COUNTY AGENDA REQUEST

Department:	Library	Presenter(s):	Director Chris Snell
Meeting Date:	Thursday, January 8, 2015	Type of Request:	Consent

Wording for the Agenda:

Approval of staff's request to accept a Major Repair and Renovation Grant, in the amount of $1,251.13, for a paging system at the Fayette County Library and approval of $1,344 in matching funds to be paid from the Library's 2015 operations budget for supplemental upgrades to the paging system and authorization for the County Administrator to sign required documentation associated with the grant.

Background/History/Details:

The Fayette County Public Library has an existing Paging System that is outdated but can be restored to effective use by replacing some essential parts. The use of the Major Repair and Renovation (MRR) Grant funds will help to restore the paging system, and in so doing it will improve the library's day-to-day processes and routines, will enhance customer service, and will assure that announcements are heard by patrons throughout the library. The MRR grant funds, in the amount of $1,251.13, will pay for the paging system's equipment, but does not pay for labor and installation charges.

Matching funds in the amount of $1,344.00, is payable by Fayette County from the Library's 2015 operations budget. It will pay for Users License in the amount of $144.00 and a UTG Pro-Services- Fixed Project in the amount of $1,200.00.

The total cost for updating the existing paging system for the Fayette County Library is $2,595.13.

What action are you seeking from the Board of Commissioners?

Approval of staff's request to accept a Major Repair and Renovation Grant, in the amount of $1,251.13, for a paging system at the Fayette County Library and approval of $1,344 in matching funds to be paid from the Library's 2015 operations budget for supplemental upgrades to the paging system and authorization for the County Administrator to sign required documentation associated with the grant.

If this item requires funding, please describe:

The Major Repair and Renovation Grant fund only pay for the hardware needed to restore the paging system. The Fayette County Library will need to pay the additional $1,344.00 for the paging system from its 2015 operations budget.

Has this request been considered within the past two years?	No	If so, when?	
Is Audio-Visual Equipment Required for this Request?*	No	Backup Provided with Request?	Yes

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance	Yes	Reviewed by Legal	
Approved by Purchasing	Not Applicable	County Clerk's Approval	Yes
Administrator's Approval			

Staff Notes:

Georgia Public Library Service
Major Repair and Renovation Grant Program

FY15 Application

Date **9/11/13**
Library System Flint River Regional Library
Library Facility Fayette County Public Library
Facility Address 1821 Heritage Park Way
City Fayetteville County Fayette

Facility Status (check one)

[ ] Main Library [X] Branch Library [ ] Service Outlet

Facility Ownership Status (list the owner of the library facility)

Fayette County Board of Commissioners

Project Priority (check one)

[ ] Structural repairs
[ ] Roof replacements and/or repairs
[ ] HVAC replacements and/or repairs
[X] Life Safety/Facility Integrity/Hazardous Conditions
Describe Paging System
[ ] Accessibility and Code Compliance Conditions
Describe
[ ] Cosmetic and Aesthetic Improvements
Describe

Local Matching Funds will be provided by

[X] Library funds
[ ] Local Taxing Agency:

Cost of Project

Contract Cost	$	1,200.00
Design Fees	$	
Other Costs	$	144.00
Other Costs	$	1,251.13
Other Costs	$	
Subtotal	$	2,595.13
10% Contingency	$	
Total Cost of Project	$	2,595.13

Describe how these costs were determined?

Equipment already exists-but not working.Phone system is with UTG

Are the actual costs from a bid process? Yes [ ] No [X]
Are the estimates from a design professional? Yes [X] No [ ]

Description of Project - what will be accomplished with the funds?

Upgrading an out-of-date paging system with new hardware and software.

Need for the Project - why are funds needed for this project and how will it benefit your library?

Paging System will improve our day to day work processes and routines by enhancing our customer service and assuring that announcements are heard throughout the 33,220 square feet library. The paging system will be used to announce library closing time and critical library emergencies.

Project Schedule - provide a proposed project implementation schedule.

Aug-14

Contact Information for Project Manager:

Name	Steve Rapson		
Phone Number	770-305-5100	#NAME?	
	(work)	(cell)	
E-Mail Address	srapson@fayettecountyga.gov		

Certification of Matching Funds Availability:

Library Director: Chris Snell

signature

Library System Board Chair: Jean White

signature

Official(s) of Local Taxing Agency Providing the Funds:

1

Fayette County Board of Commissioners

typed name, position, agency

2

signature

Steve Rapson, County Administrator-Fayette County Baord of Commissioners

typed name, position, agency

signature

typed name, position, agency

Required Attachments

- [X] Supporting documentation for project costs
- [ ] Professional estimate of repair
- [ ] Copies of reports documenting code violations, if applicable

Optional Attachments

- [ ] Plans and specifications
- [ ] Photographs
- [ ] Other

Floyd Jones

From: Chris Snell <csnell@fayettecountyga.gov>
Sent: Tuesday, December 16, 2014 5:15 PM
To: Chris Snell
Subject: Technology MRR Funds

From: Natalie Marshall [mailto:natalie@frrls.net]
Sent: Wednesday, July 23, 2014 12:52 PM
To: Chris Snell
Cc: 'Natalie Marshall'; 'Carrie Zeiger'; jtingen@frrls.net
Subject: Use of Technology MRR Funds

Chris,

Knowing how important the PA system was to you as a project, Carrie has been able to negotiate approval with GPLS for it to be covered under your Technology MRR grant. She asked me to pass this information on as soon as possible, so you would have time to gather bids/estimates to ensure acceptance of the proposed system by GPLS. I hope this is good news for your Wednesday.

Natalie

Natalie Marshall
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