COUNTY AGENDA REQUEST

Department:	Board of Commissioners	Presenter(s):	County Administrator Steve Rapson
Meeting Date:	Thursday, January 8, 2015	Type of Request:	New Business

Wording for the Agenda:

Appointment of the 2015 Fayette County Legislative Coordinator.

Background/History/Details:

In 2010, the Association of County Commissioners Georgia (ACCG) established a network of county legislative coordinators to help improve communications with members while the Georgia General Assembly is in session. Each county was asked to designate a County Legislative Coordinator who serves in two primary roles: 1) to help keep commissioners and county management updatd on legislation of importance to counties, and 2) to provide county-specific information to the ACCG in order to help legislators assess the impact of proposed legislation.

In both January 2013 and 2014, the Board appointed County Administrator Steve Rapson as Fayette County's Legislative Coordinator.

Appointments to this position are made on an annual basis.

What action are you seeking from the Board of Commissioners?

Appointment of the 2015 Fayette County Legislative Coordinator.

If this item requires funding, please describe:

Not Applicable.

Has this request been considered within the past two years?	Yes	If so, when?	Annually
Is Audio-Visual Equipment Required for this Request?*	No	Backup Provided with Request?	Yes

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance	Not Applicable	Reviewed by Legal	
Approved by Purchasing	Not Applicable	County Clerk's Approval	Yes
Administrator's Approval			

Staff Notes:

County Legislative Coordinator Responsibilities

While the Georgia General Assembly is in session, County Legislative Coordinators will be responsible for:

- Monitoring and evaluating on a continuing basis legislative reports and alerts from ACCG for their impact on county government operations.
- Presenting a brief legislative report or update to the Board of Commissioners at each commission meeting during the legislative session.
- Informing Commissioners and other county officials of ACCG's position on legislation affecting counties.
- Ensuring that Commissioners, county officials and staff receive the ACCG legislative reports and action alerts.
- Informing and training Commissioners, County Officials and staff on the use of the legislative tracking feature on the ACCG website and references the resources available at www.accg.org.
- Initiating action in response to action alerts from ACCG and coordinates that response with the ACCG policy team.
- Coordinating the counties response to requests for information made by ACCG.
- Receiving notification when local legislation is introduced for the county.
- Working to strengthen the relationship between the Board of Commissioners and the local legislative delegation.
- Maintaining contact information on the local legislative delegation.
- Assisting ACCG Policy staff in contacting and communicating with local legislative delegation.

The person designed to serve in this capacity should have:

- Access to all department heads and county officials to obtain information and data.
- Access to the Board of Commissioners.
- Working knowledge of county operations.
- Ability and time to respond to requests for information from the ACCG policy staff in a timely manner – even brief responses are helpful.
- Authority within the county government structure to receive timely responses to request for information.
- Knowledge of the various departments within the county and the point of contact within each to obtain information and feedback.
- Ability to provide periodic reports to the Commissioners and other county officials on the legislative reports and activities of ACCG.