\$ 358,057	\$ 426,321	\$ (68,264)	\$ 68,264
Revenues Over (Under) Appropriations	\$ -	\$ -	\$ (53,787)	\$ (53,787)	\$ (13,787)

Juvenile Supervision Surcharge Fund					
Revenues	\$ 10,500	\$ 10,500	\$ 15,180	\$ 4,680	\$ -
APPROPRIATIONS					
Judicial	\$ 20,869	\$ 20,869	\$ 18,149	\$ 2,720	\$ -
Revenues Over (Under) Appropriations	\$ (10,369)	\$ (10,369)	\$ (2,969)	\$ 7,400	\$ -

Victims Assistance Surcharge Fund					
Revenues	\$ 144,554	\$ 144,554	\$ 161,441	\$ 16,887	\$ -
APPROPRIATIONS					
Judicial	\$ 144,554	\$ 144,554	\$ 144,554	\$ -	\$ -
Revenues Over (Under) Appropriations	\$ -	\$ -	\$ 16,887	\$ 16,887	\$ -

Drug Abuse & Treatment Fund					
Revenues	\$ 471,821	\$ 471,821	\$ 425,448	\$ (46,373)	\$ (28,368)
APPROPRIATIONS					
Judicial	\$ 350,116	\$ 350,116	\$ 331,077	\$ 19,039	\$ (35,501)
Revenues Over (Under) Appropriations	\$ 121,705	\$ 121,705	\$ 94,371	\$ (27,334)	\$ 7,133

FAYETTE COUNTY, GEORGIA

GOVERNMENTAL FUNDS

**SCHEDULE OF BUDGET-TO-ACTUAL WITH PROPOSED ADJUSTMENT INFORMATION
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

	<u>ORIGINAL ADOPTED</u>	<u>AMENDED BUDGET TO DATE</u>	<u>PRELIMINARY YEAR END ACTUALS</u>	<u>FAVOR (UNFAV) VARIANCE</u>	<u>PROPOSED BUDGET ADJUSTMENTS</u>
State Confiscated Fund					
Revenues	\$ -	\$ -	\$ 857	\$ 857	\$ 857
APPROPRIATIONS					
Public Safety	\$ -	\$ -	\$ 27,326	\$ (27,326)	\$ 27,327
Revenues Over (Under) Appropriations	\$ -	\$ -	\$ (26,469)	\$ (26,469)	\$ (26,470)
U S Customs Fund					
Revenues	\$ -	\$ -	\$ 113,338	\$ 113,338	\$ 113,338
APPROPRIATIONS					
Public Safety	\$ -	\$ -	\$ 441,233	\$ (441,233)	\$ 441,234
Revenues Over (Under) Appropriations	\$ -	\$ -	\$ (327,895)	\$ (327,895)	\$ (327,896)
Federal Confiscated Fund					
Revenues	\$ -	\$ -	\$ 482,053	\$ 482,053	\$ 482,053
APPROPRIATIONS					
Public Safety	\$ -	\$ -	\$ 559,188	\$ (559,188)	\$ 559,189
Revenues Over (Under) Appropriations	\$ -	\$ -	\$ (77,134)	\$ (77,134)	\$ (77,136)
State Court - DUI Court Fund					
Revenues	\$ 65,917	\$ 158,167	\$ 185,443	\$ 27,276	\$ (3,885)
APPROPRIATIONS					
Public Safety	\$ 48,797	\$ 89,127	\$ 86,718	\$ 2,409	\$ 1,588
Revenues Over (Under) Appropriations	\$ 17,120	\$ 69,040	\$ 98,725	\$ 29,685	\$ (5,473)

FAYETTE COUNTY, GEORGIA**GOVERNMENTAL FUNDS****SCHEDULE OF BUDGET-TO-ACTUAL WITH PROPOSED ADJUSTMENT INFORMATION
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

	<u>ORIGINAL ADOPTED</u>	<u>AMENDED BUDGET TO DATE</u>	<u>PRELIMINARY YEAR END ACTUALS</u>	<u>FAVOR (UNFAV) VARIANCE</u>	<u>PROPOSED BUDGET ADJUSTMENTS</u>
Street Lights Fund					
Revenues	\$ 381,500	\$ 381,500	\$ 402,560	\$ 21,060	\$ -
APPROPRIATIONS					
Public Works	\$ 332,044	\$ 332,044	\$ 320,926	\$ 11,118	\$ -
Revenues Over (Under) Appropriations	\$ 49,456	\$ 49,456	\$ 81,634	\$ 32,178	\$ -

FAYETTE COUNTY, GEORGIA
RECOMMENDED YEAR-END BUDGET ADJUSTMENTS TO THE REVISED FY 2017 BUDGET
FOR FISCAL YEAR ENDED JUNE 30, 2017

<u>ORG</u>	<u>OBJ</u>	<u>Proj</u>	<u>FUND/ DEPARTMENT/PROJECT</u>	<u>ACCOUNT DESCRIPTION</u>		<u>Expenditure</u> <u>Increase (Dec)</u>	<u>Revenue</u> <u>Increase (Dec)</u>	<u>Fund Balance</u> <u>Increase (Dec)</u>
1. To increase 2017 budget revenues and expenditures for a donation received by the Fayette County Library which was used to purchase new chairs and tables - zero impact to General Fund balance								
10060003	371005		General Fund	Donations/Library			3,415	3,415
10060500	531704		Library	Furniture & Fixtures <\$1,000		3,415		(3,415)
								-
						\$ 3,415	\$ 3,415	\$ -
2. To reclass 2017 M&O expenditures related to the implementation of the Sages program used for building permitting to project fund 375 CIP to be capitalized as part of the total implementation costs for the software - zero net effect to overall financials.								
10070210	521316		Building Safety	Technical Services		(41,540)		41,540
37570210	542410	7210_	Building Safety	Computer Software & Upgrades		41,540		(41,540)
								-
						\$ 41,540	\$ 41,540	\$ -
3. To reclass revenues received from Federal and State reimbursements for the December 2015 Stormwater disaster recovery efforts from the General Fund to the Stormwater Fund - zero net effect to overall financials. This matches those reimbursements with the covered expenditures incurred.								
10040003	331150		General Fund	Federal Indirect Reimbursements			(371,092)	(371,092)
10040003	334210		General Fund	State Direct Reimbursements			(61,848)	(61,848)
50840003	331150		Stormwater Management Fund	Federal Indirect Reimbursements			371,092	371,092
50840003	334210		Stormwater Management Fund	State Direct Reimbursements			61,848	61,848
								-
						\$ -	\$ -	\$ -
The following requested year-end budget adjustments are for the Confiscated Funds controlled by the Sheriff:								
4. The State Confiscated Property Fund, the US Customs Fund, and the Federal Confiscated Property Fund are not included in the original annual budget request due to the unpredictability of annual activity. At year-end, budgets are established for these funds to fulfill the Georgia law requirement of balanced budgets for governmental funds. This is based on the Equitable Sharing Agreement reports submitted annually to the Justice Department.								
a. To establish FY 2017 operating budget for the State Confiscated Property Fund -								
21030003	351370		State Confiscated Property Fund	State Confiscated Funds			(4,205)	(4,205)
21000001	351380		State Confiscated Property Fund	Confiscated Funds			5,062	5,062
21030390	521217		State Confiscated Property Fund	Public Relations Services		14,437		(14,437)
21030390	521316		State Confiscated Property Fund	Technical Services		700		(700)
21030390	522233		State Confiscated Property Fund	Vehicle Repair Services		3,454		(3,454)
21030390	522321		State Confiscated Property Fund	Equipment Rental		140		(140)
21030390	523591		State Confiscated Property Fund	Lodging & Meals		299		(299)
21030390	531116		State Confiscated Property Fund	Other Supplies		617		(617)
21030390	531117		State Confiscated Property Fund	Safety Supplies		1,188		(1,188)
21030390	531270		State Confiscated Property Fund	Gasoline Vendors		144		(144)
21030390	531600		State Confiscated Property Fund	Small Equipment		1,800		(1,800)
21030390	542510		State Confiscated Property Fund	Firearms & Protective Devices		4,548		(4,548)
								-
						\$ 27,327	\$ 857	\$ (26,470)
b. To establish FY 2017 operating budget for the US Customs Fund -								
21130003	351380		US Customs Fund	Federal Confiscated Funds			113,160	113,160
21100001	361000		US Customs Fund	Interest Income			178	178
21130390	521217		US Customs Fund	Public Relations Services		9,991		(9,991)
21130390	521316		US Customs Fund	Technical Services		29,989		(29,989)
21130390	522233		US Customs Fund	Vehicle Repair Services		11,434		(11,434)
21130390	522235		US Customs Fund	Building Maintenance Services		1,590		(1,590)
21130390	522320		US Customs Fund	Car Rental		1,147		(1,147)
21130390	523201		US Customs Fund	Communication Services		100		(100)
21130390	523591		US Customs Fund	Lodging & Meals		50,966		(50,966)
21130390	523592		US Customs Fund	Air Fare		1,101		(1,101)
21130390	523593		US Customs Fund	Mileage & Parking		304		(304)
21130390	523600		US Customs Fund	Seminars & Dues		41,412		(41,412)
21130390	531106		US Customs Fund	Communication Supplies		470		(470)
21130390	531114		US Customs Fund	Office Supplies		160		(160)
21130390	531116		US Customs Fund	Other Supplies		8,010		(8,010)
21130390	531117		US Customs Fund	Safety Supplies		31,776		(31,776)
21130390	531270		US Customs Fund	Gasoline Vendors		2,356		(2,356)
21130390	531442		US Customs Fund	Videos & Tapes		2,869		(2,869)
21130390	531600		US Customs Fund	Small Equipment		1,508		(1,508)
21130390	531701		US Customs Fund	Uniforms & Supplies		136		(136)
21130390	531704		US Customs Fund	Furniture & Fixtures <\$1,000		10,075		(10,075)
21130390	542167		US Customs Fund	Surveillance Equipment		6,753		(6,753)
21130390	542200		US Customs Fund	Vehicles		163,441		(163,441)
21130390	542393		US Customs Fund	Appliances		1,775		(1,775)

FAYETTE COUNTY, GEORGIA
RECOMMENDED YEAR-END BUDGET ADJUSTMENTS TO THE REVISED FY 2017 BUDGET
FOR FISCAL YEAR ENDED JUNE 30, 2017

<u>ORG</u>	<u>OBJ</u>	<u>Proj</u>	<u>FUND/ DEPARTMENT/PROJECT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>Expenditure Increase (Dec)</u>	<u>Revenue Increase (Dec)</u>	<u>Fund Balance Increase (Dec)</u>
21130390	542410		US Customs Fund	Computer Software & Upgrades	1,680		(1,680)
21130390	542420		US Customs Fund	Computer Equipment	6,997		(6,997)
21130390	542510		US Customs Fund	Firearms & Protective Devices	38,999		(38,999)
21130390	542520		US Customs Fund	Safety Equipment	10,220		(10,220)
21130390	542530		US Customs Fund	Business/Comm Machines	5,975		(5,975)
							-
					\$ 441,234	\$ 113,338	\$ (327,896)
c. To establish FY 2017 operating budget for the Federal Confiscated Property Fund -							
21230003	351380		Federal Confiscated Property Fund	Federal Confiscated Funds		472,471	472,471
21200001	361000		Federal Confiscated Property Fund	Interest Income		82	82
21200001	392100		Federal Confiscated Property Fund	Sale Of General Fixed Assets		9,500	9,500
21230390	521216		Federal Confiscated Property Fund	Medical Services	767		(767)
21230390	521316		Federal Confiscated Property Fund	Technical Services	7,896		(7,896)
21230390	522230		Federal Confiscated Property Fund	Repair & Maintenance Service	785		(785)
21230390	522233		Federal Confiscated Property Fund	Vehicle Repair Services	30,230		(30,230)
21230390	522235		Federal Confiscated Property Fund	Building Maintenance Services	34		(34)
21230390	522310		Federal Confiscated Property Fund	Land & Building Rental	144,283		(144,283)
21230390	523201		Federal Confiscated Property Fund	Communication Services	120,060		(120,060)
21230390	523205		Federal Confiscated Property Fund	Comcast	4,962		(4,962)
21230390	523591		Federal Confiscated Property Fund	Lodging & Meals	4,560		(4,560)
21230390	523600		Federal Confiscated Property Fund	Seminars & Dues	(4,395)		4,395
21230390	531111		Federal Confiscated Property Fund	Meal Supplies	(2,782)		2,782
21230390	531116		Federal Confiscated Property Fund	Other Supplies	2,689		(2,689)
21230390	531117		Federal Confiscated Property Fund	Safety Supplies	29,634		(29,634)
21230390	531230		Federal Confiscated Property Fund	Coweta Fayette Power	2,463		(2,463)
21230390	531231		Federal Confiscated Property Fund	Georgia Power Company	466		(466)
21230390	531270		Federal Confiscated Property Fund	Gasoline Vendors	1,166		(1,166)
21230390	531701		Federal Confiscated Property Fund	Uniforms & Supplies	2,218		(2,218)
21230390	542167		Federal Confiscated Property Fund	Surveillance Equipment	2,800		(2,800)
21230390	542200		Federal Confiscated Property Fund	Vehicles	197,407		(197,407)
21230390	542410		Federal Confiscated Property Fund	Computer Software & Upgrades	9,037		(9,037)
21230390	542510		Federal Confiscated Property Fund	Firearms & Protective Devices	4,909		(4,909)
							-
					\$ 559,189	\$ 482,053	\$ (77,136)
5. To increase budget for personnel costs related to salary increases for Elected Officials, effective January 1, 2017 - decrease to General Fund balance.							
10020180	511105		Clerk of Superior Court	Regular Salary	3,909		(3,909)
10030310	511105		Sheriff Support Services	Regular Salary	3,732		(3,732)
10010110	511105		Commissioners	Regular Salary	2,730		(2,730)
10020450	511105		Probate Court	Regular Salary	3,250		(3,250)
							-
					\$ 13,621	\$ -	\$ (13,621)
6. To increase revenue and expenditures budgets for the Juvenile Justice Incentive Grant awarded to the Fayette County Juvenile Court for the purchase of video equipment. This is a 100% grant with no required local match - zero effect to General Fund balance.							
10020003	334219	G701A	General Fund	Grants		27,835	27,835
10020600	542530	G701A	Juvenile Court	Business/Communication Equipment	27,835		(27,835)
							-
					\$ 27,835	\$ 27,835	\$ -
7. To increase the net operating budget for the Superior Court Judges by \$29,197, mainly due to their Court Reporter Services actual expenditures increasing year over year by \$23,731 (+31%) resulting is a \$30,991 budget overage. The \$30,991 is being offset by the available budget from Witness Services (\$1,410) and Office Supplies (\$384) for a net adjustment of \$29,197, a decrease to the General Fund balance.							
10020151	523852		Superior Court Judges	Court Reporter Services	30,991		(30,991)
10020151	523972		Superior Court Judges	Witness Services	(1,410)		1,410
10020151	531114		Superior Court Judges	Office Supplies	(384)		384
							-
					\$ 29,197	\$ -	\$ (29,197)
8. The following budget adjustments related to grants awarded in FY 2017 to the State Court - DUI Court fund :							
a. To increase revenue and expenditure budgets to account for a supplemental state grant award of \$1,588 received by the State Court - DUI Court used for the purchase of iPads for the DUI Court team members. The grant is a 100% grant with no required local match - zero net effect to State Court - DUI Court Fund balance.							
21420003	334219		State Court - DUI Court Fund	Grants		1,588	1,588
21420160	542420		DUI Court - State Court Judge	Computer Equipment	1,588		(1,588)
							-
					\$ 1,588	\$ 1,588	\$ -

FAYETTE COUNTY, GEORGIA
RECOMMENDED YEAR-END BUDGET ADJUSTMENTS TO THE REVISED FY 2017 BUDGET
FOR FISCAL YEAR ENDED JUNE 30, 2017

ORG	OBJ	Proj	FUND/ DEPARTMENT/PROJECT	ACCOUNT DESCRIPTION		Expenditure Increase (Dec)	Revenue Increase (Dec)	Fund Balance Increase (Dec)
b. The FY 2017 State Court - DUI Court grant had an unused balance of \$5,473 that has been de-obligated due to the expiration of the grant period. A budget adjustment is recommended to decrease grant revenue for the amount de-obligated - decrease to State Court - DUI Court fund balance.								
21420003	334219		State Court - DUI Court fund	Grants			(5,473)	(5,473)
								-
						\$ -	\$ (5,473)	\$ (5,473)
9. To adjust the Adult Felony Drug Courts Grant budget to the amount awarded. This grant is an 80% award with a 20% local match. The budget adjustment needed is to decrease revenues \$28,368 and decrease expenditures \$35,501 resulting in a \$7,133 increase to Drug Abuse & Treatment Fund balance.								
21920003	334219		Drug Abuse & Treatment Fund	Grants			(28,368)	(28,368)
21920160	521316		Drug Court	Technical Services		(35,501)		35,501
								-
						\$ (35,501)	\$ (28,368)	\$ 7,133
10. To increase FY 2017 operating budget for the Jail Surcharge Fund to cover a net budget deficit with an adjustment to fines revenues and inmate meals expenditures; and a transfer from the General Fund. This adjustment will include an increase of fines and inmate meals of \$14,477 and a transfer of \$40,000 from the General Fund. The balance of the budget deficit in inmate meals expenditures of \$13,787 will be covered with Jail Surcharge fund balance, leaving the Jail Surcharge Fund balance at the end of FY 2017 at \$27,424.								
21630002	351180		Jail Surcharge Fund	Jail Surcharge Fund Fines			14,477	14,477
21630355	531301		Jail Surcharge Fund	Inmate Meals		14,477		(14,477)
21600001	390100		Jail Surcharge Fund	Transfer from General Fund			40,000	40,000
21630355	531301		Jail Surcharge Fund	Inmate Meals		40,000		(40,000)
21630355	531301		Jail Surcharge Fund	Inmate Meals		13,787		(13,787)
								-
						\$ 68,264	\$ 54,477	\$ (13,787)
11. Follows is a list of projects completed in FY 2017. Any net funds available will be transferred to Project Contingency :								
a. The following projects have no residual funds available and are requested to be closed.								
		7326B	Heat Wheel for Energy Recovery	Sheriff's Office Project				-
		B-2	Westbridge Road Bridge	2004 SPLOST Project				-
		I-20	Hilo Road at Hwy 92	2004 SPLOST Project				-
						\$ -	\$ -	\$ -
b. The following projects have residual funds to be transferred to the respective Project Contingency accounts and then closed.								
1. 5003C Fiber Optic Project								
37510535	541320	5003C	Info Systems	Building & Structures		(409)		409
37510599	579000		GF Project Contingency	General Project Contingency		409		(409)
						\$ -	\$ -	\$ -
2. 6110M Brooks Park - Field #5 Fencing Project								
37560110	541210	6110M	Recreation Department	Other Improvements		(11,941)		11,941
37510599	579000	PARKS	Parks Project Contingency	Parks Contingency		11,941		(11,941)
						\$ -	\$ -	\$ -
3. 6565M Justice Center Sidewalk Project								
37510565	541210	6565M	Building & Grounds	Other Improvements		(11,188)		11,188
37510599	579000		GF Project Contingency	General Project Contingency		11,188		(11,188)
						\$ -	\$ -	\$ -
4. 6900D Heavy Duty 4-Post Lift Project								
37540900	542165	6900D	Fleet Maintenance	Other Non-Motor Equipment		(332)		332
37510599	579000		GF Project Contingency	General Project Contingency		332		(332)
						\$ -	\$ -	\$ -
5. 7110D McCurry Park Softball Fence Project								
37560110	541210	7110D	Recreation Department	Other Improvements		(2,160)		2,160
37510599	579000	PARKS	Parks Project Contingency	Parks Contingency		2,160		(2,160)
						\$ -	\$ -	\$ -
6. 7270B High Pressure Tank Project								
37530550	542200	7270B	Fire Services	Vehicles		(247)		247
37510599	579000	FIRE	Fire Project Contingency	Fire Contingency		247		(247)
						\$ -	\$ -	\$ -
7. 7272B Mobile Data Communication Units Project								
37530600	542530	7272B	EMS	Business/Communication Machines		(99)		99
37510599	579000	EMS	EMS Project Contingency	EMS Contingency		99		(99)
						\$ -	\$ -	\$ -

FAYETTE COUNTY, GEORGIA
RECOMMENDED YEAR-END BUDGET ADJUSTMENTS TO THE REVISED FY 2017 BUDGET
FOR FISCAL YEAR ENDED JUNE 30, 2017

ORG	OBJ	Proj	FUND/ DEPARTMENT/PROJECT	ACCOUNT DESCRIPTION		<u>Expenditure</u> Increase (Dec)	<u>Revenue</u> Increase (Dec)	<u>Fund Balance</u> Increase (Dec)
8. 7110A Brooks Field #5 Backstop Project								
37560110	541210	7110A	Recreation Department	Other Improvements		(4,791)		4,791
37510599	579000	PARKS	Parks Project Contingency	Parks Contingency		4,791		(4,791)
						\$ -	\$ -	\$ -
c. The following projects are over budget and funding will be transferred from project contingency or other projects to cover the overages and will then be closed.								
1. 7535A Systemwide Consolidate/Redesign Project - over budget due to the emergency purchase of a new air conditioner unit for the back-up room at the Jail. Funding from GF Project Contingency to be used to cover the overage.								
37510599	579000		GF Project Contingency	General Project Contingency		(16,045)		16,045
37510535	541210	7535A	Info Systems	Other Improvements		16,045		(16,045)
						\$ -	\$ -	\$ -
2. 7110C Brooks Field House Roof Project - the budget overage will be covered with a transfer from project 7110A Brooks Field #5 Backstop.								
37560110	541210	7110A	Recreation Department	Other Improvements		(2,404)		2,404
37560110	541210	7110C	Recreation Department	Other Improvements		2,404		(2,404)
						\$ -	\$ -	\$ -
d. To adjust Project 6900B Electric Charging Station, decrease the grant and rebate revenue budget to match the actual amounts received and transfer from GF Project Contingency to equal the grant and rebate revenue amounts not received; decrease expenditures budget to match the project amount capitalized, \$19,526.90.								
37540900	334219	6900B	CIP Fund	Grants			(1,069)	(1,069)
37540900	371370	6900B	CIP Fund	Rebate Georgia Power - CIP			(2,000)	(2,000)
37510599	579000		GF Project Contingency	General Project Contingency		(2,879)		2,879
37540900	542160	6900B	Fleet Maintenance	Other Motorized Equipment		(189)		189
						\$ (3,069)	\$ (3,069)	\$ -
e. To adjust and close Project 5535A Aerial Photography: increase donations budget by \$5,000 to match actual amount received, increase budget expenditures by \$4,010 to match actual expenditures, and transfer the difference of \$990 to GF Project Contingency.								
37510535	371001	5535A	CIP Fund	Donations/Misc			5,000	5,000
37510535	521316	5535A	Info Systems	Technical Services		4,010		(4,010)
37510599	579000		GF Project Contingency	General Project Contingency		990		(990)
								-
						\$ 5,000	\$ 5,000	\$ -
12. Follows is a list of Water System projects that have been completed and are requested to be closed with adjustments as indicated.								
a. The following projects have no residual funds available and are requested to be closed.								
		6SRSC	Sludge Removal System Controls					-
		6LPRW	Lake Peachtree Raw Waterline					-
		6RWFM	Raw Water Flow Meters					-
		6MLED	LED McDonough Road Project					-
		7SFSP	Sodium Permanganate South Fayette					-
		6LHDO	Lake Horton Floating Dock					-
		7MELA	Melanie Lane / Melanie Circle					-
		6CTRP	Crosstown WTP Renovation Project					-
		7FILT	Filter Modifications - Filter Magic					-
		XXX	Spillway Lake Peachtree - Fund 505					-
						\$ -	\$ -	\$ -
b. The following projects have residual funding or require additional funding. The resulting net balance of \$96,569 is to be credited to Water System R&E.								
		7SR92	SR 92/WestbridgeRoad/VeteransPrkwy/			(81,755)		81,755
		6LMDO	Lake McIntosh Floating Dock			5,800		(5,800)
		5BDS	Brooks Distribution System			(20,614)		20,614
			Water System	R&E Fund		-	(96,569)	(96,569)
						\$ (96,569)	\$ (96,569)	\$ 0
c. The Lake McIntosh Mitigation Project requires a transfer from Water System R&E Funds								
		W04LM	Lake McIntosh Mitigation			646,380		(646,380)
50541100	610915		Water System	Water Transfers - R&E Fund		(646,380)		646,380
						\$ -	\$ -	\$ -
d. The Filter Modifications Crosstown Bond Project requires additional funding from Water System Bond money.								
	117612	CT10A	Filter Modifications Crosstown- Bond Project			7,075		(7,075)
			Water System Bond			(7,075)		7,075
						\$ -	\$ -	\$ -

FAYETTE COUNTY, GEORGIA									
RECOMMENDED YEAR-END BUDGET ADJUSTMENTS TO THE REVISED FY 2017 BUDGET									
FOR FISCAL YEAR ENDED JUNE 30, 2017									
ORG	OBJ	Proj	FUND/ DEPARTMENT/PROJECT	ACCOUNT DESCRIPTION		Expenditure Increase (Dec)	Revenue Increase (Dec)	Fund Balance Increase (Dec)	
13. Year-end budget adjustments are recommended for Workers Compensation claims during FY 2017 includes 4 settlements. This increase to Workers Compensation will be covered with fund balance from respective funds. - decrease to fund balance.									
100	512119		General Fund			638,000		(638,000)	
215	512119		911 Emergency			500		(500)	
270	512119		Fire Services			64,000		(64,000)	
540	512119		Solid Waste			373		(373)	
508	512119		Stormwater			(4,873)		4,873	
			Total Workers Compensation			\$ 698,000	\$ -	\$ (698,000)	
14. Following are adjustments required for General Fund departments with budget deficits.									
General Fund Departments									
a. Law Department- overage in legal services.									
10010530	521213		Law Department	Legal Services		4,083		(4,083)	
b. State Court Judge - overage in medical employee insurance selections and technical services.									
10020330	512111		State Court Judge	Self Insurance Medical		2,833		(2,833)	
10020330	521316		State Court Judge	Technical Services		3,064		(3,064)	
c. Probate Court - overage in medical employee insurance selections									
10020450	512111		Probate Court	Self Insurance Medical		7,924		(7,924)	
d. Development Authority- overage in water usage at the old courthouse due to grounds renovations									
10070510	531210		Development Authority	City of Fayetteville Water		1,034		(1,034)	
e. Recreation Department - overage in medical employee insurance elections									
10060110	512111		Recreation	Self Insurance Medical		5,871		(5,871)	
f. Road Department- Technical services shows available budget									
10040220	521316		Road Department	Technical Services		(24,809)		24,809	
						\$ -	\$ -	\$ -	
15. Following are adjustments that are required for other funds to be covered with fund balance - decrease to fund balance.									
a. Fire Services Fund overages in overtime related to vacancies and medical employee insurance elections. Fire Services FY 2017 estimated ending fund balance = \$4,504,510									
27030550	511300		Fire Services	Overtime		200,544		(200,544)	
27030550	512111		Fire Services	Self Insurance Medical		3,154		(3,154)	
						\$ 203,698	\$ -	\$ (203,698)	
b. Law Library overage in computer equipment. Law Library, FY 2017 estimated ending fund balance = \$22,928									
20520750	542420		Law Library	Computer Equipment		1,705		(1,705)	
						\$ 1,705	\$ -	\$ (1,705)	
16. To adjust the salary and benefit line items in Water System Admin, Customer Service and Billing. For the March 2017 implementation of a reorganization -zero net effect on fund balance									
a. To transfer budget from Water Admin (50541010) to Water Customer Service (50541012)									
50541010	511105		Water Administration	Regular Salary		(97,728)		97,728	
50541010	512111		Water Administration	Self Insurance Medical		(14,234)		14,234	
50541010	512115		Water Administration	Self Insurance Dental		(730)		730	
50541010	512116		Water Administration	Self Insurance Vision		(100)		100	
50541010	512200		Water Administration	FICA/Medicare		(7,072)		7,072	
50541010	512420		Water Administration	Defined Benefits 2009		(1,271)		1,271	
50541010	512421		Water Administration	County Match 09 New DCOMP		(2,173)		2,173	
50541010	512901		Water Administration	Life Insurance Premium		(179)		179	
50541010	512902		Water Administration	Long-Term Disability Insurance		(246)		246	
50541010	512905		Water Administration	Employee Assistance Program		(46)		46	
50541012	511105		Water Customer Service	Regular Salary		97,728		(97,728)	
50541012	512111		Water Customer Service	Self Insurance Medical		14,234		(14,234)	
50541012	512115		Water Customer Service	Self Insurance Dental		730		(730)	
50541012	512116		Water Customer Service	Self Insurance Vision		100		(100)	
50541012	512200		Water Customer Service	FICA/Medicare		7,072		(7,072)	
50541012	512420		Water Customer Service	Defined Benefits 2009		1,271		(1,271)	
50541012	512421		Water Customer Service	County Match 09 New DCOMP		2,173		(2,173)	
50541012	512901		Water Customer Service	Life Insurance Premium		179		(179)	
50541012	512902		Water Customer Service	Long-Term Disability Insurance		246		(246)	
50541012	512905		Water Customer Service	Employee Assistance Program		46		(46)	
						\$ 0	\$ -	\$ (0)	
a. To transfer budget from Water Admin (50541010) to Water Billing (50541013)									
50541010	511105		Water Administration	Regular Salary		(109,810)		109,810	
50541010	512111		Water Administration	Self Insurance Medical		(24,968)		24,968	
50541010	512115		Water Administration	Self Insurance Dental		(1,405)		1,405	
50541010	512116		Water Administration	Self Insurance Vision		(146)		146	
50541010	512200		Water Administration	FICA/Medicare		(7,693)		7,693	

FAYETTE COUNTY, GEORGIA									
RECOMMENDED YEAR-END BUDGET ADJUSTMENTS TO THE REVISED FY 2017 BUDGET									
FOR FISCAL YEAR ENDED JUNE 30, 2017									
	<u>ORG</u>	<u>OBJ</u>	<u>Proj</u>	<u>FUND/ DEPARTMENT/PROJECT</u>	<u>ACCOUNT DESCRIPTION</u>		<u>Expenditure</u> <u>Increase (Dec)</u>	<u>Revenue</u> <u>Increase (Dec)</u>	<u>Fund Balance</u> <u>Increase (Dec)</u>
	50541010	512420		Water Administration	Defined Benefits 2009		(1,429)		1,429
	50541010	512421		Water Administration	County Match 09 New DCOMP		(2,211)		2,211
	50541010	512901		Water Administration	Life Insurance Premium		(215)		215
	50541010	512902		Water Administration	Long-Term Disability Insurance		(276)		276
	50541010	512905		Water Administration	Employee Assistance Program		(62)		62
	50541013	511105		Water Billing	Regular Salary		109,810		(109,810)
	50541013	512111		Water Billing	Self Insurance Medical		24,968		(24,968)
	50541013	512115		Water Billing	Self Insurance Dental		1,405		(1,405)
	50541013	512116		Water Billing	Self Insurance Vision		146		(146)
	50541013	512200		Water Billing	FICA/Medicare		7,693		(7,693)
	50541013	512420		Water Billing	Defined Benefits 2009		1,429		(1,429)
	50541013	512421		Water Billing	County Match 09 New DCOMP		2,211		(2,211)
	50541013	512901		Water Billing	Life Insurance Premium		215		(215)
	50541013	512902		Water Billing	Long-Term Disability Insurance		276		(276)
	50541013	512905		Water Billing	Employee Assistance Program		62		(62)
							\$ -	\$ -	\$ -

BOARD OF COUNTY COMMISSIONERS

Eric K. Maxwell, Chairman
Randy Ognio, Vice Chairman
Steve Brown
Charles W. Oddo
Charles D. Rousseau

**FAYETTE COUNTY, GEORGIA**

Steve Rapson, County Administrator
Dennis A. Davenport, County Attorney
Tameca P. White, County Clerk
Marlena Edwards, Deputy County Clerk

140 Stonewall Avenue West
Public Meeting Room
Fayetteville, GA 30214

MINUTES

September 14, 2017

6:30 p.m.

Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2nd and 4th Thursday of each month at 6:30 p.m.

Call to Order

Chairman Eric Maxwell called the September 14, 2017 Board of Commissioners meeting to order at 6:32 p.m. A quorum of the Board was present.

Invocation and Pledge of Allegiance by Chairman Eric Maxwell

Chairman Maxwell offered the Invocation and led the audience and Board in the Pledge of Allegiance.

Acceptance of Agenda

Commissioner Steve Brown moved to accept the agenda as written. Vice Chairman Randy Ognio seconded.

Commissioner Brown amended the motion to accept the agenda and to add "Consideration of staff's recommendation to amend the 2017 SPLOST fund (32240220) by reallocating \$38,750 from the Ebenezer Church, Ebenezer & Spear Road project (17TAN) to Antioch & Goza (17TAO) and award of Contract 1389-S to Heath & Lineback Engineers, Inc. for \$119,000" and "Consideration of Resolution 2017-15 declaring the existence of a State of Emergency in Fayette County." Vice Chairman Ognio amended the second. The motion passed 5-0.

PROCLAMATION/RECOGNITION:**1. Proclamation to recognize the 20th anniversary of Piedmont Fayette Hospital.**

Commissioner Brown, on behalf of the Board of Commissioners, presented representatives of Piedmont Fayette Hospital with a proclamation recognizing their 20th anniversary. Executive Director of Community and Public Relations Debbie Britt thanked the Board and gave some background regarding the hospital. A copy of the request, identified as "Attachment 1", follows these minutes and is made an official part thereof.

PUBLIC HEARING: None

CONSENT AGENDA:

Commissioner Brown moved to accept the Consent Agenda with the exception of items #2 and #3 at the request of Commissioner Charles Rousseau for discussion. Commissioner Charles Oddo seconded. The motion passed 5-0.

2. Approval of staff's request to accept the proposal from the Howell Group Inc. for architectural and engineering services for the design and specifications for Fire Station 4 in the amount of \$186,130.00.

Commissioner Rousseau stated that he was operating under the impression that the County owned the design for Fire Station #3. He stated that through conversations with the Fire Chief and County Administrator, it was his understanding that since the County owned the design we would be able to duplicate the design for any proposed stations in the future. He asked if it was in this scope of work that the County would own the design to use for any other stations.

Fire Chief David Scarbrough stated that Fire Station #3 was a basic floor plan and was what staff intended to replicate for future stations. He stated that the specifics of whether the County owned the plans or if the architect owned the plans was debatable. He stated that he did not have any information based on the original contract with the architect that spells that out. He stated that there are some differences in the design from the last time because of the site development and there were some improvements that staff wanted to make from the last design. He stated that there was at least \$49,000 to \$50,000 in reductions stated in the proposed amount of \$186,130 that are negotiable. He stated that staff did not include owning the plans in the contract. He stated that knowing that each building would be a little different, he would not be able to use every structural and engineering component that was part of a previous building.

Commissioner Rousseau stated that he did not say engineering, but architectural because he knew that site planning required some uniqueness at times. He stated that he was extremely disappointed that staff did not include the County owning the plans as part of the contract. He stated that should be made clear. He stated that money would be spent that could be saved if the County owned the design.

County Administrator Steve Rapson stated that Fire Station #3 architectural service was awarded prior to this Board. He continued that there was a firm argument that the County would be the owner of the design for Fire Station #4. He stated that during the pre-bid it was clear that the County would be the owner of the plans and that the County would replicate the plans for Fire Station #5. He stated that he would suggest awarding this contract with the condition that staff would speak with the architect and get some discounting.

Commissioner Rousseau stated that he was not currently in a position to approve the contract as is, but that he would like to see enforceable language added to the contract. He asked what legal concerns should the county consider to negotiating ownership of the design.

County Attorney Dennis Davenport stated that without knowing what the line item for architectural services are in the proposal it was difficult to respond. He stated that the County was looking at the ownership of design in relation to the placement of the building on that particular site. He stated that he did not know the answer. Chief Scarbrough gave an explanation.

Commissioner Rousseau moved to table staff's request to accept the proposal from the Howell Group Inc. for architectural and engineering services for the design and specifications for Fire Station #4 in the amount of \$186,130.00 until the September 28, 2017 Board of Commissioners meeting. Vice Chairman Ognio seconded. Discussion followed.

Commissioner Brown asked if the County could start from scratch with this process. Mr. Davenport stated yes.

Vice Chairman Ognio stated that it would be nice to know if we owned the plans for Fire Station #3 before rebidding the project. He stated that if the project had to be rebid, language could be included that the architect would agree to the County owning the design.

Commissioner Rousseau stated that he would like for any concerns from the Board be submitted to Mr. Rapson and he could address them in the decision.

Mr. Rapson stated that if the Board could get the questions to him by Friday, then it could be ready for the September 28 meeting.

Chief Scarbrough took this opportunity to share a volunteer debris hotline from Georgia Emergency Management. Citizens can begin to burn debris on October 1st and that the information was available on the county website.

Commissioner Rousseau moved to table staff's request to accept the proposal from the Howell Group Inc. for architectural and engineering services for the design and specifications for Fire Station #4 in the amount of \$186,130.00 until the September 28, 2017 Board of Commissioners meeting. Vice Chairman Ognio seconded. The motion was passed 5-0. A copy of the request, identified as "Attachment 2", follows these minutes and is made an official part thereof.

3. Approval of staff's request to increase the 2018, \$100,000 project budget, by \$6,000 for Audio-Visual Upgrades to four Courtrooms in Fayette County's Justice Center based on the proposed contract submitted by The Show Business, Sound & Lightning, Inc., approval of the contract for \$105,912.52 and authorization for the County Administrator to execute required documents.

Commissioner Rousseau stated that it appeared that the Board budgeted in the capital outlay to upgrade the audio-visual equipment at the court. He stated that he had some concerns regarding the \$6,000 additional cost for the upgrades. He stated that his second concern was selecting a vendor that was well above the price budgeted. He asked what assurances or grievances were in place for this vendor so they would stand behind their product long-term and why could the price not be kept within the \$100,000 budgeted. He stated that there needed to be a service agreement.

Mr. Rapson stated that this project originated in 2014 when \$50,000 was allocated for technology upgrades. He stated that one of the court rooms was upgraded using grants and funds that remained from the \$50,000. He stated that \$100,000 was an estimate because there were no bids available for the upgrades. He stated that it was a coincidence that State Court Judge Thompson came before the Board for the request to have his court room upgraded. He stated that the Juvenile and Probate court rooms were added to the 5-year plan for next year. He stated that one of the initiatives that the Clerk of Courts requested, required specific recording equipment for electronic warrants and that was how the additional \$6,000 was proposed. He stated that he was sure that The Show Business, Sound and Lightning, Inc. would be willing to enter into a service agreement.

Commissioner Rousseau asked if there was a service agreement in the quote or was it a warranty. The Show Business representative Matt Rossum stated that in his experience, the county or city would give him the service agreement to

execute. Commissioner Rousseau asked would he be willing to enter into a service agreement with the county. Mr. Rossum stated yes.

Commissioner Rousseau stated that he would like to have the purchasing department and legal have discussions to include a service agreement that would be agreeable for both parties. He expressed concerns that no other vendor had the opportunity to tour the Justice Center. Mr. Rapson stated that the vendors were told during the pre-bid meetings that this would result in a sole source contract.

\$6,000 would be taken from the Project Contingency fund and \$100,000 from the Justice Center audio-visual five-year capital project.

Vice Chairman Ognio asked Mr. Rossum if he anticipated the need for a lift and etcetera. Mr. Rossum stated no.

Commissioner Rousseau moved to approve staff's request to increase the 2018, \$100,000 project budget, by \$6,000 for Audio-Visual Upgrades to four Courtrooms in Fayette County's Justice Center based on the proposed contract submitted by The Show Business, Sound & Lightning, Inc., approval of the contract for \$105,912.52 and authorization for the County Administrator to execute required documents with a provision that the County and vendor enter into negotiations for a service agreement that was beyond the standard warranty to be included in the price of the contract. Vice Chairman Ognio seconded. The motion passed 5-0. A copy of the request, identified as "Attachment 3", follows these minutes and is made an official part thereof.

4. **Approval of the July 13, 2017 Board of Commissioner Meeting Minutes. This item was tabled at the August 24, 2017 meeting.** A copy of the minutes and attachment, identified as "Attachment 4", follows these minutes and is made an official part thereof.
5. **Approval of the August 24, 2017 Board of Commissioners Meeting Minutes.**

OLD BUSINESS: None.

NEW BUSINESS:

Items 5a and 5b were added at the approval of the meeting.

- 5a. **Consideration of staff's recommendation to amend the 2017 SPLOST fund (32240220) by reallocating \$38,750 from the Ebenezer Church, Ebenezer & Spear Road project (17TAN) to Antioch & Goza (17TAO) and award of Contract 1389-S to Heath & Lineback Engineers, Inc. for \$119,000.**

Public Works Director Phil Mallon stated that this was a follow up to the last meeting regarding Antioch and Goza Roads. He stated that he was given approval to obtain a sole source award to expedite this project. He stated that he reached out to a few companies for solicitation, received responses and contacted four of the companies based on the County's experiences with the companies and recommendations from Georgia Department of Transportation. He stated that of the four, two companies declined to respond due to the aggressive schedule associated with the project and did not feel they could satisfy the County's need. He stated that the two remaining companies were Health & Lineback Engineers, Inc. and Pond Engineering. He stated that he and three other staff members met and made the recommendation for Heath & Lineback Engineers, Inc. He stated that staff had made some immediate safety improvements at the direction of the Board. He stated that the size of the speed sign was increased, the rumble strips were being made more aggressive, the

vegetation was cut back and the flashing signs were also added at Goza Road. He stated that was all that staff had planned to complete until a consultant was approved to give additional recommendations. He stated that the Sheriff's office was at the location immediately and provided a strong presence. He stated that this project had been deemed a top priority. He asked the Board to approve this agenda item. He continued that he suggested that the consultants review the past meeting to hear the citizen's concerns, that they provide recommendations beyond what staff had done, that they prepare multiple concepts of what can be done with the associated cost and provide staff and Board a recommended concept. Once approved, the consultant would take the recommendation to full design.

Vice Chairman Ognio moved to reallocate \$38,750 from the Ebenezer Church, Ebenezer & Spear Road project (17TAN) to Antioch & Goza (17TAO) FY 2018 dollars. Commissioner Oddo seconded. Discussion followed.

Mr. Mallon assured citizens who reside at Ebenezer Church, Ebenezer & Spear Road that staff was not reducing the importance of the project. This vote was just borrowing funds from fiscal year 2018 that would be transferred back to move the project forward.

Commissioner Brown stated that he would like for staff to look at the friction course application to be put on the road.

Chairman Maxwell stated that he saw the signs and the rumble strips added at the Antioch and Goza Road intersection and he forwarded the Board a copy of a letter that he would like to send to the Sheriff and have posted online. He stated that he called the Sheriff after the last meeting and informed him about the letter regarding this intersection. He stated that the Board would move quickly when needed.

Vice Chairman Ognio moved to reallocate \$38,750 from the Ebenezer Church, Ebenezer & Spear Road project (17TAN) to Antioch & Goza (17TAO) FY 2018 dollars. Commissioner Oddo seconded. The motion passed 5-0.

Vice Chairman Ognio moved to award of Contract 1389-S to Heath & Lineback Engineers, Inc. for \$119,000. Commissioner Brown seconded. The motion passed 5-0. A copy of the request, identified as "Attachment 5a", follows these minutes and is made an official part thereof.

5b. Consideration of Resolution 2017-15 declaring the existence of a State of Emergency in Fayette County.

Mr. Rapson stated that the governor declared all counties in Georgia under State of Emergency during the recent tropical storm. He stated that the resolution was for the Board to declare the County as under State of Emergency, so that if there was any federal or state funds provided, then the County would be eligible.

Commissioner Rousseau moved to approve Resolution 2017-15 declaring the existence of a State of Emergency in Fayette County. Vice Chairman Ognio seconded. The motion passed 5-0. A copy of Resolution 2017-15, identified as "Attachment 5b", follows these minutes and is made an official part thereof.

6. Consideration of a recommendation from the Selection Committee, comprised of Vice-Chairman Randy Ognio and Commissioner Oddo to appoint Mark Lethbridge to the Joint Development Authority of Coweta, Fayette and Meriwether County to serve a term beginning immediately and ending December 8, 2018.

Commissioner Oddo stated that this was an authority that was under the radar and that he hoped that this appointment would rejuvenate it. He explained the role of the authority. He stated that the pool of applicants was very impressive which made it a difficult decision. He gave a brief background of Mr. Mark Lethbridge.

Commissioner Oddo moved to approve the recommendation from the Selection Committee, comprised of Vice-Chairman Randy Ognio and Commissioner Oddo to appoint Mark Lethbridge to the Joint Development Authority of Coweta, Fayette and Meriwether County to serve a term beginning immediately and ending December 8, 2018. Commissioner Brown seconded. Discussion followed.

Mr. Lethbridge made brief comments.

Commissioner Oddo moved to approve the recommendation from the Selection Committee, comprised of Vice-Chairman Randy Ognio and Commissioner Oddo to appoint Mark Lethbridge to the Joint Development Authority of Coweta, Fayette and Meriwether County to serve a term beginning immediately and ending December 8, 2018. Commissioner Brown seconded. The motion passed 5-0. A copy of the request, identified as "Attachment 6", follows these minutes and is made an official part thereof.

7. Consideration of staff's recommendation to award Contract No.1285-P to Jacobs Engineering Group Inc. to serve as Engineer of Record for Solid Waste for the period ending June 30, 2018 with provisions for two one-year renewals, in amounts to be determined by each task order as assigned.

Environmental Management Director Vanessa Birrell stated that this item was a recommendation to approve an Engineer of Record to perform methane and ground water monitoring. She stated that the firm chosen would also respond to EPD (Environmental Protection Division) in case any potential violations occur. She continued that since 1983 the county operated multiple landfills which are now closed. She stated that Fayette County just started to operate its first inert landfill and this landfill was the first permitted in Georgia under the new inert requirements. She stated that the work performed at the landfills was predicated on the Georgia solid waste requirements that were applicable during operations and closure activities. She stated that providing solid waste services in the current regulatory environment was a complex subject and no easy task. She expressed the importance of the continuity of staff performing oversight and the selection of professional service contractors to communicate with EPD.

Mr. Rapson explained the evaluation process to the Board for this contract. After explanation of the process he explained that the scoring changes the "most responsive, most responsible bidder" from Jacobs Engineering to Harbin. He stated that staff's recommendation was to award the bid to Harbin instead of Jacobs due to the error in calculation.

Commissioner Brown stated that this was why he preferred that the Board be involved and look at the materials. He stated that under the technical merit, if "quality of the written proposal" was the second highest thing evaluated, he would like to see what makes up the difference between a vendor's written proposal. He stated that he worried about how things could be tweaked because he did not see the material.

Mr. Rapson stated that the evaluation team chosen are, in theory, the experts associated with the proposals. He stated this evaluation team was comprised of the stormwater director, public works director, purchasing director, water system director and the landfill operator. He stated that the purchasing director did a great job educating the technical evaluators regarding the evaluations. He stated that there was some subjectivity that staff should avoid when doing the evaluations.

Commissioner Brown asked if the percentage weighted methodology was being used for all contracts. Mr. Rapson stated that the variance weighted was how all proposals will be weighted going forward.

Commissioner Oddo asked if the criteria were the same each time a Request for Proposal (RFP) was put out for bid. Mr. Rapson stated that the weights might change but the criteria had been consistent over the last two or three years.

Vice Chairman Ognio moved to award Contract No.1285-P to Harbin Engineering Group Inc. to serve as Engineer of Record for Solid Waste for the period ending June 30, 2018 with provisions for two one-year renewals, in amounts to be determined by each task order as assigned. Commissioner Brown seconded. Discussion followed.

Commissioner Oddo stated that this was complicated. He stated that the variance method was a better method for weighing the cost. He stated that he was trying to figure out why there was such a difference in the technical score from all three evaluators.

Mr. Rapson stated that under a federal procurement it would be awarded to the 87.6 and the evaluators would never open the cost proposals for Harbin and Oasis, unless the first selection cost was unagreeable. That was when the second one would be opened. He stated that the county had great experience with Jacobs. He stated that he was uncertain of why they were so much higher than the others.

Commissioner Rousseau asked if this was an internal policy revision that would be adopted or an institutional practice that would be adopted. He stated that he had a difficult time voting in favor of this item as presented because it was a change, mid-stream. He asked what system was used when staff made the initial recommendation. He continued that if it was different he would have to vote "no" because it was changed after the fact. He stated that he would be prepared to send it back for proposals.

Commissioner Brown stated that Jacobs was a good firm that served the county well. He stated that Jacobs was significantly higher in price and that he did not anticipate that Harbin would be any less professional. He stated that if they are not, then the county would make changes when needed. He stated that he agreed that a decision should be made regarding how the scoring would be made going forth and that there needed to be consistency. He stated that he would go for the variance weighted rather than the percentage weighted methodology.

Mr. Davenport stated that if the Board was considering the creation of a new policy then it would be a separate motion. He stated that it could also be an agenda item for another meeting.

Commissioner Oddo stated that the weighted variance was just another way to look at the scoring. He stated that was how he understood it. He stated that the Board would have to be careful about getting into the details. He stated that this was something that staff needed to bring forward as a proper recommendations. He stated that he was not sure why there was such a difference.

Commissioner Rousseau stated that the Board was responsible for establishing policies in many instances for day-to-day operations. He stated that this sounds like a policy change or a new practice. He stated that his question was still on the floor.

Mr. Rapson stated that it was an internal practice change. He stated that it was one of the things that needed to be addressed with the RFP process. He concluded that it would be a practice change.

Vice Chairman Ognio moved to award Contract No.1285-P to Harbin Engineering Group Inc. to serve as Engineer of Record for Solid Waste for the period ending June 30, 2018 with provisions for two one-year renewals, in amounts to be determined by each task order as assigned. Commissioner Brown seconded. The motion passed 3-2. Commissioners Rousseau and Oddo voted in opposition.

Commissioner Rousseau stated that if the Board was amendable and open to it being a policy change instead of a practice change. He stated that a practice change was dangerous in his experience.

Commissioner Rousseau moved to instruct staff to establish policy related guidelines associated with the rating system on procurement related matters.

Mr. Rapson stated that his suggestion would be to modify the RFP section in the purchasing policy to outline how the technical scores are determined.

Commissioner Rousseau amended the motion to instruct staff to modify the RFP section of the purchasing policy to outline how the technical scores are determined for procurement. Commissioner Brown seconded.

Mr. Davenport asked if the Board wanted staff to bring back language as an example of what the wording would be.

Commissioner Rousseau stated yes. Mr. Rapson stated that he would bring back a redline version of the policy at the October 26, 2017 meeting.

Commissioner Rousseau amended the motion to instruct staff to modify the RFP section of the purchasing policy to outline how the technical scores are determined for procurement. Commissioner Brown seconded. The motion passed 5-0. A copy of the request, identified as "Attachment 7", follows these minutes and is made an official part thereof.

8. Consideration of staff's recommendation to fund the design and installation of a new gravity sewer line in the amount of \$130,000, to connect the Fayette County Animal Shelter's building to the Peachtree City Water & Sewer Authority's sewer system network.

Animal Shelter Director Jerry Collins stated that the proposal was to connect the sewer line to the Peachtree City Water & Sewer Authority's sewer system. He spoke on the frequency of having to switch over the current line.

Mr. Rapson explained the project cost. He stated that staff was only asking for Task #1 and Task #2 for \$18,100 because Task #3 and #4, the \$11,370 portion could be completed in-house.

Chairman Maxwell asked if anyone had spoken with Rite-Aid. Building and Grounds Director Carlos Christian made comments from the audience.

Commissioner Rousseau stated if animal control services included all the municipalities. Mr. Rapson stated that it did. Commissioner Rousseau asked if any of the municipalities contributed financially for providing the services. Mr. Rapson stated no. Commissioner Rousseau asked who was over Peachtree City Water & Sewer Authority (WASA). Commissioner Brown stated that they were an independent agency. Commissioner Rousseau stated that if the County was a partner in service delivery, had anyone asked WASA to waive the fee to contribute to the service of animal control.

Mr. Rapson stated no. Commissioner Rousseau asked if that was conceivable to ask. Mr. Rapson stated that it cost nothing to ask. Commissioner Rousseau stated that he would ask that the motion include asking WASA to be a partner in service delivery strategy.

Vice Chairman Ognio stated if the animal control facility was out of Peachtree City's city limits. Mr. Collins stated no, it was inside the city limits.

Commissioner Brown asked if staff would excavate the tanks and the field. He stated that if something was going to be done there it would be good to have it all removed so that if a future project was considered there, it would already be removed. Mr. Christian stated that it was not included in the price, but that it could be done.

Commissioner Brown moved to approve to fund the design and installation of a new gravity sewer line in the amount of \$130,000, to connect the Fayette County Animal Shelter's building to the Peachtree City Water & Sewer Authority's sewer system network and in doing so, ask the Peachtree City Water & Sewer Authority if they would waive the fee. Vice Chairman Ognio seconded. Discussion followed.

Maxine Rickers, Peachtree City; stated that she would like to see this approved. She stated that every state she lived in did not euthanize and she would like to see the project approve this item to help with the adoption of the animals.

Commissioner Brown stated that if it was a reasonable cost to excavate the field at a cost less than \$4,000 would the Board be amendable to that.

Chairman Maxwell asked Mr. Christian to get some information regarding that. Commissioner Brown stated that he would like to know and that he would bring it on another agenda.

Commissioner Brown moved to approve to fund the design and installation of a new gravity sewer line in the amount of \$130,000, to connect the Fayette County Animal Shelter's building to the Peachtree City Water & Sewer Authority's sewer system network and in doing so, ask the Peachtree City Water & Sewer Authority if they would waive the fee. Vice Chairman Ognio seconded. The motion passed 5-0. A copy of the request, identified as "Attachment 8", follows these minutes and is made an official part thereof.

9. Consideration of staff's recommendation to revise Euthanasia & Shelter Management Policy 280.01 to increase the operational capacity threshold from 75% to 85%.

Mr. Collins stated that on July 28, 2017, the Board voted on a new euthanasia policy. He stated that the policy included a 75% capacity. He stated that he listened to the concerns of citizens and spoke with the staff and that he was requesting to change the 75% capacity to 85% capacity.

Commissioner Rousseau asked Mr. Collins if he could operate the shelter at the 85% capacity. Mr. Collins stated yes.

Vice Chairman Ognio stated that his problem with the request was the facility layout. He stated that staff would be using the isolation cages to house the animals. He stated that was problematic. Mr. Collins stated that he understood the concern but it was only two kennels and he controls who goes to the back. Vice Chairman Ognio gave examples of his concerns.

Laura Line, Fayette County; commended the staff at the animal shelter. She stated that the Board hired Mr. Collins because they trusted him with the position and should trust his judgment. She stated that if he said he could handle it at 85% then he can.

Sherry M., Peachtree City; stated that 85% was not ideal, but that it was progress and that she recommended the Board vote in favor of the 85%.

Maxine Rickers, Peachtree City; stated that because of her experience of living in nine different states and contributing to the welfare of animals, she was in support of the 85% capacity change. She stated that the key in other states was the manager, assistant manager and the numerous volunteers and to get citizens more involved in the shelter.

Marcia Hendershot, Peachtree City; she stated that the first time she met Mr. Collins he told her that he was not one to cave in to public pressure. She stated that she understood the concern that he was caving in to the animal advocates, but that she did not think that was the case at all. She stated that the Board should give him the opportunity to try.

Chairman Maxwell moved to approve to revise Euthanasia & Shelter Management Policy 280.01 to increase the operational capacity threshold from 75% to 85%. Commissioner Oddo seconded. Discussion followed.

Vice Chairman Ognio stated that with the layout of the facility he did not want to house animals in the isolation kennels. He stated that would be an issue. He stated that it was not something he wanted to see happen.

Commissioner Oddo addressed Mr. Collins and stated that if the vote passed and the 85% did not work, he hoped that Mr. Collins would come back to the Board immediately and inform them of that. Mr. Collins stated that he would.

Commissioner Brown stated that in his previous years of attendance at county meetings there was no discussion about this subject. He stated that he was proud of the citizens for what they were doing at the shelter. He stated that there were hundreds of thousands of dollars set aside for run extension at the facility. Mr. Collins stated he did not want the outdoor runs. Commissioner Brown stated that one of the problems sighted was having a place to put the dogs when cleaning the kennels. He stated that outdoor runs would solve that issue. Mr. Collins stated that "it would, but it wouldn't".

Commissioner Brown stated that staff must have the optimism, forward thinking and strategic thinking in combination with the capacity limitations. He stated that he would like for the capacity to be 90% and he was open to 85% if the Board was open to the other changes that the citizens were proposing. He stated that there was no definition for "adoptable" in the policy. He asked if there was a written criterion for what is adoptable. Mr. Collins stated no. He stated that he and his staff make the assessment.

Mr. Rapson stated that if an animal was sickly per the vet and if the dog was deemed aggressive were the criteria for adoptable.

Chairman Maxwell moved to approve to revise Euthanasia & Shelter Management Policy 280.01 to increase the operational capacity threshold from 75% to 85%. Commissioner Oddo seconded. The motion passed 4-1 with Vice Chairman Ognio voting in opposition. A copy of the request, identified as "Attachment 9", follows these minutes and is made an official part thereof.

10. Consideration to authorize the County Attorney and staff to amend the county code related to spay and neutering of animals.

Mr. Collins stated that he wanted to propose having animals that are adopted to be spayed or neutered before leaving the shelter. He explained the current process. He stated that he was requesting \$10,000 that would be replenished by raising the adoption fees. He stated that the current fees are \$30 for dogs, \$20 for a cat and \$15 for a kitten or puppy. He stated that his recommendation was to raise the adoption fee to \$120 for dogs, with no distinction for a dog versus puppy, and \$60 for cats/kittens. He stated that \$110 of the \$120 would go back into the fund for dogs and \$50 would go back into the fund for cats to cover the spay and neuter cost.

Mr. Rapson stated that there were four things that would have to be done if this item was approved. 1. Legal would revise the existence ordinance. 2. Policy revision to change the 5/25- day adoption cycle. 3. Increase revenue fee to \$120 and \$60. 4. Creation of a special revenue account to flag these expenses.

Vice Chairman Ognio clarified that the Board would be voting to have the attorney and staff to bring back language to make these things happen. Mr. Rapson stated that was correct.

Mr. Rapson stated that staff would get with the animal advocates and revise the redline version so that everyone would understand the policy. He stated that the item would likely come back to the Board in thirty days. Staff was requesting approval to proceed with the revisions.

Mr. Davenport stated that there would be four different items and within the code there could be multiple items that require changes. He stated that there would be four substantive areas of change. Commissioner Brown asked if the fee schedule was adopted in the code. Mr. Davenport stated that he would check, but that typically the fee schedule would be adopted separately and add "there shall be a fee" in the code language.

Chairman Maxwell stated that he would like someone to address if increasing the fee from \$30 to \$120 would deter someone from adopting a dog. Mr. Davenport stated that if giving authority to go forward, the option of fees would be brought to the Board as well. Chairman Maxwell stated that he would like to hear what others think.

Laura Line, Fayette County; stated that she asked if the animal was spayed or neuter would it also get a rabid shot and she was told yes. She stated that one way to support the increase was to promote that the animal was "altered" and all the shots needed for \$120. She stated it would be substantially more if done by citizens at the vet.

Samantha Beadle, Peachtree City; stated that she wanted to reiterate the same thing. It was cheaper to do it this way. She stated that if the County does it then we are assured that the spay or neuter was done.

Maxine Rickers, Peachtree City; stated that she had found \$60 for a cat and \$95 for a dog in other states. She stated that animals need sunshine and to be outside as a break from the cage. She supports the additional runs. She stated that she would like to see the County move to a no-kill shelter.

Sherrie M., Peachtree City; stated that she had been writing grants for the Fayette Humane Society since 2010 and most are for spay/neuter assistance. She stated that she supported the spay and neuter. She continued that the Humane Society charged more than the \$120 or \$60 and they did not have any problems with getting animals adopted.

Mariel Weigana, Coweta; stated that she was not allowed to take her adopted dog home with her because he was a pit bull and she had to make an appointment to get him neutered. He stated that she and her husband was responsible for the bill. She asked why did that happen to her. Mr. Collins stated that he did not know what the past director did. He stated that when he arrived in March there was a new policy already written.

Marcia Hendershot, Peachtree City; stated that she was in support of staff and the attorney rewriting the ordinance. She stated that she would recommend not putting fees in the ordinance so that they can be adjusted more readily.

Mary Beth Davis, Fayette County; stated that she supported the connection of the sewer line to WASA, that she could see the problem with the change from 75% to 85% given the size of the current facility, she supported the review of the ordinance and policy for spay and neuter and that the connection of the sewer system would help decide how to modify the facility or build a new one; which would make managing the euthanasia policy less difficult. She stated that spending the money to spay and neuter in advance would save money down the road.

Susan (last name inaudible) stated that spaying and neutering animals before they leave the shelter was called "comprehensive adoptions" under the no-kill policy and it allowed volunteers to take the animals to events.

Vice Chairman Ognio moved to authorize the County Attorney and staff to amend the county code related to spay and neuter of animals. Commissioner Rousseau seconded. Discussion followed.

Mr. Davenport stated that he would address the four issues mentioned and have it brought to the Board at the October 26, 2017. Any policies effected would be included.

Commissioner Brown stated that the advantage about spay/neuter of the animals in advance was that the animals can be taken to the people instead of the people coming to the shelter. He stated that he would look at competitive pricing for spay/neuter. He stated that there are some business partners who would cover some of the cost.

Vice Chairman Ognio moved to authorize the County Attorney and staff to amend the county code related to spay and neuter of animals. Commissioner Rousseau seconded. The motion passed 5-0. A copy of the request, identified as "Attachment 10", follows these minutes and is made an official part thereof.

The Board recessed at 9:28 p.m.

The Board reconvened at 9:35 p.m.

11. Consideration of staff's request to allocate up to \$500,000 of 2004 SPLOST funds (Project R-5G) for the design and construction of a multi-use path along Veterans Parkway over Sandy Creek, and approval of a \$7,500 professional services contract with Rochester & Associates, Inc. to develop a concept for the project.

Mr. Mallon stated that this item was regarding the 2013 annexation agreement between Fayette County and the City of Fayetteville. He stated that the agreement was prepared around the development of Pinewood Atlanta Studios. He stated that one of the factors of the agreement was that the County would design and construct a multi-use path over Sandy Creek along Veterans Parkway. He stated that he was asking the Board to set aside a funding source from the 2004 SPLOST. He stated that he was also requesting the Board to consider a sole source to Rochester & Associates to

develop a concept. He clarified the request by stating that he was asking the Board to set aside the \$500,000 for the project and to approve \$7,500 for Rochester & Associates to develop a concept.

Commissioner Brown expressed the importance of moving forward with this project.

Vice Chairman Ognio stated that he would recommend doing it on the east side and not waste time doing it on the west side. He stated that the other issue he had was that Fayette County had lived up to all the requirements of the annexation agreement, but the City of Fayetteville had fallen behind on its commitments. He stated that in the agreement it stated that a new fire station would be built in the FY 2016 budget and it still had not been built. He stated that he had a concern with that.

City of Fayetteville Mayor Edward Johnson stated that he resented the statement from Vice Chairman Ognio because he did not know what the city was in the process of doing in negotiating with Pinewood Forrest to make sure the city obtained the land and the funding to build the fire station. He stated that Vice Chairman Ognio was making accusation that the city was not engaged when they have been engaged since the beginning. He stated that Vice Chairman Ognio had continued to make comments regarding the city that he found disrespectful to the point. He stated that he did not know this item was on the agenda and the City of Fayetteville was the municipality that had control because the property had been annexed into the city. He stated for the city not to be informed was a lack of partnership and teamwork. He stated that Mr. Mallon made it clear that this item was regarding the multi-use path, which the county had jurisdiction over, and not the bridge/tunnel. He continued that if the county decided to have an engineering company look at the multi-use path that he hoped the city would be invited to the discussion. He stated that the city was moving forward on the other projects including the fire station, but the city had constraints with renegotiating with Pinewood regarding property to build the fire station which was promised to the city. The funding was in the recent SPLOST. He stated that the city was looking to work together.

Chairman Maxwell asked if a decision had been made regarding the placement of the bridge. Mayor Johnson stated no. He continued that they had suggestions from Georgia Department of Transportation, but that they are working with the engineers to determine what would be best. Chairman Maxwell asked if it would be on the Peachtree City side or the Fayetteville side. Mayor Johnson stated that currently the hospital had plans to build a parking deck and they have asked the city to hold off because that would affect their parking plans. Chairman Maxwell asked where the city was with the fire station. Mayor Johnson stated that they were working with engineers and the fire chief. He stated that the city agreed with the east side as the best location for the multi-use path to avoid the typography issues on the west side.

Chairman Maxwell stated that if they limit the engineer to just look at one side, then they would limit the County to other options. He stated that he had mentioned when he was in office before, that the county should consider a bridge or a tunnel for the children to cross over. He apologized that he had not called to inform Mayor Johnson of this agenda item.

Mayor Johnson stated that he appreciated the apology and that all he wanted to emphasis was that the city wanted open dialogue between the city and county, consistently.

Commissioner Brown asked Mayor Johnson if the city had an ordinance that stated that if something was developed at the sites around the movie studio, that the multi-use path would be included. Mayor Johnson stated that the city was in the process of revising the ordinances and that was one that would be implemented.

Vice Chairman Ognio stated that he was not slamming Mayor Johnson and that the agreement was in place. He stated that the agreement said that the fire station would be in place in fiscal year 2016 and that he was trying to figure out why it had not been done. He stated that it was understandable that there were financial issues, but that had not been communicated to the county. Mayor Johnson stated that the responsibility of communication was on both parties. He continued that if the Board wanted to know what was happening, Vice Chairman Ognio could have reached out to him.

Vice Chairman Ognio moved to approve that the study be on the east side of Veterans Parkway.

Commissioner Rousseau asked if the \$7,500 would cover the study of both. Mr. Mallon stated that the cost was to prepare a concept on both sides.

Vice Chairman Ognio moved to approve that the study be on the east side of Veterans Parkway. Commissioner Brown seconded. Discussion followed.

Commissioner Brown stated that the Board needed to know an unbiased opinion from the engineering firm.

Vice Chairman Ognio moved to approve that the study be on the east side of Veterans Parkway. Commissioner Brown seconded. The motion failed 1-4 with Commissioners Maxwell, Brown, Rousseau and Oddo voting in opposition.

Commissioner Brown moved to allocate up to \$500,000 of 2004 SPLOST funds (Project R-5G) for the design and construction of a multi-use path along Veterans Parkway over Sandy Creek, and approval of a \$7,500 professional services contract with Rochester & Associates, Inc. to develop a concept for the project. Commissioner Rousseau seconded. The motion passed 4-1 with Vice Chairman Ognio voting in opposition. A copy of the request, identified as "Attachment 11", follows these minutes and is made an official part thereof.

PUBLIC COMMENT:

Denise Ognio, Fayette County; stated that she sent each commissioner an email concerning an ethics issue. She stated that she wanted to remind the Board that they were on board to be ethically inclined. She stated that ethics by Board policy definition was "the discipline dealing with what is good and bad with moral duty and obligation". She stated that the email she sent dealt with an issue regarding a comment made on Facebook by one of the commissioners, regarding something, he stated was said in executive session. She asked the Board to discuss this issue in executive session and she asked the commissioner not to do it again.

ADMINISTRATOR'S REPORTS:

- A. Contract #940-P: Engineer of Record for Public Works: Task Order 29- Dogwood Trail Culvert Replacement**
- B. Contract #P782, Amendment 1: CAD Server Migration**
- C. Contract #1339-S: AT&T Internet & DDoS Services**

Regional 6 Mental Health Selection Committee:

Vice Chairman Ognio moved to appoint Commissioners Rousseau and Brown to the Region 6 Mental Health Advisory Council. Commissioner Oddo seconded. The motion passed 5-0.

County Voting Delegation:

In accordance with the Americans With Disabilities Act, accommodations are available for those who are hearing impaired and/or in need of a wheelchair. The Board of Commissioners Agenda and supporting material for each item is available on-line through the County's website at www.fayettecountyga.gov. This meeting will be telecast on Comcast Cable Channel 23 and on the internet at www.livestream.com.

Commissioner Rousseau moved to appoint Commissioner Oddo as the voting delegation for the ACCG conference. Vice Chairman Ognio seconded. The motion passed 5-0.

ATTORNEY'S REPORTS:

Notice of Executive Session: County Attorney Dennis Davenport stated that there were three items involving pending litigation, one item involving real estate acquisition and the review of the Executive Session minutes for August 24, 2017.

COMMISSIONERS' REPORTS:

Vice Chairman Ognio: Reminded everyone of Inman Heritage Days event.

Commissioner Brown:

Water Guardians: The last Water Guardian events was at Lake Horton. The initiative will begin again in the spring.

Mowing: He stated that he would like to see the medians and roads mowed first and to not have trash on the roads.

Safety on Rural Roads: He stated that he attended a conference on safety on rural roads that he would share and maybe incorporate into the SPLOST projects.

Priority List: He stated that he would like to see a priority list of road projects from the Transportation Committee in the short-term.

Commissioner Oddo:

Response to Public Comment: He stated that the Board agreed to uphold certain rules and regulations. He stated that the Board was explicitly prohibited from discussing what happened in executive session. He stated that he would like for the Board to recommit to that because the Board could not function as an effective team if they do not abide by the rules. He stated that the Board votes on the affidavit and what would be discussed in executive session and if anyone disagreed, they should not vote on the affidavit.

He stated that his wife was in Columbia and that he wanted to say hello and wished his brother a happy birthday.

Commissioner Rousseau:

Sheriff's response to Opioid concerns: He offered kudos to the Sheriff for offering training to his staff regarding the increase in the misuse of opioids and also for his response to the issues regarding Antioch and Goza Road

HOA Bootcamp: He offered an invitation for everyone to attend the HOA Bootcamp on September 23 from 10 a.m. to 2 p.m. to be held in the Public Meeting Room.

Water Committee: He commended the Water Committee regarding the Newton Plantation issue and the well safety issues. He stated that there would be things coming to the Board for consideration.

Mayor Johnson: He apologized because he also did not know that the Mayor was in attendance for official business. He stated that he knew the Board was committed to having a good working relationship.

Mowing: He stated that getting the medians mowed was paramount. He stated that it was critically important to get them taken care of. He stated that he would be thankful if the philosophy of mowing the main corridor first was adopted and not leave the clippings.

Thank you: He thanked Kiwanis and Geneva Weaver for stepping up to fill the gap for Fayette Clinic.

Public Comments: He stated that it was disheartening to hear about the comment referenced by Mrs. Ognio. He stated that he agreed that the Board should recommit to upholding the rules put in place.

Chairman Maxwell:

Thank you: He thanked everyone that assisted with the effects of the recent tropical storm. He stated that both county and city workers was working to clear the roads.

Anniversary of Constitution: He reminded everyone that September 17 was the 230th birthday of the Constitution of the United States.

EXECUTIVE SESSION:

Notice of Executive Session: County Attorney Dennis Davenport stated that there were three items involving pending litigation, one item involving real estate acquisition and the review of the Executive Session minutes for August 24, 2017.

Three Items of Pending Litigation, One Item of Real Estate Acquisition and Review of the August 24, 2017 Executive Session Minutes: Commissioner Brown moved to go into Executive Session. Vice Chairman Ognio seconded. The motion passed 5-0.

The Board recessed into Executive Session at 10:33 p.m. and returned to Official Session at 11:00 p.m.

Return to Official Session and Approval to Sign the Executive Session Affidavit: Vice Chairman Ognio moved to return to Official Session and for the Chairman to sign the Executive Session Affidavit. Commissioner Brown seconded the motion. The motion passed 5-0. A copy of the affidavit, identified as "Attachment 12", follows these minutes and is made an official part thereof.

Mr. Davenport stated that there was a recent settlement for a worker's compensation claim involving Mr. John Curtis Wright. He stated that he had a back injured in December 2015 and the county paid substantial medical bills and indemnity payment over time. He stated that an agreement was made to settle the claim for \$45,000 lump sum payment to Mr. Wright and in exchange he would sign a customary release required for all settlements of this nature.

Vice Chairman Ognio moved to approve the worker's compensation settlement for Mr. John Curtis Wright in the amount of \$45,000 lump sum. Commissioner Brown seconded. The motion passed 5-0.

Approval of the August 24, 2017 Executive Session Minutes: Vice Chairman Ognio moved to approve the August 24, 2017 Executive Session Minutes. Commissioner Oddo seconded. The motion passed 4-1. Commissioner Rousseau voted in opposition.

In accordance with the Americans With Disabilities Act, accommodations are available for those who are hearing impaired and/or in need of a wheelchair. The Board of Commissioners Agenda and supporting material for each item is available on-line through the County's website at www.fayettecountyga.gov. This meeting will be telecast on Comcast Cable Channel 23 and on the internet at www.livestream.com.

ADJOURNMENT:

Commissioner Brown moved to adjourn the September 14, 2017 Board of Commissioners meeting. Vice Chairman Ognio seconded. The motion passed 5-0.

The September 14, 2017 Board of Commissioners meeting adjourned at 11:02 p.m.

Tameca P. White, County Clerk

Eric K. Maxwell, Chairman

The foregoing minutes were duly approved at an official meeting of the Board of Commissioners of Fayette County, Georgia, held on the 28th day of September 2017. Referenced attachments are available upon request at the County Clerk's Office.

Tameca P. White, County Clerk

COUNTY AGENDA REQUEST

Page 42 of 99

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of staff's request to award Contract #1301-P to the Howell Group Inc. for architectural and engineering services for the design and specifications for Fire Station 4 in the amount of \$179,130.00. This item was tabled at the September 14, 2017 Board of Commissioners meeting.

Background/History/Details:

This item was tabled at the September 14, 2017 Board of Commissioners meeting.

The Evaluation Scoring analysis was revised to reflect an "apples to apples" comparison of architectural & engineering bid services as requested in the bid document. Staff also implemented the "variance method" of allocating the 30 points associated with bid pricing as approved during the September 14th Commission meeting. Those revisions did not change the overall recommendation for the Howell Group Inc. being the best responsible and responsive bid for this procurement.

Staff discussed concerns with ownership and pricing raised during the September 14th Commission meeting. The Howell Group Inc. agreed to a best and final offer of \$179,130.00; lowering there original bid \$10,000; or 5.3%. The Howell Group Inc. also agreed that the County would retain ownership of the Station #4 drawings and would be provided CAD drawings as part of this best and final offer.

Based upon these revisions staff recommends that the Howell Group be selected based on the revised scoring of their proposal and pricing structure as submitted for this project.

What action are you seeking from the Board of Commissioners?

Approval of staff's request to award Contract #1301-P to the Howell Group Inc. for architectural and engineering services for the design and specifications for Fire Station 4 in the amount of \$179,130.00.

If this item requires funding, please describe:

SPLOST funding for Fire Station 4 construction.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



"WHERE QUALITY
IS A LIFESTYLE"

To: Steve Rapson

From: Ted L. Burgess

Date: September 28, 2017

Subject: RFP#1301-P Design & Specifications for Fire Station 4

On March 21, 2017 Fayette County voters approved a one-cent Special Purpose Local Option Sales Tax (SPLOST) to be collected from 7/1/2017 through 6/30/2023. The list of approved projects to be funded by the SPLOST includes a new Fire Station #4.

The current fire station is located at 175 Johnson Avenue in Fayetteville. The proposed new station will be located on county property at McElroy Road near the McDonough Road intersection.

The Purchasing Department issued Request for Proposals (RFP) #1301-P to seek an architectural & engineering firm to design the fire station and develop specifications for construction. The Department emailed notices to 53 companies already established as vendors with the county. Invitations were extended via the Fayette News, the county website, Greater Georgia Black Chamber of Commerce, Georgia Local Government Access Marketplace (www.glga.org), and Channel 23. An additional 765 firms were notified through the Internet-based Georgia Procurement Registry, using the Commodity Codes 90607 (Architectural Services, Professional, Including Consulting), 90610 (Buildings, Architectural Design Services, and 90630 (Fire Protection, Architectural Services).

Twenty one firms attended a pre-proposal conference that was held on May 12, 2017. Of this number, twelve companies submitted proposals. It was determined that one proposal must be disqualified because it did not provide a significant amount of the requested information, so that it was not possible to evaluate their qualifications as compared to the other companies that submitted proposals.

The Evaluation Committee, composed of members from Fire / EMS, scored the proposals using the evaluation criteria in the RFP (Attachment 1). Evaluation criteria included the following:

- a) *Understanding and approach:* E.g. how the firm can add value, cost control methods, knowledge of local building codes, and problem resolution and avoidance.
- b) *Firm's expertise & experience:* Age of the firm, services offered, specialization or unique capabilities.
- c) *Project team:* Included resumes for each key team member, org. charts, and other pertinent information to demonstrate the project team's expertise.
- d) *Project schedule:* To include critical dates, schedule control, and current workload.

- e) *Quality of the written proposal*: Considers items such as effectiveness of communication, relevance of information, and other indicators that help to demonstrate the firm's professionalism.

Since the RFP had been released on April 25, 2017 – prior to the recent change in proposal submission and evaluation methods – the price component of the evaluation scores comprised 30% of the total evaluation score. Price scores were calculated using the “variance method,” in which scores are determined by the variance between the low score and the others; not just the dollar value difference.

The Fire/EMS Evaluation Committee recommends The Howell Group, Inc. for award of the contract. It should be noted that Addendum 1 to the RFP says “the county intends to use the same successful firm, depending on mutually agreeable terms, to design the replacement for Fire Station #2 in approximately one year.” The main purpose of this provision was to obtain volume pricing.

The Howell Group provided architectural services for Fire Station #3 in 2012. Fire Station #4 will be similar, and will have the same basic footprint. Revisions are being made to the previous design that are intended to improve efficiency. While they are expected to provide long-term savings, they will require architectural, structural, mechanical, electrical, and plumbing modifications. The design must also be updated to comply with the 2012 Edition of the International Building Code, which was adopted by the State.

The Howell Group's initial proposal was priced at \$189,130.00. However, they have provided a best and final offer of a reduction of \$10,000.00 for a contract price of \$179,130.00. The offer also stipulates that the county will own Fire Station #4 drawings, and that The Howell Group will provide a CAD file.

Attachment #2 is the Contractor Performance Evaluation for work previously done for the county by The Howell Group.

Specifics of the proposed contract are as follows:

Contract Name	1301-P: Design & Specifications for Fire Station #4	
Contractor	The Howell Group, Inc.	
Amount of Contract	\$179,130.00	Best and final offer
Budget:		
Fund	322	2017 SPLOST
Org. Code	32230550	Fire SPLOST
Object	541210	Other Improvements
Project	17FAA	Fire Station #4
Available Balance	\$2,405,150	

REQUEST FOR PROPOSALS #1301-P: DESIGN & SPECIFICATIONS FOR FIRE STATION 4
EVALUATION SCORING

		Max Points	ALAN BELL ARCHITECT, INC	BOYE ARCHITEC- TURE, INC.	BROWN DESIGN GROUP, INC.	K A OLDHAM DESIGN, INC.	LYMAN DAVIDSON DOOLEY, INC.	PATTERN RESEARCH & DESIGN, LLC	PGAL	PIEPER O'BRIEN HERR ARCHITECTS	POND & COMPANY	ROBERT & COMPANY	THE HOWELL GROUP, INC.	WILEY WILSON
1	Understanding & Approach	30	Disqualified	11.0	12.3	22.0	20.0	14.3	17.3	22.0	21.7	22.3	24.7	19.7
2	Firm's Expertise & Experience	25		11.0	12.7	16.7	16.7	15.0	18.0	17.7	18.7	18.7	23.7	18.3
3	Project Team	20		7.0	12.3	13.7	12.7	13.0	15.3	17.7	17.3	16.3	18.0	15.3
4	Project Schedule	15		4.3	5.7	7.7	9.7	6.0	4.7	9.3	11.3	6.3	11.0	6.7
5	Quality of Written Proposal	10		4.3	5.3	8.0	6.3	5.7	6.7	7.7	7.3	8.3	7.0	6.3
	Total Technical Score	100		37.7	48.3	68.0	65.3	54.0	62.0	74.3	76.3	72.0	84.3	66.3
	Weighted Tech Merit	70%		26.4	33.8	47.6	45.7	37.8	43.4	52.0	53.4	50.4	59.0	46.4

	Price			\$209,175	\$182,560	\$174,000	\$191,800	\$138,285	\$317,100	\$348,150	\$311,000	\$265,181	\$189,130	\$234,000
	Technical Merit	70%		26.4	33.8	47.6	45.7	37.8	43.4	52.0	53.4	50.4	59.0	46.4
	Price	30%		<u>14.6</u>	<u>20.4</u>	<u>22.3</u>	<u>18.4</u>	<u>30.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>2.5</u>	<u>19.0</u>	<u>9.2</u>
				41.0	54.2	69.9	64.1	67.8	43.4	52.0	53.4	52.9	78.0	55.7

NOTES:

- 1) K.A. Oldham Design price was adjusted to include allowances for surveying and for testing & inspections.
- 2) PGAL price was corrected. There was a discrepancy between unit prices and total, in which case unit prices prevail.

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: The Howell Group, Inc.	Contract Number: P817
Mailing Address: 965 Piedmont Road, NE Suite 100	Contract Description or Title: Fire Station Architectural Design (Fire Station #3 in Tyrone)
City, St, Zip Code: Marietta, GA 30066-5493	Contract Term (Dates) From: 5/22/1012 To: Completion of construction
Phone Number: (678) 354-5611	Task Order Number: N/A
Cell Number: (404) 702-1948	Other Reference: N/A
E-Mail Address: bhowell@thehowellgroup.net	

DEFINITIONS

OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place “X” in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule		X			
2. Condition of delivered products		X			
3. Quality of work		X			
4. Adherence to specifications or scope of work		X			
5. Timely, appropriate, & satisfactory problem or complaint resolution		X			
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens	X				
8. Service Call (On-Call) response time		X			
9. Adherence to contract budget and schedule		X			
10. Other (specify):					X
11. Overall evaluation of contractor performance		X			

EVALUATED BY

Signature:	Date of Evaluation: 8/18/2017
Print Name: Thomas Bartlett	Department/Division: Fire & E/S
Title: Deputy Chief	Telephone No: 770-305-5165

The Howell Group honored all offers, and submitted documents in a timely manner. They were helpful and provided information as requested.

COUNTY AGENDA REQUEST

Page 48 of 99

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of staff's request to accept the proposal from the Howell Group Inc. for architectural and engineering services for the design and specifications for Fire Station 4 in the amount of \$186,130.00.

Background/History/Details:

Through the Purchasing Department, proposals were solicited for the architectural and engineering services for the design and specifications for the Fire Station 4 project. Twelve proposals were received for the project. One firm was disqualified for failure to meet and include all the elements within the RFP. Members from the department evaluated the proposals based on the experience and expertise of the firm and project team, understanding and approach to the project, their ability to propose a schedule to minimize the overall construction time and the quality of the firm's written proposal.

Once this phase was complete the evaluations were forwarded to Purchasing. Purchasing then factored in the final cost to complete the evaluation process.

This project is for the re-location and construction of Fire Station 4 on McElroy Road in the area of McDonough Road on property currently owned by the County.

The Howell Group is recommended based on the scoring of their proposal and pricing structure as submitted for this current project.

What action are you seeking from the Board of Commissioners?

Approval of staff's request to accept the proposal from the Howell Group Inc. for architectural and engineering services for the design and specifications for Fire Station 4 in the amount of \$186,130.00.

If this item requires funding, please describe:

SPLOST funding for Fire Station 4 construction.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

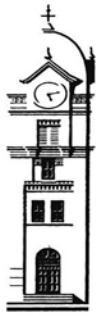
Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

This will be designated as Contract #1301-P.



Fayette
COUNTY

"WHERE QUALITY
IS A LIFESTYLE"

PURCHASING DEPARTMENT
140 STONEWALL AVENUE WEST, STE 101
FAYETTEVILLE, GEORGIA 30214
PHONE: 770-305-5420
www.fayettecountyga.gov

To: Steve Rapson

From: Ted L. Burgess

Date: September 14, 2017

Subject: RFP#1301-P Design & Specifications for Fire Station 4

On March 21, 2017 Fayette County voters approved a one-cent Special Purpose Local Option Sales Tax (SPLOST) to be collected from 7/1/2017 through 6/30/2023. The list of approved projects to be funded by the SPLOST includes a new Fire Station #4.

The current fire station is located at 175 Johnson Avenue in Fayetteville. The proposed new station will be located on county property at McElroy Road near the McDonough Road intersection.

The Purchasing Department issued Request for Proposals (RFP) #1301-P to seek an architectural & engineering firm to design the fire station and develop specifications for construction. The Department emailed notices to 53 companies already established as vendors with the county. Invitations were extended via the Fayette News, the county website, Greater Georgia Black Chamber of Commerce, Georgia Local Government Access Marketplace (www.glga.org), and Channel 23. An additional 765 firms were notified through the Internet-based Georgia Procurement Registry, using the Commodity Codes 90607 (Architectural Services, Professional, Including Consulting), 90610 (Buildings, Architectural Design Services, and 90630 (Fire Protection, Architectural Services).

Twenty one firms attended a pre-proposal conference that was held on May 12, 2017. Of this number, twelve companies submitted proposals. It was determined that one proposal must be disqualified because it did not provide a significant amount of the requested information, so that it was not possible to evaluate their qualifications as compared to the other companies that submitted proposals.

The Evaluation Committee, composed of members from Fire / EMS, scored the proposals using the evaluation criteria in the RFP (Attachment 1). Evaluation criteria included the following:

- a) *Understanding and approach*: E.g. how the firm can add value, cost control methods, knowledge of local building codes, and problem resolution and avoidance.
- b) *Firm's expertise & experience*: Age of the firm, services offered, specialization or unique capabilities.
- c) *Project team*: Included resumes for each key team member, org. charts, and other pertinent information to demonstrate the project team's expertise.
- d) *Project schedule*: To include critical dates, schedule control, and current workload.

- e) *Quality of the written proposal*: Considers items such as effectiveness of communication, relevance of information, and other indicators that help to demonstrate the firm's professionalism.

Since the RFP had been released on April 25, 2017 – prior to the recent change in proposal submission and evaluation methods – the price component of the evaluation scores comprised 30% of the total evaluation score.

The Fire/EMS Evaluation Committee recommends The Howell Group, Inc. for award of the contract. It should be noted that Addendum 1 to the RFP says “the county intends to use the same successful firm, depending on mutually agreeable terms, to design the replacement for Fire Station #2 in approximately one year.” The main purpose of this provision was to obtain “quantity” pricing.

The Howell Group's initial proposal was priced at \$189,130.00. However, they have provided a best and final of a reduction of \$3,000.00 for a contract price of \$186,130.00.

The Howell Group provided architectural services for Fire Station #3 in 2012. Attachment #2 is the Contractor Performance Evaluation for that project.

Specifics of the proposed contract are as follows:

Contract Name	1301-P: Design & Specifications for Fire Station #4
Contractor	The Howell Group, Inc.
Amount of Contract	\$186,130.00 Best and final offer

Budget:

Fund	322	2017 SPLOST
Org. Code	32230550	Fire SPLOST
Object	541210	Other Improvements
Project	17FAA	Fire Station #4
Available Balance	\$2,405,150	Recognizes \$10.00 spent for an ad

PROPOSAL #1301-P: DESIGN & SPECIFICATIONS FOR FIRE STATION 4
EVALUATION SCORING

		Max Points	ALAN BELL ARCHITECT, INC	BOYE ARCHITEC- TURE, INC.	BROWN DESIGN GROUP, INC.	K A OLDHAM DESIGN, INC.	LYMAN DAVIDSON DOOLEY, INC.	PATTERN RESEARCH & DESIGN, LLC	PGAL	PIEPER O'BRIEN HERR ARCHITECTS	POND & COMPANY	ROBERT & COMPANY	THE HOWELL GROUP, INC.	WILEY WILSON
1	Understanding & Approach	30	Disqualified	11.0	12.3	22.0	20.0	14.3	17.3	22.0	21.7	22.3	24.7	19.7
2	Firm's Expertise & Experience	25		11.0	12.7	16.7	16.7	15.0	18.0	17.7	18.7	18.7	23.7	18.3
3	Project Team	20		7.0	12.3	13.7	12.7	13.0	15.3	17.7	17.3	16.3	18.0	15.3
4	Project Schedule	15		4.3	5.7	7.7	9.7	6.0	4.7	9.3	11.3	6.3	11.0	6.7
5	Quality of Written Proposal	10		4.3	5.3	8.0	6.3	5.7	6.7	7.7	7.3	8.3	7.0	6.3
	Total Technical Score	100		37.7	48.3	68.0	65.3	54.0	62.0	74.3	76.3	72.0	84.3	66.3
	Weighted Tech Merit	70%		26.4	33.8	47.6	45.7	37.8	43.4	52.0	53.4	50.4	59.0	46.4

	Price			\$209,175	\$182,560	\$156,805	\$191,800	\$138,285	\$323,700	\$348,150	\$311,000	\$265,181	\$189,130	\$234,000
	Technical Merit	70%		26.4	33.8	47.6	45.7	37.8	43.4	52.0	53.4	50.4	59.0	46.4
	Price	30%		19.8	22.7	26.5	21.6	30.0	12.8	11.9	13.3	15.6	21.9	17.7
				46.2	56.6	74.1	67.4	67.8	56.2	63.9	66.8	66.0	81.0	64.2

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: The Howell Group, Inc.	Contract Number: P817
Mailing Address: 965 Piedmont Road, NE Suite 100	Contract Description or Title: Fire Station Architectural Design (Fire Station #3 in Tyrone)
City, St, Zip Code: Marietta, GA 30066-5493	Contract Term (Dates) From: 5/22/1012 To: Completion of construction
Phone Number: (678) 354-5611	Task Order Number: N/A
Cell Number: (404) 702-1948	Other Reference: N/A
E-Mail Address: bhowell@thehowellgroup.net	

DEFINITIONS

OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule		X			
2. Condition of delivered products		X			
3. Quality of work		X			
4. Adherence to specifications or scope of work		X			
5. Timely, appropriate, & satisfactory problem or complaint resolution		X			
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens	X				
8. Service Call (On-Call) response time		X			
9. Adherence to contract budget and schedule		X			
10. Other (specify):					X
11. Overall evaluation of contractor performance		X			

EVALUATED BY

Signature:	Date of Evaluation: 8/18/2017
Print Name: Thomas Bartlett	Department/Division: Fire & E/S
Title: Deputy Chief	Telephone No: 770-305-5165

The Howell Group honored all offers, and submitted documents in a timely manner. They were helpful and provided information as requested.

COUNTY AGENDA REQUEST

Page 54 of 99

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of a Firefighter and EMT Training Classes Intergovernmental Agreement with the City of Riverdale for the purpose of providing training and certification for Firefighters and Emergency Medical Technicians as outline in the agreement and for the Chairman to sign said agreement.

Background/History/Details:

This agreement is for the purpose of providing training and certification for Firefighters and Emergency Medical Technicians. Fayette County will conduct classes. All classes will be taught by Fayette County employees for training and certification purposes of firefighters and EMTs. The City requires classes for training and certification and the County has space available to accommodate them.

The County will provide adequate classroom instruction and required training consistent with the state requirements to achieve the appropriate Firefighter and EMT designations. The classes will be conducted on county property. The county will charge attendees from the City, the sum of \$3,000.00 per student, payment is required within 10 days of commencement of classes.

The County and City agree that the attendance by the employees of the City at the County classes on County property will have no effect on the employment status of the City employee. City employees shall remain City employees at all times while attending classes, instructions and training provided to the City employee. County personnel is not equated with the type of supervision of the City employee, under no circumstances shall any of the City employees be deemed to be County employees for any Worker's Compensation purposes, Fair Labor Standards Act purposes, or any purposes whatsoever. The City employees remain City employees.

What action are you seeking from the Board of Commissioners?

Approval of a Firefighter and EMT Training Classes Intergovernmental Agreement with the City of Riverdale for the purpose of providing training and certification for Firefighters and Emergency Medical Technicians as outline in the agreement and for the Chairman to sign said agreement.

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

COUNTY OF FAYETTE

STATE OF GEORGIA

INTERGOVERNMENTAL AGREEMENT FOR FIREFIGHTER
AND EMT TRAINING CLASSES

THIS AGREEMENT entered this 14th day of August, 2017, by and between FAYETTE COUNTY, GEORGIA, a political subdivision of the state of Georgia, acting by and through its Board of Commissioners (the "County"), and RIVERDALE, GEORGIA, a municipal corporation of the state of Georgia, acting by and through its Mayor and Council (the "City"), for the purpose of providing training and certification for Firefighters and Emergency Medical Technicians ("EMT") (the "Agreement").

W I T N E S S E T H:

WHEREAS, the Board of Commissioners is the duly organized governing authority of the County and is clothed with sufficient authority to enter into this Agreement; and

WHEREAS, the Mayor and Council is the duly organized governing authority of the City and is clothed with sufficient authority to enter into this Agreement; and

WHEREAS, the County conducts classes for the training and certification of Firefighters and EMTs; and

WHEREAS, the classes are taught by County employees; and

WHEREAS, Firefighters and EMTs of the County regularly utilize these classes for training and certification purposes; and

WHEREAS, the City requires classes for training and certification for its Firefighters and EMTs; and

WHEREAS, the County has space available in these classes to accommodate the training and certification of Firefighters and EMTs from the City; and

WHEREAS, the County is agreeable for the Firefighters and EMTs from the City to attend the classes in the County and the City is agreeable to send its Firefighters and EMTs to the classes in the County with due consideration therefor.

NOW, THEREFORE, for and in consideration of the mutual premises contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by both parties, the County and the City hereby agree as follows:

1.

The County will provide adequate classroom instruction and required training consistent with the state requirements to achieve the appropriate Firefighter and EMT designations. Said instruction and training shall be provided with County personnel who are experienced, qualified, and certified to provide instruction and training in the subject matter being taught therein. The classes will be conducted on County property.

2.

The County shall charge attendees from the City an amount equal to THREE THOUSAND AND 00/100 (\$3,000.00) DOLLARS per student. The City agrees to make payment to the County of THREE THOUSAND AND 00/100 (\$3,000.00) DOLLARS per student within 10 days of the commencement of classes.

3.

The County and the City agree that the attendance by the employees of the City at the County classes on County property will have no effect on the employment status of the City employees. City employees shall remain City employees at all times while attending the classes,

and the instruction and training provided to the City employees by County personnel is not equated with the type of supervision of the City employee that could have the effect of characterizing the City employee as a County employee. Under no circumstances shall any of the City employees be deemed to be County employees for any Workers' Compensation purposes, Fair Labor Standards Act purposes, or any purposes whatsoever. The City employees remain City employees.

WHEREFORE, the parties hereunto have set their hands and seals on the date first above written.

BOARD OF COMMISSIONERS OF
FAYETTE COUNTY, GEORGIA

(SEAL)

By: _____
ERIC K. MAXWELL, Chairman

ATTEST:

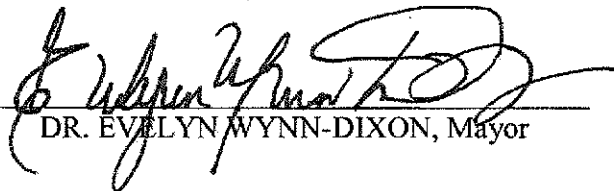
Tameca P. White, County Clerk

Approved as to form:

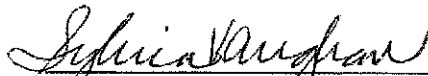
County Attorney

(SEAL)

MAYOR AND COUNCIL FOR THE
CITY OF RIVERDALE, GEORGIA

By: 
DR. EVELYN WYNN-DIXON, Mayor

ATTEST:



Sylvia Vaughan, CMC, City Clerk

Approved as to form:

City Attorney

COUNTY AGENDA REQUEST

Page 58 of 99

Department: Parks and Recreation

Presenter(s): Anita Godbee, CPRP

Meeting Date: Thursday, September 28, 2017

Type of Request: New Business #7

Wording for the Agenda:

Consideration of staff's request to establish an Equestrian Park/Trail and to have staff move forward with discussions with the Board of Education regarding the use of a portion of existing trails located behind Inman Elementary School for establishing the Fayette County Equestrian Park/Trail.

Background/History/Details:

With a progressive approach to providing exceptional opportunities for the citizens of Fayette County, the Parks & Recreation Department has come upon a unique opportunity to provide an Equestrian Park/Trail. A facility such as this in Fayette County would be an excellent way to convey the true spirit of the outdoors for the citizens with horses. This park/trail would allow for a secure and safe place to ride; away from automobile traffic. This park/trail would provide an opportunity to explore beautiful aspects of nature from the back of an old American tradition, the horse.

Because of our excellent long-standing relationship with the Board of Education, we would like to begin discussions about an intergovernmental agreement regarding the usage of some existing trails located behind Inman Elementary School for establishing the Fayette County Equestrian Park/Trail. Attached is a conceptual drawing of what we envision the equestrian park/trail would look like on this parcel of land.

What action are you seeking from the Board of Commissioners?

Consideration of staff's request to sign a letter to the Board of Education requesting an intergovernmental agreement to establish an Equestrian Park/Trail behind Inman Elementary School.

If this item requires funding, please describe:

Project 186AI- \$25,000 budget.

Has this request been considered within the past two years? No

If so, when?

Is Audio-Visual Equipment Required for this Request?* No

Backup Provided with Request? Yes

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance Not Applicable

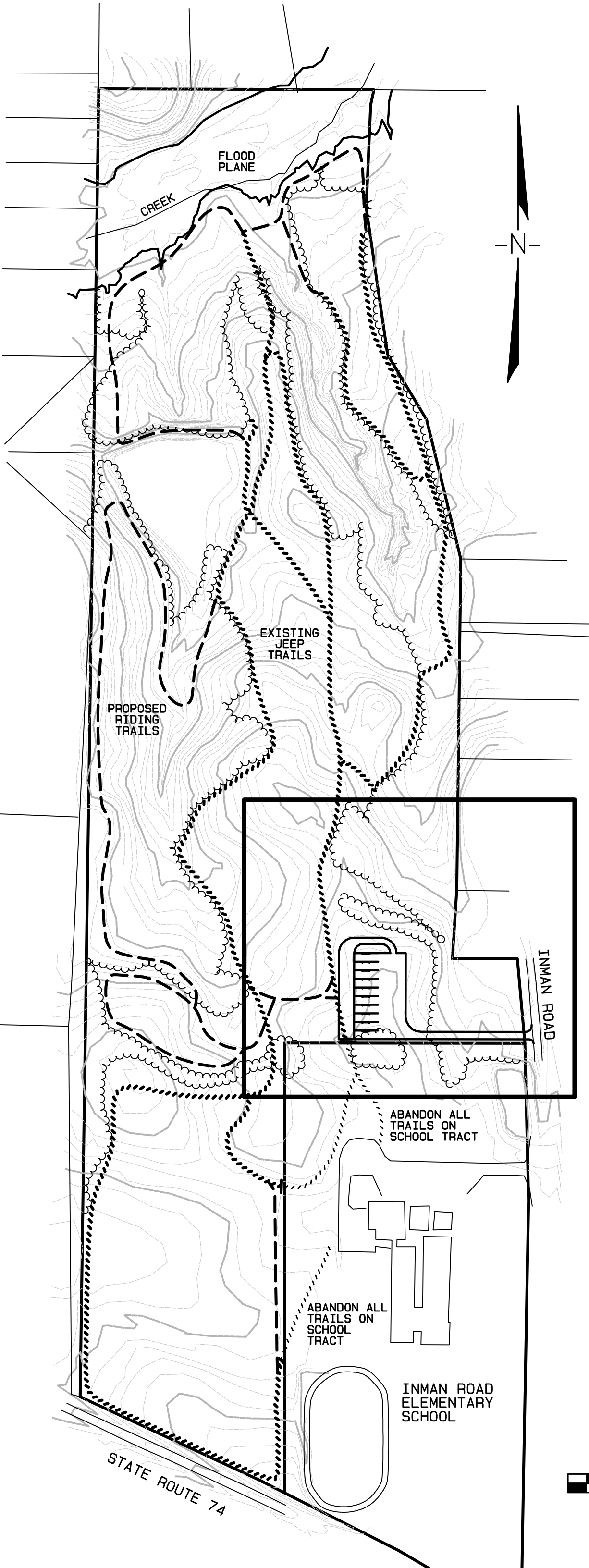
Reviewed by Legal

Approved by Purchasing Not Applicable

County Clerk's Approval Yes

Administrator's Approval

Staff Notes:



**CONCEPT DRAWING OF
INMAN HORSE PARK**

**LOCATED ON TRACT 2
FAYETTE COUNTY BOARD OF EDUCATION
INMAN ROAD TRACT
99.06 ACRES**

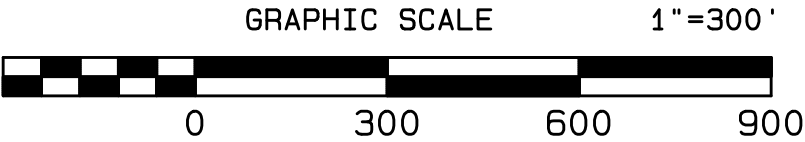
12,300 LF EXISTING JEEP TRAILS
(NOT INCLUDING TRAILS ON TRACT 1)
7470 LF PROPOSED TRAILS
19770 TOTAL TRAILS SHOWN

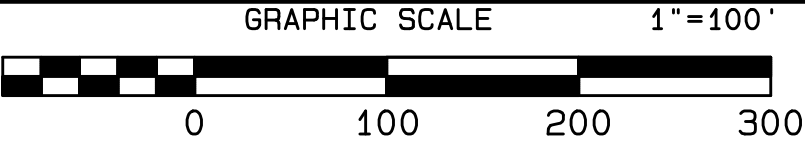
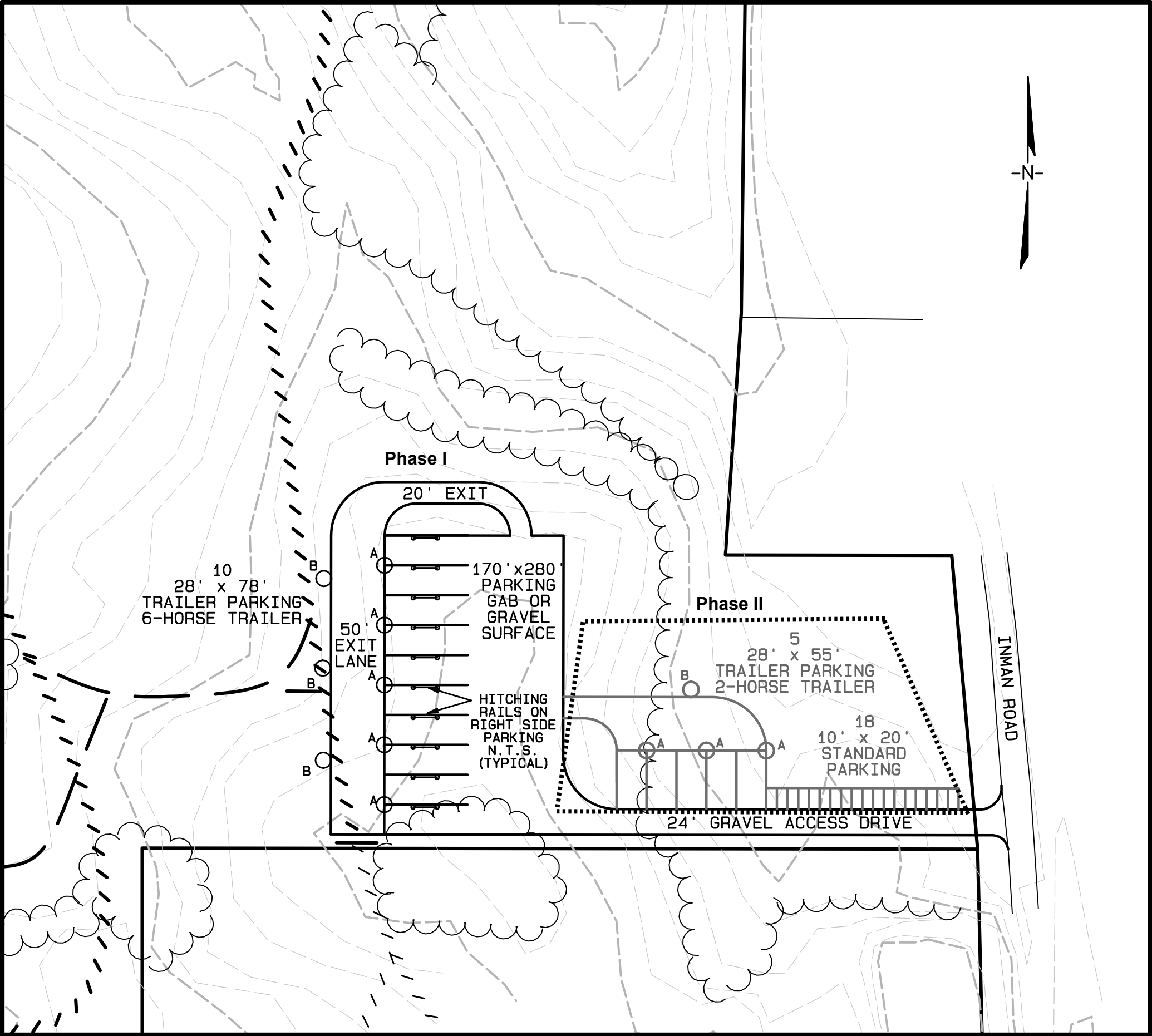
JEEP TRAILS OBSERVED FROM AERIAL
PHOTOGRAPHS. 10 FT WIDTH
TREE LINES FROM AERIAL PHOTOGRAPHS

LEGEND

- EXISTING JEEP TRAIL (10' WIDE)
- ABANDONED TRAIL (SCHOOL)
- PROPOSED RIDING TRAIL
- TREE LINE

SEE ENLARGED DRAWING
NEXT PAGE

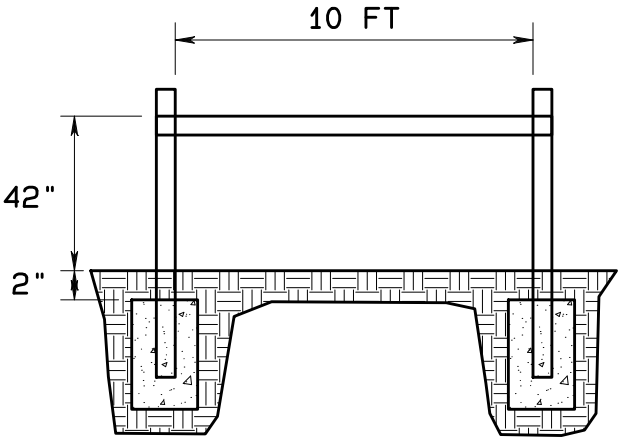




- HITCHING RAIL NOTES*:
1. RECOMMENDED HEIGHT - 42"
 2. PROVIDE STOPS SO LEAD ROPE WILL NOT SLIDE FROM HOIZONTAL RAIL DOWN THE UPRIGHT POSTS.
 3. AVOID OVERHANGING ENDS, LEAD ROPES SLIDING OFF.
 4. PLACE ON LEVEL GROUND FREE OF VEGETATION.
 5. A 10 FT RAIL WILL ACCOMODATE 3 HORSES, TWO AT THE END AND ONE ON THE OTHER SIDE.

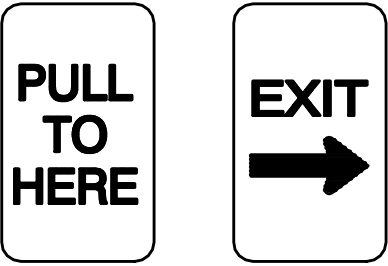
*SOURCE: US FOREST SERVICE
EQUESTRIAN DESIGN GUIDEBOOK

- OTHER CONSIDERATIONS:
1. TOILET FACILITIES
 2. WATER FOR ANIMALS
 3. REFUSE COLLECTION



HITCHING RAIL

LEGEND



A B

SIGNS

- EXISTING JEEP TRAIL (10' WIDE)
- ABANDONDED TRAIL (SCHOOL)
- PROPOSED RIDING TRAIL
- TREE LINE
- HITCHING RAIL
- PHASE 1
- PHASE 2

CONCEPT DRAWING OF
INMAN HORSE PARK

LOCATED ON TRACT 2
FAYETTE COUNTY BOARD OF EDUCATION
INMAN ROAD TRACT
99.06 ACRES

EQUESTRIAN/TRAIL PARK

Cost estimate:

Wood Hitching Rails	\$ 1,300
Signs w/post	\$ 850
Gravel Drive & Parking	\$20,000
Contingency	<u>\$ 2,850</u>

TOTAL = \$25,000

COUNTY AGENDA REQUEST

Page 62 of 99

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of Agreement 1385S between Fayette County and the U. S. Department of the Interior Geological Survey (USGS) that provides for the required monitoring of water flow, stream monitoring data for quality, and CFS flow monitoring in the amount of \$302,400.00, from October 1, 2017 through September 30, 2018.

Background/History/Details:

The Georgia Department of Natural Resources requires that the Water System (and all others) monitors the flow of water in the raw water sources, below where Fayette County takes out water for storage, treatment and distribution. The U.S. Geological Survey(USGS), Water Resources Division, performs this type of work. Therefore, Fayette County contracts with USGS for their services. USGS has the only acceptable method for stream flow monitoring that is used for reporting and compliance monitoring of open channel streams. Several of these sites are also monitored for water quality. There are fifteen "monitoring stations" at locations on the Flint River, two on Line Creek, and one on Shoal Creek. Monitoring ensures adequate water flow below the the County's facilities. The volume of water in a stream effects plant and animal life. Due to the aquatic requirements a predetermined 7Q10 is required to maintain aquatic life. These monitors will not only ensure we are protecting the environment but will also give us data that we can use along with our Environmental Management Team to eliminate those activities that are negatively affecting the waters as they pass through our county. With that being said this data can also be used to remove 303D listed streams and give data that proves they are supporting of aquatic life.

The proposed monitoring project with the FCWS is designed to fulfill the monitoring requirements as outlined by the Metropolitan North Georgia Water Planning District (MNGWPD) and the Georgia Environmental Protection Division (GaEPD). This agreement will cover October 1, 2017 through September 30, 2018.

The cost of monitoring this contract period is \$302,400 with funds budgeted in the two fiscal years covered.

What action are you seeking from the Board of Commissioners?

Approval of Agreement 1385S between Fayette County and the U. S. Department of the Interior Geological Survey (USGS) that provides for the required monitoring of water flow, stream monitoring data for quality, and CFS flow monitoring in the amount of \$302,400.00, from October 1, 2017 through September 30, 2018.

If this item requires funding, please describe:

Funding for USGS' monitoring of water flow is paid on a quarterly basis, the 1st payment will be based on the current rate of \$72,025 with the remaining 3 quarters paid at \$75,600; each for a FY2018 total of \$298,825 and is available in account 50543061-521212.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?

Backup Provided with Request?

STAFF USE ONLY

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

TO: Ted Burgess, Fayette County Purchasing Director

FROM: Lee Pope, Water System Director

RE: USGS Joint Funding Agreement

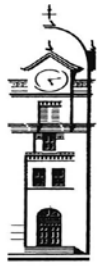
DATE: September 20, 2017

Mr. Burgess,

The Georgia Department of Natural Resources requires that our Water System (and all others) monitor the flow of water in our raw water sources, below where Fayette County takes out water for storage, treatment and distribution. The permits state that "continuous stream flow" be monitored. I have attempted in the past to obtain different consulting firms to assist with the requirements. While many company's offer the technical expertise for the equipment needed for this monitoring they lack in the science of how to calibrate open streamflow to properly document the "continuous monitoring" requirements. There are many companies that offer watershed compliance monitoring and sampling. While they do have the science component they do not have the technology expertise required. When they are approached for continuous monitoring for permit purposes by their clients they subcontract this portion to U.S. Geological Survey (USGS).

Therefore, Fayette County contracts with USGS directly for their services. This prevents any additional charges by a third-party consultant firm. USGS has the only acceptable method for open stream flow monitoring that is used for reporting and compliance monitoring of open channel streams. During the litigation in the law suit between Georgia and Florida USGS data was cited as being experts in this field. There are fifteen "monitoring stations" to assist Fayette County with the required monitoring and stream flow measurements throughout the Fayette County Watershed. Several of these sites are also monitored for water quality. Monitoring ensures adequate water flow below the County's facilities. The volume of water in a stream effects plant and animal life. Due to the aquatic requirements, a predetermined 7Q10 flows (The period of lowest stream flow during a seven-day interval that is expected to occur once every 10 years. During this time of low flow, the amount of Dissolved Oxygen in the water would be expected to be the lowest encountered under normal conditions. Since such conditions are considered to be the worst natural case, the dissolved oxygen levels during such episodes are used to **establish Ambient Water Quality Standards for that stream**) Basically 7Q10 is required to maintain normal aquatic life. These monitors will not only ensure we are protecting the environment but will also give us data that we can use along with our Environmental Management Team to eliminate those activities that are negatively affecting the waters as they pass through our county. With that being said, this data can also be used to remove 303D listed streams and give data that proves they are supporting of aquatic life.

The proposed monitoring project with the FCWS is designed to fulfill the monitoring requirements as outlined by the Metropolitan North Georgia Water Planning District (MNGWPD) and the Georgia Environmental Protection Division (GaEPD). This agreement will cover October 1, 2017 through September 30, 2018. The cost of the monitoring this year is \$302,400.00. These funds are budgeted annually in our Water System operating budget.



Fayette
COUNTY

"WHERE QUALITY
IS A LIFESTYLE"

PURCHASING DEPARTMENT
140 STONEWALL AVENUE WEST, STE 101
FAYETTEVILLE, GEORGIA 30214
PHONE: 770-305-5420
www.fayettecountyga.gov

To: Steve Rapson

From: Ted L. Burgess

Date: September 28, 2017

Subject: RFP #1385-S: USGS Water Flow & Stream Monitoring – FY 2018

Dissolved oxygen in the water of the county's lakes, rivers, creeks, and streams is important to the quality of the water. One can expect the amount of dissolved oxygen in the water to be lowest during times of low flow in the waterways. A common measure of low flow is called "7Q10" which is the lowest stream flow over a seven-day period that can be expected every ten years.

Each year, the U.S. Department of the Interior, U.S. Geological Survey (USGS) and the county enter into an agreement whereby the USGS maintains real-time stream gauges that are placed in various locations throughout the county, which facilitate the 7Q10 calculation.

The locations of the stream gauges, and the price to maintain each, are as follows:

					Change
	Stream Gauge Locations	FY 2016	FY 2017	FY 2018	2017-2018
02344396	Flint River at Woolsey Road	14,000	14,250	14,600	2.5%
02344605	Line Creek downstream of GA 54	14,000	14,250	19,900	39.6%
02344620	Shoal Creek at GA 54	14,000	14,250	14,600	2.5%
02344360	Line Creek below Lake McIntosh	49,800	51,000	48,000	-5.9%
02344327	Morning Creek at Westbridge Road	19,000	19,400	19,900	2.6%
02344724	Whitewater Creek at Eastin Road	14,000	14,250	14,600	2.5%
02344736	Whitewater Creek at Sherwood Road	14,000	14,250	14,600	2.5%
02344748	Whitewater Creek below Starrs Mill Dam	19,000	19,400	19,900	2.6%
02344650	Lake Kedron near Peachtree City	6,600	6,800	7,000	2.9%
02344655	Flat Creek downstream of Lake Kedron	41,700	43,800	35,100	-19.9%
02344671	Lake Peachtree at Peachtree City	6,600	6,800	7,000	2.9%
02344673	Flat Creek below Lake Peachtree	49,800	51,000	53,300	4.5%
02344424	Lake Horton near Peachtree City	6,600	6,800	7,000	2.9%
02344280	Lake Horton (Talrace) near Fayetteville	NA	NA	7,000	NA
02344280	Camp Creek at Helmer Road	14,000	14,250	14,600	2.5%
02344364	Nash Creek (bacteria only)	5,000	5,150	5,300	2.9%
		288,100	295,650	302,400	2.3%

The Water System states that the USGS has the only accepted method for reporting and compliance monitoring of open-channel streams. For this reason, they recommend contracting with USGS each year for the service. They report that they are satisfied with the services provided by the USGS, as seen in the attached Contractor Performance Evaluation.

For budget and expense purposes, it should be noted that this contract follows the Federal fiscal year, which begins on October 1 and ends on September 30 each year. For this reason, only a portion of the \$6,750.00 increase will be needed this county fiscal year, as shown below.

Specifics of the proposed contract are as follows:

Contract Name	1385-S: USGS Water Flow & Stream Monitoring – FY 2018		
Vendor	U.S. Geological Survey		
Contract Term	10/1/2017 to 9/30/2018 Corresponding with Fed Fiscal Year		
Firm Fixed Price	\$302,400.00 For the Federal Fiscal Year		
Budget:			
Fund	505	Water System	
Org.	50543061	Water Laboratory	
Object	521212	Licenses & Professional Fees	
Currently Available	\$296,092.00	Budgeted for Fiscal Year 2018	
Requested Transfer	<u>2,733.00</u>	From S. Fayette repairs & maintenance	
Total Available	\$298,825.00	To pay current fiscal year invoices*	

*First quarterly payment, at previous contract rate	\$72,025.00
Second quarterly payment, at new contract rate	75,600.00
Third quarterly payment, at new contract rate	75,600.00
Fourth quarterly payment, at new contract rate	<u>75,600.00</u>
Total for County Fiscal Year 2018	<u>\$298,825.00</u>

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: U.S. Dept. of the Interior, U.S. Geological Survey	Contract Number: 1199-N
Mailing Address: South Atlantic Water Science Center, 1770 Corporate Drive, Suite 500	Contract Description or Title: USGS Water Flow & Stream Monitoring – 2017
City, St, Zip Code: Norcross, GA 30093	Contract Term (Dates) From: 10/1/2016 To: 9/30/2017
Phone Number: 678-924-6691	Task Order Number: N/A
Cell Number:	Other Reference: Agreement #17ESMPG0000001; Project #MP00
E-Mail Address:	

DEFINITIONS

OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.


SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule			X		
2. Condition of delivered products			X		
3. Quality of work			X		
4. Adherence to specifications or scope of work			X		
5. Timely, appropriate, & satisfactory problem or complaint resolution			X		
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens			X		
8. Service Call (On-Call) response time			X		
9. Adherence to contract budget and schedule			X		
10. Other (specify):					
11. Overall evaluation of contractor performance			X		

EVALUATED BY

Signature: 	Date of Evaluation: 9/18/2017
Print Name: Steven Lee Pope	Department/Division: Water System
Title: Water System Director	Telephone No: 770-320-6016

CONTRACTOR PERFORMANCE EVALUATION

Explanation of Outstanding or Unsatisfactory Ratings

Page 2

Company Name: USGS

Contract Number: 1199-N

EXPLANATIONS / COMMENTS

1. Do not submit page 2 without page 1.
2. Use this page to explain evaluations of *Outstanding* or *Unsatisfactory*.
3. Be specific (include paragraph and page numbers referenced in the applicable contract, etc.). Continue on separate sheet if needed (show company name and contract number or other reference)

Purchasing Department Comments (e.g. did the vendor honor all offers; submit insurance, bonds & other documents in a timely manner; and provide additional information as requested?):



United States Department of the Interior

U.S. GEOLOGICAL SURVEY
 South Atlantic Water Science Center
 1770 Corporate Drive, Suite 500
 Norcross, Georgia 30093
 Phone: (678) 924-6691 Fax: (678) 924-6710
<http://ga.water.usgs.gov>

Customer Number: 6000001126
 Agreement Number:
 18ESMPG00000001
 TIN: 586000826
 Fixed Cost Agreement: YES

August 25, 2017

Mr. Lee Pope, Director
 Fayette County Water System
 245 McDonough Road
 Fayetteville, Georgia 30214

Dear Mr. Pope:

Enclosed please find two copies of a Joint Funding Agreement (JFA) with original signatures for the project entitled "maintenance of the following real-time streamgages:

#02344396	Flint River at Woolsey Road, near Woolsey, GA	\$14,600
#02344605	Line Creek downstream of GA 54, near Peachtree City, GA	\$19,900
#02344620	Shoal Creek at GA 54, near Sharpsburg, GA	\$14,600
#02344630	Line Creek below Lake McIntosh, near Peachtree City, GA.	\$48,000
#02344327	Morning Creek at Westbridge Road	\$19,900
#02344724	Whitewater Creek at Eastin Road	\$14,600
#02344736	Whitewater Creek at Sherwood Road	\$14,600
#02344748	Whitewater Creek blw Starrs Mill Dam	\$19,900
#02344650	Lake Kedron near Peachtree City	\$7,000
#02344655	Flat Creek downstream of Lake Kendron	\$35,100
#02344671	Lake Peachtree at Peachtree City	\$7,000
#02344673	Flat Creek below Lake Peachtree, Peachtree City	\$53,300
#02344423	Lake Horton near Peachtree City	\$7,000
#02344424	Lake Horton (Talrace) near Fayetteville	\$7,000
#02344280	Camp Creek at Helmer Road	\$14,600
# 02344364	Nash Creek (bacteria only)	\$5,300

This agreement is entered into by the USGS under authority of 43 USC 36C; 43 USC 50; and 43 USC 50b.

This JFA covers the period beginning on October 1, 2017, and ending on September 30, 2018, at a total cost of \$302,400 provided by FAYETTE COUNTY WATER SYSTEM, FAYETTE COUNTY, GEORGIA.

Please have both copies signed by an authorized official(s), retaining one copy for your records, and returning the other to the attention of Angel Spencer, Administrative Officer, at the address shown above. Work cannot be started or continued until we receive the signed agreement. All work performed with funds from this agreement will be conducted on a fixed-price basis. Billing for this JFA will be rendered quarterly. Please do not send a check at this time as you will be billed at a later date which will include payment instructions with the address for mailing your check. The results of all work under this agreement will be available for publication by the U.S. Geological Survey. Any party may terminate this agreement by providing 60 day's written notice to the other party.

If you have any questions or require additional information please contact Brian E. McCallum, Acting Director, at 678-924-6672 or via email at bemccall@usgs.gov.

Sincerely,

Brian E. McCallum, Acting Director
 USGS Georgia Water Science Center

U.S. Department of the Interior
U.S. Geological Survey
Joint Funding Agreement
FOR
Water Resource Investigations

Page 69 of 99
Agreement#: 18ESMPG00000001
Customer#: 6000001126
Project #: MP00
TIN #: 58-6000826
USGS DUNS #: 191497072

Fixed Cost Agreement YES[X] NO[]

THIS AGREEMENT is entered into as of the October 1, 2017, by the U.S. GEOLOGICAL SURVEY, South Atlantic Water Science Center, UNITED STATES DEPARTMENT OF THE INTERIOR, party of the first part, and the Fayette County Water System party of the second part.

1. The parties hereto agree that subject to the availability of appropriations and in accordance with their respective authorities there shall be maintained in cooperation Water Resource Investigations (per attachment), herein called the program. The USGS legal authority is 43 USC 36C; 43 USC 50, and 43 USC 50b.

2. The following amounts shall be contributed to cover all of the cost of the necessary field and analytical work directly related to this program. 2(b) include In-Kind-Services in the amount of \$0.00

- (a) \$0 by the party of the first part during the period
October 1, 2017 to September 30, 2018
- (b) \$302,400 by the party of the second part during the period
October 1, 2017 to September 30, 2018
- (c) Contributions are provided by the party of the first part through other USGS regional or national programs, in the amount of :

Description of the USGS regional/national program:

- (d) Additional or reduced amounts by each party during the above period or succeeding periods as may be determined by mutual agreement and set forth in an exchange of letters between the parties
- (e) The performance period may be changed by mutual agreement and set forth in an exchange of letters between the parties.

3. The costs of this program may be paid by either party in conformity with the laws and regulations respectively governing each party.

4. The field and analytical work pertaining to this program shall be under the direction of or subject to periodic review by an authorized representative of the party of the first part.

5. The areas to be included in the program shall be determined by mutual agreement between the parties hereto or their authorized representatives. The methods employed in the field and office shall be those adopted by the party of the first part to insure the required standards of accuracy subject to modification by mutual agreement.

6. During the course of this program, all field and analytical work of either party pertaining to this program shall be open to the inspection of the other party, and if the work is not being carried on in a mutually satisfactory manner, either party may terminate this agreement upon 60 days written notice to the other party.

7. The original records resulting from this program will be deposited in the office of origin of those records. Upon request, copies of the original records will be provided to the office of the other party.

8. The maps, records or reports resulting from this program shall be made available to the public as promptly as possible. The maps, records or reports normally will be published by the party of the first part. However, the party of the second part reserves the right to publish the results of this program and, if already published by the party of the first part shall, upon request; be furnished by the party of the first part; at cost, impressions suitable for purposes of reproduction similar to that for which the original copy was prepared. The maps, records or reports published by either party shall contain a statement of the cooperative relations between the parties.

9. USGS will issue billings utilizing Department of the Interior Bill for Collection (form DI-1040). Billing documents are to be rendered quarterly. Payments of bills are due within 60 days after the billing date. If not paid by the due date, interest will be charged at the current Treasury rate for each 30 day period, or portion thereof, that the payment is delayed beyond the due date. (31 USC 3717; Comptroller General File B-212222, August 23, 1983.).

U.S. Department of the Interior
U.S. Geological Survey
Joint Funding Agreement
FOR
Water Resource Investigations

Page 70 of 99
Agreement#: 18ESMPG000000001
Customer#: 6000001126
Project #: MP00
TIN #: 58-6000826
USGS DUNS #: 191497072

USGS Technical Point of Contact

Name: Brian McCallum
Data Chief
Address: 1770 Corporate Drive Suite 500
Norcross, GA 30093
Telephone: (678) 924-6672
Fax: (678) 924-6710
Email: bemccall@usgs.gov

Customer Technical Point of Contact

Name: Lee Pope
Director
Address: 245 McDonough Road
Fayetteville, GA 30214
Telephone: (770) 320-6016
Fax:
Email: lpope@fayettecountyga.gov

USGS Billing Point of Contact

Name: Crystal Stallworth
Budget Analyst
Address: 1770 Corporate Drive Suite 500
Norcross, GA 30093
Telephone: (678) 924-6691
Fax: (678) 924-6710
Email: castallw@usgs.gov

Customer Billing Point of Contact

Name: Lee Pope
Director
Address: 245 McDonough Road
Fayetteville, GA 30214
Telephone: (770) 320-6016
Fax:
Email: lpope@fayettecountyga.gov

U.S. Geological Survey
United States
Department of Interior

Fayette County Water System

Signature

By  Date: Aug 25, 2017
Name: Brian E. McCallum
Title: Acting Director

Signatures

By _____ Date: _____
Name:
Title:

By _____ Date: _____
Name:
Title:

By _____ Date: _____
Name:
Title:

COUNTY AGENDA REQUEST

Page 71 of 99

Department: Fayette County Water System

Presenter(s): Lee Pope, Director

Meeting Date: Thursday, September 28, 2017

Type of Request: New Business #9

Wording for the Agenda:

Consideration of Task Order Proposal FC-18-02 to Contract #1221-P, Water System Engineer of Record, for CH2M South Fayette Chemical Improvements in the amount of \$198,393.00 and authorization for the County Administrator to sign all required documents.

Background/History/Details:

This task order proposal is to provide design services for professional services for chemical improvements at the South Fayette Water Treatment Plant project as described in the attached documents.

What action are you seeking from the Board of Commissioners?

Approval of Task Order Proposal for CH2M South Fayette Water Treatment Plant Chemical Improvements Project in the amount of \$198,393.00 and authorization for the County Administrator to sign all required documents.

If this item requires funding, please describe:

Funds are available in the Water System CIP Purate Chlorine Dioxide (8PUCD).

Has this request been considered within the past two years? No

If so, when?

Is Audio-Visual Equipment Required for this Request? No

Backup Provided with Request? Yes

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance Yes

Reviewed by Legal

Approved by Purchasing Yes

County Clerk's Approval Yes

Administrator's Approval

Staff Notes:



Fayette
COUNTY

"WHERE QUALITY
IS A LIFESTYLE"

PURCHASING DEPARTMENT

140 STONEWALL AVENUE WEST, STE 101

FAYETTEVILLE, GEORGIA 30214

PHONE: 770-305-5420

www.fayettecountyga.gov

To: Steve Rapson

From: Ted L. Burgess

Date: February 9, 2017

Subject: RFP#1221-P: Water System Engineer of Record
Task Order #FC-18-02

At the meeting of February 9, 2017 the Board of Commissioners awarded Contract #1221 to CH2M to serve as the Water System Engineer of Record for Fiscal Year 2018. The first Task Order, #FC-18-01 was executed on June 6, 2017 in the amount of \$46,096.00 for accessing the operation and optimization of the granular media filters at the South Fayette Water Treatment Plant.

Task Order #FC-18-02 is proposed to provide design services for an upgrade of the chlorine dioxide and powdered activated carbon storage and feed systems at the South Fayette Plant. They state that the tasks will be completed within 16 weeks of receiving a Notice to Proceed. Pricing will be based on the hourly fee schedule included in the Engineer of Record contract, and will not exceed \$198,393.00

A Contractor Performance Evaluation for CH2M is attached.

Specifics of the proposed contract are as follows:

Contract Name	1221-P: Water System Engineer of Record
Task Order Number	Design for Chlorine Dioxide & Powdered Activated Carbon Storage
Contractor	CH2M
Not-to-Exceed Amount	\$198,393

Budget:

Fund	507	Water CIP
Account Number	117616	Balance Sheet Account
Project	8PUCD	Purate Chlorine Dioxide
Available	\$450,000.00	

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: CH2M Hill	Contract Number: #P888
Mailing Address: 6600 Peachtree Dunwoody Road, 400 Embassy Row, Suite 600	Contract Description or Title: Engineer of Record for Water System
City, St, Zip Code: Atlanta, Ga. 30328	Contract Term (Dates) From: 2013 To: December 2016
Phone Number:	Task Order Number:
Cell Number:	Other Reference:
E-Mail Address:	

DEFINITIONS

OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

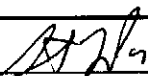
SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule			X		
2. Condition of delivered products	X				
3. Quality of work			X		
4. Adherence to specifications or scope of work		X			
5. Timely, appropriate, & satisfactory problem or complaint resolution			X		
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens	X				
8. Service Call (On-Call) response time	X				
9. Adherence to contract budget and schedule			X		
10. Other (specify):					
11. Overall evaluation of contractor performance		X			

EVALUATED BY

Signature: 	Date of Evaluation: January 25, 2017
Print Name: Lee Pope	Department/Division: Water System
Title: Water System Director	Telephone No: 70-320-6016

CONTRACTOR PERFORMANCE EVALUATION

Explanation of Outstanding or Unsatisfactory Ratings

Page 2

Company Name: CH2M

Contract Number:

EXPLANATIONS / COMMENTS

1. Do not submit page 2 without page 1.
2. Use this page to explain evaluations of *Outstanding* or *Unsatisfactory*.
3. Be specific (include paragraph and page numbers referenced in the applicable contract, etc.). Continue on separate sheet if needed (show company name and contract number or other reference)

NA

Purchasing Department Comments (e.g. did the vendor honor all offers; submit insurance, bonds & other documents in a timely manner; and provide additional information as requested?):



CH2M ATL

6600 Peachtree Dunwoody Road
Embassy Row 400, Suite 600
Atlanta, GA 30328
O +1 770 604 9095
www.ch2m.com

Mr. Lee Pope, Director
Fayette County Water System
245 McDonough Road
Fayetteville, Georgia 30215
(770) 320-6016
lpope@fayettecountyga.gov

August 29, 2016

Subject: Task Order FC-18-02 South Fayette Chemical Improvements

Mr. Pope:

Attached is a revised task order to provide design services for an upgrade of the chlorine dioxide and powdered activated carbon storage and feed systems at the South Fayette Water Treatment Plant.

Please review these items and let me know if you have any questions or comments. Upon your review and approval, please sign and return the Task Order.

Please feel free to contact me with any questions.

Regards,
CH2M

Michael E. Diaz, PE
Project Manager

cc: Rick Brownlow, PE, Client Account Manager, CH2M
Steve Lavinder, PE, Principal, CH2M

Background

The South Fayette Water Treatment Plant (WTP) was originally constructed in 1998 in Fayetteville, GA. The South Fayette WTP has a permitted treatment capacity of 9.3 million gallons per day (mgd) and is owned and operated by the Fayette County Water System (FCWS). The WTP is a conventional water treatment facility equipped with sludge thickening and sludge drying beds. The major treatment processes include rapid mixing, flocculation, sedimentation, filtration, fluoridation, chemical corrosion control, and disinfection. In response to a 2013 sanitary survey conducted by the Georgia Environmental Protection Division (GA EPD), CH2M worked with FCWS to develop a capital improvement plan (CIP) to address deficiencies noted during the sanitary survey. As a part of the CIP, several of the chemical systems at the South Fayette WTP were identified as requiring an upgrade. The most critical of these chemical systems to be addressed is the chlorine dioxide and powdered activated carbon storage and feed systems.

This proposed task order will allow CH2M to assist the County in performing design and bid related services for these chemical system improvements at the South Fayette WTP. The work will include the production of final contract documents (design and technical specification) for the improvements to be incorporated into the overall plant infrastructure.

Scope of Services

Task 1 – Preliminary and Detailed Services Design

CH2M will perform the appropriate detailed design tasks pertaining to the preparation of the construction drawings and specifications for the following improvements at the South Fayette WTP:

1. Replacement of the existing chlorine dioxide generation system with a Purate®-based chlorine dioxide generation system and the addition of two new chemical storage tanks (Purate® and sulfuric acid).
2. Replacement of the existing powdered activated carbon system with an outdoor bulk bag system with additional bag storage adjacent to the feed system.
3. Minor site improvements to accommodate a future sodium permanganate storage and feed system (bulk tank and chemical feed pumps) to be added by FCWS Staff for injection of sodium permanganate into the raw water.

It is anticipated that the detailed design will be completed with three major milestones – 30 percent, 60 percent, and 90 percent – for review by CH2M and FCWS.

The 30 percent design effort will culminate with CH2M's preparation of a preliminary design report that will serve as the guiding document for the subsequent detailed design of the improvements at the South Fayette WTP. Design criteria will be developed for the chemical feed system improvements and this information will be presented in the report. The 30 percent design submittal will include preliminary drawings and sketches showing the recommended improvements to the infrastructure at the South Fayette WTP. Layouts for the chemical feed improvements and consideration for construction sequencing will be prepared as part of the creation of the 30 percent design deliverable. Preliminary process and instrumentation diagrams (P&IDs) will be prepared for the chemical feed system improvements. In addition, an overall electrical one-line diagram for the facility will be prepared to demonstrate the impact of the proposed improvements on the electrical infrastructure. A preliminary construction cost estimate will be developed at the end of the preliminary design phase for all of the improvements identified in order to prioritize the improvements to match the capital funding available

for construction. Three copies of this preliminary engineering report will be submitted to FCWS for review. A Class 3 construction cost estimate will be developed at the end of the 30 percent design phase to identify the probable construction costs associated with the overall project.

At the 60 percent design milestone, CH2M will provide FCWS with four half-sized copies (11-inch x 17-inch) of the design documents for review. A Class 2 construction cost estimate will be developed at the end of the 60 percent design phase to identify the probable construction costs associated with the overall project.

At the 90 percent design milestone, CH2M will provide FCWS with four half-sized copies (11-inch x 17-inch) of the design documents for review. A more detailed Class 1 construction cost estimate will be developed at the end of the 90 percent design phase to identify the probable construction costs associated with the overall project. Following completion of the fix-up of the 90-percent design documents, CH2M will finalize the 100 percent design documents that will serve as the basis for the bidding process based upon internal review comments, as well as the comments from FCWS.

Three design review meetings will be conducted by CH2M with FCWS to review design progress during the course of the detailed design. The meetings will be held at the South Fayette WTP and will coincide with the submittal of 30-percent, 60-percent, and 90-percent design drawings.

Assumptions

The following assumptions are included in Task 1:

1. It is assumed that the design package will consist of approximately 40 design drawings and associated technical specifications.
2. If the anticipated funding is not available, additive alternates will be identified and discussed with the FCWS Director. CH2M can incorporate additive alternates in the design package as an additional service outside of this scope of services.
3. FCWS will provide CH2M with record drawings in an electronic format (either PDF or CAD files) to serve as the basis for the design. CH2M is not responsible for any errors or omissions in the information from others that is incorporated into the record drawings. CH2M will reasonably rely upon the accuracy, timeliness, and completeness of the information provided.
4. CH2M will not provide any construction support services as part of this Task Order. This support can be provided as an Additional Service.
5. This scope of services does not include the upgrade or replacement of any other facilities or components other than those described.
6. No surveying or geotechnical evaluations are included in this Professional Services Assignment. It is assumed that the existing record drawings for the South Fayette WTP will provide the necessary information to support any design needs.
7. It is assumed that FCWS will complete its review of deliverables at the 30, 60, and 90 percent milestones within two weeks of submission by CH2M. Engineer's deliverables, including record drawings, are limited to the sealed and signed hard copies. Computer-generated drawing files furnished by CH2M are for FCWS or others' convenience. Any conclusions or information derived or obtained from these files will be at user's sole risk.

Deliverables

The following deliverables are included in Task 1:

1. 30, 60, and 90 percent design deliverables for FCWS review, including drawings and specifications.

Level of Effort

The level of effort summarized in the following table reflects CH2M's proposed team for this project.

Table 1 Level of Effort (Estimated Hours)

Labor Category	Task 1
Senior Consultant / Senior Technologist / Program Manager	130
Senior Engineering Manager / Program Manager (QA/QC)	332
Engineer / Scientist 5	228
Designer / Lead Technician	390
Engineer / Scientist 3	612
Senior Technician	65
Clerical / Word Processing / Accounting / Office Administration	59
Total Budgeted Hours	1816

Schedule

The CH2M team will begin work under this Task Order when authorized by the FCWS. CH2M will complete the tasks within 16 weeks of Notice to Proceed.

Compensation

Compensation for the work in this task order will be based upon a time and expense basis, not to exceed the amount shown in the following Table. Compensation is based upon the previously agreed rates associated with CH2M's Engineer of Record for Water System contract with Fayette County and the following summary by task.

Table 3 Summary of Costs

Task	Hours	Labor	Expenses	Total
Task 1 – Preliminary and Detailed Services Design	1816	\$196,393	\$2,000	\$198,393

Team coordination and management will include a combination of status reporting and weekly phone and/or e-mail communications with key project personnel. The CH2M project team will review project management protocols, discuss deliverables and schedule, and address project delivery issues as they arise. CH2M will submit weekly status update emails as needed and schedule updates with monthly invoices and progress reports. CH2M's Project Manager will track and communicate with the FCWS any changes in scope or budget if needed as a part of the project's monthly status report. No changes will be made without written approval by FCWS.

COUNTY AGENDA REQUEST

Page 79 of 99

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of staff's recommendations to award RFQ #1375-A Surry Park Drive Full Depth Reclamation (FDR) to the low bidder Atlanta Paving and Concrete Construction Inc. in the amount of \$127,533.00.

Background/History/Details:

Surry Park Subdivision is located off of Harp Road in Southern Fayette County. This sub-division consists of 5 streets (Surry Park Drive, Park View, Johns Point, Whitehall Place and Ralston Court) for an estimated 16,200 square yards of paved surface. This current asphalt paved surface of Surry Park Drive is showing signs of base failure by the large quantity of alligator cracking. The County's engineer of record working with NOVA Engineering provided initial testing and prepared a job-mix-formula for the FDR work.

This FDR work includes mixing the current asphalt, stone base and soils together with cement to form a new road base which the County Crews will install the asphalt roadway surface.

What action are you seeking from the Board of Commissioners?

Approval of staff's recommendations to award RFQ #1375-A Surry Park Drive Full Depth Reclamation to the low bidder Atlanta Paving and Concrete Construction Inc. in the amount of \$127,533.00.

If this item requires funding, please describe:

This project is to use available FY2017 LMIG7 funding that will be transferred into the appropriate accounts by the Finance Department to fund this project.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



Fayette
COUNTY

PURCHASING DEPARTMENT
140 STONEWALL AVENUE WEST, STE 204
FAYETTEVILLE, GEORGIA 30214
PHONE: 770-305-5420
www.fayettecountyga.gov

"WHERE QUALITY
IS A LIFESTYLE"

To: Steve Rapson

From: Ted L. Burgess

Date: September 16, 2017

Subject: Request for Proposals #1375-A: Surry Park Full Depth Reclamation

Full depth reclamation is a pavement rehabilitation technique. The old asphalt and base materials are pulverized, mixed with cement and water, and compacted to produce a strong, durable base for the asphalt surface. The Road Department plans to use this technique in rehabilitating the streets in the Surry Park subdivision.

The Purchasing Department emailed 12 companies on the county's vendors' list. We contacted 138 companies who were registered on the Georgia Procurement Registry. We also notified vendors via the Georgia Local Government Marketplace website (glga.org), the Greater Georgia Black Chamber of Commerce, Channel 23, and Fayette News.

Five companies submitted bids:

Company	Total Bid
Atlanta Paving & Concrete Construction, Inc.	\$127,533.00
Piedmont Paving, Inc.	\$133,765.00
The Miller Group, Inc.	\$135,710.00
Blount Construction, Inc.	\$143,880.00
East Coast Grading, Inc.	\$243,450.00

The Road Department recommends Atlanta Paving and Concrete Construction, Inc. for this project. As demonstrated by their Contractor Performance Evaluation (attached), they are satisfied with Atlanta Paving and Concrete Construction's performance.

Specifics of the proposed contract are as follows:

Contract Name	1375-A: Surry Park Full Depth Reclamation	
Vendor	Atlanta Paving and Concrete Construction, Inc.	
Not-to-Exceed Amount	\$127,533.00	
Budget:		
Fund	100	General Fund
Org. Code	10040220	Road Department
Object Code	521316	Technical Services
Project Code	NA	
Available Budget	\$747,966.88	

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: Atlanta Paving	Contract Number: #923-B
Mailing Address: 6825 Jimmy Carter Blvd., Suite 1400	Contract Description or Title: Asphalt Milling Services
City, St, Zip Code: Norcross, GA 30071	Contract Term (Dates) From: July 1, 2016 To: June 30, 2017
Phone Number: 770-220-0228	Task Order Number:
Cell Number:	Other Reference:
E-Mail Address: wboatright@atlantapaving.com	

DEFINITIONS

OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule		X			
2. Condition of delivered products		X			
3. Quality of work		X			
4. Adherence to specifications or scope of work		X			
5. Timely, appropriate, & satisfactory problem or complaint resolution	X				
6. Timeliness and accuracy of invoicing		X			
7. Working relationship / interfacing with county staff and citizens	X				
8. Service Call (On-Call) response time	X				
9. Adherence to contract budget and schedule	X				
10. Other (specify):					
11. Overall evaluation of contractor performance		X			

EVALUATED BY

Signature:	Date of Evaluation: 6/8/17
Print Name: Bradley Klinger	Department/Division: Road Department
Title: Assistant Director	Telephone No: 770-320-6039

COUNTY AGENDA REQUEST

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Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Presentation from the Fayette Humane Society and other animal welfare advocates to consider the need to create a task force for the near term and subsequently, an Advisory Board in the long-term, for the purpose of updating animal ordinances and operational procedures concerning animal welfare for Fayette County.

Background/History/Details:

April 2014, Fayette Humane Society obtained permission from the BOC to test TNVR for a six-month period at four designated sites. At the end of the test period, representatives presented the results. They showed TNVR not only saved feline lives but provided great cost savings to the Fayette county taxpayers, compared with the traditional trap-and-kill policy for handling community cats complaints.

October 23, 2014, BOC meeting, the board directed staff to work with the Humane Society and Animal Control to draft an ordinance that would allow Trap-Neuter-Vaccinate Return Program to permanently continue in Fayette County as the preferred method of handling community cat complaints. The former director met with the county attorney and legal concerns with the existing animal control ordinance; leash law and ability to enforcement rabies tabled the matter and a draft was never produced.

Early 2017 FHS volunteer hired an attorney with expertise in animal law to work with animal advocates on a full set of ordinances. The revised next step was to be heard at the late July or early August board meeting; however, that was halted when an addendum to halt this project was added during the July 13th BOC meeting.

What action are you seeking from the Board of Commissioners?

1. To allow for county staff to once again work with tax-paying citizens on animal welfare related issues including but not limited to ordinance revisions. 2. To obtain approval for the development and implementation of an animal welfare task force to work on a comprehensive plan that would include processes and procedures related to animal welfare concerns. 3. To obtain approval for an animal welfare advisory board (post-task force) that would assist with the establishment of metrics, benchmarks, and best practices.

If this item requires funding, please describe:

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

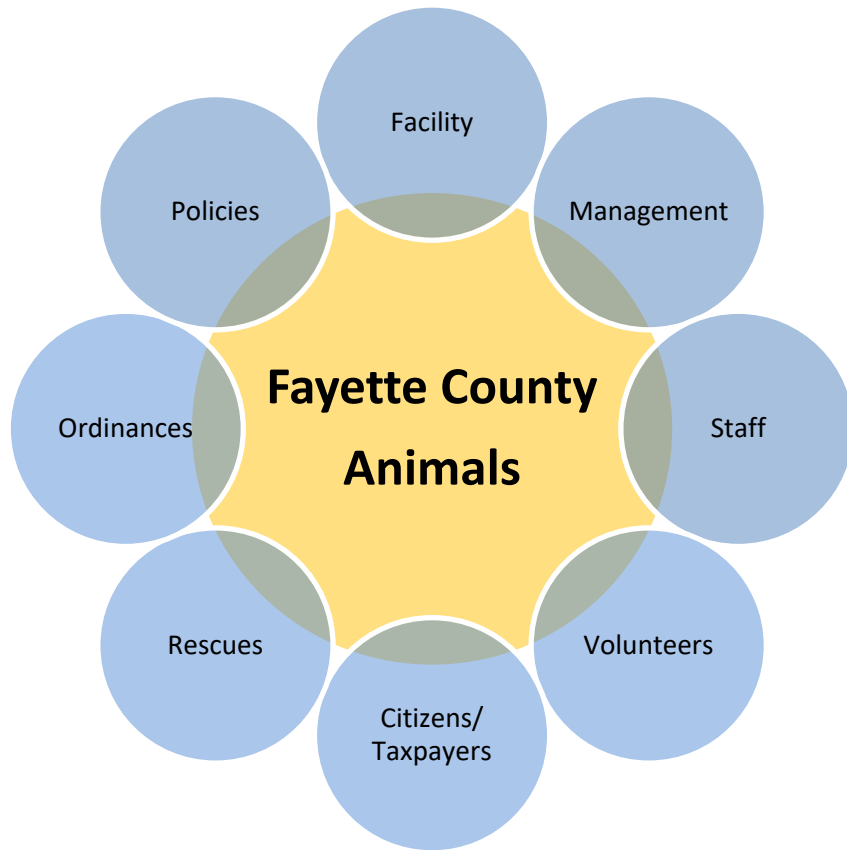
Administrator's Approval

Staff Notes:

Fayette County Board of Commissioners Meeting 9-28-17

Fayette County Animal Advocates

Why We Are Here



- Fayette County Animals
- Current Situation, Background & History
- Combining Resources
- Ordinances Need Updating
- Explain the Need for an Immediate and Comprehensive Plan

Fayette County Animals

Fayette County, Georgia	Census.gov	
Population estimates, July 1, 2016, (V2016)	111,627	
Population, Census, April 1, 2010	106,567	
Households, 2011-2015	38,535	
Persons per household, 2011-2015	2.8	
Population per square mile, 2010	548.3	
Companion Animals	2012 AVMA SOURCEBOOK	2015-2016 APPA SURVEY
Number of Households with a Pet	21,580	25,048
Number of Households with at least one dog	9,846	16,955
Number of Households with at least one cat	8,200	13,487
Percentage of Households with a Pet	56%	65%
Pet-Ownning Households with more than 1 Pet	62%	42%
Estimated Number of Pet Dogs & Cats	46,761	51,415
Estimated Number of Pet Dogs	15,753	24,246
Estimated Number of Pet Cats	17,221	26,975
Average Number of Pets Per Household	2.17	2.05
Average Number of Pets Dogs Per Household	1.60	1.43
Average Number of Pets Cats Per Household	2.10	2.00

- **Census.gov**
- **Pets By The Numbers** (<https://www.animalsheltering.org/page/pets-numbers>)
- **U.S. Pet Ownership & Demographics Sourcebook** by the American Veterinary Medical Association (AVMA) (every 5 yrs)
- **APPA National Pet Owners Survey** by the American Pet Products Association (biennial)

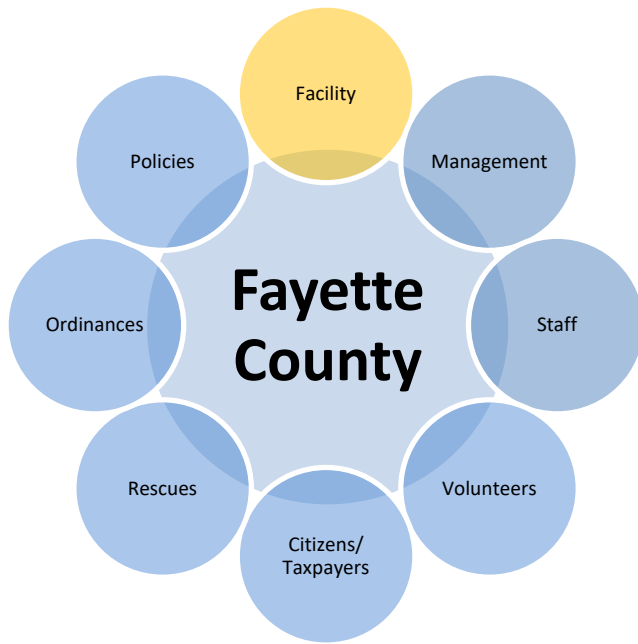
FAYETTE COUNTY ANIMAL CONTROL

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Our services include assistance for homeless, injured, abused and vicious animals; while keeping public safety as our number one priority.

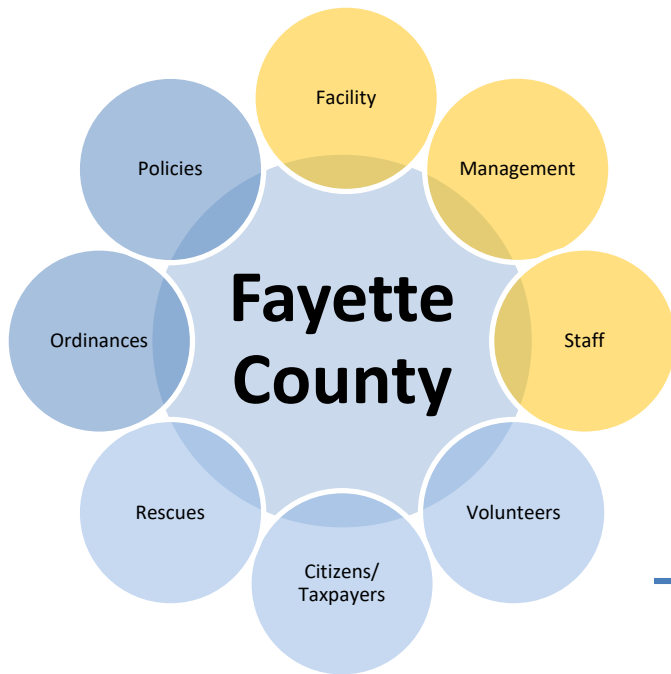


Animal Control Facility



- **Current Capacity**
 - 26 Dog Kennels
 - 42 Cat Cages

- **Top Tier National Average for Intake of Pet Households (3%-4%) with current Return To Owner Ratio and 60 Day Stay:**
 - 59 Dog Kennels
 - 74 Cat Cages

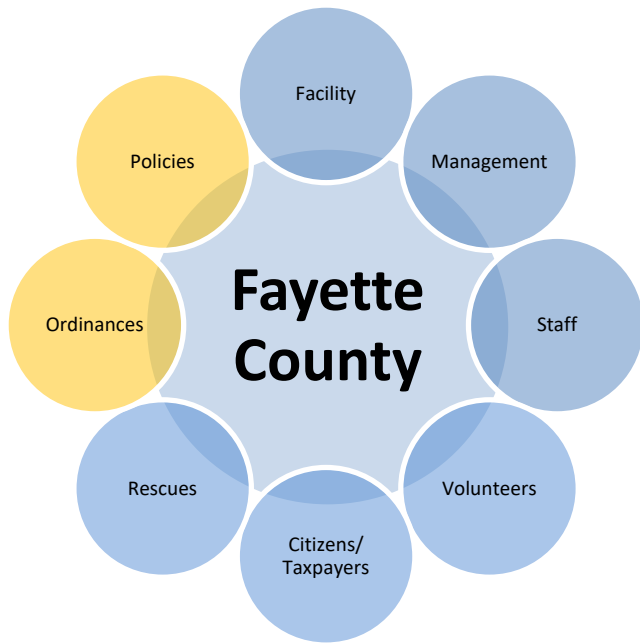


Government Resources

Our services include assistance for homeless, injured, abused and vicious animals; while keeping public safety as our number one priority.

- **Fayette Animal Control:**
 - Full Time Staff - 7
 - 2018 Budget - \$430,022
 - % of County Budget – 0.5%

Ordinances & Policies

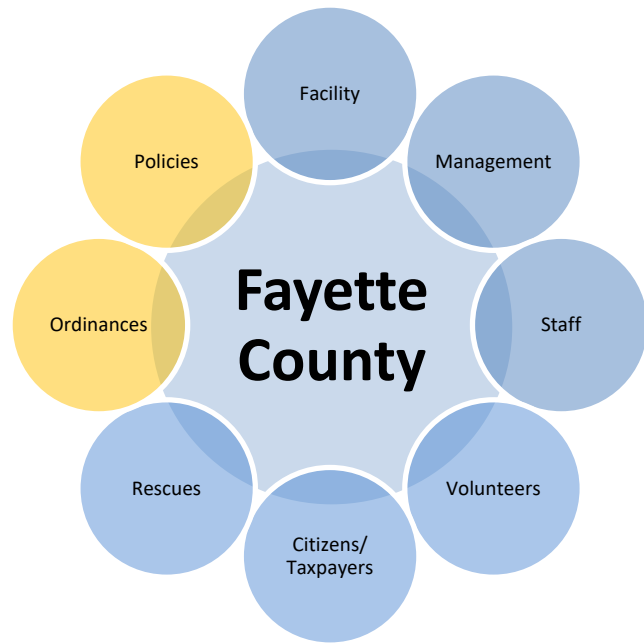


State of Georgia
Animal Ordinances
(baseline)



Fayette County
Animal Ordinances

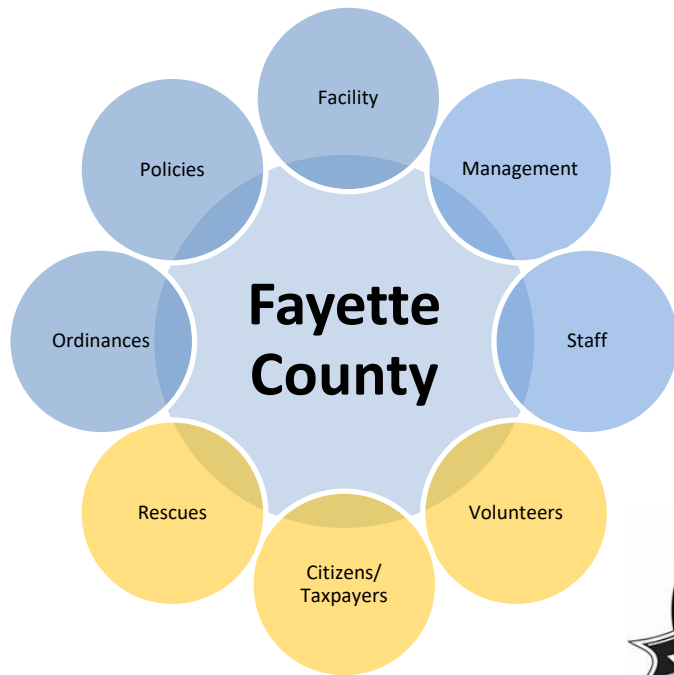
- Fayette County's animal ordinances have not been modified to account for local efforts/resources.
- Affects ability to obtain grants.
- Inadvertently harms FCAC due to capacity limits.



Ordinances Need Updating to Reflect Local Issues & Resources

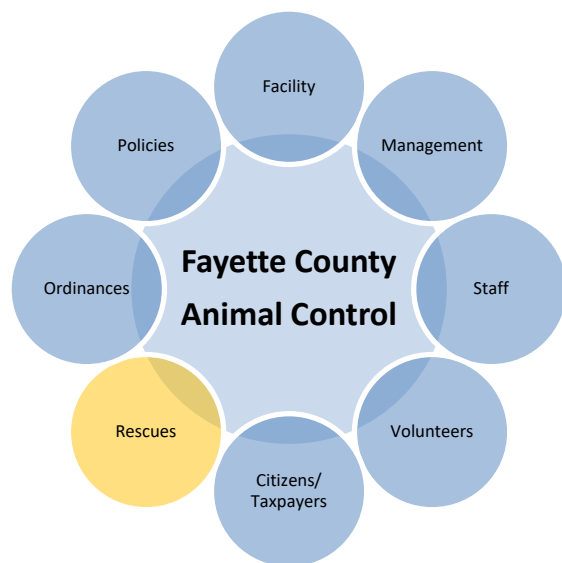
- Population Growth & Animals in Households
- County lacks Comprehensive Program to Combat Overpopulation of Animals
- Resources are Limited for All Involved

Local Resources



**Vital Extension
of Government
Services**

Fayette Humane Society



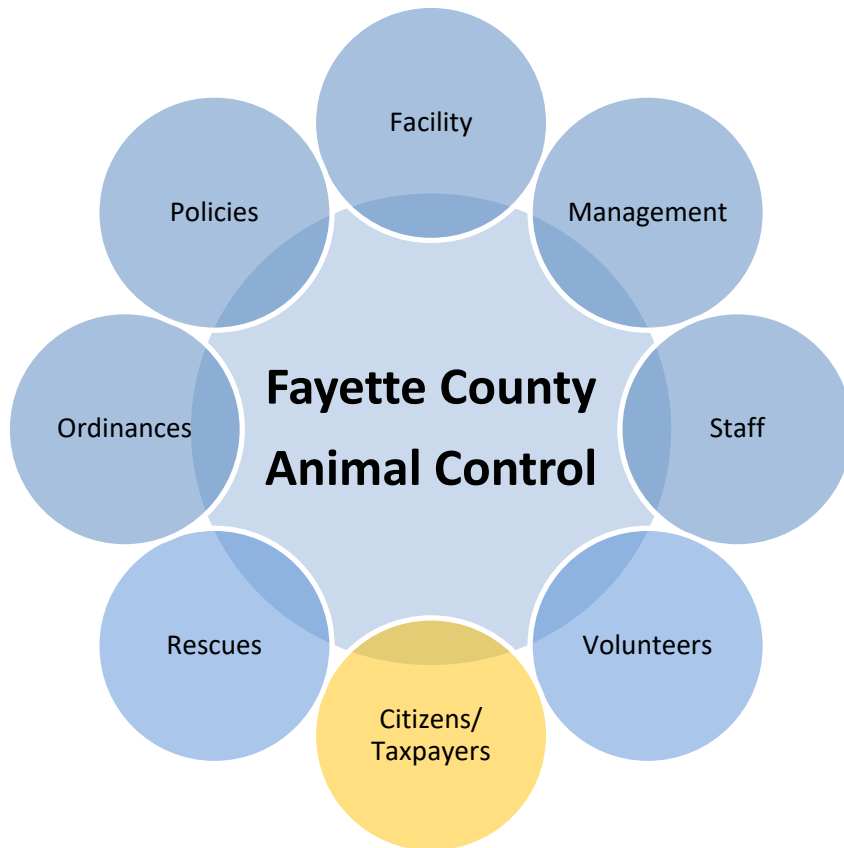
Mission Statement

Fayette Humane Society is dedicated to ending the needless suffering of unwanted cats and dogs through adoption and an aggressive spay/neuter program.

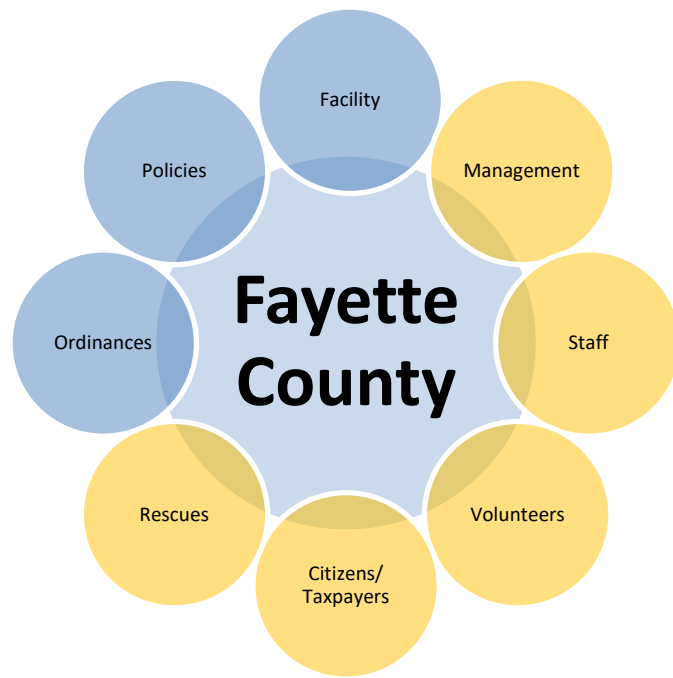
- Oldest non-profit humane org in Fayette County (est. 1973)
- Supported entirely by individual and corporate donors
- Staffed by volunteers
- Accepts owner surrender of pets
- All our animals live in temp foster homes until adopted
- Only agency performing Trap-Neuter-Vac-Return in the county
- Provided \$90K in grant funding for TNVR and S/N Programs



Citizens / Taxpayers



- Pet owner surveys conducted within Georgia by **Best Friends Animal Society** indicate overwhelmingly that people do not want the animals euthanized.
- It is time for Fayette County to embrace humane animal policies and ordinances.
- Multiple Fayette County citizens expressed their support of the advocates' efforts for ordinance revisions and for an Advisory Board.

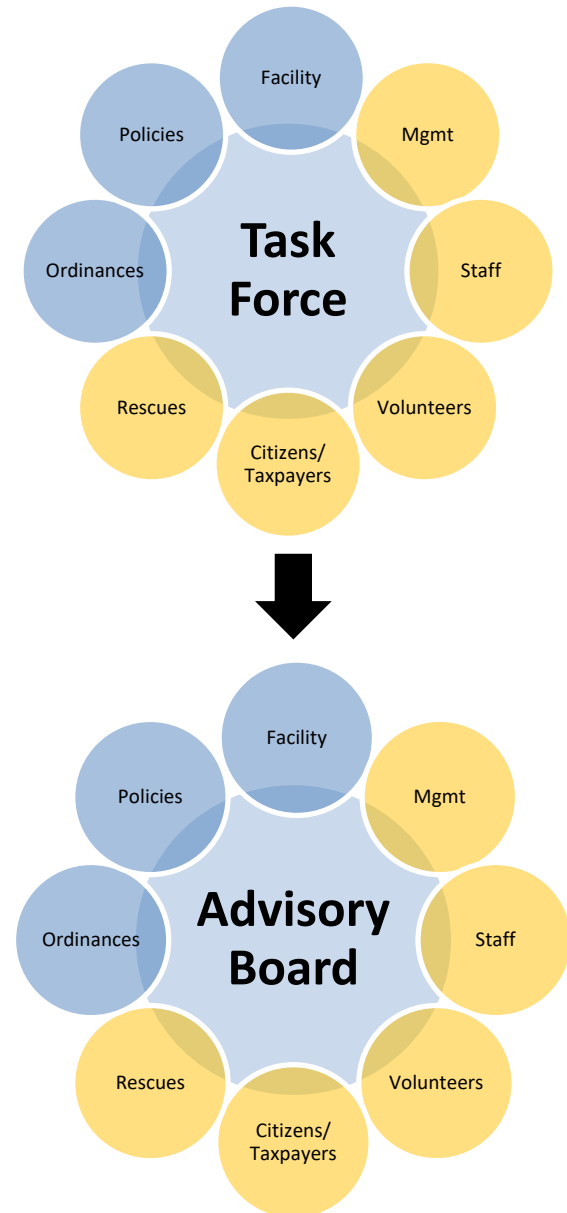


Combining Resources

- One Community
- Common Goals
- Maximize Limited Resources
- Improve Our Community

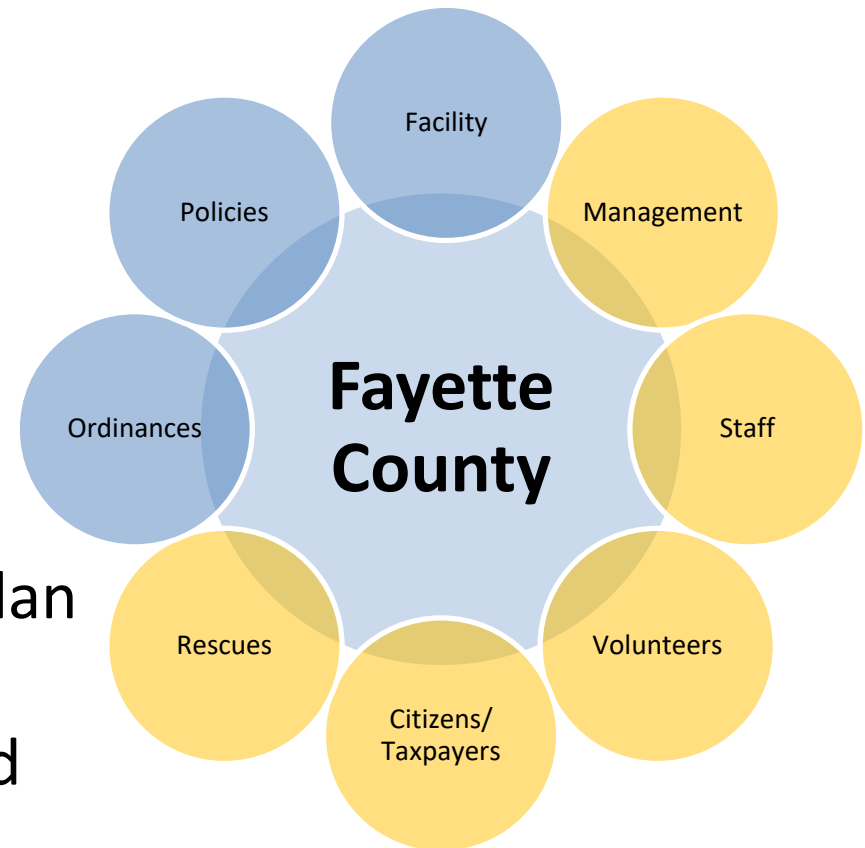
Our Proposal

- **Working Collaboratively**
- **Task Force**
 - Help stabilize and guide current deficiencies in processes at FCAC
- **Advisory Board**
 - Help guide the future growth and direction of FCAC



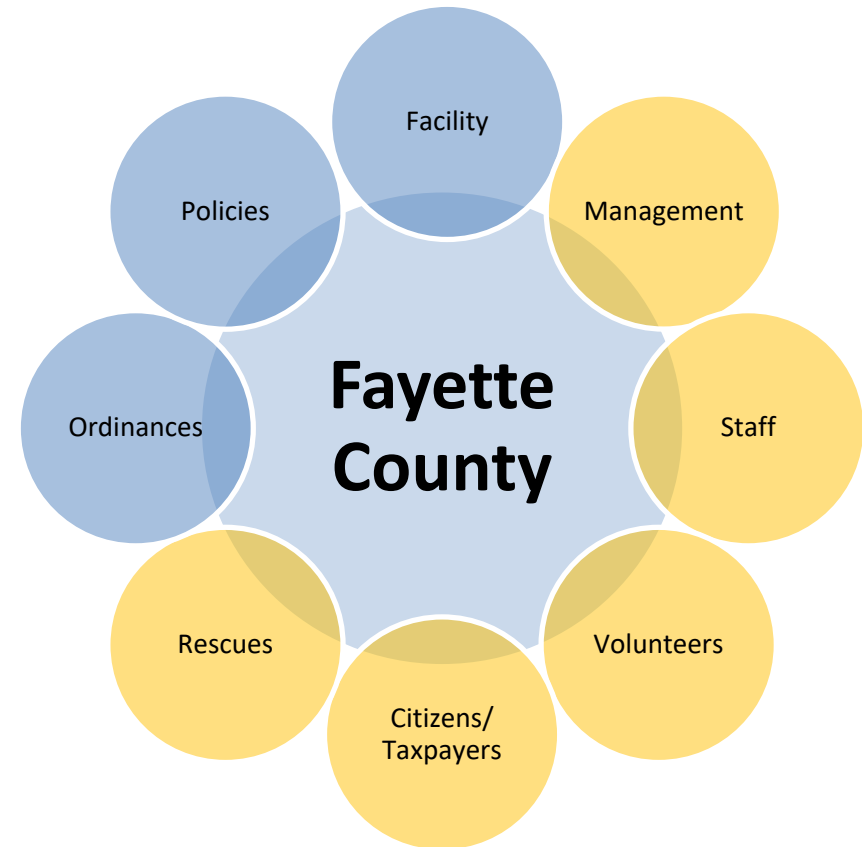
Task Force

- Committee with a Mission
- Committee Composition Determined by Animal Advocates
- Immediate Start-up
- Purpose
 - Develop Comprehensive Plan
 - Focus on the Basics
 - Hand-off to Advisory Board to Continue the Work



Advisory Board

- Model Bylaws of Existing Citizen Committees
- Board Composition
- Strictly Advisory
- Diverse Skill Sets
- Business Purpose:
 - Review Metrics
 - Understand Benchmarks
 - Establish Best Practices
 - Develop Long Term Facility Plan



In Closing – We Request the BOC

Page 99 of 99

Approve the Following Items:

1. **Allow for county staff to work with citizens** on animal welfare related issues including but not limited to ordinance revisions.
2. **Grant approval for the development and implementation of an animal welfare task force** to work on a comprehensive plan that would include processes and procedures related to animal welfare concerns for Fayette County.
3. **Grant approval for an animal welfare advisory board** (post-task force) that would assist with the establishment of animal welfare related metrics, benchmarks and best practices for Fayette County.