COUNTY AGENDA REQUEST

Department:	Fire and Emergency Services	Presenter(s):	Allen McCullough
Meeting Date:	Wednesday, April 4, 2012	Type of Request:	Old Business

Wording for the Agenda:

Discussion of the process for recommending a firm for development of the architectural and engineering drawings, construction specifications and bid proposal documents for the proposed new Fire Station No. 3.

Background/History/Details:

The County is planning for the relocation of Fire Station No. 3. Property has been acquired and preparation for construction is underway. Staff has gone through a substantial process of seeking and reviewing firms suitable to design and engineer the new structure and to prepare requests for bids so that a contractor for the construction of the building can be sought.

Staff would like to present the Commissioners with an overview of what the process has been for soliciting an engineering firm and how their recommendation was arrived at. At the Board's April 12 meeting, there will be a request for the Board to take an action that will award the work to the recommended firm.

What action are you seeking from the Board of Commissioners?

Discussion of the process for recommending a firm for development of the architectural and engineering drawings, construction specifications and bid proposal documents for the proposed new Fire Station No. 3. (This item will appear on the Board's April 12 meeting for action.)

If this item requires funding, please describe:

None a this time.

Has this request been considered within the past two years?	No	If so, when?	
Is Audio-Visual Equipment Required for this Request?*	No	Backup Provided with Request?	Yes

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance	Not Applicable	Reviewed by Legal	Yes
Approved by Purchasing	Yes	County Clerk's Approval	Yes
Administrator's Approval	Yes		

Staff Notes: