COUNTY DEPARTMENT AGENDA REQUEST

Department:	Commissioners	Presenter(s):	County Administrator Jack Krakeel
Meeting Date:	Wednesday, January 4, 2012	Type of Request:	Consent

Wording for the Agenda:

Approval of authorization to sign checks for transactions $4,999 or less: Chairman, Vice-Chairman, County Administrator

Background/History/Details:

Each year at the Board's Organizational Meeting, certain authorizations are issued that provide for the consistent processing of County government business. This is one of required authorizations.

What action are you seeking from the Board of Commissioners?

Approve authorization.

If this item requires funding, please describe:

Has this issue come before the Commissioners in the past?	Yes	If so, when?	Annually
Do you need audio-visual for the presentation?		Back-up Material Submitted?	No

STAFF USE ONLY

Approved by Finance	Yes	Reviewed by Legal	Yes
Approved by Purchasing	Not Applicable	Approved by County Clerk	Yes
Administrator's Approval	Yes		

Staff Notes: