COUNTY AGENDA REQUEST

Department:	Purchasing	Presenter(s):	Ted Burgess
Meeting Date:	Thursday, September 26, 2013	Type of Request:	Consent

Wording for the Agenda:

Approval of staff's recommendation to award a contract to Gullett Sanitation Services Inc. in the amount of $165,000.00 for dredging the two lagoons at Crosstown Water Treatment Plant, to establish a budget for this purpose, to transfer funds from the Renewal and Extension account, and to authorize the Chairman to execute said contract and related documents.

Background/History/Details:

The two lagoons at the Crosstown Water Treatment Plant must occasionally be dredged in order to remove materials that collect there. The lagoons were last dredged about ten years ago, and it is time for them to be dredged again. Request for Proposals #890 was released to seek a qualified contractor for this purpose. Of the eighteen companies that attended the mandatory pre-proposal conference, five ultimately submitted proposals.

An Evaluation Committee reviewed and scored the five proposals, based on criteria spelled out in the Request for Proposals. Gullett Sanitation Services, Inc., received the best overall evaluation score, based on technical merit and price criteria that were spelled out in the Request for Proposals.

The Evaluation Committee, and the Purchasing Department, recommend awarding the contract to Gullett Sanitation Services.

What action are you seeking from the Board of Commissioners?

Approval of staff's recommendation to award a contract to Gullett Sanitation Services Inc. in the amount of $165,000.00 for dredging the two lagoons at Crosstown Water Treatment Plant, to establish a budget for this purpose, to transfer funds from the Renewal and Extension account, and to authorize the Chairman to execute said contract and related documents.

If this item requires funding, please describe:

Funds are available in the Renewal and Extension account to transfer to a budget to be established for this purpose.

Has this request been considered within the past two years?	No	If so, when?	
Is Audio-Visual Equipment Required for this Request?*	No	Backup Provided with Request?	Yes

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance	Yes	Reviewed by Legal	
Approved by Purchasing	Yes	County Clerk's Approval	Yes
Administrator's Approval			

Staff Notes:

The original dredging contractor was projected to spend in excess of $500,000, based upon their early billing, and necessitated halting their contract and placing this Request For Proposal (RFP) on the street. This contract was evaluated and scored (70% technical and 30% price) with the best overall responsive bidder being recommended.

Fayette County
"Where Quality Is a Lifestyle"
Purchasing Department
140 Stonewall Avenue West, Ste 101
Fayetteville, Georgia 30214
Phone: 770-305-5420
www.fayettecountyga.gov

To: Steve Rapson

From: Ted L. Burgess

Date: September 16, 2013

Subject: RFP #890 – Dredge Lagoons at Crosstown Water Treatment Plant

The Crosstown Water Treatment Plant uses two lagoons in the treatment process. The lagoons, commonly referred to as the North Lagoon and the South Lagoon, must occasionally be dredged to remove accumulated matter. The last time they were dredged was approximately 2002. They need to be dredged again at this time.

The Purchasing Department released Request for Proposals (RFP) #890 to seek a qualified contractor to dredge the two lagoons. The Department direct-mailed notices to 18 qualified companies. Invitations were extended via the Fayette News, the county website, Georgia Local Government Access Marketplace (www.glga.org), and Channel 23. An additional 75 vendors were notified through the Internet-based Georgia Procurement Registry.

A mandatory pre-proposal conference was held on August 28, 2013. A total of 18 firms attended. By the bid-opening date of September 11, five companies had submitted bids. (Please see attachment).

The Evaluation Committee, representing the Water System and the Purchasing Department, scored the proposals using the evaluation criteria in the RFP. The criteria included (1) demonstrated understanding of the project and its objectives, (2) proposed approach to address the need, (3) qualifications and expertise of the company and the proposed team, (4) relevant experience of the firm in performing similar work, and (5) price.

All five responding companies appear to have the qualifications and experience needed to perform the work that is needed. The Evaluation Committee recommends awarding the contract to Gullett Sanitation Services, Inc. This award recommendation is based upon Gullett receiving the best overall score, resulting from the Evaluation Committee's scoring of the technical merit and pricing as outlined in the Request for Proposals. The proposal from the low bidder, Synagro, had issues such as questionable completion dates and disposal of materials.

The Purchasing Department supports the Committee's recommendation. Approval will be needed to establish a budget for this purpose, and transfer funds from the Renewal and Extension (R&E) account.

Attachment

PROPOSAL #P890 DREDGING LAGOONS
EVALUATION SCORING SHEET

EVALUATION COMMITTEE MEMBER: Evaluation Summary

	MAX POINTS	SYNAGRO SOUTH, LLC	GULLETT SANITATION SERVICES, INC.	BIO-NOMIC SERVICES, INC.	TERRA RENEWAL WEST LLC DBA DENALI WATER	MERRELL BROS, INC
A. TECHNICAL MERIT:						
1 Understanding of the project and its objectives.	**20**	16.7	18.3	16.7	16.7	15.0
2 Proposed approach to address the need.	**40**	20.0	30.0	31.7	35.0	35.0
3 Qualifications and expertise of the co. & the team proposed to do the work.	**20**	16.7	18.3	20.0	18.3	18.3
4 Relevant experience of the firm in performing similar work.	**20**	16.7	16.7	18.3	18.3	18.3
TECHNICAL MERIT TOTAL	**100**	70.0	83.3	86.7	88.3	86.7
B. PRICE:						
Price		$115,500.00 100%	$165,000.00 70%	$297,826.00 39%	$463,945.00 25%	$467,730.04 25%
Technical Merit	**70%**	49.0	58.3	60.7	61.8	60.7
Price 30	**30%**	30.0	21.0	11.6	7.5	7.4
C. TOTAL SCORE		**79.0**	**79.3**	**72.3**	**69.3**	**68.1**