COUNTY AGENDA REQUEST

Department:	Finance	Presenter(s):	Mary S. Holland
Meeting Date:	Thursday, November 15, 2012	Type of Request:	Consent

Wording for the Agenda:

Approval of staff's recommendation to accept a grant from the Criminal Justice Coordinating Council's Accountability Courts / Grant Department, in the amount of $5,439.00, that has been awarded to the Griffin Judicial Circuit Drug Court, and to authorize the Chairman to sign the grant documents contingent upon the County Attorney's review.

Background/History/Details:

The purpose of the Accountability Court Grants program is to make grants to local courts and judicial circuits to establish courts or dockets to address offenders arrested for drug charges or mental health issues. This grant program is subject to the administrative rules established by the Criminal Justice Coordinating Council.

The Griffin Judicial Circuit Drug Court has been awarded a subgrant in the amount of $5,439.00. There are no matching funds associated with this request.

This grant will be used to pay for a partial month expense of the Drug Court's treatment provider, Turning Point.

What action are you seeking from the Board of Commissioners?

Approval of staff's recommendation to accept a grant from the Criminal Justice Coordinating Council's Accountability Courts / Grant Department, in the amount of $5,439.00, that has been awarded to the Griffin Judicial Circuit Drug Court, and to authorize the Chairman to sign the grant documents contingent upon the County Attorney's review.

If this item requires funding, please describe:

Not Applicable.

Has this request been considered within the past two years?	No	If so, when?	
Is Audio-Visual Equipment Required for this Request?*	No	Backup Provided with Request?	Yes

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance	Yes	Reviewed by Legal	
Approved by Purchasing	Not Applicable	County Clerk's Approval	Yes
Administrator's Approval	Yes		

Staff Notes:

CRIMINAL JUSTICE COORDINATING COUNCIL
104 Marietta Street, NW • Suite 440 • Atlanta, GA • 30303-2743
404/657-1956 • 877/231-6590 • 404/657-1957 (Fax) • 404/463-7650 (TTY)

July 9, 2012

Will Simmons
Griffin Judicial Circuit Drug Court
Fayette County Justice Center
One Center Drive
Fayetteville, Georgia 30214

RE: Accountability Court Award Package

Dear Mr. Simmons:

Congratulations! I am pleased to inform you that the Accountability Court Funding Committee has awarded a grant to the **Griffin Judicial Circuit Drug Court** in the amount of **$5,439**. Enclosed is the award package for your new grant. Please refer to the enclosed instructions when completing your award documents, paying particular attention to the Special Conditions as they are the terms and conditions that govern your award. These special conditions must be signed by your Court Administrator.

Your completed award package must be returned with, or before, submission of the agency's first request for reimbursement to the Criminal Justice Coordinating Council at the following address:

Accountability Courts/Grants Department
Criminal Justice Coordinating Council
104 Marietta Street, Suite 440
Atlanta, Georgia 30303

If you have any questions regarding the execution of the enclosed documents or the administration of your project, please feel free to contact Allyson Richardson at 404-657-1969 or Allyson.Richardson@cjcc.ga.gov. We look forward to working with you during the upcoming grant period.

Sincerely,

Misty Giles
Deputy Director

Enclosures (4)

FEDERAL	5,439	0	0	5,439	
MATCH	0	0	0	0	

EARNED PROJECT INCOME FOR THE PERIOD:
FORFEITED $_____ OTHER $_____

EARNED PROJECT STATUS INCOME FOR THE PERIOD:
EXPENDED $_____ UNEXPENDED $_____

CERTIFICATION: I certify that the above statements are accurate based on official records, that expenditures shown have been made for the purpose of, and in accordance with, applicable grant terms and conditions, and that appropriate supportive documentation relative to all expenditures is attached.

