Consent Agenda #11

COUNTY AGENDA REQUEST

Department:	Administration	Presenter(s):	County Administrator Steve Rapson
Meeting Date:	Thursday, March 27, 2014	Type of Request:	Consent

Wording for the Agenda:

Approval of a request from Promise Place to authorize the Chairman to sign a Local Government Approval Form, as required by the Department of Community Affairs, affirming the organization's efforts to obtain funding through the Emergency Solutions Grant.

Background/History/Details:

Promise Place is a non-profit organization that operates a domestic violence shelter. The shelter has been in existence since 2007.

In an effort to secure funding that will be used to secure housing for those who leave the shelter, Promise Place is applying with the Department of Community Affairs to obtain Emergency Solutions Grant (ESG) funds. The application process has three phases. Promise Place has completed Phase One. Phase Two requires approval from local government, in this case, from Fayette County. The Department of Community Affairs wants the local governments to be aware of the funding that is coming to the county in order to avoid any duplications and to promote collaboration between any entities which receive funding to address the homeless.

This request does not have any funding obligation for Fayette County.

What action are you seeking from the Board of Commissioners?

Approval of a request from Promise Place to authorize the Chairman to sign a Local Government Approval Form, as required by the Department of Community Affairs, affirming the organization's efforts to obtain funding through the Emergency Solutions Grant.

If this item requires funding, please describe:

Not Applicable.

Has this request been considered within the past two years?	No	If so, when?	
Is Audio-Visual Equipment Required for this Request?*	No	Backup Provided with Request?	Yes

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance	Not Applicable	Reviewed by Legal	
Approved by Purchasing	Not Applicable	County Clerk's Approval	Yes
Administrator's Approval			

Staff Notes:

This is an example of Fayette County working in cooperation with its non-profit organizations for the betterment of those in need.

March 14, 2014

Dear Fayette County Commissioners,

Promise Place is in the process of applying for funding from Georgia Department of Community Affairs to assist with costs of operating our domestic violence shelter. This funding is through a grant called Emergency Solutions Grant (ESG). This year we will also be applying for some funding called Rapid Re-Housing to assist our clients with securing housing when they leave our program. This is the 3rd time that our agency is applying. There are 3 phases to this application and we have already completed Phase One. This 2nd Phase requires approval from local government – which in our case is Fayette county. Although our shelter has been in existence since 2007 and the county is already aware of our services this is just a requirement by DCA of all non-profit applicants. They like local governments to be aware of what funding may be coming into the county to avoid any duplications and also to promote collaboration between any entities which receive funding (including HUD programs) to address the homeless.

Thank you so much for taking the time to look at this request again this year.

Sincerely,

Vanessa Wilkins

Executive Director

SECTION 1: DEADLINES AND SUBMISSION REQUIREMENTS

Application Deadlines –
DCA will have a 2 part online application process for 2014, as follows:

Part 1 – Sunday, March 16, 2014 Online Before 5:00 p.m.

All ESG applicants must submit an **online** "Notice of Intent (NOI)" to apply. In addition, the prospective applicant will submit the name, type and location for each program for which funds may be requested. Once prospective applicants submit their online NOI, they will receive a login and password by email from DCA that will enable the organization to complete additional information requests online. This email will come from htfonline.dca@gmail.com.

Applicants must submit or update all organizational information by this same date. Applicants that do not meet this deadline will not be considered for funding. All prospective applicants must make a 100% **online** submission of organizational information. This submission will provide DCA with information on the prospective applicant that includes complete contact information, IRS 501c3 determination, agency Articles of Incorporation, agency Certificate of Incorporation, organization's board list, organization's board meeting minutes (most recent three meetings), organization's staff list, organization's current IRS filing, organization's current annual financial statement, and other information that may be required by DCA.

To file the Notice of Intent and organizational documentation, go to
http://htf.dca.ga.gov/HF/HTFOnline/HTFOnlineNOI2014.htm .

APPLICANTS THAT DO NOT MEET THE PART 1 DEADLINE WILL NOT BE FUNDED. THERE WILL BE NO TECHNICAL SUPPORT FOR PART 1 OF THE APPLICATION AFTER FRIDAY, MARCH 14 AT 5:00PM.

Part 2 – Friday, March 28, 2014, Online Before Noon

Part 1 submissions must be made to the satisfaction of DCA by prospective applicants prior to this due date. Separate program applications must be made for each program type; outreach, shelter, transitional housing, homelessness prevention or rapid re-housing program, etc. proposed for funding. Complete, program by program information will be due on or before March 28, 2014. Also due on or before this date will be original documents executed by the applicant, to include an application summary of all program requests, required certifications, local approval(s) (by program), and as applicable, Certification of Consistency with local HUD consolidated plans.

Submission Requirements/Completeness -- To receive funding consideration, applications must be submitted on appropriate online PDF formats provided by DCA. Each applicant must demonstrate to the satisfaction of DCA that it is in compliance with Federal, State and local laws and regulations, and that it is capable of carrying out requested programs.

LATE APPLICATIONS WILL NOT BE CONSIDERED FOR FUNDING.

SECTION 2: LOCAL GOVERNMENT APPROVAL(S)

Nonprofit organizations are eligible to receive funds only if such funding is approved by the local government jurisdiction where programs are based or where applicants control program sites (housing, service centers, etc.). Community-based state entities, local boards and authorities are not subject to the local approval requirement. Ultimate responsibility for local approval remains with the Applicant. This responsibility cannot be assigned by the Applicant.

Local Government Approval

To:	Georgia Department of Community Affairs	
Subject:	**2014 Application for Emergency Solutions Grants (ESG)**	HMIS Agency Key:
	Applicant: Fayette County Council on Domestic Violenc	

Based on a review of the application and/or supporting documents submitted by the above named applicant –

1. The programs named below are within the jurisdiction of the this local government; and
2. They are approved for funding by DCA.

Program Name	**Program Type** – I Shelter, II Transitional, III Services Only, IV Homelessness Prevention, V Rapid Re-Housing, VI Project Homeless Connect, VII Street Outreach, VII Hotel/Motel Vouchers, or IX HMIS	**HMIS Program Key**	**Amount Requested**
Fayette County Council on Domestic Violence	I Shelter		$ 30,000.00
Fayette County Council on Domestic Violence	V Rapid Re-Housing		$ 10,000.00
	(Select)		
	(Select)		
	(Select)		
	(Select)		
		Total DCA Funds Requested:	$ 40,000.00

In making this approval, we reserve the right to withdraw it, in whole or in part, at any time.

Name of Approving Local Government

By:

Name of Authorized Official | Signature of Authorized Official | Date

Note that local government approval is required for nonprofit ESG applicants by law. Local boards and authorities are encouraged to collaborate and plan with local governments, continuums of care and other organizations that serve persons experiencing or at risk of homelessness but do not have to obtain official local approval. Please return executed approval to Applicant. This format designed and administered by the Office of Program and Public Affairs, GA Department of Community Affairs (DCA), 60 Executive Park South, NE, Atlanta, GA 30329. DCA Contact: Jonathan Cox, (404) 679-0571, email: jonathan.cox@dca.ga.gov.