COUNTY DEPARTMENT AGENDA REQUEST

Department:	Finance	Presenter(s):	Nina Madrid
Meeting Date:	Thursday, August 26, 2010	Type of Request:	Consent

Wording for the Agenda:

Approval of staff's recommendation to enter into an agreement with South Western Communications (SWC) which aligns the existing service contracts for security systems for Sheriff's Buildings "A" and "B" to coincide with Fayette County's fiscal year schedule.

Background/History/Details:

South Western Communications is the company that provides maintenance on the security systems installed in the Jail, Justice Center, and Sheriff's Office (Building "A" and Building "B".) Fayette County has four maintenance contracts with SWC - one for each site . The original contract dates were determined at the time by the warranty expiration dates which varied according to the construction completion dates. The billing cycles for the Jail and Justice contracts are currently aligned with the County's fiscal schedule. The proposed agreement will align the billing cycles for the Sheriff's Building "A" and Sheriff's Building "B". This agreement has been reviewed by the County's Attorney, Scott Bennett.

The change in the agreement dates or payment schedule does not change the agreed-upon costs to the County.

The County has initiated a policy whereby all contracts/agreements for the acquisition of goods and services align with the County's fiscal year which begins on July 1 each year.

What action are you seeking from the Board of Commissioners?

Approval to enter into an agreement with South Western Communications which aligns existing service contracts for security systems for the Sheriff's Buildings A and B to coincide with the County's fiscal year schedule and authorization for the Chairman to execute the agreement.

If this item requires funding, please describe:

No funding required. The contract prices have not changed

Has this issue come before the Commissioners in the past?	No	If so, when?	
Do you need audio-visual for the presentation?		Back-up Material Submitted?	Yes

STAFF USE ONLY

Approved by Finance	Yes	Reviewed by Legal	Yes
Approved by Purchasing	Not Applicable	Approved by County Clerk	Yes
Administrator's Approval	Yes		

Staff Notes:

A copy of the Agreement under consideration is not being posted on the County's website because it does/may contain sensitive information related to security systems in the Sheriff's Department and Jail. If you wish further information concerning this document, please contact the County Commissioners' Office at 770-305-5101.