SUBGRANTEE OFFICIAL APPROVAL:

PREPARED BY: Will Simmons

OFFICIAL'S SIGNATURE _____ DATE 6/31/12

PHONE NUMBER: 770 898 7623

TYPED NAME & TITLE District Court Administrator

FOR CRIMINAL JUSTICE COORDINATING COUNCIL USE ONLY

SUBGRANT #: J12-8-047 AMOUNT REQUESTED THIS REPORT:

REFERENCE NO.: 11111123

OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE COORDINATING COUNCIL
State of Georgia - Accountability Courts Grant

SUBGRANT AWARD

SUBGRANTEE: Griffin Judicial Circuit

IMPLEMENTING AGENCY: Griffin Judicial Circuit

PROJECT NAME: Adult Felony Drug Courts

SUBGRANT NUMBER: J12-8-047

FEDERAL FUNDS: $ 5,439

MATCHING FUNDS: $ 0

TOTAL FUNDS: $ 5,439

GRANT PERIOD: 07/01/12-09/30/12

This award is made under the Accountability Courts state of Georgia grant program. The purpose of the Accountability Court Grants program is to make grants to local courts and judicial circuits to establish specialty courts or dockets to address offenders arrested for drug charges, or mental health issues. This grant program is subject to the administrative rules established by the Criminal Justice Coordinating Council.

This Subgrant shall become effective on the beginning date of the grant period, provided that within forty-five (45) days of the award execution date (below) the properly executed original of this "Subgrant Award" is returned to the Criminal Justice Coordinating Council.

AGENCY APPROVAL

Barbara Lynn Howell, Director
Criminal Justice Coordinating Council

SUBGRANTEE APPROVAL

Signature of Authorized Official

6/31/12
Date

CRIMINAL JUSTICE COORDINATING COUNCIL
State of Georgia - Accountability Courts Grant

SPECIAL CONDITIONS

SUBGRANTEE: Griffin Judicial Circuit

PROJECT NAME: Adult Felony Drug Courts

SUBGRANT NUMBER: J12-8-047

SUBGRANT AWARD: $5,439

1. Grant funds cannot be used to fund office space, furniture, office equipment, administrative overhead or travel other than costs associated with attending the Judicial Council's Annual drug, DUI, and Mental Health Court Conference.
   Initials _____

2. The subgrantee certifies that state funds will not be used to supplant funds that would otherwise be made available for grant-funded initiatives. State funds must be used to supplement existing funds for program activities and not replace funds appropriated for the same purpose. Potential supplanting will be the subject of application review, as well as pre-award review, post-award monitoring, and audit. If there is a potential presence of supplanting, the subgrantee will be required to document that the reduction in non-state resources occurred for reasons other than the receipt or anticipated receipt of state funds.
   Initials _____

3. The subgrantee must submit subsequent requests to revise the budget, project summary, and implementation plan prior to any substantial changes, but no later than 30 days prior to the end of the subgrant period.

   Initials _____

4. The subgrantee agrees that no funds shall be expensed outside of the approved budget. In addition, any funds spent under this subgrant award must be expended by the grant end date and not encumbered.
   Inititals _____

5. The subgrantee agrees to submit requests for reimbursement on a monthly basis. Subgrant Expenditure Reports are due 15 days after the end of the month.
   Initials _____

6. The subgrantee must submit Subgrant Adjustment Request #1 with the completed award package. The adjustment request must be accompanied by a detailed project budget that itemizes all projected expenditures. The project budget and summary will not be established, or officially approved, until the subgrantee receives a written approval notice from the Criminal Justice Coordinating Council. All project costs and project activities must coincide with the approved budget, summary, and

implementation plan unless subsequent revisions are approved by the Criminal Justice Coordinating Council.
Initials _____

7. The subgrantee agrees to fully cooperate with any monitoring or evaluation activities, and any related training activities, initiated and/or conducted by the Criminal Justice Coordinating Council during and subsequent to the award period.
Initials _____

Please be advised that failure to comply with any of the Special Conditions will result in material noncompliance with the Subgrant Agreement, thus subjecting the Subgrant Agreement to possible termination by the Criminal Justice Coordinating Council.

