COUNTY AGENDA REQUEST

Department:	Fire and Emergency Services	Presenter(s):	M. Allen McCullough
Meeting Date:	Thursday, September 13, 2012	Type of Request:	Consent

Wording for the Agenda:

Approval of staff's request to allow designated Fire and Emergency Services' staff to maintain eligibility to procure surplus items from the Georgia Department of Administrative Services (DOAS), and authorization for the Chairman to sign the Georgia DOAS Surplus Property Eligibility Application and other related documents.

Background/History/Details:

Currently, designated county staff has the ability to purchase items from the Georgia Department of Administrative Services (DOAS). These surplus items are both new and used, and they are made available from agencies across the Southeastern states. The DOAS has enacted and requires tight controls that must be followed to procure items.

The designated staff, as identified on the Designation of Certifying Officials and Property Selectors Form, will be authorized to examine the available surplus property and will be able to determine if it can be used by Fayette County's government. They will be able to distinguish between junked items and usable items. Since this is surplus property, there will be little to no cost to acquire the usable, surplus items.

A similar request was considered and approved at the August 4, 2010 Board of Commissioners Workshop Meeting.

What action are you seeking from the Board of Commissioners?

Approval of staff's request to allow designated Fire and Emergency Services' staff to maintain eligibility to procure surplus items from the Georgia Department of Administrative Services (DOAS), and authorization for the Chairman to sign the Georgia DOAS Surplus Property Eligibility Application and other related documents.

If this item requires funding, please describe:

Not Applicable.

Has this request been considered within the past two years?	No	If so, when?	
Is Audio-Visual Equipment Required for this Request?*	No	Backup Provided with Request?	Yes

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance	Not Applicable	Reviewed by Legal	
Approved by Purchasing	Not Applicable	County Clerk's Approval	Yes
Administrator's Approval	Yes		

Staff Notes:

GA Department of Administrative Services
200 Piedmont Ave SE, Suite 1802 West Tower
Atlanta, Georgia 30334-9010
404-657-8544 Fax 404-463-2912
www.doas.georgia.gov

GA DOAS SURPLUS PROPERTY ELIGIBILITY APPLICATION

(PLEASE TYPE OR PRINT CLEARLY)

NAME OF ORGANIZATION		TELEPHONE #		FAX #
Fayette County Department of Fire & Emergency Services		770-305-5414		770-305-5190
LOCATION ADDRESS	CITY	STATE	ZIP	COUNTY
140 Stonewall Ave.	Fayetteville	Ga	30214	Fayette
EMAIL ADDRESS		WEB SITE ADDRESS		
peten@fayettecountyga.gov		peten@fayettecountyga.gov		

II. BILLING/MAILING INFORMATION (If different than above)

BILLING ADDRESS	CITY	STATE	ZIP
140 Stonewall Ave	Fayetteville	Ga	30214
MAILING ADDRESS	CITY	STATE	ZIP
same			

III. APPLICANT STATUS (Check Only One):

- ☒ Public Agency (including Public Schools)
- ☐ Nonprofit Organization
- ☐ Service Educational Activities

IV. TYPE OR PURPOSE OF ORGANIZATION (Check Only One):

☐	College	☐	Child Care Center	☐	Program for the Homeless
☐	Health Center	☐	School for Handicapped	☐	Secondary School
☐	Radio/TV Station	☐	Museum	☐	Nursing Home (Skilled)
☐	Health Clinic	☐	Sheltered Workshop	☐	Research Center (Medical)
☐	Elementary School	☐	Hospital	☐	Program for Impoverished
☐	Library	☐	Programs for Older Individuals	☐	Volunteer Fire Dept.

☒ Other (Please specify) Fire and Emergency Services/Emergency Management Agency

V. BY SIGNING THIS FORM I CERTIFY THAT I HAVE READ AND UNDERSTAND THE FOLLOWING STATEMENTS:

- All property is "AS IS - WHERE IS." Service charges apply.
- There are no returns or refunds.
- Organization may or may not be eligible for federal and/or state personal property.
- The organization's eligibility status determines the property that may be acquired.
- All donations are at the discretion of Surplus Property Division.
- This property MUST be used in the official program for which you applied.
- You may NOT sell, loan, trade or cannibalize property.
- Other restrictions may apply.

