COUNTY AGENDA REQUEST

Department:	Code Enforcement	Presenter(s):	Kathy Hobbs
Meeting Date:	Thursday, October 10, 2013	Type of Request:	Public Hearing

Wording for the Agenda:

Consideration of staff's recommendation to approve the transfer of a 2013 Retail Beer and Wine Sales License from Michael Simpson, doing business as Simpson Grocery, to Green Oil Company, doing business as South Fayette Chevron, with Edward C. Wyatt as licensee, and to renew the Retail Beer and Wine Sales License for 2014.

Background/History/Details:

Mr. Michael Simpson has been advised that his lease of Simpson Grocery Store has expired, and he has chose not to renew his alcohol license. Green Oil Company owns the property and has decided to transfer the business to their company.

This request is to transfer the 2013 Retail Beer and Wine Sales License from Mr. Michael Simpson to Green Oil Company, with Mr. Edward C. Wyatt as the licensee. This request is also to renew the Retail Beer and Wine Sales License for 2014.

All paperwork is complete and meets the requirements in the ordinance.

What action are you seeking from the Board of Commissioners?

Approval of staff's recommendation to approve the transfer of a 2013 Retail Beer and Wine Sales License from Michael Simpson, doing business as Simpson Grocery, to Green Oil Company, doing business as South Fayette Chevron, with Mr. Edward C. Wyatt as licensee, and to renew the Retail Beer and Wine Sales License for 2014.

If this item requires funding, please describe:

Not Applicable.

Has this request been considered within the past two years?	No	If so, when?	
Is Audio-Visual Equipment Required for this Request?*	No	Backup Provided with Request?	Yes

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance	Not Applicable	Reviewed by Legal	
Approved by Purchasing	Not Applicable	County Clerk's Approval	
Administrator's Approval			

Staff Notes:

Required Supporting Documentation

Survey showing a scale drawing included on file

Attach affidavit of each person whose name appears on application for license ✓

Copy of deed or lease owns

A background check(s) ✓

Affidavit stating the licensee and license representative is 21 year age, a resident of the state and a manager of the business ✓

Zoning letter ✓ on file ✓ date _____

Fire Marshal letter ✓

Copy of State Alcohol license applied

Copy of Secretary of state current registration ✓

Copy of annual report of alcohol sales percentage n/a

Fingerprint by Sheriff Office ✓