Print Form

COUNTY DEPARTMENT AGENDA REQUEST

Department/Division: Purchasing

Department Head: Tim Jones

Presenter, if needed: Tim Jones

Preferred Meeting Date: Thursday, February 12, 2009

Wording for the Agenda:

Approval of staff's recommendation that Bid #680 for Uniform Rental and Purchase be awarded to UniFirst Corporation and Riverside Uniform Rental.

Background/History/Details:

Several county departments issue uniforms to their employees, including slacks, long and short sleeved shirts, smocks, tee shirts, jackets and coveralls, etc. The standard uniforms are rented for a weekly rate per employee. Coveralls and tee shirts are purchased. Therefore, the annual bid (#680) contains both components. The Purchasing Director is recommending that the uniform rental bid be awarded to UniFirst Corporation. He is recommending that coveralls be purchased from UniFirst Corporation and tee shirts be purchased from Riverside Uniform Rental.

What action are you seeking from the Board of Commissioners?

Award annual bid for uniform rental to UniFirst Corporation; the purchase of coveralls to UniFirst Corporation; and the purchase of tee shirts to Riverside Uniform Rental.

If this item requires funding, please describe:

Funding is included in the annual operating budgets of the various departments that rent and/or purchase uniforms.

Has this issue come before the Commissioners in the past? No

If so, when?

Do you need audio-visual for the presentation? No

Back-up Material Submitted? Yes

STAFF USE ONLY

Approved by Finance? Yes

Reviewed by Legal? Yes

Approved by Purchasing? Yes

Approved by Administrative Staff? Yes

Staff Notes

Administrator's Approval Yes

Confirmed Meeting Date Thursday, February 12, 2009

- ○ Recognition/ Presentation
- ○ Public Hearing
- ○ Old Business
- ○ New Business
- ◉ Consent
- ○ Report
- ○ Other