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COUNTY DEPARTMENT AGENDA REQUEST

Department/Division: 911 Communications

Department Head: Cheryl Rogers

Presenter, if needed: Cheryl Rogers

Preferred Meeting Date: Wednesday, February 6, 2008

Wording for the Agenda:

Approval of recommendation by E911 Communications to accept a proposal from Mallett Consulting, Inc. in the amount of $79,680. to design, prepare plans and specifications, and to issue a request for proposals for work to expand and renovate the E911 Communications Center.

Background/History/Details:

The original construction of the Fayette County 911 Communications Center was completed in 1996. Growth year-over-year in Fayette County has warranted additional staff and improved technologies to fulfill its commitment to the citizens of Fayette County. At this time we are requesting a much needed expansion to house our additional staff and enhanced technologies.

Mallett's services also includes project management services during construction.

What action are you seeking from the Board of Commissioners?

Accept the proposal submitted by Mallett Consulting, Inc. in the amount of $79,680.00 to begin the 911 Expansion Project previously approved by the Board during the FY 2008 budget process. In addition, Mallett Consulting, Inc. will conduct the bid process and certify the vendor based on past satisfactory work. An approved bid will be submitted to the Board for approval prior to construction.

If this item requires funding, please describe:

Costs set aside for this construction project are $772,387.00 in the FY2008 Capital Budget. The staff of the 911 Center have researched costs for portions of this project and have established a preliminary budget of $769,802.00.

Has this issue come before the Commissioners in the past? Yes

If so, when? FY2008 Capital Budget

Do you need audio-visual for the presentation? No

Back-up Material Submitted? Yes

STAFF USE ONLY

- (●) Finance Review Complete
- (●) Purchasing Review Complete
- (●) Legal Review Complete
- (●) Administrative Staff Review Complete

Administrator's Approval Yes

Confirmed Meeting Date Wednesday, February 6, 2008

- ( ) Recognition/ Presentation
- ( ) Public Hearing
- ( ) Old Business
- ( ) New Business
- (●) Consent
- ( ) Report
- ( ) Other

Fayette County
GEORGIA
Where Quality Is A Lifestyle

TO: Fayette County Board of Commissioners

FROM: Cheryl Rogers, Director – Fayette County 911 Communications

DATE: January 23, 2008

RE: 9-1-1 Building Expansion

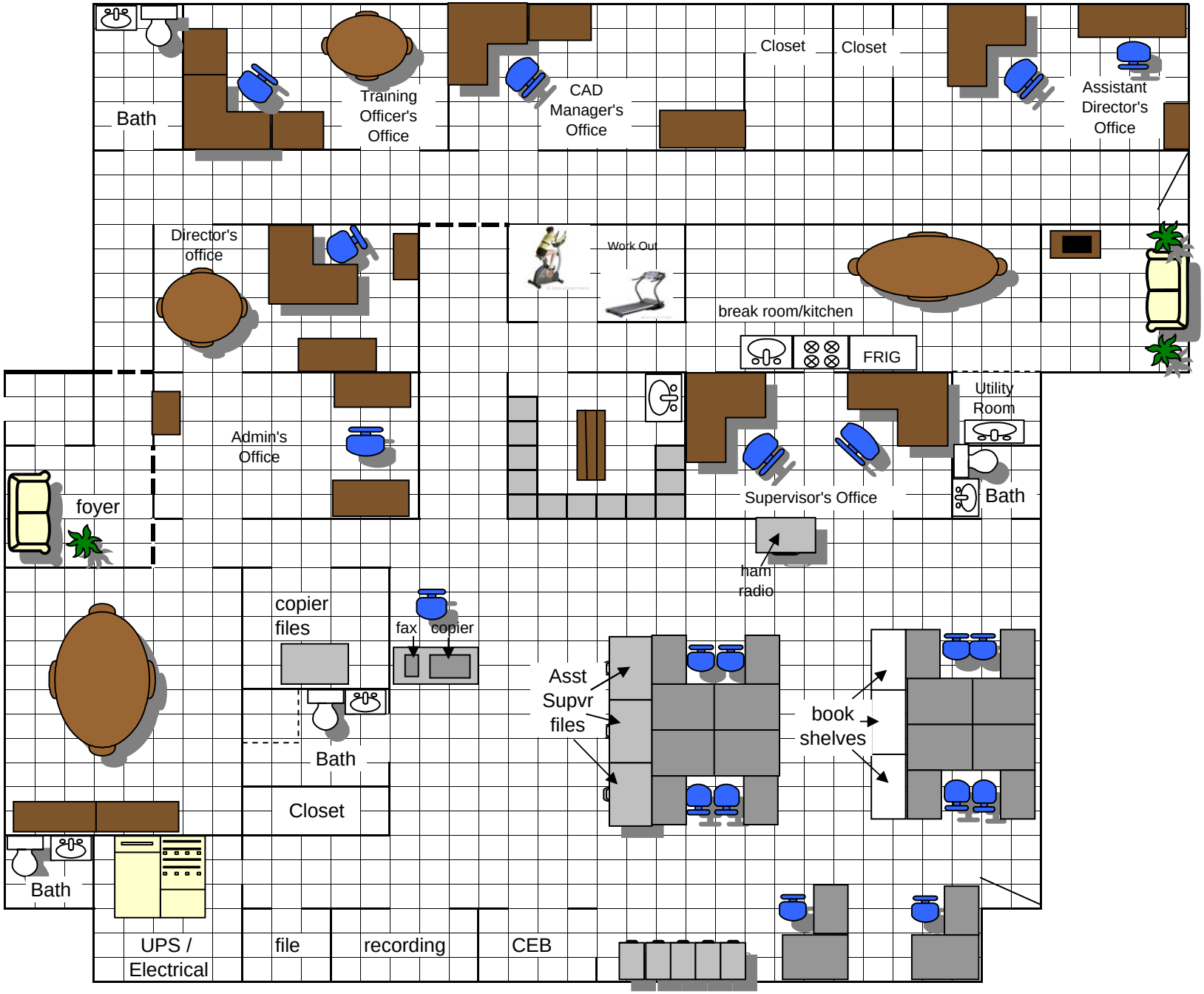
During the FY2008 budget process the Board graciously approved the 9-1-1 building expansion project. Costs set aside for this project are in the amount of $772,387. The staff of the 9-1-1 Center has researched costs for portions of the project and have come up with a preliminary budgetary figure of $769,802. Discussions with Mallet Consulting, Inc. have produced a conceptual floor plan of the proposed expansion and a proposal from Mallett to begin the process and oversee the project. Attached please find the proposal from Mallett Consulting, Inc., the preliminary budgetary figures and the conceptual floor plan. The scope of the work to be completed by Mallet Consulting is for the design, specification development of building expansion and renovation, associated site and utility plans, partial boundary and topographic surveys of the site, project management and inspections.

Fayette County 9-1-1 is requesting the Board of Commissioners accept and approve the proposal from Mallett Consulting, Inc. in the amount of $79,680 to begin the project. In addition, they will conduct the bid process and certify the vendor based on past satisfactory work. This satisfactory work would be verified by feedback from past customers and site visits to completed/and or ongoing work. The bids will be returned to the department to be taken before the Board of Commissioners for final approval.

Your consideration of this request is appreciated.

911 Center Expansion

Design Fee	$49,280
Project Management	$15,400
Inspections and Testing	$15,000
Clearing and Site work	$85,000
New construction and renovation	$475,000
7.5% contingency	$42,000
Furniture and appliances	$17,001
Computer and telephone system	$39,181
New Uninterrupted Power Source	$31,940
	$769,802
Available funds	$772,387


Bath
Training Officer's Office
CAD Manager's Office
Closet
Closet
Assistant Director's Office
Director's office
Work Out
break room/kitchen
FRIG
Utility Room
Admin's Office
foyer
Supervisor's Office
Bath
ham radio
copier files
fax
copier
Asst Supvr files
book shelves
Bath
Closet
Bath
UPS / Electrical
file
recording
CEB

E-911 Project Cost Summaries

Project Title/Number	Funding Source[1]	Total Project Cost	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	TOTAL FY 2007 - FY 2011	Future Potential Projects
E-911 Center Addition	O	$ 772,387	$ -	$ -	$ 772,387	$ -	$ -	$ 772,387	
BOC moved to FY08			*772,387*		*(772,387)*				
Computer Aided Dispatch Sys	O	400,000	-	-	-	400,000	-	400,000	-
BOC moved to FY08		-	***400,000***			***(400,000)***			
Total:		**$ 1,172,387**	**$ 1,172,387**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,172,387**	**$ -**

[1] A=Appropriated Fund Balance, E=Enterprise Fund, F=Fire Fund, GE=GEFA Loans, G=General Fund, GOB=General Obligation Bonds, GR=Grants, IF=Impact Fees, LP=Lease-Purchase, PR=Road Projects, RB=Revenue Bonds, SPLOST=Special Purpose Local Option Sales Tax, V=Vehicle Replacement Fund; O=Other.

Notes: Changes to FY07 CIP in italics and bold.

Mallett Consulting, Inc.

ENGINEERING - SURVEYING - PROJECT MANAGEMENT

101 DEVANT STREET, SUITE 804
FAYETTEVILLE, GEORGIA 30214
770-719-3333
770-719-3377 (fax)

November 26, 2007

Ms. Cheryl Rogers
Director of Communications
Fayette County 911
140 W. Stonewall Ave.
Fayetteville, GA 30214

Re: 911 Center Expansion
Professional Services

Dear Ms. Rogers:

Mallett Consulting, Inc. is pleased to offer the following proposal for Professional Services with respect to the above referenced project. As discussed at our recent meeting, it is our understanding that the County wishes to expand the existing 911 Center facility, adding approximately 2200 sq. ft. and renovating approximately 2700 sq. ft of existing space (see attached Concept Floor Plan provided by your office.) Professional Services included in this proposal include the following:

1.	Partial Boundary and Topographic survey of the site, as necessary to include all proposed work areas:	$ 2,280.00
2.	Design/plans/specs for Building Expansion, renovation of existing space and associated site and utility plans:	$ 47,000.00
3.	Project Management:	$ 15,400.00
4.	Inspection during construction:	Hourly (est. 15,000.00)
5.	Printing and other reimbursable expenses:	at cost

Additional services, if required, will be billed at our normal hourly rates. We will be glad to provide proposals for such work, in lieu of hourly billing, if requested. Services required for septic soil suitability, geotechnical investigations, construction materials testing and as-built surveys are not included in this proposal, however, our office would be glad to assist in obtaining estimates for this work, if necessary.

Please feel free to call me if you have any questions or wish to discuss this proposal in further detail.

Sincerely,
Mallett Consulting, Inc.

David Jaeger, P.E.
President