# COUNTY AGENDA REQUEST

| | | | |
|---|---|---|---|
| Department: | Elections | Presenter(s): | Tom Sawyer |
| Meeting Date: | Wednesday, October 3, 2012 | Type of Request: | New Business |

Wording for the Agenda:

Consideration of staff's request to purchase Easy Vote software from sole source provider Sivad Business Solutions, in the amount of $19,220.00, with funds for this request to be allocated from the General Fund's fund balance, and authorization for the Chairman to sign the contract or related documents contingent upon the County Attorney's review.

Background/History/Details:

Advanced voting for the General Election has been scheduled by the Georgia Secretary of State to begin on October 15, 2012, and the Fayette County Elections Department is expecting a very heavy turnout of voters.

Sivad Business Solutions is the sole source provider of Easy Vote software. This software enables poll workers to scan Georgia ID's (ex: driver's licenses) which will then produce quick and accurate voters certificates. Staff anticipates this speedy and accurate capability will lower overall labor costs, will reduce the wait time for citizens to vote, and will increase overall accuracy since the traditional practice of handwriting voters certificates will not be required. So far, this software has been implemented in over 50 counties in Georgia.

Bids for this software have not been issued since Sivad Business Solutions is the sole source provider. The cost for this software, if approved by the Board, will be $19,220.00, and funds to purchase the software are requested to be provided from the General Fund's fund balance.

Due to the fixed schedule established by the Georgia Secretary of State, if this request is acceptable by the Board, the Elections Department requests the Board of Commissioners formal approval to purchase the Easy Vote software during this workshop meeting.

What action are you seeking from the Board of Commissioners?

Approval of staff's request to purchase Easy Vote software from sole source provider Sivad Business Solutions, in the amount of $19,220.00, with funds for this request to be allocated from the General Fund's fund balance, and authorization for the Chairman to sign the contract or other related documents contingent upon the County Attorney's review.

If this item requires funding, please describe:

The Easy Vote software will cost $19,220.00. If approved, staff requests funding for this purchase to be provided from the General Fund's fund balance.

| | | | |
|---|---|---|---|
| Has this request been considered within the past two years? | No | If so, when? | |
| Is Audio-Visual Equipment Required for this Request?* | No | Backup Provided with Request? | Yes |

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

| | | | |
|---|---|---|---|
| Approved by Finance | Yes | Reviewed by Legal | |
| Approved by Purchasing | Not Applicable | County Clerk's Approval | Yes |
| Administrator's Approval | Yes | | |

Staff Notes:

The sole source vendor for the Easy Vote Software has assured staff that the software will be operational in time for advanced voting on October 15, 2012.

Finance- Will this purchase result in personnel cost savings in the approved 2013 budget which could be used to offset the $19,220?

# CAPITAL - PROJECT REQUEST FORM

**Project Code:** (for Finance use only)

**Project Name:**

EASY VOTE / EASY ABSENTEE

**Estimated Total Cost:** $19,220.00 **Estimated Useful Life:**

**Project Description:**

SIVAD BUSINESS SOLUTIONS has partnered with Giddens Consulting who had developed an ID scanning system that will create and track Advanced Voting Application. It has now been officially installed in over 50 counties in Georgia. I talked with several and they are very impressed with the capabilities of this system. Since we had over 37,000 voters who came in and voted in one of our 4 Advanced voting locations in 2008, we are asking for this system for Fayette County in anticipation of the same large turnout in 2012. We may be able to lower our overall labor cost as this system will automate the absentee voting processes. This also should increase accuracy of information with our forms being printed and not had written. Voters who come to vote early with definitely be pleased with this system since they will not have to fill out the early / advanced voting application. It also should help speed up the overall time voters will need to stand in line.

**Department:** ELECTIONS

| Department Contact Names | Phone Number | Ext |
|---|---|---|
| Thomas L. Sawyer | 770.305.5138 | |
| | | |
| | | |

**Start Date (estimate):** 07/01/12 **Completion Date (estimate):** 07/31/12

**Additional comments:**

**Impacted Budget Line Items**
(Example : Asphalt, Supplies, Technical services, Computer Equipment)

| | |
|---|---|
| Computer Equipment - $ 6,880.00 | |
| Computer Software - $ 12,340 | |
| TOTAL $ 19,220 | |
| | |

EASY VOTE /
EASY ABSENTEE
SIVAD SALES PROPOSAL
(sole source)

| | EASY VOTE | | | | | | | | | | | | Licence & MAINT | EASY ABSENTEE FAYETTE | | | TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | FAY | | | PTC | | | TYR | | | COMM | | | | | | | |
| | No. | Unit Price | Amount | No. | Unit Price | Amount | No. | Unit Price | Amount | No. | Unit Price | Amount | | No. | Unit Price | Amount | |
| EASY VOTE & EASY ABSENTEE GEORGIA ELECTIONS EDICITION | | | | | | | | | | | | | $ 1,500 | | | | $ 1,500 |
| Annual Maintenance - Base Software | | | | | | | | | | | | | 300 | | | | 300 |
| **EASY VOTE** | | | | | | | | | | | | | | | | | |
| User Licences | 2 | 750 | 1,500 | 2 | 750 | 1,500 | 2 | 750 | 1,500 | 2 | 750 | 1,500 | | | | | 6,000 |
| Annual Maintenance | 2 | 150 | 300 | 2 | 150 | 300 | 2 | 150 | 300 | 2 | 150 | 300 | | | | | 1,200 |
| Implementation & Training | | | | | | | | | | | | | 1,000 | | | | 1,000 |
| Scanners for Reading Drivers Licenses and Transfering Data to EASY VOTE | 2 | 600 | 1,200 | 2 | 600 | 1,200 | 2 | 600 | 1,200 | 2 | 600 | 1,200 | | | | | 4,800 |
| Bar Codes Scanners for Transfer to GO | 2 | 110 | 220 | 2 | 110 | 220 | 2 | 110 | 220 | 2 | 110 | 220 | | | | | 880 |
| LASER PRINTER | 1 | 300 | 300 | 1 | 300 | 300 | 1 | 300 | 300 | 1 | 300 | 300 | | | | | 1,200 |
| **EASY ABSENTEE** | | | | | | | | | | | | | | | | | |
| User Licences | | | | | | | | | | | | | | 3 | 650 | 1,950 | 1,950 |
| Annual Maintenance | | | | | | | | | | | | | | 3 | 130 | 390 | 390 |
| | | | | | | | | | | | | | | | | | $ 19,220 |

Georgia EasyVote

***To:***

Ron Davis at Sivad Business Systems

***From:***

Chuck Giddens at Giddens Consulting, Inc

Dear Mr. Davis,

Giddens Consulting, Inc (in Covington, Ga) has developed a proprietary State ID scanning system that will create and track Early and Absentee Voting applications. Since EasyVote is a "novel" software system (patent pending) there are no other systems that perform the same tasks as EasyVote. Our OCR technology along with the unique implementation of the various technologies used make our system a single vendor answer to the issues facing the Early and Advanced voting community today.

Thank you for your time.

Chuck Giddens
President
Giddens Consutling, inc

## Tom Sawyer

**From:** Ron Davis
**Sent:** Tuesday, February 21, 2012 5:33 PM
**To:** Tom Sawyer
**Subject:** EasyVote
**Attachments:** SingleVendorLetter.pdf

Tom,
I have attached the sole source letter. In regards to benefits of EasyVote, I would suggest the following:

- Improved voting experience by removing the need to fill out early voting applications. This also decrease line time.
- Lower labor costs by automating the early/advanced and absentee voting processes
- Automatically indicates if a voter has already voted, regardless of which precinct they voted at.
- Provides custom reporting options for Election Director to provide to candidates, press, election board, etc.
- Increased accuracy of information with forms printed and not hand written

Regards,

**Ron Davis**
**Sivad Business Solutions**

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Benefits

## Tom Sawyer

**From:** Ron Davis
**Sent:** Friday, August 26, 2011 3:16 PM
**To:** Tom Sawyer
**Subject:** EasyVote Quote
**Attachments:** Fayette County Voter Registration EasyVote & EasyAbsentee Proposal 082611.pdf

Tom,
The attached quote would cover all you locations. Give me a call when you get a chance and we will discuss it.

Regards,

**Ron Davis**
**Sivad Business Solutions**

**Click here to sign up for the Sivad Newsletter**

Quote

# Sales Proposal

Date: 8/26/2011
Tom Sawyer
Fayette County Board of Elections and Registration
140 Stonewall Ave
Suite 208
Fayetteville
GA
30214

SIVAD

2021 Aldbury Lane
Woodstock, GA 30189
Telephone: 678-215-1705

Phone: 770-305-5138 Quote ID #: Fax:

| Qty | Description | Price Each | Price Extended |
|---|---|---|---|
| 1 | Easy Vote & Easy Absentee Georgia Elections Edition Base software | $1,500.0000 | $1,500.00 |
| 1 | Annual maintenance for Base software | $300.0000 | $300.00 |
| 3 | Easy Absentee user licenses | $650.0000 | $1,950.00 |
| 3 | Annual maintenance for Easy Absentee user licenses | $130.0000 | $390.00 |
| 8 | Easy Vote user licenses | $750.0000 | $6,000.00 |
| 8 | Annual maintenance for Easy Vote user licenses | $150.0000 | $1,200.00 |
| 1 | Implementation & training | $1,000.0000 | $1,000.00 |
| 8 | Scanners for reading drivers licenses and transfering data to Easy Vote | $600.0000 | $4,800.00 |
| 4 | Bar codes scanners for transfer of data to GO | $110.0000 | $440.00 |

Taxes will be added if applicable. Terms: Est. Shipping:
TOTAL: $17,580.00

**Customer Acceptance**
By signing below, the customer warrants that he/she is authorized to place order on behalf of the company, accepts the terms of this agreement, authorizes Sivad Business Solutions (SBS) to order the equipment or software quoted herein, install the equipment or software at the customer's location, and remit timely payment to SBS. Returns are subjects to a 20% restocking fee. Professional services, once performed, are non-refundable. Customer agrees that invoiced amounts not paid to terms will be subject to late fees of 1and 1/2 per cent per month. All returns must be received by SBS within 30 days after shipment by SBS. All returns must be authorized by SBS.

Ron Davis

Customer Acceptance Date Sivad Business Solutions
Fayette County Board of Elections and Registration

*Prices are firm for 30 days from the date of this proposal and are subject to change without notice thereafter.*