COUNTY AGENDA REQUEST

Department:	Sheriff- Jail	Presenter(s):	Major Charles Cowart
Meeting Date:	Thursday, September 13, 2012	Type of Request:	Old Business

Wording for the Agenda:

Consideration of a request from the Sheriff's Department- Jail Division to authorize Mallett Consulting, Inc. to provide an Expanded Needs Assessment Report for the "Old Inmate Housing Pod", in the amount of $4,750.00, to grant funding in the amount of $4,750.00, and authorization for the Chairman to sign a contract or related documents contingent upon the County Attorney's review.

Background/History/Details:

During the April 4, 2012 Board of Commissioners' Workshop Meeting, Major Cowart discussed the need for a detailed cost analysis for repair or modification work in order to bring the old Jail building back into operation. He noted that the old jail had been vacated for at least nine years, but due to a growing number of inmates at the jail and due to longer sentences for those inmates, there was limited space at the new jail for incoming inmates. The Board discussed various alternatives that may be available to the County in respect to this issue.

Due to that discussion, Mallett Consulting has offered their services in order to provide a detailed study and analysis of the various options related to the old jail. Those options will include but may not be limited to: 1) the feasibility of restoring the old jail, 2) demolishing the old jail and adding on to the current jail facility, and 3) boarding out jail inmates to other facilities for daily fees when the inmate population exceeds the housing capacity of the current jail facility.

The cost for Mallet's services is $4,750.00, not including reimburseables such as postage stamps and printing, etc. Staff is asking the Board to grant funding in said amount in order to conduct the study.

What action are you seeking from the Board of Commissioners?

Approval of a request from the Sheriff's Department- Jail Division to authorize Mallett Consulting, Inc. to provide an Expanded Needs Assessment Report for the "Old Inmate Housing Pod", in the amount of $4,750.00, and authorization for the Chairman to sign a contract or related documents contingent upon the County Attorney's review.

If this item requires funding, please describe:

This request will cost $4,750.00, if approved. Staff is requesting that the Board grant the funding to pay for the recommended study.

Has this request been considered within the past two years?	Yes	If so, when?	Wednesday, April 4, 2012
Is Audio-Visual Equipment Required for this Request?*	No	Backup Provided with Request?	Yes

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance	Yes	Reviewed by Legal	
Approved by Purchasing	Not Applicable	County Clerk's Approval	Yes
Administrator's Approval	Yes		

Staff Notes:

Finance - If the $4,750 funding is approved by the Board of Commissioners for this Jail Study project, the source of funding would be the General Fund's unassigned fund balance. The June 30, 2012 fund balance has not been determined/audited at this point, the audited unassigned fund balance as of June 30, 2011 was $12,203,941. Reimburseable costs will be funded from the Jail's current 2013 approved budget as agreed to by Charlie Cowart.

Mallett Consulting, Inc.

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Major Charles R. Cowart - Director
Fayette County Sheriff's Office - Jail Division
145 Johnson Avenue
Fayetteville, Georgia 30214

Re: Jail - Old Inmate Housing Area
Expanded Needs Assessment Report

June 15, 2012

Dear Major Cowart:

Mallett Consulting, Inc. is pleased to offer our professional services for an Expanded Needs Assessment Report for the "Old Inmate Housing Pod". The intent of this evaluation will be to study the cost/benefit and life expectancy of upgrading the existing housing pod, versus replacing the facility with new construction.

This study will utilize the recommendations made in the recently completed Needs Assessment Report for evaluation of the 'upgrade' option. Conceptual planning and cost estimates for the 'new construction' option will be based on the most current information available with regard to code requirements, technologies and uniformity with the remaining portion of the jail facility.

Our project team will include architectural services by IPG, Inc. IPG, Inc provided similar services for the existing report and for the design and construction of the new Jail facility.

Proposed Fee:

1. Site Visits, Expanded Needs Assessment Report: $4,750.00

2. Reimbursables - printing, shipping, etc.: at cost

Thank you for the opportunity to provide this proposal. Please feel free to call me should you wish to discuss this matter further.

Sincerely,
Mallett Consulting, Inc.

David Jaeger

David Jaeger, PE
President