COUNTY AGENDA REQUEST

Department:	Fire and Emergency Services	Presenter(s):	Allen McCullough
Meeting Date:	Thursday, October 27, 2011	Type of Request:	Consent

Wording for the Agenda:

Approval of staff's request to use remaining grant funds to purchase Adobe software, Visio software and one media projector, in an amount not to exceed $1,282.72 for the Department of Fire and Emergency Services.

Background/History/Details:

The Hazard Mitigation Act of 2000 required local governments to submit a community Hazard Mitigation Plan to the Georgia Emergency Management Agency (GEMA) and subsequent updates to the plan every 5 years. To assist with the cost of performing periodic plan updates, GEMA makes funding available to local governments in a matching grant format to help offset the expense of hiring a plan contractor when needed. This year Fayette County's update was completed in-house without the assistance of a contractor and fortunately the State accepted the man-hours county personal spent on the plan update as in-kind services, which met the county's match portion of the grant. GEMA's portion of the grant paid the county $15,862. The majority of these funds was used to purchase a mobile classroom and to complete safety renovations of the Fire/EMS headquarters. Staff is asking for permission to use the remaining amount of $1,282.72 to address 2 additional technology issues. The amount of $824.72 would add Adobe software to 3 computers. This would allow staff personnel to complete PDF documents in the form of BOC agenda requests, training related documents, and State of Georgia compliance documents. Also, one additional application of Visio drafting software is needed for processing pre-fire plans and for review of building plans submitted by contractors. Both of these software applications will not be provided by the countywide technology program currently in progress. The amount of $458.00 purchase a media projector for use in training. This would replace a unit that was not repairable and not approved in the current operational budget. This unit would serve in training and in the EOC during Emergency Management operations.

What action are you seeking from the Board of Commissioners?

Approval of staff's request to use remaining grant funds $824.72 for Adobe and Visio software; and to use $458.00 for a media projector for the Department of Fire and Emergency Services.

If this item requires funding, please describe:

The available funding of $1,282.72 in Grant Project 1930A would be the source of funding.

Has this request been considered within the past two years?	No	If so, when?	
Is Audio-Visual Equipment Required for this Request?	No	Backup Provided with Request?	No

STAFF USE ONLY

Approved by Finance	Yes	Reviewed by Legal	Yes
Approved by Purchasing	Yes	County Clerk's Approval	Yes
Administrator's Approval	Yes		

Staff Notes: