COUNTY DEPARTMENT AGENDA REQUEST

Department:	Elections	Presenter(s):	Thomas L. Sawyer, if needed
Meeting Date:	Thursday, August 26, 2010	Type of Request:	Consent

Wording for the Agenda:

Approval of staff's request for a budget amendment to transfer $7,661 from the FY 2010 Elections and Voter Registration Operating Budget to a project account for the purchase of scanning equipment and software.

Background/History/Details:

During the 2010 budget hearings, the Board of Commissioners approved $7,661 for Computer Software and Equipment for the Elections and Voter Registration Department to purchase scanning equipment and software. These funds would be used to scan and index all 100,000+ voter registration applications that we currently have on hard copy. This request was for Elections to use the Munis Content Manager software already in place in the county. We recently learned that Content Manager does not have the ability to produce such a package as Elections is requesting to implement. Since we have not been able to bring a recommendation to the Board of Commissioners, we are asking to be able to transfer the $ 7,661 form the Operating Budget to the Capital Improvement Budget to allow time for us to talk with other vendors, get a RFP pulled together, if needed, and to come to the Board of Commissioners with a recommendation.

What action are you seeking from the Board of Commissioners?

Approval to transfer $ 7,661 from Elections FY 2010 operating budget to the Capital Improvement Budget.

If this item requires funding, please describe:

No new funding is being requested.

Has this issue come before the Commissioners in the past?	No	If so, when?	
Do you need audio-visual for the presentation?	No	Back-up Material Submitted?	

STAFF USE ONLY

Approved by Finance	Yes	Reviewed by Legal	Yes
Approved by Purchasing	Not Applicable	Approved by County Clerk	
Administrator's Approval	Yes		

Staff Notes: