

BOARD OF COUNTY COMMISSIONERS

Charles W. Oddo, Chairman
Randy Ognio, Vice Chair
David Barlow
Steve Brown
Charles D. Rousseau



FAYETTE COUNTY, GEORGIA

Steve Rapson, County Administrator
Dennis A. Davenport, County Attorney
Floyd L. Jones, County Clerk
Tameca P. White, Chief Deputy County Clerk

140 Stonewall Avenue West
Public Meeting Room
Fayetteville, GA 30214

AGENDA

September 22, 2016
7:00 p.m.

Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2nd and 4th Thursday of each month at 7:00 p.m.

Call to Order
Invocation by Commissioner Steve Brown
Pledge of Allegiance

Acceptance of Agenda

PROCLAMATION/RECOGNITION:

1. Proclamation of October 2016 as "Dysautonomia Awareness Month in Fayette County." (page 4-7)
2. Presentation by Outreach Coordinator Megan Hepker, representing the Southern Crescent Habitat for Humanity, concerning Poverty in Fayette County. (page 8-24)
3. Presentation from the Fayette Chamber to update the Board of Commissioners on the county-wide branding campaign initiative. (page 25)
4. Representatives from Georgia Emergency Management /Homeland Security Agency will present four checks in the aggregate amount of \$346,782.00 for public assistance toward recovery efforts from the declared disaster of December 2015. (page 26-79)

PUBLIC HEARING:

5. Public Hearing of Petition No. 1260-16. Guerry Ballea, Owner Megan Almond, Agent request to rezone 8.5 acres from A-R to O-I to develop a Medical Office located in Land Lots 7 and 17 of the 6th District and fronting on State Route 74 South with one condition. (page 80-115)
6. Public Hearing of Petition No. RP-060-16, George and Anne Cocolos, Owner, request to revise the Minor Subdivision Plat for Woodbridge Farms Subdivision to increase the number of platted lots by subdividing Lot 6 into two (2) separate lots located in Land Lot 133 of the 4th District and fronting on Rising Star Road with two conditions. (pages 116-136)

CONSENT AGENDA:

7. Approval of staff's request to adopt three additional annexes to the Emergency Management Emergency Operations Plan, specifically the Commodities Point of Distribution Plan, the Disaster Awareness Program, and the Volunteer Management. (pages 137-161)
8. Approval of staff's recommendation to adopt a final supplemental budget adjustment for the fiscal year ended June 30, 2016, and authorization to adjust and close completed Capital Improvement Projects within the Capital Improvement Projects program moving those remaining funds to project contingency. (pages 162-171)
9. Approval of staff's recommendation to award Bid #1176-B for \$785,966 to Fireline, Inc., for the purchase of two Pumper Tankers; to transfer \$44,070 for equipment and to transfer an additional \$34,396 augmenting the current \$751,570 budget utilizing the Vehicle Replacement Fund, in an aggregate amount of \$830,036; and to declare Vehicle #93251 as surplus to be sold through GovDeals.com. (pages 172-175)
10. Approval of staff's recommendation to enter into a Mutual Aid & Automatic Aid Agreement with Coweta County Fire Department. (pages 176-192)
11. Approval of the September 8, 2016 Board of Commissioners Meeting Minutes. (pages 193-203)

OLD BUSINESS:

12. Consideration of Commissioner Brown's request to change the hours for the county lakes, to sunrise to sunset to allow more user opportunities and to align hours of operation with other outdoor parks. (pages 204-210)

NEW BUSINESS:

13. Consideration of staff's request to adopt Ordinance 2016-18- License Transfers and in so doing amending the Code of Ordinances for Fayette County by revising provisions pertaining to transfers of alcoholic beverage licenses. (pages 211-217)
14. Consideration of Commissioner Ognio's recommendation to revise County Policy 100.19 to state an individual shall not be appointed by the Board of Commissioners to more than one Authority, Board, Commission, Committee, and similarly established bodies at the same time, except to the extent expressly permitted/provided by state or local law. (pages 218-220)
15. Consideration of the Transportation Committee's recommendation to approve County Transportation Projects to be included in the March 2017 Special Purpose Local Option Sales Tax (SPLOST) Referendum. (pages 221-233)

PUBLIC COMMENT:

ADMINISTRATOR'S REPORTS:

- A. Request for Proposals #1082-P, Change Order #1: Road Pavement Consulting Services (pages 234-235)

ATTORNEY'S REPORTS:

COMMISSIONERS' REPORTS:

EXECUTIVE SESSION:

ADJOURNMENT:

COUNTY AGENDA REQUEST

Page 4 of 235

Department: Commissioners

Presenter(s): Chairman Charles W. Oddo

Meeting Date: Thursday, September 22, 2016

Type of Request: Proclamation/Recognition #1

Wording for the Agenda:

Proclamation of October 2016 as "Dysautonomia Awareness Month in Fayette County."

Background/History/Details:

Dysautonomia is an umbrella term used to describe different medical conditions that cause a malfunction of a person's autonomic nervous system. Some forms of dysautonomia are fairly mild, while other forms can be debilitating, or even fatal.

Dysautonomia International is a group whose goal is to: "raise funds for research on various forms of dysautonomia, including but not limited to, Postural Orthostatic Tachycardia Syndrome, Neurocardiogenic Syncope, Multiple System Atrophy, and Pure Autonomic Failure; to raise awareness of dysautonomia within the medical profession, and to provide accurate information to practitioners on the latest diagnostic methods and treatment options available, in order to improve patient care; to empower patients and caregivers by providing them with useful tools, resources and information regarding dysautonomia; and to increase awareness and recognition of dysautonomia amongst the general public." (sited from <http://dysautonomiainternational.org>)

What action are you seeking from the Board of Commissioners?

Proclaim October 2016 as "Dysautonomia Awareness Month in Fayette County."

If this item requires funding, please describe:

Not Applicable.

Has this request been considered within the past two years? No

If so, when?

Is Audio-Visual Equipment Required for this Request? No

Backup Provided with Request? Yes

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance Not Applicable

Reviewed by Legal

Approved by Purchasing Not Applicable

County Clerk's Approval Yes

Administrator's Approval

Staff Notes:

DYSAUTONOMIA INTERNATIONAL



AWARENESS



ADVOCACY

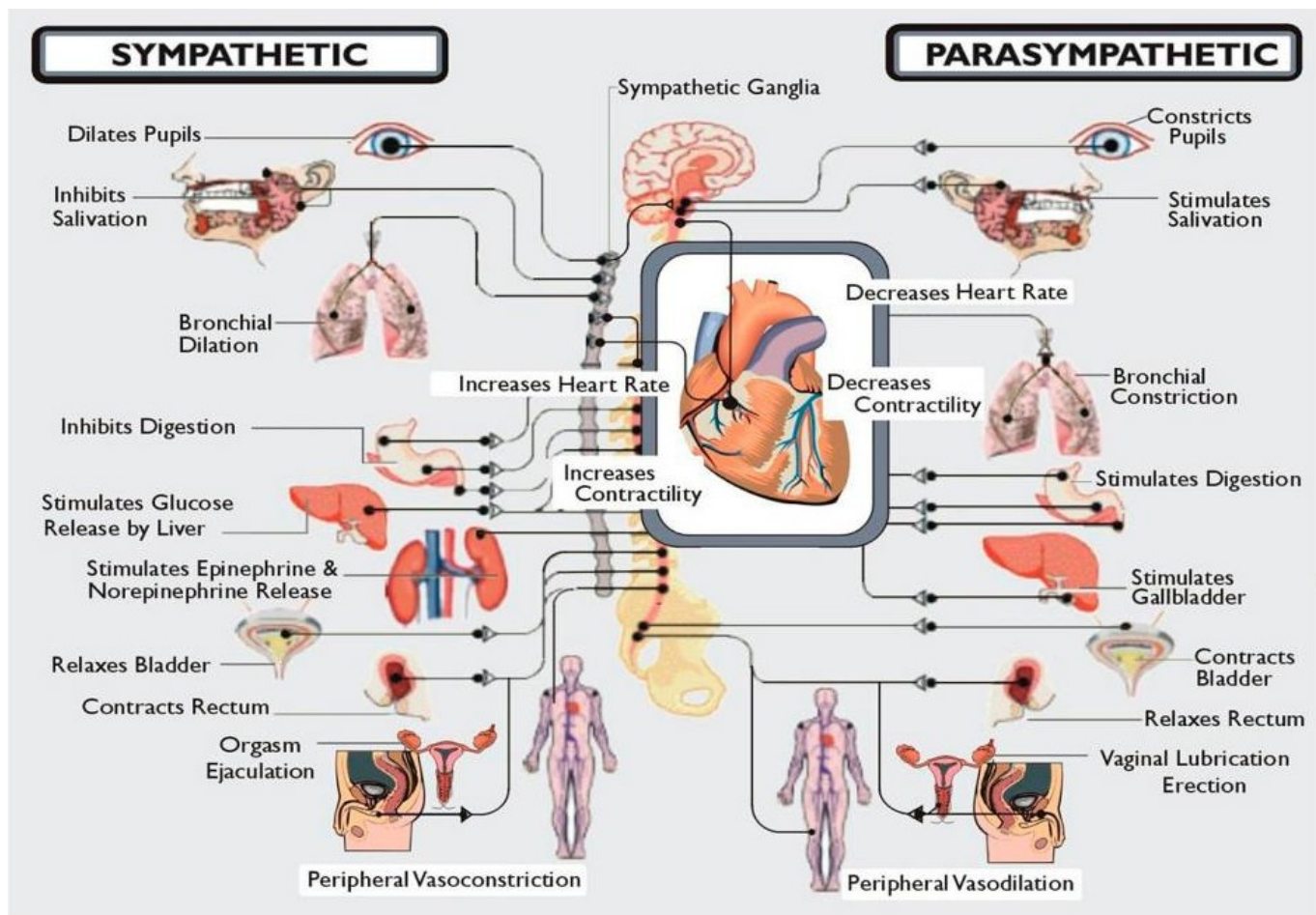


ADVANCEMENT

What is Dysautonomia?

Dysautonomia is an umbrella term used to describe various conditions that cause a malfunction of the Autonomic Nervous System. The Autonomic Nervous System (ANS) controls most of the essential functions of the body that we do not consciously think about, such as heart rate, blood pressure, digestion, dilation and constriction of the pupils of the eye and temperature control.

The ANS is made up of two branches: the Sympathetic Nervous System (SNS) and the Parasympathetic Nervous System (PNS). The SNS controls the more active "fight or flight" responses such as increasing heart rate and blood pressure.^{1,2} The PNS can be thought of as the "rest and digest" part of the autonomic nervous system, as it slows down the heart rate and aides in digestion.^{1,3,4} The endocrine and metabolic systems are involved as well.³



These systems are in balance in a healthy person, and react correctly to outside stimuli, such as temperature, stress, and gravity. When they are out of balance and do not function properly for any number of reasons, autonomic dysfunction - or dysautonomia - occurs. People living with various forms of dysautonomia have trouble regulating these systems, which can result in symptoms such as lightheadedness, fainting, unstable blood pressure, tachycardia or bradycardia, gastroparesis and more.

Dysautonomia can occur as a primary disorder or in association with other conditions, such as diabetes, rheumatoid arthritis and Parkinson disease.^{1,3} Some of the more common forms of dysautonomia include [Neurocardiogenic Syncope \(NCS, sometimes called Vasovagal Syncope\)](#), [Postural Orthostatic Tachycardia Syndrome \(POTS\)](#) and Orthostatic Intolerance (OI). Some of the less common forms of dysautonomia include [Pure Autonomic Failure \(PAF\)](#), [Multiple System Atrophy \(MSA\)](#), Familial Dysautonomia, Baroreflex Failure, Autoimmune Autonomic Ganglionopathy, and Dopamine Beta Hydroxylase Deficiency.^{1,2,3,4,5} This is not a fully inclusive list, as there are many different forms of dysautonomia.

Millions of people around the globe suffer from autonomic dysfunction. Neurocardiogenic syncope is very common, and most often seen in adolescents and the elderly. Sometimes it is a mild one time event, but for many people it is a chronic and disabling condition. Estimates indicate that about 500,000 to one million individuals in the US have Postural Orthostatic Tachycardia Syndrome, which primarily impacts young women. Mayo Clinic estimates that approximately 1 out of every 100 teenagers develops POTS before adulthood. Multiple System Atrophy impacts about 350,000 individuals worldwide. Secondary dysautonomias, such as Diabetic Autonomic Neuropathy, are very common. Diabetic Autonomic Neuropathy impacts approximately 69 million people worldwide. Despite the high prevalence of autonomic disorders, most patients take years to get diagnosed, and many are misdiagnosed before finding an accurate diagnosis.

There is currently no cure for dysautonomia, but secondary forms such as Sjogren's Syndrome induced autonomic neuropathy or Diabetic Autonomic Neuropathy may improve with treatment of the underlying disease.⁴ There are many treatments available to improve quality of life, both with medications and lifestyle changes/adaptations geared towards the type of dysautonomia and unique health situation of the patient.^{1, 2, 3, 4, 5}

Dysautonomia International encourages you to read the summaries of the more common autonomic disorders under our "[Learn More](#)" tab.

Sources

1. [National Institutes of Health Rare Disease Network's Autonomic Disorders Consortium](#)
2. Dysautonomias: Clinical Disorders of the Autonomic Nervous System. Moderator: David S. Goldstein, MD, PhD; Discussants: David Robertson, MD; Murray Esler, MD; Stephen E. Straus, MD; and Graeme Eisenhofer, PhD
3. [Dysautonomia, A family of misunderstood disorders](#). Richard N. Fogoros, M.D., About.com Guide Updated November 13, 2011.
4. [National Institute of Neurological Disorders and Stroke Information Page](#)
5. Clinical Disorders of the Autonomic Nervous System Associated With Orthostatic Intolerance: An Overview of Classification, Clinical Evaluation and Management. Blair P. Grubb, M.D. Associate Professor of Medicine and Pediatrics, Divisions of Cardiology and Neurology, Barry Karas, M.D. Assistant Professor of Medicine, Division of Cardiology, The Medical College of Ohio.

Nervous system diagram, Copyright © Vinik 2012.

All other content, Copyright © Dysautonomia International 2012.

FAYETTE COUNTY BOARD OF COMMISSIONERS

DYSAUTONOMIA AWARENESS

A PROCLAMATION

- WHEREAS,** Dysautonomia is a group of medical conditions that result in a malfunction of the autonomic nervous system, which is responsible for “automatic” bodily functions such as respiration, heart rate, blood pressure, digestion, temperature control and more; and
- WHEREAS,** Some forms of dysautonomia are considered rare diseases, such as Multiple System Atrophy and Pure Autonomic Failure, while other forms of dysautonomia are common, impacting millions of people in the United States and around the world, such as Diabetic Autonomic Neuropathy, Neurocardiogenic Syncope and Postural Orthostatic Tachycardia Syndrome; and
- WHEREAS,** Dysautonomia impacts people of any age, gender, race or background; and
- WHEREAS,** Some forms of dysautonomia can be very disabling and this disability can result in social isolation, stress on the families of those impacted, and financial hardship; and
- WHEREAS,** Some forms of dysautonomia can result in death, causing tremendous pain and suffering for those impacted and their loved ones; and
- WHEREAS,** Increased awareness about dysautonomia will help patients get diagnosed and treated earlier, save lives, and foster support for individual sand families coping with dysautonomia; and;
- WHEREAS,** Dysautonomia International, a 501 (c)(3) non-profit organization that advocates on behalf of patients living with dysautonomia, encourages communities to celebrate Dysautonomia Awareness Month each October;

NOW THEREFORE, WE THE FAYETTE COUNTY BOARD OF COMMISSIONERS, do hereby proclaim the month of October as ***Dysautonomia Awareness Month*** and by so doing, recognize the contributions of the professional medical community, patients and family members who are working to educate our citizenry about dysautonomia in Fayette County.

So proclaimed this 22nd day of September 2016,

CHARLES W. ODDO, Chairman

COUNTY AGENDA REQUEST

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Department: Board of Commissioners

Presenter(s): Commissioner David Barlow

Meeting Date: Thursday, September 22, 2016

Type of Request: Proclamation/Recognition #2

Wording for the Agenda:

Presentation by Outreach Coordinator Megan Hepker, representing the Southern Crescent Habitat for Humanity, concerning Poverty in Fayette County.

Background/History/Details:

Outreach Coordinator Megan Hepker, representing the Southern Crescent Habitat for Humanity, has requested the opportunity to present findings concerning matters of poverty in Fayette County to the Board of Commissioners.

What action are you seeking from the Board of Commissioners?

This presentation is for informational purposes only. No action is requested of the Board.

If this item requires funding, please describe:

Not Applicable.

Has this request been considered within the past two years? No

If so, when?

Is Audio-Visual Equipment Required for this Request? Yes

Backup Provided with Request? Yes

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Approved by Finance Not Applicable

Reviewed by Legal

Approved by Purchasing Not Applicable

County Clerk's Approval Yes

Administrator's Approval

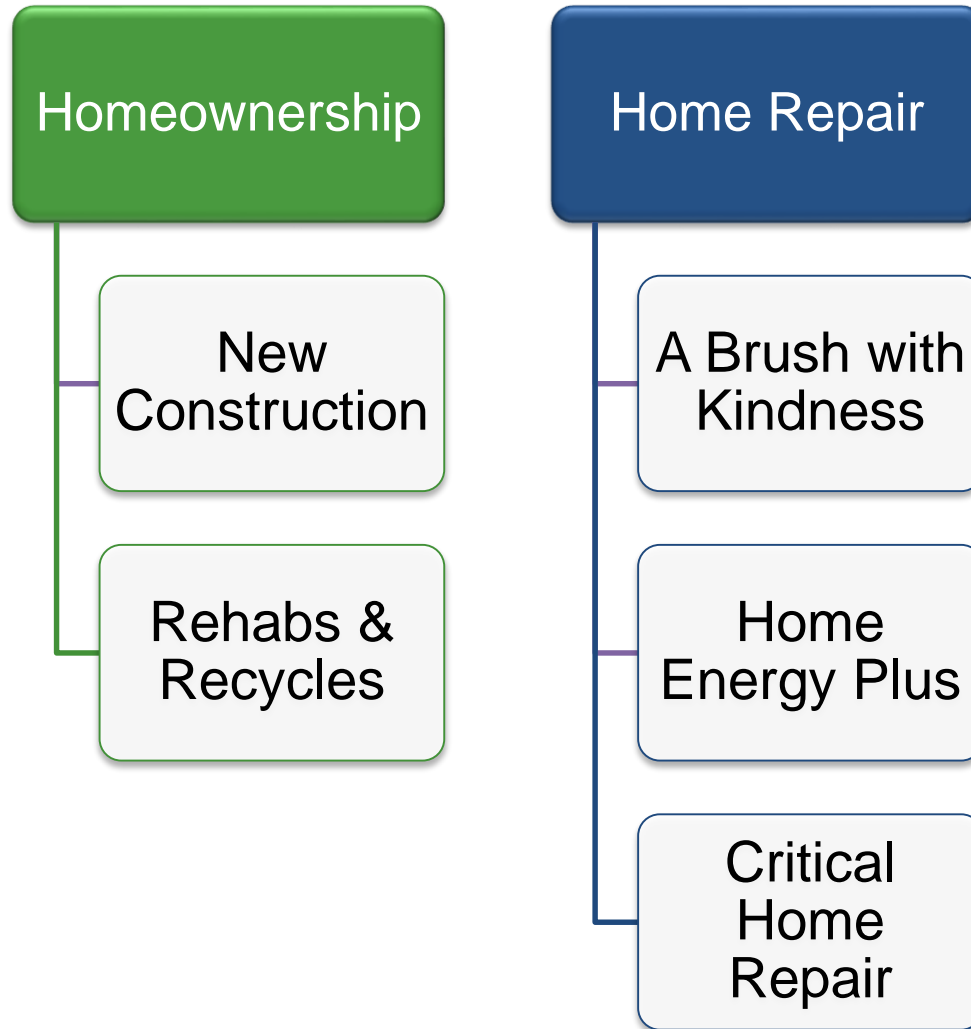
Staff Notes:

Areas of Economic Need in Fayette County, GA

Understanding, Identifying,
Addressing, and Improving

Megan Hepker
9/22/2016

- We are a **locally funded affiliate** of Habitat for Humanity
- **Believes every person deserves, at least, a simple and decent place in which to live and grow into all that God intends for them to be.**
- We serve low to moderate income families of metro Atlanta by building, renovating and repairing houses in **Clayton, Henry and Fayette** Counties since 1986.



How do we serve?

- Many factors involved:
 - Partner families
 - Volunteer labor
 - Donations of land, materials and money
- Zero-interest loans:
 - Habitat houses are sold to partner families at no profit, financed with affordable, zero-interest loans.
 - Home repairs are financed for neighbor partner families also at no profit, with affordable, zero-interest loans.
- Payments are recycled into a fund that is used to help more families buy or repair homes



New Construction



Rehab Existing Homes



BEFORE



AFTER

- Steve Jacobs (Unincorporated Fayetteville)
 - Veteran
 - 71 years old
 - Painted exterior
 - Installed a new roof
 - New yard fencing
 - HVAC work
 - Minor electrical work



Practical Impact

- Marilyn Glosson (Unincorporated Fayetteville)
 - Referred by Fayette Senior Services
 - 81 years old
 - Major roof repairs



Areas of Economic Need in Fayette: Income Stats

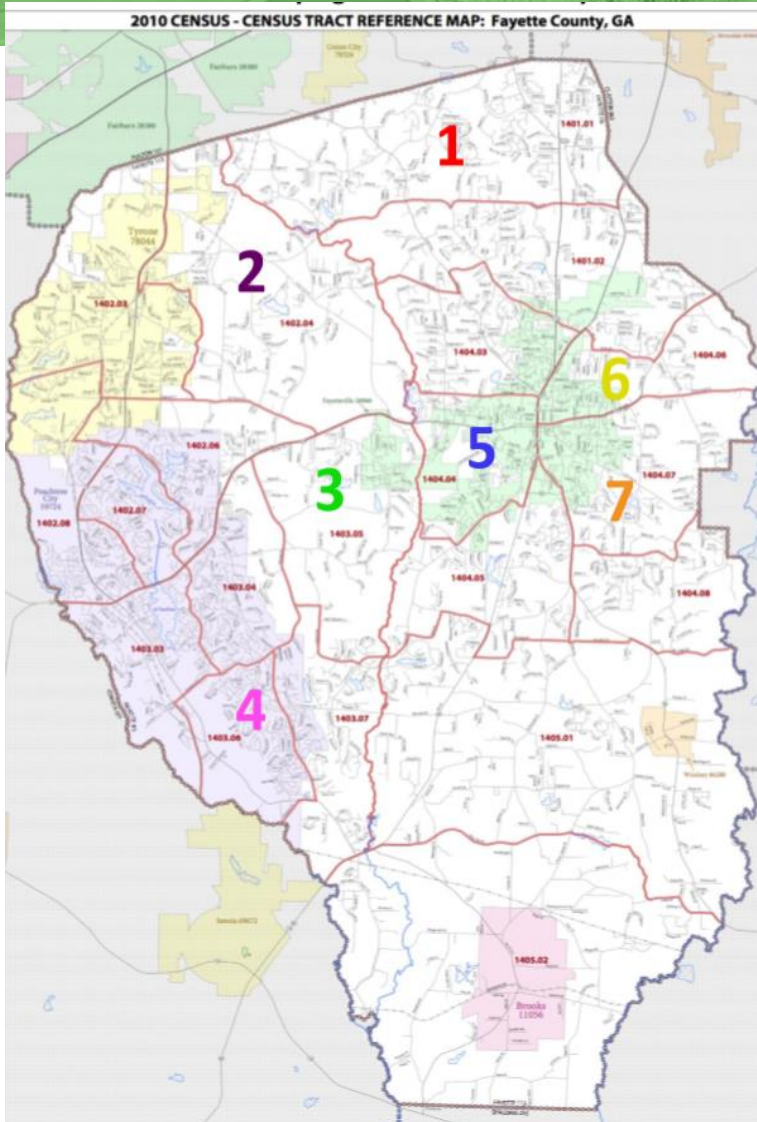
2014 Fayette County Statistics

Subject	Estimate	Percent Margin of Error	Percent (%)
➤ Less than \$10,000	1,371	+/- 0.7	3.6%
➤ \$10,000 to \$14,999	998	+/- 0.7	2.6%
➤ \$15,000 to \$24,999	2,140	+/- 0.8	5.6%
➤ \$25,000 to \$34,999	2,834	+/- 1.2	7.4%
➤ \$35,000 to \$49,999	4,209	+/- 1.0	11.0%
➤ \$50,000 to \$74,999	6,293	+/- 1.3	16.5 %
SCHF's Partner Family's Income Ranges	15,476	(X)	40.5%

*Data retrieved from the U.S. Census Bureau

Identifying Pockets of Economic Need

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A census tract is an area roughly equivalent to a neighborhood established by the Bureau of Census for analyzing populations. They generally encompass a population between 2,500 to 8,000 people.

Data is gathered and cross-referenced from the United States Census Bureau and ARCGIS

# on Map	Location	Population % for whom low-income status is determined	Population in Need	Median Gross Rent	Renter-Occupied Housing Units: (#) %	Vacant Housing Units
1	North Fayette County	<u>10.9%</u>	736	\$830	(171) 6.7%	<u>295</u>
2	Northwest Fayette County	<u>16.1%</u>	854	<u>\$1,044</u>	(253) 15.5%	151
3	Central Fayette County	<u>10.9%</u>	536	\$980	(227) 14.8%	62
4	Southern Peachtree City	<u>12.0%</u>	886	<u>\$1,011</u>	(991) <u>35.9%</u>	<u>347</u>
5	Fayetteville	8.5%	466	\$972	(423) 20.9%	130
6	Fayetteville	<u>12.4%</u>	480	\$995	(410) <u>27.4%</u>	69
7	Fayetteville	5.7%	431	\$984	(800) <u>27.2%</u>	<u>242</u>

Data is gathered and cross-referenced from the United States Census Bureau and ARCGIS.

All of the following pictures were taken within a 0.25 mile radius centered in Historic Downtown Fayetteville... about a stone's throw away from City Hall



A Case Study of Downtown Fayetteville



***Historic
Downtown***



A Case Study of Downtown Fayetteville



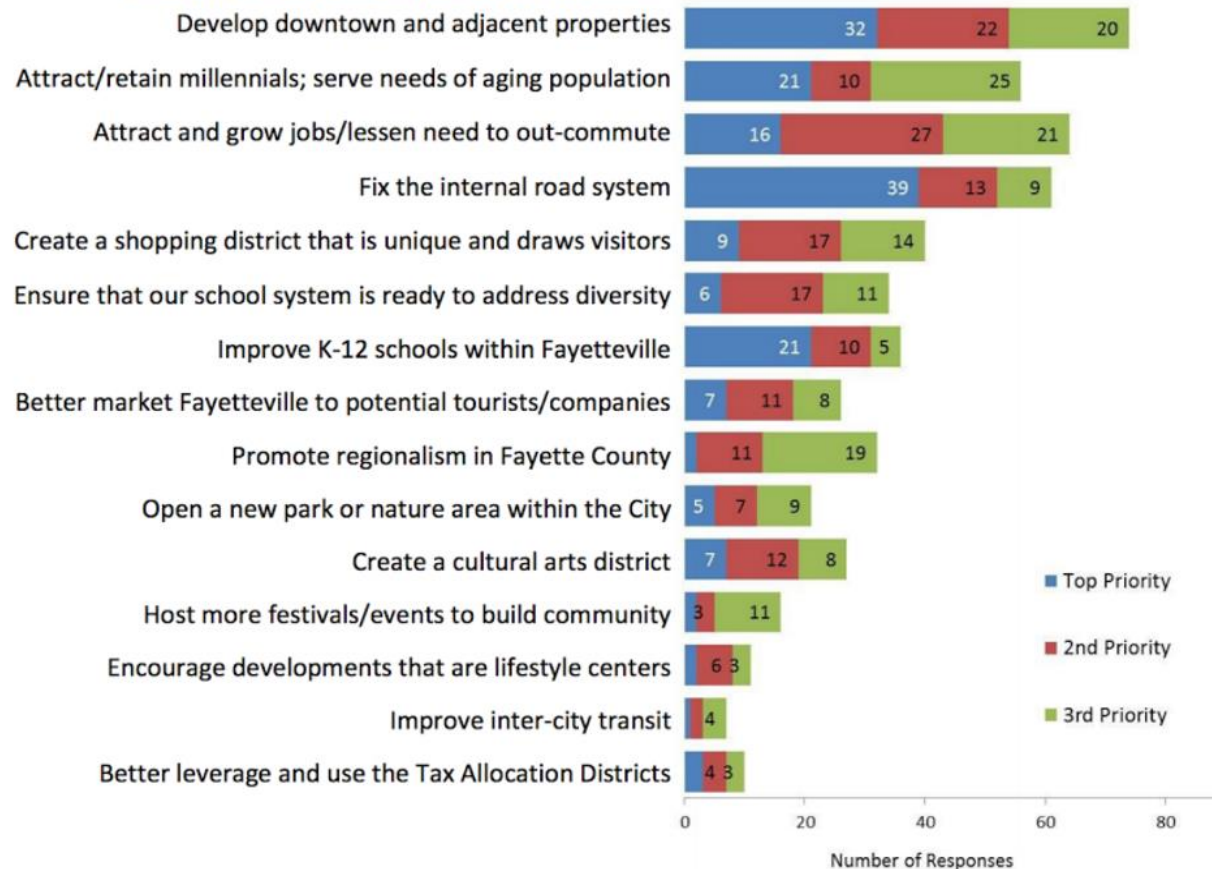
Church St.



Addressing and Improving

When we ask the citizens of Fayetteville, what are their top concerns?

Most frequently noted by survey respondents:



How Habitat Can Help

- Develop Adjacent Properties
 - Home repair and homeownership
 - Stabilize and increase property values and tax base
 - Stabilize the workforce
- Serve Needs of Aging Population
 - Our “Aging in Place” initiative with Fayette Senior Services

COUNTY AGENDA REQUEST

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Department: Fayette Chamber

Presenter(s): Carlotta Ungaro, President & CEO

Meeting Date: Thursday, September 22, 2016

Type of Request: Proclamation/Recognition #3

Wording for the Agenda:

Presentation from the Fayette Chamber to update the Board of Commissioners on the county-wide branding campaign initiative.

Background/History/Details:

The Fayette County Commission, along with the local municipalities, has helped fund the branding campaign which is part of the Fayette Visioning initiative. As a recipient of public funds, Fayette Visioning seeks to provide regular updates on the status of the project to the local governments. This request is the first County Commission update on the branding project.

Objective:

Economic Development- To increase awareness of Fayette County and increase the number of requests for information and, in turn, the number of successful relocations and expansions in targeted industries.

Talent Recruitment- To position Fayette County as the choice for young adults starting families, particularly those who place a high value on education.

Community Cohesiveness- To help foster community and sense of place by creating a brand that can be used across many sectors and target audiences.

What action are you seeking from the Board of Commissioners?

This presentation is informational only. No action is required.

If this item requires funding, please describe:

Not Applicable.

Has this request been considered within the past two years? No

If so, when?

Is Audio-Visual Equipment Required for this Request?* No

Backup Provided with Request? No

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance Not Applicable

Reviewed by Legal

Approved by Purchasing Not Applicable

County Clerk's Approval Yes

Administrator's Approval

Staff Notes:

COUNTY AGENDA REQUEST

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Department: Emergency Management Agency

Presenter(s): Mike Singleton / Charlie Dawson

Meeting Date: Thursday, September 22, 2016

Type of Request: Presentation/Recognition #4

Wording for the Agenda:

Representatives from Georgia Emergency Management /Homeland Security Agency will present four checks in the aggregate amount of \$346,782.00 for public assistance toward recovery efforts from the declared disaster of December 2015.

Background/History/Details:

Fayette County was one of thirty-three counties that received disaster declarations from flooding that began on December 24, 2015. This funding is currently being used to assist with infrastructure repairs. Fayette County has submitted projects totaling approximately \$1.5 million. Due to safety concerns, Fayette County staff has worked diligently to ensure that any repairs and upgrades related to the storm damage are repaired in a timely manner. Through the efforts of Public Works, Roads, Stormwater, and EMA, Fayette County has received over \$600k to-date in public assistance reimbursement.

Fayette County has been notified that funds have been awarded for the recovery effort. Representatives from GEMHSA will present recovery payment checks in the aggregate amount of \$346,782.

Check Number	Check Amount	Project Worksheet
0369070	\$ 85,323.16	00210(0) – Broom Boulevard
0369071	99,634.22	00205(0) – Rising Starr Road
0369091	112,394.26	00204(0) – Lee's Mill Road
0369092	49,430.36	00209(0) – Old Senioa Road

What action are you seeking from the Board of Commissioners?

Accept four checks in the aggregate amount of \$346,782.00 for public assistance toward recovery efforts from the declared disaster of December 2015.

If this item requires funding, please describe:

Not Applicable.

Has this request been considered within the past two years?

No

If so, when?

Is Audio-Visual Equipment Required for this Request?

No

Backup Provided with Request?

Yes

STAFF USE ONLY

Approved by Finance

Yes

Reviewed by Legal

Approved by Purchasing

Not Applicable

County Clerk's Approval

Yes

Administrator's Approval

Staff Notes:

PROJECT WORKSHEET 00210(177)

BROOM BOULEVARD

BUNDLE AMOUNT REQUESTED:

\$390,048.72

CHECK AMOUNT PROVIDED:

\$85,323.16

GEORGIA EMERGENCY MANAGEMENT AGENCY
HOMELAND SECURITY

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NATHAN DEAL
GOVERNOR



JIM BUTTERWORTH
DIRECTOR

July 27, 2016

RE: FEMA-4259-DR-GA
PA ID #113-99113-00
Fayette County

Mr. Mike Singleton
Director
Fayette County Emergency
Management Agency
Suite 100
140 Stonewall Avenue, West
Fayetteville, Georgia 30214

Dear Mr. Singleton:

Enclosed is bundle #00210(177) which includes your Application for Federal Assistance in the amount of \$390,048.72. The remaining documents are for you to retain for your records.

If you wish to appeal this decision, please submit written justification to this office within 30 days from the date of this letter. If you do not wish to appeal, please sign and return one original Application for Federal Assistance form to this office, Attention: Public Assistance, as soon as possible. You are reminded that all other terms and conditions specified in the Recipient-Subrecipient Agreement, still apply.

If you have any questions regarding this matter, please contact me at 404-635-7466 or 1-800-TRY-GEMA.

Sincerely,

Martin G. Itzkowitz
Grants Specialist

/mi
Enclosures
cc: Sheri Russo, Area Field Coordinator
Georgia Emergency Management
Homeland Security Agency



EXHIBIT A

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PAS259023

APPLICATION FOR FEDERAL ASSISTANCE

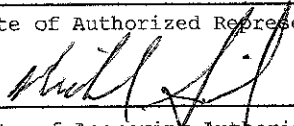
1.Type of Submission: [] Construction [] Non-Construction		2.Date Submitted:		Applicant Identifier: 113-99113-00	
		3.Date Rcvd by State:		State Application ID: Bundle # 210	
		4.Date Rcvd by Federal:		State Identifier: FEMA-DR-4259-DR-GA	
5.Applicant Information:					
Legal Name: Fayette County			Organizational Unit: Fayette		
Address (city, county, state, and zip): 140 Stonewall Avenue, West, Suite 100 Fayetteville, GA 30214-1520			Name and telephone number of the person to be contacted on matters involving this application (include area code): Michael Singleton MS		
Employer Identification Number(EIN): 58-6000826			7.Type of Applicant (enter appropriate letter in box): [B] A.State F.State Institution of Higher Learning B.County G.Private Learning C.Municipal: H.Other (List): D.Special District E.Independent School District		
8.Type of Application: [] New [] Continuation [X] Revision If revision, enter appropriate letter(s) in box(es) [] A. Increase Award C. Increase Duration B. Decrease Award D. Decrease Duration E. Other (List):				9.Name of State Agency: Georgia Emergency Management and Homeland Security Agency	
10.Catalog of Federal Domestic Assistance Number: Title:				11.Descriptive Title of Applicant's Project: (See Exhibit G for PW Details)	
12.Estimated Funding:				Remarks:	
Federal: \$292,536.54				This Exhibit A is for Bundle # 210	
Applicant: \$48,756.09					
State: \$48,756.09					
Local: XX.XX					
Other: XX.XX					
Total: \$390,048.72					
13.TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.					
Typed Name of Authorized Representative: Michael Singleton			Title: Director		Telephone Number:
Signature of Authorized Representative: 				Date Signed: 08-01-2016	
Signature of Approving Authority:			Title:		

EXHIBIT G

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Certification of Program Cost Share

This certification is pursuant to the State Financial Assistance Policy for Local Governments Declared Eligible for Federal Disaster Assistance Programs. This policy can be obtained from the Georgia Emergency Management Agency.

1. The prospective subgrantee certifies, by submission of this proposal, that it will provide its local match based on the local contribution rates indicated in this exhibit on all expenditures incurred on any projects funded as a result of this agreement.
2. Failure to provide match at or greater than the rates specified will result in non-payment for the full amount of the expenditure for which reimbursement is requested and deobligation of the federal share.

FEMA-DR-4259-DR-GA Severe Storms and Flooding

PAS259023

BUNDLE #: 210

Fayette County

<u>PW #</u>	<u>VRS</u>	<u>Bundle Amount</u>	<u>Federal Funds</u>	<u>State Cost Share</u>	<u>Local Cost Share</u>
PW-00210	0	Roads and Bridges			
		390,048.72	292,536.54 (75.0%)	48,756.09 (12.5%)	48,756.09 (12.5%)
		<u>Grand Total</u>	<u>Federal Total</u>	<u>State Total</u>	<u>Local Total</u>
		390,048.72	292,536.54	48,756.09	48,756.09

Exhibit H

Federal Funding Accountability and Transparency Act Certification

In order to remain in compliance with The Federal Funding Accountability and Transparency Act of 2006 (FFATA) reporting, please complete Items 1 through 7 (and Items 8, 9 and 10 if applicable), sign and certify by an authorized agent.

Sub-recipient award Number: **PAS259023- PW #00210**

Sub-recipient Name: **Fayette County**

CFDA Program Number and Program Title: **97.036 Disaster Grants-Public ASSISTANCE (Presidentially Declared Disasters)**

Sub-award Project Description: **Cat C: Culvert – Broom Boulevard**

1. Sub-recipient DUNS Number 099634883
2. Sub-recipient Name Fayette County
3. Sub-recipient DBA Name N/A
4. Sub-recipient Address 140 W. Stonewall Ave. Suite 100 Fayetteville, GA 30214
5. If DBA, Sub-recipient Parent DUNS Number N/A
6. Sub-award Principle Place of Project Performance Broom Blvd.
7. In the preceding fiscal year, did the sub-recipient receive 80% of its annual gross revenues from the Federal government? Yes _____ No ✓
If Yes, continue to question 8. **If No, STOP and certify.** The questionnaire is complete.
8. In the preceding fiscal year, were the sub-recipient's annual gross revenues from the Federal government more than \$25 million annual? Yes _____ No _____
If Yes, continue to question 9. **If No, STOP and certify.** The questionnaire is complete.
9. Does the public have access to the names and total compensation of the sub-recipient's five most highly compensated officers through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. §§ 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? Yes _____ No _____
If No, continue to question 10. **If Yes, STOP and certify.** The questionnaire is complete.
10. Please list the names and compensation of the sub-recipient's five most highly compensated officers only if question 9 was applicable and answered NO.

1. _____ \$ _____
2. _____ \$ _____
3. _____ \$ _____
4. _____ \$ _____
5. _____ \$ _____

I certify that to the best of my knowledge all of the information on this form is complete and accurate.

Authorized Signature:  Date: 08-01-2016

This section is for use by the Georgia Emergency Management Agency Only.

Sub-recipient Obligation/Agency Name: _____

In accordance with The Federal Funding Accountability and Transparency Act of 2006 (FFATA), this document has been processed in the FFATA Sub-award Reporting System (FSRS) by the undersigned:

Signature _____ Date: _____

Sub-recipient Obligation/Action Date: _____

Report Generated on:	07/22/2016 14:30
Data Captured As Of:	07/22/2016 14:30
Disaster Number:	4259
Bundle:	PA-04-GA-4259-PW-00210

Capture Date: 07/22/2016 14:30

**Federal Emergency Management Agency
Project Application Grant Report (P.2)
Disaster: FEMA-4259-DR-GA**

Number of Records: 1

Applicant ID: 113-99113-00
Bundle #: PA-04-GA-4259-PW-00210(177)

Applicant: FAYETTE (COUNTY)

PW #	Cat	Cost Share	Projected Completion Date	Approved PW Amount (\$)
PA-04-GA-4259-PW-00210(0)	C	N	08-26-2017	390,048.72

Facility Number:

1

Facility Name:

Broom Boulevard Culvert

Broom Boulevard Culvert

Fayette County, GA

Location:

Lat/Lon: 33.347141 -84.453971

Scope of Work:

The Subgrantee utilized, Force Account Labor, Force Account Equipment and Materials to stabilize this location. All repair work competed and to be completed will be in compliance with Fayette County Codes & Standards (as required by Fayette County codes and standards)

Work Completed:**Force Account Labor:**

- To stabilize this area, Force Account Labor worked 21.0 regular hours at a cost of \$434.22, no overtime hours (see attachments)

Force Account Equipment:

- Force Account Equipment was utilized a total of 9.0 hours at a cost of \$412.00, equipment include excavators, pick-up truck and 8CY dump truck (see attachments)

Materials:

- The Subgrantee is not requesting reimbursement on any materials \$0.00

Work To Be Completed:

The Subgrantee will utilize Contract Labor repair this location.

Contract Labor:

- Contract Labor (Not yet sent out for bid) will install (per engineering recommendations) (2) each 70ft-(L) x 8ft-(W) x 5ft-(H) Concrete box culverts

- The cost of this item is included in Engineers Estimated Costs (See Attached) = \$387,880.00

Contract Labor Estimated Engineers Cost: \$387,880.00

Force Account Labor: \$434.22

Force Account Equipment: \$412.00

Materials: \$0.00

Location Total: \$388,726.22

DAC: \$1,322.50

\$390,048.72

PROJECT SPECIFIC COMMENT:

Tetra Tech, Inc. (Contract/Consultant Labor) duties include but not limited to: Engineer of Record for Public Works, Fayette County, GA. Hydrologic & Hydraulic Analysis, Storm Management, Project Management, Construction Engineering & Inspecting, Surveying and to insure compliance to federal procurement requirements and developing project documentation that involves federal funding. Contract # 940-P (See Attachment)

Fayette County officially adopted Georgia Design Standards on June 9, 2005 (attached e-mail)

Fayette County's codes and standards require cross drains under paved, county roads to be reinforced concrete and to have headwalls. The standards apply for new construction and pipe replacements.

Subgrantee has provided its codes and standards which in turn reference Georgia Department of Transportation policy, codes and standards and AASHTO standard specifications - the referenced documents were not provided - these are needed to verify construction other than return to pre-incident design, capacity and function.

Subgrantee will change from (2) each 36 inch diameter CMP culverts to (2) each 8 foot by 5 foot concrete box culverts that will result in an increase flow through transfer capability. Applicant must prove an H&H Study, a United States Corps of Engineers Permit and a Georgia Department of Natural Resources Permit for this work (as applicable).

Main Office:

Fayette County Board of Commissioners

140 Stonewall Avenue West, Suite100

Fayetteville, GA 30214

Lat/Lon: 33.447108 -84.456611

GENERAL COMMENTS:**DIRECT ADMINISTRATIVE COSTS:**

The Sub-grantee is requesting Direct Administrative Costs that are directly chargeable to this specific project. Associated eligible work is related to administration of the PA project only and in accordance with 44 CFR 13.22. These costs are treated consistently and uniformly as direct costs in all Federal awards and other Sub-grantee activities and are not included in any approved indirect cost rates.

WORK TO BE COMPLETED: Acquiring all necessary Federal, State, and local permits is required for Federal Funding. Noncompliance with this requirement may jeopardize the receipt of Federal funds.

HAZARD MITIGATION PROPOSAL:

Project was reviewed for 406 Hazard Mitigation and determination is made that mitigation is not feasible because all repairs will conformed to the Subgrantee Codes and Standards.

RECORD RETENTION: The FEMA-State Agreement and 2 C.F.R. § 200.333 set forth the records retention requirements under the Public Assistance grant. The State is required to retain records for 3 years (except in certain rare circumstances described in 2 C.F.R. § 200.333)

Capture Date: 07/22/2016 14:30

Federal Emergency Management Agency

Project Application Grant Report (P.2)

Disaster: FEMA-4259-DR-GA

Number of Records: 1

from the date it submits the final Federal Financial Report (SF 425) for the entire Public Assistance grant to FEMA in compliance with 2 C.F.R. § 200.333, notwithstanding the time period prescribed for sub-recipients. Sub-recipients are required to retain records for 3 years from the date that the State submits to FEMA the final expenditure report for the sub-recipient. The final expenditure report for the sub-recipient is the quarterly progress report in which the State indicates it reflects the last and final expenditures for the sub-recipient for the Public Assistance grant. FEMA will not confirm the quarterly progress report as the final expenditure report for a particular sub-recipient until the State has submitted all outstanding information and certifications required in 44 C.F.R. § 206.205 for all the sub-recipient's costs and work for the major disaster. See FEMA-State Agreement, V (E) and VI (E). PERMITS: The PA Project Specialist has advised the Applicant that it is their responsibility to obtain all applicable local, state and federal permits prior to any construction or debris disposal activity referenced on this project. Applicant has also been advised that the lack of obtaining and maintaining these documents may jeopardize funding.

INSURANCE: As a condition for receiving Public Assistance for permanent work, an applicant must obtain and maintain insurance to cover that facility for the hazard that caused the damage. Such coverage must, at a minimum, be in the amount of the estimated eligible damages for that structure prior to any reduction. The costs of Section 406 hazard mitigation measures are included in the amount of insurance required. If the requirement to purchase all insurance is not met, FEMA will not provide assistance for damage sustained in the current or a future disaster of the same type. If the applicant does not maintain all required insurance, FEMA will not provide any assistance for that facility in future disasters of the same type. An applicant is exempt from this requirement for:

- Projects where the eligible damage (before any reductions) is less than \$5,000; or
- Facilities for which, in the determination of the State insurance commissioner, the type and/or extent of insurance being required by FEMA is not reasonable. (This exemption does not apply to facilities insurable under the NFIP because insurance is both available and reasonable.)

PROOF OF PAYMENT: The Sub-recipient has not provided all/any proof of payment at the completion of this project. The Sub-recipient will provide a copy of their proof of payment at the grantee review.

PROCUREMENT: The Applicant has been advised by FEMA PAC and/or Project Specialist that in the seeking of proposals and letting of contracts for eligible work, the Applicant must comply with its Local, State and/or Federal procurement laws, regulations, and procedures. The federal regulations at 2 C.F.R. §§ 200.317 to 326 set forth various procurement standards that a non-Federal entity must follow when using FEMA Public Assistance funding to finance procurements of property and services to perform the scope of work under a Public Assistance award. As detailed in those regulations, a state must use the same policies and procedures that it uses for procurements from its non-Federal funds. 2 C.F.R. § 200.317. A state must also comply with 2 C.F.R. § 200.322 (Procurement of Recovered Materials), must ensure that every purchase order or other contract included any clauses required by 2 C.F.R. § 200.326 (Contract Provisions), and must follow all applicable federal laws, executive orders, and implementing regulations. All other non-Federal entities, including non-state Sub-recipients of a state, must follow the regulations at 2 C.F.R. § 200.318 (General Procurement Standards) through 2 C.F.R. § 200.326 (Contract Provisions). A non-Federal entity, however, may continue to apply with the former procurement standards applicable to FEMA awards formerly located at 44 C.F.R. Part 13 (for states, local, and Indian tribal governments) or 2 C.F.R. Part 215 (for institutions of higher education, hospitals, and other nonprofit organizations) until the completion of one additional fiscal year after December 26, 2014. 2 C.F.R. § 200.110(a). This is an elective grace period and, if a non-Federal entity chooses to use the previous procurement standards before adopting the procurement standards in 2 C.F.R. pt. 200, must document this decision in its internal procurement policies.

RECORDS RETENTION: The FEMA-State Agreement and 2 C.F.R. § 200.333 set forth the records retention requirements under the Public Assistance grant. The State is required to retain records for 3 years (except in certain rare circumstances described in 2 C.F.R. § 200.333) from the date it submits the final Federal Financial Report (SF 425) for the entire Public Assistance grant to FEMA in compliance with 2 C.F.R. § 200.333, notwithstanding the time period prescribed for Sub-recipients. Sub-recipients are required to retain records for 3 years from the date that the State submits to FEMA the final expenditure report for the Sub-recipient. The final expenditure report for the Sub-recipient is the quarterly progress report in which the State indicates it reflects the last and final expenditures for the Sub-recipient for the Public Assistance grant. FEMA will not confirm the quarterly progress report as the final expenditure report for a particular Sub-recipient until the State has submitted all outstanding information and certifications required in 44 C.F.R. § 206.205 for all the Sub-recipient's costs and work for the major disaster. See FEMA-State Agreement, V (E) and VI (E)."

FEDERAL HIGHWAY ROADS: The Subgrantee has notified FEMA that none of the sites in this Project Worksheet are located on roads listed on the Federal Functional Classification System as: Major Collectors, Minor Arterials, Principal Arterials, Interstate, and/or receiving any kind of federal funding. Only Minor Collector Roads that are not eligible for the Emergency Relief Funding can be eligible for Permanent Work repairs under the FEMA PA Program.

ENVIRONMENTAL AND HISTORIC: Any change to the approved scope of work will require re-evaluation by the Environmental and Historic Preservation section for compliance with environmental and historic preservation considerations under the National Environmental Policy Act. Non-compliance with this requirement may jeopardize the receipt of federal funding.

Floodplains and Wetlands: Any modifications or construction in a floodplain or wetland must be reviewed by FEMA and may require a public notice.

Threatened and Endangered Species: The Applicant and FEMA may be required to complete consultation with the U.S. Fish and Wildlife Service and the Georgia Department of Natural Resources (GADNR) for projects that have the potential to affect: critical habitat, which may be located in or near water, forested areas, fields, or along the road edge, endangered or threatened species within a county (listed on USFWS and GADNR websites).

Historic and Archaeological Resources: FEMA may be required to complete consultation with the State Historic Preservation Office and tribes prior to starting work on certain projects including, but not limited to: repair or demolition of buildings or structures (including bridges) 45 years old or older, ground disturbing activities including projects in farmland, forests, and other undisturbed areas, as well as undisturbed ground within built-up areas, and use of borrow pits.

LARGE PROJECT: When Project Worksheets are written as large projects (\$120,000+), an adjustment must be made during the closeout process in order to match the actual eligible dollars spent. This will require an amendment to be written in EMMIE to capture the over-run/under-run. For large projects, payment is made on the basis of actual costs determined after the project is completed, although interim payments may be made as necessary, or on the basis of an agreed upon estimate. The eligible applicant has the choice of how it wishes to receive the federal grant. Once FEMA obligates funds to the grantee, further management of the assistance, including disbursement to sub-grantees, is the responsibility of the grantee. FEMA will continue to monitor the recovery progress to ensure the timely delivery of eligible assistance and compliance with the law and regulations.

1 PW	PWs (\$)	Subgrantee Admin Exp. (\$)	Total (\$)
Amount Eligible (\$)	390,048.72	0.00	390,048.72
Federal Share (\$)	292,536.54	0.00	292,536.54

PA-04-GA-4259-PW-00210(0) P

Applicant Name:

FAYETTE (COUNTY)

Application Title:

FAYE09C - Culverts - Broom Boulevard

Period of Performance Start:

02-26-2016

Period of Performance End:

08-26-2017

Bundle Reference # (Amendment #)

PA-04-GA-4259-PW-00210(177)

Date Awarded

07-21-2016

Subgrant Application - FEMA Form 90-91**Note:** The Effective Cost Share for this application is 75%FEDERAL EMERGENCY MANAGEMENT AGENCY
PROJECT WORKSHEET

DISASTER

FEMA

4259

-

DR

-GA

PROJECT NO.

FAYE09C

PA ID NO.

113-99113-00

DATE

07-15-2016

CATEGORY

C

APPLICANT: FAYETTE (COUNTY)

WORK COMPLETE AS OF:

05-05-2016 : 0 %

Site 1 of 1

DAMAGED FACILITY:

Broom Boulevard Culvert

COUNTY: Fayette

LOCATION:

PA-04-GA-4259-PW-00210(0):

Broom Boulevard Culvert

Fayette County, GA

Lat/Lon: 33.347141 -84.453971

LATITUDE:

33.347141

LONGITUDE:

-84.453971

Current Version:

DAMAGE DESCRIPTION AND DIMENSIONS:

PA-04-GA-4259-PW-00210(0):

During the declared incident period of December 22nd, 2015 through January 13th, 2016, severe storms with lightning and prolonged periods of rainfall resulted in high velocity water flow and extensive flooding causing damage to the Fayette County maintained roads and culverts.

Subgrantee sustained damages to the culverts on Broom Boulevard (an asphalt road) the damages include:

- High velocity flood water overwhelmed, over topped and washed out (2) each culverts 36 inch diameter x 64ft Corrugated Metal Pipe (CMP) with reinforced concrete headwalls, the culverts became structurally unsound.

Current Version:

SCOPE OF WORK:

PA-04-GA-4259-PW-00210(0):

The Subgrantee utilized, Force Account Labor, Force Account Equipment and Materials to stabilize this location. All repair work competed and to be completed will be in compliance with Fayette County Codes & Standards (as required by Fayette County codes and standards)

Work Completed:

Force Account Labor:

- To stabilize this area, Force Account Labor worked 21.0 regular hours at a cost of \$434.22, no overtime hours (see attachments)

Force Account Equipment:

- Force Account Equipment was utilized a total of 9.0 hours at a cost of \$412.00, equipment include excavators, pick-up truck and 8CY dump truck (see attachments)

Materials:

- The Subgrantee is not requesting reimbursement on any materials \$0.00

Work To Be Completed:

The Subgrantee will utilize Contract Labor repair this location.

Contract Labor:

- Contract Labor (Not yet sent out for bid) will install (per engineering recommendations) (2) each 70ft-(L) x 8ft-(W) x 5ft-(H) Concrete box culverts
- The cost of this item is included in Engineers Estimated Costs (See Attached) = \$387,880.00

Contract Labor Estimated Engineers Cost: \$387,880.00

Force Account Labor: \$434.22

Force Account Equipment: \$412.00

Materials: \$0.00

Location Total: \$388,726.22

DAC: \$1,322.50

\$390,048.72

PROJECT SPECIFIC COMMENT:

Tetra Tech, Inc. (Contract/Consultant Labor) duties include but not limited to: Engineer of Record for Public Works, Fayette County, GA. Hydrologic & Hydraulic Analysis, Storm Management, Project Management, Construction Engineering & Inspecting, Surveying and to insure compliance to federal procurement requirements and developing project documentation that involves federal funding. Contract # 940-P (See Attachment)

Fayette County officially adopted Georgia Design Standards on June 9, 2005 (attached e-mail)

Fayette County's codes and standards require cross drains under paved, county roads to be reinforced concrete and to have headwalls. The standards apply for new construction and pipe replacements.

Subgrantee has provided its codes and standards which in turn reference Georgia Department of Transportation policy, codes and standards and AASHTO standard specifications – the referenced documents were not provided – these are needed to verify construction other than return to pre-incident design, capacity and function.

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Main Office:

Fayette County Board of Commissioners
140 Stonewall Avenue West, Suite 100
Fayetteville, GA 30214
Lat/Lon: 33.447108 -84.456611

GENERAL COMMENTS:**DIRECT ADMINISTRATIVE COSTS:**

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WORK TO BE COMPLETED: Acquiring all necessary Federal, State, and local permits is required for Federal Funding. Noncompliance with this requirement may jeopardize the receipt of Federal funds.

HAZARD MITIGATION PROPOSAL:

Project was reviewed for 406 Hazard Mitigation and determination is made that mitigation is not feasible because all repairs will conformed to the Subgrantee Codes and Standards.

RECORD RETENTION: The FEMA-State Agreement and 2 C.F.R. § 200.333 set forth the records retention requirements under the Public Assistance grant. The State is required to retain records for 3 years (except in certain rare circumstances described in 2 C.F.R. § 200.333) from the date it submits the final Federal Financial Report (SF 425) for the entire Public Assistance grant to FEMA in compliance with 2 C.F.R. § 200.333, notwithstanding the time period prescribed for sub-recipients. Sub-recipients are required to retain records for 3 years from the date that the State submits to FEMA the final expenditure report for the sub-recipient. The final expenditure report for the sub-recipient is the quarterly progress report in which the State indicates it reflects the last and final expenditures for the sub-recipient for the Public Assistance grant. FEMA will not confirm the quarterly progress report as the final expenditure report for a particular sub-recipient until the State has submitted all outstanding information and certifications required in 44 C.F.R. § 206.205 for all the sub-recipient's costs and work for the major disaster. See FEMA-State Agreement, V (E) and VI (E). **PERMITS:** The PA Project Specialist has advised the Applicant that it is their responsibility to obtain all applicable local, state and federal permits prior to any construction or debris disposal activity referenced on this project. Applicant has also been advised that the lack of obtaining and maintaining these documents may jeopardize funding.

INSURANCE: As a condition for receiving Public Assistance for permanent work, an applicant must obtain and maintain insurance to cover that facility for the hazard that caused the damage. Such coverage must, at a minimum, be in the amount of the estimated eligible damages for that structure prior to any reduction. The costs of Section 406 hazard mitigation measures are included in the amount of insurance required. If the requirement to purchase all insurance is not met, FEMA will not provide assistance for damage sustained in the current or a future disaster of the same type. If the applicant does not maintain all required insurance, FEMA will not provide any assistance for that facility in future disasters of the same type. An applicant is exempt from this requirement for:

- Projects where the eligible damage (before any reductions) is less than \$5,000; or.
- Facilities for which, in the determination of the State insurance commissioner, the type and/or extent of insurance being required by FEMA is not reasonable. (This exemption does not apply to facilities insurable under the NFIP because insurance is both available and reasonable.)

PROOF OF PAYMENT: The Sub-recipient has not provided all/any proof of payment at the completion of this project. The Sub-recipient will provide a copy of their proof of payment at the grantee review.

PROCUREMENT: The Applicant has been advised by FEMA PAC and/or Project Specialist that in the seeking of proposals and letting of contracts for eligible work, the Applicant must comply with its Local, State and/or Federal procurement laws, regulations, and procedures. The federal regulations at 2 C.F.R. §§ 200.317 to 326 set forth various procurement standards that a non-Federal entity must follow when using FEMA Public Assistance funding to finance procurements of property and services to perform the scope of work under a Public Assistance award. As detailed in those regulations, a state must use the same policies and procedures that it uses for procurements from its non-Federal funds. 2 C.F.R. § 200.317. A state must also comply with 2 C.F.R. § 200.322 (Procurement of Recovered Materials), must ensure that every purchase order or other contract included any clauses required by 2 C.F.R. § 200.326 (Contract Provisions), and must follow all applicable federal laws, executive orders, and implementing regulations. All other non-Federal entities, including non-state Sub-recipients of a state, must follow the regulations at 2 C.F.R. § 200.318 (General Procurement Standards) through 2 C.F.R. § 200.326 (Contract Provisions). A non-Federal entity, however, may continue to apply with the former procurement standards applicable to FEMA awards formerly located at 44 C.F.R. Part 13 (for states, local, and Indian tribal governments) or 2 C.F.R. Part 215 (for institutions of higher education, hospitals, and other nonprofit organizations) until the completion of one additional fiscal year after December 26, 2014. 2 C.F.R. § 200.110(a). This is an elective grace period and, if a non-Federal entity chooses to use the previous procurement standards before adopting the procurement standards in 2 C.F.R. pt. 200, must document this decision in its internal procurement policies.

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FEDERAL HIGHWAY ROADS: The Subgrantee has notified FEMA that none of the sites in this Project Worksheet are located on roads listed on the Federal Functional Classification System as: Major Collectors, Minor Arterials, Principal Arterials, Interstate, and/or receiving any kind of federal funding. Only Minor Collector Roads that are not eligible for the Emergency Relief Funding can be eligible for Permanent Work repairs under the FEMA PA Program.

ENVIRONMENTAL AND HISTORIC: Any change to the approved scope of work will require re-evaluation by the Environmental and Historic Preservation section for compliance with environmental and historic preservation considerations under the National Environmental Policy Act. Non-compliance with this requirement may jeopardize the receipt of federal funding.

Floodplains and Wetlands: Any modifications or construction in a floodplain or wetland must be reviewed by FEMA and may require a public notice.

Threatened and Endangered Species: The Applicant and FEMA may be required to complete consultation with the U.S. Fish and Wildlife Service and the Georgia Department of Natural Resources (GADNR) for projects that have the potential to affect: critical habitat, which may be located in or near water, forested areas, fields, or along the road edge, endangered or threatened species within a county (listed on USFWS and GADNR websites).

Historic and Archaeological Resources: FEMA may be required to complete consultation with the State Historic Preservation Office and tribes prior to starting work on certain projects including, but not limited to: repair or demolition of buildings or structures (including bridges) 45 years old or older, ground disturbing activities including projects in farmland, forests, and other undisturbed areas, as well as undisturbed ground within built-up areas, and use of borrow pits.

LARGE PROJECT: When Project Worksheets are written as large projects (\$120,000+), an adjustment must be made during the closeout process in order to match the actual eligible dollars spent. This will require an amendment to be written in EMMIE to capture the over-run/under-run. For large projects, payment is made on the basis of actual costs determined after the project is completed, although interim payments may be made as necessary, or on the basis of an agreed upon estimate. The eligible applicant has the choice of how it wishes to receive the federal grant. Once FEMA obligates funds to the grantee, further management of the assistance, including disbursement to sub-grantees, is the responsibility of the grantee. FEMA will continue to monitor the recovery progress to ensure the timely delivery of eligible assistance and compliance with the law and regulations.

Current Version:

Does the Scope of Work change the pre-disaster conditions at the site? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Special Considerations included? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Hazard Mitigation proposal included? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Is there insurance coverage on this facility? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
PROJECT COST					
ITEM	CODE	NARRATIVE	QUANTITY/UNIT	UNIT PRICE	COST
		*** Version 0 ***			
		Work Completed			
1	9888	Site 1 Broom Boulevard Culvert Work Completed	1/LS	\$ 846.22	\$ 846.22

		Work To Be Completed			
2	9888	Site 1 Broom Boulevard Culvert Work To Be Completed	1/LS	\$ 387,880.00	\$ 387,880.00
		Direct Subgrantee Admin Cost			
3	9901	Direct Administrative Costs (Subgrantee)	1/LS	\$ 1,322.50	\$ 1,322.50
				TOTAL COST	\$ 390,048.72
PREPARED BY ROBERT CARTER			TITLE Project Specialist	SIGNATURE	
APPLICANT REP. MICHAEL SINGLETON			TITLE EMA	SIGNATURE	

PROJECT WORKSHEET 00205(179)

RISING STARR ROAD

BUNDLE AMOUNT REQUESTED:

\$455,470.73

CHECK AMOUNT PROVIDED:

\$99,634.22

GEORGIA EMERGENCY MANAGEMENT AGENCY
HOMELAND SECURITY

Page 40 of 235

NATHAN DEAL
GOVERNOR



JIM BUTTERWORTH
DIRECTOR

July 27, 2016

RE: FEMA-4259-DR-GA
PA ID #113-99113-00
Fayette County

Mr. Mike Singleton
Director
Fayette County Emergency
Management Agency
Suite 100
140 Stonewall Avenue, West
Fayetteville, Georgia 30214

Dear Mr. Singleton:

Enclosed is bundle #00205(179) which includes your Application for Federal Assistance in the amount of \$455,470.73. The remaining documents are for you to retain for your records.

If you wish to appeal this decision, please submit written justification to this office within 30 days from the date of this letter. If you do not wish to appeal, please sign and return one original Application for Federal Assistance form to this office, Attention: Public Assistance, as soon as possible. You are reminded that all other terms and conditions specified in the Recipient-Subrecipient Agreement, still apply.

If you have any questions regarding this matter, please contact me at 404-635-7466 or 1-800-TRY-GEMA.

Sincerely,

A handwritten signature in black ink, appearing to read "Martin G. Itzkowitz".

Martin G. Itzkowitz
Grants Specialist

/mi
Enclosures
cc: Sheri Russo, Area Field Coordinator
Georgia Emergency Management
Homeland Security Agency

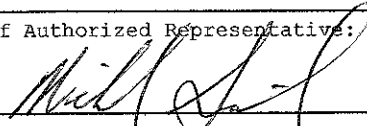


EXHIBIT A

Page 41 of 235

PAS259023

APPLICATION FOR FEDERAL ASSISTANCE

1.Type of Submission: [] Construction [] Non-Construction		2.Date Submitted:		Applicant Identifier: 113-99113-00	
		3.Date Rcvd by State:		State Application ID: Bundle # 205	
		4.Date Rcvd by Federal:		State Identifier: FEMA-DR-4259-DR-GA	
5.Applicant Information:					
Legal Name: Fayette County			Organizational Unit: Fayette		
Address (city, county, state, and zip): 140 Stonewall Avenue, West, Suite 100 Fayetteville, GA 30214-1520			Name and telephone number of the person to be contacted on matters involving this application (include area code): Michael Singleton		
Employer Identification Number(EIN): 58-6000826			7.Type of Applicant (enter appropriate letter in box): [B] A.State F.State Institution of B.County Higher Learning C.Municipal: G.Private Learning D.Special District H.Other (List): E.Independent School District		
8.Type of Application: [] New [] Continuation [X] Revision If revision, enter appropriate letter(s) in box(es) [] A. Increase Award C. Increase Duration B. Decrease Award D. Decrease Duration E. Other (List):			9.Name of State Agency: Georgia Emergency Management and Homeland Security Agency		
10.Catalog of Federal Domestic Assistance Number: Title:			11.Descriptive Title of Applicant's Project: (See Exhibit G for PW Details)		
12.Estimated Funding:			Remarks:		
Federal:		\$341,603.05	This Exhibit A is for Bundle # 205		
Applicant:		\$56,933.84			
State:		\$56,933.84			
Local:		XX.XX			
Other:		XX.XX			
Total:		\$455,470.73			
13.TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.					
Typed Name of Authorized Representative: Michael Singleton		Title: Director		Telephone Number:	
Signature of Authorized Representative: 				Date Signed: 08-01-2016	
Signature of Approving Authority:		Title:			

Certification of Program Cost Share

This certification is pursuant to the State Financial Assistance Policy for Local Governments Declared Eligible for Federal Disaster Assistance Programs. This policy can be obtained from the Georgia Emergency Management Agency.

1. The prospective subgrantee certifies, by submission of this proposal, that it will provide its local match based on the local contribution rates indicated in this exhibit on all expenditures incurred on any projects funded as a result of this agreement.
2. Failure to provide match at or greater than the rates specified will result in non-payment for the full amount of the expenditure for which reimbursement is requested and deobligation of the federal share.

FEMA-DR-4259-DR-GA Severe Storms and Flooding

PAS259023

BUNDLE #: 205

Fayette County

<u>PW #</u>	<u>VRS</u>	<u>Bundle Amount</u>	<u>Federal Funds</u>	<u>State Cost Share</u>	<u>Local Cost Share</u>
PW-00205	0	Rpads and Bridges			
		455,470.73	341,603.05 (75.0%)	56,933.84 (12.5%)	56,933.84 (12.5%)
		<u>Grand Total</u>	<u>Federal Total</u>	<u>State Total</u>	<u>Local Total</u>
		455,470.73	341,603.05	56,933.84	56,933.84

Exhibit H

Federal Funding Accountability and Transparency Act Certification

In order to remain in compliance with The Federal Funding Accountability and Transparency Act of 2006 (FFATA) reporting, please complete Items 1 through 7 (and Items 8, 9 and 10 if applicable), sign and certify by an authorized agent.

Sub-recipient award Number: **PAS259023- PW #00205**

Sub-recipient Name: **Fayette County**

CFDA Program Number and Program Title: **97.036 Disaster Grants-Public ASSISTANCE (Presidentially Declared Disasters)**

Sub-award Project Description: **Cat C: Culvert – Rising Star Road**

1. Sub-recipient DUNS Number 099634883
2. Sub-recipient Name Fayette County
3. Sub-recipient DBA Name N/A
4. Sub-recipient Address 140 W. Stonewall Ave. Suite 100 Fayetteville, GA 30214
5. If DBA, Sub-recipient Parent DUNS Number N/A
6. Sub-award Principle Place of Project Performance Rising Star Rd.
7. In the preceding fiscal year, did the sub-recipient receive 80% of its annual gross revenues from the Federal government? Yes _____ No ☒
If Yes, continue to question 8. **If No, STOP and certify.** The questionnaire is complete.
8. In the preceding fiscal year, were the sub-recipient's annual gross revenues from the Federal government more than \$25 million annual? Yes _____ No _____
If Yes, continue to question 9. **If No, STOP and certify.** The questionnaire is complete.
9. Does the public have access to the names and total compensation of the sub-recipient's five most highly compensated officers through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. §§ 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? Yes _____ No _____
If No, continue to question 10. **If Yes, STOP and certify.** The questionnaire is complete.
10. Please list the names and compensation of the sub-recipient's five most highly compensated officers only if question 9 was applicable and answered NO.

1. _____ \$ _____
2. _____ \$ _____
3. _____ \$ _____
4. _____ \$ _____
5. _____ \$ _____

I certify that to the best of my knowledge all of the information on this form is complete and accurate.

Authorized Signature:  Date: 08-01-2016

This section is for use by the Georgia Emergency Management Agency Only.

Sub-recipient Obligation/Agency Name: _____

In accordance with The Federal Funding Accountability and Transparency Act of 2006 (FFATA), this document has been processed in the FFATA Sub-award Reporting System (FSRS) by the undersigned:

Signature _____ Date: _____

Sub-recipient Obligation/Action Date: _____

Report Generated on:	07/22/2016 14:29
Data Captured As Of:	07/22/2016 14:29
Disaster Number:	4259
Bundle:	PA-04-GA-4259-PW-00205

Capture Date: 07/22/2016 14:29

**Federal Emergency Management Agency
Project Application Grant Report (P.2)
Disaster: FEMA-4259-DR-GA**

Number of Records: 1

Applicant ID: 113-99113-00 Bundle #: PA-04-GA-4259-PW-00205(179)		Applicant: FAYETTE (COUNTY)		
PW #	Cat	Cost Share	Projected Completion Date	Approved PW Amount (\$)
PA-04-GA-4259-PW-00205(0)	C	N	08-26-2017	455,470.73

Facility Number:

1

Facility Name:

Rising Star Road Culvert

Rising Star Road Culvert

Fayette County, GA

Location:

Lat/Lon: 33.334224 -84.443003

Scope of Work:

The Subgrantee utilized, Force Account Labor, Force Account Equipment and Materials to stabilize this area. All repair work completed and to be completed will be in compliance with Fayette County Codes & Standards (as required by Fayette County codes and standards)

Work Completed:

Force Account Labor:

- Force Account Labor worked 49.25 regular hours at a cost of \$1,126.80, no overtime hours (see attachments)

Force Account Equipment:

- Force Account Equipment was utilized a total of 40.0 hours at a cost of \$2,006.00, equipment include excavator, skid-steer loader, flatbed, tractor, pick-up trucks and 18CY dump truck (see attachments)

Materials:

- The Subgrantee purchased and installed flowable fill (for road embankment) 14.4ft-(L) x 10ft-(W) / 9 = 16.0SY, Fairburn Ready Mix, Invoice 209004, Paid-Check 164259 01/21/2016 \$1,300.00

- The Subgrantee purchased and installed Rip Rap type 3 25ft-(L) x 12.65ft-(W) x 2ft-(D) / 27 = 23.4CY (1.4 factor) = 32.7 Tons, Hanson Aggregates Southeast, Invoice 3175831, Paid-Check 164270 \$572.43 included id check amount.

- Total \$1,872.43

Work To Be Completed:

The Subgrantee will utilize Contract Labor to repair this location.

Contract Labor:

- Contract Labor (Not yet sent out for bid) will install (2) each 84 inch diameter concrete reinforced culverts X 58ft in length, and concrete headwalls for each end of the concrete reinforced culverts. Note: concrete headwall to support the 84 inch diameter culvert (as required by Fayette County codes and standards) The cost of this item is included in Engineers Estimated Costs (See Attached)

- The Estimated Engineers Cost will include costs associated with the work to be completed including the design and bid services (Tetra Tech Task Order Number 14) Estimated Engineers Cost: \$449,143.00

Contract Labor Estimated Engineers Cost: \$449,143.00

Force Account Labor: \$1,126.80

Force Account Equipment: \$2,006.00

Materials: \$1,872.43

Location Total: \$454,148.23

DAC: \$1,322.50

\$455,470.73

PROJECT SPECIFIC COMMENT:

Tetra Tech, Inc. (Contract/Consultant Labor) duties include but not limited to: Engineer of Record for Public Works, Fayette County, GA. Hydrologic & Hydraulic Analysis, Storm Management, Project Management, Construction Engineering & Inspecting, Surveying and to insure compliance to federal procurement requirements and developing project documentation that involves federal funding. Contract # 940-P (See Attachment)

Fayette County officially adopted Georgia Design Standards on June 9, 2005 (attached e-mail)

Fayette County's codes and standards require cross drains under paved, county roads to be reinforced concrete and to have headwalls. The standards apply for new construction and pipe replacements. When Fayette County paves a gravel road it is brought up to all current codes and standards, including the use of RCP and headwalls. Fayette County's codes and standards for paved roads do not apply to prescriptive easements / gravel roads. When pipe work is needed on a gravel road, various options are considered and the most cost effective solution is used. Since most pipes on gravel roads are shallow, HDPE and CMP are often used since their material and installation costs are much less than RCP. If the road is paved the cross-drains are improved to meet the codes and standards for paved roads at that time.

Subgrantee has provided its codes and standards which in turn reference Georgia Department of Transportation policy, codes and standards and AASHTO standard specifications - the referenced documents were not provided - these are needed to verify construction other than return to pre-incident design, capacity and function.

Subgrantee change from 2-each 72 inch CMP culverts to 2-each 84 inch concrete culverts, this will result in an increase in flow through transfer capability. Applicant must prove an H&H Study, a United States Corps of Engineers Permit and a Georgia Department of Natural Resources Permit for this work.

Main Office:

Fayette County Board of Commissioners

140 Stonewall Avenue West, Suite 100

Fayetteville, GA 30214

Lat/Lon: 33.447108 -84.456611

GENERAL COMMENTS:

DIRECT ADMINISTRATIVE COSTS:

Capture Date: 07/22/2016 14:29

Federal Emergency Management Agency

Project Application Grant Report (P.2)

Disaster: FEMA-4259-DR-GA

Number of Records: 1

The Sub-grantee is requesting Direct Administrative Costs that are directly chargeable to this specific project. Associated eligible work is related to administration of the PA project only and in accordance with 44 CFR 13.22. These costs are treated consistently and uniformly as direct costs in all Federal awards and other Sub-grantee activities and are not included in any approved indirect cost rates.

WORK TO BE COMPLETED: Upon completion, this site will be returned to its original design, function, and capacity within the original footprint. Acquiring all necessary Federal, State, and local permits is required for Federal Funding. Noncompliance with this requirement may jeopardize the receipt of Federal funds.

HAZARD MITIGATION PROPOSAL:

Project was reviewed for 406 Hazard Mitigation and determination is made that mitigation is not feasible because the work was 100% complete and all repairs conformed to the Subgrantee code and standards.

RECORD RETENTION: The FEMA-State Agreement and 2 C.F.R. § 200.333 set forth the records retention requirements under the Public Assistance grant. The State is required to retain records for 3 years (except in certain rare circumstances described in 2 C.F.R. § 200.333) from the date it submits the final Federal Financial Report (SF 425) for the entire Public Assistance grant to FEMA in compliance with 2 C.F.R. § 200.333, notwithstanding the time period prescribed for sub-recipients. Sub-recipients are required to retain records for 3 years from the date that the State submits to FEMA the final expenditure report for the sub-recipient. The final expenditure report for the sub-recipient is the quarterly progress report in which the State indicates it reflects the last and final expenditures for the sub-recipient for the Public Assistance grant. FEMA will not confirm the quarterly progress report as the final expenditure report for a particular sub-recipient until the State has submitted all outstanding information and certifications required in 44 C.F.R. § 206.205 for all the sub-recipient's costs and work for the major disaster. See FEMA-State Agreement, V (E) and VI (E). **PERMITS:** The PA Project Specialist has advised the Applicant that it is their responsibility to obtain all applicable local, state and federal permits prior to any construction or debris disposal activity referenced on this project. Applicant has also been advised that the lack of obtaining and maintaining these documents may jeopardize funding.

INSURANCE: As a condition for receiving Public Assistance for permanent work, an applicant must obtain and maintain insurance to cover that facility for the hazard that caused the damage. Such coverage must, at a minimum, be in the amount of the estimated eligible damages for that structure prior to any reduction. The costs of Section 406 hazard mitigation measures are included in the amount of insurance required. If the requirement to purchase all insurance is not met, FEMA will not provide assistance for damage sustained in the current or a future disaster of the same type. If the applicant does not maintain all required insurance, FEMA will not provide any assistance for that facility in future disasters of the same type. An applicant is exempt from this requirement for:

- Projects where the eligible damage (before any reductions) is less than \$5,000; or
- Facilities for which, in the determination of the State insurance commissioner, the type and/or extent of insurance being required by FEMA is not reasonable. (This exemption does not apply to facilities insurable under the NFIP because insurance is both available and reasonable.)

PROOF OF PAYMENT: The Sub-recipient has not provided all/any proof of payment at the completion of this project. The Sub-recipient will provide a copy of their proof of payment at the grantee review.

PROCUREMENT: The Applicant has been advised by FEMA PAC and/or Project Specialist that in the seeking of proposals and letting of contracts for eligible work, the Applicant must comply with its Local, State and/or Federal procurement laws, regulations, and procedures. The federal regulations at 2 C.F.R. §§ 200.317 to 326 set forth various procurement standards that a non-Federal entity must follow when using FEMA Public Assistance funding to finance procurements of property and services to perform the scope of work under a Public Assistance award. As detailed in those regulations, a state must use the same policies and procedures that it uses for procurements from its non-Federal funds. 2 C.F.R. § 200.317. A state must also comply with 2 C.F.R. § 200.322 (Procurement of Recovered Materials), must ensure that every purchase order or other contract included any clauses required by 2 C.F.R. § 200.326 (Contract Provisions), and must follow all applicable federal laws, executive orders, and implementing regulations. All other non-Federal entities, including non-state Sub-recipients of a state, must follow the regulations at 2 C.F.R. § 200.318 (General Procurement Standards) through 2 C.F.R. § 200.326 (Contract Provisions). A non-Federal entity, however, may continue to apply with the former procurement standards applicable to FEMA awards formerly located at 44 C.F.R. Part 13 (for states, local, and Indian tribal governments) or 2 C.F.R. Part 215 (for institutions of higher education, hospitals, and other nonprofit organizations) until the completion of one additional fiscal year after December 26, 2014. 2 C.F.R. § 200.110(a). This is an elective grace period and, if a non-Federal entity chooses to use the previous procurement standards before adopting the procurement standards in 2 C.F.R. pt. 200, must document this decision in its internal procurement policies.

RECORDS RETENTION: The FEMA-State Agreement and 2 C.F.R. § 200.333 set forth the records retention requirements under the Public Assistance grant. The State is required to retain records for 3 years (except in certain rare circumstances described in 2 C.F.R. § 200.333) from the date it submits the final Federal Financial Report (SF 425) for the entire Public Assistance grant to FEMA in compliance with 2 C.F.R. § 200.333, notwithstanding the time period prescribed for Sub-recipients. Sub-recipients are required to retain records for 3 years from the date that the State submits to FEMA the final expenditure report for the Sub-recipient. The final expenditure report for the Sub-recipient is the quarterly progress report in which the State indicates it reflects the last and final expenditures for the Sub-recipient for the Public Assistance grant. FEMA will not confirm the quarterly progress report as the final expenditure report for a particular Sub-recipient until the State has submitted all outstanding information and certifications required in 44 C.F.R. § 206.205 for all the Sub-recipient's costs and work for the major disaster. See FEMA-State Agreement, V (E) and VI (E)."

FEDERAL HIGHWAY ROADS: The Subgrantee has notified FEMA that none of the sites in this Project Worksheet are located on roads listed on the Federal Functional Classification System as: Major Collectors, Minor Arterials, Principal Arterials, Interstate, and/or receiving any kind of federal funding. Only Minor Collector Roads that are not eligible for the Emergency Relief Funding can be eligible for Permanent Work repairs under the FEMA PA Program.

ENVIRONMENTAL AND HISTORIC: Any change to the approved scope of work will require re-evaluation by the Environmental and Historic Preservation section for compliance with environmental and historic preservation considerations under the National Environmental Policy Act. Non-compliance with this requirement may jeopardize the receipt of federal funding.

Floodplains and Wetlands: Any modifications or construction in a floodplain or wetland must be reviewed by FEMA and may require a public notice.

Threatened and Endangered Species: The Applicant and FEMA may be required to complete consultation with the U.S. Fish and Wildlife Service and the Georgia Department of Natural Resources (GADNR) for projects that have the potential to affect: critical habitat, which may be located in or near water, forested areas, fields, or along the road edge, endangered or threatened species within a county (listed on USFWS and GADNR websites).

Historic and Archaeological Resources: FEMA may be required to complete consultation with the State Historic Preservation Office and tribes prior to starting work on certain projects including, but not limited to: repair or demolition of buildings or structures (including bridges) 45 years old or older, ground disturbing activities including projects in farmland, forests, and other undisturbed areas, as well as undisturbed ground within built-up areas, and use of borrow pits.

LARGE PROJECT: When Project Worksheets are written as large projects (\$120,000+), an adjustment must be made during the closeout process in order to match the actual eligible dollars spent. This will require an amendment to be written in EMMIE to capture the over-run/under-run. For large projects, payment is made on the basis of actual costs determined after the project is completed, although interim payments may be made as necessary, or on the basis of an agreed upon estimate. The eligible applicant has the choice of how it wishes to receive the federal grant. Once FEMA obligates funds to the grantee, further management of the assistance, including disbursement to sub-grantees, is the responsibility of the grantee. FEMA will continue to monitor the recovery progress to ensure the timely delivery of eligible assistance and compliance with the law and regulations.

1 PW

PWS (\$)

Subgrantee Admin Exp. (\$)

Total (\$)

Capture Date: 07/22/2016 14:29

Federal Emergency Management Agency

Project Application Grant Report (P.2)

Disaster: FEMA-4259-DR-GA

Number of Records: 1

Amount Eligible (\$)

455,470.73

0.00

455,470.73

Federal Share (\$)

341,603.05

0.00

341,603.05

PA-04-GA-4259-PW-00205(0) P

Applicant Name:

FAYETTE (COUNTY)

Period of Performance Start:

02-26-2016

Application Title:

FAYE07C - Culverts - Rising Star Road

Period of Performance End:

08-26-2017

Bundle Reference # (Amendment #)

PA-04-GA-4259-PW-00205(179)

Date Awarded

07-21-2016

Subgrant Application - FEMA Form 90-91**Note:** The Effective Cost Share for this application is 75%FEDERAL EMERGENCY MANAGEMENT AGENCY
PROJECT WORKSHEET

DISASTER

FEMA

4259

-

DR

-GA

PROJECT NO.

FAYE07C

PA ID NO.

113-99113-00

DATE

07-15-2016

CATEGORY

C

APPLICANT: FAYETTE (COUNTY)

WORK COMPLETE AS OF:

05-16-2016 : 0 %

Site 1 of 1

DAMAGED FACILITY:

Rising Star Road Culvert

COUNTY: Fayette

LOCATION:

PA-04-GA-4259-PW-00205(0):
Rising Star Road Culvert
Fayette County, GA
Lat/Lon: 33.334224 -84.443003LATITUDE:
33.334224LONGITUDE:
-84.443003

Current Version:

DAMAGE DESCRIPTION AND DIMENSIONS:

PA-04-GA-4259-PW-00205(0):

During the declared incident period of December 22nd, 2015 through January 13th, 2016, severe storms with lightning and prolonged periods of rainfall resulted in high velocity water flow and extensive flooding causing damage to the Fayette County maintained roads and culverts.

Subgrantee sustained damages to the culverts on Rising Star Road the damages include:

- High velocity flood water overwhelmed, over topped and washed out (2) each culverts 72 inch diameter x 58ft Corrugated Metal Pipe (CMP), the culverts became structurally unsound.
- High velocity flood water eroded and washed away 14.4ft-(L) x 10ft-(W)/9 = 16.0SY of the road embankment
- High velocity flood water eroded and washed away 25ft-(L) x 12.65ft-(W) x 2ft-(D)/27 = 23.4CY (1.4 factor) = 32.7 Tons of the rip rap surrounding the culvert area

Current Version:

SCOPE OF WORK:

PA-04-GA-4259-PW-00205(0):

The Subgrantee utilized, Force Account Labor, Force Account Equipment and Materials to stabilize this area. All repair work completed and to be completed will be in compliance with Fayette County Codes & Standards (as required by Fayette County codes and standards)

Work Completed:

Force Account Labor:

- Force Account Labor worked 49.25 regular hours at a cost of \$1,126.80, no overtime hours (see attachments)

Force Account Equipment:

- Force Account Equipment was utilized a total of 40.0 hours at a cost of \$2,006.00, equipment include excavator, skid-steer loader, flatbed, tractor, pick-up trucks and 18CY dump truck (see attachments)

Materials:

- The Subgrantee purchased and installed flowable fill (for road embankment) $14.4\text{ft}-(L) \times 10\text{ft}-(W)/9 = 16.0\text{SY}$, Fairburn Ready Mix, Invoice 209004, Paid-Check 164259 01/21/2016 \$1,300.00
- The Subgrantee purchased and installed Rip Rap type 3 $25\text{ft}-(L) \times 12.65\text{ft}-(W) \times 2\text{ft}-(D)/27 = 23.4\text{CY}$ (1.4 factor) = 32.7 Tons, Hanson Aggregates Southeast, Invoice 3175831, Paid-Check 164270 \$572.43 included id check amount.
- Total \$1,872.43

Work To Be Completed:

The Subgrantee will utilize Contract Labor to repair this location.

Contract Labor:

•Contract Labor (Not yet sent out for bid) will install (2) each 84 inch diameter concrete reinforced culverts X 58ft in length, and concrete headwalls for each end of the concrete reinforced culverts. Note: concrete headwall to support the 84 inch diameter culvert (as required by Fayette County codes and standards) The cost of this item is included in Engineers Estimated Costs (See Attached)

•The Estimated Engineers Cost will include costs associated with the work to be completed including the design and bid services (Tetra Tech Task Order Number 14) Estimated Engineers Cost: \$449,143.00

Contract Labor Estimated Engineers Cost: \$449,143.00

Force Account Labor: \$1,126.80

Force Account Equipment: \$2,006.00

Materials: \$1,872.43

Location Total: \$454,148.23

DAC: \$1,322.50

\$455,470.73

PROJECT SPECIFIC COMMENT:

Tetra Tech, Inc. (Contract/Consultant Labor) duties include but not limited to: Engineer of Record for Public Works, Fayette County, GA. Hydrologic & Hydraulic Analysis, Storm Management, Project Management, Construction Engineering & Inspecting, Surveying and to insure compliance to federal procurement requirements and developing project documentation that involves federal funding. Contract # 940-P (See Attachment)

Fayette County officially adopted Georgia Design Standards on June 9, 2005 (attached e-mail)

Fayette County's codes and standards require cross drains under paved, county roads to be reinforced concrete and to have headwalls. The standards apply for new construction and pipe replacements. When Fayette County paves a gravel road it is brought up to all current codes and standards, including the use of RCP and headwalls. Fayette County's codes and standards for paved roads do not apply to prescriptive easements / gravel roads. When pipe work is needed on a gravel road, various options are considered and the most cost effective solution is used. Since most pipes on gravel roads are shallow, HDPE and CMP are often used since their material and installation costs are much less than RCP. If the road is paved the cross-drains are improved to meet the codes and standards for paved roads at that time.

Subgrantee has provided its codes and standards which in turn reference Georgia Department of Transportation policy, codes and standards and AASHTO standard specifications – the referenced documents were not provided – these are needed to verify construction other than return to pre-incident design, capacity and function.

Subgrantee change from 2-each 72 inch CMP culverts to 2-each 84 inch concrete culverts, this will result in an increase in flow through transfer capability. Applicant must prove an H&H Study, a United States Corps of Engineers Permit and a Georgia Department of Natural Resources Permit for this work.

Main Office:

Fayette County Board of Commissioners
140 Stonewall Avenue West, Suite 100
Fayetteville, GA 30214
Lat/Lon: 33.447108 -84.456611

GENERAL COMMENTS:**DIRECT ADMINISTRATIVE COSTS:**

The Sub-grantee is requesting Direct Administrative Costs that are directly chargeable to this specific project. Associated eligible work is related to administration of the PA project only and in accordance with 44 CFR 13.22. These costs are treated consistently and uniformly as direct costs in all Federal awards and other Sub-grantee activities and are not included in any approved indirect cost rates.

WORK TO BE COMPLETED: Upon completion, this site will be returned to its original design, function, and capacity within the original footprint. Acquiring all necessary Federal, State, and local permits is required for Federal Funding. Noncompliance with this requirement may jeopardize the receipt of Federal funds.

HAZARD MITIGATION PROPOSAL:

Project was reviewed for 406 Hazard Mitigation and determination is made that mitigation is not feasible because the work was 100% complete and all repairs conformed to the Subgrantee code and standards.

RECORD RETENTION: The FEMA-State Agreement and 2 C.F.R. § 200.333 set forth the records retention requirements under the Public

Assistance grant. The State is required to retain records for 3 years (except in certain rare circumstances described in 2 C.F.R. § 200.333) from the date it submits the final Federal Financial Report (SF 425) for the entire Public Assistance grant to FEMA in compliance with 2 C.F.R. § 200.333, notwithstanding the time period prescribed for sub-recipients. Sub-recipients are required to retain records for 3 years from the date that the State submits to FEMA the final expenditure report for the sub-recipient. The final expenditure report for the sub-recipient is the quarterly progress report in which the State indicates it reflects the last and final expenditures for the sub-recipient for the Public Assistance grant. FEMA will not confirm the quarterly progress report as the final expenditure report for a particular sub-recipient until the State has submitted all outstanding information and certifications required in 44 C.F.R. § 206.205 for all the sub-recipient's costs and work for the major disaster. See FEMA-State Agreement, V (E) and VI (E). PERMITS: The PA Project Specialist has advised the Applicant that it is their responsibility to obtain all applicable local, state and federal permits prior to any construction or debris disposal activity referenced on this project. Applicant has also been advised that the lack of obtaining and maintaining these documents may jeopardize funding.

INSURANCE: As a condition for receiving Public Assistance for permanent work, an applicant must obtain and maintain insurance to cover that facility for the hazard that caused the damage. Such coverage must, at a minimum, be in the amount of the estimated eligible damages for that structure prior to any reduction. The costs of Section 406 hazard mitigation measures are included in the amount of insurance required. If the requirement to purchase all insurance is not met, FEMA will not provide assistance for damage sustained in the current or a future disaster of the same type. If the applicant does not maintain all required insurance, FEMA will not provide any assistance for that facility in future disasters of the same type. An applicant is exempt from this requirement for:

- Projects where the eligible damage (before any reductions) is less than \$5,000; or.
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FEDERAL HIGHWAY ROADS: The Subgrantee has notified FEMA that none of the sites in this Project Worksheet are located on roads listed on the Federal Functional Classification System as: Major Collectors, Minor Arterials, Principal Arterials, Interstate, and/or receiving any kind of federal funding. Only Minor Collector Roads that are not eligible for the Emergency Relief Funding can be eligible for Permanent Work repairs under the FEMA PA Program.

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Floodplains and Wetlands: Any modifications or construction in a floodplain or wetland must be reviewed by FEMA and may require a public notice.

Threatened and Endangered Species: The Applicant and FEMA may be required to complete consultation with the U.S. Fish and Wildlife Service and the Georgia Department of Natural Resources (GADNR) for projects that have the potential to affect: critical habitat, which may be located in or near water, forested areas, fields, or along the road edge, endangered or threatened species within a county (listed on USFWS and GADNR websites).

Historic and Archaeological Resources: FEMA may be required to complete consultation with the State Historic Preservation Office and tribes prior to starting work on certain projects including, but not limited to: repair or demolition of buildings or structures (including bridges) 45 years old or older, ground disturbing activities including projects in farmland, forests, and other undisturbed areas, as well as undisturbed ground within built-up areas, and use of borrow pits.

LARGE PROJECT: When Project Worksheets are written as large projects (\$120,000+), an adjustment must be made during the closeout process in order to match the actual eligible dollars spent. This will require an amendment to be written in EMMIE to capture the over-run/under-run. For large projects, payment is made on the basis of actual costs determined after the project is completed, although interim payments may be made as necessary, or on the basis of an agreed upon estimate. The eligible applicant has the choice of how it wishes to receive the federal grant. Once FEMA obligates funds to the grantee, further management of the assistance, including disbursement to sub-grantees, is the responsibility of the grantee. FEMA will continue to monitor the recovery progress to ensure the timely delivery of eligible assistance and compliance with the law and regulations.

Current Version:					
Does the Scope of Work change the pre-disaster conditions at the site? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			Special Considerations included? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Hazard Mitigation proposal included? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			Is there insurance coverage on this facility? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
PROJECT COST					
ITEM	CODE	NARRATIVE	QUANTITY/UNIT	UNIT PRICE	COST
		*** Version 0 ***			
		Work Completed			
1	9888	Site 1 Rising Star Road Culvert Work Completed	1/LS	\$ 5,005.23	\$ 5,005.23
		Work To Be Completed			
2	9888	Site 1 Rising Star Road Culvert Work To Be Completed	1/LS	\$ 449,143.00	\$ 449,143.00
		Direct Subgrantee Admin Cost			
3	9901	Direct Administrative Costs (Subgrantee)	1/LS	\$ 1,322.50	\$ 1,322.50
				TOTAL COST	\$ 455,470.73
PREPARED BY ROBERT CARTER			TITLE Project Specialist		SIGNATURE
APPLICANT REP. MICHAEL SINGLETON			TITLE EMA		SIGNATURE

PROJECT WORKSHEET 00204(198)

LEES MILL ROAD

BUNDLE AMOUNT REQUESTED:

\$513,802.32

CHECK AMOUNT PROVIDED:

\$112,394.26

GEORGIA EMERGENCY MANAGEMENT AGENCY
HOMELAND SECURITY

Page 53 of 235

NATHAN DEAL
GOVERNOR



JIM BUTTERWORTH
DIRECTOR

August 8, 2016

RE: FEMA-4259-DR-GA
PA ID #113-99113-00
Fayette County

Mr. Mike Singleton
Director
Fayette County Emergency
Management Agency
Suite 100
140 Stonewall Avenue, West
Fayetteville, Georgia 30214

Dear Mr. Singleton:

Enclosed is bundle #00204(198) which includes your Application for Federal Assistance in the amount of \$513,802.32. The remaining documents are for you to retain for your records.

If you wish to appeal this decision, please submit written justification to this office within 30 days from the date of this letter. If you do not wish to appeal, please sign and return one original Application for Federal Assistance form to this office, Attention: Public Assistance, as soon as possible. You are reminded that all other terms and conditions specified in the Recipient-Subrecipient Agreement, still apply.

If you have any questions regarding this matter, please contact me at 404-635-7466 or 1-800-TRY-GEMA.

Sincerely,

A handwritten signature in black ink, reading "Martin G. Itzkowitz".

Martin G. Itzkowitz
Grants Specialist

/mi
Enclosures
cc: Sheri Russo, Area Field Coordinator
Georgia Emergency Management
Homeland Security Agency

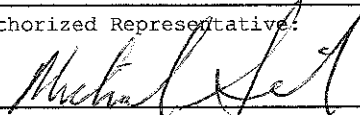


EXHIBIT A

Page 54 of 235

PAS259023

APPLICATION FOR FEDERAL ASSISTANCE

1.Type of Submission: [] Construction [] Non-Construction		2.Date Submitted:		Applicant Identifier: 113-99113-00	
		3.Date Rcvd by State:		State Application ID: Bundle # 204	
		4.Date Rcvd by Federal:		State Identifier: FEMA-DR-4259-DR-GA	
5.Applicant Information:					
Legal Name: Fayette County			Organizational Unit: Fayette		
Address (city, county, state, and zip): 140 Stonewall Avenue, West, Suite 100 Fayetteville, GA 30214-1520			Name and telephone number of the person to be contacted on matters involving this application (include area code): Michael Singleton 305-5169 MS		
Employer Identification Number(EIN): 58-6000826			7.Type of Applicant (enter appropriate letter in box): [B] A.State F.State Institution of B.County Higher Learning C.Municipal: G.Private Learning D.Special District H.Other (List): E.Independent School District		
8.Type of Application: [] New [] Continuation [X] Revision If revision, enter appropriate letter(s) in box(es) [] A. Increase Award C. Increase Duration B. Decrease Award D. Decrease Duration E. Other (List):			9.Name of State Agency: Georgia Emergency Management and Homeland Security Agency		
10.Catalog of Federal Domestic Assistance Number: Title:			11.Descriptive Title of Applicant's Project: (See Exhibit G for PW Details)		
12.Estimated Funding:			Remarks:		
Federal: \$385,351.74			This Exhibit A is for Bundle # 204		
Applicant: \$64,225.29					
State: \$64,225.29					
Local: XX.XX					
Other: XX.XX					
Total: \$513,802.32					
13.TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.					
Typed Name of Authorized Representative: Michael Singleton		Title: Director		Telephone Number: (770) 305-5169 MS	
Signature of Authorized Representative: 				Date Signed: 08-15-16	
Signature of Approving Authority:		Title:			

Certification of Program Cost Share

This certification is pursuant to the State Financial Assistance Policy for Local Governments Declared Eligible for Federal Disaster Assistance Programs. This policy can be obtained from the Georgia Emergency Management Agency.

1. The prospective subgrantee certifies, by submission of this proposal, that it will provide its local match based on the local contribution rates indicated in this exhibit on all expenditures incurred on any projects funded as a result of this agreement.
2. Failure to provide match at or greater than the rates specified will result in non-payment for the full amount of the expenditure for which reimbursement is requested and deobligation of the federal share.

FEMA-DR-4259-DR-GA Severe Storms and Flooding

PAS259023

BUNDLE #: 204

Fayette County

<u>PW #</u>	<u>VRS</u>	<u>Bundle Amount</u>	<u>Federal Funds</u>	<u>State Cost Share</u>	<u>Local Cost Share</u>
PW-00204	0	Roads and Bridges			
		513,802.32	385,351.74 (75.0%)	64,225.29 (12.5%)	64,225.29 (12.5%)
		<u>Grand Total</u>	<u>Federal Total</u>	<u>State Total</u>	<u>Local Total</u>
		513,802.32	385,351.74	64,225.29	64,225.29

Exhibit H

Federal Funding Accountability and Transparency Act Certification

In order to remain in compliance with The Federal Funding Accountability and Transparency Act of 2006 (FFATA) reporting, please complete Items 1 through 7 (and Items 8, 9 and 10 if applicable), sign and certify by an authorized agent.

Sub-recipient award Number: PAS259023- PW #00204(0)

Sub-recipient Name: Fayette County

CFDA Program Number and Program Title: 97.036 Disaster Grants-Public ASSISTANCE (Presidentially Declared Disasters)

Sub-award Project Description: Cat C: Culverts damaged – Lees Mill Road

1. Sub-recipient DUNS Number 099634883
2. Sub-recipient Name Fayette County
3. Sub-recipient DBA Name N/A
4. Sub-recipient Address 140 W. Stonewall Ave. Suite 100 Fayetteville, GA 30214
5. If DBA, Sub-recipient Parent DUNS Number N/A
6. Sub-award Principle Place of Project Performance Lees Mill Rd.
7. In the preceding fiscal year, did the sub-recipient receive 80% of its annual gross revenues from the Federal government? Yes _____ No ✓
If Yes, continue to question 8. If No, STOP and certify. The questionnaire is complete.
8. In the preceding fiscal year, were the sub-recipient's annual gross revenues from the Federal government more than \$25 million annual? Yes _____ No _____
If Yes, continue to question 9. If No, STOP and certify. The questionnaire is complete.
9. Does the public have access to the names and total compensation of the sub-recipient's five most highly compensated officers through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. §§ 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? Yes _____ No _____
If No, continue to question 10. If Yes, STOP and certify. The questionnaire is complete.
10. Please list the names and compensation of the sub-recipient's five most highly compensated officers only if question 9 was applicable and answered NO.

1. _____ \$ _____
2. _____ \$ _____
3. _____ \$ _____
4. _____ \$ _____
5. _____ \$ _____

I certify that to the best of my knowledge all of the information on this form is complete and accurate.

Authorized Signature: Michael S. A. Date: 08-15-16

This section is for use by the Georgia Emergency Management Agency Only.

Sub-recipient Obligation/Agency Name: _____

In accordance with The Federal Funding Accountability and Transparency Act of 2006 (FFATA), this document has been processed in the FFATA Sub-award Reporting System (FSRS) by the undersigned:

Signature _____ Date: _____

Sub-recipient Obligation/Action Date: _____

Report Generated on:	08/02/2016 16:24
Data Captured As Of:	08/02/2016 16:24
Disaster Number:	4259
Bundle:	PA-04-GA-4259-PW-00204

Capture Date: 08/02/2016 16:24

Federal Emergency Management Agency

Project Application Grant Report (P.2)

Disaster: FEMA-4259-DR-GA

Number of Records: 1

Applicant ID: 113-99113-00 Bundle #: PA-04-GA-4259-PW-00204(198)		Applicant: FAYETTE (COUNTY)		
PW #	Cat	Cost Share	Projected Completion Date	Approved PW Amount (\$)
PA-04-GA-4259-PW-00204(0)	C	N	08-26-2017	513,802.32

Facility Number:	1
Facility Name:	Lees Mill Road

Location:	Lees Mill Road Culvert Fayette County, GA Lat/Lon: 33.504117 -84.521689
-----------	---

Scope of Work:	The Subgrantee to make repairs at this site has used force account labor and equipment and rental for damage site analysis and will use Contract Labor for work to be completed. All repair work to be completed at this site will be in compliance with Fayette County Codes & Standards (see attachments - specifically refer to letter dated June 10, 2016 from Phil Mallon (Fayette County Engineer to Lisa Palmieri (FEMA project Specialist)).
----------------	--

Work To Be Completed:

•Contract Labor (Not yet sent out for bid) to remove the two damaged 72 inch culverts and the one compromised yet functioning 72 inch culvert and to bring the entire damaged site into compliance with adopted Fayette County codes and standards - will install (2) each 8ft-(W) x 7ft-(H) concrete box culverts 64ft in length and concrete wing walls for each end of the concrete box culverts. The cost of this item is included in Engineers Estimated Costs (See Attached)

•The Estimated Engineers Cost will include costs associated with the work to be completed including the design and bid services (Tetra Tech Task Order Number 13)

Estimated Engineers Cost: \$511,849.00

Work Completed:

Force Account Labor:

•County labor force worked 16.0 regular hours at a cost of \$383.02, no overtime hours. Work conducted included core drilling the road to insure there were no voids under the road surface.

Force Account Equipment:

•County equipment was utilized a total of 8.0 hours at a cost of \$141.80, equipment include pick-up trucks (see attachments)

Materials:

•No material costs have been presented for reimbursement for this project.

Rental:

•Able 2 Rent All, Inc. (core drill and bit) Invoice 115272 \$106.00, Paid 01/14/2016 \$106.00

Contract Labor: \$511,849.00

Force Account Labor: \$383.02

Force Account Equipment: \$141.80

Materials: \$0.00

Rental: \$106.00

Location Total: \$512,479.82

DAC: \$1,322.50

PROJECT SPECIFIC COMMENT:

Fayette County officially adopted Georgia Design Standards on June 9, 2005 (attached e-mail)

Fayette County's codes and standards require cross drains under paved, county roads to be reinforced concrete and to have headwalls. The standards apply for new construction and pipe replacements. When Fayette County paves a gravel road it is brought up to all current codes and standards, including the use of RCP and headwalls. Fayette County's codes and standards for paved roads do not apply to prescriptive easements / gravel roads. When pipe work is needed on a gravel road, various options are considered and the most cost effective solution is used. Since most pipes on gravel roads are shallow, HDPE and CMP are often used since their material and installation costs are much less than RCP. If the road is paved the cross-drains are improved to meet the codes and standards for paved roads at that time.

In Tetra Techs Scope of Work for Task Order # 13 it is stated; At this location there are 3-culverts, 1-culvert appears to fully operational the other 2-culverts appears to have varying levels of damage.

Note 1 - Applicant has provided its codes and standards which in turn reference Georgia Department of Transportation policy, codes and standards and AASHTO standard specifications - the referenced documents were not provided - these are needed to verify construction other than return to pre-incident design, capacity and function.

Note 2 - Applicant's change from three 72 inch CMP culverts to two 8 foot by 7 foot concrete box culverts results in a 32.1 percent increase in flow through transfer capability. Applicant must prove an H&H Study, a United States Corps of Engineers Permit and a Georgia Department of Natural Resources Permit for this work.

Tetra Tech, Inc. (Contract/Consultant Labor) duties include but not limited to: Engineer of Record for Public Works, Fayette County, GA. Hydrologic & Hydraulic Analysis, Storm Management, Project Management, Construction Engineering & Inspecting, Surveying and to insure compliance to federal procurement requirements and developing project documentation that involves federal funding. Contract # 940-P (See Attachment)

Main Office:

Fayette County Board of Commissioners
140 Stonewall Avenue West, Suite100
Fayetteville, GA 30214
Lat/Lon: 33.447108 -84.456611

GENERAL COMMENTS:

DIRECT ADMINISTRATIVE COSTS:

The Sub-grantee is requesting Direct Administrative Costs that are directly chargeable to this specific project. Associated eligible work is related to administration of the PA project only and in accordance with 44 CFR 13.22. These costs are treated consistently and uniformly as direct costs in all Federal awards and other Sub-grantee activities and are not included in any approved indirect cost rates.

Capture Date: 08/02/2016 16:24

Federal Emergency Management Agency
Project Application Grant Report (P.2)
Disaster: FEMA-4259-DR-GA

Number of Records: 1

WORK TO BE COMPLETED: Acquiring all necessary Federal, State, and local permits is required for Federal Funding. Noncompliance with this requirement may jeopardize the receipt of Federal funds.

HAZARD MITIGATION PROPOSAL:

Project was reviewed for 406 Hazard Mitigation and determination is made that mitigation is not feasible because all repairs will conform to the Subgrantee Codes and Standards.

RECORD RETENTION: The FEMA-State Agreement and 2 C.F.R. § 200.333 set forth the records retention requirements under the Public Assistance grant. The State is required to retain records for 3 years (except in certain rare circumstances described in 2 C.F.R. § 200.333) from the date it submits the final Federal Financial Report (SF 425) for the entire Public Assistance grant to FEMA in compliance with 2 C.F.R. § 200.333, notwithstanding the time period prescribed for sub-recipients. Sub-recipients are required to retain records for 3 years from the date that the State submits to FEMA the final expenditure report for the sub-recipient. The final expenditure report for the sub-recipient is the quarterly progress report in which the State indicates it reflects the last and final expenditures for the sub-recipient for the Public Assistance grant. FEMA will not confirm the quarterly progress report as the final expenditure report for a particular sub-recipient until the State has submitted all outstanding information and certifications required in 44 C.F.R. § 206.205 for all the sub-recipient's costs and work for the major disaster. See FEMA-State Agreement, ¶¶ V (E) and VI (E). PERMITS: The PA Project Specialist has advised the Applicant that it is their responsibility to obtain all applicable local, state and federal permits prior to any construction or debris disposal activity referenced on this project. Applicant has also been advised that the lack of obtaining and maintaining these documents may jeopardize funding.

INSURANCE: As a condition for receiving Public Assistance for permanent work, an applicant must obtain and maintain insurance to cover that facility for the hazard that caused the damage. Such coverage must, at a minimum, be in the amount of the estimated eligible damages for that structure prior to any reduction. The costs of Section 406 hazard mitigation measures are included in the amount of insurance required. If the requirement to purchase all insurance is not met, FEMA will not provide assistance for damage sustained in the current or a future disaster of the same type. If the applicant does not maintain all required insurance, FEMA will not provide any assistance for that facility in future disasters of the same type. An applicant is exempt from this requirement for:

- Projects where the eligible damage (before any reductions) is less than \$5,000; or
- Facilities for which, in the determination of the State insurance commissioner, the type and/or extent of insurance being required by FEMA is not reasonable. (This exemption does not apply to facilities insurable under the NFIP because insurance is both available and reasonable.)

PROOF OF PAYMENT: The Sub-recipient has not provided all/any proof of payment at the completion of this project. The Sub-recipient will provide a copy of their proof of payment at the grantee review.

PROCUREMENT: The Applicant has been advised by FEMA PAC and/or Project Specialist that in the seeking of proposals and letting of contracts for eligible work, the Applicant must comply with its Local, State and/or Federal procurement laws, regulations, and procedures. The federal regulations at 2 C.F.R. §§ 200.317 to 326 set forth various procurement standards that a non-Federal entity must follow when using FEMA Public Assistance funding to finance procurements of property and services to perform the scope of work under a Public Assistance award. As detailed in those regulations, a state must use the same policies and procedures that it uses for procurements from its non-Federal funds. 2 C.F.R. § 200.317. A state must also comply with 2 C.F.R. § 200.322 (Procurement of Recovered Materials), must ensure that every purchase order or other contract included any clauses required by 2 C.F.R. § 200.326 (Contract Provisions), and must follow all applicable federal laws, executive orders, and implementing regulations. All other non-Federal entities, including non-state Sub-recipients of a state, must follow the regulations at 2 C.F.R. § 200.318 (General Procurement Standards) through 2 C.F.R. § 200.326 (Contract Provisions). A non-Federal entity, however, may continue to apply with the former procurement standards applicable to FEMA awards formerly located at 44 C.F.R. Part 13 (for states, local, and Indian tribal governments) or 2 C.F.R. Part 215 (for institutions of higher education, hospitals, and other nonprofit organizations) until the completion of one additional fiscal year after December 26, 2014. 2 C.F.R. § 200.110(a). This is an elective grace period and, if a non-Federal entity chooses to use the previous procurement standards before adopting the procurement standards in 2 C.F.R. pt. 200, must document this decision in its internal procurement policies.

RECORDS RETENTION: The FEMA-State Agreement and 2 C.F.R. § 200.333 set forth the records retention requirements under the Public Assistance grant. The State is required to retain records for 3 years (except in certain rare circumstances described in 2 C.F.R. § 200.333) from the date it submits the final Federal Financial Report (SF 425) for the entire Public Assistance grant to FEMA in compliance with 2 C.F.R. § 200.333, notwithstanding the time period prescribed for Sub-recipients. Sub-recipients are required to retain records for 3 years from the date that the State submits to FEMA the final expenditure report for the Sub-recipient. The final expenditure report for the Sub-recipient is the quarterly progress report in which the State indicates it reflects the last and final expenditures for the Sub-recipient for the Public Assistance grant. FEMA will not confirm the quarterly progress report as the final expenditure report for a particular Sub-recipient until the State has submitted all outstanding information and certifications required in 44 C.F.R. § 206.205 for all the Sub-recipient's costs and work for the major disaster. See FEMA-State Agreement, V (E) and VI (E)."

ENVIRONMENTAL AND HISTORIC: Any change to the approved scope of work will require re-evaluation by the Environmental and Historic Preservation section for compliance with environmental and historic preservation considerations under the National Environmental Policy Act. Non-compliance with this requirement may jeopardize the receipt of federal funding.

Floodplains and Wetlands: Any modifications or construction in a floodplain or wetland must be reviewed by FEMA and may require a public notice.

Threatened and Endangered Species: The Applicant and FEMA may be required to complete consultation with the U.S. Fish and Wildlife Service and the Georgia Department of Natural Resources (GADNR) for projects that have the potential to affect: critical habitat, which may be located in or near water, forested areas, fields, or along the road edge, endangered or threatened species within a county (listed on USFWS and GADNR websites).

Historic and Archaeological Resources: FEMA may be required to complete consultation with the State Historic Preservation Office and tribes prior to starting work on certain projects including, but not limited to: repair or demolition of buildings or structures (including bridges) 45 years old or older, ground disturbing activities including projects in farmland, forests, and other undisturbed areas, as well as undisturbed ground within built-up areas, and use of borrow pits.

FEDERAL HIGHWAY ROADS: The Subgrantee has notified FEMA that none of the sites in this Project Worksheet are located on roads listed on the Federal Functional Classification System as: Major Collectors, Minor Arterials, Principal Arterials, Interstate, and/or receiving any kind of federal funding. Only Minor Collector Roads that are not eligible for the Emergency Relief Funding can be eligible for Permanent Work repairs under the FEMA PA Program.

LARGE PROJECT: When Project Worksheets are written as large projects (\$120,000+), an adjustment must be made during the closeout process in order to match the actual eligible dollars spent. This will require an amendment to be written in EMMIE to capture the over-run/under-run. For large projects, payment is made on the basis of actual costs determined after the project is completed, although interim payments may be made as necessary, or on the basis of an agreed upon estimate. The eligible applicant has the choice of how it wishes to receive the federal grant. Once FEMA obligates funds to the grantee, further management of the assistance, including disbursement to sub-grantees, is the responsibility of the grantee. FEMA will continue to monitor the recovery progress to ensure the timely delivery of eligible assistance and compliance with the law and regulations.

1 PW	PWs (\$)	Subgrantee Admin Exp. (\$)	Total (\$)
Amount Eligible (\$)	513,802.32	0.00	513,802.32
Federal Share (\$)	385,351.74	0.00	385,351.74

PA-04-GA-4259-PW-00204(0) P

Applicant Name:	Application Title:
FAYETTE (COUNTY)	FAYE06C Culverts - Lees Mill Road
Period of Performance Start:	Period of Performance End:
02-26-2016	08-26-2017

Bundle Reference # (Amendment #)	Date Awarded
PA-04-GA-4259-PW-00204(198)	08-01-2016

Subgrant Application - FEMA Form 90-91**Note:** The Effective Cost Share for this application is 75%FEDERAL EMERGENCY MANAGEMENT AGENCY
PROJECT WORKSHEET

DISASTER		PROJECT NO.		PA ID NO.	DATE	CATEGORY
FEMA	4259	-	DR	-GA	FAYE06C	113- 99113-00
APPLICANT: FAYETTE (COUNTY)					WORK COMPLETE AS OF: 05-02-2016 : 0 %	
Site 1 of 1						
DAMAGED FACILITY:				COUNTY: Fayette		
Lees Mill Road						
LOCATION:				LATITUDE:	LONGITUDE:	
PA-04-GA-4259-PW-00204(0): Lees Mill Road Culvert Fayette County, GA Lat/Lon: 33.504117 -84.521689				33.504117	-84.521689	
Current Version:						
DAMAGE DESCRIPTION AND DIMENSIONS:						
PA-04-GA-4259-PW-00204(0): During the declared incident period of December 22nd, 2015 through January 13th, 2016, severe storms with lightning and prolonged periods of rainfall resulted in high velocity water flow and extensive flooding causing damage to the Fayette County maintained roads and culverts.						
Subgrantee sustained damages to the culverts on Lees Mill Road the damages include: •High velocity flood water overwhelmed, over topped and washed out two(2) of three(3) each culverts 72 inch diameter x 64ft Corrugated Metal Pipe (CMP), damaging the two (2)culverts and compromising the third 72 inch CMP causing site location to become functionally and structurally unsound.						
Current Version:						
SCOPE OF WORK:						
PA-04-GA-4259-PW-00204(0): The Subgrantee to make repairs at this site has used force account labor and equipment and rental for damage site analysis and will use Contract Labor for work to be completed. All repair work to be completed at this site will be in compliance with Fayette County Codes & Standards (see attachments - specifically refer to letter dated June 10, 2016 from Phil Mallon (Fayette County Engineer to Lisa Palmieri (FEMA project Specialist)).						
Work To Be Completed:						
•Contract Labor (Not yet sent out for bid) to remove the two damaged 72 inch culverts and the one compromised yet functioning 72 inch culvert and to bring the entire damaged site into compliance with adopted Fayette County codes and standards - will install (2) each 8ft-(W) x 7ft-(H) concrete box culverts 64ft in length and concrete wing walls for each end of the concrete box culverts The cost of this item is included in Engineers Estimated Costs (See Attached) •The Estimated Engineers Cost will include costs associated with the work to be completed including the design and bid services (Tetra Tech Task Order Number 13)						

Estimated Engineers Cost: \$511,849.00

Work Completed:

Force Account Labor:

*County labor force worked 16.0 regular hours at a cost of \$383.02, no overtime hours. Work conducted included core drilling the road to insure there were no voids under the road surface.

Force Account Equipment:

*County equipment was utilized a total of 8.0 hours at a cost of \$141.80, equipment include pick-up trucks (see attachments)

Materials:

*No material costs have been presented for reimbursement for this project.

Rental:

*Able 2 Rent All, Inc. (core drill and bit) Invoice 115272 \$106.00, Paid 01/14/2016 \$106.00

Contract Labor: \$511,849.00

Force Account Labor: \$383.02

Force Account Equipment: \$141.80

Materials: \$0.00

Rental: \$106.00

Location Total: \$512,479.82

DAC: \$1,322.50

PROJECT SPECIFIC COMMENT:

Fayette County officially adopted Georgia Design Standards on June 9, 2005 (attached e-mail)

Fayette County's codes and standards require cross drains under paved, county roads to be reinforced concrete and to have headwalls. The standards apply for new construction and pipe replacements. When Fayette County paves a gravel road it is brought up to all current codes and standards, including the use of RCP and headwalls. Fayette County's codes and standards for paved roads do not apply to prescriptive easements / gravel roads. When pipe work is needed on a gravel road, various options are considered and the most cost effective solution is used. Since most pipes on gravel roads are shallow, HDPE and CMP are often used since their material and installation costs are much less than RCP. If the road is paved the cross-drains are improved to meet the codes and standards for paved roads at that time.

In Tetra Techs Scope of Work for Task Order # 13 it is stated; At this location there are 3-culverts, 1-culvert appears to fully operational the other 2-culverts appears to have varying levels of damage.

Note 1. – Applicant has provided its codes and standards which in turn reference Georgia Department of Transportation policy, codes and standards and AASHTO standard specifications – the referenced documents were not provided – these are needed to verify construction other than return to pre-incident design, capacity and function.

Note 2 – Applicant's change from three 72 inch CMP culverts to two 8 foot by 7 foot concrete box culverts results in a 32.1 percent increase in flow through transfer capability. Applicant must prove an H&H Study, a United States Corps of Engineers Permit and a Georgia Department of Natural Resources Permit for this work.

Tetra Tech, Inc. (Contract/Consultant Labor) duties include but not limited to: Engineer of Record for Public Works, Fayette County, GA. Hydrologic & Hydraulic Analysis, Storm Management, Project Management, Construction Engineering & Inspecting, Surveying and to insure compliance to federal procurement requirements and developing project documentation that involves federal funding. Contract # 940-P (See Attachment)

Main Office:

Fayette County Board of Commissioners

140 Stonewall Avenue West, Suite100

Fayetteville, GA 30214

Lat/Lon: 33.447108 -84.456611

GENERAL COMMENTS:

DIRECT ADMINISTRATIVE COSTS:

The Sub-grantee is requesting Direct Administrative Costs that are directly chargeable to this specific project. Associated eligible work is related to administration of the PA project only and in accordance with 44 CFR 13.22. These costs are treated consistently and uniformly as direct costs in all Federal awards and other Sub-grantee activities and are not included in any approved indirect cost rates.

WORK TO BE COMPLETED: Acquiring all necessary Federal, State, and local permits is required for Federal Funding. Noncompliance with this requirement may jeopardize the receipt of Federal funds.

HAZARD MITIGATION PROPOSAL:

Project was reviewed for 406 Hazard Mitigation and determination is made that mitigation is not feasible because all repairs will conform to the Subgrantee Codes and Standards.

RECORD RETENTION: The FEMA-State Agreement and 2 C.F.R. § 200.333 set forth the records retention requirements under the Public Assistance grant. The State is required to retain records for 3 years (except in certain rare circumstances described in 2 C.F.R. § 200.333) from the date it submits the final Federal Financial Report (SF 425) for the entire Public Assistance grant to FEMA in compliance with 2 C.F.R. § 200.333, notwithstanding the time period prescribed for sub-recipients. Sub-recipients are required to retain records for 3 years from the date that the State submits to FEMA the final expenditure report for the sub-recipient. The final expenditure report for the sub-recipient is the quarterly progress report in which the State indicates it reflects the last and final expenditures for the sub-recipient for the Public Assistance grant. FEMA will not confirm the quarterly progress report as the final expenditure report for a particular sub-recipient until the State has submitted all outstanding information and certifications required in 44 C.F.R. § 206.205 for all the sub-recipient's costs and work for the major disaster. See FEMA-State Agreement, ¶¶ V (E) and VI (E). **PERMITS:** The PA Project Specialist has advised the Applicant that it is their

responsibility to obtain all applicable local, state and federal permits prior to any construction or debris disposal activity referenced on this project. Applicant has also been advised that the lack of obtaining and maintaining these documents may jeopardize funding.

INSURANCE: As a condition for receiving Public Assistance for permanent work, an applicant must obtain and maintain insurance to cover that facility for the hazard that caused the damage. Such coverage must, at a minimum, be in the amount of the estimated eligible damages for that structure prior to any reduction. The costs of Section 406 hazard mitigation measures are included in the amount of insurance required. If the requirement to purchase all insurance is not met, FEMA will not provide assistance for damage sustained in the current or a future disaster of the same type. If the applicant does not maintain all required insurance, FEMA will not provide any assistance for that facility in future disasters of the same type. An applicant is exempt from this requirement for:

- Projects where the eligible damage (before any reductions) is less than \$5,000; or.
- Facilities for which, in the determination of the State insurance commissioner, the type and/or extent of insurance being required by FEMA is not reasonable. (This exemption does not apply to facilities insurable under the NFIP because insurance is both available and reasonable.)

PROOF OF PAYMENT: The Sub-recipient has not provided all/any proof of payment at the completion of this project. The Sub-recipient will provide a copy of their proof of payment at the grantee review.

PROCUREMENT: The Applicant has been advised by FEMA PAC and/or Project Specialist that in the seeking of proposals and letting of contracts for eligible work, the Applicant must comply with its Local, State and/or Federal procurement laws, regulations, and procedures. The federal regulations at 2 C.F.R. §§ 200.317 to 326 set forth various procurement standards that a non-Federal entity must follow when using FEMA Public Assistance funding to finance procurements of property and services to perform the scope of work under a Public Assistance award. As detailed in those regulations, a state must use the same policies and procedures that it uses for procurements from its non-Federal funds. 2 C.F.R. § 200.317. A state must also comply with 2 C.F.R. § 200.322 (Procurement of Recovered Materials), must ensure that every purchase order or other contract included any clauses required by 2 C.F.R. § 200.326 (Contract Provisions), and must follow all applicable federal laws, executive orders, and implementing regulations. All other non-Federal entities, including non-state Sub-recipients of a state, must follow the regulations at 2 C.F.R. § 200.318 (General Procurement Standards) through 2 C.F.R. § 200.326 (Contract Provisions). A non-Federal entity, however, may continue to apply with the former procurement standards applicable to FEMA awards formerly located at 44 C.F.R. Part 13 (for states, local, and Indian tribal governments) or 2 C.F.R. Part 215 (for institutions of higher education, hospitals, and other nonprofit organizations) until the completion of one additional fiscal year after December 26, 2014. 2 C.F.R. § 200.110(a). This is an elective grace period and, if a non-Federal entity chooses to use the previous procurement standards before adopting the procurement standards in 2 C.F.R. pt. 200, must document this decision in its internal procurement policies.

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FEDERAL HIGHWAY ROADS: The Subgrantee has notified FEMA that none of the sites in this Project Worksheet are located on roads listed on the Federal Functional Classification System as: Major Collectors, Minor Arterials, Principal Arterials, Interstate, and/or receiving any kind of federal funding. Only Minor Collector Roads that are not eligible for the Emergency Relief Funding can be eligible for Permanent Work repairs under the FEMA PA Program.

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Current Version:

Does the Scope of Work change the pre-disaster conditions at the site? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Special Considerations included? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hazard Mitigation proposal included? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Is there insurance coverage on this facility? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT COST	

ITEM	CODE	NARRATIVE	QUANTITY/UNIT	UNIT PRICE	COST
		*** Version 0 ***			
		Work Completed			
1	9888	Site 1 Lees Mill Road Work Completed	1/LS	\$ 630.82	\$ 630.82
		Work To Be Completed			
2	9888	Site 1 Lees Mill Road Work To Be Completed	1/LS	\$ 511,849.00	\$ 511,849.00
		Direct Subgrantee Admin Cost			
3	9901	Direct Administrative Costs (Subgrantee)	1/LS	\$ 1,322.50	\$ 1,322.50
				TOTAL COST	\$ 513,802.32
PREPARED BY ROBERT CARTER			TITLE Project Specialist	SIGNATURE	
APPLICANT REP. MICHAEL SINGLETON			TITLE EMA	SIGNATURE	

PROJECT WORKSHEET 00209(189)

OLD SENOIA ROAD

BUNDLE AMOUNT REQUESTED:

\$225,967.35

CHECK AMOUNT PROVIDED:

\$49,430.36

GEORGIA EMERGENCY MANAGEMENT AGENCY
HOMELAND SECURITY

Page 66 of 235

NATHAN DEAL
GOVERNOR



JIM BUTTERWORTH
DIRECTOR

August 8, 2016

RE: FEMA-4259-DR-GA
PA ID #113-99113-00
Fayette County

Mr. Mike Singleton
Director
Fayette County Emergency
Management Agency
Suite 100
140 Stonewall Avenue, West
Fayetteville, Georgia 30214

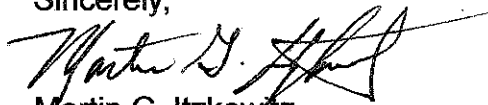
Dear Mr. Singleton:

Enclosed is bundle #00209(189) which includes your Application for Federal Assistance in the amount of \$225,967.35. The remaining documents are for you to retain for your records.

If you wish to appeal this decision, please submit written justification to this office within 30 days from the date of this letter. If you do not wish to appeal, please sign and return one original Application for Federal Assistance form to this office, Attention: Public Assistance, as soon as possible. You are reminded that all other terms and conditions specified in the Recipient-Subrecipient Agreement, still apply.

If you have any questions regarding this matter, please contact me at 404-635-7466 or 1-800-TRY-GEMA.

Sincerely,


Martin G. Itzkowitz
Grants Specialist

/mi
Enclosures
cc: Sheri Russo, Area Field Coordinator
Georgia Emergency Management
Homeland Security Agency



EXHIBIT A

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PAS259023

APPLICATION FOR FEDERAL ASSISTANCE

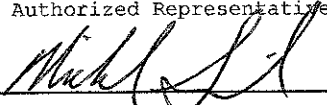
1.Type of Submission: [] Construction [] Non-Construction	2.Date Submitted: 3.Date Rcvd by State: 4.Date Rcvd by Federal:	Applicant Identifier: 113-99113-00 State Application ID: Bundle # 209 State Identifier: FEMA-DR-4259-DR-GA
5.Applicant Information:		
Legal Name: Fayette County	Organizational Unit: Fayette	
Address (city, county, state, and zip): 140 Stonewall Avenue, West, Suite 100 Fayetteville, GA 30214-1520	Name and telephone number of the person to be contacted on matters involving this application (include area code): Michael Singleton (770): 305-5169 ms	
Employer Identification Number(EIN): 58-6000826	7.Type of Applicant (enter appropriate letter in box): [B] A.State F.State Institution of Higher Learning B.County G.Private Learning C.Municipal: H.Other (List): D.Special District E.Independent School District	
8.Type of Application: [] New [] Continuation [X] Revision If revision, enter appropriate letter(s) in box(es) [] A. Increase Award C. Increase Duration B. Decrease Award D. Decrease Duration E. Other (List):	9.Name of State Agency: Georgia Emergency Management and Homeland Security Agency	
10.Catalog of Federal Domestic Assistance Number: Title:	11.Descriptive Title of Applicant's Project: (See Exhibit G for PW Details)	
12.Estimated Funding:	Remarks:	
Federal: \$169,475.51	This Exhibit A is for Bundle # 209	
Applicant: \$28,245.92		
State: \$28,245.92		
Local: XX.XX		
Other: XX.XX		
Total: \$225,967.35		
13.TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.		
Typed Name of Authorized Representative: Michael Singleton	Title: Director	Telephone Number: (770): 305-5169 ms
Signature of Authorized Representative: 		Date Signed: 08-15-16
Signature of Approving Authority:	Title:	

EXHIBIT G

Page 68 of 235

Certification of Program Cost Share

This certification is pursuant to the State Financial Assistance Policy for Local Governments Declared Eligible for Federal Disaster Assistance Programs. This policy can be obtained from the Georgia Emergency Management Agency.

1. The prospective subgrantee certifies, by submission of this proposal, that it will provide its local match based on the local contribution rates indicated in this exhibit on all expenditures incurred on any projects funded as a result of this agreement.
2. Failure to provide match at or greater than the rates specified will result in non-payment for the full amount of the expenditure for which reimbursement is requested and deobligation of the federal share.

FEMA-DR-4259-DR-GA Severe Storms and Flooding**PAS259023****BUNDLE #: 209****Fayette County**

<u>PW #</u>	<u>VRS</u>	<u>Bundle Amount</u>	<u>Federal Funds</u>	<u>State Cost Share</u>	<u>Local Cost Share</u>
PW-00209	0	Roads and Bridges			
		225,967.35	169,475.51 (75.0%)	28,245.92 (12.5%)	28,245.92 (12.5%)
		<u>Grand Total</u>	<u>Federal Total</u>	<u>State Total</u>	<u>Local Total</u>
		225,967.35	169,475.51	28,245.92	28,245.92

Exhibit H

Federal Funding Accountability and Transparency Act Certification

In order to remain in compliance with The Federal Funding Accountability and Transparency Act of 2006 (FFATA) reporting, please complete Items 1 through 7 (and Items 8, 9 and 10 if applicable), sign and certify by an authorized agent.

Sub-recipient award Number: **PAS259023- PW #00209(0)**

Sub-recipient Name: **Fayette County**

CFDA Program Number and Program Title: **97.036 Disaster Grants-Public ASSISTANCE (Presidentially Declared Disasters)**

Sub-award Project Description: **Cat C: Culverts damaged – Old Senoia Road**

1. Sub-recipient DUNS Number 099634883
2. Sub-recipient Name Fayette County
3. Sub-recipient DBA Name N/A
4. Sub-recipient Address 140 W. Stonewall Ave. Suite 100 Fayetteville, GA 30217
5. If DBA, Sub-recipient Parent DUNS Number N/A
6. Sub-award Principle Place of Project Performance Old Senoia Rd.
7. In the preceding fiscal year, did the sub-recipient receive 80% of its annual gross revenues from the Federal government? Yes _____ No ☒
If Yes, continue to question 8. **If No, STOP and certify.** The questionnaire is complete.
8. In the preceding fiscal year, were the sub-recipient's annual gross revenues from the Federal government more than \$25 million annual? Yes _____ No _____
If Yes, continue to question 9. **If No, STOP and certify.** The questionnaire is complete.
9. Does the public have access to the names and total compensation of the sub-recipient's five most highly compensated officers through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. §§ 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? Yes _____ No _____
If No, continue to question 10. **If Yes, STOP and certify.** The questionnaire is complete.
10. Please list the names and compensation of the sub-recipient's five most highly compensated officers only if question 9 was applicable and answered NO.

1. _____ \$ _____
2. _____ \$ _____
3. _____ \$ _____
4. _____ \$ _____
5. _____ \$ _____

I certify that to the best of my knowledge all of the information on this form is complete and accurate.

Authorized Signature:  Date: 08-15-16

This section is for use by the Georgia Emergency Management Agency Only.

Sub-recipient Obligation/Agency Name: _____

In accordance with The Federal Funding Accountability and Transparency Act of 2006 (FFATA), this document has been processed in the FFATA Sub-award Reporting System (FSRS) by the undersigned:

Signature _____ Date: _____

Sub-recipient Obligation/Action Date: _____

Report Generated On:	07/27/2016 20:17
Data Captured As Of:	07/27/2016 20:17
Disaster Number:	4259
Bundle:	PA-04-GA-4259-PW-00209

Capture Date: 07/27/2016 20:17				
Federal Emergency Management Agency				
Project Application Grant Report (P.2)				
Disaster: FEMA-4259-DR-GA				
Number of Records: 1				
Applicant ID: 113-99113-00 Bundle # : PA-04-GA-4259-PW-00209(189)		Applicant: FAYETTE (COUNTY)		
PW #	Cat	Cost Share	Projected Completion Date	Approved PW Amount (\$)
PA-04-GA-4259-PW-00209(0)	C	N	08-26-2017	225,967.35
Facility Number:	1			
Facility Name:	Old Senoia Road Culvert			
Location:	Old Senoia Road Culvert Fayette County, GA Lat/Lon: 33.405836 -84.471598			
Scope of Work:	<p>The Subgrantee utilized, Force Account Labor, Force Account Equipment and Materials to stabilize this location. All repair work competed and to be completed will be in compliance with Fayette County Codes & Standards (as required by Fayette County codes and standards)</p> <p>Work Completed:</p> <p>Force Account Labor:</p> <ul style="list-style-type: none"> •Force Account Labor worked 25.25 regular hours at a cost of \$573.12, no overtime hours (see attachments) <p>Force Account Equipment:</p> <ul style="list-style-type: none"> •Force Account Equipment was utilized a total of 15.25 hours at a cost of \$722.75, equipment include excavator, flatbed, tractor, pick-up trucks and 18CY dump truck (see attachments) <p>Materials:</p> <ul style="list-style-type: none"> •The Subgrantee purchased and installed flowable fill 10ft-(L) x 4ft-(W) x 6.1ft-(D)/27 = 9.0CY, Fairburn Ready Mix, Invoice 208954, Paid-Check 163934 01/07/2016 \$714.50, this amount included in check total. <p>Work To Be Completed:</p> <p>The Subgrantee will utilize Contract Labor repair this location.</p> <p>Contract Labor:</p> <ul style="list-style-type: none"> •Contract Labor (Not yet sent out for bid) will install (per engineering recommendations) (3) each reinforced concrete culverts 96 inch diameter x 60ft-(L)(RCP). Engineering design not confirmed at the time this project was written but Subgrantee will replace with concrete culvert, all details will be available at close out of this large project. •The cost of this item is included in Engineers Estimated Costs (See Attached) 			

Capture Date: 07/27/2016 20:17

Federal Emergency Management Agency

Project Application Grant Report (P.2)

Disaster: FEMA-4259-DR-GA

Number of Records: 1

NOTE: Fayette County seeks FEMA Public Assistance for replacement of the southern pipe but will replace the other two pipes at the same time. The cost estimate for the project reflects 1/3 the cost to design and replace all three pipes since we do not feel there is justification for Public Assistance on the middle and northern pipe.

Estimated Engineers Cost: replace with (3) each reinforced concrete culverts 96 inch diameter x 60ft-(L) \$668,572.00 (-) 1/3 = \$222,857.33

Contract Labor Estimated Engineers Cost: \$222,857.33

Force Account Labor: \$573.12

Force Account Equipment: \$722.75

Materials: \$714.50

Location Total: \$224,867.70

DAC \$1,322.50

Contract Labor Estimated Engineers Cost: \$668,572.00

Force Account Labor: \$573.12

Force Account Equipment: \$722.75

Materials: \$714.50

Location Total: \$671,904.88

PROJECT SPECIFIC COMMENT:

Tetra Tech, Inc. (Contract/Consultant Labor) duties include but not limited to: Engineer of Record for Public Works, Fayette County, GA. Hydrologic & Hydraulic Analysis, Storm Management, Project Management, Construction Engineering & Inspecting, Surveying and to insure compliance to federal procurement requirements and developing project documentation that involves federal funding. Contract # 940-P (See Attachment)

Fayette County officially adopted Georgia Design Standards on June 9, 2005 (attached e-mail)

Fayette County's codes and standards require cross drains under paved, county roads to be reinforced concrete and to have headwalls. The standards apply for new construction and pipe replacements.

Subgrantee has provided its codes and standards which in turn reference Georgia Department of Transportation policy, codes and standards and AASHTO standard specifications - the referenced documents were not provided - these are needed to verify construction other than return to pre-incident design, capacity and function.

Subgrantee must prove an H&H Study, a United States Corps of Engineers Permit and a Georgia Department of Natural Resources Permit for this work (as applicable).

Main Office:

Fayette County Board of Commissioners

Capture Date: 07/27/2016 20:17

Federal Emergency Management Agency

Project Application Grant Report (P.2)

Disaster: FEMA-4259-DR-GA

Number of Records: 1

140 Stonewall Avenue West, Suite100
Fayetteville, GA 30214
Lat/Lon: 33.447108 -84.456611

GENERAL COMMENTS:

DIRECT ADMINSTRATIVE COSTS:

The Sub-grantee is requesting Direct Administrative Costs that are directly chargeable to this specific project. Associated eligible work is related to administration of the PA project only and in accordance with 44 CFR 13.22. These costs are treated consistently and uniformly as direct costs in all Federal awards and other Sub-grantee activities and are not included in any approved indirect cost rates.

WORK TO BE COMPLETED: Upon completion, this site will be returned to its original design, function, and capacity within the original footprint. Acquiring all necessary Federal, State, and local permits is required for Federal Funding. Noncompliance with this requirement may jeopardize the receipt of Federal funds.

HAZARD MITIGATION PROPOSAL:

Project was reviewed for 406 Hazard Mitigation and determination is made that mitigation is not feasible because all repairs will conformed to the Subgrantee Codes and Standards.

RECORD RETENTION: The FEMA-State Agreement and 2 C.F.R. § 200.333 set forth the records retention requirements under the Public Assistance grant. The State is required to retain records for 3 years (except in certain rare circumstances described in 2 C.F.R. § 200.333) from the date it submits the final Federal Financial Report (SF 425) for the entire Public Assistance grant to FEMA in compliance with 2 C.F.R. § 200.333, notwithstanding the time period prescribed for sub-recipients. Sub-recipients are required to retain records for 3 years from the date that the State submits to FEMA the final expenditure report for the sub-recipient. The final expenditure report for the sub-recipient is the quarterly progress report in which the State indicates it reflects the last and final expenditures for the sub-recipient for the Public Assistance grant. FEMA will not confirm the quarterly progress report as the final expenditure report for a particular sub-recipient until the State has submitted all outstanding information and certifications required in 44 C.F.R. § 206.205 for all the sub-recipient's costs and work for the major disaster. See FEMA-State Agreement, V (E) and VI

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Capture Date: 07/27/2016 20:17

Federal Emergency Management Agency

Project Application Grant Report (P.2)

Disaster: FEMA-4259-DR-GA

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Capture Date: 07/27/2016 20:17

Federal Emergency Management Agency

Project Application Grant Report (P.2)

Disaster: FEMA-4259-DR-GA

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1 PW	PWs (\$)	Subgrantee Admin Exp. (\$)	Total (\$)
Amount Eligible (\$)	225,967.35	0.00	225,967.35
Federal Share (\$)	169,475.51	0.00	169,475.51

PA-04-GA-4259-PW-00209(0) P	
Applicant Name:	Application Title:
FAYETTE (COUNTY)	FAYE08C - Culverts - Old Senoia Road
Period of Performance Start:	Period of Performance End:
02-26-2016	08-26-2017

Bundle Reference # (Amendment #)	Date Awarded
PA-04-GA-4259-PW-00209(189)	07-26-2016

Subgrant Application - FEMA Form 90-91

Note: The Effective Cost Share for this application is 75%

FEDERAL EMERGENCY MANAGEMENT AGENCY PROJECT WORKSHEET

DISASTER	PROJECT NO.	PA ID NO.	DATE	CATEGORY
FEMA 4259 - DR -GA	FAYE08C	113-99113-00	07-15-2016	C
APPLICANT: FAYETTE (COUNTY)		WORK COMPLETE AS OF: 05-16-2016 : 1 %		
Site 1 of 1				
DAMAGED FACILITY: Old Senoia Road Culvert		COUNTY: Fayette		
LOCATION: PA-04-GA-4259-PW-00209(0): Old Senoia Road Culvert Fayette County, GA Lat/Lon: 33.405836 -84.471598		LATITUDE: 33.405836	LONGITUDE: -84.471598	
Current Version:				
DAMAGE DESCRIPTION AND DIMENSIONS:				
<p>PA-04-GA-4259-PW-00209(0): During the declared incident period of December 22nd, 2015 through January 13th, 2016, severe storms with lightning and prolonged periods of rainfall resulted in high velocity water flow and extensive flooding causing damage to the Fayette County maintained roads and culverts.</p> <p>Subgrantee sustained damages to the culverts on Old Senoia Road (an asphalt road) the damages include:</p> <ul style="list-style-type: none"> •High velocity flood water overwhelmed, over topped and washed out (3) each culverts 96 inch diameter x 60ft Corrugated Metal Pipe (CMP), the culverts became structurally unsound. <p>NOTE: The Subgrantee stated; the southernmost CMP is damaged beyond reasonable repair.</p> <ul style="list-style-type: none"> •High velocity flood water eroded and washed away the road embankment 10ft-(L) x 4ft-(W) x 6.1ft-(D)/27 = 9.0CY 				
Current Version:				
SCOPE OF WORK:				
<p>PA-04-GA-4259-PW-00209(0): The Subgrantee utilized, Force Account Labor, Force Account Equipment and Materials to stabilize this location. All repair work competed and to be completed will be in compliance with Fayette County Codes & Standards (as required by Fayette County codes and standards)</p> <p>Work Completed:</p> <p>Force Account Labor: •Force Account Labor worked 25.25 regular hours at a cost of \$573.12, no overtime hours (see attachments)</p>				

Force Account Equipment:

•Force Account Equipment was utilized a total of 15.25 hours at a cost of \$722.75, equipment include excavator, flatbed, tractor, pick-up trucks and 18CY dump truck (see attachments)

Materials:

•The Subgrantee purchased and installed flowable fill 10ft-(L) x 4ft-(W) x 6.1Ft-(D)/27 = 9.0CY, Fairburn Ready Mix, Invoice 208954, Paid-Check 163934 01/07/2016 \$714.50, this amount included in check total.

Work To Be Completed:

The Subgrantee will utilize Contract Labor repair this location.

Contract Labor:

•Contract Labor (Not yet sent out for bid) will install (per engineering recommendations) (3) each reinforced concrete culverts 96 inch diameter x 60ft-(L)(RCP). Engineering design not confirmed at the time this project was written but Subgrantee will replace with concrete culvert, all details will be available at close out of this large project.

•The cost of this item is included in Engineers Estimated Costs (See Attached)

NOTE: Fayette County seeks FEMA Public Assistance for replacement of the southern pipe but will replace the other two pipes at the same time. The cost estimate for the project reflects 1/3 the cost to design and replace all three pipes since we do not feel there is justification for Public Assistance on the middle and northern pipe.

Estimated Engineers Cost: replace with (3) each reinforced concrete culverts 96 inch diameter x 60ft-(L) \$668,572.00 (-) 1/3 = \$222,857.33

Contract Labor Estimated Engineers Cost: \$222,857.33

Force Account Labor: \$573.12

Force Account Equipment: \$722.75

Materials: \$714.50

Location Total: \$224,867.70

DAC \$1,322.50

Contract Labor Estimated Engineers Cost: \$668,572.00

Force Account Labor: \$573.12

Force Account Equipment: \$722.75

Materials: \$714.50

Location Total: \$671,904.88

PROJECT SPECIFIC COMMENT:

Tetra Tech, Inc. (Contract/Consultant Labor) duties include but not limited to: Engineer of Record for Public Works, Fayette County, GA. Hydrologic & Hydraulic Analysis, Storm Management, Project Management, Construction Engineering & Inspecting, Surveying and to insure compliance to federal procurement requirements and developing project documentation that involves federal funding. Contract # 940-P (See Attachment)

Fayette County officially adopted Georgia Design Standards on June 9, 2005 (attached e-mail)

Fayette County's codes and standards require cross drains under paved, county roads to be reinforced concrete and to have headwalls. The standards apply for new construction and pipe replacements.

Subgrantee has provided its codes and standards which in turn reference Georgia Department of Transportation policy, codes and standards and AASHTO standard specifications – the referenced documents were not provided – these are needed to verify construction other than return to pre-incident design, capacity and function.

Subgrantee must prove an H&H Study, a United States Corps of Engineers Permit and a Georgia Department of Natural Resources Permit for this work (as applicable).

Main Office:

Fayette County Board of Commissioners

140 Stonewall Avenue West, Suite100

Fayetteville, GA 30214

Lat/Lon: 33.447108 -84.456611

GENERAL COMMENTS:**DIRECT ADMINISTRATIVE COSTS:**

The Sub-grantee is requesting Direct Administrative Costs that are directly chargeable to this specific project. Associated eligible work is related to administration of the PA project only and in accordance with 44 CFR 13.22. These costs are treated consistently and uniformly as direct costs in all Federal awards and other Sub-grantee activities and are not included in any approved indirect cost rates.

WORK TO BE COMPLETED: Upon completion, this site will be returned to its original design, function, and capacity within the original footprint. Acquiring all necessary Federal, State, and local permits is required for Federal Funding. Noncompliance with this requirement may jeopardize the receipt of Federal funds.

HAZARD MITIGATION PROPOSAL:

Project was reviewed for 406 Hazard Mitigation and determination is made that mitigation is not feasible because all repairs will conformed to the Subgrantee Codes and Standards.

RECORD RETENTION: The FEMA-State Agreement and 2 C.F.R. § 200.333 set forth the records retention requirements under the Public Assistance grant. The State is required to retain records for 3 years (except in certain rare circumstances described in 2 C.F.R. § 200.333) from the date it submits the final Federal Financial Report (SF 425) for the entire Public Assistance grant to FEMA in compliance with 2 C.F.R. § 200.333, notwithstanding the time period prescribed for sub-recipients. Sub-recipients are required to retain records for 3 years from the date that the State submits to FEMA the final expenditure report for the sub-recipient. The final expenditure report for the sub-recipient is the quarterly progress report in which the State indicates it reflects the last and final expenditures for the sub-recipient for the Public Assistance grant. FEMA will not confirm the quarterly progress report as the final expenditure report for a particular sub-recipient until the State has submitted all outstanding information and certifications required in 44 C.F.R. § 206.205 for all the sub-recipient's costs and work for the major disaster. See FEMA-State Agreement, V (E) and VI (E). **PERMITS:** The PA Project Specialist has advised the Applicant that it is their responsibility to obtain all applicable local, state and federal permits prior to any construction or debris disposal activity referenced on this project. Applicant has also been advised that the lack of obtaining and maintaining these documents may jeopardize funding.

INSURANCE: As a condition for receiving Public Assistance for permanent work, an applicant must obtain and maintain insurance to cover that facility for the hazard that caused the damage. Such coverage must, at a minimum, be in the amount of the estimated eligible damages for that structure prior to any reduction. The costs of Section 406 hazard mitigation measures are included in the amount of insurance required. If the requirement to purchase all insurance is not met, FEMA will not provide assistance for damage sustained in the current or a future disaster of the same type. If the applicant does not maintain all required insurance, FEMA will not provide any assistance for that facility in future disasters of the same type. An applicant is exempt from this requirement for:

- Projects where the eligible damage (before any reductions) is less than \$5,000; or.
- Facilities for which, in the determination of the State insurance commissioner, the type and/or extent of insurance being required by FEMA is not reasonable. (This exemption does not apply to facilities insurable under the NFIP because insurance is both available and reasonable.)

PROOF OF PAYMENT: The Sub-recipient has not provided all/any proof of payment at the completion of this project. The Sub-recipient will provide a copy of their proof of payment at the grantee review.

PROCUREMENT: The Applicant has been advised by FEMA PAC and/or Project Specialist that in the seeking of proposals and letting of contracts for eligible work, the Applicant must comply with its Local, State and/or Federal procurement laws, regulations, and procedures. The federal regulations at 2 C.F.R. §§ 200.317 to 326 set forth various procurement standards that a non-Federal entity must follow when using FEMA Public Assistance funding to finance procurements of property and services to perform the scope of work under a Public Assistance award. As detailed in those regulations, a state must use the same policies and procedures that it uses for procurements from its non-Federal funds. 2 C.F.R. § 200.317. A state must also comply with 2 C.F.R. § 200.322 (Procurement of Recovered Materials), must ensure that every purchase order or other contract included any clauses required by 2 C.F.R. § 200.326 (Contract Provisions), and must follow all applicable federal laws, executive orders, and implementing regulations. All other non-Federal entities, including non-state Sub-recipients of a state, must follow the regulations at 2 C.F.R. § 200.318 (General Procurement Standards) through 2 C.F.R. § 200.326 (Contract Provisions). A non-Federal entity, however, may continue to apply with the former procurement standards applicable to FEMA awards formerly located at 44 C.F.R. Part 13 (for states, local, and Indian tribal governments) or 2 C.F.R. Part 215 (for institutions of higher education, hospitals, and other nonprofit organizations) until the completion of one additional fiscal year after December 26, 2014. 2 C.F.R. § 200.110(a). This is an elective grace period and, if a non-Federal entity chooses to use the previous procurement standards before adopting the procurement standards in 2 C.F.R. pt. 200, must document this decision in its internal procurement policies.

RECORDS RETENTION: The FEMA-State Agreement and 2 C.F.R. § 200.333 set forth the records retention requirements under the Public Assistance grant. The State is required to retain records for 3 years (except in certain rare circumstances described in 2 C.F.R. § 200.333) from the date it submits the final Federal Financial Report (SF 425) for the entire Public Assistance grant to FEMA in compliance with 2 C.F.R. § 200.333, notwithstanding the time period prescribed for Sub-recipients. Sub-recipients are required to retain records for 3 years from the date that the State submits to FEMA the final expenditure report for the Sub-recipient. The final expenditure report for the Sub-recipient is the quarterly progress report in which the State indicates it reflects the last and final expenditures for the Sub-recipient for the Public Assistance grant. FEMA will not confirm the quarterly progress report as the final expenditure report for a particular Sub-recipient until the State has submitted all outstanding information and certifications required in 44 C.F.R. § 206.205 for all the Sub-recipient's costs and work for the major disaster. See FEMA-State Agreement, V (E) and VI (E)."

FEDERAL HIGHWAY ROADS: The Subgrantee has notified FEMA that none of the sites in this Project Worksheet are located on roads listed on the Federal Functional Classification System as: Major Collectors, Minor Arterials, Principal Arterials, Interstate, and/or receiving any kind of federal funding. Only Minor Collector Roads that are not eligible for the Emergency Relief Funding can be eligible for Permanent Work repairs under the FEMA PA Program.

ENVIRONMENTAL AND HISTORIC: Any change to the approved scope of work will require re-evaluation by the Environmental and Historic Preservation section for compliance with environmental and historic preservation considerations under the National Environmental Policy Act. Non-compliance with this requirement may jeopardize the receipt of federal funding.

Floodplains and Wetlands: Any modifications or construction in a floodplain or wetland must be reviewed by FEMA and may require a public notice.

Threatened and Endangered Species: The Applicant and FEMA may be required to complete consultation with the U.S. Fish and Wildlife Service and the Georgia Department of Natural Resources (GADNR) for projects that have the potential to affect critical habitat, which may be located in or near water, forested areas, fields, or along the road edge, endangered or threatened species within a county (listed on USFWS and GADNR websites).

Historic and Archaeological Resources: FEMA may be required to complete consultation with the State Historic Preservation Office and tribes prior to starting work on certain projects including, but not limited to: repair or demolition of buildings or structures (including bridges) 45 years old or older, ground disturbing activities including projects in farmland, forests, and other undisturbed areas, as well as undisturbed ground within built-up areas, and use of borrow pits.

LARGE PROJECT: When Project Worksheets are written as large projects (\$120,000+), an adjustment must be made during the closeout process in order to match the actual eligible dollars spent. This will require an amendment to be written in EMMIE to capture the over-run/under-run. For large projects, payment is made on the basis of actual costs determined after the project is completed, although interim payments may be made as necessary, or on the basis of an agreed upon estimate. The eligible applicant has the choice of how it wishes to receive the federal grant. Once FEMA obligates funds to the grantee, further management of the assistance, including disbursement to sub-grantees, is the responsibility of the grantee. FEMA will continue to monitor the recovery progress to ensure the timely delivery of eligible assistance and compliance with the law and regulations.

Current Version:

Does the Scope of Work change the pre-disaster conditions at the site? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Special Considerations included? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Hazard Mitigation proposal included? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Is there insurance coverage on this facility? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
PROJECT COST					
ITEM	CODE	NARRATIVE	QUANTITY/UNIT	UNIT PRICE	COST
		*** Version 0 ***			
		Work Completed			
1	9888	Site 1 Old Senoia Road Culvert Work Completed	1/LS	\$ 2,010.37	\$ 2,010.37
		Work To Be Completed			
2	9888	Site 1 Old Senoia Road Culvert Work To Be Completed	1/LS	\$ 222,634.48	\$ 222,634.48
		Direct Subgrantee Admin Cost			
3	9901	Direct Administrative Costs (Subgrantee)	1/LS	\$ 1,322.50	\$ 1,322.50
				TOTAL COST	\$ 225,967.35
PREPARED BY ROBERT CARTER			TITLE Project Specialist	SIGNATURE	
APPLICANT REP. MICHAEL SINGLETON			TITLE EMA	SIGNATURE	

COUNTY AGENDA REQUEST

Page 80 of 235

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Public Hearing of Petition No. 1260-16. Guerry Ballea, Owner Megan Almond, Agent request to rezone 8.5 acres from A-R to O-I to develop a Medical Office located in Land Lots 7 and 17 of the 6th District and fronting on State Route 74 South with one condition.

Background/History/Details:

Staff recommends approval of rezoning 1260-16 from A-R to O-I with one (1) condition.

Planning Commission recommended approval of rezoning 1260-16 from A-R to O-I with one (1) condition. Al Gilbert made a motion to recommend approval of Petition 1250-16 with one (1) condition. Arnold Martin seconded the motion. The motion passed 5-0.

The recommended condition is highlighted in yellow on the page following Mr. Meyer's email.

What action are you seeking from the Board of Commissioners?

Approval of Petition No. 1260-16. Guerry Ballea, Owner Megan Almond, Agent request to rezone 8.5 acres from A-R to O-I to develop a Medical Office located in Land Lots 7 and 17 of the 6th District and fronting on State Route 74 South with one condition.

If this item requires funding, please describe:

Not Applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

Pete Frisina

From: Peek, Tyler <tpeek@dot.ga.gov>
Sent: Tuesday, August 16, 2016 4:42 PM
To: Pete Frisina
Cc: Woods, Dan; Taylor, Stanford
Subject: SR 74 at Brechin - proposed medical office

Pete,

Thanks for speaking with me today. As we discussed, we would like for a Restricted Crossing U-Turn (RCUT) to be constructed at the intersection of SR 74 and Brechin Drive as part of the permit being proposed for the property across the highway from the subdivision. An RCUT would consist of a concrete island in the middle of the median opening that would channelize traffic and restrict the side street traffic entering SR 74 to right turns only. Side street traffic desiring to go left or straight would be required to turn right and make the next available U-Turn. Left and right turns from SR 74 onto Brechin or any proposed drive on the east side could still be made.

Our justification for this proposal is due to concerns with the full access median openings and the potential for future crashes resulting from the increase in traffic entering and exiting the intersection from the new development. We have installed RCUTs at other locations in our District, including Fayette County, as a way to address crash history and reduce crash frequency and severity at those intersections. While there are only two angle collisions on record for this intersection (from 8/2011 through 7/2016), we feel it would be prudent to proactively address this intersection now as part of this proposed development.

Please feel free to provide this information to the applicant.

Tyler Peek, P.E.
District Traffic Engineer
GDOT – District Three
115 Transportation Blvd.
Thomaston, GA 30286
706.646.7591 (office)
tpeek@dot.ga.gov



It's Georgia Department of Transportation's centennial! We were founded on August 16, 1916. The Department's work over the last century has contributed to a treasured quality of life for Georgians and to the incredible economic development of the Peach State. Georgia DOT has served for 100 years with simply the best in safety, service and innovation. And we will continue to embrace change, encourage innovation, meet new challenges and break new barriers as the next hundred years unfold. For all things Centennial, visit www.dot.ga.gov/Centennial.

Floyd Jones

From: Pete Frisina
Sent: Wednesday, September 14, 2016 10:47 AM
To: Steve Rapson; Floyd Jones
Subject: FW: Hwy 74 proposal

Steve and Floyd,

This came in yesterday and needs to be included with the rezoning 1260-16 for September 22, 2016.

Thanks,
Pete

From: Richard Meyer
Sent: Tuesday, September 13, 2016 4:56 PM
To: Pete Frisina
Cc:

Subject: Hwy 74 proposal

Pete

The Brechin Park Homeowners Association & the homeowners are quite upset with the proposed changes to our traffic pattern on Hwy74. Here are our concerns regarding the safety of these changes.

We currently exit into a school zone the proposed right turn only requires us to u turn in a 55 MPH zone. Any one who has lived in Georgia knows posted speed limit signs are suggestions only and seldom obeyed.

Any large delivery vehicles, UPS, Fed Ex, landscaping w/ trailers etc. needing to travel north will not be able to safely u turn. This will require them to turn into the Chimneys to seek another exit in order to go north.

I drive a mini van & have made this u turn. Because the median here is narrower than that provided on Hwy 74 north of Peachtree City I turned into what would be the right turn exit from the Chimneys plus part of the road shoulder. This creates yet another possible accident site.

100% of all Bechin Park residents go north on Hwy 74. We have been doing this for the 10 years since the road was widened all without an accident. ZERO accidents.

On Sept 8th three board members did a traffic count, 7:30 to 8:00AM, 74N in the first 15 minutes had 182 vehicles in the following 15 minutes we had 304 for a total of 486. 74S had 212 for the full 30 minutes. During this time BP had 27 vehicles north bound & 9 south bound. This is another possible 27 u turn accidents. A left turn can be made much quicker than a u turn in a 55 MPH zone. We do not know how many Chimneys residents turn south bound now requiring a u turn at our exit.

The Starr's Mill Professional building was built in 2005 & the developer was required to pay for the left turn lane as should this developer. This would save the tax payer the cost of constructing the turn restriction curb.

Need less to say this is prime example of fixing something that is not broken. It is a matter of SAFETY & only safety. There is no reasonable story that can be made for the proposed changes.

Respectfully submitted

Richard Meyer
VP Brechin Park Homeowners Association

From: [Pete Frisina](#)
To: [Tameca P. White](#)
Subject: FW: Hwy 74 proposal
Date: Friday, September 16, 2016 8:17:56 AM

From: Jason Walls
Sent: Thursday, September 15, 2016 4:17 PM
To: Pete Frisina
Cc: Jefferson@jeffersonbrownearchitects.com; Megan Almond
Subject: FW: Hwy 74 proposal

Pete, here is an email chain with GDOT regarding the email you sent me from the concerned Brechin Park resident. Please review and let me know if you have any questions or comments. Thanks.

Jason L. Walls, P.E., LEED AP | Senior Engineer/Project Manager
Integrated Science & Engineering, Inc. | 1039 Sullivan Road, Suite 200 | Newnan, Georgia 30265
(P) 678.552.2106 | (F) 678.552.2107 | (C) 770.560.7040



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Please consider the environment before printing this e-mail.

From: Peek, Tyler [<mailto:tpeek@dot.ga.gov>]
Sent: Thursday, September 15, 2016 4:11 PM
To: Jason Walls; Woods, Dan; Taylor, Stanford
Cc: Jefferson@jeffersonbrownearchitects.com; Megan Almond
Subject: RE: Hwy 74 proposal

Yes, really since any change in property use would also change the access, we would have to look at other options beyond what is existing regardless of development type. Anything producing volumes beyond what you've referred to with a single residence would warrant RCUT discussion.

Tyler Peek, P.E.
District Traffic Engineer
GDOT District Three – Thomaston
706.646.7591 (office)

From: Jason Walls [<mailto:jwalls@intse.com>]

Sent: Thursday, September 15, 2016 4:06 PM
To: Peek, Tyler; Woods, Dan; Taylor, Stanford
Cc: Jefferson@jeffersonbrownearchitects.com; Megan Almond
Subject: RE: Hwy 74 proposal

Tyler, to be specific, you would apply this to any development going in at this location, and not just this one type of development correct? Meaning that if a church or office building were planned there, you would have the same recommendation for an RCUT. Only development type not requiring an RCUT would likely be a single family residential driveway, correct? I just want to be clear that it is not specifically this development, but any type of office/commercial/retail/religious type of development that could go in on the 8 acres property.

Jason L. Walls, P.E., LEED AP | Senior Engineer/Project Manager
Integrated Science & Engineering, Inc. | 1039 Sullivan Road, Suite 200 | Newnan, Georgia 30265
(P) 678.552.2106 | (F) 678.552.2107 | (C) 770.560.7040



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Please consider the environment before printing this e-mail.

From: Peek, Tyler [<mailto:tpeek@dot.ga.gov>]
Sent: Thursday, September 15, 2016 3:19 PM
To: Jason Walls; Woods, Dan; Taylor, Stanford
Cc: Jefferson@jeffersonbrownearchitects.com; Megan Almond
Subject: RE: Hwy 74 proposal

I understand the gentleman's comments about the lack of crashes and perceived lack of need for a change. However, the proposed developed changes the "playing field" and introduces a new set of conflicts at the intersection. Full-access median openings such as exist at Brechin Park and would exist if the development were built with existing median conditions introduce 32 conflict points for a driver. Alternately, an RCUT introduces 14, including the U-turn locations. There is simply no argument that justifies a full-access opening being a safer option.

Tyler Peek, P.E.
District Traffic Engineer
GDOT District Three – Thomaston
706.646.7591 (office)

From: Jason Walls [<mailto:jwalls@intse.com>]
Sent: Thursday, September 15, 2016 2:31 PM
To: Woods, Dan; Taylor, Stanford; Peek, Tyler
Cc: Jefferson@jeffersonbrownearchitects.com; Megan Almond
Subject: FW: Hwy 74 proposal

Guys, I also got this email from Pete Frisina with Fayette County today for your files. Any response to the specific concerns below would be appreciated.

Jason L. Walls, P.E., LEED AP | Senior Engineer/Project Manager
Integrated Science & Engineering, Inc. | 1039 Sullivan Road, Suite 200 | Newnan, Georgia 30265
(P) 678.552.2106 | (F) 678.552.2107 | (C) 770.560.7040



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 Please consider the environment before printing this e-mail.

From: Pete Frisina [<mailto:pfrisina@fayettecountyga.gov>]
Sent: Thursday, September 15, 2016 10:44 AM
To: Jason Walls
Subject: FW: Hwy 74 proposal

From: Richard Meyer [
Sent: Tuesday, September 13, 2016 4:56 PM
To: Pete Frisina
Cc:

Subject: Hwy 74 proposal

Pete

The Brechin Park Homeowners Association & the homeowners are quite upset with the proposed changes to our traffic pattern on Hwy74. Here are our concerns regarding the safety of these changes.

We currently exit into a school zone the proposed right turn only requires us to u turn in a 55 MPH zone. Any one who has lived in Georgia knows posted speed limit signs are suggestions only and seldom obeyed.

Any large delivery vehicles, UPS, Fed Ex, landscaping w/ trailers etc. needing to travel north will not be

able to safely u turn. This will require them to turn into the Chimneys to seek another exit in order to go north.

I drive a mini van & have made this u turn. Because the median here is narrower than that provided on Hwy 74 north of Peachtree City I turned into what would be the right turn exit from the Chimneys plus part of the road shoulder. This creates yet another possible accident site.

100% of all Bechin Park residents go north on Hwy 74. We have been doing this for the 10 years since the road was widened all without an accident. ZERO accidents.

On Sept 8th three board members did a traffic count, 7:30 to 8:00AM, 74N in the first 15 minutes had 182 vehicles in the following 15 minutes we had 304 for a total of 486. 74S had 212 for the full 30 minutes. During this time BP had 27 vehicles north bound & 9 south bound. This is another possible 27 u turn accidents. A left turn can be made much quicker than a u turn in a 55 MPH zone. We do not know how many Chimneys residents turn south bound now requiring a u turn at our exit.

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Respectfully submitted
Richard Meyer
VP Brechin Park Homeowners Association

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From: [Pete Frisina](#)
To: [Tameca P. White](#)
Subject: FW: Pediatric Wellness Pavilion at Brechin Drive - Driveway Access
Date: Friday, September 16, 2016 8:18:04 AM

From: Jason Walls [mailto:jwalls@intse.com]
Sent: Thursday, September 15, 2016 4:18 PM
To: Pete Frisina
Cc: Jefferson@jeffersonbrownearchitects.com; Megan Almond
Subject: FW: Pediatric Wellness Pavilion at Brechin Drive - Driveway Access

Pete, here is another email chain between me and GDOT detailing our meeting discussing the RCUT scenario and their responses.

Jason L. Walls, P.E., LEED AP | Senior Engineer/Project Manager
Integrated Science & Engineering, Inc. | 1039 Sullivan Road, Suite 200 | Newnan, Georgia 30265
(P) 678.552.2106 | (F) 678.552.2107 | (C) 770.560.7040



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Please consider the environment before printing this e-mail.

From: Peek, Tyler [mailto:tpeek@dot.ga.gov]
Sent: Thursday, September 15, 2016 2:15 PM
To: Woods, Dan; Jason Walls
Cc: Taylor, Stanford
Subject: RE: Pediatric Wellness Pavilion at Brechin Drive - Driveway Access

Bottom line on the U-turns: we need to prove that they are indeed a problem (for buses, delivery vehicles, or the true design vehicle) before we consider that to be a disadvantage.

Tyler Peek, P.E.
District Traffic Engineer
GDOT District Three – Thomaston
706.646.7591 (office)

From: Woods, Dan

Sent: Thursday, September 15, 2016 2:13 PM
To: 'Jason Walls'
Cc: Peek, Tyler; Taylor, Stanford
Subject: RE: Pediatric Wellness Pavilion at Brechin Drive - Driveway Access

Jason,

Construction of an R-Cut is what we desire. We feel this is a safer and more efficient means of traffic control than other alternatives. U-turns need to be evaluated and if they are a problem, we need to consider possible solutions. Installation of an R-Cut will not create more of a problem with merging than already exists. There is a traffic signal immediately upstream of the Brechin Drive that should provide gaps.

Thanks,

Dan E. Woods
Thomaston-District 3
115 Transportation Boulevard
Thomaston, GA 30286
District Traffic Operations Supervisor
Office: (706) 646-7588
Cell: (706) 741-3475

From: Jason Walls [<mailto:jwalls@intse.com>]
Sent: Thursday, September 15, 2016 12:03 PM
To: Woods, Dan; Taylor, Stanford; Peek, Tyler
Cc: Jefferson@jeffersonbrownearchitects.com; Megan Almond
Subject: Pediatric Wellness Pavilion at Brechin Drive - Driveway Access

Gentlemen, I wanted to follow up on our discussions last week regarding the proposed driveway access for the Pediatric Wellness Pavilion at Brechin Drive on S.R. 74 in Fayette County, Georgia. The site is approximately 8 acres opposite a residential street with a full access median crossing currently. GDOT has recommended an R-Cut restricted crossing intersection at this location. The discussions included various concerns for these type of intersections at each location, specifically including the use in a narrow urban type design, the width of the existing median and opposing lanes for U-Turn movements, and the short distance between median breaks for merging and lane changing to get to the U-Turn. We specifically discussed the effects on the opposing roadway. Furthermore, we discussed both school bus and large truck (i.e. tractor trailers) access at this location.

In summary, GDOT believes the R-Cut restricted crossing intersections are a safer solution than both the existing condition or the proposed condition at this location. However, it was requested to evaluate the U-Turn movements here to determine the extent of the requirements for the larger vehicles. It is also my understanding that GDOT will likely require R-Cut type driveways be considered at this location irrespective of the type of development, unless it is single family residential driveway.

Please review my summary and reply with any comments or additional information if I have omitted

any pertinent parts of our discussions regarding this location. There will be a public meeting at the end of this month and we would like to re-state GDOT's position regarding this driveway access with specific information regarding the concerns of the Brechin Park residents. Thanks for taking time to meet with me and providing your input regarding the access.

Jason L. Walls, P.E., LEED AP | Senior Engineer/Project Manager

Integrated Science & Engineering, Inc. | 1039 Sullivan Road, Suite 200 | Newnan, Georgia 30265

(P) 678.552.2106 | (F) 678.552.2107 | (C) 770.560.7040



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 Please consider the environment before printing this e-mail.

It's Georgia Department of Transportation's centennial! We were founded on August 16, 1916. The Department's work over the last century has contributed to a treasured quality of life for Georgians and to the incredible economic development of the Peach State. Georgia DOT has served for 100 years with simply the best in safety, service and innovation. And we will continue to embrace change, encourage innovation, meet new challenges and break new barriers as the next hundred years unfold. For all things Centennial, visit www.dot.ga.gov/Centennial.

RECOMMENDED CONDITIONS

If this petition is approved by the Board of Commissioners, it should be approved O-I **CONDITIONAL** subject to the following enumerated conditions. Where these conditions conflict with the provisions of the Zoning Ordinance, these conditions shall supersede unless otherwise specifically stipulated by the Board of Commissioners.

1. The owner shall provide permanent easements to Fayette County across the property for multi-use path construction, maintenance, and public use. One easement shall run across the front of the property for a path going parallel with SR 74. The second easement shall run from the front of the property to the northeast with connection to the Starr's Mill School complex. The easements shall have a minimum width of 20 feet. Their locations shall be established by the owner on the Site Plan and defined by a written legal description. The easements, with legal description and map from the Site Plan shall be recorded at the Courthouse. (Per Public Works/Engineering)

Construction: The owner shall build the path connecting to the school property if an agreement is received from the Board of Education that allows for connection to the school's existing path network. The path along SR 74 may be constructed by the owner (for example as part of a loop around the complex) but it is not required as a condition of rezoning. Alternatively, it may be constructed by Fayette County at some point in the future. (Per Public Works/Engineering)

**STATE OF GEORGIA
COUNTY OF FAYETTE**

RESOLUTION

NO. 1260-16

WHEREAS, Guerry Ballew, Owner, and Megan Almond, Agent, having come before the Fayette County Planning Commission on September 1, 2016, requesting an amendment to the Fayette County Zoning Map pursuant to "The Zoning Ordinance of Fayette County, Georgia, 2010"; and

WHEREAS, said request being as follows: Request to rezone 8.5 acres from A-R to O-I, in the area of S.R. 74 South, Land Lot 7 & 17 of the 6th District, for the purpose of developing a Medical Office; and

WHEREAS, the Fayette County Planning Commission having duly convened, and considered said request;

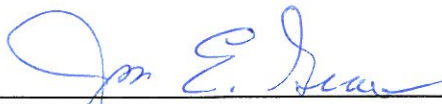
BE IT RESOLVED that the decision of the Fayette County Planning Commission, that said request be **APPROVED**.

This decision is based on the following reasons:

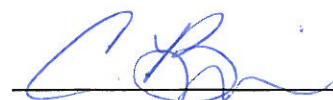
In compliance with the Fayette County Comprehensive Plan.
Compatible with the surrounding area.

**PLANNING COMMISSION
OF
FAYETTE COUNTY**

ATTEST:



**JIM GRAW
CHAIRMAN**



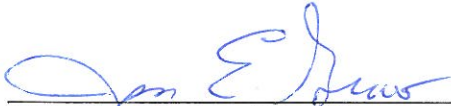
PC SECRETARY

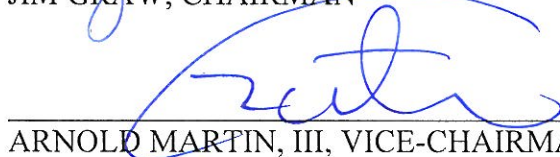
PLANNING COMMISSION RECOMMENDATION**DATE:** September 1, 2016**TO:** Fayette County Commissioners


The Fayette County Planning Commission recommends that Petition No. 1260-16, the application of Guerry Ballew to rezone 8.5 acres from A-R to O-I, be:

☒ ⁵⁻⁰ Approved ☐ Withdrawn ☐ Disapproved
 With Conditions
☐ Tabled until _____


This is forwarded to you for final action.


 JIM GRAW, CHAIRMAN


 ARNOLD MARTIN, III, VICE-CHAIRMAN


 JOHN CULBRETH


 AL GILBERT


 BRIAN HAREN

Remarks:

4. Consideration of Petition No. 1260-16. Guerry Ballea, Owner Megan Almond, Agent request to rezone 8.5 acres from A-R to O-I to develop a Medical Office. This property is located in Land Lots 7 and 17 of the 6th District and fronts SR 74 South.

Megan Almond stated that she is a pediatrician in the area and has been practicing here for about a year in a half. She said that she recently opened her own business and is due to open her pediatric facility next Tuesday in Peachtree City. She added that she would like to use the land there to move over her pediatric practice in time. She requested that the property be rezoned from A-R to O-I.

Chairman Graw asked if anyone would like to speak in favor of the petitioner. Hearing none, he asked if anyone would like to speak in opposition to the petition. Hearing none he brought it back before the Planning Commission.

Al Gilbert asked if they had read the condition from staff.

Megan Almond replied that she had read it.

Al Gilbert asked if she agreed to the conditions.

Megan Almond replied as far as designating area to be potentially used for a golf cart path.

Al Gilbert read the condition:

The owner shall provide permanent easements to Fayette County across the property for multi-use path construction, maintenance, and public use. One easement shall run across the front of the property for a path going parallel with SR 74. The second easement shall run from the front of the property to the northeast with connection to the Starr's Mill School complex. The easements shall have a minimum width of 20 feet. Their locations shall be established by the owner on the Site Plan and defined by a written legal description. The easements, with legal description and map from the Site Plan shall be recorded at the Courthouse. (Per Public Works/Engineering)

Construction: The owner shall build the path connecting to the school property if an agreement is received from the Board of Education that allows for connection to the school's existing path network. The path along SR 74 may be constructed by the owner (for example as part of a loop around the complex) but it is not required as a condition of rezoning. Alternatively, it may be constructed by Fayette County at some point in the future. (Per Public Works/Engineering)

Chairman Graw asked if she agreed to those conditions.

Megan replied yes.

Chairman Graw stated that he talked with Pete Frisina about the letter he received from GDOT about the traffic flow coming in and out of the medical complex and from Brechin Subdivision across the street. He said that it will have a pretty heavy impact on the area and that the letter was in their package. He asked for Pete Frisina to explain further.

Pete Frisina stated that GDOT is considering an RCUT, and what that will do is not allow any left hand turns out of Brechin Park Subdivision. He said that it will be right in and right out only with a U-turn available at the next median cut. He added that they have spoken to the applicant with their design professionals, and they are meeting with GDOT next week. He stated that he

has not been able to get in contact with Brechin Park Subdivision. He said that Jefferson Brown could explain it further.

Chairman Graw asked if traffic heading south on S.R. 74 will be allowed to turn left into the medical complex.

Pete Frisina replied yes.

Chairman Graw asked if traffic heading north on S.R. 74 will be allowed to turn left into Brechin Park Subdivision. He asked if traffic heading out of Brechin Park will be directed south to the next turn around and then be headed back north.

Pete Frisina replied yes.

Chairman Graw asked if traffic heading out of the medical complex will be go right and then come back south.

Pete Frisina replied yes same thing.

Chairman Graw stated that is not what they do right now.

Pete Frisina replied no.

Jefferson Brown principal of Jefferson Brown Architects stated that they have spoken with the State and have a meeting schedule with them on Wednesday. He said this meeting will discuss their proposal of a right turn only for the medical complex and Brechin Park. He added that they were okay with making the right turn in and out and being able to come southbound and turn left into the facility. He stated that he has reached out to Brechin Park Subdivision but has not heard back from them.

Chairman Graw asked if Jefferson Brown was going to meet with GDOT along with Phil Mallon and Pete Frisina.

Jefferson Brown replied that they are not going his civil engineers and site engineer for the project will be at the meeting.

Samuel Chapman former Homeowner's Associate President of Brechin Park Subdivision, stated that the reason why they had that straight cut through was because GDOT thought it would be too dangerous for the busses to swing out and back into traffic. He said that there are 88 homes in the subdivision with 3 cars to a house, for about 300 cars, and that it's a pretty busy neighborhood. He added that he would get someone from the HOA in touch with Mr. Brown. He stated that he got with Sunny Purdue to make sure that opening was there for the subdivision so they could come straight across. He said that they changed the design.

Al Gilbert asked if this goes into effect like they are proposing what are the kids in high school going to do that live in Brechin Park.

Samuel Chapman replied that the County lease swapped with Peachtree City or either the County owns that area. He stated that he was sure Herb Frady, Jack Smith, Robert Horgen, Eric Maxwell, and Lee Hearn were Commissioners at the time and swapped with the city, because there is a nice access that goes underneath the road that goes to the Chick Fil'A. He said that they are connected to The Gates Subdivision and there is a cart path that goes through the subdivision. He added that there is no reason for the children to go to the top of the hill. He stated that they do it now because they're forced to do it because of the right-of-way. He said that he has talked to Peachtree City and the Scarborough Company; when they did their development of The Gates before they sold to Chadwick they had to tender all the money for the cart path. He added that they were willing to put the path in themselves but decided against it because Peachtree City had a larger paver and they wanted it to their standards. He stated that he tendered all the money for Brechin Park Subdivision and The Gates to connect those two (2) neighborhoods, which they have not done yet but I'm sure that it's in scheduling now. He added that they go to The Gates, the ball field, then they go to the path that goes underneath the highway, and they pop out to connect to the highway. He stated that for Brechin if everybody had to turn right coming out the neighborhood you would have a nice steady flow of 300 cars for a short amount of time. He said that it was better for them to go straight across and turn left because most of the traffic is going left.

Arnold Martin stated that the proposal from GDOT is separate from the petitioner's decision to develop this land. He asked if they plan on doing this either way.

Pete Frisina replied that his understanding from GDOT is when that property develops it going to create a situation where they are going to want an RCUT on that property.

Arnold Martin asked if the development of that property triggers an RCUT.

Pete Frisina replied yes. He said that he doesn't know if they are going to do one (1) in the future or not, but we know now that they are reacting to this rezoning and proposing the RCUT.

Arnold Martin asked how many feet from the RCUT are people having to go before they turn back around to come down.

Pete Frisina replied he did not know.

Samuel Chapman replied that it is about 300 yards it's a long way, and then you immediately have another traffic light. He reiterated that they had it in the original design and changed it because they thought it would be safer for the pedestrians and citizens of Brechin.

Arnold Martin asked Jefferson Brown what his objective was with the conversation with GDOT.

Jefferson Brown replied we would like to understand better why they want the RCUT. He said that GDOT is siting safety and they would like to understand that from an engineering perspective. He added that they want to understand how they can accelerate out of there subdivision, go across two (2) lanes, get into a turning lane and come back; we want to

understand how that is safer. He stated that we are not asking them to change it to an RCUT and that they would prefer it not be change. He said that he understands that every road there is a peak morning and evening, but also understand that the Sheriffs are there to help protect the cars and the buses go in and out; and that's a part of what they will asked. He stated that they didn't think that it was a part of the approval for the request from A-R to O-I, and was surprised it triggered this discussion.

Pete Frisina replied to Arnold Martin 700 feet.

Chairman Graw stated that once the GDOT proposes something the County will not have any control. He said that Pete Frisina mentioned GDOT had done something similar to this on SR 74 for Sandy Creek. He added that he didn't understand exactly what was going on up there.

Jefferson Brown stated that the RCUT's on SR 74 and Sandy Creek are envisioned the lanes with separation greenspace and sod. He said so you could stage, turn and be perpendicular, and then accelerate out. He said that the SR 74 RCUT would be about 200 feet between the inside lanes (northbound and southbound).

Pete Frisina stated that we don't have that.

Jefferson Brown replied that it's just a concrete median. He stated that was his concern and if you donate that turn, how you make the turn on the other side; do we have to put a shoulder on the other side. He said that he had questions about the improvements on the north and south section and how much will that be on his owner. He added that the whole facility is about the children and they want to connect to the high school middle school and elementary school. He stated that the park area in the back is for the community so they can be engaged.

Chairman Graw asked if they could answer on the square footage of the building and why they had such a range.

Megan Almond stated they have such a range because commitments have not been solidified yet. She said that the campus going forward has been designed to be very safe, children friendly, outdoorsy, and green. She added that the whole concept is to enrich the community especially on the south end of SR 74. She stated as far as the buildings go the only commitment she has is her practice that she would like to move there. She said that her practice will be opening on Tuesday of next week. She added that she has practiced in the area for over a year in a half and five years before this; and that she would have to grow in order to be able to move over there. She stated that she currently has a lease in Peachtree City which she would be riding out for the next two (2) to five (5) years. She reiterated that the campus would be very safe, green, and all about children and enriching the community particularly on the south end of town. She said safety would be their priority and is already in their building discussions and plans and the whole vision going forward.

John Culbreth asked Megan Almond what the level of discussion she has had with the community or neighborhood leadership.

Megan Almond asked him to clarify on neighborhood leadership.

John Culbreth asked if she had talked to anyone from Brechin Park Subdivision.

Megan Almond replied that she has not spoken to anyone in the Brechin Park Subdivision. She stated that her friend who is a fellow pediatrician has spoken with some families that live in The Gates Subdivision. She said that she has not spoken with anyone door to door. She added that this is her first go at a Public Hearing and rezoning; she said she never looked to developing and has relied on Jefferson and the Planning & Zoning staff. She stated that she would be more than willing to meet with people and wouldn't mine any suggestions along the way.

Arnold Martin asked what the timeframe would be if this was approved to begin construction/development.

Megan Almond replied that a lot of the land is green right now and she would like for the campus to remain green and outdoorsy with parks and play areas. She stated that there would have to be some land clearance that went on along with some utility access before she could wager when buildings would be going up. She said that she couldn't imagine any turn key for at least a couple of years, but maybe some adjustment to the land as far as clearance and utility access within six (6) months.

Chairman Graw stated that the request for an O-I does meet the Comprehensive Land Use Plan, and that there is a requirement for a 30 foot buffer between O-I and residential property and there is a 30 foot buffer on the plat so they have met that requirement.

Brian Haren stated that they have looked at this little piece of property repeatedly as it pertains to SR 74 corridor and have always understood that this would someday go O-I. He said whether this petitioner or another petitioner comes in to rezone this GDOT's issue is still going to be there. He added that he doesn't know why this rezoning got linked to the GDOT's decision to change that interchange. He stated that they should be separate issues. He said they are here to consider what the County has control of and let the GDOT do what it's going to do. He reiterated that the property is going to go O-I at some point.

Chairman Graw agreed.

Al Gilbert made a motion to recommend approval of Petition 1260-16 with one (1) condition. Arnold Martin seconded the motion. The motion passed 5-0.

Chairman Graw stated that they are not the last word and that they only make recommendation to the Board of Commissioners. He said that the County Commission would hear this sometime this month.

Pete Frisina replied it would be heard before the Board of Commissioner on the 22nd of September.

Chairman Graw stated that they are the ones that make the final decision. He said there have

been a lot of discussions about rezoning in the past month or so. He recommended going in there with a presentation.

Jefferson Brown asked like a rendering and a couple of elevations.

Brian Haren said that pictures are always good.

Jefferson Brown said that he would make that commitment.

PETITION NO: 1260-16

REQUESTED ACTION: A-R to O-I

PROPOSED USE: Medical Office

EXISTING USE: Undeveloped Land

LOCATION: S.R. 74 South

DISTRICT/LAND LOT(S): 6th District, Land Lot(s) 7 & 17

OWNER: Guerry Ballew

AGENT: Megan Almond

PLANNING COMMISSION PUBLIC HEARING: September 1, 2016

BOARD OF COMMISSIONERS PUBLIC HEARING: September 22, 2016

APPLICANT'S INTENT

Applicant proposes to develop Medical Offices consisting of one (1) lot on 8.5 acres.

STAFF RECOMMENDATION

APPROVAL WITH ONE (1) CONDITION

1.

1260-16

INVESTIGATION

A. PROPERTY SITE

The subject property is an 8.5 acre tract fronting on S.R. 74 South in Land Lot(s) 7 & 17 of the 6th District. S.R. 74 South is classified as a Major Arterial road on the Fayette County Thoroughfare Plan. The subject property is undeveloped and currently zoned A-R.

B. SURROUNDING ZONING AND USES

The general situation is an 8.5 acre tract that is zoned A-R. In the vicinity of the subject property is land which is zoned A-R, R-45, and PUD-PRD. See the following table and also the attached Zoning Location Map.

The subject property is bound by the following adjacent zoning districts and uses:

Direction	Acreage	Zoning	Use	Comprehensive Plan
North	125.00	A-R	Starr's Mill School Complex	Public Facilities/Institution
South & East	Seven lots in the Chimney's Subdivision ranging in size from 1.10 to 1.63 acres	R-45	Single-family Residential	Rural Residential (1 Unit/2 to 3 Acres)
West across SR 74	Five lots in Brechin Park Subdivision ranging in size from 1.05 to 1.25 acres	PUD-PRD	Single-family Residential	Rural Residential (1 Unit/2 to 3 Acres)

C. COMPREHENSIVE PLAN

The subject property lies within an area designated for Office. This request conforms to the Fayette County Comprehensive Plan.

D. ZONING/REGULATORY REVIEW

The applicant seeks to rezone from A-R to O-I for the purpose of developing Medical Offices.

State Route Overlay

Due to the frontage on State Route 74, development of the property is subject to the requirements of the General State Route Overlay Zone. The Overlay Zone requirements are in addition to the zoning district requirements and any Conditional Use requirements, and in cases where there is a conflict between requirements, the most restrictive regulation applies. Overlay Zone requirements including, but not limited to, the following: a 100 foot setback from the right-of-way of State Route 74, a 50 foot setback for impervious surfaces from right-of-way of State Route 74, and architectural standards for buildings which require a residential character including a pitched peaked roof, a residential façade, and doors and windows of a residential character.

Access

The Concept Plan submitted indicates one (1) vehicular access from S.R. 74 South. GDOT will regulate the access to this property (see GDOT comments below and attached e-mail from Tyler Peek, GDOT District Traffic Engineer).

In addition, Public Works/Engineering states (see below) that there is on-going discussion of expanding a multi-use path system in this area and consideration should be given to allow (or require) connection with future multi-use paths. A multi-use path connection may be possible with the Starr's Mill School Complex to the north. This will require approval of the Fayette County School System.

Site Plan

Should this petition be approved, the owner/developer must submit a Site Plan as required by Section 8-26., c. of the Development Regulations. Access must comply with the provisions of Section 8-53. of the Development Regulations and the Georgia D.O.T., as appropriate. The subject property must comply with Fayette County ordinances including but not limited to: Sections 5-18. Screening Required and 5-19. Screening Standards of the Fayette County Zoning Ordinance and 8-159. Fayette County Landscape and Buffer Requirements, Article VI. Tree Retention, Protection, and Replacement, and Article VIII. Off-Street Parking and Service Requirements of the Fayette County Development Regulations.

E. TRAFFIC AND TRIP GENERATION

The Concept Plan indicates two (2) proposed Medical Buildings ranging in size from a total of 25,000 to 50,000 square feet of floor area. Per the Institute of Transportation Engineers' "Trip Generation, 8th edition", the average trip generation of a Clinic is 31.45 trips per 1,000 square feet of gross floor area on weekdays. Using the average daily trips for a weekday per 1,000 square feet of gross floor area, 25,000 square feet of gross floor area would generate 786 (+/-) trips per weekday and 50,000 square feet of gross floor area would generate 1,572 (+/-) trips per weekday.

F. REVIEW OF CONCEPT PLAN

The applicant is advised that the Concept Plan is for illustration purposes only. Any deficiencies must be addressed at the time of submittal of the Preliminary Plat, Final Plat, and/or Site Plan, as applicable.

G. DEPARTMENTAL COMMENTS

Water System

Water available, 20" main on west side of SR 74.

Public Works/Engineering

Public Works Comments for Rezoning 1260-16.

1. Access is from SR 74 so GDOT will permit driveway cut. Turn lane modifications may be required.
2. There is on-going discussion of expanding multi-use path system in this area. Consideration should be given to allow (or require) a portion of Nature Trail to be connected with future multi-use paths.

Environmental Management

Floodplain The property **DOES NOT** contain floodplain per FEMA FIRM panel 13113C0134E dated Sept 26, 2008.

Wetlands According to the National Wetlands Inventory wetlands are not present. However, a wetland study may be required upon field inspection by staff. Per Section 8-4 of Fayette County Development Regulations, the applicant must obtain all required permits from the U.S. Army Corps of Engineers prior to issuance of any permits from Fayette County for any phase of development affecting wetlands.

Watershed Watershed Protection **DOES NOT** apply based on geographic information systems review. However, a state waters could be present and identified by staff during site inspection.

Groundwater The property **IS NOT** within a groundwater recharge area.

This development **IS** subject to all development regulations including the Post-Development Stormwater Management Ordinance.

Environmental Health Department

This department has no objections to the proposed rezoning from A-R to O-I for the potential of developing medical office. There was no soil or septic proposal information provided to allow our department to evaluate the suitability of the proposal to be served by a septic system.

Fire

Provide fire hydrants for needed fire flow and sprinkler system.

Georgia Department of Transportation

GDOT will require the following modifications for this parcel to be rezoned commercial for a medical facility:

- The existing decel lane will need to be modified for access to the property.
- A left turn will be need to engineered and constructed for the east bound (south bound) traffic, the existing median will need to be reconstructed for the left turn lane and storage.

STAFF ANALYSIS

This request is based on the petitioner's intent to rezone said property from A-R to O-I for the purpose of developing Medical Office. Per Section 110-300 of the Fayette County Zoning Ordinance, Staff makes the following evaluations:

1. The subject property lies within an area designated for Office. This request conforms to the Fayette County Comprehensive Plan.
2. The proposed rezoning will not adversely affect the existing use or usability of adjacent or nearby property.
3. The proposed rezoning will not result in a burdensome use of utilities or schools. GDOT is proposing to reconfigure the intersection/ median cut which aligns with the subject property's access and Brechin Drive in Brechin Park Subdivision with a Restricted Crossing U-turn (RCUT). The RCUT will limit the subject property's access and Brechin Drive to right turns only. Those wanting to go straight or left on SR 74 will be required to make the next available U-turn.
4. Existing conditions and the area's continuing development with a mix of single-family residential and non-residential development (school complex, daycare and office development) support this petition.

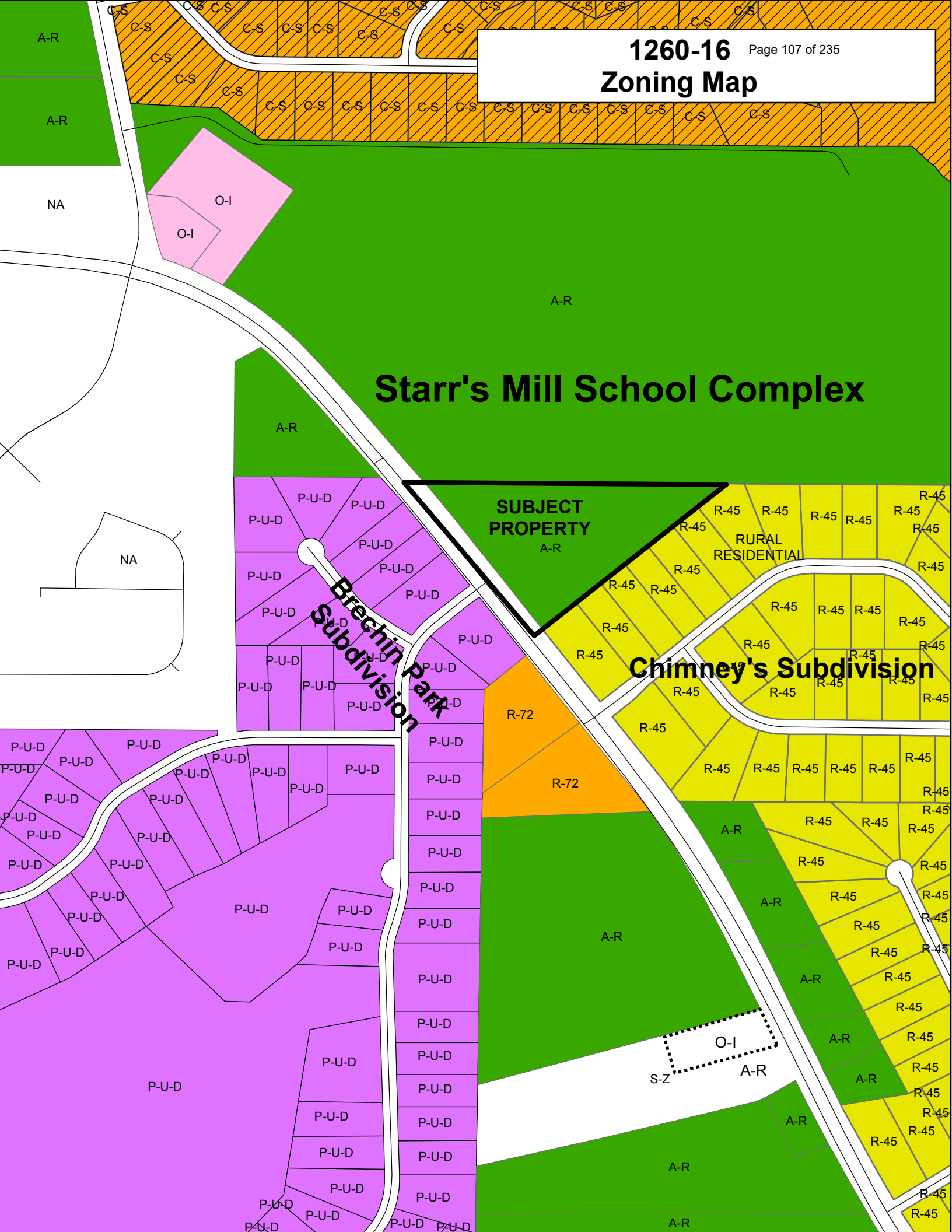
Based on the foregoing Investigation and Staff Analysis, Staff recommends **APPROVAL WITH ONE (1) CONDITION.**

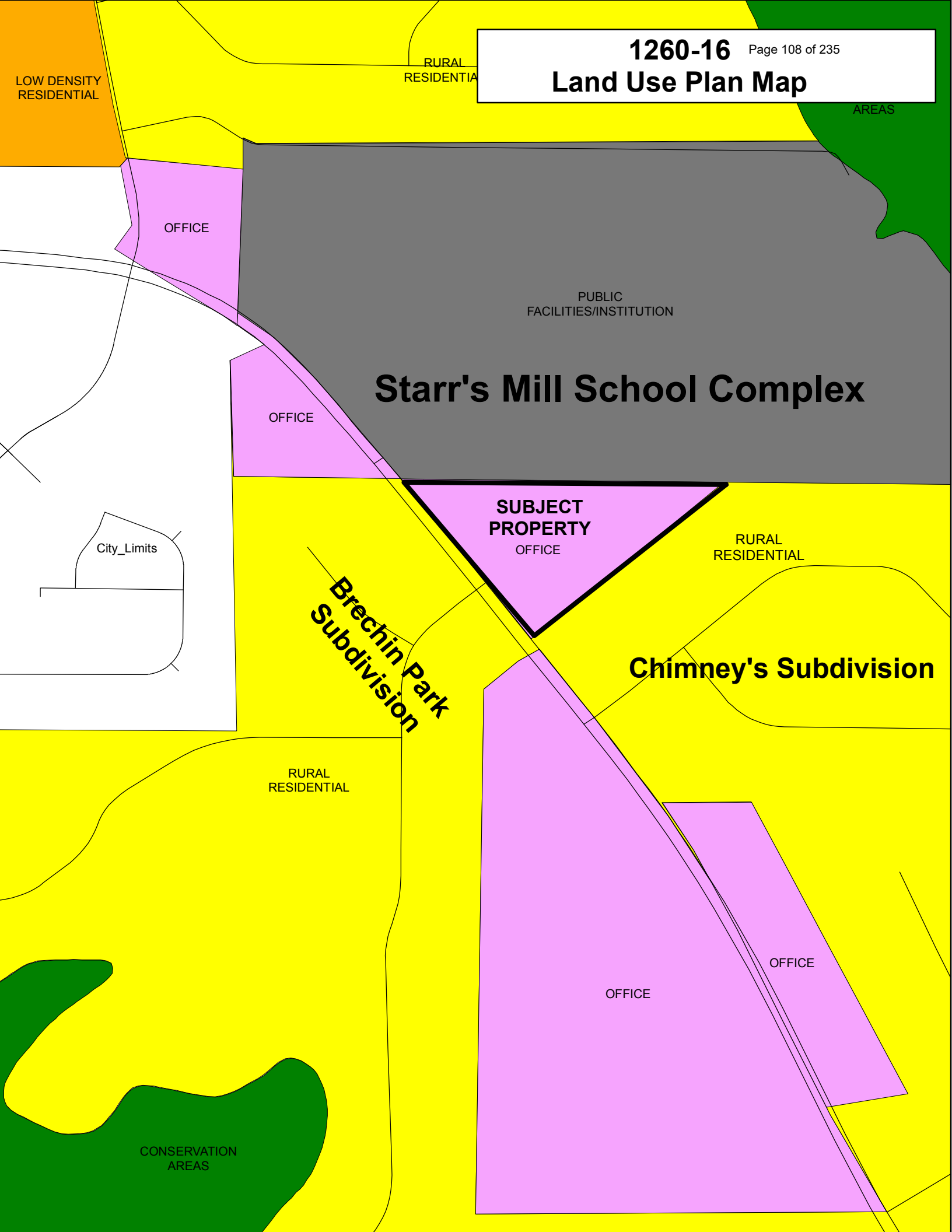
RECOMMENDED CONDITIONS

If this petition is approved by the Board of Commissioners, it should be approved O-I **CONDITIONAL** subject to the following enumerated conditions. Where these conditions conflict with the provisions of the Zoning Ordinance, these conditions shall supersede unless otherwise specifically stipulated by the Board of Commissioners.

1. The owner shall provide permanent easements to Fayette County across the property for multi-use path construction, maintenance, and public use. One easement shall run across the front of the property for a path going parallel with SR 74. The second easement shall run from the front of the property to the northeast with connection to the Starr's Mill School complex. The easements shall have a minimum width of 20 feet. Their locations shall be established by the owner on the Site Plan and defined by a written legal description. The easements, with legal description and map from the Site Plan shall be recorded at the Courthouse. (Per Public Works/Engineering)

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1260-16
Aerial Map

Page 109 of 235

Starr's Mill School Complex

**SUBJECT
PROPERTY**

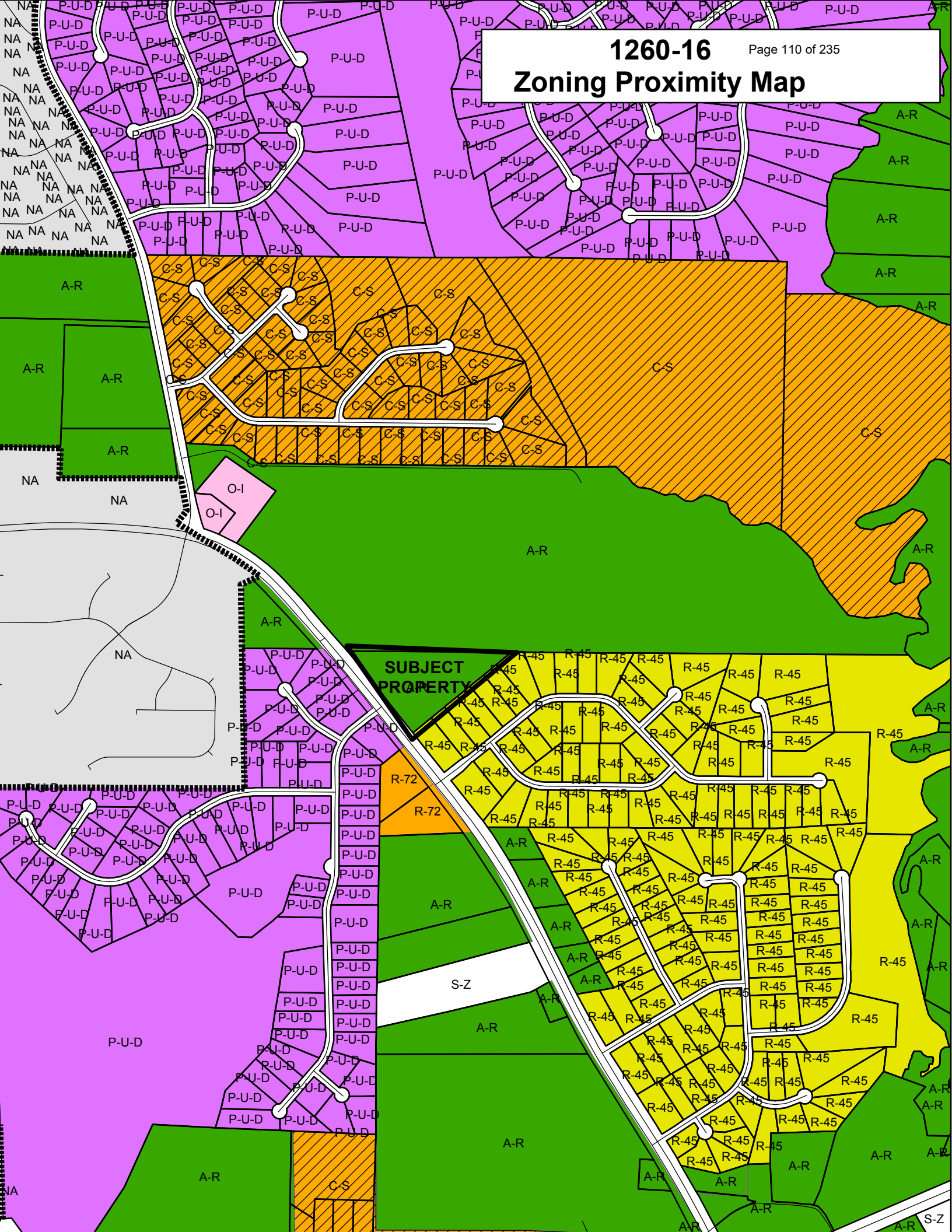
**Brechin Park
Subdivision**

SR 74

Chimney's Subdivision



Zoning Proximity Map



APPLICATION TO AMEND
TO AMEND THE OFFICIAL ZONING MAP OF FAYETTE COUNTY, GA

Page 111 of 235

PROPERTY OWNERS: Guerry Ballew

MAILING ADDRESS: _____

PHONE: _____

email
FAX: _____

AGENT FOR OWNERS: Megan Almond

MAILING ADDRESS: 310 Highgrove Dr. Fayetteville GA 30215

PHONE: 404.780.1903

FAX: _____

E-MAIL: J

PROPERTY LOCATION: LAND LOT 7
LAND LOT 17

LAND DISTRICT 10 PARCEL _____
LAND DISTRICT 10 PARCEL _____

TOTAL NUMBER OF ACRES REQUESTED TO BE REZONED: 8.5 acres

EXISTING ZONING DISTRICT: AR

PROPOSED ZONING DISTRICT: Office

ZONING OF SURROUNDING PROPERTIES: _____

NINE: Starrs Mill Complex: Public facilities (not to firm) just north of this, Medical Office: Office

PRESENT USE OF SUBJECT PROPERTY: Unkred

PROPOSED USE OF SUBJECT PROPERTY: Medical/Pediatrics office/clinic

LAND USE PLAN DESIGNATION: Office

NAME AND TYPE OF ACCESS ROAD: SR 74

LOCATION OF NEAREST WATER LINE: On both s

(THIS AREA TO BE COMPLETED BY STAFF): PETITION NUMBER: 1260-16

☐ Application Insufficient due to lack of: _____

by Staff: _____

Date: _____

☒ Application and all required supporting documentation is Sufficient and Complete

by Staff: C. B.

Date: 7/29/2016

DATE OF PLANNING COMMISSION HEARING: 9/1/2016

DATE OF COUNTY COMMISSIONERS HEARING: 9/22/2016

Received from Jed Almond & Megan Almond a check in the amount of \$ 370⁰⁰ for application filing fee, and \$ 20⁰⁰ for deposit on frame for public hearing sign(s).

Date Paid: 7/29/2016

Receipt Number: _____

NAME: _____ PETITION NUMBER Page 112 of 235

ADDRESS: _____

PETITION FOR REZONING CERTAIN PROPERTY IN THE UNINCORPORATED AREAS OF FAYETTE COUNTY, GEORGIA.

Guerry Baller affirms that he is the owner or the specifically authorized agent of the property described below. Said property is located in a(n) _____ Zoning District. He/She respectfully petitions the County to rezone the property from its present classification and tenders herewith the sum of \$ 370 to cover all expenses of public hearing. He/She petitions the above named to change its classification to Office.

This property includes: (check one of the following)

☒ See attached legal description on recorded deed for subject property or

☒ Legal description for subject property is as follows:

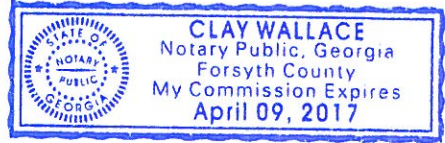
PUBLIC HEARING to be held by the Planning Commission of Fayette County on the 3rd day of September, 20 16 at 7:00 P.M.

PUBLIC HEARING to be held by the Board of Commissioners of Fayette County on the 24th day of September, 20 16 at 7:00 P.M.

SWORN TO AND SUBSCRIBED BEFORE ME THIS 27 DAY OF July, 20 16

Clay Wallace
NOTARY PUBLIC

[Signature]
APPLICANT'S SIGNATURE



PROPERTY OWNER CONSENT AND AGENT AUTHORIZATION FORM
(Applications require authorization by ALL property owners of subject property).

Name(s) of All Property Owners of Record found on the latest recorded deed for the subject property:

GUERRY L. BALLEW
 Please Print Names

Property Tax Identification Number(s) of Subject Property: 0604 035
 (I am) (we are) the sole owner(s) of the above-referenced property requested to be rezoned. Subject property is located in Land Lot(s) 7.17 of the 6th District, and (if applicable to more than one land district) Land Lot(s) _____ of the _____ District, and said property consists of a total of _____ acres (legal description corresponding to most recent recorded plat for the subject property is attached herewith).

(I) (We) hereby delegate authority to Megan Almonet agent to act as (my) (our) Agent in this rezoning. As Agent, they have the authority to agree to any and all conditions of zoning which may be imposed by the Board.

(I) (We) certify that all of the information filed with this application including written statements or showings made in any paper or plans submitted herewith are true and correct to the best of (my) (our) knowledge and belief. Further, (I) (We) understand that this application, attachments and fees become part of the official records of the Fayette County Zoning Department and may not be refundable. (I) (We) understand that any knowingly false information given herein by me/us will result in the denial, revocation or administrative withdrawal of the application or permit. (I) (We) further acknowledge that additional information may be required by Fayette County in order to process this application.

Guerry L Ballew
 Signature of Property Owner 1

Address _____

Signature of Property Owner 2

Address _____

Signature of Property Owner 3

Address _____

Megan Almonet
 Signature of Authorized Agent

310 Highgrove Dr.
 Address Fayetteville GA 30215

J. Almonet
 Signature of Notary Public

Date 7/8/16

Signature of Notary Public

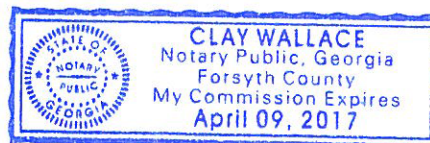
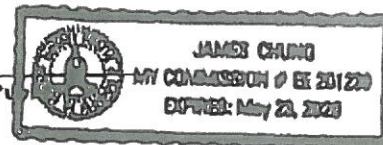
Date

Signature of Notary Public

Date

Clay Wallace
 Signature of Notary Public

Date 7/27/16



4
 REZONING APPLICATION, FAYETTE COUNTY, GA

Scanned by CamScanner

Pediatric Wellness Pavilion

Fayette County
Planning and Zoning Department
140 Stonewall Avenue W. Suite 202
Fayetteville, GA 30214

To Whom It May Concern:

Jefferson Browne Architects is submitting this Letter of Intent for a non-residential rezoning on behalf of Guerry Ballew and Dr. Megan Almond.

The applicants request a rezoning from Existing AR to O/I as indicated on the Fayette County Land Use maps, for the purpose of developing proposed medical office buildings. The subject property is located on Land Lots 7 and 17 of the 6th District of Fayette County is a 381,220 square foot vacant lot and is located on GA Hwy 74.

If you have any questions about this project you can contact Jefferson Browne at Jefferson Browne Architects at (770) 632-9545

Sincerely,



JL "JEFFERSON" BROWN, AIA, ALA, LEED AP, BD+C, CPBD, NCBDC, Cal OES, Reg. TX, WS, NC
JEFFERSON BROWNE ARCHITECTS
Principal - President



24 HR. CONTACT

24 HR. CONTACT: JEFFERSON BROWNE ARCHITECTS, PC
CONTACT: CLAY WALLACE
PHONE: (770) 632-9545
EMAIL: CLAY@JEFFERSONBROWNEARCHITECTS.COM

PARKING

PARKING PROVIDED: 312 PARKING SPACES
8 HC SPACES
320 TOTAL PARKING SPACES

PEDIATRIC WELLNESS PAVILION, LLC

JULY 27, 2016

SCALE: 1" = 40'

COUNTY AGENDA REQUEST

Page 116 of 235

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Public Hearing of Petition No. RP-060-16, George and Anne Cocolos, Owner, request to revise the Minor Subdivision Plat for Woodbridge Farms Subdivision to increase the number of platted lots by subdividing Lot 6 into two (2) separate lots located in Land Lot 133 of the 4th District and fronting on Rising Star Road with two conditions.

Background/History/Details:

Staff recommends approval with two (2) conditions.

The Planning Commission recommended approval with two (2) conditions.

Arnold Martin made a motion to recommend approval of Petition RP-060-16 with two (2) conditions. John Culbreth seconded the motion. The motion passed 4-1. Chairman Graw voted in opposition.

The recommended conditions are highlighted in yellow on the next page.

What action are you seeking from the Board of Commissioners?

Approval of Petition No. RP-060-16, George and Anne Cocolos, Owner, request to revise the Minor Subdivision Plat for Woodbridge Farms Subdivision to increase the number of platted lots by subdividing Lot 6 into two (2) separate lots located in Land Lot 133 of the 4th District and fronting on Rising Star Road with two conditions.

If this item requires funding, please describe:

Not Applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

RP-060-16

Staff recommends the following condition:

That the applicant brings Lot 6A into compliance with Sec. 110-79. - Accessory structures and uses. (b). and this can be achieved either through:

- (1) The construction of a single-family structure. Said single-family structure shall be constructed or substantially in the construction process (an approved framing inspection) within 180 days from the effective date of the recording of the Revised Final Plat: or
- (2) A variance, obtained from the Zoning Board of Appeals, to allow an accessory structure prior to the principal structure. If the owner/developer pursues a variance, said variance shall be obtained from the Zoning Board of Appeals within 180 days from the effective date of the recording of the Revised Final Plat. If the variance is denied, the owner/developer agrees to take all necessary action consistent with the direction of the Zoning Board of Appeals; or
- (3) Removal of the existing garage. Said garage shall be removed within 180 days from the effective date of the recording of the Revised Final Plat.

In addition, staff recommends the following condition:

The owner/developer shall provide, at no cost to Fayette County, a quit-claim deed for 40 feet of right-of-way as measured from the centerline of Rising Star Road prior to the approval of the Revised Final Plat and said dedication area shall be shown on the Revised Final Plat.

**STATE OF GEORGIA
COUNTY OF FAYETTE**

R E S O L U T I O N

NO. RP-060-16

WHEREAS, George & Anne Cocolos, Owner, and , Agent, having come before the Fayette County Planning Commission on RP-060-16, requesting a revision to a recorded plat as per Section 8-503,(b),7. of the Fayette County Subdivision Regulations; and

WHEREAS, said request being as follows: Request to in the area of Rising Star Road, Land Lot(s) 133 of the 4th District, for the purpose of ; and

WHEREAS, the Fayette County Planning Commission having duly convened, and considered said request;

BE IT RESOLVED that the decision of the Fayette County Planning Commission, that said request be **approved with conditions**.

This decision is based on the following reasons:

In compliance with the County's regulations and requirements, including availability of County water service.

Compatible with the surrounding area.


In compliance with the Land Use Plan.

PLANNING COMMISSION

OF

FAYETTE COUNTY

ATTEST:


**JIM GRAW
CHAIRMAN**

PLANNING COMMISSION RECOMMENDATION**DATE:** RP-060-16**TO:** Fayette County Commissioners

The Fayette County Planning Commission recommends that Petition No. RP-060-16, the application of George & Anne Cocolos to, be: Request approval to revise the Minor Subdivision Plat for Woodbridge Farms Subdivision to increase the number of platted lots by subdividing Lot 6 into two (2) separate lots.

4-1

✓ Approved _____ Withdrawn _____ Disapproved _____
With Conditions
 _____ Tabled until _____

This is forwarded to you for final action.


 JIM GRAW, CHAIRMAN


 ARNOLD L. MARTIN III, VICE-CHAIRMAN


 AL GILBERT


 JOHN H. CULBRETH SR.


 BRIAN HAREN

Remarks:

5. Consideration of Petition No. RP-060-16, George and Anne Cocolos, Owner, request to revise the Minor Subdivision Plat for Woodbridge Farms Subdivision to increase the number of platted lots by subdividing Lot 6 into two (2) separate lots. This property is located in Land Lot 133 of the 4th District and fronts on Rising Star Road.

George Cocolos a resident of Brooks requested to revise the minor subdivision plat from 10 acres into two (2) five (5) acre parcels.

Chairman Graw asked if anyone would like to speak in favor of the petitioner. Hearing none, he asked if anyone would like to speak in opposition to the petition. Hearing none he brought it back before the Planning Commission.

Arnold Martin stated that he did not have any additional comments.

Chairman Graw stated that in the past they have had several of these requests come through. He said that he feels when people buy a particular lot in a subdivision whether it be 10 acres or five (5) acres; they bought it with the knowledge that the subdivision would look the same today, tomorrow, or forever. He added that he thinks it's unfair to residents to all of a sudden change the looks of a subdivision. He stated that he would be upset himself. He asked Pete Frisina how many lots in the subdivision are over 10 acres.

Pete Frisina replied I don't know. He stated that it looks like all of the properties fronting the road adjacent to this lot is in the five (5) acre range.

Chairman Graw stated that if there are any lots in that subdivision that is over 10 acres that this sets precedents for those lots also.

Pete Frisina stated that there looks like there is a flag shaped lot behind this one that may be 10 acres. He said that it only has 100 feet of frontage; so you couldn't do anything else with it.

Chairman Graw stated looking at the zoning map there could be parcels bigger than the subject property and they could be 10, 15, or 20 acres. He said that approving something like this opens it up and sets a precedent. He added that he doesn't think it will set a good precedent and he is personally not in favor of the request.

Al Gilbert asked how big the property is right now.

George Cocolos replied that it is approximately 10.5 acres. He said that it is proportionate in shape to where five acre (5) parcels are very close and very similar to the other five (5) acres on both sides of the property.

Al Gilbert asked if all of the frontage lots seem to be in the five (5) acre range.

George Cocolos replied that is correct.

Al Gilbert stated that the bigger lots are flag shape lots, and like Pete it would be hard to get those subdivided into another lot. He said that he follows what Mr. Graw is saying but you're not infringing anybody on the road frontage, because you're going to be offering the same size lots that are already there.

George Cocolis replied correct and that he had been in the Woodbridge Farms Subdivision for quite a while. He stated that he reached out to the Woodbridge Farms Homeowner Association to make sure there are no concerns, and he did receive back feedback from the HOA president and he did not see any concerns with him proceeding with this request.

Al Gilbert asked if he was aware of the conditions recommended to him by staff.

George Cocolis replied that he does and agrees to the two (2) conditions. He stated that one (1) of the conditions has three (3) options and that he agreed to them both.

Brian Haren reads the following conditions:

That the applicant brings Lot 6A into compliance with Sec. 110-79. - Accessory structures and uses.
(b). and this can be achieved either through:

- (1) The construction of a single-family structure. Said single-family structure shall be constructed or substantially in the construction process (an approved framing inspection) within 180 days from the effective date of the recording of the Revised Final Plat: or
- 2
- (2) A variance, obtained from the Zoning Board of Appeals, to allow an accessory structure prior to the principal structure. If the owner/developer pursues a variance, said variance shall be obtained from the Zoning Board of Appeals within 180 days from the effective date of the recording of the Revised Final Plat. If the variance is denied, the owner/developer agrees to take all necessary action consistent with the direction of the Zoning Board of Appeals; or
- (3) Removal of the existing garage. Said garage shall be removed within 180 days from the effective date of the recording of the Revised Final Plat.

In addition, staff recommends the following condition:

The owner/developer shall provide, at no cost to Fayette County, a quit-claim deed for 40 feet of right-of-way as measured from the centerline of Rising Star Road prior to the approval of the Revised Final Plat and said dedication area shall be shown on the Revised Final Plat.

Chairman Graw asked Mr. Cocolis if he agreed to the conditions.

George Cocolis replied that he does agree to the conditions.

Arnold Martin made a motion to recommend approval of Petition RP-060-16 with conditions. John Culbreth seconded the motion. The motion passed 4-1.

PETITION NUMBER: RP-060-16

REQUESTED ACTION: Request approval to revise the Final Subdivision Plat for Woodbridge Farms Subdivision to increase the number of platted lots by subdividing Lot 6 into two (2) separate lots.

EXISTING USE: Single-Family Residential

ZONING DISTRICT: A-R

LOCATION: Rising Star Road

LAND LOT/DISTRICT: Land Lot 133 of the 4th District

OWNER/APPLICANT: George & Anne Cocolis

INVESTIGATION

The Final Plat for Woodbridge Farms Subdivision Phase One consists of a total of 19 single-family dwelling lots and was recorded in 2005. The request is to subdivide lot 6 into two (2) lots.

Subdivision Regulations

Sec. 104-595. - Approval of subdivisions.

(2) Final plat or minor subdivision plat

j. **Revision to a recorded final plat.**

Revision to a recorded final plat. A revision to a recorded final plat shall show the name, phase (if any), date of the recorded subdivision plat being revised, and the exact citation with regard to the clerk of superior court records and the book and page number wherein said plat is recorded. See [section 104-596](#) for requirements to be indicated on the revised final plat, as applicable. In addition, proposed revisions to a recorded final plat that substantially changes the street and/or utility layout, unless initiated by the county, shall require a revised preliminary plat in accordance with this section. Proposed revisions to a recorded final plat of any existing residential or agricultural-residential subdivisions which add property to, increases the number of platted lots, or changes the principal use on a lot will be considered in public hearings before the planning commission and the board of commissioners. The legal notice shall be advertised at least seven calendar days prior to the public hearing before the planning commission, but not more than 45 calendar days, nor less than 15 calendar days prior to the public hearing before the board of commissioners. In the event that the timeframes above cannot be met with one advertisement, the notice shall be published twice. As applicable, a revised final plat shall comply with the revised preliminary plat and shall be approved by the planning commission.

Final Plat

Should this request be approved, a Revised Final Plat for Lot 6 must be submitted, approved, and recorded.

Department Comments

Planning and Zoning: The subject property lies within an area designated as Agricultural-Residential (1 Unit/5 Acres, 5 Arce Min). This request conforms to the Fayette County Comprehensive Plan.

Water System: 8" water main on opposite side of Rising Star Road. 20" raw water Main on address side.

Environmental Management: I approved this revision with no comments.

Environmental Health Dept.: No objections.

Fire Marshal: The bureau of fire prevention will neither approve nor deny request that fall outside the scope of fire prevention code requirements.

County Engineer/Public Works Director: A ROW dedication of 40' from centerline of road is required. This appears to be noted but surveyor/engineer should provide dimension from C/L and the standard quit claim deed. A sample is attached.

STAFF ANALYSIS

Per the Fayette County Subdivision Regulations, changing the use of a lot in an existing platted residential subdivision requires public hearing approval prior to the submittal of a Revised Final Plat. The desires of surrounding property owners should be considered.

The Concept Plan indicates that an existing garage will be on lot 6A with no principal single-family structure. Sec. 110-79. - Accessory structures and uses. (b) states:

Structure limitations. **Construction of an accessory structure shall occur concurrently with or after the construction of the principal structure.** Accessory structures shall not be used as dwelling units or for lodging purposes, except a guesthouse.

Staff recommends the following condition:

That the applicant brings Lot 6A into compliance with Sec. 110-79. - Accessory structures and uses. (b). and this can be achieved either through:

- (1) The construction of a single-family structure. Said single-family structure shall be constructed or substantially in the construction process (an approved framing inspection) within 180 days from the effective date of the recording of the Revised Final Plat: or

- (2) A variance, obtained from the Zoning Board of Appeals, to allow an accessory structure prior to the principal structure. If the owner/developer pursues a variance, said variance shall be obtained from the Zoning Board of Appeals within 180 days from the effective date of the recording of the Revised Final Plat. If the variance is denied, the owner/developer agrees to take all necessary action consistent with the direction of the Zoning Board of Appeals; or
- (3) Removal of the existing garage. Said garage shall be removed within 180 days from the effective date of the recording of the Revised Final Plat.

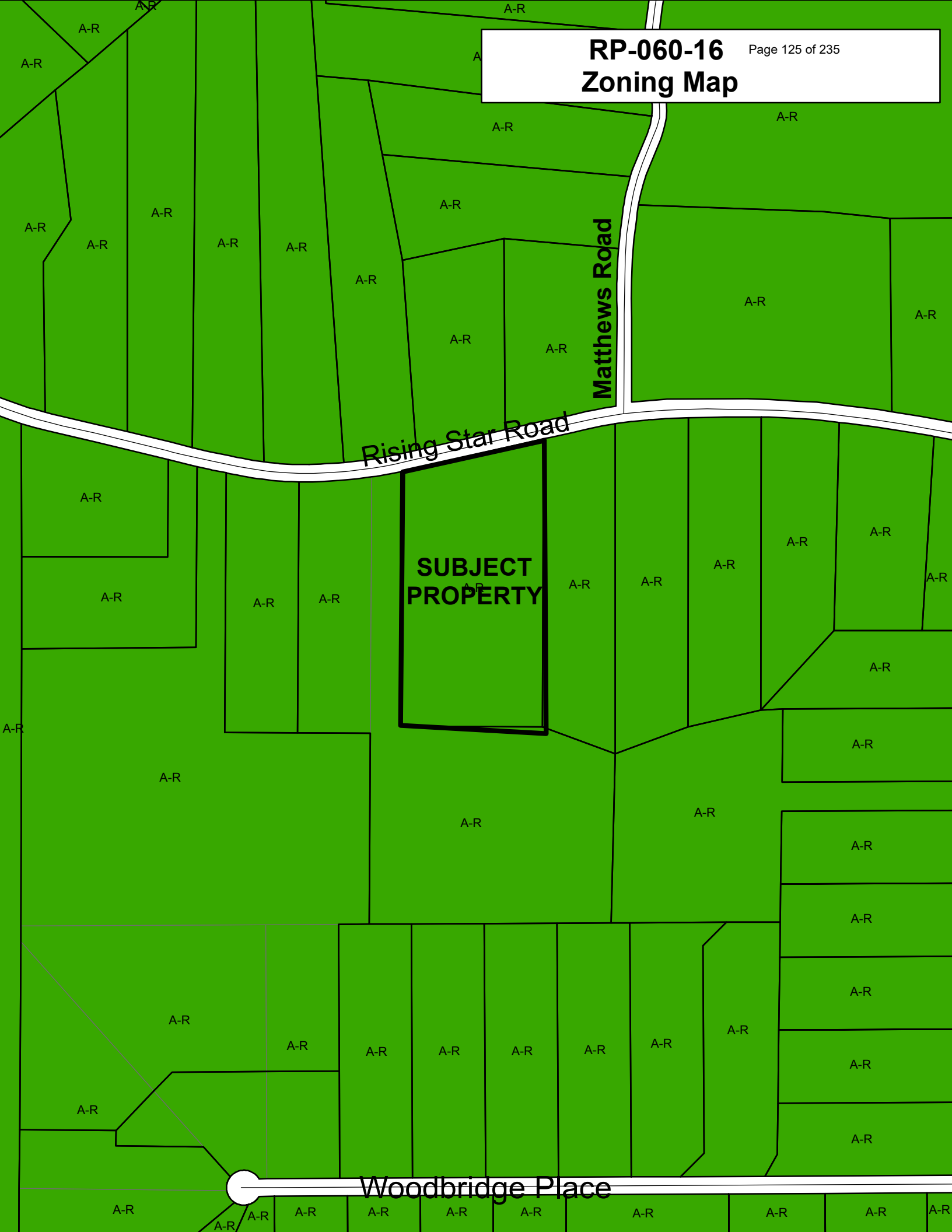
In addition, staff recommends the following condition:

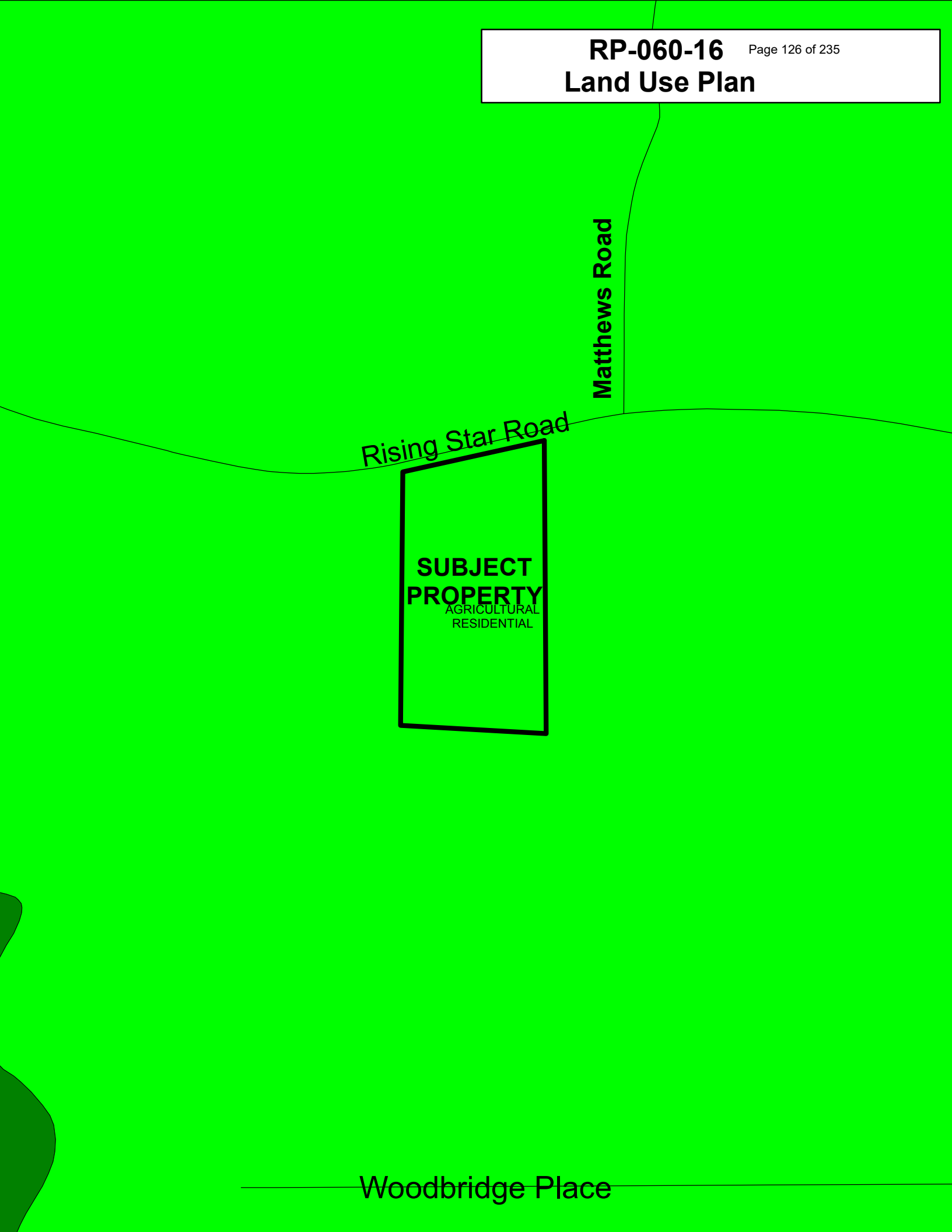
The owner/developer shall provide, at no cost to Fayette County, a quit-claim deed for 40 feet of right-of-way as measured from the centerline of Rising Star Road prior to the approval of the Revised Final Plat and said dedication area shall be shown on the Revised Final Plat.

Staff recommends **APPROVAL with TWO (2) CONDITIONS.**

RP-060-16
Zoning Map

Page 125 of 235





Woodbridge Place

Aerials

Matthews Road

Rising Star Road

**SUBJECT
PROPERTY**

Woodbridge Place

APPLICATION TO REVISE A RECORDED PLAT
(PUBLIC HEARING)

Page 128 of 235

PETITION NO: RP- 060 - 14 420 Rising Star Rd

NAME OF RECORDED PLAT: Woodbridge Farms

OWNER OF PROPERTY: 1

MAILING ADDRESS:

PHONE: 6

E-MAIL:

AGENT FOR OWNER: NA

MAILING ADDRESS: NA

PHONE: NA

E-MAIL: NA

LOCATION: LAND LOT(S) 04-133 ⁺¹⁵⁶ DISTRICT 1 ROAD Rising Star Rd.

LEGAL DESCRIPTION ATTACHED: see Attached ✓ ZONING: AR

FIFTEEN COPIES OF CONCEPT PLAN ATTACHED: see Attached ✓

TOTAL NUMBER OF LOTS: 1 currently TOTAL NUMBER OF ACRES: 10.5

DATE OF PLANNING COMMISSION HEARING: Sept 1, 2016

DATE OF COUNTY COMMISSIONERS HEARING: Sept. 22, 2016

REASON FOR REVISION: Proposing to subdivide the
existing property into 2 independent lots/parcels.

I respectfully submit this application and certify that the above information is correct and true to the best of my knowledge. I further certify that I am the owner or the specifically authorized agent of the above-referenced property.

7/29, 20 16

George Louder / Anne Casals

OWNER/AGENT'S SIGNATURE

7-29, 20 16

Deborah A Bishop

NOTARY PUBLIC

SIGN FEE

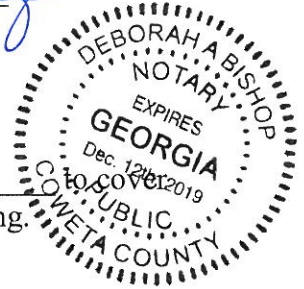
Received from _____ the amount of \$ _____
the cost of the sign deposit. Applicant will be billed later for the cost of advertising.

Date Paid: _____

Receipt No. _____

Cash: _____

Check No. _____



AFTER RECORDING RETURN TO:

SLEPIAN & SCHWARTZ, LLC
42 EASTBROOK BEND
PEACHTREE CITY, GA 30269

Doc ID: 007076670001 Type: GLR
Filed: 04/11/2006 at 08:15:00 AM
Fee Amt: \$442.00 Page 1 of 1
Transfer Tax: \$432.00
Fayette, Ga. Clerk Superior Court
Sheila Studdard Clerk of Court
BK 2990 PG 577

WARRANTY DEED

STATE OF GEORGIA

COUNTY OF FAYETTE

THIS INDENTURE, made this 7th day of April, 2006, between WOODBRIDGE FARM DEVELOPMENT, LLC, as party or parties of the first part, hereinafter called Grantor, and GEORGE P. COCOLES AND ANNE COCOLES, AS JOINT TENANTS WITH RIGHT OF SURVIVORSHIP and not as tenants in common as parties of the second part, hereinafter called Grantees (the words "Grantor" and "Grantee" to include their respective heirs, successors and assigns where the context requires or permits).

WITNESSETH that: Grantor, for and in consideration of the sum of Ten and 00/100 Dollars (\$10.00) and other good and valuable considerations in hand paid at and before the sealing and delivery of these presents, the receipt whereof is hereby acknowledged, has granted, bargained, sold, aliened, conveyed and confirmed, and by these presents does grant, bargain, sell, alien, transfer, convey and confirm unto the said Grantees, as joint tenants with right of survivorship and not as tenants in common, for and during their joint lives, and upon the death of either of them, then to the survivor of them, in Fee Simple, together with every contingent remainder and right of reversion, and to the heirs and assigns of said survivor, the following described property:

ALL THAT TRACT OR PARCEL OF LAND LYING AND BEING IN LAND LOT 133 & 156 OF THE 4 DISTRICT, FAYETTE COUNTY, GEORGIA, BEING LOT 6, OF WOODBRIDGE FARMS AT MATTHEWS PLANTATION SUBDIVISION, PHASE ONE, AS PER PLAT RECORDED AT PLAT BOOK 41, PAGE 154 - 158, FAYETTE COUNTY, GEORGIA RECORDS, WHICH PLAT IS HEREBY INCORPORATED AND MADE A PART HEREOF BY REFERENCE.

THIS CONVEYANCE is made subject to all zoning ordinances, easements and restrictions of record affecting said bargained premises.


TO HAVE AND TO HOLD the said tract or parcel of land, with all and singular the rights, members and appurtenances thereof, to the same being, belonging, or in anywise appertaining, to the only proper use, benefit and behoof of the said Grantees, as joint tenants with right of survivorship and not as tenants in common, for and during their joint lives, and upon the death of either of them, then to the survivor of them in FEE SIMPLE, together with every contingent remainder and right of reversion, and to the heirs and assigns of said survivor.

THIS CONVEYANCE is made pursuant to Official Code of Georgia Section 44-6-190, and it is the intention of the parties hereto to hereby create in Grantees a joint tenancy estate with right of survivorship and not a tenancy in common.

AND THE SAID Grantor will warrant and forever defend the right and title to the above described property unto the said Grantee against the claims of all persons whomsoever.

IN WITNESS WHEREOF, the Grantor has hereunto set Grantor's hand and seal this day and year first above written.

Signed, sealed and delivered in the presence of:


Witness
ERIC A. SLEPIAN
NOTARY
Fayette County
Commission Expires
12/31/2006
STATE OF GEORGIA

WOODBRIDGE FARM
DEVELOPMENT, LLC

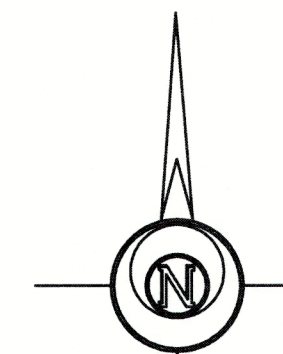
BY: 

LOT 6
WOODBIDGE FARMS AT
MATTHEWS PLANTATION
PHASE ONE

CURVE TABLE

#	Radius	Delta	Length	Chord	Tangent	Chord Bearing
1	1441.25'	01°34'29"	39.61'	39.61'	19.81'	N 76°34'32" E

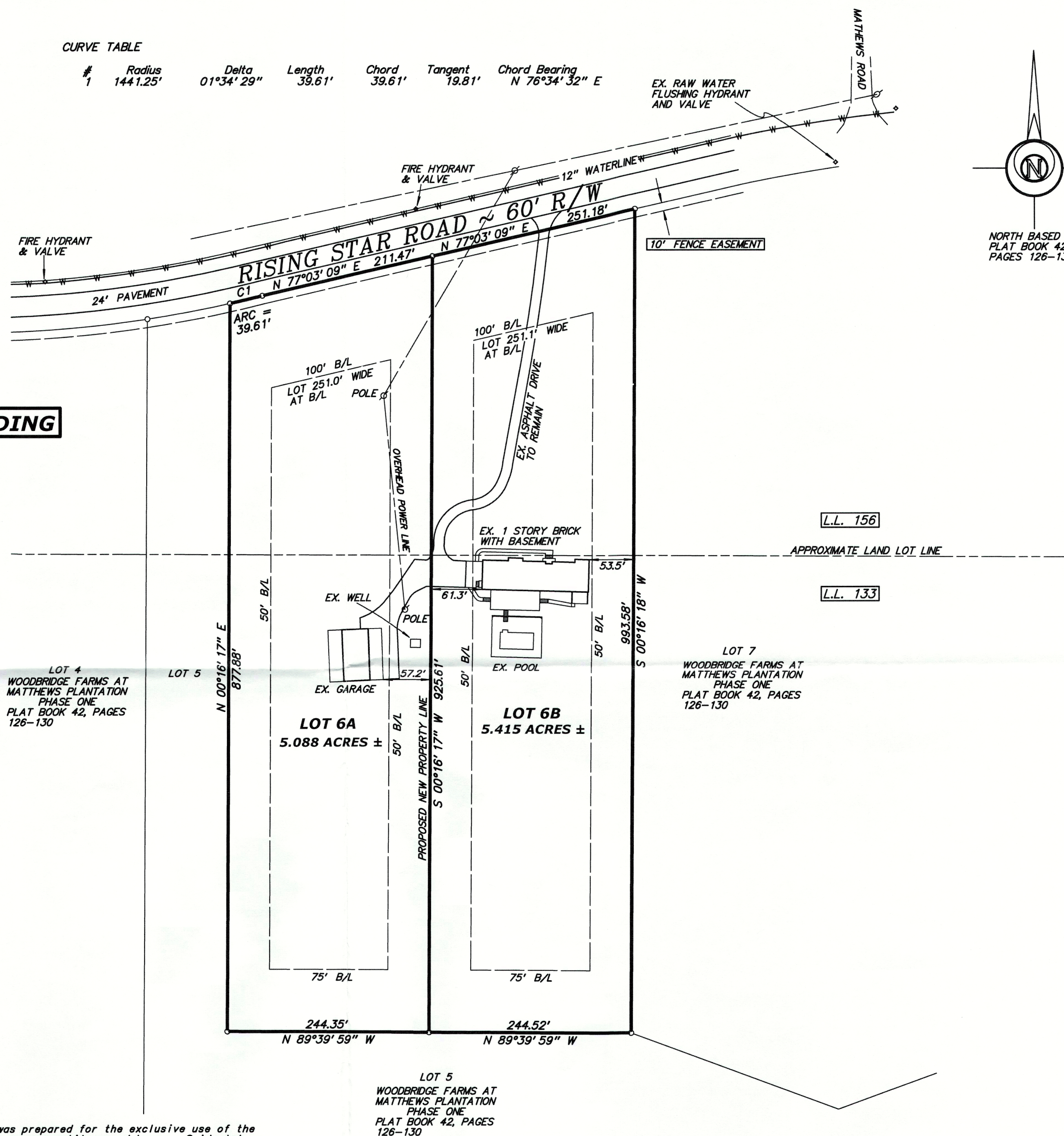
EX. RAW WATER
 FLUSHING HYDRANT
 AND VALVE



NORTH BASED ON
 PLAT BOOK 42,
 PAGES 126-130

PRELIMINARY PLAT NOT FOR RECORDING

FOR REVIEW ONLY



This plat was prepared for the exclusive use of the person, persons or entity named hereon. Said plat does not extend to any unnamed person, persons or entity without a recertification by the surveyor naming said person, persons or entity.

PREPARED FOR:

GEORGE COCOLES

LAND LOTS: 133 & 156

DATE: 08-02-16

4th DISTRICT

REV.

FAYETTE COUNTY, GA.

REF.

SCALE: 1" = 100'

JOB NO. 0704033

W.D. Gray and
Associates, Inc.

LSF000701

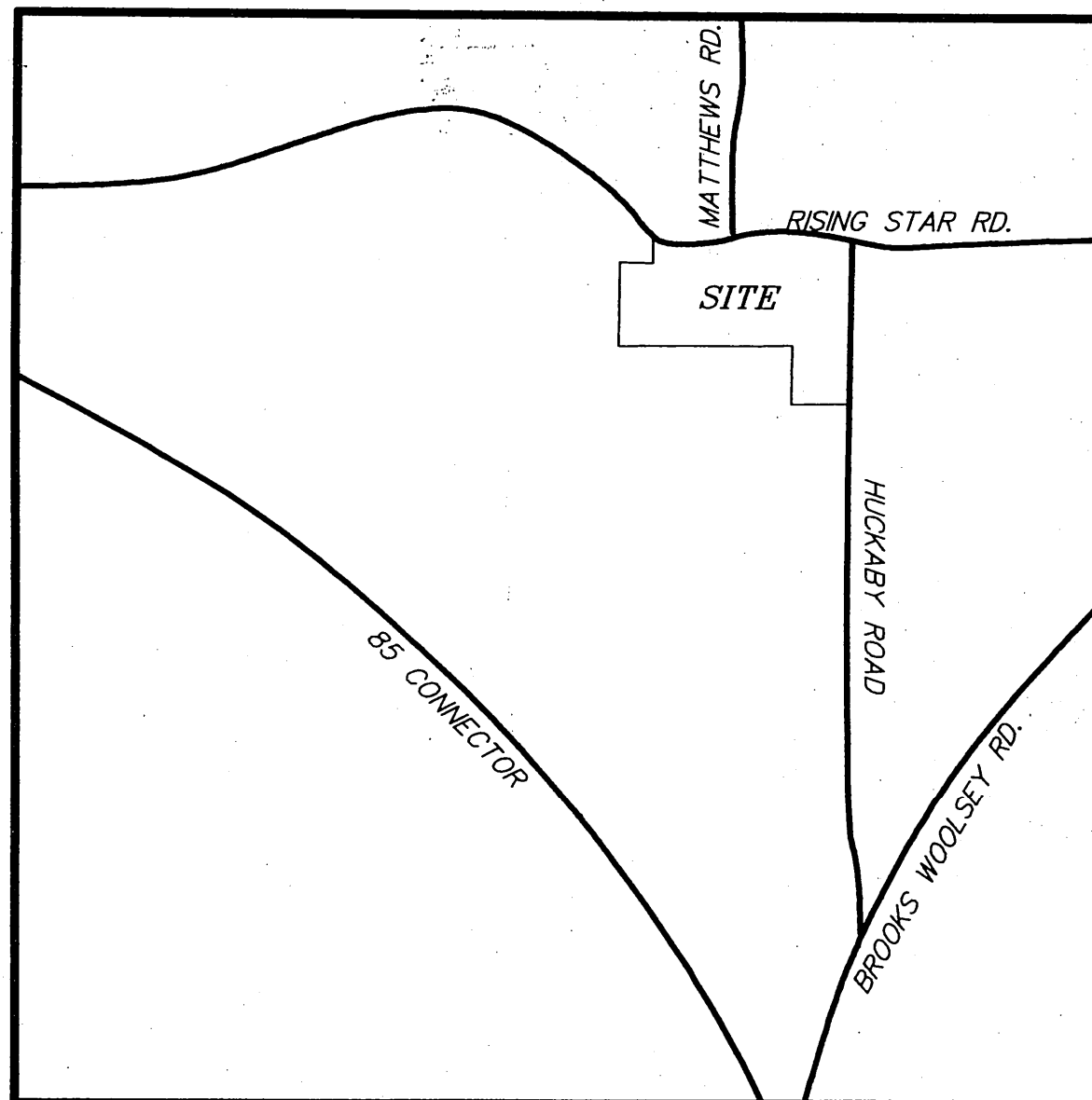
land surveyors - planners

160 GREENCASTLE ROAD
 GEORGIA

SUITE B TYRONE
 30290
 PH. 770-486-7552 FAX 770-486-0496

FINAL PLAT OF WOODBIDGE FARMS AT MATTHEWS PLANTATION PHASE ONE

LAND LOTS 132, 133 & 156 4th DISTRICT
FAYETTE COUNTY, GEORGIA



ENGINEER AND OWNER CERTIFICATE:

I certify that all measurements are correct and were prepared from an actual survey of the property made under my supervision; that monument locations are correctly shown; and that the property will drain as shown.

Monuments are shown by 1/2" REBARS OR AS SHOWN. Signed

LARRY C. SHIMSHICK (Seal) Date 04-24-05

[Signature] Engineer, (Surveyor),

(Architect), Ga. Regist. No. 2343

We, the undersigned owner(s) and/or mortgagee(s) of the WOODBRIDGE FARMS AT MATTHEWS PLANTATION, PHASE ONE Subdivision, hereby offer to dedicate and/or reserve for public use the rights-of-way, easements and other ground shown on this plat.

Owner *[Signature]* Date 08/05/05 Mortgagee Date

APPROVALS:

Approved by Department of Public Health, Fayette County, Georgia.

Date 9-8-05 Signed *Richard P. Jehr* (signed for plat recording only) Environmental Health Specialist

Final Plat approved by County Engineer of Fayette County. All as-built construction plans have been approved.

Date 9/1/05 Signed *P. Mallon* County Engineer

Approved by the Fayette County Planning Commission.

Date 9/9/05 Signed *Delores Harrison for RSW* Secretary

Approved by Fayette County Zoning Administrator

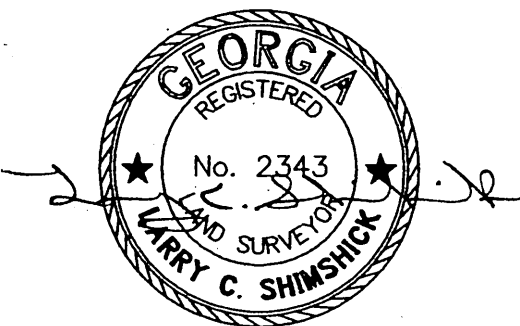
Date 9/9/05 Signed *Stacy M. Ingham* Zoning Administrator

Approved by Fayette County Fire Marshal. All fire hydrant(s) located as shown.

Date 9/7/05 Signed *D. J. Bealough* Fire Marshal

The field data upon which this survey is based has been computed for closure by latitudes and departures and has a closure precision of one foot in 14,470 ft. and an angular error of 05" per angle point, and is UNADJUSTED. A GTS-211D was used to obtain linear and angular measurements.

It is my professional opinion, that this plat is true and correct representation of the land platted, has been prepared to meet the minimum standards and requirements of law, and has been computed for closure and has been found to be accurate within one foot in 100,000 ft.



This plat was prepared for the exclusive use of the person, persons or entity named herein. Said plat does not extend to any unnamed person, persons or entity without a recertification by the surveyor naming said person, persons or entity.

In my professional opinion, a portion of this property does lie within the 100 year flood plain as shown on the FLOOD INSURANCE RATE MAP. Community No.: 130432 0095 D & 130432 0125 D Dated: MARCH 18, 1996

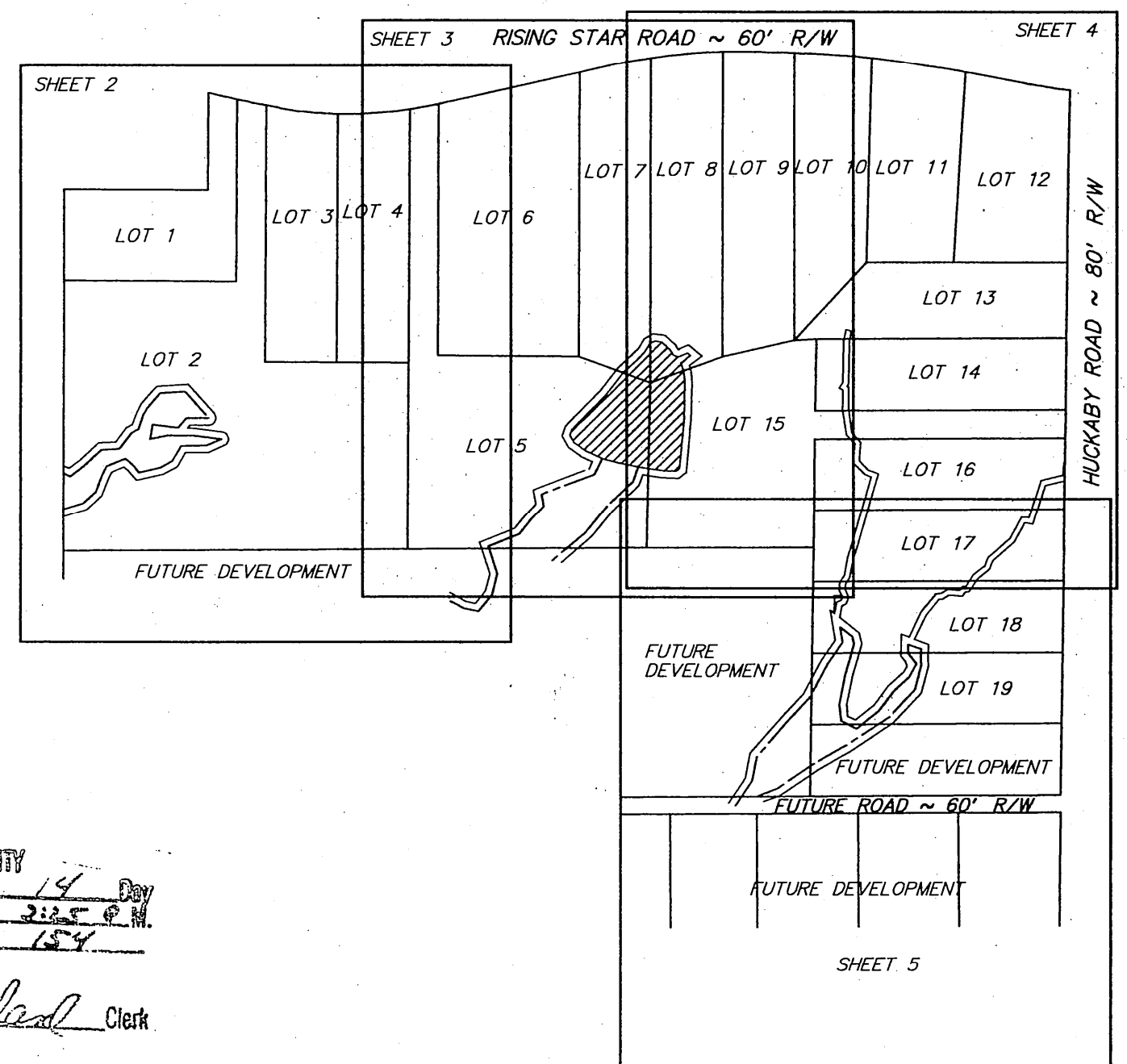
GEORGIA, FAYETTE COUNTY
Filed and Recorded this 14 Day
of SEP, 2005 at 2:05 P.M.
Book 91, Page 154

[Signature] Clerk

GENERAL NOTES:

- 1) ZONED: AR
SETBACKS:
FRONT: 100' ALONG RISING STAR
75' ALONG HUCKABY ROAD
SIDE: 50'
REAR: 75'
MINIMUM LOT AREA: 5.00 ACRES
MINIMUM LOT WIDTH AT FRONT BUILDING SETBACK: 250'
- 2) TOTAL AREA = 139.468 ACRES
ROAD RIGHT-OF-WAY: N/A
TOTAL NUMBER OF LOTS = 19 (139.468 ACRES)
- 3) SEWER SERVICE BY: INDIVIDUAL SEPTIC SYSTEMS
WATER SERVICE BY: FAYETTE COUNTY WATER SYSTEM
- 4) SITE BENCHMARK: NAIL SET ON LOT 5 AT DAM
ELEVATION = 804.24 (NGVD 1929)
- 5) MINIMUM HEATED SQ. FT. OF HOUSES = 1,200 SQ. FT.
- 6) THERE IS A 20' DRAINAGE EASEMENT, 10' EACH SIDE OF AND PARALLEL TO ALL DRAINAGE PIPING AND ALL OPEN DITCHES FOR THE PURPOSE OF INGRESS, EGRESS AND REPAIR OF DRAINAGE STRUCTURES OR TO MAINTAIN POSITIVE DRAINAGE.
- 7) FAYETTE COUNTY DOES NOT ACCEPT THE OWNERSHIP, MAINTENANCE OR RESPONSIBILITY FOR ANY DRAINAGE EASEMENTS OR OVERALL DRAINAGE PLAN, OR THE LACK OF ONE, INDICATED BY THIS PLAN.
- 8) M.F.E. = MINIMUM FINISHED FLOOR ELEVATION
- 9) A PORTION OF THIS PROPERTY IS INSIDE THE 1000 FOOT WATERSHED AREA.
- 10) PRELIMINARY PLAT APPROVED 11/04/04
- 11) LINEAR FEET OF NEW ROADS: N/A
- 12) WETLANDS SHOWN WERE STUDIED BY KENDALL AND ASSOCIATES

NOTE:
WETLANDS SHOWN ON THIS PLAT ARE UNDER THE JURISDICTION OF THE U.S. ARMY CORPS OF ENGINEERS. LOT OWNERS MAY BE SUBJECT TO PENALTY BY LAW FOR DISTURBANCE TO THESE WETLANDS WITHOUT PROPER AUTHORIZATION.



W.D. Gray and Associates, Inc.

land surveyors - planners

103 WESTPARK DRIVE SUITE C PEACHTREE CITY
GEORGIA 30269
PH. 770-486-7552 FAX 770-486-0496

OWNER/ DEVELOPER:

**WOODBIDGE FARMS
DEVELOPMENT, LLC**
602 DOGWOOD TRAIL SUITE I
TYRONE, GA. 30290
PHONE: 770-632-6338

LAND LOTS: 132, 133 & 156

4th DISTRICT

FAYETTE COUNTY, GA.

SCALE: 1" = 100'

DATE OF SURVEY: 04/21/04

DATE OF DRAWING: 06/16/05

SHEET 1 OF 5

JOB NO. 0403082

FINAL PLAT OF WOODBIDGE FARMS AT MATTHEWS PLANTATION PHASE ONE

N/F
CURTIS A. BOLLINGER
D.B. 1921, PG. 151

CONCRETE
MONUMENT
FOUND

L.L. 157

L.L. 158

L.L. 132

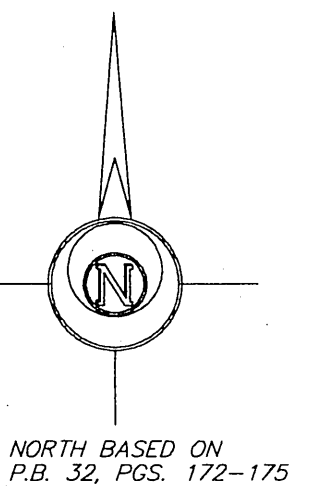
L.L. 133

LOT 1
5.137 ACRES

LOT 3
5.031 ACRES

LOT 4
5.000 ACRES

LOT 6



N/F
W.C. SMITH ESTATE
P.B. 28, PG. 145

1000' WATERSHED
PROTECTION LIMITS
FROM HADDOCK CREEK

25' UNDISTURBED BUFFER

WETLANDS

SPRING
STATE WATERS

SPRING
STATE WATERS

25' UNDISTURBED BUFFER

APPROX 100 YEAR
FLOOD PLAIN AS
SCALED FROM F.I.R.M.
(ZONE A)

BRANCH
STATE WATERS

100' BUFFER
FROM ZONE A

50' SETBACK
FROM BUFFER

1195.55'

S 89°41'53" W

PHASE 1

PHASE 2
FUTURE DEVELOPMENT

GEORGIA, FAYETTE COUNTY
Filed and Recorded this 17th Day
of SEP, 2008 at 2:25 PM
Book 41, Page 155

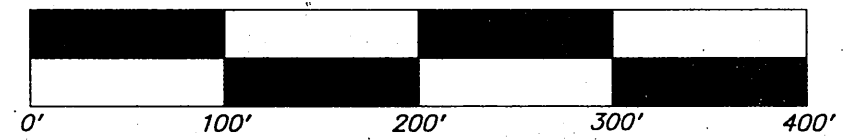
Carl Daddal Clerk



CURVE TABLE

#	Radius	Delta	Length	Chord	Tangent	Chord Bearing
1	4637.72'	00°52'26"	70.73'	70.73'	35.37'	S 77°09'17" E
2	4637.72'	01°15'38"	102.03'	102.03'	51.02'	S 78°13'18" E
3	4637.72'	01°16'19"	102.96'	102.96'	51.48'	S 79°29'17" E
4	1441.25'	05°55'38"	149.10'	149.03'	74.61'	S 85°38'56" E
5	1441.25'	09°58'29"	250.91'	250.59'	125.77'	N 86°24'00" E

GRAPHIC SCALE: 1 inch = 100 feet



This plat was prepared for the exclusive use of the person, persons or entity named hereon. Said plat does not extend to any unnamed person, persons or entity without a recertification by the surveyor naming said person, persons or entity.

W.D. Gray and Associates, Inc.

land surveyors - planners

103 WESTPARK DRIVE SUITE C PEACHTREE CITY, GEORGIA 30269

PH. 770-486-7552 FAX 770-486-0496

OWNER/DEVELOPER:

**WOODBIDGE FARMS
DEVELOPMENT, LLC**

602 DOGWOOD TRAIL SUITE 1
TYRONE, GA. 30290

PHONE: 770-632-6338

LAND LOTS: 132, 133 & 156

DATE OF SURVEY: 04/21/04

4th DISTRICT

DATE OF DRAWING: 06/16/05

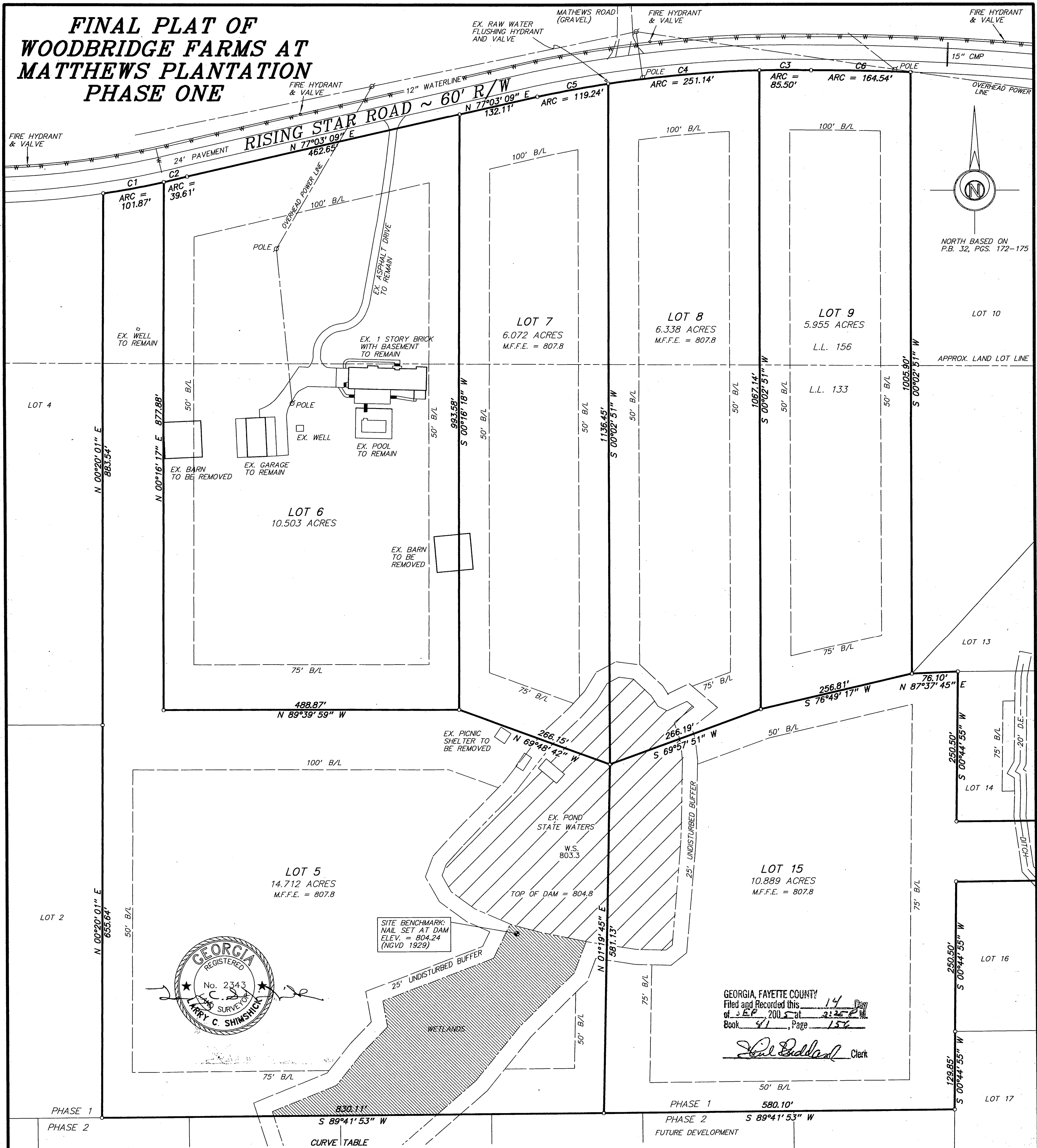
FAYETTE COUNTY, GA.

SHEET 2 OF 5

SCALE: 1" = 100'

JOB NO. 0403082

FINAL PLAT OF WOODBIDGE FARMS AT MATTHEWS PLANTATION PHASE ONE



W.D. Gray and Associates, Inc.

land surveyors - planners

103 WESTPARK DRIVE SUITE C PEACHTREE CITY
GEORGIA 30269
PH. 770-486-7552 FAX 770-486-0496

OWNER/DEVELOPER:

**WOODBIDGE FARMS
DEVELOPMENT, LLC**

602 DOGWOOD TRAIL SUITE I
TYRONE, GA. 30290

PHONE: 770-632-6338

LAND LOTS: 132, 133 & 156

DATE OF SURVEY: 04/21/04

4th DISTRICT

DATE OF DRAWING: 06/16/05

FAYETTE COUNTY, GA.

SHEET 3 OF 5

SCALE: 1" = 100'

JOB NO. 0403082



LOT 15
10.889 ACRES
M.F.F.E. = 807.8

GEORGIA, FAYETTE COUNTY
Filed and Recorded this 14 Day
of SEP, 2005 at 2:25 P M.
Book 41, Page 157

W. E. Buddard Clerk

CURVE TABLE

#	Radius	Delta	Length	Chord	Tangent	Chord Bearing
1	4140.87'	03°43' 10"	268.82'	268.77'	134.46'	N 85°59' 35" W
2	4140.87'	00°09' 31"	11.47'	11.47'	5.74'	N 84°03' 14" W
3	6546.33'	02°03' 12"	234.60'	234.59'	117.31'	N 80°40' 55" W
4	6546.33'	00°08' 31"	16.21'	16.21'	8.11'	N 79°35' 04" W
5	2456.21'	03°44' 51"	160.66'	160.63'	80.36'	S 80°37' 00" E

GRAPHIC SCALE: 1 inch = 100 feet



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W.D. Gray and Associates, Inc.

land surveyors - planners

103 WESTPARK DRIVE SUITE C PEACHTREE CITY
GEORGIA 30269
PH. 770-486-7552 FAX 770-486-0496

OWNER/DEVELOPER:

**WOODBIDGE FARMS
DEVELOPMENT, LLC**

602 DOGWOO TRAIL SUITE I
TYRONE, GA. 30290

PHONE: 770-632-6338

LAND LOTS: 132, 133 & 156 DATE OF SURVEY: 04/21/04

4th DISTRICT

FAYETTE COUNTY, GA.

SCALE: 1" = 100'

DATE OF SURVEY: 04/21/04

DATE OF DRAWING: 06/16/05

SHEET 4 OF 5

JOB NO. 0403082

GRAPHIC SCALE: 1 inch = 100 feet

A horizontal scale bar divided into four equal segments, each representing 100 feet. The segments are labeled 0', 100', 200', 300', and 400' at the bottom. The segments alternate in shading: the first and third segments are black, while the second and fourth segments are white.



GEORGIA, FAYETTE COUNTY
Filed and Recorded this 14 Day
of SEP, 2005 at 2:25 P
Book 41, Page 152
Paul E. Dadd

103 WESTPARK DRIVE SUITE C PEACHTREE CITY
GEORGIA 30269
PH. 770-486-7552 FAX 770-486-0496

PHONE: 770-632-6338

SCALE: 1" = 100'

JOB NO. 0403082

COUNTY AGENDA REQUEST

Page 137 of 235

Department: Emergency Management Agency

Presenter(s): Capt. Mike Singleton

Meeting Date: Thursday, September 22, 2016

Type of Request: Consent #7

Wording for the Agenda:

Approval of staff's request to adopt three additional annexes to the Emergency Management Emergency Operations Plan, specifically the Commodities Point of Distribution Plan, the Disaster Awareness Program, and the Volunteer Management.

Background/History/Details:

The Commodities Point of Distribution (POD) Plan establishes methods and oversight for the distribution of various commodities during times of disaster. This plan outlines the flow of traffic, the accountability for the distributed items, and the responsibility for the process as defined in the applicable Emergency Support Function (ESF-5).

The Disaster Awareness Program provides guidelines for preparation of the public for disaster. This is accomplished through training, the use of social media, press releases, and the County's web site.

The Volunteer Management Plan outlines procedures for receiving solicited and unsolicited volunteer resources. This plan provides the guidelines for the organization of volunteers, tracking of work time/hours, the deployment to field operations, and the safe demobilization after the event.

These annexes will become part of the County wide Emergency Operations Plan (EOP). The EOP is the umbrella plan that guides the County during preparation, mitigation and response to disaster events.

What action are you seeking from the Board of Commissioners?

Adopt three additional annexes to the Emergency Management Emergency Operations Plan, specifically the Commodities Point of Distribution Plan, the Disaster Awareness Program, and the Volunteer Management.

If this item requires funding, please describe:

Not Applicable.

Has this request been considered within the past two years?

No

If so, when?

Is Audio-Visual Equipment Required for this Request?*

No

Backup Provided with Request?

Yes

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Not Applicable

Reviewed by Legal

Approved by Purchasing

Not Applicable

County Clerk's Approval

Administrator's Approval

Staff Notes:

Copies of the three plans are attached.

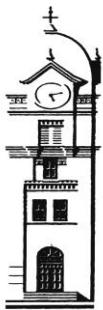
EXHIBIT A

COMMODITIES POINT OF DISTRIBUTION PLAN

Fayette County

Emergency

Operations Plan



Fayette
COUNTY

140 STONEWALL AVENUE WEST, STE 100
FAYETTEVILLE, GEORGIA 30214
PHONE: 770-305-5200
www.fayettecountyga.gov

"WHERE QUALITY
IS A LIFESTYLE"

Commodities Point of Distribution (POD)

Support Annex

Updated: 7/26/2016

Commodities Point of Distribution (POD) Plan

Fayette County

07/26/2016

INTRODUCTION

Authority

See the Fayette County Emergency Operations Plan

Purpose

This annex establishes a plan to distribute commodities to the population of Fayette County in a timely and organized manner during times of disaster.

Scope

This Commodities Points of Distribution Annex is designed for use by Fayette County during all phases of emergency management for all hazards.

This annex will address situations and assumptions, outline the concept of commodities points of distribution, and catalog responsibilities for coordinating the efforts of Fayette County EMA toward this goal.

Policies

- This Annex does not affect the established procedures of any agency or organization regarding their respective procedures for commodities distribution.
- Fayette County Emergency Management Agency's role in this annex is a coordinator of commodities points of distribution in Fayette County.

SITUATION AND ASSUMPTIONS

Situation

Fayette County has a broad range of potential threats and hazards. Many of these events have the potential to cause disruptions in the supply of goods and services which creates the need for a POD plan to distribute commodities to citizens which helps minimize the impact to our community.

Assumptions

Commodities Needs During Disasters

- During these types of events disruptions in travel, availability of goods and financial services can impede the ability of citizens to provide for their basic needs.
- The ability to establish PODs is critical in minimizing the impact of these events during both the response and recovery phases of emergency management.
- Commodities to be distributed will be obtained through donations from the private sector, volunteer organizations active in disaster, as well as through local, state, and federal resources as available.

ROLES AND RESPONSIBILITIES

Primary	1. Fayette County EMA
Support	1. Fayette County Finance Department 2. Fayette County Purchasing Department 3. Fayette County Public Works 4. Fayette County Faith-Based Disaster Network 5. Fayette County Fire & Emergency Services 6. Fayette County Sheriff's Department 7. Fayette County Marshal's Office 8. Peachtree City Public Works 9. Peachtree City Fire - Rescue 10. Peachtree City Police Department 11. Peachtree City CERT 12. Tyrone Public Works Department 13. Tyrone Police Department 14. Fayetteville Public Works 15. Fayetteville Fire Department 16. Fayetteville Police Department

Primary Coordinator

Fayette County EMA

- Coordinate the overall Commodities POD program.
- Obtain commodities through donations from the private sector, volunteer organizations active in disaster, as well as through local, state, and federal resources as available.
- Determine locations and hours of PODs.
- Provide information to the public through social media, the Fayette County Government website, and press releases to local media to increase awareness of the POD locations and commodities available.

Support Organizations

Fayette County Finance Department

Fayette County Purchasing Department

- Provide oversight of any purchasing and maintain all financial documentation related to POD operations.

Fayette County Public Works Department**Peachtree City Public Works Department****Fayetteville Public Works Department****Tyrone Public Works Department**

- Assist with POD set-up, manage receiving and distribution operations of main and outlying POD sites, manage refuse generated by POD operations, assist in other areas as available.

Fayette County Faith-Based Disaster Network**Peachtree City CERT**

- Assist with POD set-up, receiving, distribution, support activities, and demobilization.

Fayette County Sheriff's Office**Fayette County Marshal's Office****Peachtree City Police Department****Fayetteville Police Department****Tyrone Police Department**

- Provide on-site POD security and traffic control.

Fayette County Fire & Emergency Services**Peachtree City Fire-Rescue Department****Fayetteville Fire Department**

- Assist with POD set-up, receiving, distribution activities, and demobilization as available.

ADMINISTRATION & SUPPORT

Reporting

Fayette County EMA will maintain a summary of commodities POD activities to be included in the after-action report. The Fayette County Finance Department will maintain all expense documentation related to POD operations.

ANNEX DEVELOPMENT AND MAINTENANCE

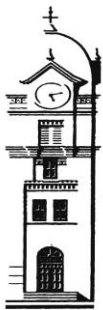
This Commodities POD Plan Annex is developed under the authority of the Fayette County EMA. Fayette County EMA, with input from support organizations, is responsible for developing, maintaining, drafting revisions to, and distributing the plan consistent with the jurisdiction's schedule for updating the Emergency Operations Plan. The plan may also be modified as needed after an incident, exercise or changes in procedures, law, rules or regulations pertaining to Commodities POD management.

Individual organizations assigned responsibilities in this annex are responsible for developing and maintaining appropriate standard operating guidelines to carry out those responsibilities.

EXHIBIT B

DISASTER AWARENESS PROGRAM

Fayette County Emergency Operations Plan



Fayette
COUNTY

140 STONEWALL AVENUE WEST, STE 100
FAYETTEVILLE, GEORGIA 30214
PHONE: 770-305-5200
www.fayettecountyga.gov

"WHERE QUALITY
IS A LIFESTYLE"

Disaster Awareness Program Support Annex

Updated: 7/11/2016

Disaster Awareness Program

Fayette County

07/11/2016

INTRODUCTION

Authority

See the Fayette County Emergency Operations Plan

Purpose

This annex establishes a plan to increase disaster awareness and preparedness to reduce the impact to Fayette County citizens, business owners, organizations and governments through education utilizing both internal and external resources to reach as many members of our community as possible.

Scope

This Disaster Awareness Program Annex is designed for use by Fayette County during all phases of emergency management for all hazards.

This annex will address situations and assumptions, outline the concept of public disaster awareness, and catalog responsibilities for coordinating the efforts of Fayette County EMA in achieving public awareness goals before, during, and after a disaster.

Policies

- This Annex does not affect the established procedures of any agency or organization regarding their respective procedures for public education in disaster awareness.
- Fayette County Emergency Management Agency's role in this annex is a coordinator of disaster awareness education in Fayette County.

SITUATION AND ASSUMPTIONS

Situation

Fayette County experiences an incredibly broad range of weather — everything from tornadoes to tropical storms with the occasional ice storm and even an earthquake. Increasing awareness and educating the public is critical to meeting preparedness goals and minimizing the impact to our community during these events.

Assumptions

High-Impact and Large-Scale Events

- During these types of events, local resources may be overwhelmed and unable to meet all response needs until state and federal assistance can arrive. This time frame can stretch to 72 hours in the most severe cases.
- Many residents and businesses are unprepared to meet even basic needs on their own for 72 hours due to a lack of awareness and/or preparation.
- Increasing public awareness, education, and preparedness is critical in minimizing the impact of these events during both the response and recovery phases of emergency management.

ROLES AND RESPONSIBILITIES

Primary	1. Fayette County EMA
Support	1. Fayette County Department of Public Health 2. Fayette County Fire & Emergency Services 3. Fayette County Sheriff's Department 4. Fayette County 911 Communications 5. Peachtree City Fire - Rescue 6. Peachtree City Police Department 7. Fayetteville Fire Department 8. Fayetteville Police Department

Primary Coordinator

Fayette County EMA

- Manage the overall program.
- Determine methods of disaster awareness information dissemination.
- Provide information to the public through social media, the Fayette County Government website, press releases to local media, and in-person presentations to increase awareness and preparedness for disasters, including information on warning and notification products, personal and family preparedness planning, business preparedness planning.

Support Organizations

All Support Organizations

- Will assist the Fayette County EMA with increasing awareness and preparedness for disasters through the county and all municipalities through coordinated efforts.

ADMINISTRATION & SUPPORT

Reporting

Fayette County EMA will maintain a summary of Disaster Awareness Program efforts to be included in the annual department report.

ANNEX DEVELOPMENT AND MAINTENANCE

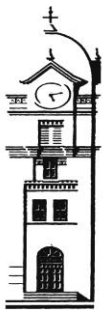
This Disaster Awareness Program Annex is developed under the authority of the Fayette County EMA. Fayette County EMA, with input from support organizations, is responsible for developing, maintaining, drafting revisions to, and distributing the plan consistent with the jurisdiction's schedule for updating the Emergency Operations Plan. The plan may also be modified as needed after an incident, exercise or changes in procedures, law, rules or regulations pertaining to Disaster Awareness Program management.

Individual organizations assigned responsibilities in this annex are responsible for developing and maintaining appropriate standard operating guidelines to carry out those responsibilities.

EXHIBIT C

VOLUNTEER & DONATIONS MANAGEMENT

Fayette County Emergency Operations Plan



Fayette
COUNTY

140 STONEWALL AVENUE WEST, STE 100
FAYETTEVILLE, GEORGIA 30214
PHONE: 770-305-5200
www.fayettedcountyga.gov

"WHERE QUALITY
IS A LIFESTYLE"

Fayette County Emergency Management
Agency

Volunteer & Donations Management
Support Annex

Updated: [7/10/16]

Volunteer & Donations Management

Fayette County

07/10/2016

EXPLANATION OF TERMS AND REFERENCES

Definitions

- *A volunteer* is someone who willingly provides his/her services without receiving financial compensation.
- *A spontaneous volunteer* is an individual who comes forward following a disaster to assist a governmental agency or NGO with disaster-related activities during the response or recovery phase without pay or other consideration. By definition, spontaneous volunteers are not initially affiliated with a response or relief agency or pre-registered with an accredited disaster council. However, they may possess training, skills and experience that can be useful in the relief effort. Spontaneous volunteers may also be referred to as unaffiliated, spontaneous unaffiliated and convergent volunteers.
- *An affiliated volunteer* is one who is affiliated with either a governmental agency or NGO and who has been trained for a specific role or function in disaster relief or response during the preparedness phase. While spontaneous volunteers may bring needed skills and resources, affiliated volunteers will most likely be used first in a disaster. Examples of affiliated volunteer groups include Community Emergency Response Teams (CERT), the Georgia Baptist Convention Disaster Relief (GBC), the Volunteers in Police Services (VIPS) program, and Search and Rescue teams. The category of affiliated volunteers may be further broken down as follows:
- *A Volunteer Reception Center (VRC)* is either a physical or virtual place where volunteer intake and referral is done. The Volunteer Reception Center is where large numbers of volunteers can be efficiently processed and registered and assigned to an organization or work assignment. A VRC is an organized method to utilize large numbers of spontaneous unaffiliated volunteers.
- *Monetary Donations* are funds given by corporations or individuals usually to a recognized non-profit organization. National VOAD organizations are recognized as being trained and equipped to provide aid after disasters.
- *In-Kind Donations* are physical donations that are given either by organizations or individuals.

Acronyms

ADR	Adventist Disaster Response
ARC	American Red Cross
CBO	Community-Based (Volunteer) Organization
CERT	Community Emergency Response Team
COAD	Community Organization Active in Disaster
DC	Donations Coordinator

DCT	Donation Coordination Team
DOO	Donations Operations Office
DMC	Donations Management Council
EOC	Emergency Operations Center
FCFBDN	Fayette County Faith-Based Disaster Network
LTRC	Long Term Recovery Committee
MAW	Multi Agency Warehouse
NIMS	National Incident Management System
OEM	Office of Emergency Management
PIO	Public Information Office/Officer
PSA	Public Service Announcement
TSA	The Salvation Army
VC	Volunteer Coordinator
VOAD	Voluntary Organizations Active in Disaster
VOLAG	Volunteer Agencies
VSF	Volunteer Support Function

INTRODUCTION

Authority

See County Emergency Operations Plan

Purpose

This annex establishes an organizational structure and process by which Fayette County can access and manage donation and volunteer resources for community-wide disaster response, relief and recovery efforts. When managed appropriately, volunteers and donations provide valuable and cost-effective resources to the community.

Scope

This Volunteer and Donations Management Annex is designed for use by Fayette County during all phases of emergency management for all hazards. This annex is intended to be scalable to the appropriate size for any given disaster.

This annex will address situations and assumptions, outline the concept of donation and volunteer operations, and catalog responsibilities for coordinating the efforts of volunteer groups and local government to manage volunteers and donations in the aftermath of a disaster.

Policies

- This Annex does not affect the established procedures of any agency or organization regarding their respective procedures for management of volunteers and/or solicited goods.

- Fayette County Emergency Management Agency's role in this annex is a coordinator of goods and services, volunteers are directed through partnering voluntary agencies in order to provide the most efficient and effective use of the volunteer services available.
- Fayette County is in no way responsible for the actions or conduct of the volunteers, who should be screened by the volunteer coordinator to be placed in an appropriate assignment.
- Volunteers are expected to accept the obligation to "do no harm."
- Any local affiliated organization that has a parent organization responding to a local disaster will fall under the guidance of the parent organization.
- Requesting agencies incur expenses associated with the request for volunteer or donations support.
- Those expenses may be reimbursed if the event is a presidentially declared disaster.
- Requesting agencies are responsible for accurate record keeping and applying for reimbursement.

SITUATION AND ASSUMPTIONS

Situation

Volunteers and donations represent a potential resource to a community affected by a disaster, whether of natural or man-made origin. However, volunteers who respond spontaneously and without appropriate training and qualifications can easily overwhelm the capabilities of local government and other agencies. Similarly the amount of donations offered could be sizable and may pose extreme difficulties in receiving storing, securing, sorting, transporting, accounting for, and distributing the donations to the disaster survivors.

With a system in place for receiving and distributing donations, and receiving and referring spontaneous volunteers, local government and relief organizations can capture this valuable resource and thus provide more efficient and cost-effective service to the community.

Assumptions

Volunteers

- Spontaneous and affiliated volunteers will come forward to assist in a disaster.
- The restoration of basic infrastructure must be considered when mobilizing and assigning volunteers.
- Most people who spontaneously volunteer following a disaster/event will not know where to go or how to become engaged.
- Affiliated volunteer organizations actively recruit and train volunteers before an incident to perform tasks that may be assigned.
- Fayette County may delegate some of its volunteer coordination responsibilities to a volunteer center or other organization through its Emergency Operations Plan or through the action planning process during response and recovery operations.
- Volunteers and service program members that have pre-disaster training and are affiliated with a government agency or NGO such as the American Red Cross will report to their respective agency or organization at the time of a disaster as previously arranged.
- The first priority in an emergency or disaster is to utilize volunteers that are affiliated with this county.

- All unaffiliated volunteers will be considered and processed as spontaneous volunteers.
- Fayette County is responsible for interviewing, screening, registering, training and the safe supervision of any volunteers that it involves in its own disaster operations. This is for the protection of both the volunteer and the jurisdiction.
- Likewise, NGOs and National Service Programs that involve volunteers in their own operations are responsible for interviewing, screening, registering, training and the safe supervision of those volunteers.

Donations

- Should a disaster occur, donations may be given and delivered to Fayette County whether or not they are requested. In large quantities such donations may overwhelm the capability of the local community to handle and distribute them.
- In a major disaster affecting Fayette County, local government and local volunteer groups may be adversely affected and may not be able to cope with sizable flow of donations.
- Donated goods may be offered to volunteer organizations or local government or they may be simply dropped off at the appropriate location.
- Many individuals or organizations donate items that are not needed by disaster victims or offer services that are not needed in the recovery process. Receiving and sorting unneeded goods or hosting volunteers who do not have needed skills wastes valuable resources; disposing of large quantities of unneeded goods can be a lengthy and costly process.
- Fayette County may delegate donations coordination responsibilities to a community based organization through its Emergency Operations Plan or through the action planning process during response and recovery operations.
- In some cases the amount of donations received by a community may relate more to the media attention of the event receives than the magnitude of the disaster, or number of survivors.
- The problem of unneeded donations can be reduced, but not eliminated, by developing and maintaining a current list of disaster needs, screening donation offers, and providing information to potential donors through the media on current needs and those items and services that are NOT required.
- Most personal donations are given little expectation of return other than the personal satisfaction of giving and perhaps some acknowledgement of thanks. However, some donations may be unusable, have “strings attached,” or not really be donations at all. They may:
 - Be given with an expectation of some sort of repayment, publicity, or tax write-off.
 - Be items that are out-of-date (food or pharmaceuticals), unusable (broken furniture, dirty or torn clothing), or unsuitable (food that requires refrigeration, winter coats in august).
 - Be offered in limited quantity as a show of “association” with government or disaster relief as a basis for future advertising or publicity.
 - Be offered at a “discount” to disaster survivors, with any real savings being minimal or nonexistent.
 - Be provided illegally as a ruse in a fraudulent process to obtain money from disaster survivors.
- Donated goods may arrive in the local area without warning, day or night. Delivery drivers will want to know where they should deliver their load and who will unload it. They typically want their cargo off-loaded quickly so they can minimize downtime.

- Donations will frequently arrive unsorted and with minimal packaging and markings. Donations may be packed in boxes, crates, barrels, or garbage bags; some may be in bins or on pallets. When such goods are received, they must typically be sorted, repackaged, and labeled, temporarily stored, and then transported to distribution points to be picked up by disaster survivors.
- Donors may want to:
 - Know what is needed in the local area—cash, specific goods or services.
 - Know how they should transport their donation to the local area, or if there is someone who can transport it for them.
 - Start a “drive for donations” to help disaster survivors, but have no knowledge of what to do and how to do it.
 - Have their donation received by a local official and/or receive a letter of appreciation or public recognition.
- Disaster Survivors may:
 - Desire immediate access to donations before they are sorted and ready to be disseminated at appropriate distribution points.
 - Believe that the donations have not been or are not being distributed fairly if they do not have information on the process of distributing donations.
 - Have unmet needs which may or may not be satisfied by additional donations.

ROLES AND RESPONSIBILITIES

Primary	1. Fayette County EMA 2. Fayette County Faith-Based Disaster Network
Support	1. Adventist Disaster Response 2. American Red Cross 3. United Way/211 4. Real Life Center (Donated Goods) 5. Christ Our Shepherd Lutheran Church (VRC) 6. Peachtree City CERT

Primary Coordinators

Fayette County EMA

- Managing the event as a whole from the County EOC.
- Determine the need to activate this Volunteer and Donations Annex during a disaster.
- Make final decisions on location and activation of facilities including: Volunteer reception center and multi-agency warehouse, and counsel partners on locations for distribution sites.
- Provide a liaison or chair in EOC for a liaison to volunteer and donation management operations.
- Coordinate press releases for both volunteer reception center and donations management program to be finalized with county PIO.

Fayette County Faith-Based Disaster Network (FCFBDN)

- Coordinate activation, implementation and demobilization of volunteer reception center with the Fayette County EMA.
- Develop and maintain a standard operating guide for operation of the volunteer reception center.
- Coordinate with other agencies and organizations for maximum utilization of limited volunteer resources.
- Determine the need to establish volunteer field check in posts, team leaders/escorts.
- Ensure that communication systems are redundant to operate volunteer reception center.
- Develop plans for transporting, housing, and feeding volunteers if needed.
- Coordinate volunteers and service programs to assist the efforts of governmental agencies, donations management program and NGOs throughout the affected communities

Support Organizations

Adventist Disaster Response

- Will manage state multi-agency warehouse per MOU with GEMHSA.
- Provide staff and expertise in management and operation of donations warehouses and distribution sites.
- Provide accountability for all donated goods routed through ADR warehouses and distribution sites. Provide a full written report tracking donations from donors to recipients.

American Red Cross (ARC)

- Continue to manage and administer volunteer/recruitment/training/assignment programs.
- Offer next available training to spontaneous volunteers.
- Provide an outlet for spontaneous volunteers during time of a disaster.
- Ability to open and operate X distribution site(s), with trained volunteers.

United Way/211

- Provide an outlet for spontaneous unaffiliated volunteers during time of disaster to make known their interest in volunteering;
- Provide platform for NGOs and governmental agencies to make volunteer needs known;
- Provide a means of collecting/sorting volunteer information that can be used by NGOs.
- Provide a temporary Volunteer Reception Call Center
- Partner with Fayette County EMA, VC, and DC to develop a standard script for directing volunteers calling in.
- Responsible for the distribution of donated monies to organizations in needed during and post disaster, using their established policy and procedures.

The Real Life Center

- Will manage the local donated goods warehouse.
- Provide staff and expertise in management and operation of donations warehouses and distribution sites.

Christ Our Shepherd Lutheran Church

- Assist in volunteer coordinating.

- Provide church facility at 101 N. Peachtree Pkwy Peachtree City, GA 30269 to serve as a VRC.

Peachtree City CERT

- Provide volunteers to assist Fayette County EMA and the FCFBDN with operations at the VRC.

CONCEPT OF OPERATIONS

Incident Command System (ICS)

The Volunteer and Donations Management Annex is consistent with the National Incident Management System (NIMS) and the Incident Command System (ICS). Within the ICS structure, Volunteer and Donations Management falls under the Personnel Unit of the Logistics Section.

Operational Elements

EMA Director

The EMA Director, or a designee of, will coordinate the efforts of affiliated and unaffiliated volunteers.

VRC Director

The VRC Director will oversee and coordinate operations at the VRC. Volunteer Support Function (VSF) #1, Volunteer Management of the FCFBDN will perform this function.

Donations Coordinator (DC)

The DC shall coordinate the donations management efforts of volunteer groups and local government. VSF #8, Donated Goods of the FCFBDN will perform this function.

Operating Units

Volunteer Reception Center

The chief method for coordinating volunteers is the *Volunteer Reception Center (VRC)*. The VRC can be set up as a walk-in center, a phone bank, an online process, or a combination of two or more of these strategies.

Because disasters vary in terms of their size, scope, duration, intensity and consequences, the choice of activation levels and sequencing of activation levels should be tailored to the incident, as well as to the resources available.

Through the VRC, each prospective volunteer is referred, based on the volunteer's qualifications and availability, to an appropriate volunteer opportunity in either local government operations or an NGO. The Fayette County Faith-Based Disaster Network will perform this function.

Multi-Agency Warehouse (MAW)

An MAW may be established to receive, sort, organize, repackage if necessary, and temporarily store donated and other goods and then transport them to Distribution Points where victims can pick them

up. For an example of floor/area plans see Appendix 1. It is normally located in close proximity to the disaster areas and is operated by volunteer workers.

Because of their expertise in warehouse management, the Adventist Community Services (ACS) has an agreement with GEMHSA to operate any MAW's opened in conjunction with the state.

Distribution Sites

Distribution Sites are facilities which ready-to-use goods or other assistance will be provided to disaster victims. Distribution sites are typically operated by Local CBOs, Churches, and VOADs. Distribution Sites are generally located in proximity to areas where disaster victims are living. They may be housed in facilities owned by volunteer groups or local government or in donated space. See the Commodities Points of Distribution Plan (POD) Annex for more information.

ACTIONS BY PHASE

Immediate Response Period

Planning Considerations

- Damage to local infrastructure may affect the ability to utilize and deploy volunteers and coordinate donations immediately following an incident.
- Spontaneous volunteers and donations will begin showing up at government buildings, command posts, and disaster areas.
- Spontaneous distribution sites will emerge most likely at churches.
- Donated goods will start to be collected and arrive at churches, schools, and government buildings.

Objectives and Tasks

- Disseminate public information about donation needs, warehouse locations, volunteering and the VRC as appropriate and based on need and situation. Consider the need of the following:
 - Press release to county newspapers, radio, TV.
 - Press release on the county website.
 - Use of social media to give up to date information on volunteering.
- Determine the county's capacity for coordinating and managing volunteer operations.
- Begin identifying the need for volunteers and donations based on the scope, location, and likely duration of the response operations.

Operational Priorities

- Life safety and Search and Rescue. Limit access to areas that are unsafe or vulnerable.
- Damage assessment and identification of needs.
- Activate Fayette County volunteer and donations management annex.
 - Designate locations for VRC, Warehouse, and distribution sites and funnel resources accordingly through use of media, signs, and field staff.

Response Period

Planning Considerations

- Some volunteer organizations demobilize, while others continue to join the response operations.
- VRC(s), warehouse, and distribution sites are operational.
- Spontaneous volunteers and unsolicited donations continue to show up at government facilities.
- The number of spontaneous volunteers and donations will likely peak during this period.
- The number of volunteers and donations available may outweigh the opportunities to utilize them effectively.
- Consider recruiting volunteers and/or volunteer organizations with particular skills and areas of expertise.

Objectives and Tasks

- Coordinate and manage volunteer and donations activities from the EOC.
- Gather information about volunteer and donations activities.
- Identify volunteer organizations and the services they can provide to determine which organizations the county will request assistance from.
- Disseminate public information about volunteers and donations, the VRC, warehouse and distribution sites. Highlight any county needs.

Operational Priorities

- Ensure adequate staff and organization for weekend volunteer days.
- If the event is federally declared use the Disaster Recovery Center (DRC) and FEMA Consumer Relations Department to disseminate forms and information about volunteers and donations.

Recovery Period

Planning Considerations

- Many affiliated volunteers and volunteer organizations begin to demobilize.
- The amount of donations will decrease
- Distribution sites will start closing. VRC and warehouse may begin to demobilize.
- Consider the need for specialized expertise from volunteers and volunteer organizations.

Objectives and Tasks

- Continue gathering information about volunteer involvement and activities.
- Determine and coordinate ongoing needs for volunteer resources.
- Continue to assess and monitor the situation giving press updates.
- Disseminate public information about volunteering and volunteer needs.
- VRC and Warehouse will coordinate turning over volunteer and donation operations to the COAD and LTRC.

Operational Priorities

- Utilize volunteer organizations and solicit donations that are needed during the recovery phase.
- Turn over any outstanding needs cases and volunteer recruitment/coordination to the County COAD or Long Term Recovery Committee (LTRC).
- Demobilize VRC and Warehouse.

ADMINISTRATION & SUPPORT

Reporting

During emergency operations, the Real Life Center will compile and provide a daily summary of significant donations management activities to the EOCs for use in staff briefing and inclusion in periodic Situation Reports.

Records

- Activity logs - Each operating unit should maintain a log of major activities at that facility.
- The DMC and the VC may each appoint a secretary to provide a written record of the policies formulated and activities undertaken at meetings of the Group. The VC and DC should maintain those records.
- Documentation of costs – Expenses incurred in operating the donations management system are generally not recoverable. However, in the event local, state and/or federal reimbursement is considered, accurate records would need to be provided. Therefore, all government departments and agencies should maintain records of personnel and equipment used and supplies consumed during donations management operations. The Fayette County Finance Department will manage this documentation.

Training and Exercises

The VC and DC should attend training in volunteer and donations management respectively. The Georgia Emergency Management and Homeland Security Agency offers such training periodically at the Georgia Public Safety Training Center. The Adventist Disaster Response also offers donations management training. Donations management facilities including distribution sites and warehouses are responsible for providing on-the-job training for individuals who will be working in their facilities.

Local drills, tabletop exercises, functional exercises, and full-scale exercises should periodically include a donation management scenario based on the anticipated hazards that could be faced by this jurisdiction.

Mutual Aid

Fayette County may request mutual aid from other jurisdictions for staffing and other resources to assist with volunteer management operations. Requests are channeled through the EOC in accordance with this jurisdiction's mutual aid policies and procedures.

ANNEX DEVELOPMENT AND MAINTENANCE

This Volunteer and Donations Management Annex is developed under the authority of the Fayette County EMA. Fayette County EMA, with input from primary and support organizations, is responsible for developing, maintaining, drafting revisions to, and distributing the plan consistent with the jurisdiction's schedule for updating the Emergency Operations Plan. The plan may also be modified as needed after an incident, exercise or changes in procedures, law, rules or regulations pertaining to volunteer and donations management.

Individual organizations assigned responsibilities in this annex are responsible for developing and maintaining appropriate standard operating guidelines to carry out those responsibilities.

COUNTY AGENDA REQUEST

Page 162 of 235

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of staff's recommendation to adopt a final supplemental budget adjustment for the fiscal year ended June 30, 2016, and authorization to adjust and close completed Capital Improvement Projects within the Capital Improvement Projects program moving those remaining funds to project contingency.

Background/History/Details:

Georgia law requires a final balanced budget be adopted by County Governments for its governmental funds. Staff is recommending a supplemental budget adjustment for each fund and each department with an unfavorable variance between the current budget and actual expenditures. These supplemental budget adjustments must be approved by the Board of Commissioners and posted to the budget ledger before the accounting records can be closed and the auditors can begin their fieldwork for the fiscal year audit. Approval of staff's recommendation to adjust and close completed Capital Improvement projects within the CIP program moving those remaining funds to project contingency.

What action are you seeking from the Board of Commissioners?

Approval of staff's recommendation to adopt a final supplemental budget adjustment for the fiscal year ended June 30, 2016, and authorization to adjust and close completed Capital Improvement Projects within the Capital Improvement Projects program moving those remaining funds to project contingency.

If this item requires funding, please describe:

Not Applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

FAYETTE COUNTY, GEORGIA
GOVERNMENTAL FUNDS
SCHEDULE OF BUDGET-TO-ACTUAL WITH PROPOSED ADJUSTMENT INFORMATION
FOR THE FISCAL YEAR ENDED JUNE 30, 2016

	ORIGINAL ADOPTED	AMENDED BUDGET TO DATE	PRELIMINARY YEAR END ACTUALS	FAVOR (UNFAV) VARIANCE	PROPOSED BUDGET ADJUSTMENTS
GENERAL FUND					
<i>FUNDING SOURCES:</i>					
Revenues	\$ 49,703,116	\$ 49,273,914	\$ 48,564,247	\$ (709,667)	\$ (677,400)
Appropriated Fund Balance:					
Operations	-	-	-	-	-
TOTAL FUNDING SOURCES	\$ 49,703,116	\$ 49,273,914	\$ 48,564,247	\$ (709,667)	\$ (677,400)
<i>FUNDING USES:</i>					
APPROPRIATIONS					
General Government:	\$ 8,975,726	\$ 8,715,757	\$ 8,843,568	\$ (127,811)	\$ 480,728
Non-Departmental	\$ 471,588	\$ 471,588	\$ 470,502	\$ 1,086	\$ -
Commissioners	491,181	495,370	430,058	65,312	-
Administration	341,726	349,954	348,677	1,277	-
Elections	674,584	707,768	663,594	44,174	-
Finance	1,157,488	1,190,581	1,133,126	57,455	-
Purchasing	201,961	207,388	204,932	2,456	-
Law Department	255,600	255,600	403,871	(148,271)	148,271
Information Systems	1,043,258	1,068,896	1,014,666	54,230	-
Human Resources	414,401	423,825	401,062	22,763	-
Tax Commissioner	1,080,285	1,101,121	1,089,007	12,114	-
Tax Assessor	957,846	979,674	903,760	75,914	(60,368)
Bldgs & Grounds Maintenance	1,576,543	1,610,670	1,574,491	36,179	-
Engineering Office	239,836	246,147	205,822	40,325	-
Contingency	69,429	(392,825)	-	(392,825)	392,825
Judicial:	\$ 4,925,757	\$ 5,128,718	\$ 5,247,113	\$ (118,395)	\$ 306,406
Non-Departmental	\$ 232,335	\$ 232,335	\$ 227,734	\$ 4,601	\$ 18,062
Judges, Court Reporter	83,140	83,140	328,051	(244,911)	298,496
Clerk of Superior Court	1,322,311	1,349,053	1,319,407	29,646	-
District Attorney	341,522	350,864	329,332	21,532	-
Clerk of State Court	282,501	289,818	295,666	(5,848)	5,848
State Court Solicitor	597,525	658,410	619,375	39,035	(20,000)
State Court Judge	356,852	360,156	349,327	10,829	(10,000)
Magistrate Court	434,264	440,880	436,601	4,279	-
Probate Court	360,147	366,820	358,932	7,888	-
Juvenile Court	430,186	510,868	496,620	14,248	14,000
Public Defender	484,974	486,374	486,068	306	-

FAYETTE COUNTY, GEORGIA
GOVERNMENTAL FUNDS
SCHEDULE OF BUDGET-TO-ACTUAL WITH PROPOSED ADJUSTMENT INFORMATION
FOR THE FISCAL YEAR ENDED JUNE 30, 2016

	ORIGINAL ADOPTED	AMENDED BUDGET TO DATE	PRELIMINARY YEAR END ACTUALS	FAVOR (UNFAV) VARIANCE	PROPOSED BUDGET ADJUSTMENTS
Public Safety:	\$ 18,670,769	\$ 19,080,034	\$ 18,813,219	\$ 266,815	\$ (224,157)
Non-Departmental	\$ 939,813	\$ 939,813	\$ 960,880	\$ (21,067)	\$ 21,067
Sheriff's Office	16,937,148	17,329,310	17,076,586	252,724	(250,000)
County Coroner	92,213	93,557	98,332	(4,775)	4,776
Animal Control	359,781	367,298	354,310	12,988	-
Emergency Management	341,814	350,056	323,111	26,945	-
Public Works:	\$ 7,653,138	\$ 7,857,230	\$ 5,707,194	\$ 2,150,036	\$ (1,644,350)
Public Works Admin	\$ 144,919	\$ 148,844	\$ 147,600	\$ 1,244	\$ -
Road Department	6,432,795	6,586,363	4,583,201	2,003,162	(1,644,350)
Environmental Management	476,225	503,668	455,760	47,908	-
Fleet Maintenance	599,199	618,355	520,633	97,722	-
Health and Welfare	\$ 791,294	\$ 792,294	\$ 782,511	\$ 9,783	\$ -
Public Health	\$ 283,020	\$ 283,020	\$ 282,748	\$ 272	\$ -
Fayette Counseling Center	125,380	125,380	125,380	-	-
Dept of Family & Child Svs	39,325	39,325	39,325	-	-
Fayette Community Options	59,270	59,270	59,270	-	-
Fayette Factor Family Connect	45,000	46,000	46,000	-	-
Senior Citizen Center	219,556	219,556	210,045	9,511	-
Bloom/Youth Protection	19,743	19,743	19,743	-	-
Culture and Recreation	\$ 2,137,082	\$ 2,237,143	\$ 2,067,918	\$ 169,225	\$ 15,000
Recreation	\$ 1,109,431	\$ 1,191,045	\$ 1,057,928	\$ 133,117	\$ 15,000
Library	1,027,651	1,046,098	1,009,990	36,108	-
Housing & Development:	\$ 1,329,552	\$ 1,376,202	\$ 1,320,355	\$ 55,847	\$ 1,256
County Extension	\$ 134,320	\$ 135,277	\$ 129,661	\$ 5,616	\$ -
Georgia Forestry Commission	3,336	3,336	3,336	-	-
Permits & Inspections	573,199	609,126	591,017	18,109	-
Planning & Zoning	286,381	293,657	270,010	23,647	-
Code Enforcement	95,164	97,654	87,924	9,730	-
Development Authority	237,152	237,152	238,407	(1,255)	1,256
Debt Service:	\$ 3,263,717	\$ 3,263,717	\$ 3,263,656	\$ 61	\$ -
Criminal Justice Center	\$ 3,263,717	\$ 3,263,717	\$ 3,263,656	\$ 61	\$ -
Operating Transfers Out:	\$ 1,096,287	\$ 1,096,287	\$ 837,791	\$ 258,496	\$ (258,496)
Operating Transfers	\$ 1,096,287	\$ 1,096,287	\$ 837,791	\$ 258,496	\$ (258,496)
TOTAL APPROPRIATIONS	\$ 48,843,322	\$ 49,547,382	\$ 46,883,325	\$ 2,664,057	\$ (1,323,613)
REVENUES OVER APPROPRIATIONS	\$ 859,794		\$ 1,680,922		

FAYETTE COUNTY, GEORGIA
GOVERNMENTAL FUNDS
SCHEDULE OF BUDGET-TO-ACTUAL WITH PROPOSED ADJUSTMENT INFORMATION
FOR THE FISCAL YEAR ENDED JUNE 30, 2016

	<u>ORIGINAL ADOPTED</u>	<u>AMENDED BUDGET TO DATE</u>	<u>PRELIMINARY YEAR END ACTUALS</u>	<u>FAVOR (UNFAV) VARIANCE</u>	<u>PROPOSED BUDGET ADJUSTMENTS</u>
GRIFFIN JUDICIAL CIRCUIT FUND					
Revenues	\$ 804,048	\$ 804,048	\$ 889,887	\$ 85,839	\$ (804,048)
APPROPRIATIONS					
Public Safety	\$ 804,048	\$ 804,048	\$ 762,307	\$ 41,741	\$ (804,048)
Revenues Over (Under) Appropriations	\$ -	\$ -	\$ 127,580	\$ 127,580	\$ -

FIRE FUND					
Revenues	\$ 9,241,193	\$ 9,252,971	\$ 9,531,349	\$ 278,378	\$ 8,750
APPROPRIATIONS					
Public Safety	\$ 8,963,426	\$ 9,061,419	\$ 8,879,939	\$ 181,480	\$ 8,750
Revenues Over (Under) Appropriations	\$ 277,767	\$ 191,552	\$ 651,410	\$ 459,858	\$ -

EMS FUND					
Revenues	\$ 3,305,431	\$ 3,321,243	\$ 3,277,524	\$ (43,719)	\$ -
APPROPRIATIONS					
Public Safety	\$ 3,219,319	\$ 3,262,982	\$ 3,154,665	\$ 108,317	\$ -
Revenues Over (Under) Appropriations	\$ 86,112	\$ 58,261	\$ 122,859	\$ 64,598	\$ -

E-911 FUND					
Revenues	\$ 3,317,467	\$ 3,317,467	\$ 3,560,927	\$ 243,460	\$ -
APPROPRIATIONS					
Public Safety	\$ 2,916,195	\$ 2,936,228	\$ 2,705,893	\$ 230,335	\$ -
Revenues Over (Under) Appropriations	\$ 401,272	\$ 381,239	\$ 855,034	\$ 473,795	\$ -

FAYETTE COUNTY, GEORGIA
GOVERNMENTAL FUNDS
SCHEDULE OF BUDGET-TO-ACTUAL WITH PROPOSED ADJUSTMENT INFORMATION
FOR THE FISCAL YEAR ENDED JUNE 30, 2016

	<u>ORIGINAL ADOPTED</u>	<u>AMENDED BUDGET TO DATE</u>	<u>PRELIMINARY YEAR END ACTUALS</u>	<u>FAVOR (UNFAV) VARIANCE</u>	<u>PROPOSED BUDGET ADJUSTMENTS</u>
Law Library Surcharge Fund					
Revenues	\$ 60,000	\$ 60,000	\$ 50,544	\$ (9,456)	\$ -
APPROPRIATIONS					
Judicial	\$ 60,000	\$ 60,000	\$ 56,110	\$ 3,890	\$ -
Revenues Over (Under) Appropriations	\$ -	\$ -	\$ (5,566)	\$ (5,566)	\$ -
Jail Surcharge Fund					
Revenues	\$ 391,000	\$ 391,000	\$ 401,693	\$ 10,693	\$ 40,000
APPROPRIATIONS					
Judicial	\$ 391,000	\$ 391,000	\$ 412,551	\$ (21,551)	\$ 21,552
Revenues Over (Under) Appropriations	\$ -	\$ -	\$ (10,858)	\$ (10,858)	\$ 18,448
Juvenile Supervision Surcharge Fund					
Revenues	\$ 15,000	\$ 15,000	\$ 14,076	\$ (924)	\$ -
APPROPRIATIONS					
Judicial	\$ 19,278	\$ 19,278	\$ 18,503	\$ 775	\$ -
Revenues Over (Under) Appropriations	\$ (4,278)	\$ (4,278)	\$ (4,427)	\$ (149)	\$ -
Victims Assistance Surcharge Fund					
Revenues	\$ 139,500	\$ 139,500	\$ 159,388	\$ 19,888	\$ -
APPROPRIATIONS					
Judicial	\$ 139,500	\$ 139,500	\$ 139,500	\$ -	\$ -
Revenues Over (Under) Appropriations	\$ -	\$ -	\$ 19,888	\$ 19,888	\$ -

FAYETTE COUNTY, GEORGIA
GOVERNMENTAL FUNDS
SCHEDULE OF BUDGET-TO-ACTUAL WITH PROPOSED ADJUSTMENT INFORMATION
FOR THE FISCAL YEAR ENDED JUNE 30, 2016

	<u>ORIGINAL</u> <u>ADOPTED</u>	<u>AMENDED</u> <u>BUDGET</u> <u>TO DATE</u>	<u>PRELIMINARY</u> <u>YEAR END</u> <u>ACTUALS</u>	<u>FAVOR</u> <u>(UNFAV)</u> <u>VARIANCE</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>ADJUSTMENTS</u>
Drug Abuse & Treatment Fund					
Revenues	\$ 422,800	\$ 422,800	\$ 437,750	\$ 14,950	\$ (1,781)
APPROPRIATIONS					
Judicial	\$ 348,197	\$ 348,197	\$ 320,450	\$ 27,747	\$ (1,978)
Revenues Over (Under) Appropriations	\$ 74,603	\$ 74,603	\$ 117,300	\$ 42,697	\$ 197

State Confiscated Fund					
Revenues	\$ -	\$ -	\$ 52,135	\$ 52,135	\$ 52,134
APPROPRIATIONS					
Public Safety	\$ -	\$ -	\$ 25,465	\$ (25,465)	\$ 25,468
Revenues Over (Under) Appropriations	\$ -	\$ -	\$ 26,670	\$ 26,670	\$ 26,666

U S Customs Fund					
Revenues	\$ -	\$ -	\$ 43,405	\$ 43,405	\$ 43,404
APPROPRIATIONS					
Public Safety	\$ -	\$ -	\$ 263,974	\$ (263,974)	\$ 263,981
Revenues Over (Under) Appropriations	\$ -	\$ -	\$ (220,569)	\$ (220,569)	\$ (220,577)

Federal Confiscated Fund					
Revenues	\$ -	\$ -	\$ 339,565	\$ 339,565	\$ 339,564
APPROPRIATIONS					
Public Safety	\$ -	\$ -	\$ 285,664	\$ (285,664)	\$ 285,676
Revenues Over (Under) Appropriations	\$ -	\$ -	\$ 53,901	\$ 53,901	\$ 53,888

FAYETTE COUNTY, GEORGIA
GOVERNMENTAL FUNDS
SCHEDULE OF BUDGET-TO-ACTUAL WITH PROPOSED ADJUSTMENT INFORMATION
FOR THE FISCAL YEAR ENDED JUNE 30, 2016

	<u>ORIGINAL</u> <u>ADOPTED</u>	<u>AMENDED</u> <u>BUDGET</u> <u>TO DATE</u>	<u>PRELIMINARY</u> <u>YEAR END</u> <u>ACTUALS</u>	<u>FAVOR</u> <u>(UNFAV)</u> <u>VARIANCE</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>ADJUSTMENTS</u>
State Court - DUI Court Fund					
Revenues	\$ -	\$ 51,892	\$ 65,442	\$ 13,550	\$ (4,978)
APPROPRIATIONS					
Public Safety	\$ -	\$ 57,658	\$ 56,172	\$ 1,486	\$ (5,531)
Revenues Over (Under) Appropriations	\$ -	\$ (5,766)	\$ 9,270	\$ 15,036	\$ 553

Street Lights Fund					
Revenues	\$ 330,000	\$ 330,000	\$ 384,877	\$ 54,877	\$ -
APPROPRIATIONS					
Public Safety	\$ 330,000	\$ 330,000	\$ 319,200	\$ 10,800	\$ -
Revenues Over (Under) Appropriations	\$ -	\$ -	\$ 65,677	\$ 65,677	\$ -

FAYETTE COUNTY, GEORGIA								
RECOMMENDED YEAR-END BUDGET ADJUSTMENTS TO THE ORIGINAL FY 2016 BUDGET								
FOR FISCAL YEAR ENDED JUNE 30, 2016								
ORG	OBJ	Proj	FUND/ DEPARTMENT	ACCOUNT DESCRIPTION		Expenditure Increase (Dec)	Revenue Increase (Dec)	Fund Balance Increase (Dec)
1. To establish operating budget for State Confiscated Property Fund.								
21030003	3xxxxx		State Confiscated Property	Revenues			52,134	52,134
21030390	5xxxxx		State Confiscated Property	Expenditures		25,468		(25,468)
						\$ 25,468	\$ 52,134	\$ 26,666
2. To establish operating budget for US Customs Fund.								
21130003	3xxxxx		US Customs Fund	Revenues			43,404	43,404
21130390	5xxxxx		US Customs Fund	Expenditures		263,981		(263,981)
						\$ 263,981	\$ 43,404	\$ (220,577)
3. To establish operating budget for Federal Confiscated Property Fund.								
21200001	3xxxxx		Federal Confiscated Property	Revenues			339,564	339,564
21230390	5xxxxx		Federal Confiscated Property	Expenditures		285,676		(285,676)
						\$ 285,676	\$ 339,564	\$ 53,888
4. To transfer \$40,000 from available budgets within the General Fund to the Jail Surcharge Fund to cover the budget overage of \$21,552 and reestablish the Jail Surcharge Fund Balance by \$ 18,448.								
21630355	5xxxxx		Jail Surcharge Fund	Expenditures		40,000		(40,000)
10020320	5xxxxx		State Court Solicitor	Expenditures		(20,000)		20,000
10020330	5xxxxx		State Court Judge	Expenditures		(10,000)		10,000
10030310	5xxxxx		Sheriff's Office	Expenditures		(10,000)		10,000
						\$ -	\$ -	\$ -
5. To utilize available budget from departments with budget overages to cover budget shortages in other departments - zero net effect to General Fund balance.								
10010530	521316		Law Department	Technical Services		148,271		(148,271)
10020310	511105		Clerk of State Court	Self Insurance Medical		5,848		(5,848)
10030090	531231		Non-Departmental Pub. Safety	Georgia Power Company		21,067		(21,067)
10030700	511105		County Coroner	Regular Salary		1,951		(1,951)
10030700	521316		County Coroner	Technical Services		2,825		(2,825)
10070510	531231		Development Authority	Georgia Power Company		1,256		(1,256)
10010550	521316		Tax Assessor	Technical Services		(60,368)		60,368
10040220	521316		Road Department	Technical Services		(120,850)		120,850
						\$ -	\$ -	\$ -
6. To adjust budget for the Federal Reimbursement of ARC TIP Project for Highway 85 Connector, Brooks Woolsey Road, and Ebenezer Road. This project is in procurement and expect to award contract and start construction in Spring 2017.								
10040004	331150		General Fund	Federal Indirect Reimbursements			(745,600)	(745,600)
10040220	521316		Road Department	Technical Services		(1,523,500)		1,523,500
						\$ (1,523,500)	\$ (745,600)	\$ 777,900
7. To increase budget for GEMA/FEMA Hazard Mitigation Reimbursement Grant for the purpose of revising and updating Fayette County's Hazard Mitigation Plan. This grant requires a 25% in kind match which is paid through salary of the employees working to update the plan. - increase to General Fund Balance.								
10000001	334219	GRANTS	General Revenue- Non Function	Grants			9,111	9,111
						\$ -	\$ 9,111	\$ 9,111
8. The State DUI Court received notification that, due to the delay of program implementation, the quarterly funding for the grant will be de-obligated. The total amount of grant revenue to be de-obligated is \$4,978 which is 90% of the total amount, due to a 10% match. Total expenditures will be adjusted by the total amount of the grant - increase State DUI Court Fund Balance								
21420003	3xxxxx		DUI State Court Grants	Revenue			(4,978)	(4,978)
21420330	5xxxxx		State Court DUI	Expenditures		(5,531)		5,531
						\$ (5,531)	\$ (4,978)	\$ 553
9. The Drug Court received notification that, due to quarterly expenditures being less than the award for FY2016 , the grant will be de-obligated. The total amount of grant revenue to be de-obligated is \$1,781 which is 90% of the total amount, due to a 10% match. Total expenditures will be adjusted by the total amount of the grant. - increase to Drug and Abuse Treatment Fund Balance								
21950003	3xxxxx		Drug Abuse and Treatment	Revenue			(1,781)	(1,781)
21950610	5xxxxx		Drug Abuse and Treatment	Expenditures		(1,978)		1,978
						\$ (1,978)	\$ (1,781)	\$ 197
10. The Juvenile Court received additional grant funding in the amount of \$14,000 from the Criminal Justice Coordinating Council for FY 2016 to serve additional youth- zero net effect to General Fund Balance								
10020003	334219		Judicial Operating Grants	Grants			14,000	14,000
10020600	521316		Juvenile Court	Technical Services		14,000		(14,000)
						\$ 14,000	\$ 14,000	\$ -

FAYETTE COUNTY, GEORGIA								
RECOMMENDED YEAR-END BUDGET ADJUSTMENTS TO THE ORIGINAL FY 2016 BUDGET								
FOR FISCAL YEAR ENDED JUNE 30, 2016								
ORG	OBJ	Proj	FUND/ DEPARTMENT	ACCOUNT DESCRIPTION		Expenditure Increase (Dec)	Revenue Increase (Dec)	Fund Balance Increase (Dec)
11. Housekeeping item to make adjustment to Grant Fund 221. This fund is to be closed with remaining balance of \$12,027.12 transferred to General Fund for GEMA Reimbursement for work on Disaster # HMGP-1686-0027. zero net effect.								
22190110	610100		Transfer to Other Funds	Transfer to General Fund		12,027		(12,027)
10000001	390221		General Revenue- Non Function	Transfer from Grant Fund			12,027	12,027
						\$ 12,027	\$ 12,027	\$ -
12. Adjustment to recognize insurance reimbursement for lightning damage at the Justice Center. The insurance reimbursement was for \$18,062 to replace a pump that was damaged - zero net effect to fund balance.								
10000001	383000		General Revenue- Non Function	Insurance Reimbursement			18,062	18,062
10020090	522235		Judicial- Non Departmental	Building Maintenance		18,062		(18,062)
						\$ 18,062	\$ 18,062	\$ -
13. The Senior Center Design and Renovation Project was partially funded by the County as well as the Senior Center. The total amount donated by the Senior Center is \$159,051.50. The adjustment will increase the revenue and expense budget and close the project- net zero effect on fund balance								
37510565	3xxxxx	5565K	Senior Center Design and Renovation	Revenue			159,052	159,052
37510565	5xxxxx	5565K	Senior Center Design and Renovation	Expenditures		159,052		(159,052)
						\$ 159,052	\$ 159,052	\$ -
14. Project 6565M was approved for the Justice Center ADA Sidewalk Expansion with an initial budget of \$85,000. The US Department of Justice required additional construction to be completed in order to comply with ADA regulations and will require additional funding of \$35,000- offset to project contingency								
37510599	579000		CIP- Contingency	Contingency		(35,000)		35,000
37510565	521211	6565M	CIP- Buildings and Grounds	Engineering Services		35,000		(35,000)
						\$ -	\$ -	\$ -
15. Sheriff vehicle was totaled in an accident and the total replacement cost of the vehicle is \$50,586- Offset to Vehicle Replacement Fund Balance								
61030323	542200	6323B	Vehicle Replacement-Field Operations	Vehicles		50,586		(50,586)
						\$ 50,586	\$ -	\$ (50,586)
16. Housekeeping entry to record Defined Contribution Forfeitures to be recognized in prior year and will increase the beginning balance of FY16 General Fund Balance.								
10010599	579000		General Fund- Contingency	Contingency		392,825		(392,825)
						\$ 392,825	\$ -	\$ (392,825)
17. To transfer \$240,000 from the Sheriff's Office remaining 2016 budget in the General Fund to complete the Old Jail Construction Project (5326A).								
361xxxxx	5xxxxx	5326A	Criminal Justice Center Construction	Expenditures		240,000		(240,000)
10030323	5xxxxx		Sheriff's Office	Expenditures		(240,000)		240,000
						\$ -	\$ -	\$ -
18. Below is a listing of projects that have been completed and should be closed in FY 2016. Available budget amounts will be transferred to Project Contingency:								
	a.		Solar Waste Compactors Project	Recreation Project		(87.00)		87
	b.		Kiwanis Park Activity House Project	Recreation Project		(6,205.08)		6,205
	c.		Kiwanis & McCurry Park Safety Netting Project	Recreation Project		(305.70)		306
	d.		The Emergency Fire Dispatch Certification Project	911 Project		(544.00)		544
	e.		River Park Asphalt Overlay Project	General Fund Project		(3,453.96)		3,454
	f.		Electric Charging Station Project	General Fund Project		(473.10)		473
	g.		Tire Changer Project	General Fund Project		(3,455.00)		3,455
	h.		The Environmental Management Remodel Project	General Fund Project		(4,272.93)		4,273
	i.		FY 2015 EMS Stretchers Project	EMS Project		(556.00)		556
	j.		FY 2016 EMS Stretcher's Project	EMS Project		(311.31)		311
	k.		Station #3 Aboveground Fuel Tank Project	FIRE Project		(6,338.30)		6,338
				Project Contingency		26,002.38		(26,002)
						\$ -	\$ -	\$ -
19. Below is a listing of completed projects that are considered Maintenance and Operations. The budget will be transferred into the department:								
	l.		Firefighter's Boots Project original budget will be transferred to FIRE Fund M&O			(8,750)		8,750
	m.		Kiwanis Tennis Court Resurfacing original budget will be transferred to Recreation M&O			(15,000)		15,000
				Fire Services M&O		8,750		(8,750)
				Recreation Department M&O		15,000		(15,000)
						\$ -	\$ -	\$ -
20. The following projects have been completed and do not have any residual funding available and will need to be closed.								
	n.		Project 6565L for Senior Center Parking Lot Repairs					
	o.		Project 5535B for IS Audio Video Upgrades					
	p.		Project 6535A for IS Copy Machines					
	q.		Project 5110L for McCurry Park Softball Lighting Refurbish					
	r.		Project 4326A for Renovation of Old Jail-Study					
	s.		Project 5509J for Merrydale Pipe Replacement					

FAYETTE COUNTY, GEORGIA								
RECOMMENDED YEAR-END BUDGET ADJUSTMENTS TO THE ORIGINAL FY 2016 BUDGET								
FOR FISCAL YEAR ENDED JUNE 30, 2016								
ORG	OBJ	Proj	FUND/ DEPARTMENT	ACCOUNT DESCRIPTION		Expenditure Increase (Dec)	Revenue Increase (Dec)	Fund Balance Increase (Dec)
21. Additional funding in the amount of \$227,576 is needed to cover water line extension work for Goza Road. This will align the FY2016 budget of \$350,000 to the contract awarded to Shockley. The following projects have available funding that will be transferred.								
507		6WMSR	Water System	McDonough Road WS Renovation		(58,602)		58,602
507		6MLED	Water System	LED McDonough Road		(23,466)		23,466
507		6RWFM	Water System	Raw Water Flow Meters		(80,000)		80,000
507		6LPRW	Water System	Lake Peachtree Waterline Project		(65,508)		65,508
507		W7607	Water System	Water Line Extensions		227,576		(227,576)
						\$ -	\$ -	\$ -
22. To close the Water System project for Lake Peachtree Dredging, which exceeded the budget amount of \$2,043,230. Additional funding in the amount of \$29,245 will be pulled from the following projects within the Water System:								
507		6WMSR	Water System	McDonough Road Renovation Project		(27,711)		27,711
507		6MLED	Water System	LED McDonough Road		(1,534)		1,534
507		W602	Water System	Lake Peachtree Dredging		29,245		(29,245)
						\$ -	\$ -	\$ -
23. In FY 2016, Fayette County took over the accounting of the Griffin Judicial Circuit. The Griffin Judicial Circuit budget was included as part of the Fayette County budget. Verification with the State's Department of Audits and Accounts confirmed that the Griffin Judicial Circuit fund is to be considered an agency fund and as such, its budget should not be part of the Fayette County budget. Only the Fayette County share of the total Griffin Circuit budget, \$298,496, is to be included in the FY 2016 county budget. Following are the entries to adjust the budget to take out the Griffin Judicial Circuit budget from the total County budget. Also, the entries to eliminate the transfer-out and to book Fayette's portion of the circuit budget as a regular expenditure of the General fund.								
10120002	3xxxxx		Griffin Judicial Circuit Fund	Revenues			(804,048)	(804,048)
10120150	5xxxxx		Griffin Judicial Circuit Fund	Expenditures		(804,048)		804,048
						\$ (804,048)	\$ (804,048)	\$ -
10090110	610101		General Fund	Transfer to Griffin Circuit		(298,496)		298,496
10020160	5xxxxx		General Fund-Judges, Court Reporters	Expenditures		298,496		(298,496)
						\$ -	\$ -	\$ -

COUNTY AGENDA REQUEST

Page 172 of 235

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of staff's recommendation to award Bid #1176-B for \$785,966 to Fireline, Inc., for the purchase of two Pumper Tankers; to transfer \$44,070 for equipment and to transfer an additional \$34,396 augmenting the current \$751,570 budget utilizing the Vehicle Replacement Fund, in an aggregate amount of \$830,036; and to declare Vehicle #93251 as surplus to be sold through GovDeals.com.

Background/History/Details:

Fire and Emergency Services was approved, through the budget process, to replace two pumpers in the Fiscal Year 2017 budget. This purchase will remove vehicle #93251 from the fleet and move two 1996 model pumpers, which are currently serving as front line apparatus, into reserve status.

