COUNTY AGENDA REQUEST

Department:	Administration	Presenter(s):	County Administrator Jack Krakeel
Meeting Date:	Thursday, April 26, 2012	Type of Request:	Consent

Wording for the Agenda:

Ratification of the Board's action on April 12, 2012 to approve a request from Promise Place for authorization to file a grant application in Fayette County's name with the Department of Community Affairs in the amount of $30,000; and authorization for the Chairman to execute said application pending review of the County Attorney.

Background/History/Details:

A request was received during budget discussions by the County Administrator from Promise Place, who operates a domestic violence shelter in Fayette County. Promise Place is funded by the County through the Victims Assistance Fund in the amount of $19,200. Promise Place has been working on obtaining a grant through the D.C.A. and has completed Phase I and Phase II and would like to proceed with Phase III. The D.C.A. requires the County to sign off on the grant and give approval for the nonprofit agency to pursue the grant. The County Administrator advised the Board on April 12 that because of the upcoming Monday's deadline he had brought this to the Board's attention at that meeting for consideration. He noted the amount of Phase III of the grant was $30,000. He said this was only a procedural issue and no obligation on the part of the County.

The Board of Commissioners voted to authorize the grant application to move forward prior to the impending deadline, but said they would be more comfortable having the item ratified at their next meeting, simply because it had been presented as somewhat of an "emergency" issue and had not appeared on the Board's April 12 agenda ergo, the public had not seen any background information on the issue.

What action are you seeking from the Board of Commissioners?

Ratification of the Board's action on April 12, 2012 to approve a request from Promise Place for authorization to file a grant application in Fayette County's name with the Department of Community Affairs in the amount of $30,000; and authorization for the Chairman to execute said application pending review of the County Attorney.

If this item requires funding, please describe:

This request is for a grant. No financing is needed.

Has this request been considered within the past two years?	Yes	If so, when?	Thursday, April 12, 2012
Is Audio-Visual Equipment Required for this Request?*	No	Backup Provided with Request?	Yes

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance	Not Applicable	Reviewed by Legal	
Approved by Purchasing	Not Applicable	County Clerk's Approval	Yes
Administrator's Approval	Yes		

Staff Notes:

ESG Application Checklist

Deadline 1 – 5:00 p.m. on March 2, 2012 – Notice of Intent		
Notice of Intent - Online only! See Application Guidelines. Failure to timely make this submission will result in rejection of application requests.		
Complete? ☑ Yes	Completion Date: 3/1/12	Email obtained from DCA containing Login and Password Information for Organizational Submissions (Deadline 2): Complete? ☑ Yes

Deadline 2 – 5:00 p.m. on March 19, 2012 – Organizational Information	
Organizational Information - Online only (with exceptions)! See Application Guidelines. Failure to timely make this submission will result in rejection of application requests.	
Complete? ☑ Yes 3/16/12	Completion Date: 3/16/12

Deadline 3 – 5:00 p.m. on April 16, 2012 – Application Documents	
Application Documents, including program placed in a zip folder and uploaded to the HTFOnline website by 5:00 p.m. on this date. See updated web guidance at www.dca.ga.gov/housing/SpecialNeeds/programs/esgapps.asp. Failure to timely make this submission will result in rejection of application requests. Complete all documents and place each file in a folder. When ready to submit, compress and name this folder using your HMIS Agency Key (i.e., AGENCY_Key_ESGApp.zip).	
Submitted	**Document Type**
☐ Yes	**2012 Application Summary and Checklist** – A single document is required. DO NOT SCAN THIS DOCUMENT! Download, name (see website for naming conventions), complete, DIGITALLY sign, and place PDF document in designated (see above) folder on your computer.
☐ Yes ☐ N/A	**Local Government Approval(s)** – This requirement is applicable to all organizations that are not local government entities. A SIGNED approval form is required from each local government that grants program approval(s). Download, complete the document, have the document MANUALLY signed, combine multiple approvals, SCAN THE SIGNED DOCUMENT(s), name the new PDF document (see website for naming conventions), and place PDF document in designated (see above) folder on your computer.
☐ Yes ☐ N/A	**Consolidated Plan Certification(s)** – This requirement is applicable to all organizations that have a **local** HUD Consolidated Plan. For organizations proposing projects within DCA's HUD Consolidated Plan jurisdiction, DCA will review and certify as a part of the application review process. A SIGNED certification form is required, as applicable, from each local certifying jurisdiction. Download, complete the document, have the document MANUALLY signed, combine multiple certifications, SCAN THE SIGNED DOCUMENT(s), name the new PDF document (see website for naming conventions), and place PDF document in designated (see above) folder on your computer.
☐ Yes	**Application(s) I, II, III, IV, V, VI and/or VII** – Individual application documents are required for each program named in the 2012 Application Summary. DO NOT COMBINE OR SCAN THIS (OR THESE) DOCUMENT(S)! Download, name (see website for naming conventions), complete, and place PDF document(s) in designated (see above) folder on your computer. Total Number of Applications Attached (must match the 2012 Application Summary list):

Local Government Approval

To:	Georgia Department of Community Affairs
Subject:	**2012 Application for Emergency Solutions Grants (ESG)**
	Applicant: Fayette County Council on Domestic Violence — HMIS Agency Key: NEW

Based on a review of the application and/or supporting documents submitted by the above named applicant –

1. The programs named below are within the jurisdiction of the this local government; and
2. They are approved for funding by DCA.

Program Name	**Program Type** – I Shelter, II Transitional, III Services Only, IV Homelessness Prevention, V Rapid Re-Housing, VI Project Homeless Connect, or VII Street Outreach	**HMIS Program Key**	**Amount Requested**
Fayette County Council on Domestic Violence	I - Domestic Violence Shelter	NEW	30,000.00
		Total DCA Funds Requested:	30,000.00

In making this approval, we reserve the right to withdraw it, in whole or in part, at any time.

Fayette County
Name of Approving Local Government

By:

Commissioner Herb Frady — Herbert Frady — 04-12-12
Name of Authorized Official — Signature of Authorized Official — Date

Note that local government approval is required for nonprofit ESG applicants by law. Local boards and authorities are encouraged to collaborate and plan with local governments, continuums of care and other organizations that serve persons experiencing or at risk of homelessness but do not have to obtain official local approval. Please return executed approval to Applicant. This format designed and administered by the Office of Special Housing Initiatives, GA Department of Community Affairs (DCA), 60 Executive Park South, NE, Atlanta, GA 30329. DCA Contact: John Bassett, (404) 679-3170, email john.bassett@dca.ga.gov.