Workshop Minutes

Board of Commissioners
November 4, 2009
3:30 P.M.

Notice: A complete audio recording of this meeting can be heard by accessing Fayette County's Website at www.fayettecountyga.gov. Click on "Board of Commissioners", then "County Commission Meetings", and follow the instructions. The entire meeting or a single topic can be heard.

The Board of Commissioners of Fayette County, Georgia, met in Official Session on Wednesday, November 4, 2009, at 3:30 p.m. in the Commissioners' Conference Room in the Fayette County Administrative Complex, 140 Stonewall Avenue, Fayetteville, Georgia.

Commissioners Present:	Jack Smith, Chairman Herb Frady, Vice Chairman Robert Horgan Lee Hearn Eric Maxwell
Staff Present:	Jack Krakeel, County Administrator Scott Bennett, County Attorney Carol Chandler, Executive Assistant Floyd L. Jones, Deputy Clerk

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Call to Order by Chairman.

Chairman Smith called the November 4, 2009 Board of Commissioners Workshop Meeting to Order at 3:32 p.m.

Acceptance of Agenda.

Commissioner Horgan moved to Accept the Agenda as published and Commissioner Hearn seconded the motion. No discussion followed. The motion passed unanimously.

Chairman Smith asked the Board to consider the Agenda Items located under New Business first before addressing the item listed under Old Business. The Board unanimously consented to the Chairman's request.

NEW BUSINESS:

B. Consideration of a request from staff that the County's purchasing policy be amended concerning open market purchases.

Finance Director Mary Holland explained staff's request, told about the advantages that may be realized by amending the County's purchasing policy, and answered questions from the Board. The Board gave further suggestions to the proposed amendments and expressed its concerns. Chairman Smith asked Ms. Holland to provide him with the number of purchases and dollars that are under discussion at the $1,000 level, and he added he wanted to look at the audit detail showing how the proposed changes will be monitored.

The Board directed Ms. Holland to return at a later date with the requested information. A copy of the request, identified as "Attachment 1", follows these minutes and is made an official part hereof.

C. Tyrone Police Chief Brandon Perkins, representing the Communications Board, would like to discuss the possibility of issuing requests for proposals that would provide for a consultant to do a needs assessment and provide information about available CAD systems for the 911 Communications Center.

Tyrone Police Chief Brandon Perkins, representing the Fayette County 911 Communications Board, made a presentation, asked the Board to consider authorizing the issuance of requests for proposals (RFP) that would provide for a consultant who would conduct a comprehensive needs analysis of and provide information about possible future Computer Aided Dispatch (CAD) systems for the 911 Communications Center, and answered questions from the Board. Additional explanation was provided by Director of Communications Cheryl Rogers, Assistant Director of Communications Peggy Glaze, and Peachtree City Police Chief H.C. "Skip" Clark. Discussion followed.

The Board authorized County Administrator Jack Krakeel to discuss the funding of a CAD system with the municipalities and authorized him to work with Chief Perkins in order to develop a proposal for the system detailing "needs" versus "wants" based on the funds agreed to between the municipalities and the County. A copy of the request and a Request for Information document provided by Chief Perkins, identified as "Attachment 2", follow these minutes and are made an official part hereof.

OLD BUSINESS:

A. Discussion of proposed amendments to the Fayette County Subdivision Regulations, in its entirety, and Article III Street Design Standards and Specifications of the Fayette County Development Authority.

Director of Public Works Phil Mallon, Director of Community Development Pete Frisina, Mr. Randy Boyd, and Mr. Larry Seabolt presented to and discussed the proposed amendments with the Board. The Board recommended some changes and directed staff, including County Attorney Scott Bennett, to revise the proposed amendments as discussed and to return to a later Workshop Meeting. A copy of the request, identified as "Attachment 3", follows these minutes and is made an official part hereof.

ADMINISTRATOR'S REPORT

There was no Administrator's Report.

ATTORNEY'S REPORT

Letter of Intent with Tyler Technologies: County Attorney Scott Bennett presented a Letter of Intent with Tyler Technologies to the Board while explaining it would establish a module within the County's existing MUNIS system which would enable Human Resources to export employee retirement information to Mass Mutual before asking the Board to authorize the Chairman to sign the document. Discussion followed regarding the funding for the module, the need for the module, and current methods used to export the files.

Commissioner Frady moved to authorize the Chairman to sign a Letter of Intent with Tyler Technology in the amount of $12,000, utilizing Contingency Funds, to establish a module within the County's existing MUNIS system that would allow Human Resources to export employee retirement information to Mass Mutual with the understanding Mass Mutual has committed to reimbursing $6,000 of the cost back to the County. Commissioner Horgan seconded the motion. The motion passed unanimously. A copy of the Letter of Intent, identified as "Attachment 4", follows these minutes and is made an official part hereof.

STAFF REPORTS

Update Regarding the Proposed Driveway Easement Policy: Director of Pubic Works Phil Mallon reminded the Board that a proposed Driveway Easement Policy was discussed during the October 7, 2009 Workshop Meeting during which time he was directed to discuss the policy with the Planning Commission. He said the Planning Commission was supportive of the concept of not charging or compensating property owners for improvements on private property, and that the Planning Commission asked for the policy to include dates of applicability, to provide more detail for driveway specification, to provide a well-defined drawing and scope of work for each property, and to photograph the area before the work begins. He added that the Planning Commission mentioned that if the County is doing work on private property and makes a mistake it needs to be held accountable for that error, and that the County needs to add more flexibility into the wording related to existing structures. He concluded that while he has not yet made the changes to the proposed policy document he would do so, provide the changes to County Attorney Scott Bennett for review, and then provide the proposed policy to the Board for review.

Request from Whitewater Creek Community Association and High Grove Subdivisions: Director of Public Works Phil Mallon reported that Public Works received a formal request from Whitewater Creek Community Association and High Grove Subdivision to determine if a four-way stop or a multi-way stop is justified at the intersections of Quarters Road, Birkdale Drive, and Redwine Road. He said the study was conducted with help from the Fayette County Sheriff's Department after which a lengthy response was written stating the intersections did not warrant a four-way stop. He said the finding was based on well established standards.

BOARD REPORTS

Recognition of Buildings and Grounds Staff: Commissioner Horgan wanted the Board to publically recognize Buildings and Grounds Director Greg Ownby and his staff for their good work renovating the grounds at the Historic County Courthouse. He said he has received a number of good comments regarding the work performed by the staff. Discussion followed.

Recognition of Commissioners Eric Maxwell and Lee Hearn: Commissioner Hearn noted that both he and Commissioner Maxwell had completed their required ACCG Commissioners certification. He also expressed gratitude to County Clerk Carol Chandler for accurately maintaining the training schedule.

EXECUTIVE SESSION

There was no Executive Session.

ADJOURNMENT

No further business came before the Board and Chairman Smith adjourned the November 4 ,2009 Workshop Meeting at 5: 39 p.m.

Floyd L. Jones, Deputy Clerk

Jack R. Smith, Chairman

The foregoing minutes were duly approved at an official meeting of the Board of Commissioners of Fayette County, Georgia, held on the 12th day of November, 2009.

Floyd L. Jones, Deputy Clerk