The Purchasing Department issued Invitation to Bid (ITB) #1176-B to obtain bids for the two new Pumper Tankers. Invitations were mailed to 16 vendors. Another 58 were contracted through the web-based Georgia Procurement Registry. Additionally, invitations were extended via the Fayette News, the county website, Georgia Local Government Access Marketplace, and Channel 23. Six companies submitted bids.

Because of the age of the existing units, and life and safety implications for citizens, the ITB specified the units must be delivered by February 1, 2017. Three companies offering the lowest bids would not be able to deliver by the required date. Fire / EMS recommends award to Fireline, Inc., which will be able to deliver by the required deadline (making them the lowest responsive bid.) The total cost of the acquisition will be \$785,966 for the two Pumper Tanker units. Additional funds, in the aggregate amount of \$78,466, are required from the Vehicle Replacement Fund (\$34,396 for the balance of the units and \$44,070 for equipment for the pumpers.)

What action are you seeking from the Board of Commissioners?

Approve Bid #1176-B for \$785,966 to Fireline, Inc., for the purchase of two Pumper Tankers; to transfer \$44,070 for ancillary equipment and to transfer an additional \$34,396 augmenting the current \$751,570 budget utilizing the Vehicle Replacement Fund, in an aggregate amount of \$830,036; and declare Vehicle #93251 as surplus to be sold through GovDeals.com.

If this item requires funding, please describe:

\$751,570 is available in the budget. The aggregate bid amount and new equipment costs are \$830,036. Additional funding in the amount of \$78,466 is required from the Vehicle/Equipment Replacement Fund for the completion of this purchase.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance

Reviewed by Legal

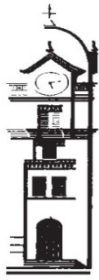
Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

The Insurance Services Offices office (ISO) requires departments to maintain reserve apparatus for failure of frontline line units along with normal service needs. The last apparatus purchased was in 2006. Under the vehicle replacement policy, a fire apparatus has a recommended useful life of 15-20 years based on station assignment and type of apparatus. The apparatus being replaced with this purchase is 25 years old and the units moving to reserve status are 20 years old.



Fayette
COUNTY

"WHERE QUALITY
IS A LIFESTYLE"

PURCHASING DEPARTMENT
140 STONEWALL AVENUE WEST, STE 204
FAYETTEVILLE, GEORGIA 30214
PHONE: 770-305-5420
www.fayettecountyga.gov

To: Steve Rapson
From: Ted L. Burgess
Date: September 22, 2016

Subject: Invitation to Bid #1176-B: Pumper Fire Apparatus

Funds were included in the Fiscal Year 2017 budget for Fire / EMS to replace two Pumper Tanker units that were acquired in 1996. This will allow them to surplus one of the old units, and sell it on GovDeals.com. They will place the other one into Reserve Status, where it will replace a 25 year old pumper unit. Reserve apparatus are specified by the Insurance Services Office (ISO), to be available when a front-line unit is out of service.

The Purchasing Department issued Invitation to Bid (ITB) #1176-B to obtain bids for the two new Pumper Tankers. Invitations were emailed to 16 vendors. Another 58 were contacted through the web-based Georgia Procurement Registry. In addition, invitations were extended via the Fayette News, the county website, Georgia Local Government Access Marketplace (www.glga.org), and Channel 23.

Six companies submitted bids, while three of the six companies submitted responsive bids (please see the attachment). Fire / EMS recommends award to the company with the lowest responsive bid, Fireline, Inc.

The total cost of the acquisition will be \$785,966 for the two Pumper Tanker units, and \$44,070 for equipment (separate purchase), for a total of \$830,036.

The amount of \$751,570 was budgeted in Project #7270D for the two units. It is requested that \$78,466 be transferred from the Vehicle Replacement Fund to pay for the two units and to equip them as follows:

Currently budgeted – Project #7270D	\$751,570
Requested transfer from Vehicle Replacement Fund	
• Balance of Price for Pumper Units	34,396
• Equipment for New Pumper Units	<u>44,070</u>
Total Transfer Requested	<u>78,466</u>
Total Expenditures	<u>\$830,036</u>

Specifics of the proposed contracts are as follows:

Contract Name	1176-B: Pumper Fire Apparatus
Vendor	Fireline, Inc.
Contract Amount	\$785,966

Current Budget:

Org. Code	61030550	Fire Services Vehicles / Equipment
Object	542200	Vehicles
Project	7270D	Vehicles
Budget	\$751,570 designated for two Pumper Tanker Units	

Budget to Transfer \$78,466 From:

Account	Vehicle Replacement Fund
Available	\$576,236 designated for Fire / EMS

Invitation to Bid #1176-B: PUMPER FIRE APPARATUS

	BASE PRICE			ALTERNATES									DELIVERY DATE
				FRONT BUMPER EXTENSION			HALE FORM LOGIX 2.1 FOAM SYSTEM & TANK			HALE MASER INTAKE VALVE ON DRIVER'S SIDE PUMP PANEL			
	UNIT #1	UNIT #2	TOTAL	UNIT #1	UNIT #2	TOTAL	UNIT #1	UNIT #2	TOTAL	UNIT #1	UNIT #2	TOTAL	
Fireline, Inc.	392,983	392,983	785,966	In Base Bid			8,478	8,478	16,956	4,108	4,108	8,216	2/1/2017
Sutphen Corp.	417,665	405,542	823,207	In Base Bid			19,000	19,000	38,000	Exception			12/1/2016
Rosenbaur South Dakota, LLC	427,964	446,323	874,287	In Base Bid			In Base Bid			1,197	1,197	2,394	90 days after receipt of order

COUNTY AGENDA REQUEST

Page 176 of 235

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of staff's recommendation to enter into a Mutual Aid & Automatic Aid Agreement with Coweta County Fire Department.

Background/History/Details:

Fayette County Fire & Emergency Services currently has an Mutual Aid Agreement with Coweta County Fire Department dating back to December 12, 1991. This new agreement would continue the mutual aid agreement with the addition of automatic aid in predesignated areas. These areas, both in Fayette County where Coweta County would respond and within Fayette County where Coweta County would respond, would be added to the Computer Aided Dispatch (CAD) in both counties and the request for aid would take place simultaneously with the original dispatch of apparatus. The automatic aid request would occur for building fires only. Other requests are handled under the mutual aid agreement.

Fire agencies receive Insurance Services Office (ISO) credit for response personnel for neighboring jurisdictions when it is outlined in a pre-existing agreement. Both agencies would supply one pumper or tanker with on-duty firefighters on the original dispatch of the building fire.

Fayette County currently has this same type agreement with five other agencies. This agreement was signed by the Coweta County Board of Commissioners on Thursday, September 8, 2016.

What action are you seeking from the Board of Commissioners?

Approval of staff's recommendation to enter into a Mutual Aid & Automatic Aid Agreement with Coweta County Fire Department and authorize the Chairman to sign the agreement.

If this item requires funding, please describe:

Not Applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

This request serves for the betterment of safety of citizens living both in Fayette and Coweta Counties, and it is an ongoing demonstration of Fayette County's willingness to work with other jurisdictions.

MEMORANDUM

TO: FAYETTE COUNTY

FROM: COUNTY ATTORNEY

RE: MUTUAL AID AGREEMENT BETWEEN FAYETTE COUNTY AND COWETA COUNTY

DATE: SEPTEMBER 13, 2016

Having reviewed the proposed mutual aid agreement between Fayette County and Coweta County, our office submits the following comment:

- Paragraph 18.0 should be revised to either remove the second sentence (“Any dispute or litigation arising under the provisions of this Agreement or related to this Agreement shall be submitted to the State or Superior Court of Coweta County Georgia.”) or replace the second sentence with the following:
 - “Any dispute or litigation arising under the provisions of this Agreement or related to this Agreement shall be submitted to the State or Superior Courts of Coweta County, Georgia or Fayette County, Georgia.”

**AN AGREEMENT OF MUTUAL AID
AND AUTOMATIC AID BETWEEN
FAYETTE COUNTY AND COWETA COUNTY**

This Agreement is made and entered into this 8TH day of SEPTEMBER 2016,
by and between Fayette County, a political subdivision of the State of Georgia, acting by
and through its duly elected Board of Commissioners (hereinafter "Fayette County"), and
Coweta County, a political subdivision of the State of Georgia, acting by and through its
duly elected Board of Commissioners (hereinafter "Coweta County"), ("Fayette County"
and "Coweta County" may be referred to collectively as "Parties");

WITNESSETH:

WHEREAS, Fayette County and Coweta County are contiguous; and

WHEREAS, Fayette County and Coweta County each maintain and staff a fire
department for the purpose of fire prevention, fire suppression, emergency medical,
hazardous material, technical rescue, and support services ("Fire Services"); and

WHEREAS, Fayette County and Coweta County have determined that it is to
the mutual advantage and benefit of each of the Parties hereto that they render
supplemental Fire Services in the event of a fire, emergency medical, hazardous material,
or technical rescue incident or other local emergency, and to take part in joint training
exercises; and

WHEREAS, it is the desire of the Parties hereto to enter into this agreement for
Mutual Aid and Automatic Aid (Mutual Response) pursuant to the 1983 Constitution of
The State of Georgia, Article IX, Section 11, Paragraph 3 and the Official Code of
Georgia Annotated O.C.G.A. 8 36- 69- I, ct. seq. – "The Georgia Mutual Aid Act."

NOW THEREFORE, in consideration, of the mutual covenants contained

herein, and for other good and valuable consideration, the Parties hereunto agree as follows:

ARTICLE 1- DEFINITIONS

For purposes of this Agreement, the following terms and expressions shall apply:

1. "Acting Chief Officer" means the highest rank of company officer available and capable of serving as Incident Commander for the jurisdiction.
2. "Assistance" includes personnel, equipment, facilities, services, supplies and other resources furnished to a Requesting Party pursuant to this agreement.
3. "Assisting Party" means a Party that provides assistance pursuant to this agreement.
4. "Emergency Incident" includes all requests for emergency services including fire, medical, hazardous material, technical rescue, or any other local emergency occurring in the response district.
5. "Fire Services" means fire prevention, fire suppression, emergency medical, hazardous material, technical rescue, and related support services.
6. "Incident Commander" means the individual responsible for the management of all incident operations for each Emergency Incident.
7. "Party" means Fayette County or Coweta County of this agreement by their approval and execution of this agreement in the singular.
8. "Requesting Party" means a Party that requests assistance pursuant to this agreement.

ARTICLE 2- AUTOMATIC AID (MUTUAL RESPONSE)

Paragraph 2.0 The Parties shall establish a mutually beneficial response district (hereinafter "Response District") which shall exist within and up to certain feasible boundary limits as designated and agreed upon by the Fayette County Fire Chief and the Coweta County Fire Chief. Said agreed upon bounds will be recorded in a document written and signed by both the Fayette County Fire Chief and the Coweta County Fire

Chief. Subsequently, that document shall be attached and incorporated into this Agreement as Addendum A. The Response District may be changed to reflect additions or deletions of response areas with the written approval of both Fire Chief's.

Paragraph 2.1 In the event of any fire, emergency medical, hazardous material, or technical rescue incident, or other local emergency occurring in the Response District, the Parties shall Fire Services as may be reasonably required to cope with such emergency, in addition to the first response assignment, but subject to the limitations hereinafter set forth in this Agreement.

Paragraph 2.2 The level of Automatic Aid (Mutual Response) shall exist at a level mutually agreed upon by the Fayette County Fire Chief and the Coweta County Fire Chief, and shall be attached to this Agreement and included in Addendum A.

ARTICLE 3- MUTUAL AID

Paragraph 3.0 The level of Mutual Aid shall exist at a level agreed upon in writing and signed by both the Fayette County Fire Chief and the Coweta County Fire Chief. Said document shall be incorporated into this Agreement as Addendum B. Upon approval from the Fire Chief of the jurisdiction furnishing Mutual Aid, or his designee, the party furnishing Mutual Aid shall determine the actual amount of equipment and staffing it will send based on the available personnel, equipment, and local conditions at the time of the request.

Paragraph 3.1 It is expressly agreed that the Mutual Aid actually furnished may be recalled by the Assisting Party at the discretion of the Fire Chief, Acting Chief Officer, or his designee.

Paragraph 3.2 It is further agreed that the Parties will participate in joint training

exercises at least annually to promote standardization of operations and philosophy. The extent of joint training necessary to accomplish this goal shall be determined and agreed upon in Addendum A and signed by the Fayette County Fire Chief and the Coweta County Fire Chief.

ARTICLE 4- SUPERVISION

Paragraph 4.0 The jurisdiction furnishing Automatic Aid or Mutual Aid shall dispatch an Acting Chief Officer. The Acting Chief Officer shall coordinate the resources of the furnishing/responding jurisdiction and shall report to the Incident Commander of the jurisdiction having authority over the incident.

Paragraph 4.1 When the furnishing/ responding jurisdiction's Acting Chief Officer arrives prior to the arrival of the unit(s) of the jurisdiction receiving Automatic Aid or Mutual Aid, then the Acting Chief Officer of the furnishing/ responding jurisdiction shall assume the duties of the Incident Commander as if the incident had occurred in the furnishing/ responding jurisdiction's own jurisdiction. This Acting Chief Officer shall be the temporary Incident Commander until a transfer of command can occur between the temporary Incident Commander and the officer to be in command for the jurisdiction receiving Automatic Aid or Mutual Aid.

Paragraph 4.2 Personnel from the furnishing/ responding jurisdiction will take commands specific to their performance from the Incident Commander, or his designee; and will work with their own equipment in all possible circumstances.

Paragraph 4.3 The commanding officers of the jurisdiction receiving the Automatic Aid or Mutual Aid except as provided in Paragraph 3.1 will give all general direction for handling the incident.

Paragraph 4.4 Any incidents occurring within Fayette County or Coweta County will be managed utilizing the National Incident Management System.

ARTICLE 5- LIABILITY

Paragraph 5.0 There shall be no liability imposed on any party or its personnel for failure to respond to an incident due to resource limitations.

Paragraph 5.1 Every employee shall be deemed to be the employee and agent of their regular employer, and under no circumstances shall any employee be deemed to be an employee or agent of any entity other than their regular employer.

Paragraph 5.2 All damages or repairs to any equipment or apparatus shall be the responsibility of the jurisdiction which owns said equipment or apparatus. However, in cases where State or Federal assistance is made available, all responding jurisdictions shall be treated as if they were a part of the jurisdiction receiving Automatic Aid or Mutual Aid for the purpose of the distribution of resources or reimbursements. Said disbursement shall be proportionate to the level of actual involvement in the incident that precipitated the receipt of Automatic Aid or Mutual Aid.

Paragraph 5.3 Nothing contained in this Agreement shall be construed to be a waiver of either Fayette County or Coweta County's sovereign immunity, any individual's qualified immunity, official immunity, or any other immunity or exemption from liability provided for by law.

ARTICLE 6- CONSIDERATIONS

Paragraph 6.0 No party under this Agreement will be required to pay any compensation to any other party under this Agreement for services rendered pursuant to this Agreement.

Paragraph 6.1 It is expressly agreed that the mutual advantage and protection afforded by this Agreement is adequate consideration to both Parties for services rendered pursuant to this Agreement.

Paragraph 6.2 Each party to this Agreement shall comply with the Workers Compensation laws of the State of Georgia at no cost to the other party.

Paragraph 6.3 Each party shall pay the salaries, benefits, and all other compensation of its own personnel at no cost to the other party.

ARTICLE 7- RELEASE OF CLAIMS

Paragraph 7.0 Each party agrees to release the other party from any and all liabilities, claims, judgments, costs, or demands for damage to its own property whether directly or indirectly arising out of the use of any vehicle, equipment, or apparatus by the party to which said property does not belong during the provision of service pursuant to this Agreement.

ARTICLE 8- INJURIES TO PERSONNEL

Paragraph 8.0 Any damage or other compensation which is required to be paid to any employee by reason of an injury occurring while their services are being utilized by the responding and/ or receiving jurisdictions pursuant to this Agreement shall be the sole liability and responsibility of the party regularly employing that employee.

ARTICLE 9- NO THIRD PARTY BENEFICIARIES

Paragraph 9.0 This Agreement shall not be construed as, or deemed to be, an agreement for the benefit of any third party or Parties. No third party or Parties shall have any right of action hereunder for any cause whatsoever.

ARTICLE 10- TERM

Paragraph 10.0 This Agreement shall be effective between the Parties immediately upon execution of this Agreement and shall terminate on December 31, 2016. This Agreement shall automatically be renewed immediately thereafter, and each year thereafter, at the same time for successive one year terms without further action of any party hereto for a period not exceeding fifty (50) years from the date of execution of this Agreement. Either party of this Agreement may terminate this Agreement by providing a sixty (60) days written notice to the other party.

Paragraph 10.1 Nothing in this Article shall preclude termination pursuant to Article 15.

ARTICLE 11- DISPATCHING OF ALARM- AUTOMATIC AID

Paragraph 11.0 The dispatcher of the jurisdiction having command over the Emergency Incident will dispatch the Requesting Party's pre- assigned apparatus first.

Paragraph 11.1 The dispatcher of the jurisdiction having command over the Emergency Incident will then contact the Assisting Party to advise of the need for Automatic Aid.

Paragraph 11.2 When dispatching apparatus to a location involving the use of Automatic Aid, each party's dispatcher will make the other party and responding personnel aware that Automatic Aid is responding. This will enable the potential Incident Commander to know precisely what equipment he or she can expect to arrive on the scene.

ARTICLE 12- INCIDENT SCENE COMMUNICATIONS

Paragraph 12.0 The officer in command of the jurisdiction having authority over the incident shall provide specific instructions to the officer in command of the

jurisdiction responding to the incident with Automatic Aid or Mutual Aid services unless and until a more sophisticated fire scene communications system can be provided for the Automatic Aid or Mutual Aid system.

Paragraph 12.1 Whenever possible, the officer in command of the jurisdiction having authority over the incident shall provide the officer in command of the jurisdiction responding to the incident with Automatic Aid or Mutual Aid services with a portable radio for use during the incident.

Paragraph 12.2 Upon arriving on the incident scene, the officer in command of the jurisdiction responding with Automatic Aid or Mutual Aid and the officer in command of the jurisdiction receiving Automatic Aid or Mutual Aid shall keep his or her respective department informed of the status of the operation. If it appears that the Automatic Aid or Mutual Aid equipment will be needed at the incident scene for an extended period of time, the officer in command of the forces of both the responding and receiving jurisdictions shall so advise his or her dispatcher.

ARTICLE 13- MOVE UP OF EQUIPMENT- MUTUAL AID

Paragraph 13.0 Each party agrees and acknowledges that it will be the responsibility of each party to provide the back up coverage necessary for the operations of its own department.

Paragraph 13.1 In the event that a jurisdiction determines that it has deployed a substantial portion of its fire suppression or specialized equipment on a single incident, then the jurisdiction may request Mutual Aid to cover vacant areas. Such Mutual Aid would be rendered at the discretion of the jurisdiction requested to render assistance by moving up units into the vacant areas of the jurisdiction requesting Mutual Aid.

ARTICLE 14- ADMINISTRATION

Paragraph 14.0 The Fayette County Fire Chief and the Coweta County Fire Chief agree to cooperate and be jointly responsible for the proper administration of this Agreement.

ARTICLE 15- ENTIRE AGREEMENT

Paragraph 15.0 This Agreement and the attached addenda shall constitute the entire agreement between the Parties and no modification thereof shall be binding unless evidenced by a subsequent written agreement signed by the Fayette County Fire Chief and the Coweta County Fire Chief.

Paragraph 15.1 This Agreement shall be the instrument which controls the provision of any emergency fire service, Automatic Aid, or Mutual Aid between the Parties.

ARTICLE 16- SEVERABILITY OF TERMS

Paragraph 16.0 In the event any part or provision of this Agreement is held to be invalid, the remainder of this Agreement shall not be affected thereby and shall continue in full force and effect.

ARTICLE 17- NOTICES

Paragraph 17.0 All notices or other communications required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly delivered to the party intended to receive said notice or communication when delivered

personally, in hand, or when mailed by certified or registered mail, return receipt requested with proper postage prepaid and addressed to the appropriate party at the appropriate address.

Notice should be provided to the County Administrator and the Fire Chief of Fayette County at the following address:

140 Stonewall Avenue West, Suite 100
Fayetteville, Georgia 30214

Notice should also be provided to the County Administrator and the Fire Chief for the Coweta County at the following address:

22 East Broad Street
Newnan, Georgia 30263

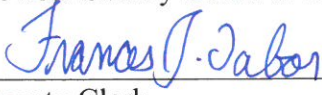
ARTICLE 18- GOVERNING LAW

Paragraph 18.0 This Agreement shall be governed in all respects by the laws of the State of Georgia. Any dispute or litigation arising under the provisions of this Agreement or related to this Agreement shall be submitted to the State or Superior Court of Coweta County Georgia. The Parties expressly consent to venue and jurisdiction therein.

SO RESOLVED this 8TH day of SEPTEMBER 2016.


Chairman,
Coweta County Board of Commissioners


Fire Chief, Coweta County


County Clerk
Coweta County

SO RESOLVED this _____ day of _____ 20____.

Chairman,
Fayette County Board Of Commissioners

Fire Chief, Fayette County

County Clerk,
Fayette County

Addendum A**Automatic Aid (Mutual Response)**

The attached maps will serve as the Response District for Automatic Aid as prescribed by this Agreement.

Training will be conducted with all companies that would normally respond together for scene operations. This training would be coordinated by the respective training divisions and would occur for all three shifts.

Response apparatus for this district will be dictated by the requesting agency. In areas with a sufficient water supply one (1) Engine will be supplied. In areas without sufficient water supply one (1) Tanker will be supplied.

Fire Chief, Fayette County

Date

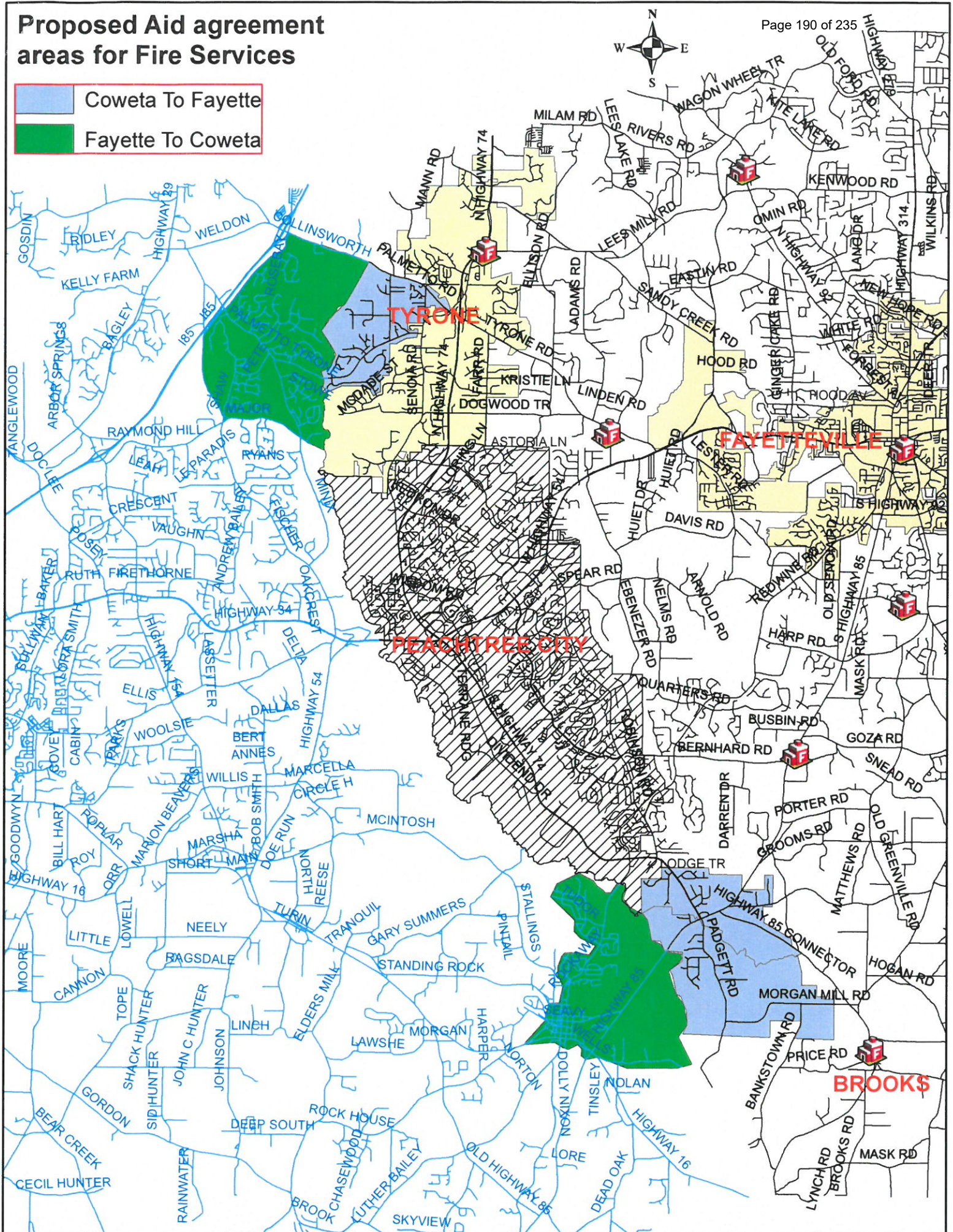


Fire Chief, Coweta County

SEPTEMBER 8, 2016
Date

Proposed Aid agreement areas for Fire Services

- Coweta To Fayette
- Fayette To Coweta



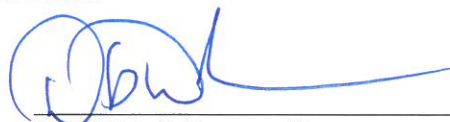
Addendum B

Mutual Aid

The Response District as prescribed by this Agreement for Mutual Aid will be governed by the corporate limits of Coweta and Fayette Counties.

Response apparatus for this district will be dictated by the requesting agency and governed by the limitations prescribed by the Agreement.

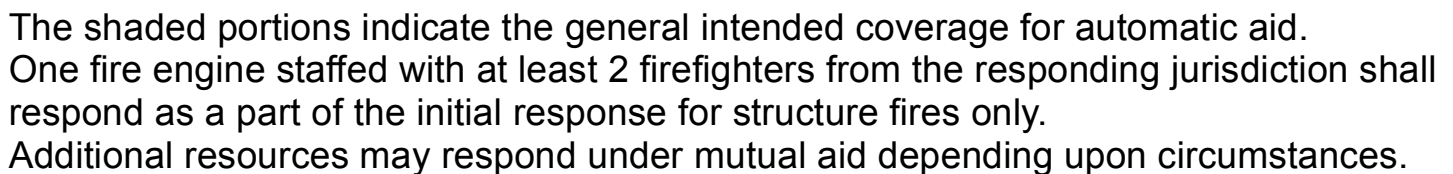
Fire Chief, Fayette County



Fire Chief, Coweta County

Date

SEPTEMBER 8, 2016
Date



Consent #11

BOARD OF COUNTY COMMISSIONERS

Charles W. Oddo, Chairman
Randy Ognio, Vice Chair
David Barlow
Steve Brown
Charles D. Rousseau

FAYETTE COUNTY, GEORGIA

Steve Rapson, County Administrator
Dennis A. Davenport, County Attorney
Floyd L. Jones, County Clerk
Tameca P. White, Chief Deputy County Clerk



140 Stonewall Avenue West
Public Meeting Room
Fayetteville, GA 30214

MINUTES

September 8, 2016
7:00 p.m.

Call to Order

Chairman Oddo called the September 8, 2016 Board of Commissioners meeting to order at 6:59 p.m.

Invocation by Commissioner Charles D. Rousseau

Commissioner Rousseau offered the Invocation.

Pledge of Allegiance

Chairman Oddo led the Board and the audience in the Pledge of Allegiance.

Acceptance of Agenda

Commissioner Brown moved to accept the Agenda. Commissioner Ognio seconded the motion. The motion passed 5-0.

PROCLAMATION/RECOGNITION:

1. Proclamation of September 17-23, 2016 as "Constitution Week in Fayette County," with the James Waldrop Chapter of the Daughters of the American Revolution.

Commissioner Barlow and the Board proclaimed September 17-23, 2016 as "Constitution Week in Fayette County. Ms. Betty Harrah, Regent, of the James Waldrop Chapter, Daughters of the American Revolution accepted the proclamation. Copies of the request and proclamation, identified as "Attachment 1," follow these minutes and are made an official part hereof.

2. Proclamation of September 18-24, 2016 as "Surgical Technologist Week" in Fayette County.

Commissioner Rousseau and the Board proclaimed September 18-24, 2016 as "Surgical Technologist Week" in Fayette County. Ms. Nicole Bates accepted the proclamation and spoke about the responsibilities of surgical technologists. Copies of the request and proclamation, identified as "Attachment 2," follow these minutes and are made an official part hereof.

3. Recognition of Armed Forces Mission and Chaplain Kenneth Koon for their ongoing efforts to meet increasing challenges faced by veterans and the law enforcement community.

Commissioner Barlow and the Board recognized Armed Forces Mission and Chaplain Kenneth Koon and they presented Major Koon with a plaque. Chaplain Koon spoke about the ongoing work of Armed Forces Mission and its intensive focus on serving Fayette County. A copy of the request, identified as "Attachment 3," follows these minutes and is made an official part hereof.

PUBLIC HEARING:

4. Public Hearing to Brief the Community on the Process of the Full Plan Update of the Fayette County Comprehensive Plan.

Community Development Director Pete Frisina gave a PowerPoint presentation to the Board on the process of the Full Plan Update of the Fayette County Comprehensive Plan. It was noted that this Public Hearing was not intended for a Board vote but rather to allow citizens to speak about the process.

Chairman Oddo opened the floor to the public.

Normer Adams: Mr. Adams stated he moved to Fayette County thirty-five years ago because of good schools, large lots, and low crime. He told that while he lived in Fayette County he would commute to downtown Atlanta for work and as the numbers of years grew the amount of time it took to commute grew longer. He stated that he grew tired of the commute and bought a condo in Atlanta; finding that he liked the live-work-play atmosphere of living in the city. He suggested that Fayette County needed to access mass transit, via MARTA, so that millennials who do not want to live in downtown Atlanta can live in Fayette County while traveling to Atlanta. He further suggested that mass transit would attract millennials to Fayette County from Atlanta. He concluded that neighborhoods needed to be connected with golf cart paths so that people would not be required to get in their cars to go from place to place.

Brett Nolan: Mr. Nolan stated that he recently bought a house in Fayette County and that he is a millennial. He stated that he did not need MARTA in Fayette County to find the county attractive and that, instead, he found Fayette County attractive partly because it did not have MARTA. He pointed out that people have been coming to Fayette County for years and that he had lived in the county for a number of years. He said people love Fayette County precisely because it is not like Atlanta and he did not want to see mass transit come to Fayette County.

Steven Gulas: Mr. Gulas suggested that discussion about MARTA is premature. He said he moved to Fayette County about twenty-two years ago at a time when the county's plans were treated "like a piece of toilet paper." He stated that the job of the Board of Commissioners is to make sure the county has the infrastructure, water, roads, and other things needed to make the county work and be sustainable. He stated that developers coming to Fayette County would receive good returns on their investments but that it would take money away from people like him who would see their home values decrease. He said he moved to Fayette County due to low taxes and a good area, and he suggested that the county could stay that way with a focus on the basics.

Keith Larson: Mr. Larson stated that Comprehensive Plan Review should take a deep look at sustainability, improving community access to greenspace areas for passive recreation including public parks and nature areas. He said the county should look for new opportunities for the growing population and leveraging opportunities while development is underway so that the accessibility is there for new residents. He suggested that long-range opportunities include enhancing access to the county's waterways, adding new activities such as archery, and for improving the bicycle and pedestrian infrastructure investments that link residential areas to public areas while promoting a healthy lifestyle.

Bob Ross: Mr. Ross stated that the Declaration of Independence reads that “to secure these rights, Governments are instituted among men, deriving their just powers from the consent of the governed.” He stated that the phrase applied to the rights specified one sentence earlier in the Declaration of Independence, namely: We hold these truths to be self-evident, that all men are created equal, that they are endowed by their Creator with certain unalienable Rights, that among these are Life, Liberty, and the pursuit of Happiness.” Mr. Ross stated that governments are no instituted to provide I-Phones, subsidized commuting, and a host of other services. He stated that this country looks to the market to provide those needs while the government is established to secure individual rights. He reported that he has studied mass transportation and found it would cost an extraordinarily amount of money will providing transportation for very few people. He stated that MARTA currently loses about half a billion dollars per year and it is not an efficient way to move people around. Mr. Ross stated that providing mass transit was an improper use of government and that, based on an earlier attempt to expand mass transit, it would unfairly tax citizens who live in south Georgia who likely would not ride MARTA to fund the program. He thanked Mr. Frisina for his effort in this matter and for his outreach to the stakeholders. He mentioned that Fayette Visioning has four committees addressing many of these issues and he knew Mr. Frisina would work with the committees. He urged the Board to follow the plan once it is approved.

No one else spoke during the Public Hearing.

Commissioner Brown responded to Mr. Adams’ comments. He stated that he had researched the issue and it is determined that millennials really follow the jobs. He stated that Fayette County does not have the jobs that millennials generally want. Further, he stated that single millennials want other single millennials, and that Fayette County does not have many of those either. Commissioner Brown stated that once the millennials marry and start a family then Fayette County becomes an ideal place to live. He told about how he grew up in DeKalb County, which was very similar to Fayette County, but eventually DeKalb County did take in MARTA. He explained that DeKalb County only took in MARTA once it reached what was considered “critical mass” with a population growing over 400,000 citizens. He explained that Fayette County would have to increase its population by almost four times its current amount to reach that “critical mass.” He pointed out that DeKalb County has a lot of access to Interstate 85 while Fayette County does not. He explained that the best case scenario for Fayette County is to stay “as light as possible” while using as much traffic control as possible. He stated that fewer bodies driving fewer cars would be the only thing that could really help Fayette County. He questioned if the county and cities have the ability to sustain growth. Commissioner Brown stated that Gwinnett County is on the other side of the spectrum from Fayette County as it is declining even though it has mass transit available to it. He hoped many people would come to the meetings and discuss these matters. He added that many of the municipalities needed to consider the developments and how increased traffic would pass through Fayette County. He agreed with Mr. Ross that mass transit would not help Fayette County since, even if everyone rode MARTA downtown, they would still drive their vehicles around town.

Commissioner Barlow stated that over the last twelve months there have been six families who moved into his neighborhood. He reported that he has asked them what brought them to Tyrone. They have answered that the school system was one factor of their decision, but what is also mentioned is affordable housing and access to Interstate 85. He said they all travel downtown in order to have an environment to raise their children. He mentioned that one person moved from Suwanee and, in so doing, reduced the length of his commute time between 50% and 60%. He concluded that the millennials have come to Fayette County and the county will draw more as housing becomes affordable.

Commissioner Rousseau confirmed that participants need to be in good standing and that message needed to be communicated to the residents. He asked if notification of the next meeting had been airing on Fayette County’s Channel 23. Mr. Frisina replied that notification was being provided through Channel 23. Commissioner Rousseau stated it was extremely important that residents participate in the process since it will be eye-opening, informative, and instructive on how things happen. He spoke about some of the changes coming to the county, and he pleaded with the residents to attend the meetings and to provide serious input into the process that will set the blueprint for what can be seen in some neighborhoods. He asked the people to look at the corner lots and other lots in their neighborhood and then call Mr. Frisina to learn what could go on those lots. He was pleased with what Mr. Frisina laid out with regard to advising the public and he said it was the Board’s job to go to the community and encourage people to get engaged with the process.

Commissioner Ognio stated that Mr. Larson mentioned golf cart paths. He explained that the county had been working toward increasing golf cart paths even though it is an expensive proposition. He agreed that the county is in favor of expanding the golf cart paths and he hoped the county would get state funds based on transit needs.

Chairman Oddo stated that all the points were good and would be discussed. He encouraged everyone to come to the meetings and to be engaged. He stated that the County had dealt with recent rezoning requests and that, typically, the requests seem to increase the public's interest. He asked everyone to understand that the County does have a current plan in place and that each Commission Board tries to stick to that plan.

The Board took no action and gave no direction on this matter. A copy of this request, identified as "Attachment 4," follows these minutes and is made an official part hereof.

CONSENT AGENDA:

Commissioner Brown moved to approve the Consent Agenda as written. Commissioner Ognio seconded the motion. The motion passed 5-0.

5. **Approval of staff's recommendation to declare 33 county vehicles as unserviceable, to sell the assets utilizing the GovDeals internet web site, and for all proceeds to be returned to the Vehicle Replacement Fund. A copy of the request, identified as "Attachment 5," follows these minutes and is made an official part hereof.**
6. **Approval of staff's recommendation to enter into a Joint Funding Agreement with the United States Geological Survey, beginning October 1, 2016 and expiring September 30, 2017, in the amount of \$295,650.00 by utilizing an additional \$8,350.00 from the Water System's Repair and Maintenance account for water flow, stream data, and CFM flow monitoring. Copies of the request and Joint Funding Agreement, identified as "Attachment 6," follow these minutes and are made an official part hereof.**
7. **Approval of the August 25, 2016 Board of Commissioners Meeting Minutes.**
8. **Approval of the September 1, 2016 Board of Commissioners Special Called Meeting Minutes.**

OLD BUSINESS:

There were no Old Business items on the Agenda.

NEW BUSINESS:

9. **Consideration of the Public Art Committee's request to approve its Mission, Vision, and Purpose statements.**

Public Arts Committee Chairwoman Donna Thompson briefed the Board on the committee's request.

Commissioner Brown moved to approve all the statements as written. Commissioner Ognio seconded the motion. The motion passed 5-0. A copy of the request, identified as "Attachment 7," follows these minutes and is made an official part hereof.

10. **Consideration of the Public Arts Committee's request to approve the annual "Scarecrows" competition and for the Buildings and Grounds Department to assist in setting up poles for the scarecrows.**

Public Arts Committee Chairwoman Donna Thompson briefed the Board on the committee's request. She stated that the first place prize would be a \$150 gift card funded from the Public Arts Committee's budget, and she stated that second and third place prizes would be gift cards donated by local restaurants. She noted that the awards were very similar to what was

provided in the 2015 competition. Mrs. Thompson further suggested that the Chairman of the Board of Commissioners could challenge the mayors or that the County Administrator could challenge the city administrator's. She suggested that the Fire Department could challenge the Sheriff's Office and that the Chamber of Commerce could issue its own challenge.

Commissioner Brown moved to approve the request with the addition of \$150.00 for the first-place prize. Commissioner Barlow seconded the motion. The motion passed 5-0. A copy of the request, identified as "Attachment 8," follows these minutes and is made an official part hereof.

11. Consideration of the Public Arts Committee's request to approve the recommended "Birdhouses" project.

Public Arts Committee Chairwoman Donna Thompson briefed the Board on the committee's request. She described how the project could be implemented, how it could be used for educational purposes, and how it could help reduce mosquitos and the spread of the Zika Virus.

Chairman Oddo asked if the committee had considered working with the Extension Service with these birdhouses. Mrs. Thompson said the committee would consider working with Extension Services as part of the educational aspect of the project.

Commissioner Brown moved to approve the project as listed. Commissioner Barlow seconded the motion.

Commissioner Barlow thanked the Public Arts Committee for bring life and vision to the committee. He said he would be glad to help in any way while he remains a commissioner, but that he would also like to be the citizen advocate for Fayette County.

Commissioner Rousseau said he was very interested in this matter as it relates to insect control. He thought there should be a discussion with the Health Department. He thought it was interesting that the county could combat the Zika Virus with the birds instead of relying on insecticides that are making their own damage. He thought it was great that the committee was providing art while providing insect control at the same time.

The motion to approve the project as listed passed 5-0. A copy of the request, identified as "Attachment 9," follows these minutes and is made an official part hereof.

12. Approval of the County Attorney's recommendation to approve the disposition of tax refunds, as requested by Ben and Jane Carpenter, in the aggregate amount of \$206.19.

County Attorney Dennis Davenport stated there was a memo in the Agenda packet that was self-explanatory. He explained that there was a Homestead Exemption that was erroneously removed in 2008 for the subject property. He stated that the taxpayer is asking for a refund back to 2008, constituting a seven-year period, but the most that the law allows to issue a refund is for a three-year period. He recommended denial of the refund request for the years prior to 2013 but to approve refund for the years 2013 and forward.

Commissioner Brown moved to approve the disposition of tax refunds as recommended. Commissioner Ognio seconded the motion. The motion passed 5-0. A copy of the request, identified as "Attachment 10," follows these minutes and is made an official part hereof.

13. Consideration of the County Attorney's recommendation to deny the disposition of tax refunds, as requested by Peter L. Davis, in the aggregate amount of \$7,658.50.

County Attorney Dennis Davenport stated this was the same type of issue as considered with New Business #12 with the refund request extending to the year 2010, but he stated this request was a little different since it involved an interplay of a federal agency along with state law. He stated that the federal agency makes a determination about whether or not

someone who has applied for the disability exemption under federal law receives that designation, which would apply to federal income tax issues and federal law type issues. He added that there is a disabled veteran's exemption under state law and the State of Georgia requires those who want an exemption to apply for the exemption. He stated that those who are eligible for the exemption can receive the exemption prospectively. Mr. Davenport stated that the taxpayer is asking to receive the exemption retroactively because the federal law applied retroactively with federal benefits. He stated there is no statutory provision in Georgia to allow for retroactive application so he recommended denial of the request as presented.

Commissioner Brown stated he did not like these types of cases since, if someone is a veteran and meets the criteria, they should get the money. He understood the state's provisions but he thought the county had the ability to offer the funding regardless. Mr. Davenport replied that the Board could approve the request in its totality if it chose to do so, however, the guidance from state law is otherwise.

Commissioner Rousseau pointed out that the State of Georgia was the key player in this particular request. He asked if the Board had ever considered having its Legislative Delegation take this matter to the state. Mr. Davenport replied that it could be a legislative proposal since it would take a General Law Amendment applying statewide. He stated without a change to the state law it would be difficult to approve this type of request. Commissioner Rousseau concluded that approving the current request would create a slippery slope.

Commissioner Brown stated that the process to get tax exemption was very cumbersome for the families. He spoke about a similar request that had come before him and how there was so much confusion with regard to getting the tax exemptions. He thought the confusion had more to do with government bureaucracy rather than the citizens' inability to follow procedure. He stated that if someone has qualified, suffered disability in the line of duty, or had a family who gave the ultimate sacrifice, then he would agree to give them the money. He stated that he did not have a problem setting precedence since it was worth setting precedence in these types of circumstances. He concluded that if they were qualified and were living in the county then he would not have a problem providing the money.

Commissioner Barlow asked Mr. Davenport for clarity. Mr. Davenport stated that the state law, as it pertains to a tax refund request, has a three-year limitation as far as how back one can go back to limit the payment of tax refunds. He added that there is nothing in state law that allows for retroactive application for tax exemption since all exemptions are prospective. He stated that the Board has the ability to apply the retroactivity and possibly to go past the three years, but any one of those two would set precedent from what has been done thus far. Commissioner Barlow asked if the Board approved a refund for the year 2013, 2014 and 2015 if it would be permissible within the guidelines as explained by Mr. Davenport. Mr. Davenport replied that it is consistent with the three-year limitation but it is inconsistent with the retroactive application. Mr. Davenport explained that the federal law would allow it for federal benefits but state law would not allow it for *ad valorem* property taxes.

Commissioner Brown moved, in the interest of fairness of the individual who served the county and was disabled in the process, to be awarded in the amounts on the memorandum for the years 2015, 2014, and 2013. Commissioner Barlow seconded the motion.

Commissioner Ognio stated that the real problem was not at the county level but rather it was with getting paperwork from the Veterans Administration. He understood what Mr. Davenport was stating and he agreed with the County Attorney. He was concerned that if the Board approved the request would it set the precedent for allowing for other refunds for those who are not veterans. Mr. Davenport agreed with Commissioner Ognio's concerns and he gave examples of how the new precedent could impact other requests.

Commissioner Brown stated if there is a seventy year old widow who has lived in the county for all the years and just did not apply for the exemption then he had no problem giving her the exemption since she was qualified five years earlier at age sixty-five. He agreed there was a problem at the federal level and that the problems have been in the news on a regular basis.

Commissioner Rousseau agreed with Commissioner Ognio's concerns and he asked if these types of requests could be precluded by saying only disabled veterans are able to be refunded. Commissioner Ognio gave an example of how requests could be similar but vary. Commissioner Rousseau stated that this was a sentimental issue, an equity issue, and that he wanted the state assist everybody by putting some provisions in by way of the legislative delegation. He stated that this approach would provide guidance without having the counties across Georgia deciding arbitrarily on their own how to handle these types of requests.

Chairman Oddo stated he had been thinking about this as well and it was one of those requests where a person could vote with his heart or with his head. He agreed this was a difficult request. He thought the county should do something that is generous to the citizens, but he agreed that the Board had to be very careful about doing something that is a major change or precedent changing. He liked Commissioner Rousseau's approach. He noted that while change must start somewhere, in the meanwhile the Board has to conform to state law. He repeated that he was in agreement with Commissioners Rousseau and Ognio and there had to be thought toward the ramifications.

Commissioner Barlow thanked Tax Commissioner George Wingo and his office for the service they provide, and he stated the information that he learned from the Tax Commissioner's office ultimately resulted with him saving money.

Commissioner Rousseau asked if the Board would have the Association of County Commissioners Georgia (ACCG), instead of the Local Delegation, champion the cause for changing the state law.

Tax Commissioner George Wingo: Fayette County Tax Commissioner George Wingo stated that any refund is retroactive. He stated that the code section that provides for refunds has a paragraph that says there can be a refund. He stated that the Veterans Administration is in the news and there are frequent requests for veteran's tax exemption to be considered and there are a few more coming to be considered. Mr. Wingo stated there is a court case in Douglas County where a veteran sued after his request was turned down. He stated that the court ruled that the federal mandated ruling cannot be modified by state government or local government, and he said the court allowed a limit of three years. He closed by saying the Board needed to consider how it would treat the veterans in the county.

Commissioner Brown clarified he made the motion without blinders and he knew the impact it would make. Commissioner Ognio wished there was a way to limit the approval to veterans agreed something needed to be done for veterans.

The motion to award in the amounts on the memorandum for the years 2015, 2014, and 2013 failed 2-3 with Chairman Oddo, Commissioner Ognio, and Commissioner Rousseau voting in opposition.

Mr. Davenport replied to Mr. Wingo's statement by explaining that the exemption is never applied retroactively. He stated that a tax refund request, by very nature, are retroactive based on state law. He stated that an exemption is never replied retroactively.

Commissioner Rousseau asked if there could be a new motion to take this matter to the Association County Commissioners of Georgia (ACCG) in order to advance the suggestion that this matter does not go away. County Administrator Steve Rapson, who is a veteran, stated he would ensure ACCG is approached for this matter to be in the legislative package. The Board agreed with Mr. Rapson's statement.

Chairman Oddo moved to approve the County Attorney's recommendation to deny the disposition of tax refunds, as requested by Peter L. Davis, in the aggregate amount of \$7,658.50. Commissioner Rousseau seconded the motion. The motion passed 3-2 with Commissioners Barlow and Brown voting in opposition. A copy of the request, identified as "Attachment 11," follows these minutes and is made an official part hereof.

PUBLIC COMMENT:

Steve Gulas: Mr. Gulas mentioned there would be an annexation arbitration hearing on September 21, 2016 at 10:00 a.m. and he asked if there would be a public hearing at the annexation arbitration. County Attorney Dennis Davenport stated he was not a part of the annexation arbitration and he was not sure if there would be a public hearing. Mr. Gulas replied that given the time of day that some people may want to take off work only if there is a public hearing. Mr. Davenport speculated there would probably be no public hearing. He explained that it was not a court proceeding but it was formal proceeding. He doubted there would be any public comment. Community Development Director Pete Frisina added that the meeting would be held in the Public Meeting Room.

Carol Carver: Ms. Carver commented on the Public Arts Committee. She said she has attended the meeting and watched them do their work while coming up with new ideas. She said it was exciting that they came up with the birdhouses. She stated the Board did a great job in putting the Public Arts Committee together, that the Public Arts Committee was awesome and doing great work. She said the Board should be proud of its committee.

ADMINISTRATOR'S REPORTS:

Contract Renewal:

- A. RFP #940-P, Renewal 1: Public Works Engineer of Record:** County Administrator Steve Rapson briefed the Board on this renewal.

Voting Delegate at the Legislative Leadership Conference: County Administrator Steve Rapson stated that the Legislative Leadership Conference would be held in Jekyll toward the end of September 2016. He stated that a Commissioner needed to be appointed as the Voting Delegate. He understood that only Commissioners Ognio and Rousseau were attending and he suggested that only one or the other be appointed. Commissioner Brown suggested Commissioner Rousseau be appointed to the position. Commissioner Rousseau agreed to the nomination.

Sailboat Regatta: County Administrator Steve Rapson reported that the Sailboat Regatta would take place on September 17-18, 2016 at Lake McIntosh. He encouraged everyone to attend.

Transportation Committee SPLOST Approval: County Administrator Steve Rapson stated that staff's proposed Transportation Special Purpose Local Option Sales Tax (SPLOST) was approved by the Transportation Committee. He stated that the information will be on the September 22, 2016 Board of Commissioners Agenda and that information is already posted on the website.

ATTORNEY'S REPORTS:

No Executive Session Items: County Attorney Dennis Davenport stated there were no items for Executive Session.

COMMISSIONERS' REPORTS:

Commissioner Rousseau:

Thoughts Concerning the Veteran's Refund and Vote: Commissioner Rousseau said he was somewhat embarrassed that he could not vote in good conscious to provide the refund assistance to the disabled veteran. He was confident that each Commissioner on the Board was fully supportive of the veterans of Fayette County, however, he emphasized that the Board has to do its work correctly. He thought the Board approved reasonable steps to take in order to get guidance from the state. He apologized to the veterans for his vote. He spoke directly to Commissioner Barlow by thanking him for his service as a veteran, and he asked everyone to advocate on behalf of the Board as this matter is considered at the state level.

Thank You: Commissioner Rousseau said he appreciated the opportunity to work with his colleagues. He asked everyone to exercise their right to vote. He thanked staff for the things he has requested and is reviewing.

Commissioner Barlow:

Response to Mr. Larson's Comments: Commissioner Barlow stated that Mr. Larson, who spoke during the Public Hearing, made a presentation entitled *Complete Streets* to the Fayette County Chamber of Commerce. He stated that many were looking at how to enhance bicycle traffic in Fayette County. He concluded that Mr. Larson's presentation was excellent.

Grandparents and Kin National Recognition: Commissioner Barlow stated that Sunday, September 11, 2016 is the fifteenth anniversary of the 9 /11 attacks in New York City and Washington D.C. He also pointed out that Grandparents Raising Kin, which has stellar grandparents and great-grandparents who have adopted their kin, would also be recognized nationally as "Grandparents and Kin Raising Children Day" on September 11, 2016.

Thank Geneva Weaver and Fayette News: Commissioner Barlow thanked Geneva Weaver for checking into his comments that staff are doing too many things that are not necessary. He stated that the gentleman who writes the article for *The Citizen* lives in St. Petersburg, Florida and he does not have the benefit of seeing what is really going on in the audience. He thanked Mrs. Weaver for coming to the meetings and having the local paper attending the meetings. He thanked the *Fayette News* for the coverage it gives the Board of Commissioners.

Commissioner Brown:

Water Guardians to Clean Lake Peachtree: Commissioner Brown reported that the Water Guardians next project would be held on October 1, 2016 at 8:45 a.m. at Lake Peachtree. He said the lake would be cleaned up and trash would be picked up along the banks. He stated that everyone would meet at Battery Way and everyone was invited. He added there is a free t-shirt involved once someone applies.

Comments on the August 28, 2016 Board of Commissioners Meeting: Commissioner Brown spoke about the last Board of Commissioners meeting, which took the front page of the newspaper, by saying what is allowed and not allowed at the County Commissioner meetings are becoming more and more sporadic. He agreed with Commissioner Rousseau's comments at the last meeting that all of these issues need to be placed on the table and talked through. He said their needed to be discussion on protocol on how to handle some of these things.

Chairman Oddo Requested to Consider Recusing Himself from the Upcoming Annexation Arbitration: Commissioner Brown asked Chairman Oddo to seriously consider recusing himself from the annexation arbitration because he has an immediate relative on the Fayetteville City Council and because he owns investment real estate in the South Fayetteville Master Plan with the parcel being put into that plan. He stated that he was told by Fayetteville that they will ask their Planning Commission members who own real estate in the South Fayetteville Master Plan to recuse themselves of any dealings related to that property and situation.

Commissioner Ognio:

Question about Water Guardians Cleaning Lake Peachtree: Commissioner Ognio asked Commissioner Brown if the clean-up of Lake Peachtree applied only to Peachtree City residents only. Commissioner Brown replied that the opportunity was open for everyone and that it was a very good question.

Status on the Proposed Horse Park: Commissioner Ognio reminded everyone that he brought up an idea of a horse park some while back but that the issue appeared to be dead. He asked how the issue could be resurrected. County Administrator Steve Rapson stated he would reach out to the school board to find out where the matter is currently. He knew that the Board of Education's attorney was looking into the matter at one time.

Inman Heritage Event: Commissioner Ognio stated that the Inman Heritage Event would be held on September 16-18, 2016. He said it was a great family event with a lot of fun.