Typed name of Authorized Official: Will Simmons **Title :** District Court Administrator 6th JAD

Signature : _____ **Date :** 10/31/12

PRINT DATE: 07/06/12
GMIS DOCUMENT 3A

CRIMINAL JUSTICE COORDINATING COUNCIL
SUBGRANT ADJUSTMENT REQUEST
FEDERAL GRANT # 2012-SOG-AC-001

ADJ REQUEST #: 1

REQUEST DATE: _____

SUBGRANTEE: Griffin Judicial Circuit

SUBGRANT #: J12-8-047

PROJECT NAME: Griffin Judicial Circuit Drug Court

NATURE OF ADJUSTMENT:
Mark all that apply.

Adjustments of each type shown should be entered in the section indicated.

___ REVISED BUDGET . . . . . Go To . . . . SECTION I
___ PROJECT PERIOD AND/OR EXTENSION. Go To . . . . SECTION II
___ PROJECT OFFICIALS/ADDRESSES. . . Go To . . . . SECTION III
___ PROJECT PERSONNEL. . . . . Go To . . . . SECTION III
___ GOALS AND OBJECTIVES . . . . . Go To . . . . SECTION III
___ OTHER. . . . . Go To . . . . SECTION III

MUST BE JUSTIFIED AND EXPLAINED THOROUGHLY IN SECTION IV.

SECTION I. REQUEST FOR BUDGET CHANGE - JUSTIFY IN SECTION IV.

	CURRENT APPROVED	REVISIONS +/-	REVISED BUDGET
PERSONNEL	$ 5,439		
EQUIPMENT	0		
SUPPLIES	0		
TRAVEL	0		
PRINTING	0		
OTHER	0		
TOTAL	$ 5,439		
Federal	$ 5,439		
Match	$ 0		

SECTION II. REQUEST FOR CHANGE IN PROJECT PERIOD - JUSTIFY IN SECTION IV.

CURRENT GRANT PERIOD
Start Date: 07/01/12
End Date: 09/30/12

REQUESTED GRANT PERIOD
Start Date: _____
End Date: _____

FOR EXTENSION,
OF MONTHS: _____

NOTE: The maximum extension request cannot exceed 12 months.

SECTION III. REQUESTS FOR REVISIONS TO PROJECT OFFICIALS/ADDRESSES, PROJECT PERSONNEL, GOALS AND OBJECTIVES, AND/OR OTHER NON-BUDGET, NON-PERIOD CHANGES (JUSTIFY IN SECTION IV.)

CONTINUED ON NEXT PAGE

PRINT DATE: 07/06/12
GMIS DOCUMENT 3A

CRIMINAL JUSTICE COORDINATING COUNCIL
SUBGRANT ADJUSTMENT REQUEST
FEDERAL GRANT # 2012-SOG-AC-001

ADJ REQUEST #: 1

REQUEST DATE: _____

SUBGRANTEE: Griffin Judicial Circuit

SUBGRANT #: J12-8-047

PROJECT NAME: Griffin Judicial Circuit Drug Court

SECTION IV. JUSTIFICATION OF ALL REQUESTED ADJUSTMENTS, REVISIONS, AND/OR CHANGES

All requested adjustments in Sections I, II & III (page 1) must be justified in detail in this Section. Include item costs, descriptions, equipment lists, detailed explanations, and any other information that would further clarify and support your request for adjustment. Attach additional pages as needed.

* The $5,439.00/~~xx~~ is a partial payment to our treatment provider, Turning Point.

SUBMITTED BY:

Signature of Financial Officer or Project Director _____ Title _____ Date _____

CJCC ROUTING AND APPROVALS:

	Approval	Disapproval	Reviewer Signature
Reviewed By:			
Authorized By:			