DATE SIGNATURE OF AUTHORIZED OFFICIAL TITLE

FOR STATE AGENCY USE

Approved _____ Eligibility Code _____ Disapproved _____

Signature _____ Date _____

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DESIGNATION OF CERTIFYING OFFICIALS AND PROPERTY SELECTORS

Name of Organization: Fayette County Department of Fire and Emergency Services

Certifying officials have authority to conduct all matters of business pertaining to the acquisition and utilization of surplus property acquired through the Georgia State Agency for Surplus Property. They are designated to obligate necessary donee funds for this purpose; execute distribution documents binding the donee to the terms, conditions, reservations, and restrictions applying to property obtained through the agency. This list will be updated periodically depending on type of organization. The certifying official is responsible for notifying the state agency in the event of changes to the list. Individuals not listed will be required to have written authorization from a certifying officer before being permitted access to surplus property. Certifying officials are responsible for appointing property selectors.

Mark the "Notify" box for individuals who will be placed on the distribution list for surplus information up-dates. Email address is required to receive this information

Name	Title	Telephone	Email Address	Notify
Pete Nelms	Captain	770-305-5172	peten@fayettecountyga.gov	☒
Tom Bartlett	Deputy Chief	770-305-5165	tomb@fayettecountyga.gov	☒
Mike Pollard	Captain	770-305-5492	mpollard@fayettecountyga.gov	☒
				☐

Property selectors only have authority to acquire property from the Georgia State Surplus Property Division. (Use additional pages if needed.)

Name	Title/Unit	Telephone	Email Address	Notify
Pete Nelms	Captain	770-305-5172	peten@fayettecountyga.gov	☒
Tom Bartlett	Deputy Chief	770-305-5165	tomb@fayettecountyga.gov	☒
Mike Pollard	Captain	770-305-5492	mpollard@fayettecountyga.gov	☒
				☐
				☐
				☐
				☐
				☐
				☐
				☐

Date: _____ _____
CERTIFYING OFFICIAL (PRINT)

Date: _____ _____
CERTIFYING OFFICIAL (SIGNATURE)

GA Department of Administrative Services
200 Piedmont Ave SE, Suite 1802 West Tower
Atlanta, Georgia 30334-9010
404-657-8544 Fax 404-463-2912
www.doas.georgia.gov

NON-DISCRIMINATION ASSURANCE

LEGAL NAME & MAILING ADDRESS OF APPLICANT'S ORGANIZATION

Fayette County Department of Fire and Emergency Services
Name of Organization

140 Stonewall Ave. Fayetteville, Ga. 30214
Mailing Address (P.O. Box, Street, City & State, Zip Code)

Street Address/Location (If different from mailing address)

Fayette
County

770-305-5414
Telephone

The Donee, Fayette County Department of Fire and Emergency Services
NAME OF ORGANIZATION

hereby agrees that the program for or in connection with which any property is donated to the Donee will be conducted in compliance with, and the Donee will comply with and will require any other person (any legal entity) who through contractual or other arrangements with the Donee is authorized to provide services or benefits under said program to comply with all requirements imposed by or pursuant to the regulations of the General Services Administration (41 CFR 101-6.2 OR 101-8) issued under the provisions of Title VI of the Civil Rights Act of 1964, Section 606 of Title VI of the Federal Property and Administrative Services Act of 1949, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, Title IX of the Education Amendments of 1972, as amended, and Section 303 of the Age Discrimination Act of 1975, to the end that no person in the United States shall on the ground of race, color, national origin, sex, or age, or that no otherwise qualified handicapped person shall solely by reason of the handicap, be excluded from participation in, be denied the benefits of or be subjected to discrimination under any program or activity for which the Donee received Federal Assistance from the General Services Administration: and hereby gives assurance that it will immediately take any measures necessary to effectuate this agreement.

The Donee further agrees that this agreement shall be subject in all respects to the provisions of said regulations; that this agreement shall obligate the Donee for the period during which it retains ownership or possession of any such property; that the United States shall have the right to seek judicial enforcement of this agreement; and this agreement shall be binding upon any successor in interest of the Donee and the word "Donee" as used herein includes any such successor in interest.

Date: _____

_____
CERTIFYING OFFICIAL (SIGNATURE)