Comments on the August 28, 2016 Board of Commissioners Meeting and Clarity on the Role of Chairman and Vice

Chairman of the Board of Commissioners: Commissioner Ognio spoke about the August 28, 2016 Board of Commissioners meeting. He stated that there needed to be consistency at the meeting since it felt strange that Department Heads can present an item without a motion and a second, but a Commissioner has to have a motion and a second before he can present an item. He stated that at the last meeting, his item came up where he was asked to make a motion. He stated that he made a motion and it was seconded, but then the County Attorney got to explain the item. He said he was not complaining about not presenting his item, but he asked for consistency. He stated that when Commissioner Barlow's item came up, the Human Resources Director stepped up and Commissioners Barlow and Rousseau had discussion before a motion and second was made. Commissioner Ognio stressed there had to be consistency. He pointed out that when Commissioner Brown's items came up he had to make a motion and get a second before he could present his items. He stated that his point was there is no consistency and it gives the appearance that certain members of the Board get treated differently than others. He thought the presenter should be able to present their item without a motion and a second before there is a motion and a second to be discussed. He asked each of the Commissioners to review the last meeting to see what he was talking about. Commissioner Ognio stated that he overheard one Commissioner before the meeting explaining he would vote against anything the other commissioner brings forward, and he had a problem with that. He asked for votes to be based on merit and not on how one commissioner feels about the other. Commissioner Ognio stated that when an item is put on the Agenda it is prudent that the one who puts it on the Agenda takes extra effort to vet the item so that the item is clearly defined. He stated that putting the item on the Agenda before the deadline is part of the requirement, but communication is also needed and communication goes both ways. He stated that if the Chairman, Vice Chairman, County Administrator, or the County Attorney sees a problem with the request that person should contact the presenter so that the issues are worked out ahead of time. Next, Commissioner Ognio spoke about the duties of the Chairman and Vice Chairman stating they have limited authority and he delineated the duties. He stated that the Chairman and Vice Chairman does not speak on behalf of the Board without authority first being given by the Board. Commissioner Ognio stated this matter came up with regard to assigning more than one person to boards, authorities, and committees. He explained that the county's ordinances do not provide authority to the Chairman to sign checks but, instead, all it states is that the Chairman is responsible for the orderly conduct of the meeting by enforcing the rules of procedures, and that the Chairman should be impartial and conduct meetings. He stated that the Board operates as if it is the role of the Chairman is to sign documents and checks when, in reality, it is not. He hoped the Commissioners would review the information and determine what needs to be done. He stated that Commissioner Rousseau brought up the idea of having a session to settle issues, but until there is consistency these matters will not go away.

Chairman Oddo:

Reply to Commissioner Ognio's Comments: Chairman Oddo stated that he did not disagree with everything, but he pointed out the meetings would go much easier if everyone followed the same process; which not everyone does. He stated that Commissioners need to bring whatever items they have to discuss through the staff to get it vetted. He added that, typically, at that point, the staff would then make the presentation. He suggested that instead of looking for moments of failure it would be better if the Commissioners helped each other get through the meetings the same way each time. He agreed it was unbecoming the way the Board behaves at times. He said the Board could certainly make improvements with Commissioners not speaking over each other. He said Commissioner Ognio's comments were well taken and that the Board needs to look at what is already in place before trying to make new plans.

Anniversary of the 9 /11 Attacks: Chairman Oddo pointed out that 9 /11's impact was worldwide. He stated that he went to Columbia and saw a newspaper article of the fallen towers and the names of each person who was lost. He said the best thing the people could do was to support the military. He stated that both the Cities of Fayetteville and Peachtree City were putting on programs in remembrance of 9 /11.

Chairman Oddo to Not Recuse Himself as Requested: Chairman Oddo replied to Commissioner Brown's comments saying any property he owns is not in the "Southside Master Plan." He stated many people own property in Fayette County so everyone has vested interest here. He appreciated Commissioner Brown's comments but said he would not be swayed by the fact that he owns property in the county. He concluded that he lives in the county and wants to see the best for the county too.

EXECUTIVE SESSION:

There were no Executive Session items.

ADJOURNMENT:

Commissioner Brown moved to adjourn the September 8, 2016 Board of Commissioners meeting. Commissioner Rousseau seconded the motion. The motion passed 5-0.

The September 8, 2016 Board of Commissioners meeting adjourned at 9:00 p.m.

Floyd L. Jones, County Clerk

Charles W. Oddo, Chairman

The foregoing minutes were duly approved at an official meeting of the Board of Commissioners of Fayette County, Georgia, held on the 22nd day of September 2016. Referenced attachments are available upon request at the County Clerk's Office.

Floyd L. Jones, County Clerk

COUNTY AGENDA REQUEST

Page 204 of 235

Department: Board of Commissioners

Presenter(s): Commissioner Steve Brown

Meeting Date: Thursday, September 22, 2016

Type of Request: Old Business #12

Wording for the Agenda:

Consideration of Commissioner Brown's request to change the hours for the county lakes, to sunrise to sunset to allow more user opportunities and to align hours of operation with other outdoor parks.

Background/History/Details:

Commissioner Brown has provided a memorandum as an attachment to address the purpose for this request.

The Water Committee previously recommended to make no change to the park hours at the Water System reservoirs, citing safety because of darkness. Actually, the proposed sunrise to sunset has the least darkness (0 hours) and is safer.

The remark, "There are safety concerns about allowing people to be in the park so close to dark and then having to try to locate someone still on the lake in a boat after dark," was attributed to the Water Committee, but you will see the opposite is true as the current plan (noted in Document B) extends into the hours of darkness. Document C shows that lake users actually gain daylight hours under the proposed plan.

Document D shows the hours of our other parks, sunrise to sunset, which promote the safest scenario for use of the amenities. Document E shows the confusion even within our own county system (text directly from our county website, highlighting added).

The proposal promotes consistent park hours, better safety, more daylight and that we actually listen to our constituents.

What action are you seeking from the Board of Commissioners?

Approval of Commissioner Brown's request to change the hours for county lakes, to sunrise to sunset, aligning the hours of operation with other outdoor parks, promoting safety by lessening hours of dark operation, adding more daylight hours and following the logical request from our taxpaying citizen lake users.

If this item requires funding, please describe:

Not Applicable.

Has this request been considered within the past two years? No

If so, when?

Is Audio-Visual Equipment Required for this Request?* No

Backup Provided with Request? Yes

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance Not Applicable

Reviewed by Legal

Approved by Purchasing Not Applicable

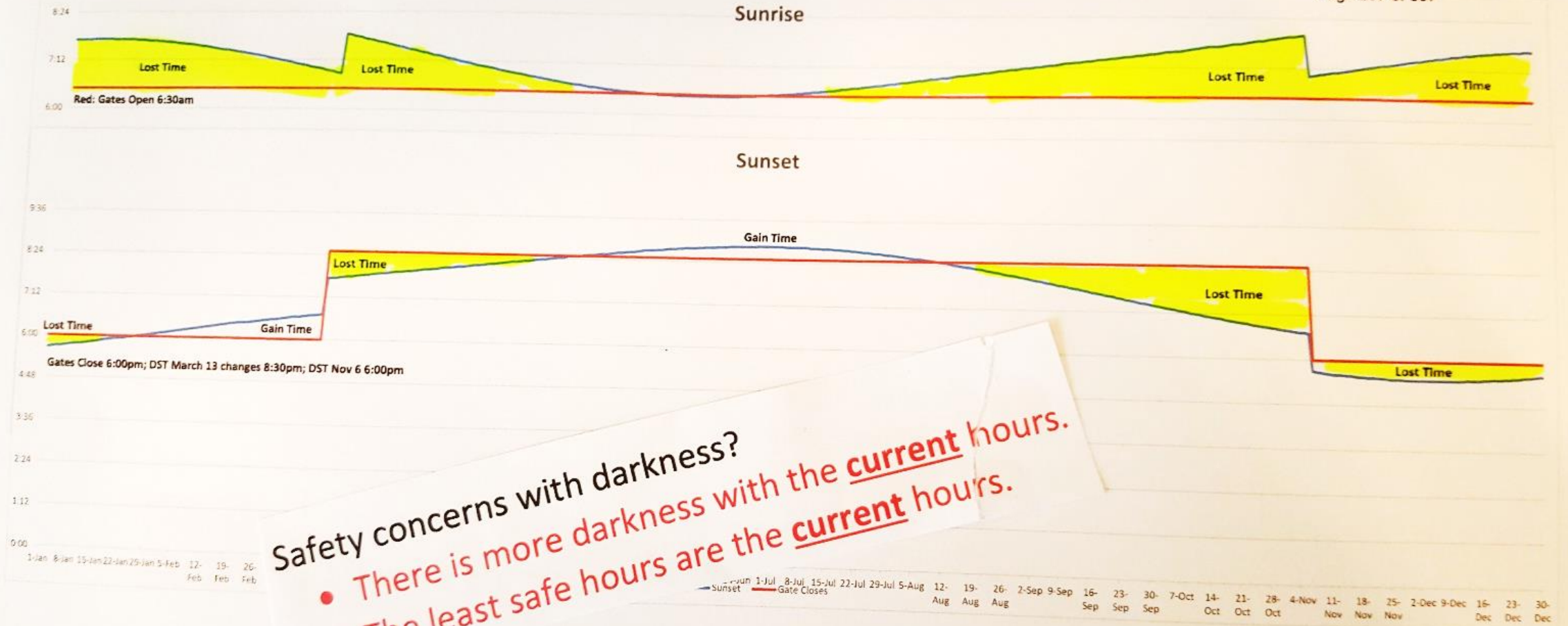
County Clerk's Approval Yes

Administrator's Approval

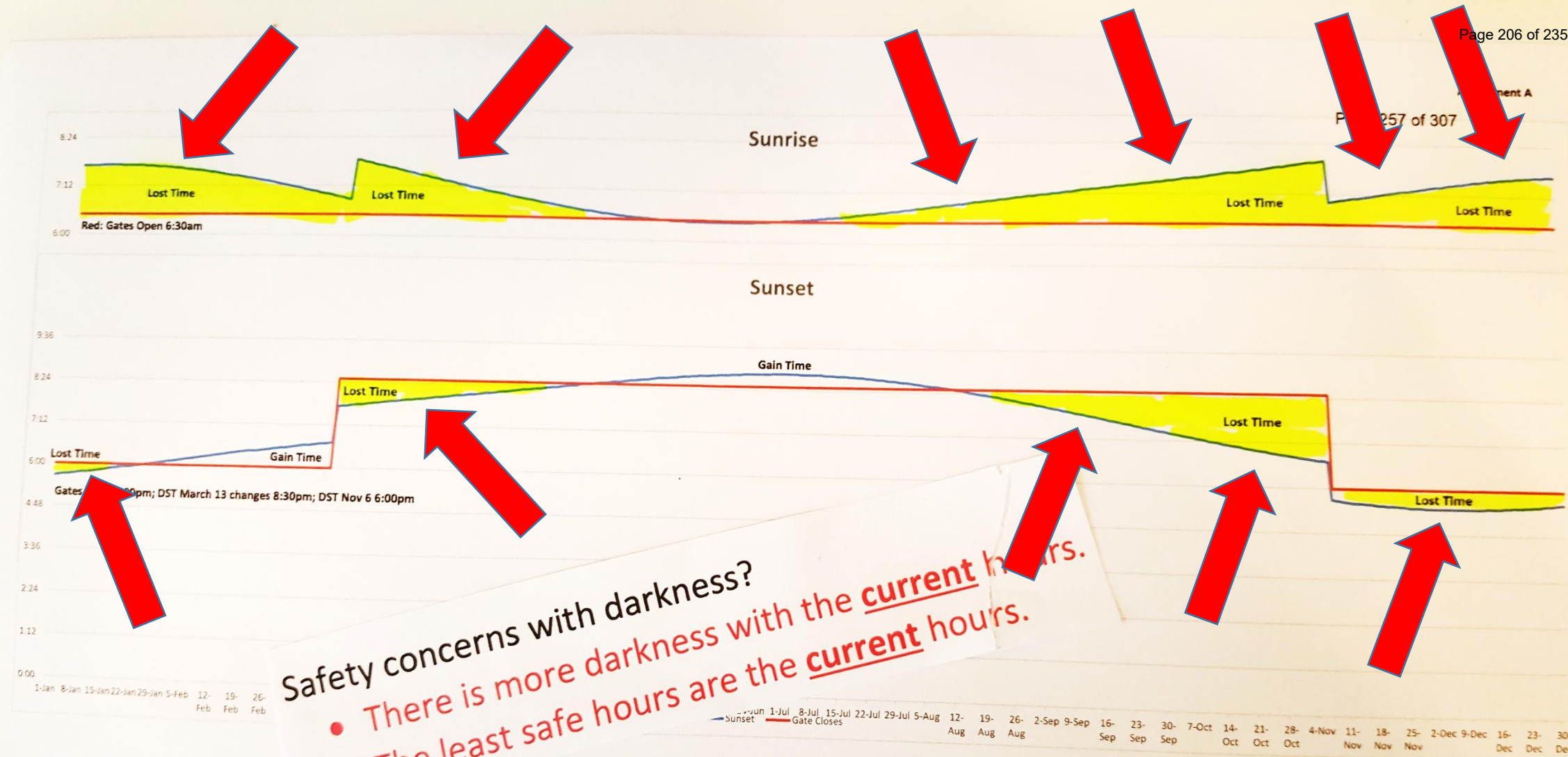
Staff Notes:

Sunrise

Sunset



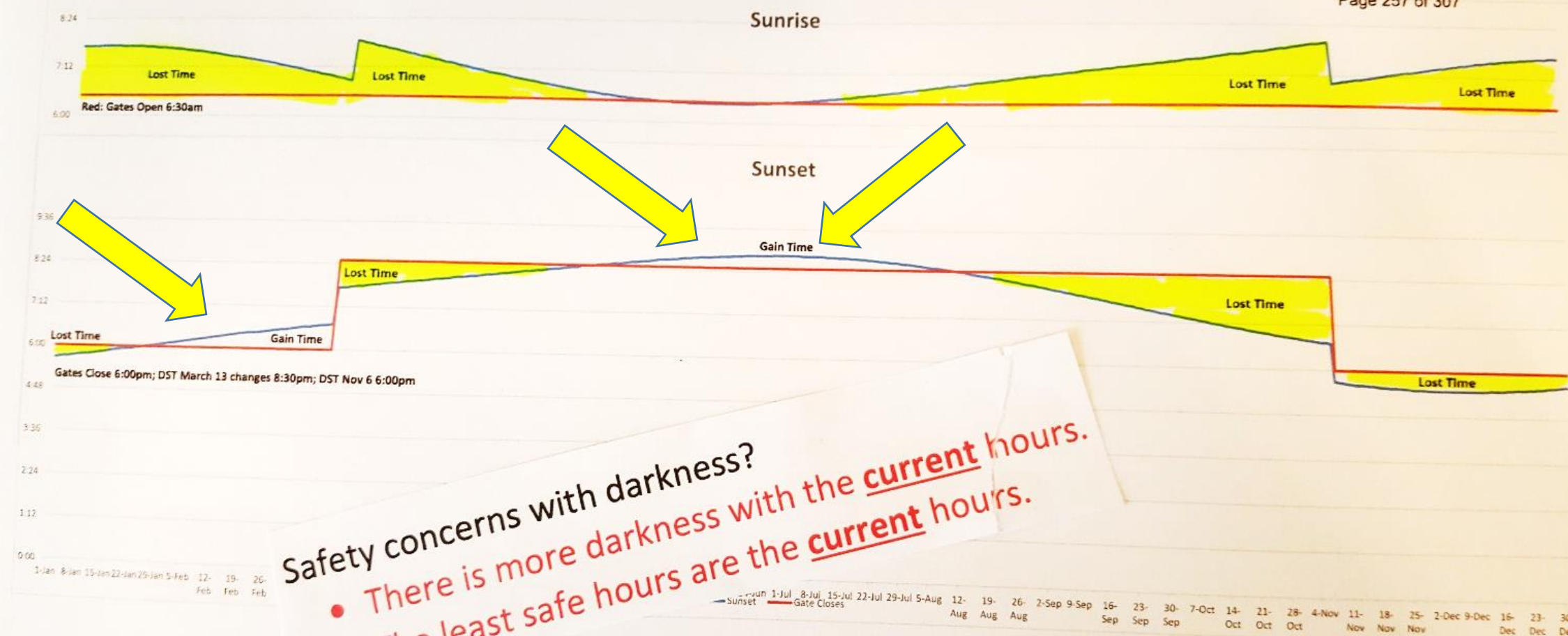
- Safety concerns with darkness?
- There is more darkness with the current hours.
 - The least safe hours are the current hours.



Current Hours of darkness =



Document B



Proposed Plan Darkness = 0 hours
Hours of additional daylight = 

Document C

Logical Park Hours – Safety First

- Brooks Park = sunrise to sunset
- Kenwood Park = sunrise to sunset
- Kiwanis Park = sunrise to sunset
- McCurry Park = sunrise to sunset

http://www.fayettecountyga.gov/parks_and_recreation/lake_horton_park.htm

PARKS & RECREATION

[Home](#) : [Parks And Recreation](#) : Lake Horton Park -You are here

LAKE HORTON PARK

Fayette County Parks are open from sunrise to sunset.

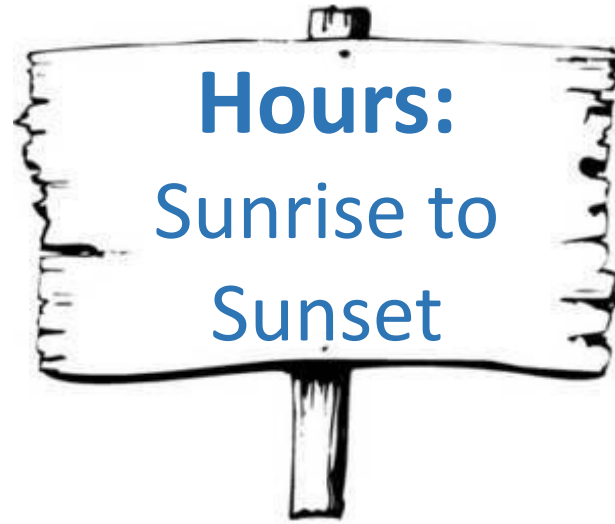
Lake Horton, located in south Fayette County is 780 acres and stores 3.5 billion gallons of water. The lake provides 16 -18 million gallons per day during drought conditions. Lake Horton Park is 82 acres and offers 2.8 miles of paved walking trails, boat ramps, picnic areas and fishing. Hydrocarbon or alcohol-fueled power boats or other vessels so powered are prohibited. No swimming, skiing, scuba diving or other bodily contact with the water is allowed. The park offers complete picnic facilities, restrooms and drinking fountains.

Open from 6:30 a.m. till 6:00 p.m. EST or 6:30 a.m. till 8:30 p.m. DST

Directions: Take Hwy 92 South. Turn right on Antioch Road.

Intelligent Planning:

- Consistent hours
- More daylight!
- Better safety
- More fun
- Listening to citizens



COUNTY AGENDA REQUEST

Page 211 of 235

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of staff's request to adopt Ordinance 2016-18- License Transfers and in so doing amending the Code of Ordinances for Fayette County by revising provisions pertaining to transfers of alcoholic beverage licenses.

Background/History/Details:

Ordinance 2016-18 seeks to streamline the requirements of transferring alcoholic beverage licenses from one owner to another.

"Exhibit A" provides a red-lined version of the ordinance detailing requested changes to the Code of Ordinances.

"Exhibit B" provides a version of the proposed ordinance that incorporates all the red-lined changes.

What action are you seeking from the Board of Commissioners?

Adopt Ordinance 2016-18- License Transfers and in so doing amending the Code of Ordinances for Fayette County by revising provisions pertaining to transfers of alcoholic beverage licenses.

If this item requires funding, please describe:

Not Applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

There have been ten (10) alcohol transfers since the beginning of 2014. The total revenue loss based on these requests is \$13,942.50. This proposal staunches the loss of revenue.

EXHIBIT A

ORDINANCE 2016-18

RED-LINED VERSION

Sec. 4-43. - License transfers prohibited; change licensee, or license representative or relocation of business.

- (a) ~~Retail alcoholic beverage licenses shall not be transferred from one owner to another. In the event a licensed business is transferred from one owner to another, the new owner shall obtain a new retail alcoholic beverage license. Retail alcoholic beverage licenses may be transferred from one owner to another with the approval of code enforcement provided:~~
 - ~~(1) The business has existed at the same location and licenses have not been transferred for more than one year;~~
 - ~~(2) All existing alcoholic beverage licenses issued to the existing owner for that location shall be transferred; and~~
 - ~~(3) The new owner provides the information required by sections 4-34 and 4-35, except for section 4-35(a), provided such information was previously supplied by the existing owner or previous owners and has not changed.~~
- (b) All requests for a change in licensee or license representative, provided that said change does not involve a change in the owner of the licensed business, must be approved by the board of commissioners and shall provide all appropriate information or supporting documents required under as outlined in an approved form to be supplied by code enforcement for that purpose.
- (c) All business relocations, provided that said relocation does not involve a change in the owner of the licensed business, must be approved by the board of commissioners, and the licensee and license representative shall provide all appropriate information and supporting documents as required. Requirements relating to advertising must be met.
- (d) Any violation of this section shall constitute due cause for probation, suspension or revocation of the license or licenses granted by the board of commissioners. A transfer of a licensed business from one owner to another shall result in immediate revocation of the retail alcoholic beverage license associated with said business. Such business shall not be permitted to engage in retail alcohol sales until a new license is obtained.

(Code 1992, § 3-20; Ord. No. 2013-11, § 1, 8-29-2013)

EXHIBIT B

ORDINANCE 2016-18

INCORPORATED VERSION

STATE OF GEORGIA

FAYETTE COUNTY

ORDINANCE

NO. 2016-____

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES FOR FAYETTE COUNTY, GEORGIA; TO REVISE PROVISIONS PERTAINING TO TRANSFERS OF ALCOHOLIC BEVERAGE LICENSES; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE FOR SEVERABILITY; TO PROMOTE THE PUBLIC HEALTH, SAFETY AND WELFARE, AND FOR OTHER PURPOSES.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF FAYETTE COUNTY AND IT IS HEREBY ENACTED PURSUANT TO THE AUTHORITY OF THE SAME THAT THE CODE OF ORDINANCES OF FAYETTE COUNTY AS IT PERTAINS TO ALCOHOLIC BEVERAGES (CHAPTER 4), BE AMENDED AS FOLLOWS:

Section 1. By deleting Section 4-43, pertaining to “License transfers; change licensee, or license representative of business”, of Division 1 of Article II of Chapter 4, in its entirety, and by replacing it with a new Section 4-43 in Division 1 of Article II of Chapter 4, to be numbered and read as follows:

Sec. 4-43. License transfers prohibited; change licensee, or license representative of business.

(a) Retail alcoholic beverage licenses shall not be transferred from one owner to

another. In the event a licensed business is transferred from one owner to another, the new owner shall obtain a new retail alcoholic beverage license.

(b) All requests for a change in licensee or license representative, provided that said change does not involve a change in the owner of the licensed business, must be approved by the board of commissioners and shall provide all appropriate information or supporting documents required under as outlined in an approved form to be supplied by code enforcement for that purpose.

(c) All business relocations, provided that said relocation does not involve a change in the owner of the licensed business, must be approved by the board of commissioners, and the licensee and license representative shall provide all appropriate information and supporting documents as required. Requirements relating to advertising must be met.

(d) Any violation of this section shall constitute due cause for probation, suspension or revocation of the license or licenses granted by the board of commissioners. A transfer of a licensed business from one owner to another shall result in immediate revocation of the retail alcoholic beverage license associated with said business. Such business shall not be permitted to engage in retail alcohol sales until a new license is obtained.

Section 2. This ordinance shall become effective immediately upon its adoption by the Board of Commissioners for Fayette County.

Section 3. All other ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 4. In any event any section, subsection, sentence, clause or phrase of this Ordinance shall be declared or adjudged invalid or unconstitutional, such adjudication shall in no manner affect other sections, subsections, sentences, clauses or phrases of this Ordinance, which shall remain in full force and effect as if the section, subsection, sentence, clause or phrase so declared or adjudged invalid or unconstitutional were not a part thereof. The Board of Commissioners hereby declares that it would have passed the remaining parts of this Ordinance if it had known that such part or parts hereof would be declared or adjudged invalid or unconstitutional.

SO ENACTED this _____ day of _____, 2016.

BOARD OF COMMISSIONERS OF
FAYETTE COUNTY

By: _____
Charles W. Oddo, Chairman

(SEAL)

ATTEST:

Floyd Jones, County Clerk

Approved as to form:

County Attorney

COUNTY AGENDA REQUEST

Page 218 of 235

Department: Board of Commissioners

Presenter(s): Commissioner Randy Ognio

Meeting Date: Thursday, September 22, 2016

Type of Request: New Business **#14**

Wording for the Agenda:

Consideration of Commissioner Ognio's recommendation to revise County Policy 100.19 to state an individual shall not be appointed by the Board of Commissioners to more than one Authority, Board, Commission, Committee, and similarly established bodies at the same time, except to the extent expressly permitted/provided by state or local law.

Background/History/Details:

During his Commissioners' Report at the August 11, 2016, Board of Commissioners meeting, Commissioner Randy Ognio asked for County Policy 100.19 to be amended "to limit citizens to no more than one board since that could clear up some issues."

The amendment to this policy is to avoid appointing an individual to more than one authority, board, commission, committee or similar body, except to the extent expressly permitted or provided by state or local law, thereby allowing "more citizens the opportunity to participate on the committees" (Procedure #12).

A red-lined version of the policy is provided as backup.

What action are you seeking from the Board of Commissioners?

Approve proposed revisions to Fayette County Policy 100.19 to state an individual shall not be appointed by the Board of Commissioners to more than one of Fayette County's Authorities, Boards, Commissions, Committees, and similarly established bodies at the same time, except to the extent expressly permitted/provided by state or local law.

If this item requires funding, please describe:

Not Applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

**FAYETTE COUNTY
POLICIES AND PROCEDURES****ADMIN-APPOINTMENTS
Board Appointment Policy
100.19****PURPOSE**

The intent of this policy is to establish procedures for advertising appointments to Fayette County's Authorities, Boards, Commissions, Committees and similarly established bodies; to establish procedures for accepting applications for advertised positions; and for appointing members to said bodies.

POLICY

There shall be specific procedures for advertising appointments to Fayette County's Authorities, Boards, Commissions, Committees and similarly established bodies; procedures for accepting submitted applications for advertised positions; and procedures for appointing members to said bodies.

PROCEDURE

Inasmuch as it is recognized that in order to promote and protect the integrity of the Board of Commissioners, staff, and Fayette citizens who have expressed interest in and are appointed to the County's Authorities, Boards, Commissions, Committees and similarly established bodies, the following procedures for the appointment of interested and qualified applicants shall be enacted and applied:

1. All vacancies to Authorities, Boards, Commissions, Committees, and similarly established bodies will be advertised.
2. The County Clerk or his/her appointee will advertise for all vacant positions for a period of one month with deadlines for receiving applications to be established by the County Clerk. Advertisements will be provided to the County's legal organ, to other newspapers deemed appropriate by the County Clerk, and will be posted to the County's website.
3. The Chairman of the Board of Commissioners will appoint up to two Commissioners (referred to as the Selection Committee) to receive, review, and recommend an applicant for consideration of appointment to the vacant position.
4. The County Clerk or his/her designee will schedule interviews between the Selection Committee and the applicants.
5. Selection Committee meetings will be conducted in accordance with Title 50 of the Official Code of Georgia as it pertains to open meetings and open records.

6. The County Clerk or his/her designee will provide a meeting Agenda and supporting documents to the Selection Committees prior to scheduled meetings.
7. The Selection Committee will designate a member to record the Action Agenda and Minutes of the meeting. The Action Agenda and Minutes will be provided to the County Clerk or his/her designee for keeping as official county records.
8. The Selection Committee will inform the County Clerk of their selection(s) once the interviews are completed. The County Clerk will then place the selection on the next available Agenda for the Board of Commissioners' formal appointment.
9. After all applicants have been interviewed, the Selection Committee may unanimously recommend re-advertising the vacancy. This recommendation will be received by the County Clerk and re-advertisement will be authorized upon written approval by the Selection Committee. Once re-advertisement is authorized, the process, as specified in steps 2 through 8 will be repeated.
10. If after the second re-advertisement has occurred and the Selection Committee cannot agree upon a recommendation, the County Clerk will provide each County Commissioner with all the applications that have been received from both advertisements and seek Board direction.
11. Appointments to the Communications Board and to the Region 4 EMS Council are not subject to this policy since appointments to each body are made in accordance to applicable state law or county ordinance.
12. The Board of Commissioners shall make every effort to avoid appointing an individual to more than one of Fayette County's Authorities, Boards, Commissions, Committees and similarly established bodies at the same time, except to the extent expressly permitted or provided by state or local law.

ADMINISTRATIVE GUIDELINES

It shall be the responsibility of each employee to be familiar with and to comply with this policy. Department Heads and supervisory personnel shall be responsible for ensuring adherence to this policy. Reasonable limits, including time restrictions, shall be imposed by the department head or other supervisory persons to ensure maximum productivity of all department employees in respect to this policy. Violation of this policy will result in disciplinary action in accordance with the County's Personnel Policy.

COUNTY AGENDA REQUEST

Page 221 of 235

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of the Transportation Committee's recommendation to approve County Transportation Projects to be included in the March 2017 Special Purpose Local Option Sales Tax (SPLOST) Referendum.

Background/History/Details:

County staff prepared a draft list of transportation projects to be included on the March 2017 SPLOST referendum. The list includes 24 projects, four of which (Category F) do not have SPLOST money allocated to them but are included in case one or more funded projects (Categories A through E) are determined to be not feasible or are completed under budget. The SPLOST budget for transportation projects is \$19,520,353.00. The draft list of transportation projects is provided as Exhibit A.

On September 6, 2016, the draft list of transportation projects were provided to the Transportation Committee with the intention of vetting, adding, and deleting the draft. The Transportation Committee was further requested to approve the draft list of projects enabling the list to be provided to the Board of Commissioners on September 22, 2016.

After lengthy discussion, the Transportation Committee approved the unamended draft County Transportation Projects with a 9-0-2 vote. Mayor Gary Laggis of the Town of Tyrone and Mr. Chris Hindman representing the City of Fayetteville were not present for the meeting. Draft minutes of the meeting are provided as Exhibit B.

Phil Mallon, who serves on the Transportation Committee, will present this request for approval.

What action are you seeking from the Board of Commissioners?

Approve County Transportation Projects to be included in the March 2017 Special Purpose Local Option Sales Tax (SPLOST) Referendum.

If this item requires funding, please describe:

Not Applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

EXHIBIT A

SPLOST 2017 TRANSPORTATION IMPROVEMNTS DRAFT

Infrastructure Preservation and Improvements		Federal/State	SPLOST	Total
A.1	Ebenezer Church Road Bridge Replacement	\$3,062,983	\$659,500	\$3,722,483
A.2	Kenwood Road School Zone	\$0	\$600,000	\$600,000
A.3	Paved Roads, Gravel Roads & Bridges	\$0	\$2,209,273	\$2,209,273
Subtotal A		\$3,062,983	\$3,468,773	\$6,531,756

Federal Aid Corridor Improvements		Federal/State	SPLOST	Total
B.1	Realignment of SR 279 and Corinth Road			
	◦ Scoping Study	\$0	\$64,500	\$64,500
	◦ Design & Construction	\$18,000,000	\$4,500,000	\$22,500,000
B.2	Sandy Creek Road Operational Improvements			
	◦ Scoping Study	\$0	\$71,800	\$71,800
	◦ Design & Construction	\$12,144,000	\$3,036,000	\$15,180,000
B.3	SR 74 Corridor Study Recommendations	\$2,880,000	\$720,000	\$3,600,000
Subtotal B		\$33,024,000	\$8,392,300	\$41,416,300

Intersection Improvements		Federal/State	SPLOST	Total
C.1	Redwine, Bernhard & Peachtree Parkway	\$0	\$1,200,000	\$1,200,000
C.2	Brogdon & New Hope Roads	\$0	\$1,200,000	\$1,200,000
C.3	Ebenezer Church, Ebenezer & Spear Roads	\$0	\$1,500,000	\$1,500,000
C.4	Antioch & Goza Roads	\$0	\$1,070,000	\$1,070,000
C.5	Intersection Safety Improvements	\$0	\$500,000	\$500,000
Subtotal C		\$0	\$5,470,000	\$5,470,000

Pedestrian, Bicycle and Multi-Use Path Projects		Federal/State	SPLOST	Total
D.1	Redwine Road Multi-Use Path	\$1,073,000	\$556,680	\$1,629,680
D.2	Starrs Mill School Tunnel	\$0	\$900,000	\$900,000
D.3	Bike Lanes and Multi-Use Paths	\$0	\$250,000	\$250,000
Subtotal D		\$1,073,000	\$1,706,680	\$2,779,680

Scoping Studies		Federal/State	SPLOST	Total
E.1	Banks Road Scoping Study	\$0	\$47,000	\$47,000
E.2	Tyrone & Palmetto Roads Scoping Study	\$0	\$84,600	\$84,600
E.3	Lees Mill, New Hope & Kenwood Scoping Study	\$0	\$76,600	\$76,600
E.4	Inman Road Scoping Study	\$0	\$59,000	\$59,000
E.5	SR 279 Scoping Study	\$0	\$65,400	\$65,400
E.6	Transportation Studies	\$0	\$150,000	\$150,000
Subtotal E		\$0	\$482,600	\$482,600

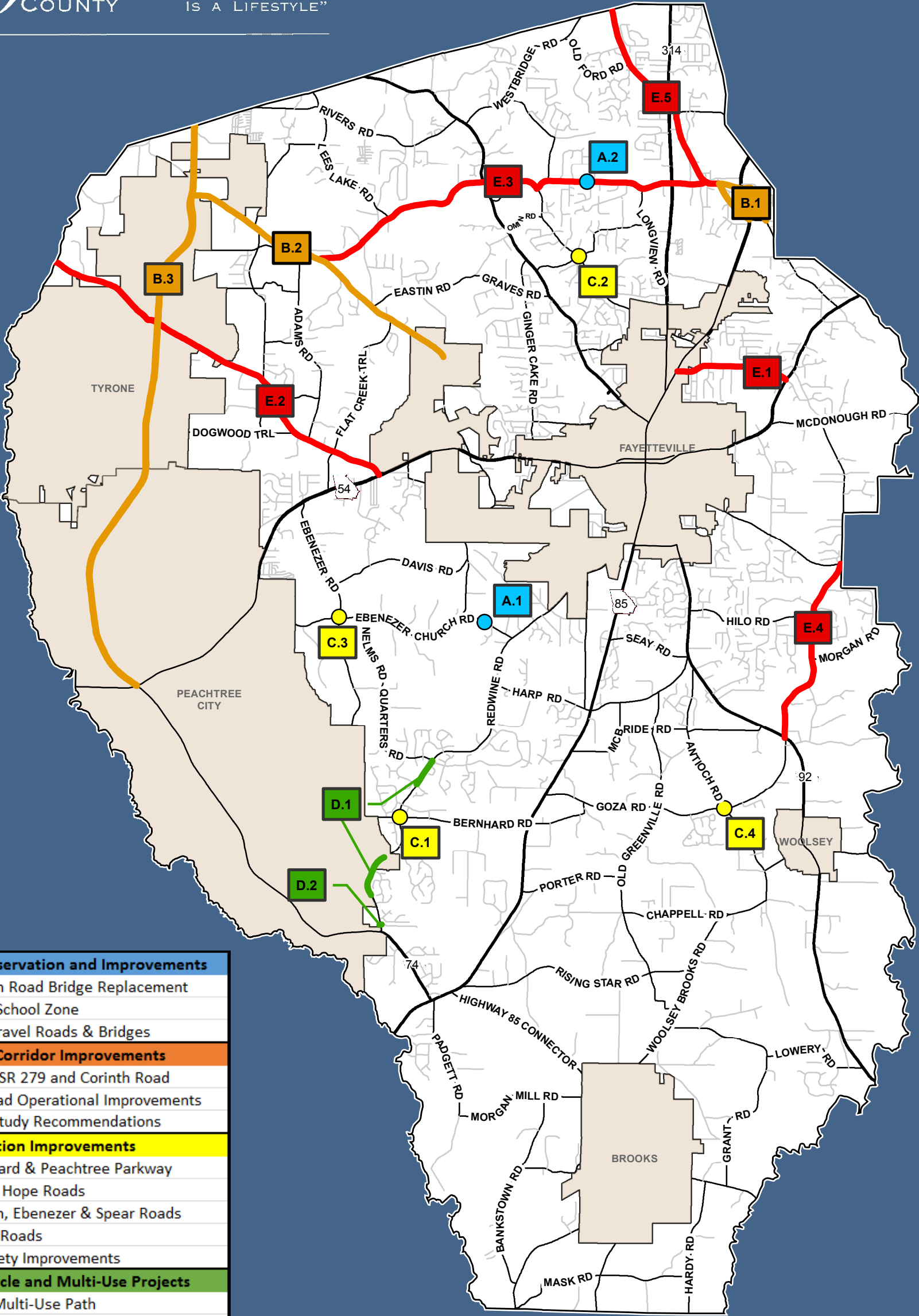
Proposed SPLOST Total of Categories A, B, C, D & E		\$4,135,983	\$19,520,353	\$15,264,036
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Eligible but unfunded Federal Aid Corridor Improvement Projects		Federal/State	SPLOST	Total
F.1	Banks Road Operational Improvements	\$12,000,000	\$3,000,000	\$15,000,000
F.2	Tyrone & Palmetto Roads Operational Improvements	\$24,800,000	\$6,200,000	\$31,000,000
F.3	Lees Mill, New Hope & Kenwood Operational Improvements	\$25,600,000	\$6,400,000	\$32,000,000
F.4	Inman Road Operational Improvements	\$14,400,000	\$3,600,000	\$18,000,000
Subtotal F (Unfunded)		\$76,800,000	\$19,200,000	\$96,000,000



Fayette
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Infrastructure Preservation and Improvements	
A.1	Ebenezer Church Road Bridge Replacement
A.2	Kenwood Road School Zone
A.3	Paved Roads, Gravel Roads & Bridges
Federal Aid Corridor Improvements	
B.1	Realignment of SR 279 and Corinth Road
B.2	Sandy Creek Road Operational Improvements
B.3	SR 74 Corridor Study Recommendations
Intersection Improvements	
C.1	Redwine, Bernhard & Peachtree Parkway
C.2	Brogdon & New Hope Roads
C.3	Ebenezer Church, Ebenezer & Spear Roads
C.4	Antioch & Goza Roads
C.5	Intersection Safety Improvements
Pedestrian, Bicycle and Multi-Use Projects	
D.1	Redwine Road Multi-Use Path
D.2	Starrs Mill School Tunnel
D.3	Bike Lanes and Multi-Use Paths
Scoping Studies	
E.1	Banks Road Scoping Study
E.2	Tyrone & Palmetto Roads Scoping Study
E.3	Lees Mill, New Hope & Kenwood Scoping Study
E.4	Inman Road Scoping Study
E.5	SR 279 Scoping Study
E.6	Transportation Studies

- Infrastructure Preservation and Improvements
- Federal Aid Corridor Improvements
- Intersection Improvements
- Pedestrian, Bicycle and Multi-use Projects
- Scoping Studies

Category and Project	Federal & State	2017 SPLOST	Total
Infrastructure Repair, Replacement and Improvement			
A.1 Ebenezer Church Road Bridge Replacement (3%)			
This is a GDOT bridge replacement project (PI 08598). Costs are based on 8/24/16 estimate from GDOT, with Fayette County paying for ROW and UTL. GDOT AADT: 2,210 vpd.	\$3,062,983	\$659,500	\$3,722,483
A.2 Kenwood Road School Zone (3%)			
Add turn lanes along Kenwood Road for North Fayette Elementary School. GDOT AADT: 2,650 vpd (east of 314).	\$0	\$600,000	\$600,000
A.3 Paved Roads, Gravel Roads & Bridges (11%)			
This projects funds the preservation and improvement of unincorporated County roads and bridges. The majority of the money will be for asphalt resurfacing, which will be scoped and scheduled per the 2016 Pavement Evaluation. Bridge work will be directed per Bridge Inventory and Assessment data provided by GDOT. Fayette County has over 50 miles of gravel roads. Improvements to these roads may include the build-up of road base, shoulder work, drainage improvements, dust control treatment and paving.	\$0	\$2,209,273	\$2,209,273

Category and Project	Federal & State	2017 SPLOST	Total
Federal Aid Corridor Improvements			
B.1 Realignment of SR 279 and Corinth Road (23.4%)			
Scoping Study - establish the scope of work, assess feasibility and provide a preliminary cost estimate. The information is necessary to request Federal Aid. The intent of the project is to align SR 279 and Corinth Road. Project Length: 1 mile (+/-). GDOT AADT: SR 279: 5,080 vpd; Corinth Rd: 6,040 vpd. This project requires coordination with GDOT.	\$0	\$64,500	\$64,500
Design & Construction - Upon approval of Federal Aid, this phase will design, permit and construct the recommendations of the scoping study.	\$18,000,000	\$4,500,000	\$22,500,000
B.2 Sandy Creek Road Operational Improvements (15.9%)			
Scoping Study - establish the scope of work, assess feasibility and provide a preliminary cost estimate. The information is necessary to request Federal Aid. The intent of the project is to provide safety, operational efficiency and capacity improvements along Sandy Creek from SR 74 to Veterans Parkway. Project Length: 4.6 miles. Fayette County ADT: 6,580 vpd.	\$0	\$71,800	\$71,800
Design & Construction - Upon approval of Federal Aid, this phase will design, permit and construct the recommendations of the scoping study.	\$12,144,000	\$3,036,000	\$15,180,000
B.3 SR 74 Corridor Study Recommendations (3.7%)			
Implementation of SR 74 Corridor Study recommendations. Good candidate for Federal Aid b/c on SR and multi-jurisdiction support. Specific scope to be determined by study. Budget based on pre-set allocation of local match. Most of corridor is inside Peachtree City, Tyrone and Fairburn. GDOT AADT: 34,300 vpd.	\$2,880,000	\$720,000	\$3,600,000

Category and Project	Federal & State	2017 SPLOST	Total
Intersection Improvements			
C.1 Redwine, Bernhard & Peachtree Parkway (6.2%)			
Change 4-way stop to roundabout. Intersection has heavy delays with school traffic. Also active location for golf carts, bicycles and pedestrians. GDOT AADT: Redwine 7,600; Bernhard 4,160 vpd.	\$0	\$1,200,000	\$1,200,000
C.2 Brogdon & New Hope Roads (6.2%)			
Improve alignment and sight distance to address on-going safety concerns through geometry changes or roundabout installation. Cost estimate based on roundabout. The intersection is existing 2-way stop control. GDOT AADT: New Hope 5,630 vpd.	\$0	\$1,200,000	\$1,200,000
C.3 Ebenezer Church, Ebenezer & Spear Roads (7.7%)			
Reconfiguration of intersections for safety and operational improvements. Possible addition of turn lanes or transition to roundabout. Public request for speed control in area. Coordination around cemetery may be necessary. GDOT AADT: Ebenezer 3,450; Ebenezer Church 2,210; Spear 1,770 vpd.	\$0	\$1,500,000	\$1,500,000
C.4 Antioch & Goza Roads (5.5%)			
This 2-way stop intersection was realigned in 2011 but continues to have high rate of crashes. Project is to study the intersection and make safety recommendation. Cost is based on conversion to roundabout. GDOT AADT: Antioch 2,430; Goza 4,090 vpd.	\$0	\$1,070,000	\$1,070,000
C.5 Intersection Safety Improvements (2.6%)			
This project sets aside money to fund safety-driven intersection improvements within the unincorporated County. The work may include realignments, changing the intersection control, addition of turn lanes, new signs, striping and/or reflective pavement markers, addition of night time lighting, etc.	\$0	\$500,000	\$500,000

Category and Project	Federal & State	2017 SPLOST	Total
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Pedestrian, Bicycle and Multi-Use Projects

D.1 Redwine Road Multi-Use Path (2.9%)

Provide joint multi-use bike-ped path connectivity along Redwine Road from Quarters Road to the Starr's Mill School complex. This is an approved, federal-aid, design-build project with GDOT. SPLOST money would be used to help meet local match requirements. (A portion of previously committed County money is listed under Federal/State to accurately depict the amount requested from SPLOST.)

\$1,073,000 \$556,680 \$1,629,680

D.2 Starrs Mill School Tunnel (4.6%)

Project to improve pedestrian, bike and golf-cart access from west side of Redwine Road to the school complex. Local funding. Opportunity to make a joint project with Peachtree City and/or developer.

\$0 \$900,000 \$900,000

D.3 Bike Lanes and Multi-Use Paths (1.3%)

Use results of the 2016/2017 Comprehensive Path Plan to design and construct bike lanes and/or multi-use paths. The particular project(s) would be prioritized in the Plan based on need and feasibility. These projects may be candidates for Federal Aid.

\$0 \$250,000 \$250,000

Category and Project	Federal & State	2017 SPLOST	Total
Scoping Studies			
E.1 Banks Road Scoping Study (0.2%)			
Scoping Study - establish the scope of work, assess feasibility and provide a preliminary cost estimate. The information is necessary to request Federal Aid. The intent of the project is to provide safety (pedestrian and vehicular), operational efficiency and capacity improvements along Banks Road from SR 85 to SR 54. Project Length: 1.5 miles. The project requires participation from Fayetteville.	\$0	\$47,000	\$47,000
E.2 Tyrone & Palmetto Roads Scoping Study (0.4%)			
Scoping Study - establish the scope of work, assess feasibility and provide a preliminary cost estimate. The information is necessary to request Federal Aid. The intent of the project is to provide safety, operational efficiency and capacity improvements along Tyrone and Palmetto Roads from SR 54 to the Coweta County border. Traditional widening is discouraged b/c of impacts to adjacent properties. Approximately 1.5 miles of the project are within the Town limits of Tyrone. Project Length: 6.2 miles. GDOT AADT varies from 5,690 to 8,400 vpd. The project requires participation from Tyrone.	\$0	\$84,600	\$84,600
E.3 Lees Mill, New Hope & Kenwood Roads Scoping Study (0.4%)			
Scoping Study - establish the scope of work, assess feasibility and provide a preliminary cost estimate. The information is necessary to request Federal Aid. The intent of the project is to provide safety, operational efficiency and capacity improvements along these roads from Sandy Creek to SR 279. Only a small portion of New Hope Rd is included in the study. Project Length: 6.4 miles. GDOT AADT varies from 2,190 to 2,650 vpd.	\$0	\$76,600	\$76,600

Category and Project		Federal & State	2017 SPLOST	Total
E.4	Inman Road Scoping Study (0.3%)			
	Scoping Study - establish the scope of work, assess feasibility and provide a preliminary cost estimate. The information is necessary to request Federal Aid. The intent of the project is to provide safety, geometry, operational efficiency and capacity improvements along Inman Road from South Jeff Davis to SR 92. Long-term aspiration to convert the EFB and Inman Road to an extension of SR 279. Project Length: 3.0 miles. GDOT AADT: 2,410 vpd.	\$0	\$59,000	\$59,000
E.5	SR 279 Scoping Study (0.3%)			
	The scoping study will establish the scope of work, assess feasibility and provide a preliminary cost estimate(s). The information is necessary to request Federal Aid. The intent of the project is to provide safety, operational efficiency and capacity improvements along SR 279 from SR 85 to SR 138. Project Length: 3.8 miles. The study will be used to request a State project along this corridor. GDOT AADT varies from 5,080 (south) to 16,800 vpd (north).	\$0	\$65,400	\$65,400
E.6	Transportation Studies (0.8%)			
	This project sets aside money to fund additional transportation studies that may be required to support requests for federal or state aid/grants. The project may also be used to study, design or permit safety issues within the unincorporated county.	\$0	\$150,000	\$150,000

Category and Project	Federal & State	2017 SPLOST	Total
Currently Unfunded Federal Aid Corridor Improvements			
F.1 Banks Road Operational Improvements (15.4%)			
Design & Construction - Upon approval of Federal Aid and local match, this phase will design, permit and construct the recommendations of the scoping study.	\$12,000,000	\$3,000,000	\$15,000,000
F.2 Tyrone & Palmetto Roads Operational Improvements (31.8%)			
Design & Construction - Upon approval of Federal Aid and local match, this phase will design, permit and construct the recommendations of the scoping study.	\$24,800,000	\$6,200,000	\$31,000,000
F.3 Lees Mill, New Hope & Kenwood Roads Operational Improvements (32.8%)			
Design & Construction - Upon approval of Federal Aid and local match, this phase will design, permit and construct the recommendations of the scoping study.	\$25,600,000	\$6,400,000	\$32,000,000
F.4 Inman Road Operational Improvements (18.5%)			
Design & Construction - Upon approval of Federal Aid and local match, this phase will design, permit and construct the recommendations of the scoping study.	\$14,400,000	\$3,600,000	\$18,000,000

EXHIBIT B

DRAFT SEPTEMBER 6, 2016

TRANSPORTATION COMMISSION MINUTES

Chairman Ognio noted that County Clerk Floyd Jones was taking the minutes of the meeting. Ms. Robinson asked if there was a problem with Mr. Jones serving in the capacity of Secretary to the Transportation Committee, and there were questions about his pay. Chairman Ognio stated that he had mentioned the possibility but it did not go over well. He explained that Mr. Jones is really busy and there was an effort to look at others to see if they could fill the position. Mr. Mallon stated that the person in Planning and Zoning was unable to serve, but he mentioned that his department was planning to hire a new administrative person. He suggested there would be benefit in letting that person serve as Secretary of the Transportation Committee.

Ms. Robinson moved to table this appointment to the October 2016 meeting since no one was standing up to serve in that capacity. Discussion followed.

The motion to table the item until the October Transportation Committee meeting passed 9-0-2 with Mr. Hindman and Mr. Laggis not present. A copy of the request, identified as "Attachment 1," follows these minutes and is made an official part hereof.

NEW BUSINESS:

3. Transportation Committee Member Jaimi Tapp to provide an update on the Town of Tyrone's transportation goals and initiatives.

Ms. Tapp briefed the Board on the Town of Tyrone's transportation goals and initiatives and she answered questions from the committee. The committee did not take action on this matter. A copy of the request, identified as "Attachment 2," follows these minutes and is made an official part hereof.

4. Consideration of draft County Transportation Projects to be included in the March 2017 Special Purpose Local Option Sales Tax (SPLOST) referendum.

Mr. Mallon stated that the material provided to the committee represented staff's input. He stated that the document would now belong to the committee for review, suggestions, and approval. He explained that once the Transportation Committee approved the staff's recommendations then the recommendations would be sent to the Board of Commissioners for anticipated approval.

Chairman Ognio stated that the Transportation Committee needed to provide its comments or input to send to the Board of Commissioners.

Mr. Mallon briefed the committee on staff's recommendations and answered questions from the Board. Extensive discussion followed.

Ms. Tapp moved to approve the County Transportation Projects to be included in the March 2017 Special Purpose Local Option Sales Tax (SPLOST) referendum as presented by staff. Ms. Robinson seconded the motion. The motion passed 9-0-2 with Mr. Hindman and Mr. Laggis not being present. A copy of the request, identified as "Attachment 3," follows these minutes and is made an official part hereof.

5. Discussion led by Chairman Ognio on establishing the process to create priorities for the various county and municipal transportation projects.

The committee members discussed various processes to create priorities for the various county and municipal transportation projects. Extensive discussion occurred.



ADMINISTRATOR'S REPORT: A

"WHERE QUALITY
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To: Steve Rapson

From: Ted L. Burgess

Date: September 22, 2016

Subject: Request for Proposals #1082-P, Change Order #1: Road Pavement Consulting Services

Pavement surfaces can be distressed by a number of things, including thermal changes, moisture damage, excessive loading, traffic abrasion, binder aging, loss of bonding, or other factors. An effective pavement management program can help to establish maintenance priorities, determine maintenance and rehabilitation strategies, and predict pavement performance.

Fayette County has approximately 481 miles of paved roads. Request for Proposals (RFP) #1082-P was issued to contract with a company to inspect and evaluate 380 miles of the roads, to provide information including roadway classification, pavement condition and condition index score, recommended rehabilitation strategy, and estimated costs. This would be the first step in a comprehensive road management program.

Notices of the opportunity to bid were emailed to 18 contractors. Another 68 were contacted through the web-based Georgia Procurement Registry. In addition, invitations were extended via the Fayette News, the county website, Georgia Local Government Access Marketplace (www.glga.org), and Channel 23. Nine companies submitted quotes (attached). The Request for Proposals includes a cooperative provision that allows the Towns of Tyrone and Brooks to use the contract to access the same services, at the same prices, and for the same terms and conditions.

An Evaluation Committee reviewed, evaluated, and scored the nine companies. The four with the best scores were short-listed, and invited to participate in a telephone interview. Then negotiations were conducted with the four vendors, which asked for a best and final offer that included (1) setting up MicroPaver7 software with all of the generated pavement data, and (2) adequate training for staff on the new MicroPaver7 software. Evaluation scores for the four short-listed firms were updated to account for phone interview points, and negotiated prices.

The contract was awarded to the highest-scoring company, Transmap Corporation. The contract not-to-exceed amount is \$79,880. To evaluate 380 miles of pavement, this equates to \$210.21 per mile. Transmap has subsequently offered to evaluate the remaining 101 miles for \$15,857 which is \$157.00 per mile, or roughly a 25% reduction in the earlier contracted price. The Road Department had planned to delay the last 101 miles for a year or two, for economic reasons. Because of the opportunity to receive an

advantageous prices, and to assure a seamless GIS database of all county roads, the Road Department recommends award of a Change Order to add the 101 miles to the contract with Transmap Corporation.

Specifics of the proposed contract are as follows:

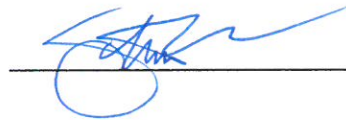
Contract Name:	1082-P: Road Pavement Consulting Services
Change Order	Change Order #1
Vendor:	Transmap Corporation

Not-to-Exceed Amount:	
Original Contract	\$79,880.00
Change Order #1	<u>15,857.00</u>
Total Contract	<u>\$95,737.00</u>

Budget:

Organization Code:	10040220 Road Department
Object Code:	521316 Technical Services
Project Code:	LMIG5 2015 Local Maintenance Improvement Grant
Available Budget:	\$214,276.17.00 Available as of 7/15/2016

Approval Signature



Date:

9/14/16